1. **DEFINITIONS**
   
a. Full Time Student: a student enrolled in 12 or more graded units in the qualifying semester.

b. Part Time Student: a student enrolled in 6 to 11 graded units in the qualifying semester.

c. Qualifying Semester: the semester for which the student is considered for the Dean’s Honor List.

d. Graded Units: courses in which grades of A, B, C, D, or F were received. Grades of “Credit,” “No Credit” and “Incomplete” will not be counted in meeting the unit requirement for the Dean’s or President’s Honors List.

2. **DEAN’S HONOR LIST**

Requirements

a. Full Time Dean’s Honor List

1. Twelve (12) or more graded units completed in the qualifying semester.
2. Grade point average of 3.5 or higher in the qualifying semester.

b. Part Time Dean’s Honor List

1. Twelve (12) or more cumulative graded units completed at the college where student is being considered for inclusion on the Dean’s Honor List.
2. Grade point average of 3.5 or higher in the qualifying semester.

c. Course work used in determination

Only the grades from courses completed at the campus where student is considered for the Dean’s Honor List will be used in calculating the grade point average.

3. PRESIDENT’S HONOR LIST

Colleges may choose to have a President’s Honors List. If the college has a President’s Honor List, students who have appeared on a college’s Full Time or Part Time Dean’s Honor for three or more consecutive semesters will be placed on the President’s Honor List.

4. CERTIFICATES

Each campus will make the determination whether to issue certificates for the Dean’s Honor List and the President’s Honor List.

5. TRANSCRIPT DESIGNATION

The designation “Dean’s Honor List” and “President’s Honor List” will be placed on qualifying students’ transcripts.