1. Credit for military service will be awarded toward Associate Degree requirements as follows:

   - Three units of credit towards LACCD Associate Degree general education Area E: Health and Physical Education (Board Rule 6201.14)
   - Three units of elective credit toward the 60 units required for an associate degree.

2. Application Requirements

   - Complete an LACCD Application
   - Arrange for all transcripts (including AARTS, SMART, and CCAF) and other application materials to be sent to the LACCD campus of attendance
   - Provide verification of U.S. military service, as follows:

     o Military Personnel on Active Duty: documentation must verify at least 181 days of active duty
     o Former Military Personnel currently NOT on Active Duty: Active Duty documentation (DD 214) must indicate student’s length of service, which must include 181 days of active duty

3. Acceptable Documentation for Verifying Military Course Completion

   - Army/American Council on Education Registry Transcript System (AARTS)
   - Form DD 295, "Application for the Evaluation of Learning Experiences During Military Service."
   - DD Form 214, "Armed Forces of the United States Report of Transfer or Discharge."
   - Course completion certificates
   - Sailor/Marine American Council on Education Registry Transcript (SMART)
   - Community College of the Air Force (CCAF) Transcript
   - Defense Acquisition University (DAU) Transcript

4. There is no LACCD residency requirement. Students may receive military credit upon entrance to any college within the LACCD.
5. Transcript Annotation

Military credit will be posted on student transcripts in keeping with the provisions of Administrative Regulation E-118.