

District Academic Senate Exec Meeting

Friday, Oct. 16 2015

ESC 5th Floor

MINUTES

Attendance

	Present:
Officers	Don Gauthier (President), Angela Echeverri (1 st VP), Elizabeth Atondo (2 nd VP: Curriculum), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
	Local Senate Presidents:
City	
East	Alex Immerblum
Harbor	McMurray McMurray
Mission	Leslie Milke
Pierce	Anna Bruzzese
Southwest	Alistaire Callender
Trade	
Valley	
West	Adrienne Foster
Guests	

Call to Order at 10:19am.

Approval of the amended Agenda (Milke/Atondo MSA). Immerblum added CTE liaison to New Business. **Minutes of August DAS Retreat: (Foster/Atondo MSA).** Abstention: Milke

Public Speakers: none

Action Items:

1. Resolution on BR 6200GE requirements: Atondo reported that Steve Wardinsky recommended that colleges complete BR 6200GE tasks by end of Fall 2015. Some interpreted this recommendation as DAS being prescriptive regarding which GE plans to implement. Pierce has finished implementing BR 6200 GE plan. Atondo noted that some colleges were making the BR6200 implementation more bureaucratic than necessary. Gauthier suggested to let this stand as is. Foster commented that this was not an issue at WLAC. Milke urged that each campus be allowed to decide and recommended local control and decision-making. Atondo noted that Valley got bogged down in merging Plans A and B. She added that the new GE plan needed to be incorporated into PeopleSoft and noted that this was Wardinsky's intention to get this done. For the majority of us, it will be done by beginning of Fall 2016. **Atondo moved that Curriculum Committees act in a timely manner to ensure that course catalogs were correct.** (Gauthier/Atondo MSC)

- 30 2. Response to CIOs re: E-65: Gauthier informed the group that LAVC Vice President
31 Karen Daar had sent a memo on E-65 to the Chancellor without cc'ing DAS. To
32 address the Oct. 12, 2015, memo and the violation of process, **Immerblum**
33 **moved that the DAS write a rebuttal** (Atondo/Bruzzese **MSC**). Furthermore,
34 Immerblum added that the DAS rebuttal should align with and counter each of
35 the CIOs' four points. Atondo expressed the need for Gauthier to refer this issue
36 back to DCC as well as the need to notice this motion by November 12 for a vote
37 by DAS; only then could the motion be sent back to the Chancellor. Gauthier
38 expressed interest in seeing a more general declaration that this was an
39 interference of items under the purview of the DAS. Gauthier added that we
40 should call the Chancellor and the BOT to recognize the areas in which the DAS
41 has purview.
- 42 3. Foster asked if DAS should request a clear response by the Chancellor to this
43 motion. Gauthier volunteered to craft such a request. Gauthier suggested that
44 CIOs believe they have the right to approve/disapprove of curriculum.
45 Immerblum noted that a former vice chancellor always made sure that DAS
46 policy concerns were discussed before they were presented to the Board of
47 Trustees (BOT). Milke remarked that it was insulting to see that faculty weren't
48 trusted in curriculum decisions. Gauthier also expressed his concern that DAS
49 was not cc'd. Atondo noted that campus deans were responsible for tech review,
50 so they still have appropriate input in curriculum processes. **Immerblum moved**
51 **that the Chancellor officially refer the October 12 CIO memo to DAS since DAS**
52 **was not cc'd on this memo.** (Milke/Foster **MSC**)
53 ***That the DAS Executive Committee request the LACCD Chancellor submit late***
54 ***comments/edits from the CIOs regarding E-65 to the DAS for its consideration.***
55 ***Rationale: This is clearly and exclusively a curriculum matter. By sending***
56 ***recommendations directly to the Chancellor, the CIOs are in violation of our***
57 ***district's shared governance agreement. The CIOs should not be submitting***
58 ***their concerns regarding E-65 directly to the Chancellor because, under the***
59 ***Board Policy, Chapter XVIII, Article 1, 181-4, A.,***
60 ***"The Board through the collegial consultation process shall rely primarily on***
61 ***the District Academic Senate concerning the following District level academic***
62 ***and professional matters:***
63 ***1. Curriculum, including establishing prerequisites and placing courses***
64 ***within disciplines;"***
65 ***It is important the Chancellor receives this motion that reflects the District's***
66 ***shared governance agreement. He should expect the DAS will be forwarding***
67 ***him a recommendation on this issue and that he should rely primarily on this***
68 ***DAS recommendation.***

- 69
- 70 4. Resolution in support of adoption of Canvas as Course Management System for
71 District: Gauthier noted WLAC had extended their Etudes contract for another
72 year. Valley still has not agreed. Gauthier suggested that he could add a
73 statement that Etudes could run parallel to Canvas. Immerblum commented that

74 faculty like to be guided in such areas. Gauthier volunteered to continue to work
75 on this.

76 **5. Milke made the following motion to adopt the DAS Online Education**
77 **Committee Charge, Mission, and Membership**

78 *District Academic Senate Online Education Committee Charge:*

79 *The charge of the DAS Online Education Committee (OEC) shall be to:*

- 80 1. *Communicate and coordinate with existing campus stakeholder groups on*
81 *matters related to all aspects of online learning and educational resources;*
- 82 2. *Recommend policies to strengthen and improve the various modalities of*
83 *online instruction including web-enhanced, hybrid and fully online courses,*
84 *and ensure compliance with federal and state requirements;*
- 85 3. *Report to the full DAS and the District Technology Planning and Policy*
86 *Committee (TPPC) on needs and issues, as necessary; and,*
- 87 4. *Support the online educational mission of the District to ensure student*
88 *success and high quality academic programs at all LACCD colleges.*

89 *Mission:*

90 *The District Academic Senate Online Education Committee (OEC) advises the DAS*
91 *in regarding issues set forth in the committee's charge as they relate to online*
92 *education and student success, congruent with Title 5, section 53200. The focus*
93 *of the OEC shall be on student success in courses using online resources and*
94 *maintaining the highest quality online instruction across the District.*

95 *As a standing committee of the DAS, the OEC shall report to the body. Committee*
96 *recommendations approved by the DAS shall be forwarded to the TPPC, and any*
97 *policies established there will go to the Chancellor and the Board of Trustees.*

98 *Membership:*

99 *The membership shall consist of the following:*

- 100 ■ *OEC Chair (DAS president or designee) (voting)*
- 101 ■ *DAS DCC Chair (or designee) (voting)*
- 102 ■ *Two DAS Members (assigned by DAS president) (voting)*
- 103 ■ *Two currently serving Campus DE Committee Chairs (selected by the DAS*
104 *president) (voting)*
- 105 ■ *AFT Rep (selected by AFT Guild President) (voting)*
- 106 ■ *ASO Rep (selected by ASO president) (non-voting)*

107 *Non-voting members shall act as resources and may include campus DE*
108 *administrators, classified IT staff and others deemed necessary for the effective*
109 *functioning of the committee.*

110 *The motion was carried as amended. (Milke/Immerblum **MSC**)*

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- 112 6. Agenda for next DAS meeting: November 12 DAS @ ELAC Corporate Center:
113 Immerblum suggested that draft of the MOU be created for the next meeting,
114 which could then be approved at previous meeting. Both MOUs have not yet
115 been finished, but if the MOUs will be done, then they are at least noticed.

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Old Business:

1. AB 86 report: Gauthier noted that AB86 was currently stymied; they're meeting right now to have another discussion on who will run it.
2. Chicago School of Psychology MOU: already discussed
3. Antioch University Program (Trade Tech): none
4. Chancellor's Directive #70: Gauthier shows the committee his schematic drawing regarding the positions of the Board, Chancellor, and the Presidents Council Cabinet along with i) Senates and ii) Unions (these three along same horizontal level). The internal management consultation process is still in the process of being edited. Immerblum suggested having more people involved in this process. Gauthier noted that they did not yet want a big committee involved in this preliminary process.
5. PDC – ASCCC presentation, funding, etc.: Brent sent abbreviated language out. Callender had questions concerning funding regarding the 2015 ASCCC Innovation and Instructional Design Institute. Bruzzese inquired about additional funds available. Gauthier suggested that attendees pay their own way and then request reimbursement later.

New Business:

1. DAS Presence at LACCD Dean's Academy @ ELAC October 30 afternoon: Gauthier noted that the Board of Trustees (BOT) will present on what they do. Gauthier requested presenters to discuss DAS from 1:15-3pm: [wording is taken directly from the "Deans Academy Academic Year 2015-2016 Schedule"]:
 - i) What is the Academic Senate
 - ii) What are its origins
 - iii) AB1725
 - iv) 10+1
 - v) Academic and Professional Matters
 - vi) Shared Governance=Senate perspective
 - vii) Hiring Policy-Relations with Human Resources, how was it developed and maintained
 - viii) College Hiring Policy, how it developed and does it differ
 - ix) What does the State Academic Senate do
 - x) What is the District role of Senate
 - xi) What is the College role of the Senate
 - xii) Minimum qualifications, can districts and colleges modify it
 - xiii) Curriculum, State, District, Colleges
 - xiv) What should the District Academic Senate relationship be with the District Administration
 - xv) What is the relationship with the AFT Faculty Guild on a District basis, negotiations, evaluations, shared governance
 - xvi) What is the DAS relationship with the Board of Trustees

160 Gauthier volunteered to present on most of the items and noted that John
161 Freitas can also help. Immerblum shared that he has a Power Point on some of
162 these items. Gauthier will send a formal invitation to DAS Exec members.
163 2. Basic skills courses and MQs: Gauthier noted that both Trade Tech and Harbor
164 have questions. McMurray mentioned that local schools are nowhere near
165 aligned with what LACCD is attempting to do. Gauthier explained that AB86 is
166 not moving forward. At least other school districts are able to have
167 conversations. Gauthier further noted that Basic Skills courses have no degree
168 requirements and asked if the District should have a policy on this?
169 3. AB 288 Concurrent Enrollment Task Force: Gauthier reported on his meeting
170 with Chancellor Rodriguez; Vice Chancellor of Workforce Development, Felicito
171 Cajayon; and Marvin Martinez (President East LA, appointed AB86 person) to
172 develop a strategy. Concurrent enrollment has issues. Gauthier noted that
173 sending faculty to teach at high schools puts faculty in different situations (e.g.
174 maturity level of students), and this has not been discussed at the District level.
175 Callender remarked that when LACCD faculty come to high school campuses, the
176 high school students see it as a high school class; when the high school students
177 come to a college campus, they see it as a college class. McMurray added that
178 none of the students have been counseled regarding attending college. Gauthier
179 affirmed that there are a lot of issues that need discussion, and these should be
180 brought up at the local senate level. Echeverri suggested a more formal
181 presentation on the topic. McMurray explained that faculty cannot simply be
182 sent without training due to the many issues (e.g. safety) to screen or train for.
183 She volunteered to discuss this with Carmen Carillo at Harbor.
184 4. CTE liaison: Gauthier asked for people to serve on the CTE Committee.
185 Echeverri, McMurray and Callender volunteered to serve. Gauthier asked them
186 to look for more volunteers. McMurray will ask Jean Grooms at Harbor. The
187 committee will then bring forward a charter. Immerblum read the
188 responsibilities and expectations of the CTE liaison given to us by ASCCC.
189 McMurray noted that CTE at Harbor never had problems getting CTE
190 representatives, but all this new travel suggested possible reassigned time.
191 Immerblum thought the idea of a CTE liaison was good, but asked for it to be
192 funded. Bruzzese asked that this be brought up in local senates. Immerblum
193 suggested writing a resolution for funding. Foster put forward the idea of
194 sending this to John Freitas to add as an agenda item for the Area C meeting.
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196 **Reports:**

- 197 1. President’s Report: No additional report to above items.
198 2. First VP Report: Next DPAC (District Planning and Accreditation Committee)
199 meeting is Friday, Oct. 23, 2015. There are no current equivalency requests.
200 3. Second VP – Curriculum Report: Nothing new, except E-64 (Program Approval).
201 CurricuNet implementation is ongoing. Curriculum Chair at Harbor, Daniel Keller,
202 has been “amazing” in helping with the implementation process.

- 203 4. Treasurer's Report: Immerblum will look at getting more copies of Senate
204 Rostrum. Gauthier suggested getting more copies out to full-time faculty, though
205 he was not sure that there would be enough copies to circulate to adjunct
206 faculty. Large campuses get 220 copies; smaller ones get 125.
207 5. Standing Committee Reports: none

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209 **Other Items:** none

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211 **Noticed for Next Meeting:**

212 Vote on Mexican Consulate MOU with Resolution in support.

213 Vote on Resolution in support of Canvas adoption by LACCD colleges

214 Vote on Chicago School of Psychology MOU

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216 **Adjournment**

217 The meeting was adjourned at 12:55pm.

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219 **Future dates**

220 Area C Meeting @ LAVC Student Services Conf. Room – Sat. October 24 –
221 9:30 AM to 3:00 PM

222 Dean's Academy @ ELAC S2 Recital Hall Friday, October 30 – 1:00 to 3:30 PM

223 ASCCC Plenary @ Irvine Marriott Nov. 5 – 7.

224 DAS Meeting @ ELAC Conference Center, Nov. 12 – 12:30 to 3:30 PM

225 DCC Meeting @ ESC, 7th Floor Conf. – 1:00PM – 3:30 PM

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227 Respectfully submitted by Vic Fusilero, DAS Secretary