

# District Academic Senate Executive Committee

Friday, March 3, 2023

9:30 a.m. to 12:00 p.m.

**Main Location:** Los Angeles City College, 855 N Vermont Ave, Los Angeles, CA 90029  
Student Union, 2nd Fl. Conference Room (202)

Alternate Locations: Los Angeles Mission College, 13356 Eldridge Ave, Sylmar, CA 91342  
Instructional Building, Senate Office Room 1016

**Zoom URL:** <https://lacc.zoom.us/j/95616814755>

**Meeting ID: 956 1681 4755**

## MINUTES

### Attendance

	Present
<b>Officers</b>	Angela Echeverri (President), Anna Nicholas (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)
<b>City</b>	Mickey Hong
<b>East</b>	Jeffrey Hernandez
<b>Harbor</b>	
<b>Mission</b>	Carole Akl
<b>Pierce</b>	Barbara Anderson
<b>Southwest</b>	
<b>Trade</b>	Marvin DaCosta
<b>Valley</b>	Chauncey Maddren
<b>West</b>	Patricia Zuk
<b>Guests</b>	Tariq Azim (The Campaign for College Opportunity), Wendy Bass-Keer (Pierce), Daniel Judge (East), George Leddy (Valley), Eddie Tchertchian (Pierce)

### Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 9:44 a.m.

### Approval of the Agenda:

The agenda was adopted as written  
(J. Hernandez/Nicholas) **M/S/P**

### Approval of the Minutes:

The minutes of the February 3, 2023 meeting were approved as amended to reference Article 15 of the LACCD Teamsters Local 911 collective bargaining agreement  
(J. Hernandez/Nicholas) **M/S/P**

### Public Speakers:

30 Eddie Tchertchian, Pierce faculty member and co-chair of the LACCD AB 705/1705 task  
31 force, referenced a memorandum from the State Chancellor’s Office – a draft and only  
32 sent to a few colleges – severely limiting the options of community colleges to offer pre-  
33 transfer level English and Math courses. This will result in the removal of many  
34 educational opportunities for students. It is important to think about next steps, to  
35 work with the faculty union and District administration, and to collaborate with  
36 students, as it will be they who will be most affected. The District Academic Senate  
37 (DAS) needs to reach out to legislators.

38

39 **Action Items**

40

41 **1. AP 2410: Board Policies and Administrative Procedures – for notice at DAS March**  
42 **meeting**

43 (Nicholas/Maddren) **M/S/P**

44

45 Administrative Procedure (AP) 2410 was created by district administration without DAS  
46 consultation. The intent of this AP as an action item today is to revise the  
47 administration’s draft. Those revisions would place the District Academic Senate in a  
48 central role in academic and professional matters in District shared governance. This  
49 item will be noticed at the March 2023 meeting of the full DAS.

50

51 **2. AP 4051: Acceptance and Evaluation of External Coursework for Action at DAS**  
52 **March 9th, 2023 – from DCC**

53 **Approved by unanimous consent – as amended**

54

55 **MOTION: Amend V.2., CSUGE Great and certification to retain the original language**  
56 **of “other” and delete Non-CCCC**

57 (Freitas/Atondo) **M/S/P – approved by unanimous consent**

58

59 **3. Motion: The District Curriculum Committee recommends an implementation date**  
60 **of Fall 2023 for the Associate Degree graduation requirement of one Ethnic Studies**  
61 **course. For Action at the DAS March 9, 2023, meeting – from DCC**

62 **Approved by unanimous consent**

63

64 **Noticed Items** - none

65

66 **Discussion Items**

67

68 **1. Planning for 2022-23: Brown Act Meetings and End of COVID-19 Emergency**  
69 **Declaration; Calendar of Events: DAS Meeting and Elections for May of 2023, DAS Exec**  
70 **Meeting Locations, Local Visits on DEI in Curriculum; Accreditation, Spring 2023**  
71 **District Discipline Day, ASCCC Events**

72

73 The May DAS meeting will be at Valley; the DAS Exec (District Academic Senate  
74 Executive Committee) will meet at the Educational Services Center (ESC). If the  
75 decision instead is to meet at a campus, then we can alternate between City and Trade  
76 for the remainder of the semester.

77

78 There will be elections for District Academic Senate officers at the May 11, 2023 DAS  
79 meeting at 2 p.m., time certain.

80

81 Members of the ACCJC (Accrediting Commission for Community and Junior Colleges)  
82 teams have been conducting their visits, and most colleges have fared well. There were  
83 fewer core inquiries during this accreditation cycle than the last. For the ESC  
84 (Educational Services Center/district office), there were questions related to resource  
85 allocation, suggestions for an orientation for new Board of Trustees members, and a  
86 review of the process for the development and framework for equity and social justice.  
87 The accreditation team will visit the ESC on March 10, 2023.

88

89 Representatives from the ASCCC (Academic Senate for California Community Colleges)  
90 will be available for Discipline Day on March 17, 2023. Echeverri will ask the District for  
91 sign language interpreters and will send out the finalized agenda shortly.

92

93 The ASCCC Spring Plenary is in Anaheim this year; we have authorization to stay at the  
94 hotel on the Wednesday night before Plenary.

95

## 96 **2. 2023 DAS Elections: Nominations and Elections Procedures for DAS Officer Positions** 97 **(May 11, 2023)**

98

99 Nominations and Elections Committee Chair Wendy Bass provided updates. Echeverri  
100 will email nominations and elections information to all faculty; the nominations  
101 deadline is April 10, 2023. Nominations will be validated by the Nominations and  
102 Elections Committee to ascertain the eligibility of the candidates according to the DAS  
103 Bylaws. Voting will be conducted electronically during the May 11, 2023 DAS meeting at  
104 2 p.m., time certain. Voters can be at multiple public locations listed on the DAS  
105 meeting agenda and must have electronic access. When the voting is compiled  
106 electronically, there will be a motion at that May meeting to validate the election  
107 results.

108

## 109 **3. Alignment of Curriculum: Aligning content, objectives, and requisites of courses** 110 **with the same subject prefix and number; Aligning District Courses & Units with C-ID** 111

111

112 After discussion, there was consensus that faculty must take the leadership on this issue  
113 for the sake of our students. For example, the course outline of record (COR) could  
114 remain the same but academic freedom could manifest in the syllabus; C-ID numbers  
115 could be incorporated in all schedules, catalogs, and student transcripts. A small work

116 group could be established to identify the larger issues and then prioritize the work.  
117 Curriculum Dean Daniel Keller and staff could help begin to organize the effort.

118  
119 **4. Reorganizing the DAS Exec and the DAS agendas (adding Consent Calendar, moving**  
120 **Discussion Items after Noticed Items and before Reports)**

121  
122 Parliamentarian Freitas noted that the DAS may adopt standing rules which need not be  
123 in the bylaws.

124  
125 **5. Moratorium on Creation of New Subjects in Anticipation of State Common Course**  
126 **Numbering System**

127  
128 It was recommended to pause the creation of new subjects pending the implementation  
129 of the common course numbering system.

130  
131 **6. AB 1887 and Concerns about LACCD Restrictions on Out-Of-State Travel**

132  
133 Certain exceptions to a restriction on out of state travel are included in AB 1887, but  
134 they are not contained in the corresponding Board Policy. This item will be placed on  
135 the consultation agenda.

136  
137 **7. Draft Guidebook of Answers to the FAQs Related to the LACCD Equivalency**  
138 **Procedures**

139  
140 **MOTION: *Extend the meeting by 15 minutes***

141 (J. Hernandez/Nicholas) **M/S/P**

142  
143 **8. Draft Guidebook of Answers to the FAQs Related to the LACCD Equivalency**  
144 **Procedures**

145  
146 This draft will also be shared with the full DAS and contains differences between  
147 occupational and professional experience.

148  
149 **9. Update on AB 1705 (Irwin, 2022): Implementation, Support to Improve Student**  
150 **Outcomes**

151  
152 The effects of learning loss, the lack of course alternatives to transfer-level English and  
153 Math classes, the impacts on STEM (Science, Technology, Engineering, and  
154 Mathematics) majors, and the loss of enrollment were discussed. It was suggested that  
155 Math instructors teach pre-transfer level classes to high school students through dual  
156 enrollment.

157  
158 **10. Administrative Retreat Rights Policy**

159

160 A new draft should be available in May.

161

162 **11. Legislative Advocacy and DAS Goals: Priorities, and Challenges for 2023 and**  
163 **Beyond**

164

165 It is important for the DAS to be more proactive in legislative advocacy.

166

167 **MOTION: *Extend the meeting by 10 minutes***

168 (Brent/Nicholas) **M/S/P**

169

170 **12. Credit for Prior Learning: Districtwide Coordination and Support**

171

172 It is important to identify people to expand and implement credit for prior learning at a  
173 district level.

174

175 **13. District Governance Council to Vet and Make Recommendations on Non-10+1**  
176 **Matters - Discussion of next steps**

177

178 It was suggested that the DAS work collaboratively with the AFT (American Federation  
179 of Teachers) Faculty Guild on this topic.

180

181 **14. Other Items: AFT 1521 Negotiation Topics; Campus Safety and Emergency**  
182 **Preparedness**

183

184 **Reports**

185

186 **• Officer Reports**

187

188 **President**

189

190 Echeverri reported that there should be an announcement on Monday, March 6, 2023,  
191 regarding the search for hiring the permanent Pierce College president.

192

193 **1<sup>st</sup> Vice President**

194

195 **DAS 1<sup>st</sup> VP Report for the DAS Exec meeting on March 3, 2023 (Anna Nicholas)**

196

197 Since my last report, the Equivalency Committee met on 2/13/2023. The committee  
198 voted unanimously to approve the guidebook of answers to the FAQ related to the  
199 LACCD equivalency procedures. We welcome feedback, as the goal is to produce the  
200 best possible document.

201

202 District Equivalency Coordinator Eloise Crippens reported that an applicant is  
203 requesting an appeal of the Equivalency Committee’s decision. The appeal process is  
204 described in AP 7211 Faculty Service Areas, Minimum Qualifications, and  
205 Equivalencies, Section III B.

206  
207 I am collecting descriptions of sessions and Zoom links for District Discipline  
208 Committee meetings for the agenda. If you are aware of any District Discipline  
209 Committee chairs who have not received my message inviting them to participate,  
210 please ask them to contact me, as we want to make sure everyone who wants to  
211 participate is included. We have two presentations from the Equivalency Committee  
212 this year. One is a general session on “The Past, Present and Future of the District  
213 Discipline Committees” by Mike Kalustian, Dan Keller and me, and the other one is a  
214 breakout on “The Step by Step Process for New Hire Minimum Qualifications  
215 Validation through Equivalency” by Eloise Crippens, Shawn Tramel and me. The  
216 committee discussed tasks for District Discipline Committees, including possible  
217 reorganization, reviewing the *Structure and Functions of Discipline Committees*  
218 document and recommending changes, and the interdisciplinary areas specifying  
219 their subdisciplines. Any feedback regarding tasks for discipline committees is  
220 welcome.

221  
222 The Administrative Retreat Rights Workgroup met on 2/23/2023. We had a  
223 productive meeting and made progress on revisions to the draft of the BP 7250:  
224 Educational Administrators Retreat Rights.

225  
226 The next meeting of the Equivalency Committee is on Monday, 3/13 at 2 pm at ESC-  
227 6th Floor Conference Room #617.

228  
229 The next meeting of the Administrative Retreat Rights Workgroup is on Thursday,  
230 3/23 at 1:30 pm on Zoom.

231  
232

233 **2<sup>nd</sup> Vice President**

234  
235 Atondo reported that the District Curriculum Committee continues to focus on course  
236 validation for eLumen.

237

238 **Secretary**

239

240 Brent reported on the DAS website migration, including meetings with District IT, and  
241 the senate’s request for a method for the public to have access to the website one  
242 “click” away in a manner that is both easy and intuitive. The legacy bylaws are being  
243 archived.

244

245 **Treasurer – no report**

246

247       • **Other Reports:**  
248  
249       • **District Budget Committee (DBC)** – no report  
250       • **Online Education and Academic Technology Committee** – no report  
251       • **TPPC** – no report  
252       • **Guided Pathways** – no report  
253  
254       • **Professional Development College (PDC)**  
255  
256       Brent reported on upcoming seminars on EEAAP (Equally Effective Alternate  
257       Access Plan - March 10<sup>th</sup>), learning loss (April 13<sup>th</sup>), and a day-long event on  
258       leadership (May 19<sup>th</sup>). The PDC Steering Committee will meet to consider a draft  
259       job description for the new PDC Coordinator. If the coordinator will have more  
260       duties, including a districtwide professional development presence as well as  
261       Project MATCH and digital badges, an increased reassigned time is  
262       recommended (current reassigned time is .2 FTEF).  
263  
264       • **Sustainable Environment Institute**  
265  
266       Leddy reported that the March seminar topic will be climate literacy.  
267  
268       • **Local Academic Senates** – no reports  
269  
270       **Upcoming Meetings:**  
271  
272       **LACCD Board Meeting:** Wednesday, March 1, 2023  
273       **District Budget Committee:** Wednesday, March 8, 2023  
274       **DAS Meeting:** Thursday, March 9, 2023-CITY  
275       **Consultation Meeting:** Tuesday, March 14, 2023-2:00 p.m. - Zoom  
276       **Board Standing Committees:** Wednesday, March 15, 2023  
277       **District Discipline Day:** Friday, March 17, 2023 - Zoom  
278       **Area C Meeting:** Saturday, March 25, 2023 (TBA)  
279       **DAS Executive Committee:** Friday, April 14, 2023 (ESC)  
280       **ASCCC 2023 Plenary:** April 20-22, 2023 – Doubletree, Anaheim  
281       **ASCCC Faculty Leadership Institute:** June 15-17, 2023 – Millbrae  
282       **ASCCC Curriculum Institute:** July 12-15, 2023 – Riverside – Hybrid  
283  
284       **Adjournment**  
285       The meeting was adjourned at 12:28 p.m.  
286  
287       Respectfully submitted by Lourdes M. Brent, DAS Secretary