

# District Academic Senate Meeting

Thurs., Nov. 12, 2015

ELAC Corporate Center, 1055 Corporate Center Dr. #106D

## MINUTES

### Attendance

	Present (Local Senate President in parentheses)
<b>Officers</b>	Don Gauthier (President), Angela Echeverri (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
<b>City</b>	
<b>East</b>	(Alex Immerblum), Jeff Hernandez, Lurelean Gaines, Jean Stapleton
<b>Harbor</b>	(Susan McMurray)
<b>Mission</b>	(Leslie Milke), Thomas Folland
<b>Pierce</b>	(Anna Bruzzese), Blanca Adajian, Joanna Zimring-Towne
<b>Southwest</b>	(Alistaire Callender)
<b>Trade</b>	(Wally Hanley), Inhae Ahn, Lourdes Brent, Larry Pogoler
<b>Valley</b>	LaVergne Rosow
<b>West</b>	Helen Young
<b>Guests</b>	

### Call to Order and Approval of the Agenda:

President Don Gauthier called the meeting to order at 1:35pm. The agenda was adopted as amended with no objections (Echeverri/Gaines **MSC**)

### Approval of the Agenda and Minutes of Oct. 8, 2015 as amended: (Echeverri/Gaines **MSC**)

**Public Speakers:** none

### Action items

#### 1. **Vote to establish DAS Online Education Committee (Milke/Echeverri **MSC**)**

Unanimous. Abstentions: none

Immerblum suggested putting out a call to DAS membership to serve on DAS Online Education Committee.

#### 2. **Vote to approve MOU with Mexican Consulate**

Pogoler stated that state and local government agencies were not allowed to deal with foreign governments as this foreign arrangement violated standing laws. Jeff Hernandez contended that this information was not correct; furthermore, nothing in the MOU obligated that specific actions needed to be performed. Gauthier noted existing agreements between Arizona and states of Mexico. Gauthier noted that the MOU only promoted an exchange of ideas. Pogoler remarked that he was not contesting the ideas, which he found all good. (Milke/McMurray **MSC**). Unanimous.

32 **3. Vote on BR 6300**

33 Atondo read comments from an email by Freitas to Gauthier, which Freitas asked be  
34 conveyed to the DAS members: He suggested that BR 6300 be renumbered as it really  
35 belonged in Chapter 1, not in Chapter VI of the Board Rules. Freitas added that that  
36 although the heart of the institution was instruction, accreditation was concerned with the  
37 quality of the entire institution, not only instruction. Furthermore, Freitas added (in  
38 Atondo's reading) that a statement should be added to BR 6300.03 acknowledging that  
39 planning and assessment processes were academic and professional matters pursuant  
40 to Article I of Chapter XVIII of the board rules. Pogoler expressed doubt that the addition  
41 to the board rule of "academic and professional matters" would improve the language of  
42 the BR 6300 draft language. Jeff Hernandez countered that it was not inappropriate.  
43 Rosow suggested that "District" in 6300.03 should be changed to lower-case "district".  
44 **Milke moved to refer BR 6300 back to DAS Exec for consultation.** (Milke/McMurray  
45 **MSC**). No abstentions.

46

47 **Old Business**

48 **1. E-65**

49 Atondo reported that E-65 had gone out for consultation, which closed on October 16<sup>th</sup>  
50 2015. CIOs had voiced their concerns, which DAS had already heard. The CIOs'  
51 concerns were then sent to the Chancellor but by-passed DAS. Through DAS Exec,  
52 Gauthier asked the Chancellor to respond, but the Chancellor did not. Milke noted that  
53 DAS has purview regarding curriculum. Atondo affirmed the importance that the  
54 Chancellor needs to show the board that E-65 is an administrative regulation, not a  
55 board policy. Gauthier noted that E-65 has been added to the agenda for the next  
56 consultation. Jeff Hernandez stressed that the last word that the Chancellor should hear  
57 on E-65 should come from DAS, not from the local college presidents or local college  
58 CIOs. Gauthier will ask the Chancellor to notify DAS of his position on E-65 by Nov.  
59 20th. Gauthier also reported that he had reminded the Chancellor that any new  
60 information needed to be reported back to DAS. Brent suggested that it would be  
61 appropriate for the Chancellor to give this information to the local college presidents at  
62 the board meeting tomorrow as an information item only and not open for debate.

63

64 **2. DAS Professional Development College**

65 Brent reported that the DAS PD College would present at the ASCCC's Instructional  
66 Design and Innovation Institute on January 21, 2016 in Riverside.

67

68 **New Business**

69 **1. Need DAS members for Dolores Huerta Labor Institute (DHLI), District Budget**  
70 **Committee (DBC), and Bond Steering committees**

71 Gauthier put out a call for the above committees. DBC still needs one member. Gauthier  
72 noted that the Student Success Initiative Committee (SSI) still needs a few more  
73 members. Zimring-Towne also asked for people to help Project Match conduct mock  
74 interviews. Brent will send information on the PD College to Project Match interns.  
75 Project Match applications opened on Nov. 2, 2015, and will close on Feb. 15, 2016.

76 **2. EEO Training and Hiring Concerns**

77 Gauthier expressed concern that the large number of upcoming district faculty and staff  
78 hires might pose a problem with regard to finding enough people to serve on hiring  
79 committees. In suggesting additional compensation for those serving on hiring  
80 committees, Gauthier suggested that the contract be examined in more detail. Echeverri  
81 suggested including service on hiring committees as part of the committee work required  
82 of faculty. Immerblum suggested that DAS promote itself in the hiring process to ensure  
83 that equity and diversity issues are addressed. Immerblum also requested that the  
84 Chancellor might provide funds for DAS to organize workshops on equity and diversity.  
85 Gauthier stated that there were not enough trained EEOs for the upcoming hiring  
86 process. Pogoler expressed concern that deans have been serving as EEO  
87 representatives on faculty hiring committees at Trade. Brent reported that some local  
88 college presidents (such as at Trade Tech) believed that they could appoint EEO  
89 representatives to serve on hiring committees. If this information is not correct, then the  
90 local college presidents need to be provided the correct information. Gauthier has  
91 received information on hiring policies from some of the local colleges, but not all. Jeff  
92 Hernandez reiterated the importance that faculty serving on hiring committees must  
93 receive training on how to conduct hiring. Rosow suggested general training for all  
94 faculty. Gauthier suggested that the January 2016 Job Fair might also provide an  
95 opportunity to meet future hires before the formal hiring process begins.

96

97 **Reports**

98 **President's Report:**

- 99 a. Plenary Summary: Academic senate delegates passed the ASCCC Paper *Effective*  
100 *Practices in Accreditation*. Support was expressed for online education as shown in the  
101 passage of a resolution supporting the creation and endorsement of rubrics for online  
102 course standards. Freitas's resolution ensuring accurate information in the California  
103 Virtual Campus (CVC) catalog was passed. A resolution was also passed on updating  
104 system guidance for noncredit curricula in order to address adult basic skills and  
105 workforce education. A common assessment initiative was passed. A definition of  
106 regular, effective, and substantive contact was also passed. A definition of the credit  
107 hour was passed. Finally, the members voted to oppose external honors programs (esp.  
108 by for-profit companies).
- 109 a. Bond Steering: Gauthier expressed concern that the committee was not steering, but  
110 merely reacting. Gauthier reported that the Board was pursuing another bond, which he  
111 would not support at this time.
- 112 b. Executive Committee of the District Budget Committee (ECDBC): We are still  
113 working to seat Jeff Hernandez (ELAC) on the committee but Ms. Gordon has not yet  
114 addressed the membership.
- 115 c. Sustainability Institute: The Institute's contract with the Southern California Marine  
116 Institute has been approved by the Board.
- 117 d. LACCD ITV: Instructional Television (ITV) was being considered for program viability  
118 given the retirement of its long-time director. The future of ITV was being considered at  
119 Mission but could be relocated if necessary.

120 e. Hiring: Gauthier will add to the next DAS Consultation Agenda the need to have all  
121 vice presidents evaluated. Brent asked what happens to VPs who receive unsatisfactory  
122 ratings from their presidents. Gauthier noted that VPs serve at the colleges at the  
123 pleasure of the local college presidents. Zimring-Towne commented that VP hiring pools  
124 were pretty slim because of the demands of the position. Brent wondered if there should  
125 be some representation given to VPs if they can just be dismissed without any recourse.  
126 Gauthier suggested that DAS give support to good deans who work well with faculty.

127 f. Report from DAS Consultation:

128 Next December DAS meeting: Chicago School will come to present.

129 EEO District Plan: DAS is supposed to help formulate an EEO District Plan, which  
130 Gauthier will send out. Adriana D. Barrera is part of the advisory committee on the EEO  
131 District Plan. We have been contacted for Senate member(s).

132 Adult Education: Discussions have stalled, which has necessitated that an arbitrator be  
133 sent from the state. Gauthier also noted that concurrent enrollment in the district could  
134 begin as early as Summer 2015 or Fall 2016.

135

136 **First VP Report:**

137 Echeverri advised that the Board of Trustees, at their meeting on Nov. 4, 2015,  
138 approved unanimously the AFT College Staff Guild 2014-2017 Contract. The LACCD  
139 Board of Trustees is also trying to realign board elections with the general elections. The  
140 Board also approved \$57.6 million in state mandate reimbursement funds to support  
141 LACCD strategic goals. They authorized an amendment to an agreement with Ciber to  
142 configure and implement the SIS software suite. The District Equivalency Committee will  
143 meet Monday, Nov. 16, 2015. DPAC will meet next Friday, Nov. 19, 2015.

144

145 **Second VP Report:**

146 Atondo reported that the district is moving to CurricUNet. E-65 is awaiting action. District  
147 Curriculum Committee will meet on Friday, Nov. 13, 2015.

148

149 **Treasurer's Report:**

150 Immerblum reported a current petty cash balance of \$2,381.10. Current DAS Fund  
151 10059 balances as of Oct. 7, 2015, are \$154,138 (excluding non-teaching accounts  
152 12100 and 141500).

153

154 **Standing Committee Reports:** No reports.

155 **Noticed for October/Future Actions:** No noticed actions.

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157 **Adjournment:** The meeting was adjourned at 3:35pm.

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159 **Future dates:**

160 1. DAS Exec Meeting, 11/20/2015 @ ESC Hearing Room 10am-1pm

161 2. DAS Meeting, 12/10/2015 @ LACC 12:30pm-3:30pm

162 3. Chancellor's Consultation, 12/17/2015 @ ESC Hearing Room 2-3:30pm

163 4. Fall Session ends 12/18/2015

164

165 Respectfully submitted by Vic Fusilero, DAS Secretary