

# District Academic Senate Meeting

Thursday, February 13<sup>th</sup>, 2014  
West Los Angeles College

## MINUTES

### Attendance

	Present
<b>Officers</b>	Don Gauthier (President), David Beaulieu (1 <sup>st</sup> Vice President), Elizabeth Atondo (2 <sup>nd</sup> Vice President), Alex Immerblum (Treasurer), Angela Echeverri (Secretary)
<b>City</b>	Dana Cohen, Kalynda Webber, April Pavlik
<b>East</b>	Alex Immerblum, Jeff Hernandez, Lurelean Gaines
<b>Harbor</b>	Susan McMurray
<b>Mission</b>	Leslie Milke, Curt Riesberg, Pat Flood
<b>Pierce</b>	Elizabeth Atondo, Janne Zimring-Towne
<b>Southwest</b>	
<b>Trade</b>	Lourdes Brent, Inhae Ahn, Tom McFall, Larry Pogoler
<b>Valley</b>	La Vergne Rosow, Vic Fusilero
<b>West</b>	Adrienne Foster, Helen Young, Clare Norris
<b>Guests</b>	

1. **Call to order/Approval of Agenda:** President Gauthier called the meeting to order at 1:32 pm. Agenda was approved (Rosow/McMurray MSP).
2. **Approval of December 12, 2013 Minutes:**  
Minutes of the December 12, 2013 DAS meeting were approved with a few corrections (Foster/Brent MSU).
3. **Public Speakers:** None.

### Action Items

4. **None**

### Discussion Items

5. **Joint AFT-Senate Issues Committee:** Gauthier reported that the DAS and AFT leaderships are interested in collaborating on unifying issues of mutual interest. The joint AFT-Senate committee will draft an outline of a charter with its proposed mission, goals, and parameters. Gauthier will bring the draft back to the DAS Executive for discussion. He observed that administrators commonly find ways to divide and conquer faculty and stressed the importance of having a united front.
6. **BR 8603 and Enrollment Management:** Gauthier reported that according to Vice Chancellor Maury Pearl's statistics, about five percent or 7,000 of Los Angeles Community College District (LACCD) students attend more than one college in the District. He added that identifying which classes these students are taking would facilitate enrollment management. Hernandez stated the numbers were not huge and speculated that many of these students were taking science classes. Beaulieu noted that the data suggests there is less cross enrollment occurring than previously thought. He added that the other issue is that there is an unanticipated cost of about \$100,000 to customize the new Student Information System (SIS) for local

30 priority registration. Immerblum expressed concern that the DAS passed a very important resolution,  
31 which was being undermined once again by the administration coming back with data to support its  
32 position. He expressed frustration with the fact that the DAS did not have the opportunity to make its case  
33 to the Board and argued that was it not worth capitulating on this issue, if it meant colleges lost their  
34 accreditation and enrollment management purview. Echeverri asked whether the customization cost  
35 would be ongoing and to each college. Gauthier replied that the \$100,000 is a single year cost to the  
36 District; any future change would cost another \$100,000. Webber stated that BR 8603 contains much more  
37 than registration priority. She added that this situation underscored the need to revise the consultation  
38 process. Gauthier agreed and replied that administrators were feeling the heat from the Accrediting  
39 Commission for Community and Junior Colleges (ACCJC) more than ever.

40 Beaulieu stated that enrollment management is a mutual agreement issue under Title 5 and therefore  
41 college presidents would have to agree with the DAS position. He added it would be a tougher task to  
42 convince them now, since the numbers are coming in lower than we expected, but that does not mean we  
43 should necessarily give up. McMurray expressed concern that software implementation decisions were  
44 being made without proper consultation and that administrators were deciding which data faculty get to  
45 see. Gauthier urged faculty to be at the table during the District Planning and Assessment Committee  
46 (DPAC) meetings. Rosow asked whether faculty would have access to data directly or through the  
47 researchers. Gauthier replied it would probably depend on the type of data needed; in some cases the  
48 researcher or department chair could provide it. McFall reported he had difficulty obtaining data at his  
49 campus. Joanne Zimring-Towne stressed the importance of data and stated that access to data was not  
50 affected by enrollment priority. She expressed concern about having an extended registration period and  
51 developing policy based on an atypical moment in time (due to the influx of students during the recent  
52 budget crisis). Hernandez replied that the reason the Board Rule creates college-based priority is because  
53 there is pressure to have a statewide college system. He argued that students who take classes at other  
54 campuses don't do as well as students who enroll at a single campus. Hernandez expressed skepticism that  
55 the customization cost was the main obstacle and speculated that it was the timeframe, which could  
56 probably be addressed. Gauthier expressed frustration that District administrators promised faculty that  
57 the new SIS could be customized and did not stand behind that promise. Immerblum asked Gauthier to  
58 sustain the DAS position, because it has not changed and therefore the Chancellor and administration have  
59 to accept it. Gauthier replied they were aware of the DAS position, but did not agree with it. Pogoler  
60 argued the DAS needed to hammer its position publicly anyway, even if the administration does not agree,  
61 so that it will be on the record.

62 **7. Constitution and Bylaws (noticed for vote at March meeting):** Gauthier distributed and discussed  
63 proposed changes to both documents. Pogoler pointed out that the documents had two conflicting  
64 mechanisms of changing the constitution. He added that the DAS needed to decide on one and strike the  
65 other.

66 Constitution Article 8 (Amendment to the Constitution and Bylaws) states:

67 ***“Every six years, the DAS Constitution and Bylaws shall be reviewed so as to revise or amend such***  
68 ***language.....***

69 ***Any proposed amendment or addition to the Bylaws, must be presented to the DAS Exec, and a***  
 70 ***majority must approved the proposed change before going to the full DAS for ratification. If ratified***  
 71 ***by a majority vote of the full DAS, the Bylaw change shall become effective immediately and formal***  
 72 ***notice shall be sent to all the senates of the outcome. “***

73 Bylaws Article XIII (Amending the Bylaws) states:

74 ***“Section 1: A proposed amendment to the By-Laws may be presented by any member of the DAS.***

75 ***Section 2: Any amendment to the By-Laws shall be referred to the Executive Committee for study***  
 76 ***and, if considered in order with the DAS Constitution, it will be presented for notice at the next***  
 77 ***regular DAS meeting and voted on at the subsequent meeting.***

78 ***Section 3: The DAS may adopt proposed amendments to the By-Laws by a two-thirds vote of all***  
 79 ***members present and voting. Adopted amendments shall be recorded by the DAS Secretary along***  
 80 ***with the approval date. A history of changes shall be maintained by the Parliamentarian as keeper***  
 81 ***of the official copy of the Constitution and By-Laws of the Academic Senate.”***

82 Pogoler stated that if the DAS were to adopt the Constitution, it would take precedence; otherwise, the  
 83 language needs to be deleted. Gauthier thanked Pogoler for pointing out the discrepancy and asked DAS  
 84 members to carefully review both documents. He noted that in the latest revision, all references to  
 85 “campus” had been replaced with “college.” Gauthier added that the Constitution language did not  
 86 preclude changes occurring more frequently than every six years. Immerblum asked whether the  
 87 Constitution should have a simple sentence referring to Article XIII of the Bylaws. Rosow agreed the  
 88 language should be deleted from the Constitution because it belongs in the Bylaws. Rosow added that the  
 89 rule of thumb is that “*Constitution is policy, Bylaws is procedure.*” Pogoler argued that the amendment  
 90 language should be in the Constitution because the Bylaws are subordinate to the Constitution. Hernandez  
 91 agreed and argued that Article XIII (Section 2) of the Bylaws needed to be substituted for the language in  
 92 the Constitution. Webber asked whether the final language would be approved by the DAS first. Beaulieu  
 93 replied that the Bylaws were approved by the DAS; the Constitution has to be amended by all faculty. He  
 94 added that the DAS approved the addition of the first vice president position two years ago. Brent asked  
 95 who the members of Constitution Committee were. Gauthier replied that the members included  
 96 Immerblum, Freitas, Pogoler, and himself. Pogoler argued for keeping Article IX (Section 3) of the Bylaws  
 97 because it is out of Robert’s Rules. Pogoler, Beaulieu, and Gauthier suggested the following changes to  
 98 Article IX (Section1) of the Bylaws:

99 ***Article IX: Presentation of Issues***

100 ***“Section 1: The DAS President (or designee) shall may terminate general discussion of an action item***  
 101 ***at the end of ten minutes and shall may call for a vote on ~~the disposition of the~~ any actionable item,***  
 102 ***unless time is extended by a majority vote of the members present. “***

103 Gauthier concluded the discussion by asking DAS members to review the proposed changes carefully and  
 104 discuss at the local senates.

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## 106 **Reports**

### 107 **8. President's Report**

108 **a. Sustainability Institute:** Gauthier reported that the DAS has requested funds for a 0.2 director position for  
109 the Sustainability Institute, which has been around since 2007. The federal funds for this position lasted until  
110 last year. The Institute has two components; one is academic and the other has to do with reaching out to our  
111 communities. There is a large project taking off at the Southern California Marine Institute (SCMI); we are  
112 trying to use this as a learning space and participate with other members of the consortium. Beaulieu added  
113 that the position was opened up to all LAACCD faculty; Alexis Navarro from East and George ? from Valley did  
114 the initial work. McMurray reported that Harbor's Dean of Economic Development Sandra Sanchez expressed  
115 concern that the CSUs might try to take over the SCMI. Immerblum asked whether it would be a C or D basis  
116 position. Gauthier replied it would be D basis. Beaulieu added that we finally have a commitment from the  
117 District administration for this position.

118 **b. Chancellor Hiring Report:** Gauthier reported that a new chancellor has not been hired yet. The Board is  
119 taking its time and not communicating about the status of the selection process.

120 **c. District News (AFT-Senate, Accreditation, SIS updates):** Gauthier met with interim Chancellor Barrera to  
121 discuss a number of issues. McMurray stated she received an email from Barrera requesting Senate appointees  
122 for Harbor's presidential hiring committee. Gauthier replied senates should not appoint anyone until they  
123 agree on the hiring procedure. He directly spoke to Barrera and Trustee Veres to ensure they use the current  
124 process and change it later if needed. Even though there is only one search firm, they will provide multiple  
125 candidates. He added that the selection committee members should be meeting soon to go over the job  
126 announcement. Immerblum stated that in the past the Chancellor took it upon himself to develop the final job  
127 announcement without committee approval.

128 **d. ACCJC revised standards:** Gauthier announced that the ACCJC revised standards are coming out. He asked  
129 DAS members to review the standards and send comments to Phil Smith so we can develop resolutions for the  
130 ASCCC Spring Plenary. He announced that the federal government provides free training on settling disputes  
131 through Interest Base Bargaining (IBB).

132 **e. Adult Education:** The LACCD is working with K-12 districts to create a regional consortium of Adult  
133 Education. The main fight is over who is going to be the lead and control the money. Los Angeles, Culver City,  
134 Burbank, and other K-12 school districts are going to participate. They have identified five areas including  
135 English as a Second Language (ESL), Citizenship, adult learning, and basic skills. Other programs such as home  
136 economics were removed from the program. Governor Brown has not said much about Adult Education this  
137 year, but there will be more money attached to it. They are also moving toward more dual enrollment, so we  
138 may start to see many kids graduating from high school and college at the same time. Beaulieu expressed  
139 concern that immigrants would get the short end of the stick on this. Pogoler added it was obvious there is no  
140 money to be made in Adult Education; K12 dropped the program because they lost money.

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### 142 **9. Past President's / 1<sup>st</sup> VP Report**

- 143 **a. Bond Steering:** Beaulieu reported that it is clear the direction is toward centralization. All the Campus  
144 Project Managers (CPMs) have been let go; that model is now defunct. About 35% of the staff have been  
145 let go; some individuals remain as independent contractors reporting to AECOM downtown. This is a  
146 dramatic change, we are not sure this is the best way to do business. At least four presidents are not  
147 happy with the changes, but they have not complained to the Board about it because they seem not to  
148 care. AECOM reports to Jim O'Reilly and he reports to the Board's Infrastructure Committee. We are left  
149 with something similar to what the state controller's office suggested, but he feels they shot way past the  
150 mark. The closure of the e7 studio was arbitrary. The fiber optic program has been put on hold for 90  
151 days. On the energy front, some strange decisions are being made, but they claim they are following  
152 process. BSC has been reduced to the faculty representatives (Beaulieu, Gauthier, and Waddell)  
153 complaining. The presidents don't bother to complain, because it seems to be a waste of their time.  
154 Faculty do get data and information at the meetings, but there seem to be discrepancies. While some  
155 Board members seem to be on board with this "one throat to choke" policy, Trustee Moreno has been  
156 very strongly opposed to this.
- 157 **b. District Budget Committee:** Valley and Southwest were discussed in DBC Exec, both are running deficits  
158 and in a very tough financial spot. Valley was poorly managed and administered for years and finds it  
159 difficult to cut anything. Southwest has some profound structural problems; they seem to be caught in a  
160 vicious cycle of a low enrollment pattern.
- 161 **c. Equivalency:** They still have over 300 files to reconcile. The new Human Resources Vice Chancellor is doing  
162 a great job. They are not spending any time on new equivalencies. The external and internal auditors keep  
163 coming as well. Some of these cases take weeks to untangle. We get half dozen new cases and another six  
164 or so inquiries. Gauthier urged DAS members to make sure adjunct faculty are qualified before hiring  
165 them. Senates need to ask for verification.

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## 167 **10. 2<sup>nd</sup> VP/DCC Report**

- 168 **a. Discipline Day:** Atondo reported that Discipline Day would take place on Friday 2/28/14 at Valley. They have  
169 received about 150 confirmations so far and are taking RSVPs until the 19<sup>th</sup>. It will be a working session in  
170 which discipline faculty need to review single college attributes: levels below transfer, hours (lecture/lab),  
171 course description.
- 172 **b. LACCD GE Plan (BR 6200):** DCC is revising our General Education plans. LACCD currently has two GE plans,  
173 which our students don't need. DCC is proposing to adopt a single GE plan, in addition to the CSU plan, and  
174 IGETC. One issue coming up from Trade is that they have many CTE programs with a lot of units required for  
175 the major. We need to make sure that the GE plan doesn't have too many units. Our current proposal has 21  
176 units, it's a hybrid. One solution is to make an exception for CTE students; the other is reducing the plan to 18  
177 units (what our current plan B looks like). Our CTE students are best served by the 18-unit plan, however the  
178 social science faculty may not approve it because Area B would only have three units. An argument can be  
179 made to have an 18 unit GE, CSU, and IGETC plans. Rosow said if the idea is for students to transfer, it would  
180 be more efficient to do that under a graduation plan we espouse. Atondo stated next DCC meeting is March 7.

181 Rosow/Brent moved to extend 10 minutes (MSU).

182 Gauthier left the meeting, Beaulieu took over.

183 Pogoler said Trade faculty like Plan B, and they are going to keep it. He added we could get a Board rule  
184 change, but that would really upset Trade. He expressed concern that DCC will pander to the social science  
185 faculty. Many of their CTE programs were 66 units. He added that they are simultaneously being asked to give  
186 up two units from their CTE programs and three more with the 21 unit plan. At Pierce's behest, they had their  
187 own graduation plan in which they got rid of Physical Education. Hernandez asked why we are moving away  
188 from Plans A & B. Atondo replied it is confusing to students and counselors struggle with the plans; none of  
189 them see a need for it from a curriculum standpoint. When these plans were adopted many years ago, the CSU  
190 and IGETC plans did not exist. Plan A was an attempt to meet the needs of our transfer students. There is no  
191 reason to have multiple plans. She surveyed 74 districts and found that only five had more than one plan.  
192 According to SB 1440 we cannot impose additional courses on our transfer students. Pogoler stated he was  
193 perfectly willing to let go of plan A and substitute it with IGETC and CSU. Atondo replied the GE plan will have  
194 18 units, they have not discussed what area B will look like.

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196 **15. Treasurer's Report:** Immerblum distributed a written Treasurer report dated 2/13/2014. He is processing  
197 mileage claims in two batches this year. Rosow gave Immerblum kudos for doing an exceptional job as DAS  
198 Treasurer.

199 **15. SIS Report (Webber):** Webber reported on the District's progress on SB 1456. The dates for Fall 2014  
200 enrollment are set to begin on 4/14, which is during Spring Break. The enrollment priority groups have been  
201 established cording to Title 5, we do not have any special groups (e.g.: international students). Students with  
202 101 or more units, and two or more semesters on probation will lose their enrollment priority even if they are  
203 EOPS students. Kimble will redo the probation report to make sure they are accurate. Immerblum expressed  
204 concerned that many students will be affected. Webber said all campuses should develop an enrollment  
205 priority appeals process. The districtwide appeal process was wrapped up in to BR 8603 which went nowhere,  
206 so it needs to be developed at the campus level. We have been expecting to have a timeline for months; it  
207 seems that most campuses have not delineated their timelines. Colleges are responsible for sending out  
208 notices to students that have one semester of probation or a certain number of units. Implementation of SB  
209 1456 is moving forward; the adoption of the new SIS has caused delays. Foster at their recent SS meeting it  
210 was noted there would be many recommendations for Board Rule changes; she asked how these will be  
211 forwarded. Webber replied the body will draft recommendations that will go to consultation. There are  
212 forthcoming BR and administrative regulations that should come to consultation soon. At the last operational  
213 steering committee, they voted down the prepaid wait list. They did vote to approve a districtwide transcript;  
214 noncredit courses need to be transcribed on a separate page.

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Meeting adjourned at 4:05 pm.  
Minutes submitted respectfully by DAS Secretary Angela Echeverri