

District Academic Senate Executive Committee

Friday, April 15, 2022

1:30 p.m. to 3:30 p.m.

Zoom URL: <https://laccd.zoom.us/j/94567699978>

Meeting ID: 945 6769 9978

MINUTES

Attendance – Senate Presidents in parentheses

	Present
Officers	Angela Echeverri (President), Anna Nicholas (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)
City	Mickey Hong
East	Jeffrey Hernandez
Harbor	Van Chaney
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	Robert L. Stewart, Jr.
Trade	Marvin DaCosta
Valley	Chauncey Maddren
West	Patricia Zuk
Guests	Beth Abels (Pierce), Leticia Barajas (East), Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), Patricia Godinez (East), George Leddy (Valley), Jeffrey Nishimura (City), Clare Norris-Bell (West)

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 9:33 a.m.

Resolution on Meeting by Teleconferencing as Allowed under AB 361

(Atondo/Freitas) **M/S/P**

Approval of the Agenda:

The agenda was adopted as amended – Action Item #4 was removed; Action Items #10 and #11 were moved to Noticed Items

(J. Hernandez/Stewart) **M/S/P**

MOTION: Remove Action Item #4

(Atondo/Freitas) **M/S/P**

MOTION: Move Action Items #10 and #11 to Noticed Items

(Freitas/Atondo) **M/S/P**

Approval of the Minutes:

30 The minutes of the March 4, 2022 meeting were approved as amended
31 (J. Hernandez/Akl) **M/S/P**

32

33 **Public Speakers:**

34

35 Patricia Godinez, the Chair of the English Department at East Los Angeles College (East),
36 thanked the District Academic Senate (DAS) for its advocacy related to the
37 implementation of AB 705 which permitted her college to offer at least one pre-
38 transfer-level course in the fall.

39

40 Beth Abels, an Architecture instructor at L.A. Pierce College (Pierce), was recently-hired
41 as a co-coordinator of the Sustainable Environment Institute (SEI). She gave details
42 about the April 22, 2022 Earth Day seminar, a collaboration among SEI, LACCD Facilities,
43 and the DAS Professional Development College. There will be two panels including
44 environmental leaders in the community. The first panel will present on climate justice
45 and the second on opportunities for positive action.

46

47 Clare Norris-Bell, the Chair of Language Arts and English at West Los Angeles College
48 (West) and Chair of the District English Committee, spoke about the perspective of the
49 English faculty in the LACCD relative to AB 705.

50

51 **Action Items**

52

53 **1. AP 4260: Prerequisites and Corequisites – update – for action at the May 12, 2022**
54 **meeting of the full DAS**

55 (J. Hernandez/DaCosta) **M/S/P**

56

57 **2. AP 4260 Appendix A (Prerequisites and Corequisites): Prerequisite Clearance Policy**
58 **for Courses with an English 101 Prerequisite – for action at May 12, 2022 DAS - create**
59 **Appendix for AP 4260**

60 (Akl/J. Hernandez) **M/S/P**

61

62 **3. AP 4051: Acceptance and Evaluation of External Coursework – Update – for action**
63 **at May 12, 2022 DAS**

64 (DaCosta/Freitas) **M/S/P – as corrected with minor edits**

65

66 ~~**4. AP 4051: Appendix C (Agencies Approved by the California Commission on Teacher**~~
67 ~~**Credentialing for Foreign Transcript Evaluation)**~~

68 Removed in amended agenda

69

70 **5. AP 4240: Academic Renewal Updates – for action at May 12, 2022 DAS**

71 (Akl/Atondo) **M/S/P**

72

73 **6. AP 4240 Appendix A: Academic Renewal – for action at May 12, 2022 DAS**

74 (Akl/Atondo) **M/S/P**
75
76 **7. Amendment to Subject to Discipline Crosswalk for Consideration at 5/12/22 DAS**
77 **Meeting – language re discrepancy**
78 (Zuk/Nicholas) **M/S/P**
79
80 Requested amendments to the crosswalk from Zuk were referred to the appropriate
81 District discipline committee and the appropriate DAS Vice President before DAS
82 consideration or action.
83
84 **8. New AP 2510: Participation on Local Decision-Making – for action at May 12, 2022**
85 **DAS meeting**
86 (J. Hernandez/Akl) **M/S/P**
87
88 **Perfected motion M/S/P - as amended**
89
90 **MOTION: Amend 4.a. to include the following:**
91 ***Any operational processes that have the potential to impact policies and procedures***
92 ***under District Academic Senate purview shall be reviewed by the DAS before any final***
93 ***action is taken.***
94 (J. Hernandez/Anderson) **M/S/P**
95
96 **9. Recommendation of YuJa for LACCD proctoring and video repository – Time**
97 **Sensitive – for action at May 12, 2022 DAS meeting**
98 (Stewart/J. Hernandez) **M/S/P**
99
100 ~~**10. AP 3725: Accessibility Standards**~~
101 Moved to #3 under Noticed Items
102
103 ~~**11. Revisions to AP 4105: Addendum to Course Outline Section**~~
104 Moved to #4 under Noticed Items
105
106 **Noticed Items**
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108 **1. LACCD Regular Substantive Interaction Guidelines**
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110 Drawbond defined regular substantive interaction and noted that it is the kind of
111 interaction expected in online classes. It is also a requirement of the Accrediting
112 Commission for Community and Junior Colleges (ACCJC). Guidelines must conform with
113 any federal and Title 5 changes. This agenda item has been reviewed by the DAS Online
114 Education and Academic Technology Committee (OEATC).
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116 **2. Recommendation to Join the CVC-OEI (California Virtual College – Online Education**
117 **Initiative) Consortium as a District – action item at May 6, 2022 meeting of DAS Exec**

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Bass-Keer will write a resolution for DAS review.

3. AP 3725: Accessibility Standards

Freitas recommended review by the District Technology Planning and Policy Committee (TPPC) as well as the development of a complete AP 3725 which can be endorsed by the DAS. He will follow up with Joshua Miller and Vice Chancellor Carmen Lidz, co-chairs of TPPC.

4. Revisions to AP 4105: Addendum to Course Outline Section

This item was referred to the District Curriculum Committee.

Discussion Items

1. Planning for:

- **Institutional Effectiveness and Student Success Leadership**
- **DAS Committee Membership: District Discipline List, Sustainable Environment Institute, Project MATCH, Equivalency, Online Education and Academic Technology, Technology Planning and Policy, Bond Steering, Transfer, Articulation, and Student Services task force, and others**
- **DAS Academically Speaking Newsletter**
- **2021-2022 Calendar**
- **Collegiality in Action ASCCC Technical Assistance Visit SEI Sustainability Summit 4/22/22**

Echeverri announced that Ryan Cornner, Vice Chancellor of Educational Programs and Institutional Effectiveness (EPIE), has been selected to serve as President of Glendale Community College. He will remain with the LACCD through June 30, 2022. There is an internal search for a one-year interim position; the job announcement closes April 26, 2022. In the meantime, EPIE Associate Vice Chancellors Betsy Regalado and Maury Pearl, and possibly Dean of Educational Support Services Dan Keller may step in.

College Senate Presidents were reminded to have active members on DAS committees as well as District committees which have DAS representation. A DAS representative on the Bond Steering Committee is still needed.

Echeverri is working on the DAS newsletter, *Academically Speaking*, and invited the Senators to send her new articles and updates to articles previously submitted. The collegiality in action/technical assistance visit was pushed back again. At the Spring 2022 Plenary session held in Burbank last week, Virginia (Ginni) May was elected as the incoming president of the Academic Senate for California Community Colleges (ASCCC). Robert L. Stewart, Jr. was elected as the new South Representative at the ASCCC.

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2. Coordination of District Initiatives: Sustainable Environment Institute, Credit for Prior Learning, Guided Pathways, Project MATCH, Online Education Resources, Accreditation, and others

Echeverri noted that the DAS is reviewing options for dealing with entities such as Project MATCH, Dolores Huerta, the Sustainable Environment Institute, and Guided Pathways which are not DAS committees per se but were begun under the auspices of the DAS and still have DAS participation.

Leddy, SEI co-coordinator, gave a report about the latest Steering Committee meeting and discussed the SEI newsletter. Echeverri asked SEI to develop and bring to DAS a proposal to see how the SEI steering committee can be expanded.

3. Developing Guidelines for Hyflex Modality

Maddren recommended that the DAS develop standards for the HyFlex modality and OWL videoconferencing for classroom use. This issue will be referred to OEATC for recommendations to DAS related to academic and professional matters. The union will be brought in to the conversation for work environment issues related to this technology.

4. BOT Report on AB 705 Implementation, Additional Indicators to Evaluate Student Outcomes, AB 705 Task Force, Support to Improve Student Outcomes, and Updates on AB 1705 (Irwin)

Board President Buelna asked Vice Chancellor Cornner and DAS President Echeverri to give a joint presentation to the Board’s Legislative and Public Affairs Committee on the outcomes of AB 705 implementation on April 20, 2022. J. Hernandez reported on a request from the DAS that the LACCD Board of Trustees seek amendments to AB 1705 so that the legislation not pass as currently worded. The concern is that the legislation as written would cause colleges to remove almost all pre-transfer English and Math course offerings. The Board appears receptive to the DAS concerns, but with reservations. The Academic Senate for California Community Colleges also voted to oppose the legislation as written. However, the momentum from the State Chancellor’s Office and Assemblymember Jacqui Irwin’s office is to continue to push the legislation in its current version. A number of outside entities such as the Campaign for College Opportunity and corporate sponsors are supporters of this legislation.

MOTION: *Extend meeting for 15 minutes*
(J. Hernandez/Nicholas) **M/S/P**

Echeverri expressed concern about statewide and LACCD data showing significant declines in course success rates in transfer-level English and Math courses, as well as

206 growing equity gaps. She questioned what happens to LACCD students, a majority of
207 whom are economically disadvantaged and have been disproportionately impacted by
208 the pandemic, when they fail their transfer-level courses. Joining the DAS in its
209 opposition to AB 1705 as currently written are the Faculty Association of California
210 Community Colleges (FACCC), Academic Senate for California Community Colleges, and
211 the local of the faculty union, AFT 1521.

212
213 Zuk noted that the English faculty at West are in favor of AB 705 and AB 1705. Thus,
214 there is not complete support for amending this legislation. Echeverri discussed the
215 requests from the District English Committee and recommended that the District Math
216 and ESL (English as a Second Language) committees compile a list of recommendations
217 as well. Norris-Bell observed that the District English Committee had forwarded its
218 recommendations to the AB 705 task force.

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220 **5. DAS Goals and Challenges for 2022-2023**

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222 **6. Update on Administrator Retreat Board Policy, Noncredit Philosophy and Guidelines**

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224 Echeverri reported that collegial consultation related to an administrator retreat rights
225 policy has been delayed due to changes in the LACCD Human Resources division.

226

227 J. Hernandez observed that any philosophy or guidelines related to noncredit should
228 come from District discipline committee for noncredit.

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230 **7. Update on COVID-19 Pandemic and Return to In-Person Instruction, Services, and** 231 **Brown Act Meetings**

232

233 Echeverri announced that commencement exercises will be in-person and outdoors
234 without mask or social distancing requirements. The Board policies related to indoor
235 mask wearing are still in effect. As a Brown Act committee, senates can continue to
236 meet virtually as long as a state or county emergency have been declared. If both Board
237 Policies (BP 2800 and BP 2900) are lifted, we must meet in-person. J. Hernandez noted
238 that there is proposed legislation which would make it easier to have teleconferencing
239 as permitted by the Brown Act.

240

241 **8. Holistic Revision of the Bylaws and Next Steps Regarding Prior Noticed Proposals to** 242 **Revise Committee Sections**

243

244 **9. DAS Statement on the Requirement for Faculty to be Certified per LACCD Policy to** 245 **Teach Online and Instructional Choices for Faculty**

246

247 The DAS can offer comments, remarks, and guidance on this issue.

248

249 **10. Implementation of Legislation and Statewide Initiatives: Open Educational**
250 **Resources Funding; AB 1111 (Common Course Numbering); AB 928 (Student Transfer**
251 **Reform Act of 2021)**

252
253 Echeverri reported that the California state budget included \$115 million for OER (online
254 educational resources). At this time, it is unclear how funds will be allocated.

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256 **11. BP 3200 Accreditation, BP 3225 Institutional Effectiveness, BP 3250 Institutional**
257 **Planning**

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259 **12. Other Concerns: Items from the Floor, COVID-19 Related Learning Loss**
260

261 Stewart announced that Erum Sayed will be senate president-elect at Los Angeles
262 Southwest College (Southwest).

263
264 Echeverri reminded the Senators to submit their receipts for reimbursement for those
265 who attended the ASCCC Spring Plenary Session. The Leadership and Curriculum
266 Institutes are upcoming.

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268 **Reports**

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270 • **Officer Reports**

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272 **President – no additional report**

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274 **1st Vice President – sent electronically (below)**

275
276 “DAS 1st VP Report for DAS Exec meeting on April 15, 2022 (Anna Nicholas)

277
278 “Since my last report, the Equivalency Committee met twice, on March 14 and on April
279 11.

280
281 “On March 14, the committee reviewed an equivalency request from EOPS Counseling
282 and voted unanimously to refer L.G.’s application back to the District discipline
283 committee for a second review because the Equivalency Committee found several units
284 on the applicant L.G.’s transcripts that would satisfy the diversity requirement.

285
286 “On April 11, the committee considered an equivalency request from Chemistry and
287 voted unanimously to agree with the District discipline committee to grant equivalency
288 to the applicant A.S., as their transcripts did show relevant coursework in the discipline.

289
290 “On March 14, the committee also appointed a sub-committee to develop a guidebook
291 of answers to the FAQ related to the LACCD equivalency procedures. On April 11, the
292 District Equivalency Coordinator Eloise Crippens and the Equivalency Committee Chair

293 Anna Nicholas met with HR representatives, Shawn Tramel, Melissa Benjamin and David
294 Passoff to start working on this project.

295

296 “The committee was also involved in planning the District Discipline Day, which was held
297 on March 11 on Zoom. This year’s District Discipline Day theme was Equity through
298 Excellence and Innovation, and there were over 420 registered participants and 34
299 scheduled District discipline committee meetings. The committees that were scheduled
300 to participate were Accounting, Anthropology, Architecture, Art/Art History, Biological
301 Sciences, Biotechnology, Chemistry, Chicana/o Studies, Child Development, Cinema,
302 Media Arts, Multimedia and Photo, Communication Studies, Computer Science,
303 Counseling, Dance, Earth Science, Economics, Engineering (General and Technology),
304 English, ESL (English As a Second Language), ESST (Environmental Science, Studies, and
305 Technology), History, Humanities, Journalism, Kinesiology, Library Science,
306 Mathematics, Modern Languages, Music, Noncredit, Physics and Astronomy, Political
307 Science, Psychology, Real Estate, and Theatre Arts. Many thanks to everyone who was
308 involved in the planning of this event, everyone who presented, hosted a District
309 discipline committee meeting or attended.

310

311 “The committee is now working on a proposal to correct the wording of the [LACCD](#)
312 [website statement](#) that equivalency reviews are only undertaken for people who have
313 been offered employment. I have reached out to Shawn Tramel for feedback, and also
314 requested Executive Staff feedback during the consultation with the Chancellor on April
315 15. Melinda Nish said she will follow up with Mercedes Guterrez about my request.

316

317 “We are also working on revising the equivalency application (many thanks to Pat Zuk
318 who has taken a lead on this), and on updating the District Equivalency Process
319 document to reflect AP 7211 and our current practices.”

320

321 **2nd Vice President** – *no additional report*

322

323 **Treasurer** – *sent electronically*

324

325 Information is available related to attendance at and reimbursement for the Spring
326 Plenary.

327

328 **Reports**

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330 **Standing & Other Committee/Task Force Reports**

331

332 • **Technology Policy and Planning** – *no report*

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333 • **Online Education and Academic Technology** – *no additional report*

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334 • **Professional Development College** – *SEI/PDC seminar previously reported*

335

335 • **Hard to convert courses** – *no report*

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336 • **DE Training Workgroup** – *no report*

- 337 • **Guided Pathways** – *no report*
- 338 • **Others**

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340 **Upcoming Meetings:**

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342 **LACCD Board Meeting:** Wednesday, April 13, 2022

343 **LACCD Board Standing Committees:** Wednesday, April 20, 2022

344 **DAS Executive Committee:** Friday, May 6, 2022 - 9:30 a.m. – Zoom

345 **Consultation Meeting:** Tuesday, May 10, 2022 – Zoom

346 **District Budget Committee:** Wednesday, May 11, 2022

347 **DAS Meeting:** Thursday, May 12, 2022 - 1:30-3:30 p.m. – Zoom

348 **ASCCC 2022 Leadership Institute:** June 16-18, 2022 – Riverside

349

350 **Adjournment**

351 (Nicholas/Stewart) **M/S/P**

352 The meeting was adjourned at 12:22 p.m.

353

354 Respectfully submitted by Lourdes M. Brent, DAS Secretary