District Academic Senate Meeting
Sept. 8, 2016
LAVC, Monarch Hall, Fireside Lounge
MINUTES

6 **Attendance**

	Present
Officers	Don Gauthier (President), Angela Echeverri (1st VP), Elizabeth Atondo (2nd VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
City	Dan Wanner, John Freitas, Kamale Gray
East	Alex Immerblum, Jeff Hernandez, Lurelean Gaines, Jean Stapleton
Harbor	William Hernandez
Mission	Leslie Milke, Angela Echeverri
Pierce	Anna Bruzzese, Blanca Adajian, Kathy Oborn
Southwest	Naja El-Khoury
Trade	Wally Hanley, Lourdes Brent
Valley	Josh Miller, LaVergne Rosow, Vic Fusilero, Dora Esten
West	Adrienne Foster
Guests	Barbara Lombrano (Student Rep under Student Trustees), Erika Endrijonas (LAVC President), Ryan Cornner (Vice Chancellor, Educational Programs and Institutional Effectiveness)

Call to Order and Approval of the Agenda: President Don Gauthier called the meeting to order at 1:40pm. The agenda was adopted as amended with no objections (Rosow/Freitas **MSC**). Unanimous.

Approval of the Minutes of May 12, 2016, as amended (Rosow/Milke **MSC**). Unanimous.

Public Speakers: Vice-Chancellor Ryan Cornner, Erika Endrijonas (President, LAVC)

Action items
1. **Motion to approve DAS PDC as a standing committee along with its charter.** (see handout). El-Khoury asked if each college's Professional Development committee is a member of the DAS PDC, to which Gauthier said no. Immerblum suggested that members from each local college Professional Development committee serve on the DAS PDC. Brent explained that each college would select its liaison through whatever process that college has. (Milke/Rosow **MSC**). Unanimous.
2. **Motion to support DAS participation in IEPI Leadership Development Funding grant.** Gauthier explained that this funding grant intends to improve communication among various committees on all campuses. In response to a question by Brent, Gauthier said that this funding grant also intends to improve leadership at all levels. J. Hernandez asked if this funding grant would preclude

30	an individual campus from applying. Gauthier explained that this funding grant is
31	a one-time amount of $50,000. (Milke/Echeverri **MSC**). Unanimous.
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33	**Old Business**
34	1. <u>LA College Promise: (Handout):</u> Gauthier that this was initiated by Los Angeles
35	Mayor Garcetti's office with support of the LACCD and LAUSD to fund the first
36	year of college tuition via a California Community College's Board of Governors
37	Fee Waiver and outside sources, including public philanthropy. This program will
38	not begin until Fall 2017. Foster asked if the parties involved have reached out
39	for faculty involvement. Rosow asked if the funding is already in place. Gauthier
40	replied that the funding is currently being put in place and faculty, staff and
41	administrators were part of the framing Retreat at Harbor College in August.
42	Gauthier also mentioned that the State of California has a California College
43	Promise program as well. Gauthier said that the LACCD is the largest community
44	college district in California that has such a College Promise program. Gray
45	reported that students have also applied for a fee waiver from other sources.
46	Brent said that the College Promise program would include its student applicants
47	in Tier 2, thus requiring a change in Board Rule VIII, Art. VI. Brent questioned the
48	"structured choices." Rosow asked if the Promise also included books, child care,
49	and transportation. Gauthier also mentioned that the related Dual Enrollment is
50	going up for a final vote at both the LACCD and LAUSD boards. Gauthier segued
51	to the change of Board Rule VIII, Article VI: Student Success and Support,
52	Registration Priority (8600-8601). Brent suggested that the newly suggested Tier
53	2 is restrictive. There is discussion on the CCI (College Completion Initiative,
54	mentioned in Tier 2). Freitas suggested that those courses needed to graduate
55	could be made more generic. Cornner mentioned that when PCC launched the
56	CCI, it was able to raise its college completion rate. Cornner also explained that
57	Skills Builders is a retroactive data analysis, rather than a program that tracks
58	specific student groups. Immerblum asked what the definition of the CCI is;
59	Cornner replied that the District can define its CCI program however it sees fit.
60	Brent suggested that the phrasing requiring full-time students with an x-number
61	of units is too prescriptive. Cornner suggested changing the phrasing from
62	requiring a specific number of units to simply having to finish in one semester.
63	Brent asked how students would be notified if they were to take longer than one
64	semester. Cornner explained that PeopleSoft allows the District to assign
65	students to specific student groups that can then be tracked. Cornner will inquire
66	as to who has assignment rights for student groups. Echeverri asked if the 100-
67	unit limit would impact students close to completion. Cornner replied that if
68	students who are fully matriculated and in good standing want to maintain their
69	standing beyond 100 units, they would have to follow a petition process set up
70	by each campus. Gauthier suggested that a more detailed conversation would
71	have to take place next time. Cornner will work on changing the phrasing of the
72	change to BR VIII, Art.VI and will submit to DAS, and this change will be sent out
73	to district senators.

74	2.	<u>DAS District Summit</u>: Colleges should start to put together their teams (no more
75		than eight), which should also include a new faculty member if possible. Theme:
76		LA College Promise and Creating a City of Graduates, at Los Angeles City College,
77		Sept. 30, 2016. The new State Chancellor has been invited to speak on behalf of
78		the LA College Promise.
79	3.	<u>CBT-Intellus GE Basic Skills pilot</u>: Gauthier reported that the planning of the
80		program is nearing completion. Gauthier would like to identify faculty on
81		individual campuses who are "early tech adopters" who can become "cross-
82		fertilizers" and to give a frank account if this program is working on their
83		campuses. Bruzzese asked Gauthier to send a brief description to senators.
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85 **New Business**

86	1.	Adult Ed – Status – Request for faculty in ESL, BS Math/Engineering,
87		CTE/Pathways, and Non-credit: Gauthier asked for LACCD representatives to
88		work with their counterparts in the LAUSD to begin to get our teams together to,
89		e.g. align curricula. To Rosow's question, Gauthier answered that there are
90		currently no expectations regarding workload (e.g. regular meetings, work
91		expectations, etc.) and that senators should check the Adult Education Block
92		Grant (AEBG) website (aebg.cccco.edu). The goal for SIS-Completion is Fall 2017.
93	2.	DAS Exec Retreat: Report.
94	3.	Common Assessment Initiative (CAI) and Multiple Measures Assessment Project
95		(MMAP): Discussion. Gauthier reported that discussion is still on-going.
96		Immerblum said that there has been a district-wide push on this program. Eight
97		out of nine English faculty at ELAC have used MMAP in their assessments.
98		Immerblum expressed concern about whether MMAP scores can/must be used
99		in placement. Freitas reported on a program to track student success after
100		placement via MMAP. Immerblum asked how student placement via CAI-MMAP
101		will affect funding. Cornner explained that MMAP is often identified with
102		Multiple Measures. A majority of colleges within the District are using
103		Accuplacer, which is being phased out. J. Hernandez asked if MMAP will begin to
104		be implemented in Fall 2017. Cornner explained that some colleges are also
105		using MMAP for one discipline, but not another.
106	4.	Hiring process problems – Assignments of ID#, email usernames, etc.: Gauthier
107		reported that some colleges have some hires that have not been completely
108		signed off on by HR, which could account for some delays. Problems have to be
109		addressed contractually. Gauthier suggested starting a taskforce that examines
110		how faculty can be brought into the district in a much more streamlined manner.
111		Milke also reported that some tenure-track faculty are also being given 2nd-year
112		status in the tenure process, skipping over the first year evaluation. Gauthier
113		commented that this is both a Senate and Union issue. J. Hernandez asked about
114		the District process on hiring. Gauthier replied that the PCR is not generated
115		until the hiring packet has been submitted and evaluated by HR. Rosow asked if
116		candidates, who have received notice that they are hired, could immediately be
117		given a user ID and email account. Gauthier answered affirmatively since

118	because the issue in question is access and security. Gauthier asked for
119	volunteers to help him on this issue in discussion with Albert Roman (Vice
120	Chancellor for Human Resources). Immerblum requested a clear delineation of
121	who is involved in the hiring processing process in order to be able to identify
122	where backlogs occur.

5. Fall 2016 Credit Enrollment Comparison (handout). Gauthier discussed credit enrollment numbers: West, East, Mission, ITV, and Valley were 100% and above compared with Fall 2015 pre-census.
6. Report from Board Meeting on Sept. 7, 2016
7. Puente Project: Resolution in Support of the Puente Program, Oct. 13, 2016 (Handout): Brent requested that this motion be placed as an action item. This resolution originated at LA Trade Tech, where the TT counselor responsible for Puente had left and the Puente program was either diluted or dissolved, with dissolution of the Puente program being a violation of the contract between the CCC (California Community Colleges) and the State of California. English, Counseling, Community Mentors are three key parts of the contract. If any of these components is removed, it would also reflect a violation of the Puente contract between the CCC and the State of California. Puente counselors felt that this was a slap at the Puente program. There was a rally at Trade Tech (TT) in support of Puente. J. Hernandez: Data has continually shown that Puente is a valuable program. Funding is provided largely by Program 100, with some funding from the Office of the President: University of California (UCOP) through the Chancellor's office. The transfer rate from TT is 64%. Immerblum urged inclusion of non-quantitative data into the resolution (in addition to strong quantitative data).

Reports

1. **Second VP Report (Atondo): E-64 Program Approval**. Local curriculum chairs will talk about E-64 with local senates. Interstate Passport Initiative: This program should make enrollment easier from students in other states. Course description titles will be cleaned up and will be unified across the district for registration on PeopleSoft. Local campus descriptions will still be used outside of PeopleSoft. Deadline will be end of September 2016.
   ➔ **Motion to extend meeting by 10 minutes (**Rosow/Brent **MSC**). Unanimous.
2. **President's Report:**
   a. **Bond:** New Bond will be put in front of voters in Fall 2016. DAS and AFT will push for concessions on the bond and will ask for co-chair membership on the Bond Steering Committee.
3. **First VP Report (Echeverri)**
   a. **Equivalency Committee:** Meeting on Monday, Sept. 12, 2016. Echeverri asked for members to attend in order to ensure a quorum. There are two discipline days, one for Fall and one for Spring. The committee will work on an MOU for Nursing. The big issue is computer course numberings.
   b. **DPAC (District Planning and Accreditation Committee)**:

162   ➔ **Motion to extend meeting by 5 minutes** (Rosow/Brent **MSC**). Unanimous.
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164   **4. Treasurer's Report:**
165   **a.** Current Petty Cash Balance as of Sept. 7, 2016: $2011.03.
166   **b.** Current DAS Fund 10059 balances, including salaries, as of Aug. 31, 2016:
167   Total Budget = $638,496.
168   **5. Committee Reports**
169   **a. PDC:** Meeting of DAS PDC Steering Committee on Sept. 16, 2016,
170   12:30pm at ESC. Conversations are beginning with the charter college of
171   CSULA. Two workshops are scheduled in September and October: 1)
172   adult learning and motivation; 2) curriculum development; and 3)
173   instructional design.
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175 **Noticed for Next Meeting:**
176   **1. Vote on Changes to Board Rule, Ch. VIII, Article VI – Priorities for Enrollment**
177   **2. Changing the name of DAS Online Committee to DAS Academic Technologies**
178   **Committee**
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180 **Adjournment**
181 The meeting was adjourned at 3:49pm.
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183 **Future Dates:**
184 DCC – Location TBD. Sept. 9, 2016. Noon-2pm.
185 DAS Exec/PDC Steering – ESC Hearing Room. Sept. 16, 2016. 9:30-12:30 and 12:30-
186 2:00pm
187 DAS District Summit – 3rd floor, LACC Student Union, Sept. 30, 2016, 8:15am-3:00pm
188 Adult Ed Consortium Meeting – Van de Kamp Campus – Oct. 7, 2016. 12:30pm-4:30pm
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190 Respectfully submitted by Vic Fusilero, DAS Secretary