ORDER OF BUSINESS - REGULAR MEETING
Wednesday, July 28, 2010
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

Los Angeles Trade-Technical College
South Campus Technology Building – TE 101
400 West Washington Blvd.
Los Angeles, CA 90015

I. Roll Call (12:30 p.m.)

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.)

V. Roll Call

VI. Flag Salute

VII. Approval of Minutes: Special Meeting and Closed Session – April 13, 2010

VIII. Reports from Representatives of Employee Organizations at the Resource Table

IX. Public Agenda Requests (Category A)
A. Oral Presentations
B. Proposed Actions

X. Requests to Address the Board of Trustees – Multiple Agenda Matters

XI. Reports and Recommendations from the Board
   • Report on Actions Taken in Closed Session – July 28, 2010
   • Reports of Standing and Special Committees
     BT1. Resolution – District Classified Employees Retirement
     BT2. Travel Authorization

XII. Reports from the Chancellor and College Presidents
XIII. Consent Calendar

Matters Requiring a Majority Vote

BF1. Budget and Finance Routine Report
BSD1. Business Services Routine Report
BSD2. Ratifications for Business Services
FPD1. Facilities Planning and Development Routine Report
FPD2. Master Procurement Agreements
FPD3. Adopt Resolutions Providing for Outdoor Sculptural Installations at College Campuses to have Limited Division of State Architect (DSA) Review (Attachments #1 through #7)
HRD1. Personnel Services Routine Actions
ISD1. Approval of Educational Programs and Courses
ISD2. Revise Board Rules 6201.16 Graduation Requirements for Associate Degree in Nursing; 6204. Additional and Concurrent Associate Degrees; 6405. Cooperative Education; and 6705.20 Syllabus

Matters Requiring a Super Majority Vote - None

XIV. Recommendations from the Chancellor

CH1. Revise Board Rule 7702.10 Duplication Costs to Copy Written Materials
CH2. Revise Board Rule Article XVII Section 101700. Health and Related Benefits Program for Active Employees and Their Dependents and Survivors, et seq.
CH3. Approve Memorandum of Understanding for the Dolores Huerta Labor Institute

- Public Hearing on a Resolution of the Board of Trustees of the Los Angeles Community College District to Convey Service Easements to the Los Angeles Department of Water and Power

FPD4. Adopt Resolution to Convey Service Easements to the Los Angeles Department of Water and Power

- A Public Hearing for the Addendum to the 2002 Final Environmental Impact Report and the Pierce College 2010 Master Plan Update of the 2002 Master Plan

XV. Notice Reports and Informatives - None

XVI. Public Agenda Requests (Category B)
A. Oral Presentations
B. Proposed Actions

XVII. Announcements and Indications of Future Proposed Actions

XVIII. Adjournment

*************************************************
Next Regularly Scheduled Board Meeting
Wednesday, August 11, 2010
(Public Session scheduled for 3:30 p.m.)
Los Angeles Trade-Technical College
400 West Washington Blvd.
Los Angeles, CA 90015
*************************************************
In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION

Wednesday, July 28, 2010
12:30 p.m.

Los Angeles Trade Technical College
400 West Washington Boulevard
Los Angeles, California 90015

I. Public Employee Appointment
(pursuant to Government Code section 54957)
A. Position: Interim President, West Los Angeles College
B. Position: Interim Chancellor

II. Public Employee Evaluation
(pursuant to Government Code section 54957)
A. Position: Interim Chancellor

III. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)
A. District Negotiators: Adriana D. Barrera
Jeanette Gordon
Employee Units: All Units
All Unrepresented Employees

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

V. Conference with Legal Counsel – Existing Litigation
(pursuant to Government Code section 54956.9(a))
A. Van de Kamps Coalition v. LACCD
VI. Conference with Legal Counsel - Anticipated Litigation
   (pursuant to Government Code section 54956.9 (b))
   A. Potential Litigation - 2 matters
   B. Allegation regarding bond funds for the Van de Kamp Innovation Center.
   C. Allegations regarding CEQA from the City of South Gate.

VII. Discussion with Real Property Negotiator as may be announced prior to closed session
     (pursuant to Government Code section 54956.8)

   A. Property: 8316 Foothill Boulevard, Sunland, CA 91040
      Negotiating party: RE Ventures LLC (Dr. Avedis Tavitian)
      District negotiators: Larry Eisenberg and Judith Valles
      Under negotiation: Price and terms of payment

   B. Property: 8334 Foothill Boulevard/10436 Eldora Avenue
      Sunland, CA 91040
      Negotiating party: Byung & Chung Min
      District negotiators: Larry Eisenberg and Judith Valles
      Under negotiation: Price and terms of payment

   C. Property: 13211 Hubbard Street, Sylmar, CA 91342
      Negotiating party: Grupo Glemka LLC
      District negotiators: Larry Eisenberg and Judith Valles
      Under negotiation: Price and terms of payment

   D. Property: 2323 Firestone Boulevard, South Gate, CA 90280
      Negotiating party: Hon Industries, Inc.
      District negotiators: Larry Eisenberg and Ernie Moreno
      Under negotiation: Price and terms of payment

VIII. Other litigation matters as may be announced prior to the closed session
      (pursuant to Government Code section 54956.9)
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Georgia L. Mercer, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
June 1, 2010 – June 30, 2010

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
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<tr>
<td>1 Acosta</td>
<td>James R.</td>
<td>Lead Electrician</td>
<td>33</td>
<td>City</td>
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<tr>
<td>2 Talavera</td>
<td>Fernando S.</td>
<td>Custodian</td>
<td>30</td>
<td>Valley</td>
</tr>
<tr>
<td>3 Camargo</td>
<td>Nancy K.</td>
<td>Administrative Secretary</td>
<td>6</td>
<td>Valley</td>
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</table>
Subject: TRAVEL AUTHORIZATION

Authorize payment of necessary expenses for Tina Park, member of this Board of Trustees, to attend a meeting with the Assistant Secretary of Insular Services to be held on August 23, 2010 in Washington, D.C.
Subject: **BUDGET AND FINANCE ROUTINE REPORT**

I. **ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS**

Authorize the following budget adjustments to augment the Unrestricted General Fund budget by $1,394,114. The following actions are presented for approval. (BTA's: D-1015A-C)

**INCOME - Increase $1,394,114**

1. Reduce State Apportionments for 2009-10 by $1,570,260 (Redevelopment Agency Revenue (RDA) adjustments, 0.11% base revenue deficit, and deferred payment adjustments);
2. Increase Lottery Income for 2009-10 by $811,332;
3. Increase Nonresident Tuition Income by $2,043,542; and
4. Increase Interest Income by $109,500.

**APPROPRIATIONS - Increase $1,394,114**

Increase College and Centralized Accounts budgets by $1,394,114 as shown in Attachment I:

1. Increase total college budget by $2,010,657;
2. Reduce Centralized Account Budgets by $616,543

**Background:** On June 22, 2010, the State Chancellor’s Office released the 2009-10 Second Principal Apportionment Report that includes adjustments for the state apportionment revenue, prior year’s redevelopment agency revenue, and other state revenue. The income and appropriations are also made to reflect the increases in lottery income, nonresident tuition income, interest income, and Sheriff’s contract expenditures as of June 30, 2010.
## 2009-10 SECOND PRINCIPAL APPORTIONMENT ADJUSTMENTS

<table>
<thead>
<tr>
<th></th>
<th>Net Base Adj</th>
<th>Sheriff's Contract Adjustment</th>
<th>Lottery Adjustment</th>
<th>Non-Resident Tuition Adj</th>
<th>Interest Income Adjustment</th>
<th>Total Adjustments</th>
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<td>Pierce</td>
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<td>ITV</td>
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<td><strong>College Subtotal</strong></td>
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<td>811,332</td>
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<td>2,010,657</td>
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<tr>
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<td>Centralized/Conting. Res.</td>
<td>(1,020,076)</td>
<td>294,033</td>
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<td>109,500</td>
<td>(616,543)</td>
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<td><strong>TOTAL</strong></td>
<td>(1,570,260)</td>
<td>0</td>
<td>811,332</td>
<td>2,043,542</td>
<td>109,500</td>
<td>1,394,114</td>
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C:\Documents and Settings\govercr\Desktop\Temporary Fiscal Files\S62FG00000000001212094101, PR, Principal Adjustment Summary
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE SERVICE AGREEMENT

Authorize an agreement with Sykes Health Plan Service (SHPS), Inc. for third-party administration of the District’s Health Reimbursement Account (HRA) and Flexible Spending Account (FSA) plans for District employees, from August 1, 2010 to July 31, 2013, inclusive, with two annual options to renew the agreement, at a total three-year cost not to exceed $810,000. Funding is through the districtwide health benefits account.

Background: The award of this contract is the result of a formal Request for Proposals (RFP) No. 10-14 issued on June 14, 2010. The RFP was posted on the District’s website, with notification of this posting sent to nine firms. Seven proposals were received, with total estimated first-year administrative fees ranging from $135,000 to $280,000. In addition to proposed costs, several factors, including each proposer’s qualifications, references, staffing, project organization, technical approach, and methods of communication were analyzed on an assigned point scale in determining the proposal that provided a response in the best interests of the District.

The Master Benefits Agreement (MBA) on employee health benefits between the District and its represented employees, approved by the Board in October 2002, specified that the District implement a voluntary Flexible Spending Account (FSA) plan, as defined under Internal Revenue Code Section 125, by March 1, 2004. The MBA further provided that the Joint Labor Management Benefits Committee (JLMBC) be responsible for selecting the third-party administrator for the plan.

An FSA plan permits employees to contribute, on a pre-tax basis, a portion of their monthly salaries to temporary accounts. The employees can later draw funds from these accounts to reimburse expenses for health care and dependent care, thereby enabling the employees to pay such expenses with pre-tax dollars.

Recommended by: ___________________________ Approved by: ___________________________
Adela D. Barrera, Deputy Chancellor Tyree Wieder, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
Then on July 15, 2009 (Com. No. BSD1), upon recommendation of the JLMBC, the Board of Trustees authorized replacement, effective January 1, 2010, of the District-sponsored medical plans (as of 2009, with Kaiser, Blue Shield HMO and Blue Shield PPO) with CalPERS medical plans through the District’s collective bargaining agreements for represented employees, and applicable Board rules for unrepresented employees. This authorization included the District’s provision of a $1,500-per-year Health Reimbursement Account (HRA) for all benefited employees and pre-Medicare retirees.

The JLMBC has determined that an employee must use the HRA provisions for all applicable medical and health-related expenditures, up to the full dollar amount provided by the District, before he or she is allowed to use an FSA for such purposes. An employee may set up and fund, but cannot use, an FSA plan until all funds provided by the District for his or her HRA plan are fully expended for authorized medical and health-related purposes.

II. RATIFY SERVICE AGREEMENT

Ratify an agreement with TekYogi, LLC to provide consulting services for the design, development, testing and deployment of Testing scripts using Mercury tool QC and QTP to enhance the testing process for various systems like SAP ECC 6.0 upgrade, SAP Portal 7.0 upgrade, IT Help Migration, Electronic Budget Transfers, Open Enrollments, Government Risk and Compliance, and Budget Planning and Formulations, among others, for the Office of Information Technology from July 1, 2010 to December 31, 2011, inclusive, at a total cost of $149,760.

Background: This agreement will provide technical support of new SAP projects with emphasis on backend programming and workflow, new configuration for the Mercury Testing Tool (including e-mail notification regarding testing status) and limited LACCD user training. Funding is through District Office Information Technology funds.

III. RATIFY SPECIALLY FUNDED PROGRAM AGREEMENT

Ratify an agreement with the City of Los Angeles, Community Development Department, for that agency to fund the Summer Youth Employment Program (SYEP) work experience program for participants at the District’s colleges during the period June 1, 2010 to September 30, 2010, inclusive, at a total expense not to exceed $3,535,400.

Background: The SYEP is a work experience program that provides low-income youth a chance to step into the role of employee in an actual workplace. On the job, these youth develop and practice workplace skills under the guidance of an adult supervisor. Through the SYEP, young people have the opportunity to earn their first paycheck and participate in enhancement services. The District has been allocated funds to serve 1,607 youth who meet the City’s Emergency
Contingency Funds (ECF) eligibility criteria. Funding is through ECF allocations of the Community Development Department of the City of Los Angeles.

IV. RATIFY AMENDMENT TO AGREEMENTS

A. Ratify an amendment to renew agreement with Etudes, Inc. to provide Los Angeles Valley College (LAVC) with Service Level 6 for the college’s online, hybrid and web enhanced courses, including hosting and related services, system administrative support and account site management, project training and collaborative Etudes sites, increasing the total contract amount from $70,725 to $161,725 from July 1, 2010 to June 30, 2011, inclusive, at a total additional cost of $91,000.

Background: This agreement was authorized by the Board of Trustees on (Com. No. BSD2) June 11, 2008 and amended on (Com. No. BSD2) November 5, 2008, (Com. No. BSD1) April 29, 2009 and (Com. No. BSD2) June 24, 2009. This amendment will provide LAVC with the required services to provide the student participants enrolled in the online courses. Funding is through a combination of STEM Grant funds, Title V Grant funds and College General funds.

B. Ratify an amendment to renew agreement with Etudes, Inc. to provide West Los Angeles College (WLAC) with Service Level 8 for the college’s online hybrid and web enhanced courses, including hosting and related services, system administrative support and account site management, project training and collaborative Etudes sites, increasing the total contract amount from $277,800 to $387,800 from July 1, 2010 to June 30, 2011, inclusive, at a total additional cost of $110,000, for the fifth year of the agreement.

Background: This agreement was authorized by the Board of Trustees on (Com. No. BSD2) May 24, 2006 and amended on (Com. No. BSD2) June 13, 2007, (Com. No. BSD2) July 13, 2007, (Com. No. BSD1) June 11, 2008, (Com. No BSD1) January 28, 2009 and (Com. No. BSD1) June 10, 2009. This amendment will provide WLAC with the required services to provide the student participants enrolled in the online courses. Funding is through a combination of Block Grant funds and College General funds.

C. Ratify an Amendment to Agreement No. 4500134582 with Vasquez & Company, LLP to extend the contract for the second year (2009-10) at an annual cost of $200,000. The purpose of the contract is to perform audits related to the provisions of United States Office of Management and Budget Circular A-133 Single Audit and Student Financial Aid Program and to test the District’s ongoing compliance with the Governmental Accounting Standards Board requirements, increasing the total contract amount for two years (2008-09 and 2009-10) from $200,000 to $400,000.

Background: This agreement was approved by the Board of Trustees on September 9, 2009 (Com. No. BSD1) for fiscal year 2008-09. Funding is through the Centralized Audit Expense Account.
V. AUTHORIZE PAYMENTS

Authorize payment for the following expenditures:

A. Authorize payment of $894.89 to Marilyn Maine, Department Chair of the Cosmetology Department at Los Angeles Trade-Technical College, for reimbursement of expenses incurred on January 23, 2010, inclusive.

Background: Ms. Maine purchased a Nikon D300 camera to participate in a Professional Development Workshop on "How to Conduct a Photo Shoot for Online Submission". The camera will be used for on-line promotion of the Cosmetology Department's programs. Funding is through Workforce Development Funds.

B. Authorize payment of $3,348 to L-1 Enrollment Services for outstanding amounts for live scan fingerprinting services districtwide above the standard contract rolling rate of $20 per employee specified in Agreement No. 4500062189.

Background: This request is for payment of live scan processing fees for services not previously annotated in the district's contract. Live scan processing associated with Child Development Center employees requires services in excess of the standard rolling (fingerprinting) fees. The additional per employee costs associated with screening are: Department of Justice (DOJ) $32, Federal Bureau of Investigation (FBI) $19, and $15 Child Abuse Index. Funding is through Districtwide General Fund accounts.
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following ratification items are presented for approval as part of the Business Services routine report for July 28, 2010.

A. PURCHASE ORDERS 449 issued from June 28, 2010 to July 9, 2010 which totaled $1,200,284.

B. AUTHORIZATIONS TO PAY 11 issued from June 1, 2010 to June 30, 2010 which totaled $6,407.

C. AGREEMENTS FOR ART MODELING SERVICES 2 issued which totaled $270.

D. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500147677 City. Permit for Use with the Ukrainian Culture Center for their use of parking spaces on the campus parking lot on Melrose on designated dates and times during the period of July 1, 2010 to June 30, 2011, at the rate of $4.00 per space per day of use. Total income: $2,006.

4500147196 Mission. Permit for Use with Los Angeles Mission College Foundation for their use of the first floor of the parking structure, adjacent sidewalks and campus entrance roadway to conduct Saturday Farmers' Market for the local community on Saturdays from 7:30 am to 2:00 pm from June 26, 2010 to December 31, 2010. No rental fee, but marginal fees of $610 per week will be charged for security, custodial supervision and custodial services.

4500052562 Pierce. Amendment to agreement with Sprint/Nextel to allow Sprint to make modifications to their existing cellular antenna array in the existing previously bid ground lease location to incorporate a WiMAX-class digital technology solution to this site and Sprint will pay an additional $1,600 monthly in rent increasing the monthly rental amount to $3,525. Total additional annual income: $19,200.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Tyree Wieder, Interim Chancellor
Board of Trustees
Los Angeles Community College District

4500132063  Valley. Amendment to renew Permit for Use with the Help Group for use of 100 parking spaces during normal college business hours, in Lot "G" from July 1, 2010 to June 30, 2011, inclusive, with the option to use an additional 150 spaces at an additional $525 per month. Total income: $4,200.

4500147644  Valley. Permit for Use with Born to Act Players for the use of the college theatre on Saturdays from 10:00 am to 1:00 pm during the period July 1, 2010 to June 30, 2011. As due consideration in lieu of rent, Born to Act Players will provide professional actors workshops and training to Los Angeles Valley College students with a value of $75 per hour for 150 hours of service, equal to $11,250. Normal rental fee for the theatre is $50 per hour.

E.  SERVICE AGREEMENTS

4500108194  City. Amendment to renew agreement with Ramona Munsell & Associates to provide technical assistance and grant writing services for the 2007-2010 Title IV Student Support Services Grant Project, increasing the total contract amount from $11,001 to $16,642, from September 1, 2009 to August 31, 2010, inclusive, for the third year of the agreement. Total additional cost: $5,641.

4500147263  City. Agreement with Impres Technology Solutions, Inc. to provide Deep Freeze software, license access and maintenance services during the period May 12, 2010 to May 11, 2013, inclusive. Total cost: $4,799.

4500147272  City. Agreement with AMS.NET to provide upgrade services for XMedius FAX software on customer supplied server during the period February 4, 2010 to February 3, 2011, inclusive. Total cost: $1,995.

4500096952  District Office. Amendment to renew agreement with Paul J. Lane, Ph.D., to perform psychological fitness-for-duty examinations of permanent District employees, under the auspices of the Human Resources Division, increasing the total contract amount from $30,000 to $40,000 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $10,000.

4500134750  District Office. Amendment to renew agreement with NEOGOV (dba GovernmentJobs.com, Inc.) for license and technical support of its Sigma software system for Personnel Commission, increasing the total contract amount from $13,940 to $27,880, from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $13,940.
District Office. Agreement with the Law Firm of Liebert Cassidy Whitmore, a Professional Corporation, to conduct employment relations workshops, with topics such as management rights and obligations, negotiation strategies, employment discrimination and affirmative action, and grievance and discipline administration for managers and supervisors; and to provide for payment of the annual membership dues, payable by August 1, 2010, to the Southern California Community College Districts Employment Relations Consortium, for the Human Resources Division during the period July 1, 2010 to June 30, 2011, inclusive. Total cost not to exceed: $2,600.

East. Agreement with Target Delivery Systems to provide direct mail delivery services of Schedule of Classes to various zip codes during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $44,200.

Harbor. Agreement with So Cal Sweeping to provide parking lot and parking structure sweeping services during the period July 1, 2010 to April 30, 2011, inclusive. Total cost: $8,250.

Harbor. Agreement with Intelecom to provide video clips for on-line and in-person classes during the period July 1, 2010 to June 30, 2012, inclusive. Total cost: $3,000.

Harbor. Agreement with CustomFAQs Solutions, LTD to provide eight licenses for on-line student advising using the FAQs system during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $2,400.

Trade-Technical. Amendment to renew agreement with Tek Time Systems, Inc., to provide telephone support for the Time America System used in Plant Facilities, increasing the total contract amount from $1,000 to $1,500 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. Total additional cost: $500.

Trade-Technical. Amendment to renew agreement with Tamis Systems, Inc., to provide software support for the maintenance tracking system used in Plant Facilities, increasing the total contract amount from $4,000 to $6,200 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. Total additional cost: $2,200.

Trade-Technical. Amendment to renew agreement with Guarantee Pest Control Co., Inc., to provide pest control services for the College, increasing the total contract amount from $7,000 to $14,000 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $7,000.
Board of Trustees
Los Angeles Community College District

Com. No. BSD2 | Division: | Business Services | Date: July 28, 2010
---|---|---|---
4500136078 | Trade-Technical | Amendment to extend agreement with ThyssenKrupp Elevator Company to provide elevator maintenance services, increasing the total contract amount from $28,270 to $36,265, from August 1, 2010 to October 31, 2010, inclusive. **Total additional cost: $7,995.**

4500138139 | Valley | Amendment to extend agreement with Lisa DiDonato to provide consulting and evaluation services review, report on attainment of goals, objectives, outcomes, and make process recommendations for the Basic Skills Initiative (BSI) grant from July 1, 2010 to December 31, 2010, inclusive. **No additional cost.**

4500147411 | Valley | Agreement with ACME Network to provide planning and implementation services, pursuant to the goals and objectives of the California MEDIA Program, as provided for under California SB 70, more specifically the California Statewide Strategic Hub for Multimedia and Entertainment and CTE (Career Technical Education) guidelines during the period March 1, 2010 to September 30, 2010, inclusive. **Total cost: $7,500.**

4500147413 | Valley | Agreement with Kathleen A. Milnes to provide planning and implementation services, pursuant to the goals and objectives of the California MEDIA Program, as provided for under California SB 70, more specifically the California Statewide Strategic Hub for Multimedia and Entertainment and CTE (Career Technical Education) guidelines during the period March 1, 2010 to September 30, 2010, inclusive. **Total cost: $7,500.**

4500147519 | West | Agreement with Kerlan-Jobe Medical Group to provide physical exams for the West Football team and have Dr. Shields present at home games during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $7,000.**

F. MAINTENANCE AGREEMENTS

4500147205 | City | Agreement with Meggitt Training Systems, Inc. to provide diagnostic and maintenance services on the Fire Arms Training System for the Law Department during the period June 1, 2010 to May 31, 2011, inclusive. **Total cost: $10,259.**

4500094070 | District Office | Amendment to renew agreement with Harland Technology Services for maintenance of a scanner for the Office of the Personnel Commission, increasing the total contract amount from $2,012 to $2,765 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. **Total additional cost: $753.**

4500147423 | Harbor | Agreement with IBE Digital to provide maintenance services for a Konica Minolta copier/scanner located in the
Assessment Center during the period July 1, 2010 to June 30, 2013, inclusive. Total cost: $310.

4500147646 Valley. Agreement with Digital Telecommunications Corporation for maintenance of the college’s NEC NEAX2400 telephone system for the Information Technology Department during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $37,844.

G. STUDENT INTERN AGREEMENTS

4500105048 East. Amendment to renew no-cost agreement with St. Francis Medical Center to provide clinical training for Respiratory Therapy students from July 1, 2010 to June 30, 2012, inclusive, for the third and fourth years of the agreement.

4500145957 East. No-cost agreement with University of Southern California Hospital to provide clinical training for Respiratory Therapy students during the period July 1, 2010 to June 30, 2012, inclusive.

4500147630 Harbor. No-cost agreement with California State University Long Beach to provide athletic training for students enrolled in the Kinesiology Program during the period April 1, 2010 to March 31, 2015, inclusive.

4500147576 Southwest. No-cost agreement with Centinela Hospital Medical Center to provide clinical training for students enrolled in the Nursing Program during the period August 30, 2010 to August 29, 2015, inclusive.

4500145953 West. No-cost agreement with Skilled Nursing Pharmacy to provide clinical training for Pharmacy Tech Program students during the period July 1, 2010 to June 30, 2013, inclusive.

4500145954 West. No-cost agreement with Walgreen's Company to provide clinical training for Pharmacy Tech Program students during the period July 1, 2010 to June 30, 2013, inclusive.

H. SPECIALLY FUNDED AGREEMENTS

4500142568 Districtwide. Amendment to reduce funding to agreement with the California Community Colleges Chancellor's Office for that agency to provide the subsidized child care services CalWORKs services program and to reallocate these funds as all of the program participants' needs have been met leaving these funds unused, reducing the current amount from $942,592 to $919,168. Total reduction of expense: $23,424.

4500142570 Districtwide. Amendment to agreement with the California Community Colleges Chancellor's Office for that agency to fund
work study, job placement, child care, curriculum development redesign and instructional services to CalWORKs program participants increasing the total contract amount from $2,508,907 to $2,532,331 during the current contract period of service. These funds are being provided due to a reallocation from an Agreement that had unused funds after all needs had been met for those participants. Total additional expense: $23,434.

4500146555   East. Agreement with Community Career Development for that agency to fund the Connections Healthcare Academy program during the period April 1, 2010 to March 31, 2011, inclusive. Total expense: $8,500.

4500096662   Mission. Amendment to renew agreement with Foundation for California Community Colleges for that agency to fund the Youth Empowerment Strategies for Success (YESS) Program, increasing the total contract amount from $395,241 to $545,741 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional expense: $150,500.

4500147645   Mission. Agreement with California Department of Education for that agency to fund the Family Child Care Homes Network (FCCHN) Program during the period July 1, 2010 to June 30, 2011, inclusive. Total expense: $740,247.

4500119096   Valley. Amendment to extend agreement with California Community Colleges Chancellor’s Office for that agency to fund the Para-Educator Companion Assistant Training (P-CAT) Project from September 1, 2010 to March 31, 2011, inclusive. No additional expense.

4500120701   Valley. Amendment to extend agreement with California Community Colleges Chancellor’s Office for that agency to fund the Child Development Career Opportunities Matching Pathways and Student Success (CD-COMPASS) Project from February 1, 2010 to June 30, 2010, inclusive. No additional expense.

4500147472   Valley. Agreement with Foundation for California Community Colleges for that agency to fund the Child Development Careers WORKs! (CDC-WORKs!) Program during the period July 1, 2010 to June 30, 2011, inclusive. Total expense: $50,100.

4500147651   West. Agreement with Community Career Development for that agency to fund the Process Technology Dislocated Worker Program during the period March 1, 2010 to June 30, 2011, inclusive. Total expense: $46,600.

I. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, LEASE & LEASE PURCHASE OF EQUIPMENT, AND LEASE OF FACILITIES $5,000 OR LESS PER YEAR
4500147003 City. Agreement with Libca to provide Community Services classes on medical technology during the period July 10, 2010 to August 7, 2010, inclusive. Total cost: $1,153.

4500147054 City. Agreement with John Adams to provide Community Services classes on writing and entertainment careers during the period August 1, 2010 to August 8, 2010, inclusive. Total cost: $1,200.

4500147062 City. Agreement with Mel Dangcil to provide Community Services classes entitled “Beginning Singer’s Workshop” and “Intro to Cabaret” during the period July 10, 2010 to August 28, 2010, inclusive. Total cost: $1,300.

4500147064 City. Agreement with Elaine Moran to provide Community Services classes on becoming a Mystery Shopper on August 3, 2010. Total cost: $300.

4500147065 City. Agreement with Kellie Nicholson to provide Community Services classes on bartending and bar management during the period July 15, 2010 to August 12, 2010, inclusive. Total cost: $1,500.

4500147536 City. Agreement with 3M Library Systems Contracts to provide maintenance services for MLK Library security system during the period September 15, 2010 to September 14, 2011, inclusive. Total cost: $2,282.

4500147456 District Office. Agreement with Chet Fouché to provide consultation for compliance with the South Coast Air Quality Management District (SCAQMD) Rule 2202 requirements, including calculation of the Average Vehicle Ridership (AVR) ratio based on commuter survey results, design and preparation of Rule 2202 compliance documentation forms, and assistance with Employer Trip Reduction Profile (ETRP) management, under the auspices of the Business Services Division during the period July 1, 2010 to July 15, 2010, inclusive. Total cost: $2,800.

4500147478 Mission. Agreement with Arch Wireless for airtime and maintenance of one Motorola pager for the Maintenance and Operations Department during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $114.

4500147464 Mission. Agreement with North Valley Storage for rental of one storage unit to store student records for the Admissions and Records Office during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $3,300.
<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division: Business Services</th>
<th>Date: July 28, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500146227</td>
<td><strong>Pierce.</strong> Agreement with Claire Schoen to conduct a 2-day seminar titled Documentary Radio Production for the Journalism Department during the period April 29, 2010 to April 30, 2010, inclusive. Total cost: $4,533.</td>
<td></td>
</tr>
<tr>
<td>4500147177</td>
<td><strong>Pierce.</strong> Agreement with Rein Morgen Keener to conduct a workshop titled Scrap Booking for the Foster and Kinship Care Education (FKCE) Program participants on June 12, 2010. Total cost: $150.</td>
<td></td>
</tr>
<tr>
<td>4500147182</td>
<td><strong>Pierce.</strong> Agreement with Joanne Tuell to provide training and consultation services on child abuse and suspected child abuse issues for 2010 Summer Camp counselors during the period June 12, 2010 to August 20, 2010, inclusive. Total cost: $200.</td>
<td></td>
</tr>
<tr>
<td>4500147520</td>
<td><strong>Pierce.</strong> Agreement with Heather MacDonald-Benado to conduct a workshop titled The Typical Child in a Typical Household for the Foster and Kinship Care Education (FKCE) Program participants on June 26, 2010. Total cost: $150.</td>
<td></td>
</tr>
<tr>
<td>Various</td>
<td><strong>Pierce.</strong> Twelve agreements with the following contractors to serve as high school liaison for the Academic Outreach Program February 1, 2010 to May 29, 2010, inclusive. Total cost: $3,600.</td>
<td></td>
</tr>
<tr>
<td>4500147522</td>
<td>Dana Wortham</td>
<td>$300</td>
</tr>
<tr>
<td>4500147524</td>
<td>Suzette Rosso</td>
<td>$300</td>
</tr>
<tr>
<td>4500147525</td>
<td>Laura L. Voets</td>
<td>$300</td>
</tr>
<tr>
<td>4500147526</td>
<td>Sharon Drell</td>
<td>$300</td>
</tr>
<tr>
<td>4500147527</td>
<td>Naomi McCoy</td>
<td>$300</td>
</tr>
<tr>
<td>4500147528</td>
<td>Seta Khajarian</td>
<td>$300</td>
</tr>
<tr>
<td>4500147529</td>
<td>David Klossner</td>
<td>$300</td>
</tr>
<tr>
<td>4500147530</td>
<td>Sandra E. Hernandez</td>
<td>$300</td>
</tr>
<tr>
<td>4500147531</td>
<td>Traci Weinper</td>
<td>$300</td>
</tr>
<tr>
<td>4500147532</td>
<td>Ivna Gusmao</td>
<td>$300</td>
</tr>
<tr>
<td>4500147533</td>
<td>Allison Young</td>
<td>$300</td>
</tr>
<tr>
<td>4500147534</td>
<td>Elisa Sagardia</td>
<td>$300</td>
</tr>
<tr>
<td>4500145500</td>
<td><strong>Trade-Technical.</strong> Agreement with Myron Dembo for providing a workshop on student retention for the First Year Student program held on June 2, 2010. Total cost $1,000.</td>
<td></td>
</tr>
<tr>
<td>4500146642</td>
<td><strong>Trade-Technical.</strong> Agreement with Geniusdv, LLC, for providing Apple Certified Courseware training for Student Services during the period July 7, 2010 to July 9, 2010, inclusive. Total cost: $3,950.</td>
<td></td>
</tr>
<tr>
<td>4500147209</td>
<td><strong>Valley.</strong> Agreement with Main Street Tours to provide bus transportation services for the TRIO Program participants field trip to the Getty Museum on October 23, 2010. Total cost: $595.</td>
<td></td>
</tr>
</tbody>
</table>
4500147233 Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR3235 copier in the GAIN/CalWORKs Office during the period June 12, 2010 to June 11, 2011, inclusive. Total cost: $917.


4500147370 Valley. Agreement with Mary Pickford Institute to provide planning and implementation services, pursuant to the goals and objectives of the California MEDiA Program, as provided for under California SB 70, more specifically the California Statewide Strategic Hub for Multimedia and Entertainment and CTE (Career Technical Education) guidelines during the period March 1, 2010 to September 30, 2010, inclusive. Total cost: $2,400.

4500147475 Valley. Agreement with Andy Gump, Inc. for rental and maintenance of one portable restroom located in the Football Stadium during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $1,300.

4500147482 Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR210 copier in the Community Services Department during the period July 18, 2010 to July 17, 2011, inclusive. Total cost: $726.


4500147635 Valley. Agreement with Superior Scientific, Inc. to provide semi-annual maintenance for various exercise equipment in the College Training Room during the period August 1, 2010 to July 31, 2011, inclusive. Total cost: $1,500.

4500147637 Valley. Agreement with Southern California Orthopedic Institute Medical Group to conduct physicals for student athletes for the Athletic Department during the August 7, 2010 to January 8, 2011, inclusive. Total cost: $4,000.

4500147639 Valley. Agreement with Southern California Orthopedic Institute Medical Group to provide on-site physician services for football home games for the Athletics Department during the period August 12, 2010 to November 15, 2010, inclusive. Total cost: $300.

4500146313 West. Agreement with Sequoia Retail Systems to provide the Red Hat Linux upgrade for Bookstore cash registers during the
period June 4, 2010 to June 30, 2010, inclusive.  **Total cost: $2,000.**

4500147231  **West.** Agreement with Wide World of Susan Wong to provide the tour guide training workshops for the Westside Extension during the period July 1, 2010 to June 30, 2011, inclusive.  **Total cost: $4,200.**

4500147238  **West.** Agreement with Time Well Spent to provide the sales and job training workshops for the Westside Extension during the period July 1, 2010 to June 30, 2011, inclusive.  **Total cost: $360.**

4500147240  **West.** Agreement with CEO Services Group to provide the business workshops for the Westside Extension during the period July 1, 2010 to June 30, 2011, inclusive.  **Total cost: $720.**
I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with Heery International to provide design services for the Temporary Facilities project at Los Angeles City College from July 29, 2010 through January 31, 2011 at a cost not to exceed $80,000 inclusive of eligible reimbursable expenses.

Background: Heery International has been selected from the list of pre-qualified consultants to provide design services for temporary swing space to accommodate the Financial Aid Center, Office of Special Services, Extended Opportunity Program & Services Center, and the Student Support Services Center during the Clausen Hall Modernization project. This agreement has been considered through the shared governance process. This agreement represents the fourth (4) awarded to this entity through the Bond Program and a cumulative original award total of $1,240,500. Other projects include the Campus-wide Improvement Door Replacement project at Los Angeles City College and the Facilities Master Plan Update at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Temporary Facilities 11C.7142.03, 31C.5142.03. Design Phase.

B. Authorize an agreement with TMAD Taylor & Gaines to provide storm water consulting services for the Storm Water Implementation project at Los Angeles Southwest College from July 29, 2010 through July 31, 2012 at a cost not to exceed $150,000 inclusive of eligible reimbursable expenses.
Background: TMAD Taylor & Gaines has been selected from the list of pre-qualified consultants to assess the storm drain system in the existing practice field and tributary areas around the Central Plant and make recommendations for improvement. This agreement has been considered through the shared governance process. This agreement represents the thirteenth (13) awarded to this entity through the Bond Program and a cumulative original award total of $1,145,320. Other projects include the School of English & Foreign Languages Modernization project at Los Angeles Southwest College and the Maintenance & Operations Facility Scheduled Maintenance project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Storm Water Implementation - Southwest 40J.5609.05. All Phases.

C. Authorize an agreement with Bentley Systems, Inc. to provide web-hosted Building Information Modeling (BIM) data management and collaboration systems/services at BuildLACCD and all District Colleges and their satellites from July 29, 2010 through July 29, 2013 at a cost not to exceed $1,300,000 inclusive of eligible reimbursable expenses.

Background: Bentley Systems has been selected from a Request for Proposal advertised for the above services. There were four (4) responsive firms. Bentley Systems Inc. was recommended for award by the selection committee to provide a web-hosted file and data management system capable of reviewing, archiving, navigating and retrieving data from building information models submitted as deliverables for the District's construction projects. This system links data to District Facilities Management and GIS Systems as part of future District management. This proposed agreement is supported by the District’s I. T. Department. This agreement represents the first (1) awarded to this entity through the Bond program. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. District-wide Information Technology 40J-J05.05. Construction Phase.

D. Authorize an Agreement with Dr. Robert H. Schiestl, Ph.D. to provide a report that presents the findings of an independent and objective scientific evaluation and analysis of PureTi, the titanium dioxide coating material used by the District in its construction program. The study shall be conducted at Dr. Schiestl’s laboratory located at the Department of Pathology, Environmental Health, and Radiation Oncology at the University of California, Los Angeles School of Medicine and Public Health. The term of the Agreement shall be from July 29, 2010 to
October 31, 2010 at a not to exceed cost of $10,000 inclusive of eligible reimbursable expenses.

Background: The District’s Building Program has identified and implemented the use of PureTi, the titanium dioxide coating material, as an effective means for reducing long term maintenance costs for certain structural surfaces. When applied to clean surfaces of newly constructed buildings, the product is shown to repel dirt. As a result, treated surfaces including windows, remain clean and preclude the need for washing. As the District desires to ensure the continued use of this substance is safe, Dr. Robert H. Schiestl, Ph.D. has been selected from among qualified consultants to conduct an impartial assessment of the product’s material safety. The proposal for this agreement has been reviewed by the District’s Bond Steering Committee. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Specialty Consulting Services 40J.5J95.05. All Phases.

E. Authorize Amendment No. 3 to Agreement No. 31979 with Moss Adams, LLP to assist the District with drafting cost principles for LACCD consideration in its determination of allowable Proposition A/AA and Measure J Construction Bond Program costs under Proposition 39. This additional scope of work shall be performed within the existing agreement term which expires on June 30, 2011 and will be at a cost not to exceed $44,700 inclusive of eligible reimbursable expenses.

Background: Agreement No. 31979 was authorized by the Board of Trustees on September 3, 2008 (Com. No. FPD1) as a result of a Request-for-Proposals competitive process. The scope of work proposed by Amendment No. 3 is to provide assistance to the District with drafting cost principles for LACCD consideration in its determination of allowable Proposition A/AA and Measure J Construction Bond Program costs under Proposition 39. While the draft cost principles should not be used or relied on to supplant LACCD’s determination of the requirements specified by Proposition 39, these draft cost principles will be one factor in addition to other sources for the District’s consideration and decisions regarding the content of policies and procedures that the District might choose to adopt. Inclusive of this amendment, the total amount of this agreement is $763,697. This Agreement was originally considered through the Shared Governance process. Funding is through Proposition A/AA and Measure J Bond proceeds. District-wide Performance/Financial Auditing Services. 40J.J86.05. All Phases.
II. RATIFY PROFESSIONAL SERVICE AGREEMENTS

A. Authorize the following actions for an agreement with HNTB Architects, Inc. to provide design services for the Stadium Modernization - Phase 1 (East End Terrace) project at East Los Angeles College from March 12, 2009 through July 29, 2013 at a cost not to exceed $128,832 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from March 12, 2009 through July 28, 2010 at a cost not to exceed $38,650.

2. Authorize this agreement to provide these services from July 29, 2010 through July 29, 2013 at a cost not to exceed $90,182.

Background: HNTB Architects, Inc. has been selected from among qualified consultants to provide the above services for the above project. This agreement has been considered through the shared governance process. This agreement represents the fifth (5) awarded to this entity through the Bond Program and a cumulative original award total of $3,646,821. Other projects include the Athletic Complex at Los Angeles Mission College and the Athletic Field Relocation project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond Proceeds. Stadium Modernization - Phase 1 (East End Terrace) 32E.5215.03. Construction Phase.

B. Authorize the following actions for an agreement with RMA Construction Services, Inc. to provide Inspector of Record (IOR) services on a Task Order basis for the Middle College High School project at Los Angeles Southwest College from June 15, 2010 through May 31, 2012 at a cost not to exceed $385,000 inclusive of eligible reimbursable expenses.

1. Ratify this agreement to provide these services from June 15, 2010 through July 28, 2010 at a cost of $26,880.

2. Authorize this agreement to provide these services from July 29, 2010 through May 31, 2012 at a cost of $358,120.

Background: RMA Construction Services, Inc. has been selected from the list of pre-qualified consultants to provide the above services. This agreement has been considered through the shared governance process. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding is through LAUSD proceeds. LAUSD - Middle College High School. Construction Phase.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 50142 with TMAD Taylor & Gaines to provide additional design and engineering services on a Task Order basis campus-wide at Los Angeles Southwest College within the existing contract period which expires February 18, 2014 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Background: This agreement was authorized by the Board of Trustees on March 25, 2009 (Com. No. FPD1). TMAD Taylor & Gaines was retained originally to provide the above services for the Campus-wide Infrastructure Upgrades project and has been selected from the list of pre-qualified consultants to provide additional design and engineering services. The current need for these services is for the required retaining wall between the college campus and adjacent property owned by the California Department of Transportation (also known as Cal Trans). This agreement has been considered through the shared governance process. Inclusive of this amendment, the total amount of this agreement is $425,000. Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funding sources. Projects to be determined on an as-needed basis. All Phases.

B. Authorize the following actions to provide additional architectural/engineering services and additional construction services for the campus fire water loop system to accommodate the School of Career & Technical Education and School of Arts & Humanities at the locations identified in the approved Campus Facilities Master Plan Update as part of the Site Improvements - Campus East Pump House & Fire Water Upgrade project at Los Angeles Southwest College at the following costs:
<table>
<thead>
<tr>
<th>Action</th>
<th>Entity</th>
<th>Scope of Work</th>
<th>Date and Com. No. of Original Board of Trustees Authorization</th>
<th>Additional Cost</th>
<th>Revised Cumulative Total Cost Inclusive of Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment No. 5 to Agreement No. 31736 Within the existing agreement term expiring on December 31, 2012</td>
<td>NTD Architecture</td>
<td>Provide additional design services as Architect of Record for the revised location of the water utility lines needed to preclude conflict with the approved location of buildings identified in the Facilities Master Plan Update.</td>
<td>June 11, 2008 (Com. No. FPD1).</td>
<td>$50,000 inclusive of eligible reimbursable expenses</td>
<td>$441,490</td>
</tr>
<tr>
<td>Amendment No. 1 to Design-Build Agreement No. 32881</td>
<td>Harper Construction Company</td>
<td>Provide additional construction services to build the campus-wide water utility lines and pump house pursuant to the redesigned system stipulated by the Architect of Record required by the location of buildings identified in the Facilities Master Plan Update</td>
<td>April 14, 2010 (Com. No. FPD1)</td>
<td>$4,363,339</td>
<td>$48,439,826</td>
</tr>
</tbody>
</table>

**Background:** The Board of Trustees adopted a resolution approving the Los Angeles Southwest College Campus Facilities Master Plan ("Plan") on June 16, 2010 (Com. No. FPD3). Among the information contained in the Plan is the location of two (2) additional buildings not yet built - the School of Career & Technical Education and the School of Arts & Humanities. To implement the Plan as approved with the buildings at their determined locations requires redesign of the campus day to day and fire water line systems to preclude conflict with these buildings. The water line systems is are fed by the campus water pump house which increases water volume and pressure to satisfactory levels for both domestic and firefighting purposes campus-wide. Funding is through Proposition A/AA and Measure J Bond proceeds. Site Improvements - Campus East Pump House & Fire Water Upgrade 06S.6679.03.08, 36S.5679.02.08. Design and Construction Phases.

C. Authorize Amendment No. 1 to Agreement No. 32426 with M-E Engineers, Inc. to provide additional design services for the Upgrade Campus Main Electrical Distribution System project at Los Angeles Trade-Technical College from July 29, 2010 through July 28, 2012 at a cost not to exceed $26,000 inclusive of eligible reimbursable expenses.

**Background:** This agreement was authorized by the Board of Trustees on April 29, 2009 (Com. No. FPD1). M-E Engineers, Inc. was retained originally to provide engineering and construction administration services for the above project and has been selected from the list of pre-qualified consultants to provide additional design services for performing an
analysis of the future power demands when new facilities come on-line. This agreement has been considered through the shared governance process. Inclusive of this amendment, the total amount of this agreement is $58,800. Funding is through Proposition A/AA Bond proceeds. Upgrade Campus Main Electrical Distribution System 17T.7772.05.05. Design Phase.

D. Authorize Amendment No. 2 to Agreement No. 32477 with Cannon Design to provide additional design services for the Athletic Training Facilities project at Los Angeles Valley College from July 29, 2010 through December 31, 2012 at a cost not to exceed $691,161 inclusive of eligible reimbursable expenses.

Background: This agreement was authorized by the Board of Trustees on May 27, 2009 (Com. No. FPD1). Cannon Design was retained originally to provide design services for the above project and has been selected from the list of pre-qualified consultants to provide additional design services for an increased project scope in the new facilities Master Plan which includes additional softball fields, clubhouse, coaching offices, training areas, a maintenance shed, redesign of the men's baseball clubhouse, and relocation of the javelin throw area. This agreement has been considered through the shared governance process. Inclusive of this amendment, the total amount of this agreement is $2,347,902. Funding is through Measure J Bond proceeds. Athletic Training Facilities 38V.5837.02. Design Phase.

E. Authorize Amendment No. 1 to Agreement No. 50096 with Cumming (Formerly known as CCG) for continued construction and project management services on a Task Order basis at Los Angeles Southwest College from July 29, 2010 through June 30, 2011 at a cost not to exceed $5,070,000.

Background: This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). Continued College Project Management (CPM) services are needed through October 31, 2010 for projects located on the campus of Los Angeles Southwest College including the Middle College High School, and through June 30, 2011 for various projects at various locations District-wide including ADA project coordination; Health Careers Academy; Move Management; and Warranty Analyst Program. Inclusive of this amendment, the total amount of this agreement is $15,070,000. Funding is through Measure J Bond proceeds 36S.5691.05, 40J.5J; and through Los Angeles Unified School District Bond Funds. All Phases.
IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 5 to Agreement No. 32342 with Kleinfelder, Inc. to provide an extension of time for additional materials testing and specialty inspection services for the Bakery Building project at the District’s Van de Kamp Innovation Center from May 1, 2010 through December 31, 2010 at no additional cost.

Background: This agreement was authorized by the Board of Trustees on February 25, 2009 (Com. No. FPD1). This agreement has been considered through the shared governance process. Kleinfelder was retained originally to provide the above services for the above project and has been selected from the list of pre-qualified consultants to provide additional geotechnical observation and testing services for the above project. Inclusive of this amendment, the total amount of this agreement remains unchanged at $263,000. Funding is through Measure J Bond proceeds. Bakery Building 31N.5120.03. Construction Phase.

V. AUTHORIZE TERMINATION OF PROFESSIONAL SERVICE AGREEMENT

Authorize termination for convenience of Agreement No. 32865 with Anderson Architecture to provide a pilot program for plan review services for the Media Arts/Performing Arts Center project at Los Angeles Valley College.

Background: This agreement was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1).

A) The anticipated and approved pilot program for plan review services included a scope of work that provided pre-DSA reviews. The pilot program was not implemented because it was a duplication of effort as the CPM team has on staff experts in DSA requirements for ADA, Fire/Life/Safety and structural reviews.

B) The College and College Project Manager have requested, and the Program Manager and the District have concurred, this agreement should be terminated for convenience by the District as its scope of work would be a duplication of effort. No expenses under this agreement have been incurred.

Funding is through Measure J Bond proceeds. Media Arts/Performing Arts Center 38V.5801.02. All Phases.
VI. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for the following projects at Los Angeles Valley College:

- Gym Complex – Virginia Graeme-Baker Act Pool Drain Modification 08V.6825.03; and
- Gym Complex – Pool Storage Buildings 08V.6825.03.

Background: In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $125,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager. The projects described above are limited in scope and do not require review by the Infrastructure Committee. They include technical/mechanical safety modifications to existing swimming pool filtration equipment as well as prefabricated structures for storage of swimming pool supplies and equipment. Funding is through Proposition A/AA and/or Measure J Bond proceeds. Bid Phase.

VII. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Rudy’s General Construction to provide general construction – paint services for the Campus Center Building project at Los Angeles Mission College at a cost of $23,779

Background: Rudy’s General Construction provided the low quote from among three (3) written quotes ranging from $23,779 to $26,130 to paint the student lounge and patio in the Campus Center Building. This contract represents the twelfth (12) awarded to this entity through the Bond Program and a cumulative original award total of $315,950. Previous awards have been given to this entity for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Extended Campus Improvements and the Campus Improvements – General project at Los Angeles Mission College. Funding is through 2009-2010 Scheduled Maintenance Project (SMP) funds and Proposition A/AA Bond proceeds. Campus Center – General. 04M.6408.03.01. Construction Phase.
B. Authorize a contract with AASH Construction Inc. to provide general construction – electrical and data wiring services for the Temporary Facilities – Relocation or Acquisition project at Los Angeles Mission College at a cost of $24,798

Background: AASH Construction Inc provided the low quote from among three (3) written quotes ranging from $24,798 to $28,450 to provide necessary conduit for electrical, data, and telephone connections for the relocated classroom and office bungalows. This contract represents the first (1) awarded to this entity through the Bond Program. Funding is through Proposition A/AA Bond proceeds. Temporary Facilities – Relocation or Acquisition 04M.6477.04.01. Construction Phase.

VIII. AUTHORIZE SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Authorize the following substitution regarding Contract No. 32407 with J.D. Diffenbaugh for the Library and Academic Resource Center project at Los Angeles Valley College:

- Substitute Couts Heating & Cooling, Inc. for Westwind Mechanical, Inc. to perform HVAC work.

Background: This contract was authorized by the Board of Trustees on May 13, 2009 (Com. No. FPD1). This substitution was required due to the subcontractor's inability to fulfill their contractual agreement and will be at no additional cost to the District. Funding is through the State Capital Outlay Program contingent upon approval by the State of California, Department of Finance and through Proposition A/AA Bond proceeds. Library and Academic Resource Center 08V.6802.02. Construction Phase.

IX. RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Authorize the following actions to Contract No. 31743 with Tobo Construction, Inc. for the Animal Science Facilities and Exhibition and Events Center-Phase IB projects at Pierce College:

1. Ratify Change Order No. 5 for additional construction services at a cost of $7,374; and

Background: This contract was authorized by the Board of Trustees on July 9, 2008 (Com. No. FPD1). This scope of work consisted of new parking lot construction, utility work, and lighting at the Equestrian 1B site along with new animal facility structures and retaining walls for the Animal Science project. This final change order was due to a request from the college for the installation of campus-wide directional signs. This change order represents 0.26% of the original contract value of $2,789,000. Change orders to date represent 9.97%. This contract totals $3,067,189 with this change order. Funding is through Proposition A/AA Bond proceeds. Animal Science Facilities 15P.7522.03 and Exhibition and Events Center-Phase IB 05P.6526.02.03. Construction Phase.

B. Authorize the following actions to Contract No. 70501 with G-2000 Construction Inc. for the Child Development Center project at Los Angeles Harbor College:

1. Ratify Change Order No. 3 for additional construction services at a cost of $177,190; and


Background: This contract was authorized by the Board of Trustees on May 21, 2008 (Com. No. FPD1). The scope of work represented by this final Change Order No. 3 was due to requests from the college for an electrical switch, a fire hydrant, replacement of carpet with vinyl composition tile, structural modifications to the roof, adjustment of the chilled water and hot water mechanical piping to tie into the campus mechanical vault, and additional paving. This change order represents 0.28% of the original contract value of $6,270,000. Change orders to date represent 7.78%. This contract totals $6,758,001 with this change order. Funding is through Proposition A/AA Bond proceeds. Child Development Center 13H.7340.02.1. Construction Phase.

X. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Authorize Acceptance of Completion of Contract No. 70530 with Ford E.C. to provide general construction services for the P.E. and Wellness Center project at Los Angeles Harbor College with a substantial completion date of March 23, 2010.
**Background:** This contract was authorized by the Board of Trustees on June 11, 2008 (Com. No. FPD1). This contract totaling $15,333,050 is funded through Proposition A/AA Bond Proceeds. P.E and Wellness Center - 13H.7325.02. Construction Phase.

**Background:** This contract was authorized by the Board of Trustees on November 18, 2009 (Com. No. FPD1). This scope of work consisted of soil removal and site restoration. This project totaling $18,214 is funded through Proposition A/AA and Measure J Bond proceeds. Animal Science Facilities 05P.6522.03 / 15P.7522.03. Construction Phase.

### XI. AUTHORIZE PURCHASE ORDERS

A. Authorize a purchase order with Cinnabar California, Inc. to provide display furniture at the Vincent Price Museum project at East Los Angeles College at a cost of $111,781.47. If applicable, all sales tax shall be paid.

**Background:** This purchase order is the result of formal competitive bidding. Eight (8) firms responded to the bid advertisement. Cinnabar California, Inc. provided the lowest responsive bid of $111,781.47 from among two (2) responsive bids received ranging from $111,782 to $137,988. Delivery and setup are included. Funding is through the State Capital Outlay Program contingent upon approval by the State of California, Department of Finance and Proposition A/AA and Measure J Bond proceeds. Performing and Fine Arts Complex 02E.6207.02. Construction Phase.

B. Authorize the following actions regarding the purchase of thirty-four (34) portable exhibit walls from Leland Means Art & Fabrication for the Performing & Fine Arts Complex project at East Los Angeles College at a cost of $67,167. If applicable, all sales tax shall be paid:

1. Cancel the unexecuted purchase order with Leland Means Art & Fabrication authorized by the Board of Trustees on May 12, 2010 (Com. No. FPD1); and

2. Authorize a purchase order with Leland Means Art & Fabrication to replace and supersede the cancelled purchase order.
Background: Leland Means Art & Fabrication provided the low quote from among three (3) written quotes ranging from $67,167 to $141,150. This proposed purchase order is to replace and supersede the purchase order for these items that was presented to the Board of Trustees on May 12, 2010 (Com. No. FPD1). Subsequent to that authorization, the college revised the equipment criteria. Using the new equipment criteria, the package was re-released through the competitive quote process. Approval of this action serves to cancel the previously authorized purchase order and authorizes a new purchase order. Delivery and set up are included. Funding is through the State Capital Outlay Program contingent upon approval by the State of California, Department of Finance as well as through Proposition A/AA Bond proceeds. Performing & Fine Arts Complex 02E.6207.02, 12E.7207.02. Construction Phase.

C. Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of the County of Los Angeles, Internal Services Department Master Agreement, National Joint Powers Alliance (NJPA) Contract No. OC 011707, and b) authorize the purchase of two (2) marker boards and one (1) tack board for the Student Success and Retention Center / Swing Space project at East Los Angeles College at a cost of $1,132. If applicable, all sales tax shall be paid.

Background: LACCD is authorized to utilize the County of Los Angeles Internal Services Department Master Agreement, National Joint Powers Alliance (NJPA) Contract No. OC 011707. Delivery is included. Funding is through Measure J Bond proceeds. Student Success and Retention Center / Swing Space 32E.5234.02.01. Construction Phase.

D. Authorize a purchase order with BSN Sports to provide ten (10) mat carts and twenty (20) gymnasium mats for the Performing & Fine Arts Complex project at East Los Angeles College at a cost of $3,877. If applicable, all sales tax shall be paid.

Background: BSN Sports provided the low quote from among three (3) written quotes ranging from $3,877 to $5,574. Delivery and set up are included. Funding is through the State Capital Outlay program contingent upon approval by the State of California, Department of Finance and Proposition A/AA Bond proceeds. Performing & Fine Arts Complex 02E.6207.02, 12E.7207.02. Construction Phase.

E. Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of California Multiple Award
Schedule (CMAS)/Aurora Enterprises Contract Nos. 3-07-70-1670K, 03-08-70-1670M, 3-10-70-1670N, 3-10-70-1670P, 3-10-70-1670Q and 3-10-70-1670R and b) authorize the purchase of thirty-five (35) channel microphones and audio mixers with power supplies, forty-one (41) DVD recorders, and thirty-six (36) tabletop lecterns for the Northeast Academic Hall and Student Services Administration (NEA/SSA) Serviceability Enhancement project at Los Angeles Harbor College at a cost of $27,033. If applicable, all sales tax shall be paid.

Background: LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle for publicly funded agencies. Delivery and set up are included. Funding is through Measure J Bond proceeds. NEA/SSA Serviceability Enhancement 33H.5366.02.04. Construction Phase.

F. Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of California Multiple Award Schedule (CMAS)/Compview Contract Nos. 3-07-58-0128B and 3-07-70-0943F, and b) authorize the purchase of wireless podium microphones for first and second floor classrooms, relocation and ventilation modification of existing podium equipment, and classroom upgrades for the Northeast Academic Hall and Student Services Administration Serviceability Enhancement project at Los Angeles Harbor College at a cost of $334,281. If applicable, all sales tax shall be paid.

Background: LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle for publicly funded agencies. This purchase order is necessary to provide technology upgrades to the Audio Visual equipment. Delivery and set up are included. Funding is through Measure J Bond Proceeds. NEA/SSA Serviceability Enhancement 33H.5366.02.04. Construction Phase.

G. Authorize a purchase order with Continental Resources, Inc. to provide physics testing equipment for the Center for the Sciences project at Pierce College at a cost of $113,572. If applicable, all sales tax shall be paid.

Background: This purchase order is the result of formal competitive bidding. Two (2) firms responded to the bid advertisement. One (1) responsive bid was received for $113,572. Delivery and set up are
included. Funding is through Measure J Bond proceeds. Center for the Sciences 15P.7501.02. Construction Phase.

H. Authorize a purchase order with Z-Products, Inc. to provide evacuation signs for the Signage for Public Safety and Information project at Los Angeles Valley College at a cost of $4,745. If applicable, all sales tax shall be paid.

Background: Z-Products, Inc. provided the low quote from among three (3) written quotes ranging from $4,745 to $8,590. Delivery and set up are included. Funding is through Proposition A/AA Bond proceeds. Signage for Public Safety and Information (Evacuation Signs) 08V.6874.05. Construction Phase.

XII. AUTHORIZE NAME CHANGE

Pursuant to notification from the entity previously known as Edwards Medical Supply, authorize the revision of any existing Master Procurement Agreements to now use their formal and legal business name Moore Medical LLC.

Background: On May 27, 2009 (Com. No. FPD8), the Board of Trustees authorized Master Procurement Agreement No. 40044 for emergency service equipment. Edwards Medical has notified the District of the change of their legal business name to More Medical LLC. There are no other changes. Funding is through Proposition A/AA and Measure J Bond proceeds. All Phases.
Subject: MASTER PROCUREMENT AGREEMENTS

A. CLASSROOM CHAIR WITH BOOK RACK

Authorize a Master Procurement Agreement with Krueger International, Inc. for classroom chairs with book racks initially for Los Angeles City College as listed below from July 29, 2010 through July 28, 2013 in consideration of the guaranteed individual unit pricing as stated below. If applicable, all sales tax shall be paid.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
<th>Minimum Quantity</th>
<th>Contract Minimum</th>
<th>Contract Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Classroom Chair -Double Entry</td>
<td>$165.18</td>
<td>900</td>
<td>$148,662</td>
<td>$6,000,000</td>
</tr>
</tbody>
</table>

Background: This proposed agreement is the result of formal competitive bidding. There were three (3) bidders for one (1) item. The basis of award is determined by totaling the sum of the lowest unit prices for the guaranteed minimum quantity for the one (1) item which equals $148,662. The unit price excludes sales tax and includes delivery. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles City College and is available for use District-wide. District-wide Classroom Chairs 40J.J55.05. (Bid# 53). All Phases.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Tyree Wieder, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: _______________________________ Date _______________________________
B. SPECIALTY FIXTURES

Pursuant to Public Contract Code Section 20652, find it is in the best interest of the District to authorize procurements under the authority of the Foundation for California Community Colleges (FCCC) Master Procurement Agreement with ABC School Supply Equipment, Inc. Contract # CB-10-100 from July 29, 2010 through July 15, 2015 up to the not-to exceed amount of $6,000,000. If applicable, all sales tax shall be paid.

Detailed information about the specific product lines available through the established FCCC Master Procurement Agreement follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>White Boards: 1.5&quot; Frame-Satin Anodized Aluminum Frame; Porcelain Steel Surface; Map Rail &amp; Pen Tray Options</td>
<td>$341.28</td>
<td>WTS Marker board with 1.5&quot; Frame</td>
</tr>
<tr>
<td>White Boards: 1.25&quot; Frame</td>
<td>$270.60</td>
<td>DTS Marker board with 1.25&quot; Frame</td>
</tr>
<tr>
<td>White Boards: 0.625&quot; Frame</td>
<td>$270.60</td>
<td>DTS Marker board with .75&quot; Frame</td>
</tr>
<tr>
<td>White Boards: 0.625&quot; Frame w Hidden Top &amp; Bottom Mounting</td>
<td>$304.30</td>
<td>NTS Marker board with .75&quot; Frame/ MR/ Hanger Bar at Top</td>
</tr>
<tr>
<td>White Boards: 0.3125&quot; Frame w Hidden Top &amp; Bottom Mounting Clips</td>
<td>$270.60</td>
<td>DTS Marker board with .25&quot; Frame/ MR/ Wall Mount Blade Tray</td>
</tr>
<tr>
<td>Horizontal Sliding White Boards</td>
<td>$1,569.48</td>
<td>WHS Horizontal Slider/ 2 Track with 2, 3, or 4 Sliding Panels</td>
</tr>
<tr>
<td>Vertical Sliding White Boards</td>
<td>$3,758.16</td>
<td>WVS Vertical Slider/ 2 Track with 2ea .875&quot; Sliding Honeycomb Panels</td>
</tr>
<tr>
<td>Chalk Boards: 1.5&quot; Frame</td>
<td>$341.28</td>
<td>WTS Chalkboard with 1.50&quot; Frame</td>
</tr>
<tr>
<td>Chalk Boards: 1.25&quot; Frame</td>
<td>$270.60</td>
<td>DTS Chalkboard with 1.25&quot; Frame</td>
</tr>
<tr>
<td>Chalk Boards: 0.625&quot; Frame with Steel Mounting Bar</td>
<td>$270.60</td>
<td>DTS Chalkboard with .75&quot; Frame/ Top Mounting</td>
</tr>
<tr>
<td>Chalk Boards: 0.625&quot; Frame</td>
<td>$304.30</td>
<td>NTS Chalkboard with .75&quot; Frame with Hangar Bar at Top</td>
</tr>
<tr>
<td>Chalk Boards:0.3125&quot; Frame</td>
<td>$270.60</td>
<td>DTS Chalkboard with .25&quot; Frame</td>
</tr>
<tr>
<td>Tack Boards: 1.5&quot; Frame, Cork Surface</td>
<td>$171.00</td>
<td>WTS Forbo Tack board with 1.50&quot; Frame</td>
</tr>
<tr>
<td>Tack Boards: 1.25&quot; Frame, Cork Surface</td>
<td>$169.20</td>
<td>DTS Forbo Tack board with 1.25&quot; Frame</td>
</tr>
<tr>
<td>Tack Boards: 0.625&quot; Frame, Cork Surface, plus backing, Corner Option</td>
<td>$161.70</td>
<td>DTS Forbo Tack board with .75&quot; Frame</td>
</tr>
</tbody>
</table>
## Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. FPD2</th>
<th>Division</th>
<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: July 28, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Tack Boards: 0.625&quot; Frame, Cork Surface, plus backing</td>
<td>$182.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tack Boards: 0.3125&quot; Frame, Cork Surface</td>
<td>$171.00</td>
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<tr>
<td></td>
<td></td>
<td>Tack Boards: Rolled Good (Frameless), Cork Surface</td>
<td>$1,202.40</td>
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<tr>
<td></td>
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<td>Wall Mounted Presentation Boards: Radius Cornered Wood Doors; Whiteboard Surface w/ Tackable Surface on Doors</td>
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<tr>
<td></td>
<td></td>
<td>Wall Mounted Conference Boards: Wood Frame; LCS White Board Surface</td>
<td>$370.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wall Mounted Conference Boards: Wood Frame; Color Permeated Cork Surface; Concealed</td>
<td>$264.18</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wall Mounted Conference Boards: Wood Frame; LCS White Board Surface; and Color Permeated Cork Surface</td>
<td>$363.48</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Surface or Recessed Mounted Display Cabinet: 1.5&quot; Frame- Bulletin Board Cabinet</td>
<td>$334.23</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Surface or Recessed Mounted Display Cabinet: 1.75&quot; Frame-Bulletin Board</td>
<td>$1,643.89</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Surface or Recessed Mounted Display Cabinet: Heavy Gauge Satin Anodized Aluminum Frame, Sliding Tempered Glass Doors, Locking</td>
<td>$771.54</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wood Frame Bulletin Board Cabinet</td>
<td>$922.68</td>
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<tr>
<td></td>
<td></td>
<td>Recessed Trophy Case</td>
<td>$2,402.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Recessed Trophy Case with Option of Fluorescent Lighting</td>
<td>$3,899.72</td>
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<tr>
<td></td>
<td></td>
<td>Free Standing Deep Display Case</td>
<td>$3,699.37</td>
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<tr>
<td></td>
<td></td>
<td>Wall Mounted Display Case</td>
<td>$3,512.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Projector System</td>
<td>$1,680.75</td>
</tr>
</tbody>
</table>

**Background:** This authorization allows the District to procure products under the authority of the Master Procurement Agreement established by the Foundation for California Community Colleges with ABC School Supply Equipment, Inc. for the above not-to-exceed amount. Delivery, set-up and extended five (5) year warranty are included in the total cost. Funding is through Measure J Bond proceeds or through General Funds as applicable. District-wide FCCC Specialty Fixtures Contracts 40J.J55.05. All Phases.
SUBJECT: ADOPT RESOLUTIONS PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT COLLEGE CAMPUSES TO HAVE LIMITED DIVISION OF STATE ARCHITECT (DSA) REVIEW (ATTACHMENTS #1 through #7)

Adopt the attached Resolutions to exempt outdoor structural installations at Los Angeles City College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Valley College, and West Los Angeles College from the Field Act and allowing for limited review and approval by the Division of State Architect.

Background:

In consultation with DSA, it was determined that a sculpture would not be treated as a “building” under the Field Act. As a result, DSA requested that the Board of Trustees adopt a resolution stating that an outdoor sculptural installation shall not be used for “school purposes” and that no students or instructors, as such, will be permitted to use or enter into or around any outdoor sculptural installations or be subject to hazard resulting from its collapse, in accordance with the process established by Title 24 of the California Code of Regulations, paragraph 4-310.

These resolutions will provide the exemptions necessary to erect outdoor sculptural installations on these campuses without engaging in a full DSA approval process for a building and limiting DSA’s review to an outdoor sculptural installation’s structural documents only.
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT LOS ANGELES CITY COLLEGE TO HAVE LIMITED DIVISION OF STATE ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 ("Field Act") does not apply to "buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;" and

WHEREAS, Los Angeles City College ("the College") is seeking to erect multiple sculptures on its campus ("Installations"); and

WHEREAS, the College has been advised that the proposed installations are not "school buildings" subject to full review and approval by the Division of State Architect ("DSA"), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College's President and her or his designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College's President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

__________________________  ____________________________
Member, Board of Trustees   Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees   Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees   Member, Board of Trustees

__________________________
President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT LOS ANGELES HARBOR COLLEGE TO HAVE LIMITED DIVISION OF STATE ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 ("Field Act") does not apply to "buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;" and

WHEREAS, Los Angeles Harbor College ("the College") is seeking to erect multiple sculptures on its campus ("Installations"); and

WHEREAS, the College has been advised that the proposed installations are not "school buildings" subject to full review and approval by the Division of State Architect ("DSA"), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College's President and her or his designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College's President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT
LOS ANGELES MISSION COLLEGE TO HAVE LIMITED DIVISION OF STATE
ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college
district charged with the design and construction of public school buildings
in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General
Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that
the Field Act, consisting of Education Code section 81120 through 81147
(“Field Act”) does not apply to “buildings or structures ... for nonschool use
where such buildings or structures do not provide facilities for either pupils
or teachers and are not intended to be entered by them as such for school
purposes;” and

WHEREAS, Los Angeles Mission College (“the College”) is seeking to erect multiple
sculptures on its campus (“Installations”); and

WHEREAS, the College has been advised that the proposed installations are not
“school buildings” subject to full review and approval by the Division of
State Architect (“DSA”), but that they are subject to review and approval
limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles
Community Colleges District is required to pass this resolution and provide
a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing
appropriately licensed architects or registered engineers to prepare plans
and specifications and for adequate inspection of the materials and work
construction to ensure compliance with the applicable provisions of Title
24 of the California Code of Regulations, as adopted by the Building
Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning
and Development to ensure that licensed architects and engineers be
retained to design and review the potential hazards associated with the
installation of each sculpture on an individual basis, for the express
purpose that people are not subjected to hazard resulting from any
collapse; and be it further

RESOLVED, the Board of Trustees directs the College’s President and her or his
designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College's President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

Member, Board of Trustees       Member, Board of Trustees

Member, Board of Trustees       Member, Board of Trustees

Member, Board of Trustees       Member, Board of Trustees

President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT PIERCE COLLEGE TO HAVE LIMITED DIVISION OF STATE ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 ("Field Act") does not apply to "buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;" and

WHEREAS, Pierce College ("the College") is seeking to erect multiple sculptures on its campus ("Installations"); and

WHEREAS, the College has been advised that the proposed installations are not "school buildings" subject to full review and approval by the Division of State Architect ("DSA"), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College’s President and her or his designees to ensure, on an ongoing basis, that each installation has a sign posted in a conspicuous place indicating that the installation does not
meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College's President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

________________________  _________________________
Member, Board of Trustees                      Member, Board of Trustees

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Member, Board of Trustees

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Member, Board of Trustees

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Member, Board of Trustees

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President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT LOS ANGELES SOUTHWEST COLLEGE TO HAVE LIMITED DIVISION OF STATE ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 ("Field Act") does not apply to “buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;” and

WHEREAS, Los Angeles Southwest College, ("the College") is seeking to erect multiple sculptures on its campus ("Installations"); and

WHEREAS, the College has been advised that the proposed installations are not "school buildings" subject to full review and approval by the Division of State Architect ("DSA"), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College’s President and her or his designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College’s President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

_____________________________  ________________________________
Member, Board of Trustees       Member, Board of Trustees

_____________________________  ________________________________
Member, Board of Trustees       Member, Board of Trustees

_____________________________
Member, Board of Trustees

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President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT
LOS ANGELES VALLEY COLLEGE TO HAVE LIMITED DIVISION OF STATE
ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 ("Field Act") does not apply to "buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;" and

WHEREAS, Los Angeles Valley College ("the College") is seeking to erect multiple sculptures on its campus ("Installations"); and

WHEREAS, the College has been advised that the proposed installations are not "school buildings" subject to full review and approval by the Division of State Architect ("DSA"), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College's President and her or his designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

**RESOLVED**, the Board of Trustees directs the College’s President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

**RESOLVED**, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

**IN WITNESS** of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________
President, Board of Trustees
RESOLUTION PROVIDING FOR OUTDOOR SCULPTURAL INSTALLATIONS AT WEST LOS ANGELES COLLEGE TO HAVE LIMITED DIVISION OF STATE ARCHITECT REVIEW

WHEREAS, the Los Angeles Community College District is a public community college district charged with the design and construction of public school buildings in accordance with the laws of the State of California; and

WHEREAS, Education Code section 81142 allows for the Department of General Services to adopt building standards; and

WHEREAS, Title 24 section 4-310 of the California Code of Regulations provides that the Field Act, consisting of Education Code section 81120 through 81147 (“Field Act”) does not apply to “buildings or structures ... for nonschool use where such buildings or structures do not provide facilities for either pupils or teachers and are not intended to be entered by them as such for school purposes;” and

WHEREAS, West Los Angeles College (“the College”) is seeking to erect multiple sculptures on its campus (“Installations”); and

WHEREAS, the College has been advised that the proposed installations are not “school buildings” subject to full review and approval by the Division of State Architect (“DSA”), but that they are subject to review and approval limited to the structural installation documents only; and

WHEREAS, as a condition of exemption, the Board of Trustees for the Los Angeles Community Colleges District is required to pass this resolution and provide a copy to DSA; now therefore be it

RESOLVED, the Board of Trustees assumes the responsibility for employing appropriately licensed architects or registered engineers to prepare plans and specifications and for adequate inspection of the materials and work construction to ensure compliance with the applicable provisions of Title 24 of the California Code of Regulations, as adopted by the Building Standards Commission; and be it further

RESOLVED, the Board of Trustees directs the Executive Director of Facilities Planning and Development to ensure that licensed architects and engineers be retained to design and review the potential hazards associated with the installation of each sculpture on an individual basis, for the express purpose that people are not subjected to hazard resulting from any collapse; and be it further

RESOLVED, the Board of Trustees directs the College’s President and her or his designees to ensure, on an ongoing basis, that each installation has a
sign posted in a conspicuous place indicating that the installation does not meet the structural standards as imposed by law for earthquake safety, and be in further

RESOLVED, the Board of Trustees directs the College's President and her or his designees, on an ongoing basis, to take measures to ensure that the installations are not used for school purposes or entered by students or teachers, or permitted to be used or accessed in manners that may risk harm to people in the event of collapse; and be it further

RESOLVED, the Board of Trustees declares the proposed installations subject only to limited Field Act review.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July, 2010.

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-10 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Service:</td>
<td>6</td>
<td>128</td>
</tr>
<tr>
<td>Classified Service:</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>Unclassified Service:</td>
<td>56</td>
<td>365</td>
</tr>
<tr>
<td>Reader Contracts:</td>
<td>0</td>
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<tr>
<td>Permits:</td>
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<td>0</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>77</strong></td>
<td><strong>508</strong></td>
</tr>
</tbody>
</table>

DATE RANGE: July 3, 2010 – July 19, 2010; SR: 628, 629

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Michael Shanahan, Associate Vice Chancellor

Approved by: Tyree Wieder, Interim Chancellor
II. **SUSPENSION OF PERMANENT CLASSIFIED EMPLOYEE**

The five (5) days suspension of employee (EN1008845) assigned to West Los Angeles College as a permanent Custodian is based on the following causes:

- Inattention to or Dereliction of Duty
- Appearing for Work under the Influence of Alcohol or Controlled Substance or Using Alcohol or a Controlled Substance Illegally While on Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct
- Insubordination

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVAL OF NEW COURSES

BRDCSTG  023  News, Sports, and Live Remote Broadcasting For Radio & Television (3 Units) VALLEY
Students will participate in live remote broadcasts airing on the campus radio station KVCM.

CAOT    127  Introduction to Digital Video (3 Units) SOUTHWEST
This course prepares students to use digital video for multimedia presentations.

CAOT    150  Social Media For Business (3 Units) SOUTHWEST
Students will learn how to promote their business on the popular social networking websites.

ENV SCI  025  Principles of Wastewater Technology (3 Units) SOUTHWEST
This course teaches the basic principles of wastewater technology.

ENV SCI  032  Survey of Environmental Regulations (3 Units) PIERCE
This course surveys environmental legislation affecting the design and performance of environmental projects.

ENV SCI  033  Fundamental of Water Treatment (3 Units) PIERCE
This course is an overview of modern treatment methods for drinking and industrial water systems.

ENV SCI  034  EPA Methods for Environmental Analysis (3 Units) PIERCE
Students will learn collection and preparation of geological, water and atmospheric samples within the context of EPA regulations.

Recommended by:  
David Beaulieu, President, DAS

Chancellor and Secretary of the Board of Trustees

By: ___________________________  Date: ___________________________
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Division</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENV SCI</td>
<td>035</td>
<td>Basic Environmental Field Techniques (1 Unit) PIERCE</td>
<td></td>
<td>NT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>This course provides an overview of the basic methods used in environmental field work.</td>
<td></td>
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</tr>
<tr>
<td>HISTORY</td>
<td>059</td>
<td>Comparative History of Genocide &amp; War Crimes (3 Units) CITY</td>
<td>CSU</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>This course offers a comparative history of genocide and war crimes in the 20th century.</td>
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</tr>
<tr>
<td>IND TEK</td>
<td>033</td>
<td>Energy Auditing and Management (3 Units) PIERCE</td>
<td>NT</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Students will learn the methods of auditing and managing energy use required for California State Auditor Certification.</td>
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</tr>
<tr>
<td>IND TEK</td>
<td>034</td>
<td>Green Building Technology (3 Units) PIERCE</td>
<td>NT</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>This course introduces students to green building methods, operations, and maintenance techniques.</td>
<td></td>
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</tr>
<tr>
<td>LRNSKIL</td>
<td>023</td>
<td>Learning Skills for Career Development (1 Unit) TRADE</td>
<td>NT</td>
<td></td>
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<tr>
<td></td>
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<td>Students will learn to enhance their communication skills and build effective work and personal relationships.</td>
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<tr>
<td>MULTIMD</td>
<td>350</td>
<td>Web Design II (3 Units) MISSION</td>
<td>CSU</td>
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<tr>
<td></td>
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<td>This course focuses on advanced development of aesthetic and conceptual skills related to web site design.</td>
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<tr>
<td>PHILOS</td>
<td>028</td>
<td>Environmental Ethics (3 Units) PIERCE</td>
<td>CSU</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>This course is a philosophical examination of the relationship between human beings and the environment.</td>
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</tr>
<tr>
<td>WEDG/E</td>
<td>101</td>
<td>Flux Cored Arc Welding (6 Units) TRADE</td>
<td>NT</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Students will learn welding techniques, operations and safety measures used in flux cored arc welding.</td>
<td></td>
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</tr>
<tr>
<td>WELDG/E</td>
<td>102</td>
<td>Shielded Metal Arc Welding Pipe Horizontal (2G) and Uphill(5G) (3 Units) TRADE</td>
<td>NT</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Students will learn to produce high quality welds on 6 inch diameter schedule 80 pipe in the 2G and 5G welding positions.</td>
<td></td>
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</tr>
<tr>
<td>WELDG/E</td>
<td>103</td>
<td>Occupational Orientation for Welders (1 Unit) TRADE</td>
<td>NT</td>
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<tr>
<td></td>
<td></td>
<td>Students will be introduced to the employment skills detailed by the American Welding Society's Guide for the Training and Qualification of Welding Personnel.</td>
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</tr>
<tr>
<td>WELDG/E</td>
<td>104</td>
<td>Gas Tungsten Arc/Shielded Metal Arc Welding (3 Units) TRADE</td>
<td>NT</td>
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<tr>
<td></td>
<td></td>
<td>This course provides instruction on welding carbon steel pipe to meet industry requirements.</td>
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</tr>
</tbody>
</table>
II. RATIFY ADDITIONS TO EXISTING COURSES

The following are college addition of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Units</th>
<th>Transferability</th>
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</thead>
<tbody>
<tr>
<td>ART</td>
<td>107</td>
<td>Mexican Art – Modern</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td>CAOT</td>
<td>078</td>
<td>Microcomputer Accounting Applications for Electronic Office</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td>E.S.L.</td>
<td>004A</td>
<td>College English as a Second Language IV: Reading and Vocabulary</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(6 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.S.L.</td>
<td>004B</td>
<td>College English as a Second Language IV: Writing and Grammar</td>
<td>3</td>
<td>NT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(3 Units) EAST</td>
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<td></td>
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<tr>
<td>ESL</td>
<td>004C</td>
<td>College English as a Second Language IV: Listening and Speaking</td>
<td>3</td>
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</tr>
<tr>
<td></td>
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<td>(3 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.S.L.</td>
<td>005A</td>
<td>College English as a Second Language V: Writing and Grammar</td>
<td>6</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(6 Units) EAST</td>
<td></td>
<td></td>
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<tr>
<td>E.S.L.</td>
<td>005B</td>
<td>College English as a Second Language V: Reading and Vocabulary</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
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<td></td>
<td>(3 Units) EAST</td>
<td></td>
<td></td>
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<tr>
<td>ESL</td>
<td>005C</td>
<td>College English as a Second Language V: Listening and Speaking</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(3 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.S.L.</td>
<td>006A</td>
<td>College English as a Second Language VI: Writing and Grammar</td>
<td>6</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(6 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E.S.L.</td>
<td>006B</td>
<td>College English as a Second Language VI: Reading and Vocabulary</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(3 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESL</td>
<td>006C</td>
<td>College English as a Second Language VI: Listening and Speaking</td>
<td>3</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(3 Units) EAST</td>
<td></td>
<td></td>
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<tr>
<td>FIRETEK</td>
<td>216</td>
<td>Fundamentals of Personal Fire Safety and Emergency Action</td>
<td>3</td>
<td>CSU</td>
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<tr>
<td></td>
<td></td>
<td>(3 Units) EAST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC</td>
<td>084</td>
<td>Simulated Society</td>
<td>1</td>
<td>NT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(1 Unit) EAST</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
III. APPROVE CCC-501 APPLICATIONS - NEW CREDIT PROGRAM

LOS ANGELES VALLEY COLLEGE

Certificate of Achievement in CAOT: General Office Assistant (23 Units)
This Certificate prepares students for positions in a variety of office settings. Emphasis is placed on the development of keyboarding and language skills to prepare business documents and perform general office tasks.
Subject: REVISE BOARD RULES 6201.16, 6204, 6405 AND 6705.20

6201.16 GRADUATION REQUIREMENTS FOR ASSOCIATE DEGREE IN NURSING

To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States regionally accredited institution of higher education are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work. These students are not to be required to complete any other courses required by the college for an associate degree.

6204. ADDITIONAL and CONCURRENT ASSOCIATES DEGREES.

Additional Associate Degrees: Students who have previously earned an associate, baccalaureate or higher degree from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

- Associates degree from an accredited college will be granted a second associates degree when the following requirements have been met:
1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements - i.e., scholarship, residency, competency, general education and major requirements.

2. Completion of a minimum of 12 six (6) new units in a major following Plan A of General Education requiring 18-35 units or twelve (12) new units in a major following Plan B of General Education requiring 36 or more units. including those required by the new major or area of emphasis. Major course requirements completed in previous degrees awarded can be used again for the second additional degrees.

3. A minimum of 50% of the major coursework for the additional degree(s) must be completed in the LACCD. The colleges may establish a petition process to allow for exceptions to this requirement.

4. General Education requirements for the second an additional associate degree are satisfied by an associate, baccalaureate or higher degree from a United States regionally accredited institution provided they meet the Title 5, § 55063, minimum requirements for an Associate Degree general education requirements.

3. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).

4. There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.
5. Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of Chapter XVII of the Board Rules - Academic Senate and the Board of Trustees Shared Governance Policy.

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements: scholarship, residency, competency, general education and major requirements.

2. There is no maximum number of concurrent degrees that a student may be awarded.

3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.

4. If an Associate of Science and Associate of Arts degree can be awarded in the same major, only one degree will be granted as selected by the student.

5. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for concurrent degrees, if the same general education pattern applies to the additional degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each concurrent degree.

6. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass).
7. The LACCD does not offer double majors.

6405.  COOPERATIVE EDUCATION. The Board of Trustees may provide for the instruction of students in a Work Experience Education program involving employer, student-employee, and college whereby the student-employee receives on-the-job training and unit credit for work experience directly related to his career major. Through his college coordinating class, the student develops the proper skills, attitudes, and understandings necessary to successful employment.

6405.10  UNIT LIMITS

A) For the satisfactory completion of all types of Cooperative Work Experience Education, students may earn up to a total of 16 units, subject to the following limitations:

1) General Work Experience Education.

A maximum of six units may be earned in general work experience education.

2) Occupational Work Experience Education.

A maximum of eight credit hours may be earned in occupational work experience education during one enrollment period up to a total of 16 units. A maximum of eight units may be earned in occupational work experience education during one enrollment period up to a total of 16 units.
(B) If a college offers only one course in occupational work experience in a given field and that course is not offered as a variable unit open-entry/open-exit course, a student may repeat that course any number of times so long as the student does not exceed the limits on the number of units of cooperative work experience education set forth in section A of the Board Rule.

Title 5, C.C.R., 55250-55257

6705.20 Statement of Basis for Grading Syllabus.† Retention of Written Work and Grade Books. During the first week of classes, the faculty members teaching classes shall distribute provide students and the Department Chairperson (in hard copy or electronically) a syllabus that statement describing the student work product which will be the basis for determining each student's grade in the class as well as the grading criteria for the class. Furthermore, the syllabus shall include the approved course objectives, as indicated in the course outline of record, the approved course student learning outcomes and an accommodation statement for students registered through the DSPS office, instructor contact information, and a reference to the student code of conduct as it relates to academic dishonesty (Board Rule 9803.28).

To the extent such student work product takes the form of written work, such written work shall, if not returned to the students, be retained by the faculty member for at least one year from the end of the term in which the course was taken. All faculty grade records shall be retained by the faculty member for at least such a one-year period. All of such written work and grade records may be stored on campus pursuant to the direction of each college president following consultation with the college's academic senate.

Adopted 11-21-94
Retention of Written Work and Grade Records.

To the extent that student work product takes the form of written work, such written work shall, if not returned to the student, be retained by the faculty member for at least one year from the end of the term in which the course was taken. All faculty grade records shall be retained by the faculty member for at least a one-year period. All written work and grade records may be stored on campus pursuant to the direction of each college president following consultation with the college’s academic senate.

**Background:** These changes were recommended by the District Curriculum Committee and consulted with all appropriate constituency groups.
SUBJECT: REVISE BOARD RULE 7702.10 DUPLICATION COSTS TO COPY WRITTEN MATERIALS

7702.10 Duplication Costs to Copy Written Materials.

Once the college or District administration has located the disclosable public records which will be produced pursuant to a public records request, the administration shall notify the requesting party that the documents are ready and will be provided upon payment of the costs associated with duplicating the records, which is 25 cents for the first page and 10 cents for each additional page of any public record, or $1.00 per CD where staff determines that multiple documents may be provided in that form for efficiency. The District shall not be required to expend staff time for conversion of documents to electronic format. This fee is deemed sufficient to reimburse the District for the direct costs of duplication. The actual charge of postage shall also be added for any required mailing.

Approved by: Dr. Tyree Wieder, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
Subject: REVISE BOARD RULE ARTICLE XVII SECTION 101700. HEALTH AND RELATED BENEFITS PROGRAM FOR ACTIVE EMPLOYEES AND THEIR DEPENDENTS AND SURVIVORS, et seq.

101700 Health and related benefits program for active employees and their dependents and survivors.

Approved by: Tyree Wheller, Interim Chancellor
ARTICLE XVII

HOSPITAL-MEDICAL, DENTAL, VISION GROUP COVERAGE, GROUP LIFE INSURANCE COVERAGE, AND THE DISTRICT’S EMPLOYEE ASSISTANCE PROGRAM

101700. HEALTH AND RELATED BENEFITS PROGRAM FOR ACTIVE EMPLOYEES AND THEIR DEPENDENTS AND SURVIVORS.

101700.10 Health Benefits Program. The District's "Health Benefits Program" consists of group benefit plans recommended by the Joint Labor/Management Benefits Committee (JLMBC) and approved by the Board under which eligible District employees (and their eligible dependents) receive hospital, medical, dental, and vision care coverage. The purpose of the Health Benefits is to provide quality health care to the District’s employee, retirees, and their eligible dependents and survivors.

Effective beginning the 2010 plan year, as a result of JLMBC recommendation and bargaining among the parties, the hospital and medical coverage shall be administered by the CalPERS Health Care Program in accordance with the Public Employees Medical and Hospital Act (PEMHCA). The purpose of the Health Benefits Program is to provide quality health care to the District’s employees, retirees, and their eligible dependents and survivors.

Adopted 11-06-02
Amended 08-25-04

a. Eligibility. Each of the following unrepresented employees and his or her dependents and survivors are eligible to receive benefits and enroll in plans under the Health Benefits Program once the District has verified the employee’s dependent’s or survivor’s eligibility under this agreement:

Adopted 11-06-02
Amended 08-25-04

1. every classified manager and confidential employee who is employed at least half time as either a probationary or regular classified employee;
2. every academic manager and academic confidential employee who is employed at least half-time in one or more monthly rate assignments; and

3. every member of the Board of Trustees and of the Personnel Commission (for the purposes of this Board Rule, the term “employee” shall be deemed to include Trustees and Personnel Commissioners).

Adopted 11-06-02

b. Dependents. Dependents who are eligible to enroll in plans under the Health Benefits Program include an eligible employee’s:

1. Spouse. **Marriage certificate and social security number of spouse must be on file.**

2. Qualified domestic partner.

3. **Unmarried dependent children under age 19. Children (natural, adopted, foster, domestic partner children, or stepchildren) up to age 23** who are unmarried. Coverage will terminate at the end of the month in which dependent turns age 23.

4. **Unmarried dependent children age 19 through 25 who are full-time students at a college or university. Economically Dependent Children. Children up to age 23 (not otherwise eligible under subsection 3, above) who are unmarried, who are economically dependent (as being claimed as dependents on the employee’s federal income tax returns) upon the subscriber (eligible employee or retiree). The subscriber must have been granted legal or joint legal custody of the child; or the child resides with the subscriber (generally in the absence of natural or adoptive parents).**

5. **Unmarried dependent children (not otherwise eligible under subsection 2.c or 2.d above) without regard to age who are physically or mentally incapacitated, and who are being claimed as dependents on the employee’s federal income tax returns. (However, a dependent’s coverage under this subsection must be a continuation of his or her coverage under the Health Benefits Program and, if there is ever a break in coverage, the dependent shall not be eligible to re-**
Disabled Children Over Age 23°. Children (not otherwise eligible under subsection 3 above) who have never been unmarried, without regard to age, who are physically or mentally incapacitated (and therefore incapable of self support), and who are being claimed as dependents on the employee’s federal income tax returns. The mental or physical condition must have existed prior to age 23 and continuously since age 23.

*Effective January 1, 2011, the upper age limit will increase from age 23 to age 26.

As used in this section, the term "dependent children" means an employee’s natural children, step-children, legally adopted children, foster children, and the dependent children of a domestic partner only.

c. **Survivors.** Upon the death of an active employee, the District shall deem the employee to have resigned from District employment on the date of his or her death and to have begun receiving a retirement allowance whether or not the employee was in fact old enough to retire. If, based on that premise, the employee would have been eligible to continue his or her participation in the hospital and medical plans available to active employees under Section 101701.11 below, all of Section 101701 shall be applicable to the employee’s survivors as if they were survivors of a retiree. For that purpose, references to survivors of retirees in Section 101701 shall be deemed to refer to those individuals.

d. **Enrollment.** Verification of eligibility, and enrollment or re-enrollment in plans shall be administered as follows:

Chapter X – Article XVII – Page 3

101700.10
1.  *Initial Enrollment.* Upon employment, each new employee who is eligible to enroll in plans under the Health Benefits Program shall receive complete information regarding the District’s Health Benefits Program, and may enroll in hospital, medical, dental, and vision care plans at any time. The employee’s hire date will establish an event date by which the employee will need to enroll all eligible family members into an eligible health plan within 60 (sixty) days. (Enrollment in the Premium Only Plan described in Section II takes place during the designated time periods.) If the District receives the employee’s enrollment forms on or before the 15th day of the calendar month, the District shall process the forms so as to make coverage effective on the first day of the following calendar month, otherwise coverage shall become effective on the first day of the second calendar month following the District’s receipt of the forms.

If the District receives the employee’s enrollment forms at anytime during the calendar month, the District shall process the forms so as to make coverage effective on the first day of the following calendar month. If the District receives the employee’s enrollment forms after the 60 (sixty) day eligibility timeframe, this will be considered a Late Enrollment. Under this situation, the employee will either have to wait a 90-day period or until the next CalPERS Open Enrollment period. The earliest effective date of enrollment will be the first of the month following the 90-day waiting period or the January 1 following the Open Enrollment period.

2.  *Re-enrollment following a Break in Coverage.* Following a break in coverage for any reason other than an error by the District, an eligible employee may re-enroll in hospital, medical, dental, and vision care plans at any time. However, unless re-enrolling during an open enrollment period, the employee must re-enroll in the same plan he or she was enrolled in when his or her previous enrollment ended.

Adopted 11-06-02  
Amended 08-25-04
If the District receives the employee's re-enrollment forms on or before the 15th day of the calendar month, the District shall process the forms so as to make coverage effective on the first day of the following calendar month, otherwise coverage shall become effective on the first day of the second calendar month following the District's receipt of the forms.

Adopted 08-25-04

If the District receives the employee's re-enrollment forms at anytime during the calendar month, the District shall process the forms so as to make coverage effective on the first day of the following calendar month.

3. **Open Enrollment.** There shall be an open enrollment period each enrollment year during which eligible employees may change plans. The District shall establish and announce the dates of such open enrollment period, and shall mail open enrollment materials to employees fourteen or more days before the beginning of the open enrollment period. If an eligible employee requests a change of plan, he or she shall continue to be covered under his or her existing plan until coverage under the new plan can be instituted.

Adopted 11-06-02
Amended 08-25-04

4. **Changes in Enrollment other than during Open Enrollment.** Once enrolled in a plan, employees are generally barred from changing their enrollment except during an open enrollment period. Nevertheless, changes may be made under the following circumstances:

Adopted 11-06-02
Amended 08-25-04

i. Any employee who is enrolled in a closed panel plan and who changes his or her permanent residence to a location that is outside the service area of the plan may, by submitting a timely application to CalPERS, via the District, change his or her enrollment to a plan that provides service in the area of his or her new permanent residence without a break in coverage. To be timely, the application for a change
in enrollment must be received by the District within ninety (90) days after the employee established his or her new permanent residence.

ii. Any employee who is enrolled in a closed panel plan and who, during an approved study, retraining or sabbatical leave of absence of sixty (60) days or more, temporarily relocates to a location that is outside the service area of the plan may, by submitting a timely application to CalPERS, via the District, temporarily change his or her enrollment to a plan that provides service in the area in which he or she will be temporarily located. To be timely, the application for a temporary change in enrollment must be received by the date on which the employee’s leave commences.

iii. Any employee whose enrollment in a plan is terminated at the request or option of the plan provider for any reason other than non-payment of premium may enroll in another plan without a break in coverage by submitting a timely application to CalPERS, via the District. To be timely, the application for a change in enrollment must be received by the District within ninety (90) sixty (60) days after the employee’s enrollment was terminated. Qualified, covered individuals will not have their health plans terminated due to claims or increased utilization.

iv. Finally, any employee who has had a “qualifying qualified life event” as defined by Sections 125 and 129 of the Internal Revenue Code may change his or her eligible dependents by submitting a timely application to CalPERS, via the District. To be timely, the application for a permissible “qualifying qualified life event” change must be received by CalPERS, via the District within thirty-one days of the qualifying event.
Refer to CalPERS’s “Health Enrollment Reason Codes” for specific qualifying events and effective dates for coverage. Contact the District Benefits Office for this information.

5. **Mandatory Re-enrollment during Open Enrollment.** The District, upon recommendation of the JLMBC, may designate any open enrollment period as a mandatory enrollment period during which every eligible employee must re-enroll for himself or herself and for each of his or her eligible dependents.

If an employee fails to re-enroll during any such mandatory enrollment period, his or her enrollment in the hospital, medical, dental, and vision care plans shall end at the beginning of the next plan year. In that event, the employee may, if he or she remains eligible, re-enroll in plans at any time and the District shall verify his or her eligibility and process the employee’s re-enrollment forms as if they were initial enrollment forms—i.e., if the District receives the re-enrollment forms on or before the 15th day of the calendar month, it shall process them so as to make coverage effective on the first day of the calendar month following receipt of the forms, otherwise coverage shall become effective on the first day of the second calendar month following the District’s receipt of the forms.

Under normal circumstances CalPERS does not require mandatory re-enrollment each year in its health plans. They will notify current participating active employees of their options to change health plans or add/remove dependents during open enrollment. If the employee does not elect any changes, his or her hospital/medical coverage will continue with the same plan and dependents (pending eligibility).

If the employee does not elect any changes to the dental, vision and life insurance benefits during open enrollment, coverage will continue with the same plans and dependents.
e. **District Contribution Towards Premiums.** Eligible employees shall be entitled to the District’s contribution towards the premium costs of the plans in which they and their dependents are enrolled if:

1. the eligible employee was in paid status during the calendar month preceding the month during which benefit coverage is effective and received at least one-half of the pay he or she would have earned had he or she received pay for full-time work. An employee shall be deemed to be in paid status during any recess or intercession if he or she is scheduled to return to paid status at the end of the recess or intercession; or

2. the eligible employee, even though not in paid status, is on a formal illness leave of absence for a period of not more than eighteen months.

f. **Payment of Premiums During Unpaid Leaves.** Eligible employees who have been granted an unpaid leave of absence and who are therefore not entitled to the District’s contribution towards the premium costs of the plans in which they and their dependents are enrolled may continue to receive benefits under the Health Benefits Program by paying the District in advance for the full monthly premium of the plans. The amount of the reimbursement shall be determined by dividing the annual premium for the plans by twelve and multiplying the result by the number of months of leave during which the employee will not be entitled to the District’s contribution towards premium costs, establishing a direct payment between the employee and the health plan provider for the period of the leave.

If a direct payment method cannot be established, payment must be made by check or money order made payable to the District, and may be made in monthly installments.
Should an employee fail to make a payment required by this section, coverage shall terminate at the end of the month for which the last payment was received. Should the District terminate an employee’s coverage in error, it shall reinstate the employee’s coverage as soon as the error is discovered and, at the employee’s option, either issue the employee a refund of the amount he or she paid for the months during which he or she did not receive coverage, or extend the employee’s coverage for an equivalent period.

Adopted 11-06-02
Amended 12-14-05

g. **Continued Eligibility and Payment of Premiums Following Layoff or Furlough.** Notwithstanding anything in Sections 101700.10.a and 101700.10.f to the contrary, employees who have been furloughed (**a furlough is a temporary lay-off for a specified period with a definite return date**) shall remain eligible to receive benefits under the Health Benefits Program, and shall continue to be entitled to the District’s contribution towards the premium costs of the plans in which they and their dependents are enrolled, during the period of their furlough. **Furthermore,** employees who have been laid-off shall remain eligible to receive benefits, and shall continue to be entitled to the District’s contribution towards the premium costs of their plans, according to the following table:

Adopted 11-06-02
Amended 08-25-04

**When an employee is laid off** (**a layoff is a separation from regular service for lack of work or lack of funds, or because of a reduction in force**) CalPERS’ business rules stipulate termination of coverage for layoff beginning the next month after separation date. Employees who have been laid-off shall, upon applying and qualifying for COBRA (see section 101700.10.i below), continue to be entitled to the District’s contribution towards the COBRA premium costs of their plans, according to the following table:

<table>
<thead>
<tr>
<th>Years of Service</th>
<th>Months of Continuation following Layoff</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5</td>
<td>2 months</td>
</tr>
<tr>
<td>6-10</td>
<td>4 months</td>
</tr>
<tr>
<td>11 or more</td>
<td>6 months</td>
</tr>
</tbody>
</table>

Chapter X – Article XVII – Page 9 101700.10
A furlough is a temporary lay-off for a specified period with a definite return date. A layoff is a separation from regular service for lack of work or lack of funds, or because of a reduction in force.

These rules for furlough and lay-off do not apply to employees who are in temporary or limited status or classified specially funded program (SFP) status unless they hold regular or permanent status in another position in the District.

Adopted 11-06-02
Amended 12-14-05

h. Conditions of and Limitations on Eligibility and Coverage.

1. **Dual Coverage.** Employees and their dependents may not be enrolled in more than one CalPERS plan at any one time. For that reason, an employee may be enrolled in a plan in his or her own capacity as an employee, or as a dependent of another employee, but not simultaneously in one plan as an employee and in another plan as a dependent. **Likewise, children or other individuals who qualify as dependents may be enrolled in a plan only once as a dependent, not simultaneously in one plan as a dependent of one employee and in another plan as a dependent of another employee.**

2. **Split Enrollment.** Children or other individuals who qualify as dependents may be enrolled in a plan only once as a dependent, not simultaneously in one plan as a dependent of one employee and in another plan as a dependent of another employee.

3. Every employee (or in the event of his or her incapacity, the employee’s representative or agent) shall report any event or change of circumstance that has an effect on the administration of coverage under the Health Benefits Program. Such events or changes include, but are not limited to, change of address or telephone number, marriage, divorce, dependent’s loss of eligibility, death of the employee, or death of a dependent.

Adopted 11-06-02
i. COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985). Once an employee who has enrolled in a plan under the Health Benefits Program becomes qualified for COBRA benefits, the District shall ensure that he or she is given the opportunity to continue coverage under the Health Benefits Program pursuant to COBRA in the manner prescribed by federal law. (*CalPERS does not administer payments to COBRA.*)

Adopted 11-06-02

j. If the internal responsibility for the administration of the Health Benefits Program is changed because responsibilities among the administrative units of the District are reorganized, notice of that change shall be given to the exclusive representatives within thirty days.

k. Health Care Legislation. In the event that new health care legislation is enacted and the District is required to implement a plan pursuant to such legislation, the District and the Exclusive Representatives shall consult in order to assess the effects of such legislation.

l. Pre-funding Retiree Health Benefits Costs. The District has established and will maintain a Trust with the California Public Employee's Retirement System (*CalPERS*) to prefund retiree health benefit costs for all eligible fulltime employees. The Trust is funded with annual contributions to the trust of 1.92% of the total full time salary expenditures in the district. Additionally the District will direct an amount equivalent to all of the Federal Medicare Part D subsidy returned to the District each year into the trust fund. Funding from both of these sources commenced with fiscal year 2006-07. An annual Trust status report will be made to the JLMBC and to the District Budget Committee at their first meetings of the fiscal year.

Annual funding of the Trust from both these sources shall continue until/unless the parties agree otherwise due to changes in the healthcare landscape which make prefunding no longer necessary. Should that prove to be the case the 1.92% of the total full time salary expenditures will be placed on the salary schedules of all full time employees, effective the end of the payroll month that the decision is made to no longer fund the trust.
101700.11 **Group Life Insurance Program.** The District’s group term life insurance program shall be continued until modified or repealed by the Board. The District’s group term life insurance program shall be continued for the duration of this Agreement subject to modification based on the recommendations of the Joint Labor Management Benefits Committee and approval of the Board.

a. All active employees eligible for benefits under Section 101700.10.a of this Rule shall be eligible for group term life insurance benefits under the program.

b. The limits of coverage under the program shall be $50,000, however, employees age 70 or above shall receive coverage equal to an amount equal to the greater of the minimum amount required by Federal Law or 50% of the amount in force immediately prior to his or her 70th birthday. This reduction shall take place on the premium date coincident with or immediately following his or her 70th birthday.

Adopted 11-06-02
Amended 12-14-05

101700.12 **Employee Assistance Program/Wellness Services.** The District shall make available to all active employees (including those who are not eligible for benefits under Section I.A.1 of this Agreement) employee assistance and wellness services. The services shall help employees deal with problems that might adversely impact their work performance, health, and well-being and shall include assessment, short-term counseling, informational resources and referral services. Such services hold the same level of privacy/confidentiality as other medical services. Modification to the employee assistance and wellness services may be recommended by the Joint Labor Management Benefits Committee to the Board of Trustees.

101700.13 **Tax Sheltered Retirement Plans.** The District shall continue its voluntary salary reduction agreement program under which employees may contribute to tax sheltered retirement plans under Internal Revenue Code Sections 403(b) and 457. The process for selecting third-party administrators (TPAs) for these plans shall include the issuance of a formal request for proposals by the District, review of the responses by a task group consisting of representatives of the District and the Exclusive Representatives, and selection of TPAs based on the recommendation of the task group.

Adopted 12-14-05
A list of the 403b vendors and enrollment forms available through our District can be found at www.403bcompare.com or via a link on the District’s web site.

101700.14 **Health Reimbursement Arrangements (HRAs).** The District shall establish HRAs under IRC Section 105 for eligible, benefited active employees and early retirees (under age 65). The District’s contributions will be $1500, for the 2010, 2011 plan years. HRA contributions for subsequent plan years shall be agreed upon by the parties. The process for selecting a TPA for these HRAs shall include the issuance of a formal request for proposals by the District, review of the responses by a task group consisting of representatives of the District and the Exclusive Representatives, and selection of a TPA based on the recommendation of the task group.

101700.15 **IRC 125 and 129 Plans (Flexible Spending Accounts).** The District shall continue its voluntary Flexible Spending Account (FSA) plan covering medical and dependent care expenses under Internal Revenue Code Sections 125 and 129. **The process for selecting a TPA for FSAs shall include the issuance of a formal request for proposals by the District, review of the responses by a task group consisting of representatives of the District and the Exclusive Representatives, and selection of a TPA based on the recommendation of the task group.**

101700.16 **Ordering Rules for HRAs and Medical FSAs.** Employees shall be informed at the time of enrollment that amounts available under an HRA must be exhausted before reimbursements may be made from the medical FSA.

101701. **HEALTH BENEFITS FOR RETIREES RETIRING FROM A “QUALIFYING POSITION”), THEIR DEPENDENTS AND SURVIVORS.**

101701.10 **Hospital, Medical, Dental and Vision Benefits.** Eligible retirees and their eligible dependents and survivors shall have the right to continue their participation in the health benefits plans available to active employees, subject to the terms and conditions of this Board Rule. Nothing in this Board Rule, however, shall be construed as conveying any vested right to any particular plan, plan design, or plan component. The terms of the District's Health Benefits Program (**CalPERS Health Care Program**), as well as the plans available under the Program, remain subject to alteration by action of **CalPERS**, the Joint Labor/Management Benefits Committee or any future **action of the Board agreement between the District and its Exclusive Representatives.**
101701.11 **Eligibility.** A retiree who is eligible to continue his or her participation in the District’s health benefits plans which are available to active employees is one who has retired from District service under the rules of the California Public Employees Retirement System (CalPERS) or the California State Teachers Retirement System (CalSTRS), who is receiving a retirement allowance from that system, and who:

Adopted 11-06-02
Amended 08-25-04

a. for employees whose most recent uninterrupted District employment began before July 1, 1998 February 11, 1992—has rendered continuous paid service to the District in a “qualifying position” for seven three or more years immediately preceding his or her retirement; and—for employees whose most recent uninterrupted District Employment began before July 1, 1998—has rendered continuous paid service to the District in a “qualifying position” for seven or more years immediately preceding his or her retirement; or

b. for employees whose most recent uninterrupted District employment began on or after July 1, 1998—has rendered continuous paid service to the District in a “qualifying position” for ten or more years immediately preceding his or her retirement provided, however, the employee received District paid benefits each month during the 39 months immediately preceding his or her retirement.

Adopted 11-06-02

For the purposes of this section, a “qualifying position” is any position that made the employee eligible to enroll in plans under the Health Benefits Program, except those who are in temporary or limited status or classified specially-funded program (SFP) status unless they hold regular or permanent status in another position in the District. An individual shall be deemed to have “retired from District service” if the effective date of his or her retirement under CalPERS or CalSTRS is no later than 120 days after his or her resignation from District employment. Retirees do not have to be enrolled in health benefits at the time of their retirement; they just need to have been eligible as indicated above. In addition, no absence from the service of the District under any paid leave of absence, or any unpaid leave of
Absence or layoff of thirty-nine months or less, shall be deemed a break in the continuity of service required by this section. An individual shall be deemed to have "retired from District service" if the effective date of his or her retirement under PERS or STRS is no later than the day after his or her resignation from District employment.

(This language, although it differs from the eligibility language that appeared in prior Board Rules, reflects the Board’s existing interpretation of that language and is declarative of the Board’s original intent.)

Adopted 11-06-02
Amended 12-14-05

101701.12 Dependents and Survivors. To qualify as a dependent or survivor who is eligible to continue his or her participation in the hospital and medical plans available to active employees.

Adopted 11-06-02
Amended 08-25-04

a. a dependent or survivor must be an eligible retiree’s:

1. spouse and receive a survivor’s allowance under CalPERS or CalSTRS: This condition shall not apply to the survivor of a retiree who had not elected to provide an allowance (unmodified) prior to January 1, 2010;

2. qualified domestic partner on the date of retirement from District service;

3. unmarried dependent children under age 19; child (natural, adopted, foster, domestic partner children, or stepchildren) up to age 23* who is unmarried (coverage will terminate at the end of the month in which dependent turns age 23*);

4. unmarried dependent child age 19 through 25 who is a full-time student at a college or university; or a child up to age 23* (not otherwise eligible under subsection 3 above) who is unmarried and is economically dependent upon the retiree (as being claimed as dependents on the retiree’s federal income tax returns) and for whom the retiree must have been granted legal or joint legal custody, or, in the absence of natural or adoptive parents, the child resides with the retiree; or
5. **unmarried dependent a disabled** child (not otherwise eligible under subsection 3 above) who is **unmarried** without regard to age and is physically or mentally incapacitated (and therefore incapable of self support), and who is being claimed as a dependent on the retiree’s federal income tax returns. *(However, a dependent's coverage under this subsection must be a continuation of his or her coverage under the Health Benefits Program and, if there is ever a break in coverage, the dependent shall not be eligible to re-enroll under this subsection.)*

*Effective January 1, 2011, the upper age limit will increase from age 23 to age 26.*

Adopted 11-06-02  
Amended 08-25-04

(As used in this section, the term “dependent children” means an employee’s natural children, step children, legally adopted children, foster children, and the dependent children of a domestic partner only.)

Adopted 11-06-02  
Amended 08-25-04

—and—

b. a dependent may not be enrolled in any plans other than those under which the retiree is covered, or in the case of any survivor, the survivor must have been enrolled in plans as a dependent at the time of the retiree’s death.

Adopted 11-06-02  
Amended 08-25-04

101701.13 **Limitations on Survivor Eligibility.** A survivor’s eligibility to continue his or her participation in the Health Benefits Program shall be limited as follows: depends on whether he or she continues to receive a survivor’s allowance. The eligibility of a surviving child receiving a survivor’s benefit continues until the end of the month in which he or she turns age 23.

*Effective January 1, 2011, the upper age limit will increase from age 23 to age 26.*

Adopted 11-06-02  
Amended 08-25-04
a. The eligibility of a surviving spouse shall terminate when he or she remarries, enters into a domestic partner relationship, or is eligible for group coverage under his or her own employment.

Adopted 11-06-02
Amended 08-25-04

b. The eligibility of a surviving qualified domestic partner shall terminate when he or she marries, enters into another domestic partner relationship, or is eligible for group coverage under his or her own employment.

Adopted 11-06-02
Amended 08-25-04

c. The eligibility of a surviving child who is a dependent of a surviving spouse or domestic partner shall terminate when the eligibility of the surviving spouse or domestic partner terminates, unless the eligibility of the surviving spouse or domestic partner terminates because of death, in which case the child shall remain eligible as if the surviving spouse or domestic partner had not died.

Adopted 11-06-02
Amended 08-25-04

d. Any survivor whose eligibility terminates for any reason, shall not be eligible for re-enrollment.

Adopted 11-06-02

101701.14 Enrollment. Enrollment and re-enrollment in plans shall be administered as follows:

Adopted 11-06-02
Amended 08-25-04

a. Initial Enrollment. Upon retirement, each new retiree who is eligible to enroll in plans under the Health Benefits Program shall receive uninterrupted coverage under the plan in which he or she was enrolled as an active employee, provided the employee submits all necessary applications and other required documentation in a timely fashion.

b. Open Enrollment. There shall be an open enrollment period each enrollment year during which eligible retirees may change plans. The District CalPERS Health Care Program, in consultation with the District (via the JLMBC) shall establish and announce the dates of such open enrollment.
c. period, and shall mail open enrollment materials to retirees fourteen or more days before the beginning of the open enrollment period. If an eligible retiree requests a change of plan, he or she shall continue to be covered under his or her existing plan until coverage under the new plan can be instituted.

e. Changes in Enrollment other than during Open Enrollment. Once enrolled in a plan, retirees are generally barred from changing their enrollment except during an open enrollment period. Nevertheless, changes may be made under the following circumstances:

Adopted 11-06-02

1. Any retiree who is enrolled in a closed panel plan and who changes his or her permanent residence to a location that is outside the service area of the plan may, by submitting a timely application to CalPERS via the District, change his or her enrollment to a plan that provides service in the area of his or her new permanent residence. To be timely, the application for a change in enrollment must be received by CalPERS via the District within ninety (90) days after the retiree established his or her new permanent residence.

Adopted 11-06-02
Amended 08-25-04

2. Any retiree whose enrollment in a plan is terminated at the request or option of the plan provider for any reason other than non-payment of premium may enroll in another plan by submitting a timely application to the District. To be timely, the application for a change in enrollment must be received by CalPERS via the District within ninety (90) days after the retiree’s enrollment was terminated.

Adopted 11-06-02
Amended 08-25-04

d. Mandatory Re-enrollment during Open Enrollment. Upon recommendation of the JLMBC the District may designate any open enrollment period as a mandatory enrollment period during which every eligible retiree or survivor must re-enroll for himself or herself and for each of his or her eligible dependents. If a retiree or survivor fails to re-enroll during any such mandatory enrollment period, his or her enrollment in hospital, medical, dental and vision care plans shall end at the beginning of the next plan year. In that event, only a retiree (and his or her eligible dependents) may, if he or she remains
eligible, re-enroll in plans. The retiree may re-enroll in plans at any time and the District shall verify his or her eligibility and process to CalPERS so that it can process the retiree’s or survivor’s re-enrollment forms as if they were initial enrollment forms—i.e. if CalPERS via the District receives the re-enrollment forms on or before the 15th day of anytime during the calendar month, it shall process them so as to make coverage effective on the first day of the calendar month following receipt of the forms, otherwise coverage shall become effective on the first day of the second calendar month following the District’s receipt of the forms.

Adopted 08-25-04

101701.15 District Contribution Towards Premiums. The District shall contribute towards the premium costs of the plans in which an eligible retiree and his or her eligible dependents and survivors are enrolled as follows:

Adopted 11-06-02
Amended 08-25-04

a. For retirees (and their eligible dependents and survivors) who became eligible under Section 101701.11.a, the District will pay 100% of the District’s contribution towards premiums.

Adopted 11-06-02
Amended 08-25-04

b. For retirees (and their eligible dependents and survivors) who became eligible under Section 101701.11.b, the District will pay 50% of the District’s contribution towards premiums for those retirees who rendered service in a “qualifying position” for at least ten years but fewer than fifteen years; 75% of the District’s contribution towards premiums for those retirees who rendered service in a “qualifying position” for at least fifteen years but fewer than twenty years; and 100% of the District’s contribution towards premiums for those retirees who rendered service in a “qualifying position” for at least twenty (20) years.

Adopted 11-06-02
Amended 08-25-04

101701.16 Conditions of and Limitations on Eligibility and Coverage.
a. Active employees who become eligible retirees under this agreement are entitled to uninterrupted coverage under the Health Benefits Plan provided they submit all necessary applications and other required documentation in a timely fashion.

b. **Dual Coverage.** Retirees, their dependents, and survivors may not be enrolled in more than one **District sponsored** plan at any one time. For that reason, a retiree may be enrolled in a plan in his or her own capacity as a retiree, or as a dependent of another retiree, but not simultaneously in one plan as a retiree and in another plan as a dependent.

c. **Likewise, Split Enrollment.** Children or other individuals who qualify as dependents may be enrolled in a plan only once as a dependent or survivor, not simultaneously in one plan as a dependent or survivor of one retiree and in another plan as a dependent or survivor of another retiree.

d. To the extent allowed by law, benefits provided under the District’s Health Benefits Program shall be secondary to the benefits provided to a retiree or his or her dependents or survivors under Medicare. Furthermore, as a condition of continued enrollment in any hospital or medical plan available under the Health Benefits Program, each retiree and every eligible dependent and survivor age 65 and older must (unless exempted from this requirement under rules adopted by the Joint Labor/Management Benefits Committee) apply for and obtain coverage under Part A (hospital benefits)—either paid or premium free—and Part B (medical benefits) of Medicare. It shall be the sole responsibility of the employee or survivor to provide the District with verification of enrollment in Medicare. The District shall acknowledge receipt of verification of Medicare enrollment upon a retiree’s request.
Medicare Part A (hospital benefits): Every person who is eligible for premium-free Medicare Part A coverage must obtain that coverage. Those retirees age 65 and older who (a) chose to begin payment of Medicare tax in the Medicare Division (election) of June 14, 2001, and (b) retire after the end date of the CalSTRS Medicare premium payment program or are otherwise ineligible for said program, and (c) do not earn sufficient service credits to qualify for premium-free Part A, are not required to enroll in Part A.

Retirees age 65 and older who chose not to begin payment of Medicare tax in the Medicare Division (election) of June 14, 2001 must obtain and maintain coverage under Part A with no District contribution, unless the retiree was 58 or older on June 14, 2001. All dependents and survivors must obtain and maintain coverage under Part A, with no District contribution, in order to remain eligible for the District’s medical plans.

Adopted 12-14-05

Medicare Part B (medical benefits): Every person must apply for, obtain and maintain coverage under Part B of Medicare at his or her own expense.

Medicare Part D (prescription drug benefits): Enrollment in Medicare Part D shall be addressed each plan year by the JLMBC, and if deemed necessary, enrollment shall be accomplished through coordination with District medical plans. Retirees, eligible dependents, and survivors over the age of 65 shall not enroll as individuals. Those enrolling in Part D when not required to by the District shall be responsible for paying the entire Part D premium.

Other Requirements: Any retiree or eligible dependent or survivor who enrolls in Medicare but assigns his or her Medicare benefits to a Medicare-Advantage medical plan not sponsored by the District shall be ineligible for continued benefits under the District’s medical plans. It shall be the sole responsibility of the retiree, dependent and survivor to provide the District with verification of enrollment in Medicare. The District shall acknowledge receipt of verification of Medicare enrollment upon a retiree’s request.
d. Every retiree (or in the event of his or her incapacity, the retiree’s representative or agent) shall report, by telephone, e-mail, or written correspondence, any event or change of circumstance that has an effect on the administration of coverage under the Health Benefits Program. Such events or changes include, but are not limited to, change of address or telephone number, marriage, divorce, dependent’s loss of eligibility, death of the retiree, or death of a dependent. When a retiree (or his or her representative or agent) submits such a report, the District shall acknowledge receipt of the information by e-mail or other written correspondence.

Adopted 11-06-02

e. A retiree’s or survivor’s eligibility (and that of his or her dependents) under this agreement shall terminate whenever the retiree or survivor accepts employment in a position covered by CalSTRS or CalPERS and becomes eligible for health benefits by virtue of that employment.

Adopted 11-06-02

101702. JOINT LABOR/MANAGEMENT BENEFITS COMMITTEE

101702.10 The District shall convene a Joint Labor/Management Benefits Committee (JLMBC) as prescribed by the Master Agreement between the District and the exclusive representatives of its employees. The role, composition, and authority of the Committee are specified in Section IV of the Master Agreement. Section IV of that Agreement (as it now reads or as it may be revised by the parties from time to time) is, by this reference, incorporated herein as if set forth in full.

Adopted 11-06-02
Subject: APPROVE MEMORANDUM OF UNDERSTANDING FOR THE DOLORES HUERTA LABOR INSTITUTE (ATTACHMENT I)

Background: Because the Directors/Coordinators of the Dolores Huerta Labor Institute are hired to lead a special district-wide curriculum enrichment and professional development program not aligned with any specific college, department, or discipline, the language in Article 13, Section D 11 limiting the selection of Consulting Instructors or restricting the assignment of first and second year probationary faculty to serve as Consulting Instructors should be waived for this special program.
MEMORANDUM OF UNDERSTANDING
Waiver of Restrictions on Consulting Instructors for DHLI (Article 13.D.11)

The Los Angeles Community College District (the “District”) and the American Federation of Teachers College Guild Local 1521 (the “AFT”) agree to suspend the language in Article 13, Section D 11. of the Agreement, 2008-2011 governing the selection and assignment of Consulting Instructors for the purpose of hiring Faculty Directors/Coordinators for the Dolores Huerta Labor Institute.

Justification:

Because the Directors/Coordinators of the Dolores Huerta Labor Institute are hired to lead a special district-wide curriculum enrichment and professional development program not aligned with any specific college, department, or discipline, the language in Article 13, Section D 11 limiting the selection of Consulting Instructors or restricting the assignment of first and second year probationary faculty to serve as Consulting Instructors should be waived for this special program.

Dated: July 28, 2010

For the District:  
Dr. Tyree Wieder  
Interim Chancellor

For the AFT:  
Joanne Waddell  
President
Subject: ADOPT RESOLUTION TO CONVEY SERVICE EASEMENTS TO THE
LOS ANGELES DEPARTMENT OF WATER AND POWER

Pursuant to Education Code Sections 81311-81313, adopt a Resolution to
Convey two service easements to the Los Angeles Department of Water
and Power ("LADWP") for purposes of accessing, installing and
maintaining its fire water main service connection located at Los Angeles
City College as a result of construction of the Roadway and Parking Lot
(RWPL) project on campus. The first service easement covers an area
located beginning at the eastern portion of Heliotrope Drive more
specifically delineated in the attached Legal Description No. 1 (Exhibit A).
The second service easement covers an area located at the western
portion of Vermont Avenue more specifically delineated in attached Legal
Description No. 2 (Exhibit B).

Background: Due to current bond construction on campus, the LADWP
has determined that water service needed for Los Angeles City College,
as a result of the RWPL construction project, requires installation of the
Fire Water Main Service connection to be inside the campus property line.

On June 30, 2010 the Board of Trustees adopted a Resolution of Intent to
Convey the easements (Com. No. FPD2). In accordance with Education
Code Section 81311, the District has posted the legally required public
notices prior to the action and shall hold a public hearing before the
adoption of the Resolution to Convey.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Tyree Wieder, Interim Chancellor
RESOLUTION TO CONVEY SERVICE EASEMENTS TO THE LOS ANGELES DEPARTMENT OF WATER AND POWER

WHEREAS, in accordance with Education Code Section 81311-81313, the governing board of a community college district prior to authorizing the dedication or conveyance of any real property owned by the district for an easement to lay, construct, reconstruct or maintain and operate water, sewer, gas, storm drain pipes or ditches to a public corporation or private corporation engaged in public utility business; the governing board shall in a regular open meeting by two-thirds vote of all its members adopt a resolution declaring its intention to dedicate or convey the property; and thereafter provide public notices of its action to convey the easement, and hold a public hearing on the matter before authorizing conveyance of an easement by two-thirds vote of the board in a subsequent public meeting of its governing board; and

WHEREAS, on June 30, 2010, the Los Angeles Community College District ("District") Board of Trustees voted unanimously to pass a Resolution of Intent to Convey easements to the Los Angeles Department of Water and Power ("LADWP") for purposes of accessing, installing and maintaining a Fire Water Main Service connection located at Los Angeles City College. The first easement covers the area located beginning at the eastern portion of Heliotrope Drive and (2) the second easement covers an area located at the western portion of Vermont Avenue at Los Angeles City College located at 855 North Vermont Avenue, Los Angeles, CA 90029, as identified in the “Legal Description No. 1 and Legal Description No. 2” attached herein as Exhibit A and Exhibit B; and

WHEREAS, the District after the passage of the Resolution of Intent to convey the easements provided the legally required notices of the public hearing and the action to adopt the Resolution to Convey in a newspaper of general circulation five (5) days before the public hearing and proposed action; as well as not less than ten (10) days before post copies of this Resolution in three public places in the district.

WHEREAS, the District shall hold a public hearing on the matter of conveyance prior to the adoption of the Resolution to Convey to receive and consider comments from the public;

NOW THEREFORE BE IT,

RESOLVED, That the Los Angeles Community College District Board of Trustees authorizes conveyance of these easements to the LADWP located at Los Angeles City College described in the attached description herein.
IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 28th day of July 2010.

________________________________________  __________________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________  __________________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________  __________________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________  __________________________________________
President, Board of Trustees
LEGAL DESCRIPTION

EASEMENT FOR WATER SERVICE PURPOSES

A 3.42 feet wide strip of land over a portion of Parcel A of Parcel Map No. 3514 in the City of Los Angeles, County of Los Angeles, State of California, filed in Book 103, Pages 14 through 16 of Parcel Maps, in the Office of the County Recorder of said County, the east line of which is described as follows:

Beginning at a point on the west line of Vermont Avenue, 100.00 feet wide, as shown on said Parcel Map No. 3514, said point having a bearing and distance of N 0°00’19” E 13.14 feet from the southeasterly corner of said Parcel A; thence along said west line N 0°00’19” E 8.50 feet.

This legal description is delineated on accompanying “Exhibit Map” and is made a part hereof for reference purposes and is not intended to be used in the conveyance of land in violation of the Subdivision Map Act of the State of California.

Prepared under the direction of

[Signature]

Douglas R Howard, PLS 6169
PSOMAS

3.29.2010
Date
LEGAL DESCRIPTION

EASEMENT FOR WATER SERVICE PURPOSES

Those portions of Parcels A and B of Parcel Map No. 3514, in the City of Los Angeles, County of Los Angeles, State of California, filed in Book 103, Pages 14 through 16, inclusive, of Parcel Maps, in the Office of the County Recorder of said County, described as follows:

Beginning at a point on the east line of Heliotrope Drive, 80.00 feet wide, as shown on said Parcel Map No. 3514, said point having a bearing and distance of S 0°00'39" W 2.75 feet from the northwesterly corner of said Parcel B; thence northerly along said east line N 0°00'39" E 24.00 feet; thence leaving said east line, N 89°45'48" E to a line parallel with and distant 6.00 feet easterly of said east line; thence southerly along said parallel line 16.00 feet; thence N 89°45'48" E to a line parallel with and distant 12.00 feet easterly of said east line; thence southerly along said parallel line 8.00 feet to a point on a line which bears N 89°45'48" E through the Point of Beginning; thence along said line S 89°45'48" W 12.00 feet to the Point of Beginning.

This legal description is delineated on accompanying "Exhibit Map" and is made a part hereof for reference purposes and is not intended to be used in the conveyance of land in violation of the Subdivision Map Act of the State of California.

Prepared under the direction of

[Signature]

Douglas R Howard, PLS 6169

PSOMAS

3-30-2010

Date
EXHIBIT MAP

IN THE CITY OF LOS ANGELES
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
SUPPLEMENTAL EXHIBIT TO LEGAL DESCRIPTION - JOB NO: 1CHE30300