ORDER OF BUSINESS - REGULAR MEETING
Wednesday, September 1, 2010
First Public Session 11:30 a.m.
Closed Session 12:30 p.m.
Second Public Session 3:30 p.m.

Los Angeles Trade-Technical College
South Campus Technology Building –TE 101
400 West Washington Blvd.
Los Angeles, CA 90015

I. Roll Call (11:30 a.m.)

II. Recess to the Committee of the Whole
   A. Roll Call
   B. Bond Program Compensation Overview
   C. Public Speakers
   D. Adjournment

III. Reconvene to Regular Meeting

IV. Roll Call (12:30 p.m.)

V. Requests to Address the Board of Trustees – Closed Session Agenda Matters

VI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

VII. Reconvene Regular Meeting (3:30 p.m.)

VIII. Roll Call

IX. Flag Salute

X. Approval of Minutes: Regular Meetings and Closed Sessions:

XI. Reports from Representatives of Employee Organizations at the Resource Table

XII. Public Agenda Requests (Category A)
   A. Oral Presentations
   B. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters
XIV. Reports and Recommendations from the Board
   • Report on Actions Taken in Closed Session – September 1, 2010
   • Reports of Standing and Special Committees

XV. Reports from the Chancellor and College Presidents
   • Presentation on Los Angeles City College’s Guardian Scholars Program

XVI. Consent Calendar
   **Matters Requiring a Majority Vote**
   BSD1. Business Services
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Master Procurement Agreement for Sidewalk Sweepers
   HRD1. Personnel Services Routine Actions
   • Correspondence

   **Matters Requiring a Super Majority Vote - None**

XVII. Recommendations from the Chancellor
   CH1. Adopt Board Rule 101208. Delegation of Authority to College Presidents for Management of Child Development Centers

XVIII. Notice Reports and Informatives
   BF/A [Informative] Confirmation of Bonds Sale Costs

XIX. Public Agenda Requests (Category B)
   A. Oral Presentations
   B. Proposed Actions

XX. Announcements and Indications of Future Proposed Actions

XXI. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, September 15, 2010
(Public Session scheduled for 3:30 p.m.)
Los Angeles Trade-Technical College
400 West Washington Blvd.
Los Angeles, CA 90015

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION

Wednesday, September 1, 2010
12:30 p.m.

Los Angeles Trade Technical College
400 West Washington Boulevard
Los Angeles, California 90015

I. Public Employee Discipline/Dismissal/Release/Charges/Complaints
   (pursuant to Government Code section 54957)

II. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9 (a))

   A. Ryan Hall-Allen v. LACCD, et al.

III. Conference with Legal Counsel - Anticipated Litigation
     (pursuant to Government Code section 54956.9 (b))

   A. Potential Litigation - 1 matter

   B. Allegation of age and disability discrimination at Pierce College.

   C. Demands regarding mitigation measures for West Los Angeles College

IV. Discussion with Real Property Negotiator as may be announced prior to closed session
    (pursuant to Government Code section 54956.8)

V. Other litigation matters as may be announced prior to the closed session
   (pursuant to Government Code section 54956.9)
Subject: CONFERENCE ATTENDANCE AUTHORIZATION AND ABSENCE-HARDSHIP AUTHORIZATION RATIFICATION

A. Authorize payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to meet with Legislators on September 17, 2010 in Washington, DC.

B. That the Board of Trustees of the Los Angeles Community College District compensate Interim Student Trustee Rodney D. Robinson at the Special Board meeting of August 18, 2010 despite his absence pursuant to Board Rule 2104.14.

Background: The Special Board Meeting of August 18, 2010 was Closed Session only.
Subject: CONFERECE ATTENDANCE AUTHORIZATION

Authorize payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to meet with Legislators on September 17, 2010 in Washington, DC.
Subject: BUSINESS SERVICES

I. AUTHORIZE PLACEMENT OF INSURANCE

Authorize the placement of Professional Liability insurance (medical malpractice liability) for Los Angeles Community College District Athletic Trainers for policy year 2010-2011 through Healthcare Providers Service Organization for a premium of $4,817.

Background: In accordance with Bargain Agreement 1 AFT 1521A Unit 1 the Los Angeles Community College District shall provide proof of medical malpractice liability insurance (also known as professional liability insurance) to all Bargaining Unit 1 Athletic Trainers. The Professional Liability limits are $1 million per occurrence/$3 million annual aggregate.

II. RATIFY AMENDMENT OF SERVICE AGREEMENT

Ratify an amendment to renew Agreement No. 4500096827 with Commuter Check Services Corporation to furnish “Commuter Check” regional transit vouchers for distribution to District Office employees who use public transportation to commute to and from work, under the auspices of the Business Services Division, increasing the contract amount from $369,000 to $669,000 during the period July 1, 2010 to June 30, 2012, inclusive, for the fourth and fifth years of the contract, at an additional cost not to exceed $150,000 per year.

Background: As part of the District’s compliance with Air Quality Management District (AQMD) Rule 2202 for commute trip reductions, District Office employees are provided Commuter Checks, which are regional transit vouchers issued by the Los Angeles County Metropolitan Transit Authority, and administered by Commuter Check Services Corporation, to encourage commutes to and from work via public transportation, a program in which the District Office has been participating in since 2002. Funding is through District Office Employer-Employee Relations Exempt Costs.
III. In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following ratification items are presented for approval as part of the Business Services routine report for September 1, 2010.

A. **PURCHASE ORDERS** 279 issued from August 9, 2010 to August 13, 2010 which totaled $580,624.

B. **SERVICE AGREEMENTS**

4500121436 Districtwide. Amendment to renew agreement with the Chancellor’s Office of the California Community Colleges to implement data collection and analysis procedures for compliance with the information disclosure and reporting requirements of the U.S. Department of Education under the Student-Right-to-Know Act, under the auspices of the Educational Support Services Division, increasing the total contract amount from $70,200 to $105,300 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. **Total additional cost:** $35,100.

4500148225 District Office. Agreement with Tier Technologies, Inc. for maintenance of the WebEncore software system, including system support and software updates, for the Office of Information Technology for twenty (20) hours of remote WebEncore system support, during the period August 1, 2010 to January 31, 2011, inclusive. **Total cost:** $3,500.

4500149022 Harbor. Agreement with PV Family & Immediate Medical Care to provide the services of Christopher Traughber, M.D., as medical director for the Student Health Center during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost:** $26,004.

4500107407 Mission. Amendment to renew agreement with Los Angeles Cable Television Access Corporation (LACTAC) LA Channel to provide broadcasting services for the Instructional Television Program, increasing the total contract amount from $26,660 to $39,020 from June 15, 2010 to June 14, 2011, inclusive, for the third year of the agreement. **Total additional cost:** $12,360.

4500149113 Mission. Agreement with Olivia Martinez to provide child care services for the Family Child Care Home Network (FCCHN) Program participants during the period July 1, 2010 to July 29, 2010, inclusive. **Total cost:** $1,500.

4500149114 Mission. Agreement with Maria Luz Perez dba Perez Family Day Care to provide child care services for CalWORKs Program participants during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost:** $10,000.
<table>
<thead>
<tr>
<th>Com. No.</th>
<th>BSD1</th>
<th>Division:</th>
<th>Business Services</th>
<th>Date: September 1, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500149129</td>
<td>Pierce</td>
<td>Agreement with San Fernando Valley Symphony to provide symphony orchestra for the Summer Musical Production “Sweeney Todd” for the Theatre Arts Department during the period July 16, 2010 to August 8, 2010, inclusive. <strong>Total cost:</strong> $12,950.</td>
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<tr>
<td>4500089910</td>
<td>Trade-Technical</td>
<td>Amendment to renew agreement with Pivot Point International, Inc., to provide the Pivot Point Education software program for the Cosmetology Department, increasing the total contract amount from $12,600 to $16,600 from July 1, 2010 to June 30, 2011, inclusive, for the fifth year of the agreement. <strong>Total additional cost:</strong> $4,000.</td>
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<tr>
<td>4500105062</td>
<td>Trade-Technical</td>
<td>Amendment to renew agreement with Tee and Associates, LLC, to provide real time scheduling and student graduation tracking programs for the EOPS Program, increasing the total contract amount from $30,000 to $36,500 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. <strong>Total additional cost:</strong> $6,500.</td>
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<tr>
<td>4500124884</td>
<td>Trade-Technical</td>
<td>Amendment to renew agreement with Inkgraf, Inc., to provide billboard and bus advertising services for the College, increasing the total contract amount from $50,525 to $62,525 from August 1, 2010 to July 31, 2011, inclusive, for the third year of the agreement. <strong>Total additional cost:</strong> $12,000.</td>
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<tr>
<td>4500148257</td>
<td>Trade-Technical</td>
<td>Agreement with Women In Non Traditional Employment Roles to provide outreach and support services for participants in the College’s Female Line Worker Summer Program funded by the Clean Energy Workforce Training grant during the period July 1, 2010 to February 28, 2011, inclusive. <strong>Total cost:</strong> $30,000.</td>
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<tr>
<td>4500148737</td>
<td>Valley</td>
<td>Agreement with 5D-Performance Excellence Partners to provide consulting, planning and support services for the Entertainment Industry Training Collaborative (EITC) grant during the period May 1, 2010 to December 31, 2010, inclusive. <strong>Total cost:</strong> $65,000.</td>
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<tr>
<td>4500135393</td>
<td>West</td>
<td>Amendment to extend agreement with Thompson West for the Westlaw Paralegal and Analytical software program for paralegal students, increasing the total contract amount from $5,600 to $6,900 from July 1, 2010 to August 31, 2010, inclusive. <strong>Total additional cost:</strong> $1,300.</td>
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<tr>
<td>4500120658</td>
<td>West</td>
<td>Amendment to renew agreement with Sequoia Retail Systems to provide maintenance for the online cash register hosting service located in the Bookstore, increasing the total contract amount from $18,000 to $24,000 from July 1, 2010 to</td>
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June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $6,000.

C. MAINTENANCE AGREEMENTS

4500120771 District Office. Amendment to renew agreement with Harland Technology Services, a division of Scantron Corp., for maintenance of an optical mark page reader system for the Office of Information Technology, increasing the total contract amount from $19,032 to $28,548, from October 1, 2010 to September 30, 2011, inclusive, for the third year of the agreement. Total additional cost: $9,516.

4500125607 District Office. Amendment to agreement with EPI-USE Labs, LLC to provide maintenance on the SAP Advantage Toolkit software for the Office of Information Technology, to increase the total contract amount from $34,152 to $35,950, for the current period of the agreement ending September 30, 2011. Total additional cost: $1,798.

4500128648 East. Amendment to renew agreement with Scantron Corporation to provide maintenance for the Scantron Class Climate scanner located in the Office of Institutional Effectiveness, increasing the total contract amount from $15,000 to $18,000 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $3,000.

4500088291 Trade-Technical. Amendment to renew agreement with Gerber Technology, Inc., to provide maintenance for the two digitizers located in the Fashion Department, increasing the total contract amount from $21,000 to $27,000 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $6,000.

4500138851 Trade-Technical. Amendment to renew agreement with Lectra Systems, Inc., to provide maintenance for the Digiplan and Flypen Systems located in the Fashion Department, increasing the total contract amount from $4,000 to $8,000 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $4,000.

4500148859 Trade-Technical. Agreement with ComputerWorks of Chicago to provide maintenance for the point of sale cash register system located in the Bookstore during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $2,900.

4500120658 West. Amendment to renew agreement with Sequoia Retail Systems to provide maintenance for the online bookstore system located in the Bookstore, increasing the total contract amount from $30,000 to $37,500 from July 1, 2010 to June 30, 2011,
inclusive, for the fifth year of the agreement. **Total additional cost:** $7,500.

4500149024  **West.** Agreement with Titan Water Technology, Inc., to provide water treatment maintenance services for eleven air conditioning chillers at the College during the period July 1, 2010 to June 30, 2013, inclusive. **Total cost:** $51,000.

4500147921  **West.** Agreement with Thyssen Krupp Elevator to provide maintenance services for eight elevators at the College during the period July 1, 2010 to June 30, 2013, inclusive. **Total cost:** $54,000.

D. **LEASE OF EQUIPMENT AGREEMENT**

4500060253  **East.** Amendment to agreement with UniversityLease for lease of a Ricoh Aficio 3235C copier system for the Assessment and Testing office, to increase the total contract amount from $14,005 to $14,267, for a one-time restocking fee for the return of the copier at the end of the 60-month lease. **Total additional cost:** $262.

E. **STUDENT INTERNSHIP AGREEMENTS**

4500148863  **East.** No-cost agreement with California State University Los Angeles for clinical training of students enrolled in the Nursing Program during the period July 1, 2010 to June 30, 2013, inclusive.

4500148864  **East.** No-cost agreement with Pacific Alliance Medical Center for clinical training of students enrolled in the Health Information Training Program during the period September 1, 2010 to August 30, 2012, inclusive.

4500148865  **East.** No-cost agreement with Los Angeles Metropolitan Medical Center for clinical training of students enrolled in the Health Information Training Program during the period September 1, 2010 to August 30, 2012, inclusive.

4500148866  **East.** No-cost agreement with Garfield Medical Center for clinical training of students enrolled in the Health Information Training Program during the period September 1, 2010 to August 30, 2012, inclusive.

4500148867  **East.** No-cost agreement with Gateways Hospital for clinical training of students enrolled in the Health Information Training Program during the period September 1, 2010 to August 30, 2012, inclusive.
4500149181  Harbor. No-cost agreement with Earwood Care Center for clinical training of students enrolled in the Certified Nursing Assistant Training Program during the period September 1, 2010 to June 30, 2012, inclusive.

F. SPECIALLY FUNDED AGREEMENTS

4500149188  City. Agreement with the California Community Colleges Chancellor’s Office for that agency to fund the Tech Prep Consortium Program during the period July 1, 2010 to August 31, 2011, inclusive. Total expense: $69,708.

4500101079  Trade-Technical. Amendment to renew agreement with City of Los Angeles for that agency to fund the Street Maintenance Technology program, increasing the total contract amount from $116,680 to 136,120 from August 30, 2010 to December 19, 2010, inclusive. Total additional expense: $19,440.

4500146804  Trade-Technical. Agreement with South Bay Center for Counseling for that agency to fund the Chemical Technology program during the period July 1, 2010 to June 30, 2012, inclusive. Total expense: $15,000.

4500146805  Trade-Technical. Agreement with Montgomery Watson Labs for that agency to fund the Chemical Technology program during the period July 1, 2010 to June 30, 2012, inclusive. Total expense: $4,000.

4500146806  Trade-Technical. Agreement with Sanitation District of Los Angeles County for that agency to fund the Chemical Technology program during the period July 1, 2010 to June 30, 2012, inclusive. Total expense: $40,000.

4500146807  Trade-Technical. Agreement with Metal Surfaces, Inc., for that agency to fund the Chemical Technology program during the period July 1, 2010 to June 30, 2012, inclusive. Total expense: $40,000.

G. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, LEASE & LEASE PURCHASE OF EQUIPMENT, AND LEASE OF FACILITIES $5,000 OR LESS PER YEAR

4500148083  East. Agreement with Harland Technology Services to provide maintenance for two scanners located at the South Gate Educational Center during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $1,550.

4500148101  East. Agreement with Voices for All, LLC to provide singing classes for the Community Services Department during the period August 3, 2010 to June 30, 2011, inclusive. Total cost: $900.
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>4500148106</td>
<td>East. Agreement with Marshall Reddick Seminars to provide real estate classes for the Community Services Department during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $2,205.</strong></td>
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<tr>
<td>4500148114</td>
<td>East. Agreement with Association of Classroom Teacher Testers to provide site license for the College English Language Skills Assessment program during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $2,200.</strong></td>
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<tr>
<td>4500148144</td>
<td>East. Agreement with Toshiba Business Solutions to provide maintenance for a Ricoh copier located in the Matriculation Office during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $800.</strong></td>
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<tr>
<td>4500148146</td>
<td>East. Agreement with Toshiba Business Solutions to provide maintenance for a Canon copier located in the Matriculation Office during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $300.</strong></td>
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<tr>
<td>4500148149</td>
<td>East. Agreement with University of California San Diego to provide site license for the College Mathematics Skills Assessment program during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $800.</strong></td>
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<tr>
<td>4500148189</td>
<td>East. Agreement with Pacific College Testing to provide site license for the English Placement skills assessment program during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $2,200.</strong></td>
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<tr>
<td>4500148190</td>
<td>East. Agreement with Canon Business Solutions, Inc., to provide maintenance for a Canon copier located in the EOPS Office during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $1,400.</strong></td>
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<tr>
<td>4500148193</td>
<td>East. Agreement with Chet Fouche to provide consulting services for the South Coast Air Quality Management District program during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $3,600.</strong></td>
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<tr>
<td>4500148195</td>
<td>East. Agreement with Pacific Parking Systems, Inc., to provide maintenance for two Vanguard parking permit machines located at the East Stadium during the period August 28, 2010 to August 27, 2011, inclusive. <strong>Total cost: $3,600.</strong></td>
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<tr>
<td>4500148298</td>
<td>East. Agreement with Office Digital Solution Plus, Inc., to provide maintenance for a Lanier copier located in the Sheriff's Department during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost: $1,100.</strong></td>
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</table>
4500148306  East. Agreement with Fluke Networks to provide maintenance for 2 Optiview servers copier located in the Management of Information Systems office during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $4,825.


4500148335  East. Agreement with Virtual Graffiti, Inc., to provide maintenance for the Authenex system located in the Management of Information Systems office during the period August 15, 2010 to August 14, 2011, inclusive. Total cost: $1,100.

4500148179  East. Agreement with Kevin Norwall to provide golf classes for the Community Services Department during the period August 3, 2010 to June 30, 2011, inclusive. Total cost: $2,025.

4500146297  Pierce. Agreement with Gina Henry dba Go Global, Inc. to conduct a class titled “Free Vacations – How to Travel?” for the Community Services Department on February 13, 2010. Total cost: $756.

4500148978  Pierce. Agreement with Cynthia Stults to serve as Vocal Music Director for the Theatre Department Summer Musical Production of Sweeney Todd during the period May 23, 2010 to August 8, 2010, inclusive. Total cost: $2,500.


4500149003  Pierce. Agreement with Voices for All, LLC to conduct Introduction to Voiceovers class for the Community Services Department on August 4, 2010. Total cost: $672.

4500148763  Valley. Agreement with Porta Stor for rental of a 26’ x 8’ storage container for the Maintenance and Operations Department during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $1,200.

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<thead>
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<tbody>
<tr>
<td>4500148986</td>
<td>Valley,</td>
<td>Agreement with Commercial Meat Company to provide catering services as allowed by the grant for the Upward Bound Summer Program participants during the period July 1, 2010 to August 15, 2010, inclusive. <strong>Total cost:</strong> $5,000.</td>
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<tr>
<td>4500148991</td>
<td>Valley,</td>
<td>Agreement with American Transportation Systems to provide bus transportation for First 5 LA Program participants during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost:</strong> $3,000.</td>
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<tr>
<td>4500148994</td>
<td>Valley,</td>
<td>Agreement with Vital Research, LLC to provide consulting services for the First 5 LA grant during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost:</strong> $5,000.</td>
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<tr>
<td>4500149075</td>
<td>Valley,</td>
<td>Agreement with Randy Martin to conduct Holistic Health classes for the Community Services Department during the period October 1, 2010 to September 30, 2011, inclusive. <strong>Total cost:</strong> $650.</td>
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<tr>
<td>4500149119</td>
<td>Valley,</td>
<td>Agreement with 3M Library Systems Contracts for maintenance of 3M Library Systems during the period July 31, 2010 to July 30, 2011, inclusive. <strong>Total cost:</strong> $1,379.</td>
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<tr>
<td>Various</td>
<td>Valley,</td>
<td>Three agreements with the following Los Angeles Unified School District schools to pay for substitute teachers to cover classroom teacher when away to serve as chaperone for high school students joining field trips provided by the High 5 LA Program during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost:</strong> $2,280.</td>
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<tr>
<td>4500149051</td>
<td>Polytechnic High School</td>
<td>$760</td>
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<tr>
<td>4500149052</td>
<td>San Fernando High School</td>
<td>$760</td>
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<tr>
<td>4500149053</td>
<td>Panorama High School</td>
<td>$760</td>
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<tr>
<td>4500149127</td>
<td>Valley,</td>
<td>Agreement with AT&amp;T Mobility to provide airtime services on a cellular telephone for the Child Development Department during the period July 7, 2010 to July 6, 2011, inclusive. <strong>Total cost:</strong> $1,246.</td>
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<tr>
<td>4500149128</td>
<td>Valley,</td>
<td>Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR2022i copier in the Child Development Department during the period July 19, 2010 to July 18, 2011, inclusive. <strong>Total cost:</strong> $323.</td>
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<tr>
<td>4500148301</td>
<td>West,</td>
<td>Agreement with T/C Press to provide poker classes for the Westside Extension during the period July 1, 2010 to June 30, 2011, inclusive. <strong>Total cost:</strong> $600.</td>
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Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Authorize an agreement with Nelson Engineers & Land Surveyors to provide a feasibility study on a Task Order basis campus-wide at East Los Angeles College from September 2, 2010 through September 1, 2013 at a cost not to exceed $260,000 inclusive of eligible reimbursable expenses.

Background: Nelson Engineers & Land Surveyors has been selected from the list of pre-qualified consultants to provide services for specific projects under individual task orders issued by the College Project Manager as needed. The current need is for the Swim Stadium Modernization project. This agreement has been considered through the shared governance process. This agreement represents the second awarded to this company through the Bond Program and a cumulative award total of $1,103,160. Other projects include the Utility Infrastructure & Traffic Improvement project at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA Bond proceeds and various non-Bond funding sources. Projects to be determined on an as-needed basis. Design Phase.

B. Authorize an agreement with CWA AIA, Inc. to provide landscape and landscape irrigation design services for the Scheduled Maintenance Project (SMP) - Irrigation Systems Replacement/Lot 5 project at Pierce College from September 2, 2010 through September 1, 2012 at a cost not to exceed $43,500 inclusive of eligible reimbursable expenses.

Recommended by: Adriana D. Barrera, Deputy Chancellor  
Approved by: Daniel J. LaVista, Chancellor
Background: CWA AIA, Inc. has been selected from the list of pre-qualified consultants to provide design services for the above project. This agreement has been considered through the shared governance process. This agreement represents the third awarded to this company through the Bond Program and a cumulative original award total of $1,968,926. Other projects include the Center for Sciences project at Pierce College and the Science and Math Building at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. SMP - Irrigation systems Replacement / Lot 5 35P.5542.05.05. All Phases.

C. Authorize an agreement with SCS Engineers to provide subsurface gas mitigation inspection and testing services for the Middle College High School project at Los Angeles Southwest College from September 2, 2010 through May 31, 2012 at a cost not to exceed $75,000 inclusive of eligible reimbursable expenses.

Background: SCS Engineers has been selected from among qualified consultants to provide inspection and testing services to certify the subsurface barrier for mitigation of methane gas required by the Department of Toxic Substances Control (DTSC). This agreement has been considered through the shared governance process. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through LAUSD proceeds. LAUSD - Middle College High School. Construction Phase.

D. Authorize the following actions for an agreement with ATC Associates, Inc. to provide hazardous material survey and abatement monitoring services on a Task-order basis campus-wide at Los Angeles Trade-Technical College from December 1, 2009 through December 31, 2012 at a cost not to exceed $300,000 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from December 1, 2009 through September 1, 2010 at a cost not to exceed $87,000.

2. Authorize this agreement to provide these services from September 2, 2010 through December 31, 2012 at a cost not to exceed $213,000.

Background: ATC Associates, Inc. has been selected from among qualified consultants to provide services under individual task orders issued by the College Project Manager as needed. The current need is for the Learning Assistance Center/Library Renovation project, Campus
Wide Improvements - Phase II project, and the A Building Restoration and Modernization projects. This agreement has been considered through the shared governance process. This agreement represents the third awarded to this company through the Bond Program and a cumulative original award total of $689,290. Other projects includes the Fashion & Fine Arts – HVAC Upgrade and the Math and Science Building projects at Los Angeles Trade-Tech College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

II. AUTHORIZING AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 3 to Agreement No. 32345 with Osborn Architects to provide a report on the existing mechanical ventilation systems for the Life Science Modernization and Chemistry Modernization projects at Los Angeles City College from September 2, 2010 through September 30, 2010 at a cost not to exceed $8,500 inclusive of eligible reimbursable expenses.

Background: This agreement was authorized by the Board of Trustees on February 25, 2009 (Com. No. FPD1). Osborn Architects was retained originally to provide design and construction administration services for the above project and have been selected from the list of pre-qualified consultants to provide a report on existing ventilation systems to include the following: measure and record operating data for each supply, return and exhaust fan; provide recommendation for replacement if required (filters and fan belts); inspect and verify the installation, location and proper operation of all manual volume dampers installed with ductwork system, noting any deficiencies; identify, document and describe any observed conditions that may affect system performance for all areas surveyed; and provide photos of abnormalities, deficiencies and/or special conditions where possible. Inclusive of this amendment, the total amount of this agreement is $658,500. Funding is through Measure J Bond proceeds. Life Science Modernization 31C.5151.03, Chemistry Modernization 31C.5150.03. Design Phase.

B. Authorize Amendment No. 1 to Agreement No. 32630 with Steinberg Architects to provide an extension of time to complete the Job Placement and Data Center project at Los Angeles Harbor College from September 9, 2010 through May 25, 2012 at no additional cost.
Background: This agreement was authorized by the Board of Trustees on September 9, 2009 (Com. No. FPD1). Steinberg Architects was retained originally to provide Design-Build criteria services for the Job Placement and Data Center. An extension of time is required at no additional cost to provide design build review services through completion of the project. Inclusive of this amendment, the total amount of this agreement remains at $299,250. Funding is through Measure J Bond proceeds. Job Placement and Data Center 33H.5329.03. All Phases.

C. Authorize Amendment No. 1 to each of the following agreements with the following moving companies for the Asset Management project at each of the following locations to provide a one (1) year time extension from September 2, 2010 through September 2, 2011 at no additional cost:

<table>
<thead>
<tr>
<th>Name of Moving Company</th>
<th>Location</th>
<th>Agreement Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>BHS Movers, Inc. dba Red Ball Transfer and Storage</td>
<td>Los Angeles City College; East Los Angeles College; Los Angeles Mission College; Pierce College; Los Angeles Trade-Technical College; Los Angeles Valley College; District Educational Services Center; and Van De Kamp Innovation Center.</td>
<td>50173 &amp; 50174</td>
</tr>
<tr>
<td>Suddath Relocation Systems</td>
<td>Los Angeles Harbor College; Los Angeles Southwest College; and West Los Angeles College.</td>
<td>50175</td>
</tr>
</tbody>
</table>

Background: These agreements were authorized by the Board of Trustees on September 9, 2009 (Com. No. FPD1). The above listed firms were retained originally to provide moving services as part of the District’s Asset Management project. A time extension is required to provide continued moving services at no additional cost. These agreements have been considered through the shared governance process. Funding is through Measure J Bond proceeds. Asset Management 40J.5J88.05. Construction Phase.

III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Duran & Sons Plumbing to provide general construction – plumbing services for the Campus Center Building project at Los Angeles Mission College at a cost of $21,731.

Background: Duran & Sons Plumbing provided the low quote from among three (3) written quotes requested and two (2) received ranging from $21,731 to $23,456 to replace a damaged water line next to the Campus
Center Building. This contract represents the second awarded to this company through the Bond Program and a cumulative original award total of $66,302. Previous award have been given to this company for the Temporary Trailer project at Los Angeles Mission College. Funding is through Proposition A/AA Bond proceeds. Campus Center – General. 04M.6408.03.01. Construction Phase.

B. Authorize a contract with Progressive Floor Coverings to provide general construction – carpet installation services for the Family and Consumer Studies Building project at Los Angeles Mission College at a cost of $23,800.

**Background:** Progressive Floor Coverings provided the low quote from among three (3) written quotes ranging from $23,800 to $29,998 to install rubber floor coverings in the basement and storage areas of the Family and Consumer Studies Building. This contract represents the eighth awarded to this company through the Bond Program and a cumulative original award total of $190,897. Previous awards have been given to this company for the Gym Complex project at Los Angeles Valley College and President's office carpeting project at West Los Angeles College. Funding is through Proposition A/AA Bond proceeds. Family and Consumer Studies Building. 04M.6404.02. Construction Phase.

**IV. RATIFY CONSTRUCTION CONTRACT CHANGE ORDERS**

A. Ratify Change Order No. 1 to Contract No. 32973 with J&J Electric, Inc. for additional construction services for the Temporary Facilities – Administration Building project at Los Angeles City College at a cost of $29,996.

**Background:** This contract was authorized by the Board of Trustees on May 26, 2010 (Com. No. FPD1). This change was due to request from the college to install a security camera, reconfigure the alarm system, and install data cable and panels in Room 302 of the Administration Building. This change order represents 138.99% of the original contract value of $21,582. This contract totals $51,578 with this change order. Funding is through Measure J Bond proceeds. Temporary Facilities – Administration Building 31C.5142.03. Construction Phase.

B. Ratify Change Order No. 1 to Contract No. 32965 with RT Contractor Corp. for additional construction services for the Temporary Facilities project at Los Angeles City College at a cost of $13,683.
Background: This contract was authorized by the Board of Trustees on May 26, 2010 (Com. No. FPD1). This change is due to a request from the college for additional signage, replacement of wall and floor box receptacles in the Administration Building, and removal of dividing walls at the Learning Resource Center. This change order represents 78.19% of the original contract value of $17,500. This contract totals $31,183 with this change order. Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.

C. Ratify Change Order No. 1 to Contract No. 32851 with Joe's Sun Rise Construction, Inc. for additional construction services for the Temporary Facilities - Cub Center Swing Space project at Los Angeles City College at a cost of $7,632.

Background: This contract was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1). This change was due to a request from the college to provide additional framing, drywall and paint. This change order represents 5.57% of the original contract value of $137,000. This contract totals $144,632 with this change order. Funding is through Measure J Bond proceeds. Temporary Facilities - Cub Center Swing Space 31C.5142.03. Construction Phase.

D. Ratify the following Change Orders to Contract No. 31390 with Sinanian Development for additional construction services for the Science & Technology Building project at Los Angeles City College:

1. Change Order No. 37 at a cost of $24,882 due to removal of an unforeseen underground utility vault and the removal of saturated soil that were both discovered during footing excavations. This Change Order was also required to accommodate additional work resulting from a request from the college to modify the building's temporary air conditioning system;

2. Change Order No. 38 at a cost of $31,746 due to removal of unforeseen additional soil and slurry backfill discovered during excavation activities and required by the geotechnical engineer as well as due to the discovered need to provide additional concrete patching for the building's foundation;

3. Change Order No. 39 at a cost of $37,852 due to design revisions requested by the college resulting in the need for additional beams, fire proofing, as well as a request from the college to replace restroom partition supports; and
4. Change Order No. 40 at a cost of $32,852 due to design revisions requested by the college resulting in the need for additional ductwork, structural supports, as well as a request form the college to install wiring for the speaker system and modifications to the observation deck.

**Background:** This contract was authorized by the Board of Trustees on February 11, 2009 (Com. No. FPD1). These change orders represent 0.40% of the original contract value of $31,504,444. Change orders to date represent 9.04%. This contract totals $34,352,899 with these change orders. Funding is through Proposition A/AA Bond proceeds. Science & Technology Building 11C.7101.02. Construction Phase.

E. Ratify Change Order No. 2 to Contract No. 32651 with Icon West, Inc. for additional construction services for the Bailey Library Learning Center Modernization project at East Los Angeles College at a cost of $76,114.

**Background:** This contract was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1). This change order was due to removal of unforeseen underground pipes discovered during demolition of the existing foundation and a request from the college to replace rain water drains and replace restroom partitions. This change order represents 0.88% of the original contract value of $8,608,000. Change orders to date represent 1.70%. This contract totals $8,754,278 with this change order. Funding is through the State Capital Outlay Program contingent upon approval by the State of California, Department of Finance as well as Proposition A/AA and Measure J Bond proceeds. Bailey Library Learning Center Modernization 32E.5212.03. Construction Phase.

V. **RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS**

Authorize the following actions to Contract No. 32845 with Rafael 26 Construction, Inc for the Interim Child Development Center project at Los Angeles Harbor College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $17,558; and

Background: This contract was authorized by the Board of Trustees on March 10, 2010 (Com. No. FPD1). This final change order was due to a request from the college to reprogram the campus fire alarm system, remove temporary light poles, and renovate the temporary parking lot. Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater. This change order represents 200% of the original contract value of $8,740. Change orders to date represent 200%. This contract totals $26,298 with this change order. Funding is through Proposition A/AA Bond proceeds. Interim Child Development Center 13H.7340.02.01. Construction Phase.

VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

A. Ratify the following action regarding substitution of subcontractor for Contract No. 32787 with PCN3 (contractor) for the Jefferson Hall Modernization project at Los Angeles City College:

- Substitute subcontractor Trend Systems Integration, Inc. for subcontractor Bill’s Sound and Security to provide fire alarm devices.

Background: This contract was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). This substitution is the result of the Bill’s Sound and Security’s inability to fulfill their contractual obligation due to their refusal to sign the Project Labor Agreement (PLA) and will be at no additional cost to the District. Funding is through the State Capital Outlay Program contingent upon approval by the State of California, Department of Finance and Proposition A/AA and Measure J Bond proceeds. Jefferson Hall Modernization 11C.7111.03, 31C.5111.03. Construction Phase.

B. Ratify the following actions regarding substitutions of subcontractors for Contract No. 32852 with Edge Development Inc. (contractor) for the Library Learning Resource Center project at Los Angeles Harbor College:

- Substitute subcontractor Custom Metal Fabricators, Inc. for the subcontractor GSM Sheet Metal for metal frame fabrication.

- Substitute subcontractor Custom Metal Fabricators, Inc. for the subcontractor named PHL, Inc. dba VNSM for wall fabrication.

Background: This contract was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1). These substitutions were the result of
the subcontractor GSM Sheet Metal being insolvent and the subcontractor PHL, Inc. dba VNSM with an Experienced Modification Rate (a measure of workers compensation claims filed) which exceeds the District’s required 1.24 maximum. The substitution will be at no additional cost to the District. Funding is through Proposition A/AA Bond proceeds. Library Learning Resource Center 13H.7348.02. Construction Phase.

VII. AUTHORIZE DESIGN-BUILD AGREEMENT

Authorize a Design-Build agreement with Pankow Special Projects, L.P. to provide design and construction services for the Los Angeles Harbor College Theater Drama Speech project during the period September 2, 2010 through Final Completion at a cost of $7,978,629.

Background: The Design-Build process was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) for use as a project delivery option by the District. This project was subsequently approved for delivery through this process by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

The requirement for the Theater Drama Speech project was established by an evaluation of the Los Angeles Harbor College Master Plan and is proposed to be met by this Design-Build agreement. The selection of the Design-Build contractor shown here is the result of a pre-qualification and competitive proposal process. A Request for Proposals was issued and three (3) Design-Build responses were received, identified as responsive, and scored by the Project Selection Committee.

This Committee is comprised of college staff, the College Project Manager, and Program Management staff. A best-value process was used to select the successful Proposer and involved the evaluation of each Proposer’s price, design management team, small business outreach programs, safety record, presentation, and design proposal.

This agreement represents the third project awarded to this company through the Bond program and a cumulative original award total of $17,881,724. Previous awards have been given to this company for the Multi-Campus Retro-Commissioning Upgrades at Los Angeles City College and Los Angeles Valley College, and the Los Angeles Community College District Educational Services Center. Funding is through Proposition A/AA and Measure J Bond proceeds. Theater Drama Speech 13H.7307.02, 33H.5307.02. Design and Construction Phases.
VIII. AUTHORIZE DESIGN-BUILD HONORARIUM

Authorize payment of an Honorarium to the following responsive Proposers of Design and Construction Services regarding the Los Angeles Harbor College Theater Drama Speech project (Design-Build Request for Proposals dated June 1, 2010 and the Best and Final Offer dated August 4, 2010) in the amount of $13,600 each:

1. S.C. Anderson, Inc.
2. Tower General Contractors

Background: The Design-Build process was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) for use as a project delivery option by the District. The Theater Drama Speech (Campus Wide Modernization) project at Los Angeles Harbor College was subsequently approved for delivery through this process by the Board of Trustees on August 11, 2010 (Com. No. FPD1). The LACCD Design-Build competitive selection process provides for an Honorarium of an agreed upon amount be paid as compensation to responsive firms not selected to provide the Design-Build services. Funding is through Proposition A/AA and Measure J Bond proceeds. Theater Drama Speech 13H.7307.02, 33H.5307.02. Design and Construction Phases.

IX. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Authorize Amendment No. 4 to Agreement No. 31588 with Ameresco, Inc. for additional Design-Build services for the Campus Improvements – Utilities Infrastructure (Central Plant) project at West Los Angeles College at a cost not to exceed $262,186 inclusive of eligible reimbursable expenses.

Background: The Design-Build process was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option. This project was approved for delivery by Design-Build Method by the Board of Trustees on November 7, 2007 (Com. No. FPD1). Amendment No. 4 includes work under Change Order No. 12 for additional heated and chilled water distribution lines to include added projects authorized through the approval of Measure J. Inclusive of this Amendment, the total cost of this Design-Build agreement is $14,707,128. Funding is through Proposition A/AA and Measure J Bond proceeds. Campus Improvements – Utilities Infrastructure (Central Plant) 39W.5979.03.02. Design and Construction Phase.
X. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

A. Authorize Acceptance of Completion of Contract No. 31688 with Chevron Energy Solutions to provide Design-Build services for the Central Plant project at Los Angeles Southwest College with the following substantial completion dates:

1. Central Plant - July 21, 2009

Background: This contract was authorized by the Board of Trustees on April 23, 2008 (Com. No. FPD1). The scope of this Design-Build agreement for the Central Plant was expanded to include the addition of solar power photovoltaic systems to Parking Lots 1 and 3 at Los Angeles Southwest College. This project totaling $16,068,439 is funded through Proposition A/AA Bond proceeds. Central Plant 06S.6623.02. Construction Phase.

B. Authorize Acceptance of Completion of Contract No. 4500143412 with Thyssen Krupp Elevator Corporation to provide services for the Elevator Piston Replacement at West Los Angeles College with a substantial completion date of July 20, 2010.

Background: The contract was awarded by the Board of Trustees on February 10, 2010 (Com. No. FPD1). This project totaling $29,490 is funded through 2008-2009 Scheduled Maintenance Project (SMP) funds and Proposition A/AA and Measure J Bond proceeds. Construction Phase.

XI. AUTHORIZE PURCHASE ORDERS

A. Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of California Multiple Award Schedule (CMAS)/EC West Contract No. 4-02-0069A, and b) authorize the purchase of nineteen (19) 60" x 24" computer tables and two (2) 38" x 24" ADA-compliant computer tables and related accessories for the Campus-wide Information Technology Upgrade project at Los Angeles Trade-Technical College at a cost of $24,468. If applicable, all sales tax shall be paid.

Background: LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of
General Services that was created to provide an equipment purchasing vehicle for publicly funded agencies. Delivery and set up are included. Funding is through Measure J Bond proceeds. Campus-wide Information Technology Upgrade 37T.5779.03.10. Construction Phase.

B. Authorize a purchase order with Lou's Golf Carts, Inc. to provide an American with Disabilities Act (ADA) compliant golf cart for the ADA Compliance project at West Los Angeles College at a cost of $15,300. If applicable, all sales tax shall be paid.

**Background:** Lou's Golf Carts, Inc. provided the low quote from among five (5) written quotes ranging from $15,300 to $24,579 to provide equipment for ADA accessibility improvements. Delivery and set up are included. Funding is through Measure J Bond proceeds. ADA Compliance – West 40J.5902.03. Construction Phase.

C. Authorize a purchase order with Chicago Deferred Exchange Corp, C/O Xtra Lease to provide a 48ft. flatbed trailer for the Furniture Fixtures and Equipment (FF&E) project at West Los Angeles College at a cost of $7,402. If applicable, all sales tax shall be paid.

**Background:** Chicago Deferred Exchange Corp, C/O Xtra Lease provided the low quote from among three (3) written quotes ranging from $7,402 to $12,000 to provide storage and transportation for the campus tent structure purchased under a separate Master Procurement Agreement. Delivery and set up are included. Funding is through Measure J Bond proceeds. FF&E – West 40J.5955.05. Construction Phase.

D. Authorize a purchase order with Trailers-Online, Inc. to provide a 48ft. enclosed trailer box with lift gate for the Furniture Fixtures and Equipment (FF&E) project at West Los Angeles College at a cost of $7,665. If applicable, all sales tax shall be paid.

**Background:** Trailers-Online, Inc. provided the low quote from among three (3) written quotes ranging from $7,665 to $12,450 to provide storage and transportation for the campus tent purchased under a separate Master Procurement Agreement. Delivery and set up are included. Funding is through Measure J Bond proceeds. Funding is through Measure J Bond proceeds. FF&E – West 40J.5955.05. Construction Phase.
XII. **AUTHORIZE NAME CHANGE**

Pursuant to notification from the company previously known as Fullmer, authorize the revision of any existing purchase orders and Master Procurement Agreements to now use their formal and legal business name Corporate Spaces, Inc. dba CSI Fullmer.

**Background:** On December 13, 2006 (Com. No. FPD3), the Board of Trustees authorized Master Procurement Agreement No. 31287 for office furniture. Fullmer has notified the District they have been acquired by Corporate Spaces, Incorporated and the legal business name is now Corporate Spaces, Inc. dba CSI Fullmer. There are no other changes. All Phases.
This Board item was rescinded at the August 25, 2010 Board meeting and tabled until the September 1, 2010 Board meeting. Substitute language is shown in italics.

Subject: MASTER PROCUREMENT AGREEMENT FOR SIDEWALK SWEEPERS

Authorize a Master Procurement Agreement with Tennant Sales and Service Company for Sidewalk Sweepers initially for Los Angeles City College and East Los Angeles College as listed below from September 2, 2010 through September 2, 2013 in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
<th>Minimum Quantity</th>
<th>Contract Minimum</th>
<th>Contract Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sidewalk Sweeper</td>
<td>$80,373.22</td>
<td>2</td>
<td>$160,746.44</td>
<td>$2,000,000</td>
</tr>
</tbody>
</table>

Totals:                                           $160,746.44   $2,000,000

Background: This proposed Agreement is the result of formal competitive bidding. There was one (1) bidder for one (1) item. The specified equipment is not available with an electric motor. The basis of award is determined by totaling the sum of the lowest Unit Prices for the guaranteed minimum quantity for the one (1) item which equals $160,746.44. The Unit Price excludes sales tax and includes delivery. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles City College and East Los Angeles College and is available for use District-wide. Los Angeles City College 11C.7116.02, East Los Angeles College 32E.5205.02. (Bid# 59). All Phases.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
SUBJECT:  PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-10 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>7</td>
<td>257</td>
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<tr>
<td>2. Classified Service:</td>
<td>1</td>
<td>68</td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>18</td>
<td>971</td>
</tr>
<tr>
<td>4. Reader Contracts:</td>
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<tr>
<td>5. Permits:</td>
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<tr>
<td>Total:</td>
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<td>1296</td>
</tr>
</tbody>
</table>

DATE RANGE: August 17, 2010 – August 18, 2010

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Michael Shanahan, Associate Vice Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ________________

Page 1 of 2 Pages

Com. No. HRD1 Div. Human Resources Date: 9-1-10
II. SUSPENSION OF PERMANENT CLASSIFIED EMPLOYEE

The ten (10) days suspension of employee (EN798332) assigned to Pierce College as a permanent Gardener is based on the following causes:

- Inattention to or Dereliction of Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Discourteous, Abusive, or Threatening Language or Behavior Directed Toward Any Person, Including Sexual Harassment, Racial Harassment, or Other Legally Prohibited Actions or Behavior

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d I94 (1975) have been afforded the above listed permanent employee.
SUBJECT: ADOPT BOARD RULE 101208. DELEGATION OF AUTHORITY TO COLLEGE PRESIDENTS FOR MANAGEMENT OF CHILD DEVELOPMENT CENTERS

101208. DELEGATION OF AUTHORITY TO COLLEGE PRESIDENTS FOR MANAGEMENT OF CHILD DEVELOPMENT CENTERS.
The College Presidents or their designees shall have authority to act on behalf of the Board with respect to licensing and regulatory issues affecting their respective campuses’ Child Development Centers.

22 C.C.R., 101152(a)(1)

Background: This action will provide a formal mechanism whereby the College Presidents or their designees can act on behalf of the Board with respect to licensing and regulatory issues affecting the Child Development Centers (e.g., acknowledging receipt of notices from and communicating with the Department of Education).
Subject: CONFIRMATION OF BONDS SALE COSTS

The District’s General Obligation Bonds, 2008 Election, 2010 Series C (the “Tax-Exempt Bonds”) were sold to Morgan Stanley & Co. Incorporated, as representative of itself and several underwriters on July 15, 2010, in the aggregate principal amount of $175,000,000. The District’s General Obligation Bonds, 2008 Election, 2010 Taxable Series D (the “Taxable Bonds”) were sold to Citigroup Global Markets Inc., as representative of itself and several underwriters on August 3, 2010, in the aggregate principal amount of $125,000,000. The District’s General Obligation Build America Bonds (Direct Subsidy), 2008 Election, 2010 Taxable Series E (the “Build America Bonds” and collectively with the Tax-Exempt Bonds and the Taxable Bonds, the “Bonds”) were sold to Citigroup Global Markets Inc, as representative of itself and several underwriters, respectively, on July 15, 2010, in the aggregate principal amount of $900,000,000.

Section 15146(c)(1) of the Education Code of the State of California (the “Education Code”) requires that actual costs of issuance of general obligations bonds sold by or on behalf of a community college district be presented to the governing board and disclosed to the public at a meeting of such governing board following the sale of such Bonds. In compliance with Section 15146(c)(1) of the Education Code, the actual cost of sale of the Bonds was $705,000.00 or less, and the Underwriters’ discount did not exceed 0.66% of the aggregate initial principal amount of the Bonds.