

# District Academic Senate Exec Meeting & Spring Retreat

Friday, Jan. 29, 2016

ESC Hearing Room, 1st Floor, 12 noon

MINUTES

## Attendance

	Present
<b>Officers</b>	Don Gauthier (President), Angela Echeverri (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP: Curriculum), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
	<b>Local Senate Presidents:</b>
<b>City</b>	Dan Wanner
<b>East</b>	Alex Immerblum
<b>Harbor</b>	Susan McMurray
<b>Mission</b>	Leslie Milke
<b>Pierce</b>	
<b>Southwest</b>	Alistaire Callender
<b>Trade</b>	Wally Hanley
<b>Valley</b>	Josh Miller
<b>West</b>	Adrienne Foster
<b>Guests</b>	Eloise Crippens (WLAC), DAS Equivalency Coordinator

**Call to Order** at 12:12pm

**Approval of Agenda and Minutes of Nov. 20, 2015 DAS Exec as amended (Gauthier / Hanley MSC).** Amendments to agenda: Appointment of Joanna Zimring-Towne to SSSP (**McMurray/Milke: MSP**)

**Approval of November 20, 2015, minutes as amended. (Miller/Atondo: MSC)**  
Abstentions: Miller.

**Public Speakers:** None.

### Action Items:

- 1. Minimum Qualifications with Environmental Science (explanation forthcoming).** (see handout). Problems amount to \$250,000 per semester. There are problems as to how District HR is determining if faculty have MQs. State still has interdisciplinary studies; this is where Environmental Science is. There are conflicting requirements: New MQs were determined by the district; only three of the twenty new hires were correct in their determination of MQs. Immerblum asked how district could pass MQs different from those of the state. Immerblum suggested that we change or edit/add to state MQs. Callender agreed with

29 Immerblum’s suggestion. Atondo advised that applicant transcripts must be  
 30 carefully examined because of differences in disciplinary/course content.  
 31 Immerblum suggested listing actual disciplines that should revert. Gauthier  
 32 reminded the DAS executive members that the state already has disciplines  
 33 listed under ES by top code. Gauthier informed us that this had been done for  
 34 HR. **Motion: Immerblum moved that Environmental Science revert to the pre-**  
 35 **Dec. 2003 MQs for Interdisciplinary Studies, which require “a Master’s degree**  
 36 **in the interdisciplinary area or a Master’s degree in one of the disciplines**  
 37 **included in the interdisciplinary area and upper division or graduate course**  
 38 **work in at least one other constituent discipline.” (Immerblum/Miller MSC)**  
 39 This motion should prevent the removal of faculty from spring classroom  
 40 assignments and allow time for a fuller discussion of desirable and realistic MQs  
 41 in the three environmental areas. In addition, it may be sufficient to create lists  
 42 of constituent disciplines, e.g. biological sciences, chemistry, environmental  
 43 science, geological sciences (such as geography, soil science/physics) in the three  
 44 areas to assist in the assignment of faculty to courses in the IDS area. McMurray  
 45 informed everyone that there was a problem with a hire in Latin-American  
 46 Studies (LAS), whose coursework listed “History.” Crippens suggested advised us  
 47 that LAS could work in Ethnic Studies.

48 **2. Noticed for Feb. 11 DAS at LAHC: Board Rule 6204: Additional and Concurrent**  
 49 **Associate Degrees**

50 *“Additional Associate Degrees: Students who have previously earned an*  
 51 *associate degree from a United States regionally accredited institution will be*  
 52 *granted an additional associate degree when the following requirements have*  
 53 *been met:*

- 54 1. *Pursuant to catalog rights, described in Board Rule 6202, completion of all*  
 55 *current degree requirements—i.e., scholarship, residency, competency,*  
 56 *general education and major requirements.*
- 57 2. *For local associate degrees, completion of a minimum of six (6) units in the*  
 58 *major at the college awarding the degree. For the Associate Degrees for*  
 59 *Transfer (ADTs), there is no major unit minimum requirement that must be*  
 60 *completed at the college awarding the degree.*
- 61 3. *Major course requirements completed in previous degrees awarded can be*  
 62 *used again for additional degrees.*
- 63 4. *All courses that count towards the associate degree major or area of*  
 64 *emphasis must be satisfactorily completed with a grade of “C” or higher or*  
 65 *“P” (pass).*
- 66 5. *There is no limit to the number of additional associate degrees that can be*  
 67 *awarded provided that all the above requirements have been met.*
- 68 6. *Completion of any additional requirements, including new units, as*  
 69 *determined by the college through collegial consultation with the college*  
 70 *Academic Senate in accordance with the provisions of Chapter XVI of the*  
 71 *Board Rules—Academic Senate and the Board of Trustees Shared Governance*  
 72 *Policy.*

73 Concurrent degrees: Concurrent degrees are degrees awarded in the same  
 74 semester. Students may petition and be awarded concurrent associate degrees in  
 75 different majors if the following criteria are met:

- 76 1. Pursuant to catalog rights, described in Board Rule 6202, completion of all  
 77 current degree requirements: scholarship, residency, competency, general  
 78 education and major requirements.
- 79 2. There is no maximum number of concurrent degrees that a student may be  
 80 awarded.
- 81 3. If a course is a major requirement for each concurrent degree, it may be  
 82 applied toward satisfaction of each major degree requirement.
- 83 4. Completion of the General Education requirements for one associate degree  
 84 will fulfill the general education requirements for concurrent degrees, if the  
 85 same general education pattern applies to the additional degree. If each  
 86 degree requires the completion of different general education patterns, the  
 87 general education pattern of each degree must be fulfilled. Courses may be  
 88 applied toward the general education requirements for each concurrent  
 89 degree.
- 90 5. All courses that count towards the associate degree major or area of  
 91 emphasis must be satisfactorily completed with a grade of "C" or higher or  
 92 "P" (pass).
- 93 6. The LACCD does not offer double majors.

94 **(Immerblum/Leslie: MSC)**

95

#### 96 Discussion Items:

- 97 1. **Consultation Items: E-65 Status and Response.** Gauthier informed us that  
 98 the Chancellor has not given a response to DAS on E-65. Gauthier asked if we  
 99 should go to State, as Freitas has suggested. Atondo, Milke, and Foster agreed  
 100 that we should go to state. Gauthier asked what we should do to get the  
 101 Chancellor to respond. Gauthier made the first suggestion that we need to  
 102 inform the state of the situation. Atondo informed DAS that Freitas suggested  
 103 writing to Eric Skinner, Dave Morse, and Pam Walker. Gauthier made the  
 104 second suggestion that we inform the state that the Chancellor and the Board  
 105 had given unsatisfactory responses, and we should refer to 6200. As a third  
 106 suggestion, **Immerblum moved that a memo or letter be sent to ASCCC**  
 107 **asking for a technical visit because of our inability to resolve a**  
 108 **consultation process and understanding of primacy in shared**  
 109 **governance. (Immerblum/Josh MSP). Unanimous.**
- 110 2. **Hiring and MQ issues.** Gauthier said that some disciplines still have MQ  
 111 issues (e.g. nursing, commercial music). Immerblum informed us that only 67  
 112 positions had been posted. Gauthier said that some positions have already  
 113 closed. To this, Milke informed us that some positions had not yet been  
 114 posted. Immerblum informed us that some postings get held up downtown  
 115 because when problems arise, these positions are put aside. Milke informed  
 116 us of a problem with a kinesiology hiring posting because of doubts with the  
 117 wording in the post. Gauthier asked DAS to cc him and Eloise Crippens on

118 hiring questions or problems. Gauthier informed us that, to date, there were  
 119 still 130 positions left to post. Immerblum said that position announcements  
 120 had been delayed because of errors in the announcement language.  
 121 Immerblum suggested allowing District HR to train staff at colleges in  
 122 Personnel/HR on how to review hiring announcements at the local level  
 123 before they move on to district. Gauthier agreed that Immerblum's proposal  
 124 is a good one. Immerblum cautioned that the reality is that most of our hiring  
 125 won't take place until summer 2016. Gauthier replied that this is why our  
 126 presence at the Job Fair is so important.

127 **3. CCC Registry – LAX Hilton, Jan. 30 at LAX Hilton, 10:00 am-3:30 pm:**

128 Immerblum suggested improving the first paragraph in the Job Fair letter.  
 129 Gauthier suggested making sure that applicants are relaxed and to ask them  
 130 how they feel about education.

131 **4. EEO State Equity Hiring, Trade Tech, 9a-3p, Feb. 19<sup>th</sup>.** Gauthier is still  
 132 looking for teams and groups via District HR.

133 **5. DAS – Spring Planning Meeting (areas of focus and outcomes).** Gauthier  
 134 would like to focus on AB 86, as well as curriculum alignment (i.e.  
 135 pathways/bridges between high school and 2-year schools). AB 86 funding  
 136 will go to individual faculty working on AB 86 issues. McMurray explained  
 137 how Harbor has designed pathways/bridges between high schools and  
 138 junior colleges (e.g. developmental math, developmental English).  
 139 Immerblum says that his campus's understanding of AB 86 funding differs  
 140 from how AB 86 funding is actually organized. Gauthier would also like to  
 141 work on CTE and workforce. Foster would like to report on the meeting at  
 142 IBI; it's important that we have point people on various issues, e.g.  
 143 curriculum. Miller asked about available money for classified development:  
 144 currently he knew of only \$1000/campus; he would like to know how  
 145 classified can access this money.

146 **6. PDC – Status, Mathematica success and RFP, next steps:** We have to figure  
 147 out policies. When do we offer Professional Development classes: e.g. not if  
 148 enrollment is only three enrolled. Immerblum suggested converting the PDC  
 149 Task-Force into a DAS committee; he would like to have this motion  
 150 introduced at DAS. We should also discuss responsibilities for liaisons: they  
 151 would serve on the committee; advocate for program (marketing, visibility);  
 152 data collection); and track records. We have to get out the position  
 153 announcement for directors as soon as possible. Immerblum asked where  
 154 are we on this ED 205 at Southwest as far as enrollment. Foster also asked  
 155 about the delivery method for ED 205: hybrid or online. Callender suggested  
 156 that Saturdays are ideal dates for PD courses. PDC Task Force affirmed  
 157 Ayesha Randall for Website Development and approved budget. **Immerblum**  
 158 **moved to assign Ayesha Randall as Website Design person for creating**  
 159 **and maintaining PDC website. (Immerblum/Leslie MSC).** Immerblum  
 160 would like DAS to affirm PDC budget of \$175,000 (possible future motion);  
 161 PDC has suggested \$150 reimbursement per person.  
 162  
 163

- 164 **7. AB 86 and AB 104 – Adult Ed Status:**
- 165 **a. Los Angeles Adult Education Regional Consortium (LARAEC)**
- 166 **letter/Adult Ed AB 86:** (Handout). There is a meeting today at
- 167 LARAEC to discuss low levels. Hanley said that the difference between
- 168 low and high levels was around \$1 million. Governance was the most
- 169 important issue. Gauthier said that the USDs want 1-district/1-vote,
- 170 but this would not work for the community colleges. McMurray: These
- 171 issues are decided at state level. Gauthier: Trade Tech will be playing
- 172 an important role because of their job training programs.
- 173 **b. District curriculum alignment in Basic Skills / Non-credit:**
- 174 Discipline Day will provide funds for district curriculum alignment.
- 175 But at issue is still basic skills, non-credit, and ESL. Also
- 176 apprenticeship areas. (Fri., Feb. 26<sup>th</sup>, City College). Foster asked if this
- 177 curriculum alignment would go through District Curriculum.
- 178 **c. Campus curriculum and district alignment:** We are still working
- 179 with ESL to form bridges/pathways.
- 180 **8. Adopting Canvas as district-wide CMS – Seeking Board ratification:**
- 181 Gauthier will ask Chancellor to take Canvas measure to the Board for
- 182 ratification. District might want the district to conduct full-scale evaluation,
- 183 but State already did this.
- 184 **9. Discussion re: proposed new bond measure:** There is dissatisfaction with
- 185 rumors about possible future bond measure. Gauthier advised that many
- 186 faculty would like to see current projects completed before new ones are
- 187 funded or even begun.
- 188 **10. DAS OEC (=Online Education Committee)- membership:** We still need
- 189 members. Gauthier will approach ASO to get student representative on OEC.
- 190 No meeting day yet.
- 191 **11. District shared governance committee membership (DBC, Bond**
- 192 **Steering, etc., ECDBC reconfiguration):** Gauthier still needs someone on
- 193 the Bond Steering Committee (meets 1<sup>st</sup> Tuesday of the month; 8:30a-10a).
- 194 Already on Bond Steering are Valley and Trade. McMurray and Hanley will
- 195 ask fellow senate members. DBC still needs one more member. ECDBC (Exec
- 196 Committee of the DBC) reconfiguration: Gauthier is still trying to get Jeff
- 197 Hernandez onto ECDBC. Reconfiguration is occurring because smaller
- 198 colleges don't have representation (e.g. West, Southwest, Mission). McMurray
- 199 is asking how FON is calculated because her college is feeling pinched by the
- 200 FON. Gauthier will get McMurray the FON calculation spreadsheet from the
- 201 state. \$64 million was made available to ensure improved full-time/part-time
- 202 faculty balance. Immerblum suggested that some hires go beyond FON
- 203 requirement.
- 204 **12. Meeting with new Vice Chancellor of Educational Programs and**
- 205 **Institutional Effectiveness (EPIE):** Gauthier will meet with Ryan Corner.
- 206 **13. Confirm DAS meeting dates and locations for spring:** Gauthier will send
- 207 out consultation dates. 2/19 from 3-5pm. Echeverri will email faculty from
- 208 computer discipline (e.g. CS, CSIT, etc.) to come to DAS meetings. Hanley and
- 209 McMurray asked Echeverri to cc them on this email. Numbering must be

210 changed. Discipline Day will focus on CTE, Basic Skills, and ESL. We are still  
 211 awaiting information on workforce. We shall try to align CTE/Basic  
 212 Skills/ESL with adult education. Milke asked if local senates have CTE  
 213 liaisons on local senates, to which Gauthier replied that this was not yet the  
 214 case.

215 **14. DAS Policies for Treasurer, Equivalency and PDC:** Gauthier is working  
 216 with Immerblum on these. Eloise Crippens is collecting information on past  
 217 policies, e.g. steps on implementation, etc.. There is also the issue of Title IX,  
 218 LGBTQ restrooms, cameras.

219 **15. Accreditation visits:** Foster reported that West Los Angeles College has  
 220 already had 15 visits from ACCJC. Gauthier suggested that senators spread  
 221 the message that we should make sure that our accreditation behavior is  
 222 carried out year-round and not just prior to each accreditation visit.  
 223 Echeverri reported from ESC meeting.

224 **16. Other Items:**

225 a. **Project MATCH:** Today there were interviews to replace Joanna  
 226 Zimring-Towne; hopefully we'll find out soon. Gauthier would like to  
 227 present on Project MATCH in the future.  
 228

229 **Adjournment**

230 The meeting was adjourned at 2:55pm.

231

232 **Future dates:**

233 Jan. 29, 2016: DAS Exec @ ESC Hearing Room, 12noon-3pm

234 Jan. 29, 2016: Chancellor's Consultation @ ESC Hearing Room 3-5pm

235 Jan. 30, 2016: CCC Registry Event @ LAX Hilton, 9:30am-3pm

236 Feb. 11, 2016: DAS Meeting @ LAHC, 12:30pm-3:30pm

237 Feb. 19, 2016: State EEO Hiring Workshop, ESC Board Room

238 Feb. 22, 2016: Equivalency Special Meeting @ ESC Hiring Room, 1pm-4pm

239 Feb. 26, 2016: District DAS Discipline Day @ LACC Student Union, 8:30am-3pm

240 Feb. 27, 2016: DAS/Project MATCH Equivalency; application files review

241 March 7-10, 2016: ACCJC Accreditation Visit

242

243 **DAS Meetings:**

244 Feb. 11, 2016: Los Angeles Harbor College

245 Apr. 14, 2016: Los Angeles Trade Tech College

246 May 12, 2016: Los Angeles Southwest College

247

248 **DAS Exec Meetings:**

249 Feb. 19, 2016: 3:00 pm -5:00 pm

250 Mar. 18, 2016

251 April 15, 2016

252 May 20, 2016

253 June 17, 2016

254

255 Respectfully submitted by Vic Fusilero, DAS Secretary