ORDER OF BUSINESS - REGULAR MEETING
Wednesday, September 15, 2010
Closed Session 12:30 p.m.
Public Session 2:00 p.m.

Los Angeles Trade-Technical College
South Campus Technology Building –TE 101
400 West Washington Blvd.
Los Angeles, CA 90015

I. Roll Call (12:30 p.m.)

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (2:00 p.m.)

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Dr. Roland Chapdelaine, President, Los Angeles Trade-Technical College

VIII. Approval of Minutes: Regular Meetings and Closed Sessions:

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Public Agenda Requests (Category A)
   A. Oral Presentations
   B. Proposed Actions

XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
   • Report on Actions Taken in Closed Session – September 15, 2010
   • Reports of Standing and Special Committees
     BT1. Resolution – Cultural Diversity Month
     BT2. Resolution – AIDS Walk Los Angeles
     BT3. Resolution – District Classified Employees Retirement

XIII. Reports from the Chancellor and College Presidents
   • Presentation on Los Angeles Trade-Technical College’s Trade Bridge Academy
XIV. Consent Calendar

**Matters Requiring a Majority Vote**
- BF1. Budget and Finance Routine Report
- BSD1. Business Services Routine Report
- BSD2. Ratifications for Business Services
- FPD1. Facilities Planning and Development Routine Report
- FPD2. Master Procurement Agreement for Power Tool Equipment
- HRD1. Personnel Services Routine Actions
- HRD2. Approve Memorandum of Understanding for 2010-2011 Calendar Revision
- ISD1. Approval of Educational Programs and Courses
- PC1. Personnel Commission Actions
  • Correspondence

**Matters Requiring a Super Majority Vote**
- FPD3. Adopt Resolution of Intent to Convey Easement to Southern California Edison Company

XV. Recommendations from the Chancellor
- CH1. Adopt Resolution for Board Member Elections

XVI. Notice Reports and Informatives – None

XVII. Public Agenda Requests (Category B)
- A. Oral Presentations
- B. Proposed Actions

XVIII. Announcements and Indications of Future Proposed Actions

XIX. Adjournment

************************************************

**Next Regularly Scheduled Board Meeting**
Wednesday, October 6, 2010
(Public Session scheduled for 3:30 p.m.)
Los Angeles Valley College
5800 Fulton Avenue
Valley Glen, CA 91401

************************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION

Wednesday, September 15, 2010
12:30 p.m.

Los Angeles Trade Technical College
400 West Washington Boulevard
Los Angeles, California 90015

I. Conference with Labor Negotiator
   (pursuant to Government Code section 54957.6)

   A. District Negotiators: Adriana D. Barrera
      Jeanette Gordon

   Employee Units: All Units
                  All Unrepresented Employees

II. Public Employee Discipline/Dismissal/Release/Charges/Complaints
   (pursuant to Government Code section 54957)

III. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9 (a))

   A. Vegan Outreach v. LACCD.
   B. LACCD v. McAllister
   C. Patricia DiLeva v. LACCD, et al.

IV. Conference with Legal Counsel - Anticipated Litigation
    (pursuant to Government Code section 54956.9 (b))

   A. Potential Litigation - 1 matter
   B. Demands regarding mitigation measures for West Los Angeles College

V. Discussion with Real Property Negotiator as may be announced prior to closed
   session (pursuant to Government Code section 54956.8)

VI. Other litigation matters as may be announced prior to the closed session
    (pursuant to Government Code section 54956.9)
RESOLUTION – CULTURAL DIVERSITY MONTH

The following resolution is presented by Trustee Scott-Hayes:

WHEREAS, The County of Los Angeles has declared the month of October as Cultural Diversity Month; and

WHEREAS, The Los Angeles Community College District not only enrolls but employs many individuals from a wide range of ethnic backgrounds and recognizes the importance of a diversified staff, whether it be in the classroom or acquiring services from support staff; and

WHEREAS, In celebration of the diverse cultures that the LACCD serves and employs, the Board of Trustees of the Los Angeles Community College District hereby wishes to recognize the history and contributions of the different cultures that make our District great; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby reaffirms its commitment to the importance of cultural diversity in the workforce; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby proclaims the month of October as Cultural Diversity Month in the Los Angeles Community College District.
Subject: RESOLUTION – AIDS WALK LOS ANGELES

The following resolution is presented by Trustee Field:

WHEREAS, AIDS Project Los Angeles is sponsoring AIDS Walk Los Angeles on Sunday, October 17, 2010 at Melrose Avenue and San Vicente Boulevard in West Hollywood. Each year local business and government entities sponsor teams and participants who raise funds solicit contributions from friends and family all of which goes towards the fight against AIDS; and

WHEREAS, AIDS affects people of all ethnicities, socio-economic groups, and sexual orientations; and

WHEREAS, Finding new treatments will benefit everyone, including some of the 4.5 million residents of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby commends AIDS Walk Los Angeles for its good work in our community and encourages all LACCD students and employees to support the walk on October 17, 2010.
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Georgia L. Mercer, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
August 1, 2010 – August 31, 2010

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul</td>
<td>Eileen J.</td>
<td>Admissions &amp; Records Evaluation Technician</td>
<td>30</td>
<td>East</td>
</tr>
<tr>
<td>Abdullah II</td>
<td>Leon Saleem</td>
<td>Custodian</td>
<td>30</td>
<td>Trade-Tech</td>
</tr>
<tr>
<td>Grande</td>
<td>Mary Louise</td>
<td>Admissions &amp; Records Assistant</td>
<td>20</td>
<td>Valley</td>
</tr>
</tbody>
</table>

By ___________________________ Date ____________

Chancellor and Secretary of the Board of Trustees

Page 1 of 1 Pages  Com. No. BT3 Div. Board of Trustees Date: 9/15/2010
Subject: BUDGET AND FINANCE ROUTINE REPORT

I. ACCEPTANCE OF INCOME BY COLLEGE

A. LOS ANGELES HARBOR COLLEGE


In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from State ($490,230) to the following accounts: 100000 ($265,230); 200000 ($15,265); 300000 ($24,735); 500000 ($185,000).

Background: These funds will be used to recruit 63 students and adults (ages 17 to 24) who are at-risk for gang involvement and enroll them into Bridge programs. Participants will earn an AA degree and will transfer into a BA program at California State University, Dominguez Hills.

FISCAL IMPLICATIONS: No District matching is required.

B. LOS ANGELES MISSION COLLEGE

Ratify acceptance of $17,649 from Project GRAD Los Angeles for the Contract Education, Project GRAD Los Angeles, Summer College Institute Program at Los Angeles Mission College for the period July 6, 2010 to July 30, 2010, inclusive. (BTA: M-28)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($17,649) to the following accounts: 100000 ($16,089); 300000 ($1,560).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
Background: These funds will be used to serve nearly 14,000 K-12 students and their families in a feeder-pattern of eleven Los Angeles Unified School District schools. The program works to create a college-bound culture at all grade levels so that at least 80% of students graduate from high school and 50% of those graduates enter college. Students participate in two intensive College Institutes that allow them to earn college credit while in high school and provide them with leadership and goal-setting skills.

FISCAL IMPLICATIONS: No District matching is required.

C. LOS ANGELES SOUTHWEST COLLEGE

1. Ratify acceptance of $35,000 from Para Los Ninos for the Para Los Ninos (Youth Development Services) Program at Los Angeles Southwest College for the period July 1, 2010 to June 30, 2011, inclusive. (BTA: S-10)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($35,000) to the following accounts: 200000 ($17,274); 300000 ($1,046); 500000 ($16,680).

Background: These funds will be used to provide five 30-hour life skills training modules to foster youth ages 16 to 20. Each class provides training to 25 students who are given instruction in courses covering topics such as: education; personal responsibility and advocacy; computers; and finances. After training, youth will have the education, skills, experience, and assistance necessary to successfully transition away from out-of-home care to self-sufficient independent living.

FISCAL IMPLICATIONS: No District matching is required.


In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($34,675) to the following accounts: 100000 ($5,047); 200000 ($20,788); 300000 ($1,665); 400000 ($4,425); 720000 ($2,750).
Background: These funds will be used to provide employment and training services to 19 eligible youth enrolled in the Bridges to Success Program in the three academies of the Centinela Valley Union High School District. Each participant shall receive a total of fifty-four (54) hours of for-credit training. Training will consist of intake assessment of basic workplace readiness and career interest aptitude; basic soft skills training (employment readiness and life skills); career exploration activities that introduce participants to careers in healthcare, engineering and international business; connections to worksites for 100-hours of hands-on work experience relevant to the industry focus of the academies.

FISCAL IMPLICATIONS: No District matching is required.

3. Ratify acceptance of $226,600 from the United States Department of Education for the Talent Search (TRIO) Program at Los Angeles Southwest College for the period September 1, 2010 to August 31, 2011, inclusive. (BTA: S-26)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Federal ($226,600) to the following accounts: 100000 ($37,860); 200000 ($115,788); 300000 ($53,724); 400000 ($400); 500000 ($18,828).

Background: This program identifies and assists individuals from economically-disadvantaged backgrounds who have the potential to succeed in higher education. Six hundred (600) middle and high school students each academic year are served through the program. It is expected that through this program 90% of high school seniors will graduate from high school or receive a certificate of equivalency.

FISCAL IMPLICATIONS: No District matching is required.

D. LOS ANGELES TRADE-TECHNICAL COLLEGE

Ratify acceptance of $19,440 from the City of Los Angeles, Bureau of Street Services for the Contract Education, Street Technology Program at Los Angeles Trade-Technical College for the period August 30, 2010 to December 19, 2010, inclusive. (BTA: T-109)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($19,440) to the following accounts: 100000 ($12,000); 200000 ($1,000); 300000 ($3,000); 400000 ($3,440).
Background: This grant will provide the necessary technical knowledge and skills to Bureau of Street Services employees who wish to advance to supervisor and superintendent levels. The program offers specialized courses that allow students to focus on a specific area that will enhance their job skills such as Report Writing or Heavy Equipment Operator. Approximately 130 participants enroll each semester for Street Services courses, earning a Certificate or Associates degree upon attaining the required units for graduation.

FISCAL IMPLICATIONS: No District matching is required.

E. LOS ANGELES VALLEY COLLEGE

Ratify acceptance of $200,000 from the City of Los Angeles, Community Development Department, for the Los Angeles Fellows Program at Los Angeles Valley College for the period June 1, 2010 to May 31, 2011, inclusive. (BTA: V-19)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($200,000) to the following accounts: 100000 ($15,000); 200000 ($104,800); 300000 ($7,200); 400000 ($23,000); 500000 ($30,000); 750000 ($20,000).

Background: Los Angeles Valley College Job Training will utilize these funds to provide employment training services to participants in the City of Los Angeles Service Delivery area. This training will include customer service, vocational English, and technical training in the areas of healthcare, transportation, manufacturing, or child development. One hundred and twenty individuals will receive customized training through the program with participants potentially attaining employment at the conclusion of their training.

FISCAL IMPLICATIONS: No District matching is required.

F. WEST LOS ANGELES COLLEGE

Ratify acceptance of $500,000 from the California Labor Federation for the Hospitality Training Partnership Program at West Los Angeles College for the period February 1, 2010 to June 30, 2011, inclusive. (BTA: W-31)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($500,000) to the following accounts: 100000 ($64,420); 200000 ($28,343); 300000 ($12,428); 400000 ($2,000); 500000 ($392,809).
Background: These funds will be used to provide project coordination services, fiscal management, and curriculum development for the program.

FISCAL IMPLICATIONS: No District matching is required.

G. DISTRICT OFFICE

Authorize the acceptance of $12,000 in income collected from the Los Angeles Community College Foundation for the Dolores Huerta Labor Institute Program at Los Angeles Trade-Technical College. These funds will be appropriated to account 790000. (BTA: D-147)

Background: These funds will be used to augment the Dolores Huerta Labor Institute Program Unallocated accounts and are intended for its operating expenses.

II. ACCEPTANCE OF INCOME FOR MULTI COLLEGE GRANTS

A. Ratify acceptance of $207,874 from the California Community Colleges Chancellor’s Office (CCCCO) for the Enrollment and Retention for Registered Nursing Program at Los Angeles Harbor College and Los Angeles Southwest College for the period July 1, 2010 to June 30, 2011, inclusive. (BTA’s: H-11, S-25)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from State ($207,874) to the following accounts: 100000 ($97,536); 200000 ($62,700); 300000 ($18,436); 400000 ($8,002); 500000 ($16,700); 600000 ($4,500).

Background: This grant will provide pre-enrollment assessment and preparation, a retention program, and National Council Licensure Exam support and preparation services, thereby promoting program completion and student success on the National Council Licensure Exam. The funds will also be used to expand enrollment capacity by ten (10) additional qualified students each semester at Los Angeles Harbor College and Los Angeles Southwest College.

Awards have been received by the colleges as follows: Los Angeles Harbor College ($89,687); Los Angeles Southwest College ($118,187).

FISCAL IMPLICATIONS: No District matching is required.

B. Ratify acceptance of $500,000 from the United States Department of Education for the Upward Bound Program at Los Angeles Southwest College and Los Angeles Valley College for the period September 1, 2010 to August 31, 2011, inclusive. (BTA’s: S-8, V-20)
In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Federal ($500,000) to the following accounts: 100000 ($113,400); 200000 ($197,180); 300000 ($95,175); 400000 ($2,800); 500000 ($91,445).

Background: This grant is designed to increase the rate of post-secondary education for low income, first generation students. The program guidelines state that there shall be a minimum of fifty (50) participants for each funding year. The participants will receive after-school tutoring, Saturday Academy instruction, cultural field trips, college campus tours, career guidance, and guidance for college financial aid application process.

Awards have been received by the colleges as follows: Los Angeles Southwest College ($250,000); Los Angeles Valley College ($250,000).

FISCAL IMPLICATIONS: No District matching is required.

C. Ratify acceptance of $225,000 from the City of Los Angeles, Community Development Department for the Special Summer Youth Employment Program at Los Angeles Trade-Technical College and the District Office for the period July 1, 2010 to September 30, 2010, inclusive. (BTA: D-100)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Local ($225,000) to the following accounts: 500000 ($5,376); 790000 ($219,624).

Background: This is a work experience program that provides youth a chance to step into the role of employee in an actual workplace. It will serve 112 youth ($2,000 per slot) who meet the LA Scholars City General Fund eligibility criteria.

Awards have been received by the colleges as follows: Los Angeles Trade-Technical College ($217,374); District Office ($7,626).

FISCAL IMPLICATIONS: No District matching is required.
III. ACCEPTANCE OF FUNDS AND AUTHORIZATION TO CONTRACT


Authorize the District to enter into contract, subject to Board ratification, with public agencies, non-profit organizations, or private sector companies for off-campus Federal Work Study programs.

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the General Fund from Federal ($2,001,502) to the following accounts: 200000 ($1,897,882); 500000 ($103,620).

Background: The District has participated in the Federal Work Study Program (formerly College Work Study Program) since January, 1969. Funds are used to provide wages to student workers who need additional assistance to attend college.

Awards have been received by the colleges as follows: Los Angeles City College ($302,625); East Los Angeles College ($378,524); Los Angeles Harbor College ($135,538); Los Angeles Mission College ($118,188); Pierce College ($249,073); Los Angeles Southwest College ($167,999); Los Angeles Trade-Technical College ($284,304); Los Angeles Valley College ($226,586); West Los Angeles College ($138,665).

FISCAL IMPLICATION: District matching of twenty-five percent (25%) is required except for those campuses with approved waiver from the Department of Education. Administrative support of five percent (5%) is allowed.

Los Angeles City College, East Los Angeles College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, and Los Angeles Valley College are exempt from the matching requirement because they have been designated as eligible institutions and have requested the waiver (34 CFR 676.21(b)) under Title III.

In accordance with Title 5 of the California Code of Regulations, the District Budget is increased within the General fund from Federal ($110,907) to account 500000.

**Background:** The District has participated in the FSEOG program and its predecessors since 1966. Funds are used to provide grants to students who are receiving other forms of aid, but who need additional assistance in order to attend college. The District is authorized to use 5% of the award amount for administrative support.

Awards have been received by the colleges as follows: Los Angeles City College ($15,362); East Los Angeles College ($16,695); Los Angeles Harbor College ($7,994); Los Angeles Mission College ($5,216); Pierce College ($11,656); Los Angeles Southwest College ($10,633); Los Angeles Trade-Technical College ($23,126); Los Angeles Valley College ($11,277); West Los Angeles College ($8,948).

**FISCAL IMPLICATIONS:** District matching of twenty-five percent (25%) is required as a result of the Higher Education Amendments of 1992 (P.L. 102-325). It is anticipated that the matching requirements can be met through the Board of Governor's Financial Aid Programs and EOPS Grants, and no District funds will be needed.

Los Angeles City College, East Los Angeles College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, and Los Angeles Valley College are exempt from the matching requirement because they have been designated as eligible institutions under the Strengthening Historically Black Colleges and Universities (34 CFR Part 608) Program under Title III.

In accordance with Title 5 of the California Code of Regulations, the District Budget is increased within the Student Financial Aid fund from Federal ($2,017,830) to 750000.

**Background:** The District has participated in the FSEOG program and its predecessors since 1966. Funds are used to provide grants to students who are receiving other forms of aid but who need additional assistance in order to attend college. A district-wide total of $1,955,654 was disbursed to a total of 5,466 students in fiscal year 2009-2010.

Awards have been received by the colleges as follows: Los Angeles City College ($307,242); East Los Angeles ($333,907); Los Angeles Harbor College ($119,909); Los Angeles Mission College ($104,324); Pierce College ($233,125); Los Angeles Southwest College ($212,669); Los Angeles Trade-Technical College ($346,892); Los Angeles Valley College ($225,540); West Los Angeles College ($134,222).

**FISCAL IMPLICATIONS:** District matching of twenty-five percent (25%) is required as a result of the Higher Education Amendments of 1992 (P.L. 102-325). It is anticipated that the matching requirements can be met through the Board of Governor's Financial Aid Programs and EOPS Grants, and no District funds will be needed. Administrative support of five percent (5%) is allowed.

Los Angeles City College, East Los Angeles College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, and Los Angeles Valley College are exempt from the matching requirement because they have been designated as eligible institutions and have requested the waiver (34 CFR 676.21(b)) under Title III.

D. Authorize the acceptance by the District of $27,000 from the Foundation for California Community Colleges for the Osher Scholar Program at Pierce College and Los Angeles Southwest College, for the period July 1, 2010 through September 30, 2011. (BTA: D-44)

In accordance with Education Code Section 85210, the District budget is increased within the Student Financial Aid Fund from State ($27,000) to account 750000.
**Background:** The Osher Scholarships have been made possible by a generous commitment from The Bernard Osher Foundation, which donated $25 million to the Foundation for California Community Colleges to establish an endowment to provide permanent scholarship support to California Community College Students. The Osher Foundation established this endowment to support students who have demonstrated a commitment to completing their education but who have certain financial hardships that make it difficult to pay for the cost of attending college. During 2009-10 all nine colleges participated in the program and received a total of $250,000.

For 2010-11, awards have been received by the colleges as follows: Pierce College ($20,000); Los Angeles Southwest College ($7,000).

**FISCAL IMPLICATIONS:** No District Matching is required.

E. Authorize the acceptance by the District of $275,000 from the California Student Aid Commission for the Cal Grant C Program (for assistance with tuition and training costs for students enrolled in occupational, technical, and vocational programs) at Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College for the period July 1, 2010 through September 30, 2011. (BTA: D-45)

In accordance with Education Code Section 85210, the District budget is increased within the Student Financial Aid Fund from State ($275,000) to account 750000.

**Background:** The District has participated in the Cal Grant C Program since 1994. The California Student Aid Commission was created by State Law in 1955 and provides educational opportunities to students in all segments of postsecondary education. Approximately 1,000 students benefit annually from these financial aid programs (C.E.C. 69531, 69532, 69671(a)) receiving $576 for books, tools, and equipment.

Awards have been received by the colleges as follows: Los Angeles City College ($70,000); East Los Angeles College ($26,000); Los Angeles Harbor College ($24,000); Los Angeles Mission College ($14,000); Pierce College ($16,000); Los Angeles Southwest College ($26,000); Los Angeles Trade-Technical College ($46,000); Los Angeles Valley College ($32,000); West Los Angeles College ($21,000).

**FISCAL IMPLICATIONS:** No District Matching is required.
Board of Trustees
Los Angeles Community College District

Com. No. BF1  Division: BUSINESS AND FINANCE  Date: September 15, 2010

F. Authorize the acceptance by the District of $9,510,000 from the California Student Aid Commission for the continuation of the Cal Grant B Program (for students in their first year of study) at Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College for the period July 1, 2010 through September 30, 2011. (BTA: D-46)

In accordance with Education Code Section 85210, the District budget is increased within the Student Financial Aid Fund from State ($9,510,000) to account 750000.

Background: The District has participated in the Cal Grant B Program since 1994. The California Student Aid Commission was created by State Law in 1955 and provides educational opportunities to students in all segments of postsecondary education. Approximately 7,000 students benefit annually from these financial aid programs (C.E.C. 69531, 69532, 69671(a)) receiving $1,551 for books and living expenses.

Awards have been received by the colleges as follows: Los Angeles City College ($1,100,000); East Los Angeles College ($2,700,000); Los Angeles Harbor College ($600,000); Los Angeles Mission College ($740,000); Pierce College ($1,440,000); Los Angeles Southwest College ($540,000); Los Angeles Trade-Technical College ($860,000); Los Angeles Valley College ($990,000); West Los Angeles College ($540,000).

FISCAL IMPLICATIONS: No District Matching is required.

G. Authorize acceptance by the District of $1,516,000 from the United States Department of Education for the continuation of the Academic Competitiveness Grant (ACG) Program at Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College under the Higher Education Amendments of 2005 (P.L. 109-171) for the period July 1, 2010 through June 30, 2011. (BTA: D-47)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the Student Financial Aid Fund from Federal ($1,516,000) to account 750000.
Background: Since fiscal year 2006-2007, the nine (9) campuses of the Los Angeles Community College District have participated in a pilot program for funding the ACG Program under the auspices of the Department of Education. The ACG program awards grants to eligible students who demonstrate a financial need and complete a rigorous secondary school program of study. For fiscal year 2009-2010, a total of 2,061 students received disbursements.

In order to facilitate the acceptance of funds and to provide expeditious disbursement of funds to eligible students, the Board is asked to authorize the acceptance and allocation of these funds upon their receipt by the District. This action does not require the advance of District funds.

Estimated awards for each of the nine (9) colleges are as follows: Los Angeles City College ($150,000); East Los Angeles College ($270,000); Los Angeles Harbor College ($110,000); Los Angeles Mission College ($91,000); Pierce College ($390,000); Los Angeles Southwest College ($68,000); Los Angeles Trade-Technical College ($79,000); Los Angeles Valley College ($300,000); West Los Angeles College ($58,000).

FISCAL IMPLICATIONS: No District matching is required.


In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the Student Financial Aid Fund from Federal ($189,100,000) to account 750000.

Background: The District has participated in the Federal Pell Grant Program and its predecessors since 1973. The program provides financial assistance to students who satisfy the eligibility criteria. For fiscal year 2009-2010, a total of 43,586 students received disbursements.

Estimated awards for each of the nine (9) colleges are as follows: Los Angeles City College ($28,100,000); East Los Angeles College ($40,000,000); Los Angeles Harbor College ($14,000,000); Los Angeles Mission College ($12,000,000); Pierce College ($24,000,000); Los Angeles Southwest College ($15,000,000); Los Angeles Trade-Technical College ($18,000,000); Los Angeles Valley College ($23,000,000); West Los Angeles College ($15,000,000).

FISCAL IMPLICATIONS: No District matching is required.
I. Authorize the acceptance of $509,000 by the District from the Corporation for National and Community Service for the AmeriCorps Program at Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College for the period July 1, 2010 through June 30, 2011. (BTA's: D-49, D-187)

In accordance with Title 5 of the California Code of Regulations, the District budget is increased within the Student Financial Aid Fund from Federal ($509,000) to account 750000.

Background: AmeriCorps is a network of local, state, and national service programs that connects more than 70,000 Americans each year in intensive service to meet our country’s critical needs in education, public safety, health, and the environment. It is administered by the Corporation for National and Community Service. AmeriCorps is open to U.S. citizens, nationals, or lawful permanent resident aliens age 17 and older. Members serve full or part time over a 10 to 12 month period. Upon successful completion of their service, members receive an education award to pay for educational expenses or to pay back qualified student loans. The LACCD has a centralized accounting department that receives and reconciles the collections which includes the AmeriCorps' electronic fund transfer. The college financial aid offices approve the disbursement of funds from AmeriCorps to students. For fiscal year 2009-2010, a total of 176 students received disbursements.

Awards have been received by the colleges as follows: Los Angeles City College ($170,000); East Los Angeles ($90,000), Los Angeles Harbor College ($30,000); Los Angeles Mission College ($13,000); Pierce College ($36,000); Los Angeles Southwest College ($35,000); Los Angeles Trade-Technical College ($70,000); Los Angeles Valley College ($50,000); West Los Angeles College ($15,000).

FISCAL IMPLICATIONS: No District matching is required.

IV. AUTHORIZE THE FOLLOWING BUDGET ADJUSTMENTS

In accordance with Title 5 of the California Code of Regulations, Section 58307, the following budget adjustments submitted for Board approval are the transfers between major expenditure categories within each grant and have been reviewed by the grant college administrator and approved by the college vice president of administration and college president.

A. EAST LOS ANGELES COLLEGE

In Fund 17097, Strengthening Academic Literacy, a specially funded program, transfer a total of $8,857. Transfer $2,951 from account 300000, $2,000 from account 400000, and $3,906 from account 600000 to
accounts 100000, 200000, and 500000 in the following amounts respectively: $2,984; $4,261; $1,612. (BTA: E-12)

Background: Funds are being transferred within the program from the Employee Benefits, Books, Low Value Assets Equipment, and Lease Purchase-Equipment accounts to the Certificated Salaries, Classified Salaries, Unclassified Salaries, and Travel accounts.

B. LOS ANGELES MISSION COLLEGE

1. In Fund 10425, Foster and Kinship Care Education (FKCE), a specially funded program, transfer $7,000 from account 300000 to accounts 100000, 200000, 400000, and 500000 in the following amounts respectively: $2,200; $2,000; $560; $2,240. (BTA: M-31X)

Background: Funds are being transferred within the program from the Employee Benefits account to the Certificated Salaries, Unclassified Salaries, Office Supplies, Printing, Postage & Mail Service, Mileage, Travel, and Other Expense accounts.

2. In Fund 18019, Career Technical Education (CTE) Community Collaborative-Mission-Supplemental, a specially funded program, transfer $1,300 from account 200000 to account 300000. (BTA: M-32)

Background: Funds are being transferred within the program from the Classified Salaries account to the Employee Benefits account.

3. In Fund 18018, CTE Community Collab-Mission-Core, a specially funded program, transfer a total of $20,000. Transfer $1,000 from account 100000, $10,000 from account 200000, and $9,000 from account 500000 to account 300000. (BTA: M-33)

Background: Funds are being transferred within the program from the Certificated Salaries, Classified Salaries, Contracts-Personal Services, and Travel accounts to the Employee Benefits account.

C. PIERCE COLLEGE

In Fund 10598, Perkins IV Title IC-Formerly VTEA IC, a specially funded program, transfer $118,132 from account 790000 to accounts 200000, 300000, 400000, and 500000 in the following amounts respectively: $79,325; $26,675; $1,132; $11,000. (BTA: P-7)

Background: Funds are being transferred within the program from the Unallocated account to the Classified Salaries, Unclassified Salaries, Employee Benefits, Office Supplies, Travel, and Mileage accounts.
D. **LOS ANGELES SOUTHWEST COLLEGE**

In Fund 17220, Adult Education, Section 231, a specially funded program, transfer $43,397 from account 790000 to account 300000. (BTA: S-28)

**Background:** Funds are being transferred within the program from the Unallocated account to the Employee Benefits accounts.

E. **LOS ANGELES TRADE-TECHNICAL COLLEGE**

1. In Fund 10210, Summer Session, transfer $1,000 from account 100000 to account 300000. (BTA: T-118)

   **Background:** Funds are being transferred within the program from the Certificated Salaries account to the Employee Benefits account.

2. In Fund 17912, Network for a Healthy California, a specially funded program, transfer a total of $6,019. Transfer $193 from account 300000 and $5,826 from account 500000 to accounts 200000 and 400000 in the following amounts respectively: $4,614; $1,405. (BTA: T-114)

   **Background:** Funds are being transferred within the program from the Employee Benefits and Other Expense accounts to the Unclassified Salaries and Office Supplies accounts.

F. **LOS ANGELES VALLEY COLLEGE**

In Fund 17082, HE-Science, Technology, Engineering & Mathematics, a specially funded program, transfer $14,733 from account 300000 to accounts 400000 and 600000 in the following amounts respectively: $4,000; $10,733. (BTA: V-21)

**Background:** Funds are being transferred within the program from the Employee Benefits account to the Office Supplies, Software Supplies, Equipment Expense, and Low Value Assets Equipment accounts.

G. **DISTRICT OFFICE (CENTRALIZED ACCOUNTS)**

In Fund 10059, Centralized Accounts, Benefits-Active-Employee, transfer $22,422 from account 200000 to account 500000. (BTA: D-153)

**Background:** Funds are being transferred within the program from the Unclassified Salaries account to the Contracts-Personal Services account.
V. MULTI-COLLEGE TRANSFERS

In accordance with Title 5 of the California Code of Regulations, Section 58307, the following budget adjustments submitted for Board approval are the transfers between major expenditure categories within each grant and have been reviewed by the grant college administrator and approved by the college vice president of administration and college president.

A. In Fund 10410, Basic Skills, a specially funded program, transfer a total of $284,568. Transfer $1,032 from account 300000 and $283,536 from account 500000 to accounts 100000, 200000, 400000, and 600000 in the following amounts respectively: $134,000; $148,268; $1,800; $500. (BTA's: C-27, C-28, T-116)

Background: Funds are being transferred within the program from the Employees Benefits and Unallocated Other Expense to the Certificated Salaries, Unclassified Salaries, Office Supplies, S.F.P. Minor Equipment, and Low Value Assets Equipment accounts.

B. In Fund 17216, Department of Labor-Employment and Training Administration South LA Corridors & Career Paths, a specially funded program, transfer $34,369 from account 790000 to accounts 100000 and 300000 in the following amounts respectively: $24,745; $9,624. (BTA's: C-30, V-23)

Background: Funds are being transferred within the program from the Unallocated account to the Certificated Salaries and Employee Benefits accounts.
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Administrative Services Class C Disposable Records for Los Angeles Harbor College:

Purchase orders dated June 2009 through July 2010, invoices dated June 2009 through July 2010. These files are all recorded in the electronic data system and are duplicate paper records.

Background: In accordance with Title V of the California Code of Regulations and the Board's Records Policy (Board Rule 7706 et seq.), the Vice President of Administrative Services has determined that the listed Class C Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no records included in this action conflict with the Board's Records Policy.

II. RATIFY SERVICE AGREEMENT

Ratify an agreement with Aon Consulting & Insurance Services to provide employee health benefits consulting services in support of the District’s health and welfare benefits programs during the period July 1, 2010 to June 30, 2011, inclusive, at a cost of $120,000 for consulting services, and a cost not to exceed $20,000 for printing and postage of Open Enrollment newsletters and communications for District’s benefit-eligible employees, for a total cost not to exceed $140,000.

Background: This proposed award is the result of the District’s renegotiation of its current agreement with Aon Consulting & Insurance Services, necessitated by the Board’s authorization on July 15, 2009 (Com. No. BSD1) that replaced District-sponsored medical plans (Kaiser, Blue Shield HMO and Blue Shield PPO) with CalPERS medical plans, effective January 1, 2010.
The District’s previous six-month contract with Aon, Agreement No. 4500141149 ratified by the Board of Trustees on March 10, 2010 (Com. No. BSD1), had been negotiated in the wake of the effects of the CalPERS arrangement, and included services to be performed by Aon through June 30 of this year that the District has since determined are already being provided

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

By: ___________________________ Date ___________________________
by CalPERS, or are no longer needed in light of the CalPERS administration structure. Because of the District’s adoption of the CalPERS medical plans, Aon’s services as the broker, including open enrollment support, for these CalPERS medical plans had been no longer needed as of December 31, 2009; further reductions in the scope of Aon’s needed services, effective July 1, 2010, have resulted in projected savings of an additional $140,000 per year. Under this proposed agreement with the District, and as competitive proposals for these services effective with the 2011-12 fiscal year are being solicited, Aon will continue to assist the District’s Joint Labor Management Benefits Committee (JLMBC) in representing the District in negotiations for life, dental, and vision insurance coverage and administration renewals. Funding is through Districtwide funds.

III. RATIFY AMENDMENT OF JOINT POWERS AGREEMENT

Ratify amendment to renew joint powers Agreement No. 4500121436 with the California Community Colleges Chancellor’s Office (CCCCO) to implement data collection and analysis procedures for compliance with the information disclosure and reporting requirements of the U.S. Department of Education under the Student-Right-to-Know (SRTK) Act, under the auspices of the Educational Support Services Division, increasing the total contract amount from $70,200 to $105,300 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement, at a total additional cost of $35,100.

Background: This agreement was originally ratified by the Board of Trustees on December 3, 2008 (Com. No. BSD2), and continues a contractual relationship which community colleges in California have had with the CCCCCO since 1995 to implement statewide compliance with the requirements of the U.S. Department of Education under the SRTK Act. This program provides a subscription for all the community colleges in California, under a large-scale relational database server, to access supplementary reports of the number of students who complete community college programs, achieve transfer-readiness, and transfer to upper division college programs; password-protected student data in the Chancellor’s Management Information System (MIS); additional student transfer data from other community colleges; and underlying MIS data and programs that permit the District to conduct research and validate reports. Funding is through Districtwide General Fund accounts.

IV. RATIFY AMENDMENT OF SUB GRANTEE AGREEMENT

Ratify amendment to renew Agreement No. 4500133377 with the Foundation for California Community Colleges for the District’s participation as a sub grantee in the U.S. Department of State’s Community College Initiative for Egypt Program (“Program”), Phase II, from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Los Angeles City College shall provide quality educational programs, professional development, employment skills and a deeper understanding of American society to underserved, non-elite students from Egypt in their early and mid-twenties who already have some work experience. Total compensation to the District shall be increased from $485,640 to $701,540, at a total additional compensation of $215,900.
Background: This agreement was approved by the Board of Trustees on July 29, 2009 (Com. No. BSD1). Through this Program, the U.S. Department of State, Bureau of Educational and Cultural Affairs, hopes to engage the community college sector in the United States to increase the number of international students at U.S. community colleges and to reinforce community college efforts to build international ties.

V. AUTHORIZE PAYMENT

Authorize payment of $69,700.44 to Capstone Advisory Group, LLC ("Capstone"), for additional work in review and consultation regarding the District’s Proposition A/AA and Measure J Bond program, during the period February 1, 2010 to July 29, 2010, inclusive.

Background: This request is for payment for additional services which Capstone provided in assisting the Board of Trustees to ensure a fully compliant bond program. This work involved an operational and organizational analysis of the District’s bond construction program, including Build-LACCD, as outlined in the scope of services of Agreement No. 4500137840 approved by the Board of Trustees on November 4, 2009 (Com. No. FPD1). Funding is through Proposition A/AA and Measure J Bond proceeds.
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following ratification items are presented for approval as part of the Business Services routine report for September 15, 2010.

A. PURCHASE ORDERS 190 issued from August 16, 2010 to August 20, 2010 which totaled $255,754.

B. AGREEMENTS FOR ATHLETIC OFFICIATING SERVICES 1 issued which totaled $5,500.

C. SERVICE AGREEMENTS

4500088315 City. Amendment to renew agreement with EBSCO Subscriptions to provide magazine and newspaper periodical subscription services for the college library, increasing the total contract amount from $48,000 to $60,500, from October 15, 2010 to October 14, 2011, inclusive, for the fifth year of the agreement. Total additional cost: $12,500.

4500137200 City. Amendment to renew agreement with SARS (Scheduling and Reporting System) Software Products, Inc. to provide technical support for SARS-CALL Support for the Counseling Department, SARS-GRID Support, SARS-CALL Support and SARS-TRAK Support for the Extended Opportunity Program Services Department, increasing the total contract amount from $7,560 to $13,500 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $5,940.

4500111282 District Office. Amendment to renew agreement with Photography by Barry E. Levine, Inc. to provide professional portrait photography services to the Office of the Chancellor, increasing the total contract amount from $10,000 to $12,000 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. Total additional cost not to exceed: $2,000.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor
<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division:</th>
<th>Business Services</th>
<th>Date: September 15, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500076193</td>
<td>East</td>
<td>Amendment to renew agreement with Education To Go to provide online classes for the Community Services Department, increasing the total contract amount from $46,215 to $58,215 from July 1, 2010 to June 30, 2011, inclusive, for the fifth year of the agreement. <strong>Total additional cost:</strong> $12,000.</td>
<td></td>
</tr>
<tr>
<td>4500117984</td>
<td>East</td>
<td>Amendment to renew agreement with Invest In Your Debt to provide personal finance classes for the Community Services Department, increasing the total contract amount from $1,400 to $2,100 from July 1, 2010 to June 30, 2011, inclusive, for the fifth year of the agreement. <strong>Total additional cost:</strong> $700.</td>
<td></td>
</tr>
<tr>
<td>4500079345</td>
<td>East</td>
<td>Amendment to renew agreement with Scheduling and Reporting System (SARS) Software Products, Inc., to provide automated telephone confirmation and notification system software license for their SARS-CALL and SARS-GRID programs used in the Matriculation Department, increasing the total contract amount from $19,200 to $24,000 from July 1, 2010 to June 30, 2011, inclusive, for the fifth year of the agreement. <strong>Total additional cost:</strong> $4,800.</td>
<td></td>
</tr>
<tr>
<td>4500132991</td>
<td>East</td>
<td>Amendment to renew agreement with Jason Sanchez to provide Make Up Artistry classes for the Community Services Department, increasing the total contract amount from $17,500 to $35,000 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. <strong>Total additional cost:</strong> $17,500.</td>
<td></td>
</tr>
<tr>
<td>4500148869</td>
<td>East</td>
<td>Agreement with Jason Horn to provide safe food handling courses for the Community Services Department during the period July 17, 2010 to June 30, 2011, inclusive. <strong>Total cost:</strong> $6,300.</td>
<td></td>
</tr>
<tr>
<td>4500149276</td>
<td>Harbor</td>
<td>Agreement with AT&amp;T Mobility, Inc. to provide cell phone service for the college president during the period August 2, 2010 to August 1, 2012, inclusive. <strong>Total cost:</strong> $4,800.</td>
<td></td>
</tr>
<tr>
<td>4500149304</td>
<td>Harbor</td>
<td>Agreement with Pinnacle Evaluation Services, LLC to provide evaluation services of project outcomes as required by the Title V grant awarded by the U.S. Department of Education during the period June 21, 2010 to September 30, 2010, inclusive. <strong>Total cost:</strong> $6,500.</td>
<td></td>
</tr>
<tr>
<td>4500149306</td>
<td>Harbor</td>
<td>Agreement with Dewey Pest Control Company to provide monthly integrated pest management services for the entire campus during the period July 15, 2010 to July 14, 2012, inclusive. <strong>Total cost:</strong> $30,200.</td>
<td></td>
</tr>
<tr>
<td>4500149307</td>
<td>Harbor</td>
<td>Agreement with Prudential Overall Supply to provide bi-monthly cleaning services for logo mats and dust mops for the Maintenance and Operations Department during the period July 15, 2010 to July 14, 2011, inclusive. <strong>Total cost:</strong> $2,337.</td>
<td></td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Details</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>4500131219</td>
<td>Pierce. Amendment to agreement with Audist, LLC to provide sign language interpreters and to film/ videotape interpreters signing the contents of entire textbooks for the Fund for the Improvement of Postsecondary Education Program, to increase the total contract amount from $30,000 to $42,500 for the current period of the agreement ending September 30, 2010. <strong>Total additional cost:</strong> $12,500.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500146020</td>
<td>Pierce. Amendment to extend agreement with CI Solutions Division of Card Integrators Corporation to upgrade college's current CI Track software to a full site license including support, installation and training for the Information Technology Department from May 12, 2011 to July 31, 2011, inclusive. <strong>No additional cost.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500124884</td>
<td>Trade-Technical. Amendment to renew agreement with Inkgraf, Inc., to provide billboard and bus advertising services for the College, increasing the total contract amount from $50,525 to $62,525 from August 1, 2010 to July 31, 2011, inclusive, for the third year of the agreement. <strong>Total additional cost:</strong> $12,000.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500139740</td>
<td>Valley. Amendment to extend agreement with International Institute of Los Angeles to provide meals as specified under the Child Care Food Program for children enrolled in the College's Child Care Center, increasing the total contract amount from $50,000 to $75,000 from July 1, 2010 to January 31, 2011, inclusive. <strong>Total additional cost:</strong> $25,000.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500146463</td>
<td>Valley. Amendment to agreement with Express Enterprises to provide bus transportation services for the Summer 2010 Monarch Day Camp field trips, to increase the total contract amount from $11,810 to $13,760 for the current period of the agreement ending August 20, 2010. <strong>Total additional cost:</strong> $1,950.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500119529</td>
<td>West. Amendment to renew agreement with Viatron Systems, Inc., to provide maintenance of data conversion and web server systems for the Financial Aid Department, increasing the total contract amount from $14,000 to $21,000 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. <strong>Total additional cost:</strong> $7,000.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500126311</td>
<td>West. Amendment to renew agreement with William C. Watts to provide his postal cost reduction system to enable the College to receive refunds for overcharges on previous and future mail services, increasing the total contract amount from $15,000 to $30,000 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. <strong>Total additional cost:</strong> $15,000.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
D. MAINTENANCE AGREEMENTS

4500149278 Harbor. Agreement with Card Integrators Corp. to provide maintenance services for the I.D. card system printer XID 560IE during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $620.

4500097263 West. Amendment to renew agreement with Canon Business Solutions, Inc. to provide maintenance for the IR8500 copier located in the Bookstore, increasing the total contract amount from $12,000 to $16,000 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $4,000.

4500097264 West. Amendment to renew agreement with Canon Business Solutions, Inc. to provide maintenance for the IR7086 copier located in the Bookstore, increasing the total contract amount from $21,000 to $28,000 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $7,000.

4500098365 West. Amendment to renew agreement with Canon Business Solutions, Inc. to provide maintenance for the IR3045 copier located in the Bookstore, increasing the total contract amount from $12,000 to $16,000 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $4,000.

4500098366 West. Amendment to renew agreement with Canon Business Solutions, Inc. to provide maintenance for the IR3025 copier located in the Bookstore, increasing the total contract amount from $1,800 to $2,400 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $600.

4500104507 West. Amendment to renew agreement with Canon Business Solutions, Inc. to provide maintenance for the IR3045 copier located in the Business Office, increasing the total contract amount from $2,400 to $3,200 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $800.

E. SPECIALLY FUNDED AGREEMENTS

4500104799 Districtwide. Amendment to renew agreement with the California Department of Education for that agency to fund the Workforce Investment Act, Title II, Adult Education & Family Literacy Act and English Literacy & Civics Grant program, to supplement Adult Basic Education, English as a Second Language and Adult Secondary Education programs which provide adult learners
(over 15 years old) with basic life skills, including reading, writing, and mathematics, to increase their literacy, to prepare them for the labor market or vocational training, to help them participate effectively as citizens, workers and consumers of goods and services, and to help them understand and navigate governmental, educational, and workplace systems; increasing the total contract amount from $2,007,065 to $3,372,807 from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. **Total additional expense: $1,365,742.**

4500114568  **East.** Amendment to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the Tech Prep program, increasing the total contract amount from $140,000 to $210,000 from July 1, 2010 to June 30, 2011, inclusive, for the third year of the agreement. **Total additional expense: $70,000.**

4500142074  **East.** Amendment to renew no-cost agreement with University of California for the Puente Project that serves disadvantaged students from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement.

4500149298  **Harbor.** Agreement with the State of California Employment Development Department for that agency to fund the Cal Gang Reduction, Intervention, and Prevention (CalGrip) Project which recruits at-risk for gang involvement students and adults to enroll them into Bridge programs during the period June 30, 2010 to March 31, 2012, inclusive. **Total expense: $490,230.**

4500149303  **Harbor.** Agreement with the Foundation for California Community Colleges for that agency to fund the Temporary Assistance for the Child Development Careers Program during the period July 1, 2010 to June 30, 2011, inclusive. **Total expense: $25,050.**

4500149305  **Harbor.** Agreement with the California Community Colleges Chancellor's Office for that agency to fund the Workforce Investment Act Grant for Associate Degree Nursing (RN) Programs during the period January 1, 2010 to December 31, 2010, inclusive. **Total expense: $271,975.**

4500149339  **Mission.** Agreement with U. S. Department of Education for that agency to fund the Student Support Services Project to provide selected participants with a supportive environment to foster educational and personal growth; participants will undergo comprehensive needs assessment to identify academic deficiencies, learning style preferences, personal challenges, and economic barriers to success; a Personal Success Plan will be created for each participant to monitor progress toward graduation and/or transfer to a four-year institution, during the period September 1, 2010 to August 31, 2011, inclusive. **Total expense: $237,022.**
Board of Trustees
Los Angeles Community College District

4500149308  Southwest. Agreement with the California State Department of Education for that agency to fund the Summer Food Service Program providing meals to children from low income areas during the period June 16, 2010 to December 31, 2010, inclusive. Total expense: $87,562.

4500149309  Southwest. Agreement with the Para Los Ninos for that agency to fund the Life Skills Training Classes for foster/probation youth between the ages of 16-20 years old during the period July 1, 2010 to June 30, 2011, inclusive. Total expense: $35,000.

4500149310  Southwest. Agreement with El Segundo Unified School District to provide lunch and snacks for the Summer Food Service Program during the period June 21, 2010 to August 13, 2010, inclusive. Total cost: $63,497.

4500144487  West. Amendment to agreement with California State Labor Federation for that agency to fund the Hospitality Training Partnership increasing the total contract from $606,235 to $1,106,235 from July 1, 2010 to June 30, 2011, inclusive. Total additional expense: $500,000.

F. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, LEASE & LEASE PURCHASE OF EQUIPMENT, AND LEASE OF FACILITIES $5,000 OR LESS PER YEAR

4500133914  City. Amendment to agreement with United Parcel Service to provide parcel pick-up service for the college, increasing the total contract amount from $1,500 to $2,550 from April 1, 2010 to June 30, 2010, inclusive. Total additional cost: $1,050.

4500139851  City. Agreement with Thomson West to provide online legal research database access for students and instructors, a requirement for certification of the Paralegal Program, during the period March 1, 2010 to February 28, 2011, inclusive. Total cost: $4,596.

4500145548  City. Agreement with City of Los Angeles Department of Recreation to provide rental of soccer field at Glassell Park for Community Services Program Spring 2010 children soccer classes during the period May 22, 2010 to June 30, 2010, inclusive. Total cost: $180.

4500147502  City. Agreement with Infor Global Solutions to provide MP2 Professional Maintenance Facilities Work Order System including technical support, telephone support and software upgrades during the period August 2, 2010 to August 1, 2011, inclusive. Total cost: $3,239.
<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division:</th>
<th>Business Services</th>
<th>Date: September 15, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500147804</td>
<td>City</td>
<td>Agreement with City of Los Angeles Department of Recreation to provide rental of tennis courts at Griffith Park for Community Services Program Summer 2010 tennis classes during the period July 10, 2010 to August 30, 2010, inclusive. Total cost: $350.</td>
<td></td>
</tr>
<tr>
<td>4500147920</td>
<td>City</td>
<td>Agreement with Xerox Corporation to provide equipment maintenance services for copier located in the TRIO/Upward Bound-Talent Search/Student Support Services Department, Clausen Hall Room 116, during the period July 30, 2010 to July 29, 2011, inclusive. Total cost: $269.</td>
<td></td>
</tr>
<tr>
<td>4500148013</td>
<td>City</td>
<td>Agreement with Glassell Recreation Center to provide rental of soccer field at Glassell Park for Community Services Program Summer 2010 Children Soccer Classes during the period July 10, 2010 to August 7, 2010, inclusive. Total cost: $180.</td>
<td></td>
</tr>
<tr>
<td>4500148040</td>
<td>City</td>
<td>Agreement with Card Integrators to provide ID card system, maintenance services and technical support during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $2,792.</td>
<td></td>
</tr>
<tr>
<td>4500148321</td>
<td>City</td>
<td>Agreement with Harland Technological Services, Division of Scantron to provide maintenance services for Scanmark ES2260 Scanner located at Wilshire Campus Room 228 during the period February 15, 2010 to February 14, 2011, inclusive. Total cost: $502.</td>
<td></td>
</tr>
<tr>
<td>4500148456</td>
<td>City</td>
<td>Agreement with Confidential Data Destruction Co. to provide on-site shredding services of Financial Aid records during the period August 9, 2010 to August 13, 2010, inclusive. Total cost: $1,043.</td>
<td></td>
</tr>
<tr>
<td>4500149093</td>
<td>City</td>
<td>Agreement with City of Los Angeles Department of Recreation to provide rental of tennis courts at Griffith Park for Community Services Program Fall 2010 tennis classes during the period September 25, 2010 to December 4, 2010, inclusive. Total cost: $450.</td>
<td></td>
</tr>
<tr>
<td>4500149107</td>
<td>City</td>
<td>Agreement with Xerox Corporation to provide maintenance services for copier located at Community Services Office, 3020 Wilshire Blvd., 2nd Floor during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $687.</td>
<td></td>
</tr>
<tr>
<td>4500147781</td>
<td>Harbor</td>
<td>Agreement with Grandma Gillie's Greetings to provide Community Services classes on bartending during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $4,000.</td>
<td></td>
</tr>
</tbody>
</table>
| 4500147782   | Harbor    | Agreement with Voices for All, LLC to provide Community Services classes on voice acting during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $800.
4500147783 Harbor. Agreement with Notary Academy of America to provide Community Services classes on becoming a notary and exam preparation during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $4,500.**

4500147784 Harbor. Agreement with Notary Public Seminars to provide Community Services classes on loan documentation and the child visitation process during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $4,990.**

4500147785 Harbor. Agreement with Marilyn Cohn to provide Community Services classes on golf during the period July 1, 2010 to December 31, 2010, inclusive. **Total cost: $4,500.**

4500147786 Harbor. Agreement with Barry Jost to provide Community Services classes on dance during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $4,000.**

4500147787 Harbor. Agreement with Education To Go to provide on-line Community Services classes on business during the period July 1, 2010 to September 30, 2010, inclusive. **Total cost: $4,999.**

4500148042 Harbor. Agreement with Jeanette Cunniff to provide Community Services classes on reflexology during the period July 12, 2010 to July 14, 2010, inclusive. **Total cost: $446.**

4500148676 Harbor. Agreement with Education To Go to provide on-line Community Services classes on business during the period June 16, 2010 to June 29, 2010, inclusive. **Total cost: $932.**

4500148932 Harbor. Agreement with Callie Bell to provide Community Services classes on horsemanship during the period July 10, 2010 to August 14, 2010, inclusive. **Total cost: $1,100.**

4500149273 Harbor. Agreement with Link-Systems International, Inc. to provide on-line tutoring to on-line students during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $4,500.**

4500149242 Mission. Agreement with Association of Classroom Teacher Testers to provide site license for Combined English Language Skills Assessment exam for the Financial Aid Office during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $357.**

4500149262 Mission. Agreement with Xerox Corporation for maintenance of Xerox WC123 copier in the WorkSource Center during the period July 1, 2010 to June 30, 2011, inclusive. **Total cost: $1,500.**

4500149263 Mission. Agreement with Te Conectamos, LLC to provide internet access at the WorkSource Center located in Pacoima during the
<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division</th>
<th>Business Services</th>
<th>Date: September 15, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500149270</td>
<td>Mission</td>
<td>Agreement with Xerox Corporation for maintenance of Xerox 5830T copier in the WorkSource Center during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $4,452.</td>
<td></td>
</tr>
<tr>
<td>4500149296</td>
<td>Mission</td>
<td>Agreement with Richard Ching dba Sub &amp; Pizza Topia to provide food as allowed by the Youth Empowerment Strategies for Success-Los Angeles (YESS-LA) grant for the YESS-LA Program participants during the period August 9, 2010 to June 30, 2011, inclusive. Total cost: $2,000.</td>
<td></td>
</tr>
<tr>
<td>4500149333</td>
<td>Mission</td>
<td>Agreement with Notary Public Seminars to conduct classes titled &quot;Notary Public&quot; for the Community Services Department during the period August 1, 2010 to June 30, 2011, inclusive. Total cost: $4,500.</td>
<td></td>
</tr>
<tr>
<td>4500149322</td>
<td>Pierce</td>
<td>Agreement with Jeff Schnaufer to conduct classes titled &quot;Creative Writing for Kids&quot; for the Community Services Department during the period July 7, 2010 to August 11, 2010, inclusive. Total cost: $1,440.</td>
<td></td>
</tr>
<tr>
<td>4500149323</td>
<td>Pierce</td>
<td>Agreement with Jeff Schnaufer to conduct classes titled &quot;How to Write an Essay or Report&quot; for the Community Services Department during the period July 7, 2010 to August 5, 2010, inclusive. Total cost: $1,920.</td>
<td></td>
</tr>
<tr>
<td>4500149324</td>
<td>Pierce</td>
<td>Agreement with Curtis Adney to conduct a class titled &quot;What Were You Born To Do&quot; for the Community Services Department on August 4, 2010. Total cost: $1,296.</td>
<td></td>
</tr>
<tr>
<td>4500149325</td>
<td>Pierce</td>
<td>Agreement with Accent Art &amp; Frame to conduct classes titled &quot;Digital Photography&quot; for the Community Services Department during the period July 5, 2010 to July 15, 2010, inclusive. Total cost: $1,414.</td>
<td></td>
</tr>
<tr>
<td>4500149326</td>
<td>Pierce</td>
<td>Agreement with Accent Art &amp; Frame to conduct classes titled &quot;Digital Photography&quot; for the Community Services Department during the period July 19, 2010 to August 12, 2010, inclusive. Total cost: $2,828.</td>
<td></td>
</tr>
<tr>
<td>4500149329</td>
<td>Pierce</td>
<td>Agreement with Voices for All, LLC to conduct a class titled &quot;Introduction to Voiceovers&quot; for the Community Services Department on August 4, 2010. Total cost: $672.</td>
<td></td>
</tr>
<tr>
<td>4500148120</td>
<td>Southwest</td>
<td>Agreement with American Transportation Systems to provide field trip transportation services to Wild Rivers for The Young Scholars Summer Camp during the period July 1, 2010 to August 13, 2010, inclusive. Total cost: $3,341.</td>
<td></td>
</tr>
</tbody>
</table>
Southwest. Agreement with Enterprises Rent-A-Car for rental of a van to provide transportation services to pick up prepared food from El Segundo Unified School District for The Young Scholars Summer Camp during the period July 1, 2010 to August 13, 2010, inclusive. Total cost: $2,336.

Southwest. Agreement with Aujai Smith to provide first grade instruction for the Young Scholars Summer Camp during the period July 5, 2010 to July 29, 2010, inclusive. Total cost: $3,600.

Southwest. Agreement with Ricketta Livingston dba Kim and Kettas Louisiana Snowball to provide snow ball machine for pool party on the last day of camp for The Young Scholars Summer Camp during the period July 1, 2010 to August 13, 2010, inclusive. Total cost: $600.

Southwest. Agreement with American Transportation Systems to provide field trip transportation services to Universal Studios and Six Flags Magic Mountain for The Young Scholars Summer Camp during the period July 1, 2010 to August 13, 2010, inclusive. Total cost: $4,191.

Southwest. Agreement with Joie De Vie to provide motivational speaking services on “Studying and being the best learner possible” for The Young Scholars Summer Camp during the period July 15, 2010 to August 13, 2010, inclusive. Total cost: $600.

Southwest. Agreement with Pacific Parking Systems to provide preventive maintenance for two parking system machines during the period July 1, 2010 to June 30, 2011, inclusive. Total cost: $4,000.

Southwest. Agreement with American Transportation Systems to provide field trip transportation services to Soak City Palm Springs and Seaworld for The Young Scholars Summer Camp during the period July 1, 2010 to August 13, 2010, inclusive. Total cost: $4,824.

Southwest. Agreement with American Transportation Systems to provide transportation services for students in Upward Bound 2010 Summer Enrichment Academy for Northern California College Tour as required by the TRIO/Upward Bound-Talent Search/Student Support Services Department federally funded grant during the period August 10, 2010 to August 13, 2010, inclusive. Total cost: $3,517.
G. SETTLEMENT OF CLAIM

10-200 District Office Settlement of claim in the amount of $7,000.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with Winzler & Kelly to provide asbestos surveying services for the Da Vinci Hall Modernization project at Los Angeles City College from September 16, 2010 through September 16, 2012 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Background: Winzler & Kelly has been selected from the list of pre-qualified consultants to provide the above services for the above project. This agreement has been considered through the shared governance process. This agreement represents the fifteenth (15) awarded to this company through the Bond Program and a cumulative award total of $1,435,925. Other projects include the Site Survey and Infrastructure Studies project at Los Angeles Valley College and the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Landscape and Specific Master Plan project at Pierce College. Funding for is through Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03. Design Phase.

B. Authorize the following actions for an agreement with International Parking Design, Inc. to provide design and construction administration services for the Parking Structure 3 and 4 projects at East Los Angeles College from April 17, 2008 through November 30, 2012 at a cost not to exceed $360,950 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide design services from April 17, 2008 through September 15, 2010 at a cost not to exceed $100,950; and
2. Authorize this agreement to provide construction administration services from September 16, 2010 through November 30, 2012 at a cost not to exceed $260,000.

**Background:** International Parking Design, Inc. has been selected from among qualified consultants to provide the above services for the above project. This agreement has been considered through the shared governance process. This agreement represents the third (3) awarded to this company through the Bond Program and a cumulative award total of $2,856,275. Other projects include studies for potential parking structures at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Measure J Bond proceeds. Parking Structure 4 32E.5205.02. Construction Phase.

C. Authorize an agreement with KTGY Group, Inc. to provide design services for the Measure J Animal Science Facilities project at Pierce College from September 16, 2010 through September 16, 2013 at a cost not to exceed $90,750 inclusive of eligible reimbursable expenses.

**Background:** KTGY Group has been selected from the list of pre-qualified consultants to provide the above services to renovate the existing animal science structures. This agreement has been considered through the shared governance process. This agreement represents the first (1) awarded to this company through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Measure J Bond proceeds. Measure J Animal Science Facilities 35P.5521.02.04. All Phases.

D. Authorize an agreement with Jacobs Consultancy, a division of Jacobs Engineering, to provide whole building commissioning services for the North of Mall (NOM) projects at Pierce College from September 16, 2010 through September 16, 2013 at a cost not to exceed $242,109 inclusive of eligible reimbursable expenses.

**Background:** Jacobs Consultancy has been selected from the list of pre-qualified consultants to provide the above services. Whole Building Commissioning is a systematic process of ensuring all building systems interact efficiently according to the design intent and LACCD's operational needs. This agreement has been considered through the shared governance process. This agreement represents the twentieth (20) awarded to this company through the Bond Program and a cumulative award total of $4,803,477. Other projects include the Child Development Center project at Los Angeles Harbor College and the Campus
Modernization Phase II and III projects at Los Angeles Mission College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Life Science, Chemistry, Physics Building 35P.5502.03; Phase II Renovations – Administration Building 05P.6505.03.02; Phase II Renovations – Computer Science and Computer Learning 05P.6507.03; Phase II Renovations – Behavioral Science, Social Science, Mathematics, and English Buildings 05P.6510.03; Student Learning Environment – Faculty Center / Campus Center 35P.5535.03.07. All Phases.

E. Authorize an agreement with FSY Architects, Inc. to provide design services for the Phase I Renovations – Fine Arts and Music Building project at Pierce College from September 16, 2010 through September 16, 2011 at a cost not to exceed $12,250 inclusive of eligible reimbursable expenses.

Background: FSY Architects, Inc. has been selected from the list of pre-qualified consultants to provide design services for an ADA-compliant incline chair lift in the Music Building. This agreement has been considered through the shared governance process. This agreement represents the second (2) awarded to this company through the Bond Program and a cumulative award total of $1,118,738. Other projects include the South of Mall and Theatre Arts – Performing Arts Building project at Pierce College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Phase I Renovations – Fine Arts and Music Building 05P.6516.03. All Phases.

F. Authorize the following actions for an agreement with DLR Group WWCOT to provide continued design services for the Student Services Building project at Pierce College from December 2, 2008 through December 2, 2013 at a cost not to exceed $167,569 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from December 2, 2008 through September 15, 2010 at a cost not to exceed $135,639.

2. Authorize this agreement to provide these services from September 16, 2010 through December 2, 2013 at a cost not to exceed $31,930.

Background: DLR Group WWCOT has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for the
Student Services Building. This agreement has been considered through the shared governance process. This agreement represents the twenty-seventh (27) awarded to this company through the Bond Program and a cumulative award total of $26,858,851. Other projects include the Sidewalk and Flatwork ADA Mediation project at West Los Angeles College and the MLK Modernization project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Student Services Building 05P.6528.02. All Phases.

G. Authorize the following actions for an agreement with WLC Architects, Inc. to provide continued design services for the Student Services, Education Center project at Los Angeles Southwest College from January 1, 2006 through January 1, 2011 at a cost not to exceed $1,231 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from January 1, 2006 through September 15, 2010 at a cost not to exceed $1,000.

2. Authorize this agreement to provide these services from September 16, 2010 through January 1, 2011 at a cost not to exceed $231.

Background: WLC Architects, Inc. has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for post-construction support to obtain the Division of the State Architect (DSA) certification for the above project. This agreement has been considered through the shared governance process. This agreement represents the ninth (9) awarded to this company through the Bond Program and a cumulative award total of $1,671,575. Other projects include the Lecture/Laboratory Building Modernization and Technology Education Center - Modernization projects at Los Angeles Southwest College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA Bond Proceeds. Student Services, Education Center 06S.6601.02.01. Construction Phase.

H. Authorize the following actions for an agreement with TDM Architects, Inc. to provide continued design services for the Child Development Center project at Los Angeles Southwest College from September 1, 2008 through December 31, 2012 at a cost not to exceed $48,124 inclusive of eligible reimbursable expenses:
1. Ratify this agreement to provide these services from September 1, 2008 through September 15, 2010 at a cost not to exceed $23,616.

2. Authorize this agreement to these services from September 16, 2010 through December 31, 2012 at a cost not to exceed $24,508.

**Background:** TDM Architects, Inc. has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for post-construction support to obtain the Division of the State Architect (DSA) certification for the above project. This agreement has been considered through the shared governance process. This agreement represents the twenty-seventh (27) awarded to this company through the Bond Program and a cumulative award total of $5,637,497. Other projects include the Campus Standards and Public Service Careers Building projects at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA Bond Proceeds. Child Development Center 06S.6616.02. All Phase.

I. Authorize the following actions for an agreement with Ted Tokio Tanaka Architects to provide continued design services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Northeast Quadrant - Landscape, Lighting, Sign and Palm Court project at Los Angeles Southwest College from October 1, 2008 through December 31, 2012 at a cost not to exceed $27,252 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from October 1, 2008 through September 15, 2010 at a cost not to exceed $20,743.

2. Authorize this agreement to provide these services from September 16, 2010 through December 31, 2012 at a cost not to exceed $6,509.

**Background:** Ted Tokio Tanaka Architects has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for post-construction support to obtain Division of the State Architect (DSA) certification for the above project. This agreement has been considered through the shared governance process. This agreement represents the fourteenth (14) awarded to this company through the Bond Program and a cumulative award total of $6,820,764. Other projects include the Roadway, Grounds, Parking Lot Landscaping North of East Walk project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA
Bond Proceeds. RWGPL - Northeast Quadrant - Landscape, Lighting, Sign and Palm Court 06S.6673.05.02. Construction Phase.

J. Authorize the following actions for an agreement with Ahbe Landscape Architects to provide continued design services for the Campus Improvement - Site Improvements project at West Los Angeles College from May 1, 2010 through June 30, 2012 at a cost not to exceed $96,891 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from May 1, 2010 through September 15, 2010 at a cost not to exceed $40,000.

2. Authorize this agreement to provide these services from September 16, 2010 through June 30, 2012 at a cost not to exceed $56,891.

Background: Ahbe Landscape Architects has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for the Campus Improvement - Site Improvements project which includes new locations for fire hydrants required by the Fire Marshal. This agreement has been considered through the shared governance process. This agreement represents the fourth (4) awarded to this company through the Bond Program and a cumulative award total of $1,977,863. Other projects include the Campus Wide Site Improvements project at Los Angeles Harbor College and the Campus Wide Site Improvements project at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure Bond proceeds. Campus Wide Site Improvements 39W.5979.03.01. All Phases.

K. Authorize an agreement with VMware to provide information technology (IT) assessment for a virtual system of existing computer servers District-wide. This contract is for the IT Infrastructure project District-wide from September 16, 2010 through September 16, 2012 at a cost not to exceed $36,996 inclusive of eligible reimbursable expenses.

Background: VMware has been selected from among qualified consultants. This contract is the result of informal competitive bidding. VMware was selected since it is the manufacturer of the technology used in most of the colleges and the District Office. The District's Information Technology Department concurs with this request. This agreement represents the first (1) awarded to this company through the Bond Program. The fee is within the Design and Specialty Consultant Fee
Guidelines. Funding is through Proposition A/AA and Measure J proceeds. Technology Program - District-wide 40J.5J05.05. Construction Phase.

L. Authorize an Agreement with Draker to provide independent monitoring services for the Photovoltaic – Renewable Energy projects at the following District college campuses for a total not to exceed cost of $10,050 from September 16, 2010 to September 16, 2015:

<table>
<thead>
<tr>
<th>ELAC NW Parking Lot</th>
<th>ELAC Thin Film</th>
<th>LASC Parking Lot 3</th>
<th>Combined Projects Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,350.00</td>
<td>$3,350.00</td>
<td>$3,350.00</td>
<td>$10,050.00</td>
</tr>
</tbody>
</table>

Background: The above identified agreements are needed to accommodate California Public Utilities Commission (CPUC) requirements for independent energy production monitoring of the photovoltaic systems at the above listed campuses. Monitoring is mandated by the CPUC in order to verify systems production and to accurately calculate state incentive money paid to the District.

LACCD will need to conduct a baseline study (gather baseline energy and operating data) on the operation(s) affected by the energy efficiency measures, monitor the system output and provide this in the form of a Quarterly report.

Draker has been selected as the result of a pre-qualification and competitive proposal process. Draker provided the low quote from among three (3) written quotes ranging from $10,050 to $17,692 to provide monitoring services at the locations listed above. This agreement will be for a period of 5 years and will result in a total cost to the District of $10,050.00.

This agreement represents the first awarded to this entity through the Bond Program. Funding is through Measure J Bond Proceeds. East Los Angeles College Northwest Parking Lot Carport Structure 40J.5201.02.03 ($3,350), East Los Angeles College Thin Film Projects 40J.5201.02.03 ($3,350), Los Angeles Southwest College Parking Lot 3 Carport Structure 40J.5601.02.03 ($3,350).
II. RATIFY PROFESSIONAL SERVICE AGREEMENT

Ratify an agreement with LHA, a division of gkkworks, to provide continued design services for the Technology Education Center - Modernization project at Los Angeles Southwest College from December 31, 2008 through August 5, 2010 at a cost not to exceed $32,750 inclusive of eligible reimbursable expenses:

Background: LHA, a division of gkkworks has provided design services under a previous agreement that has expired and has been selected from the list of pre-qualified consultants to provide continued design services for post-construction support to obtain Division of the State Architect (DSA) certification for the above project. This agreement has been considered through the shared governance process. This agreement represents the tenth (10) awarded to this company through the Bond Program and a cumulative award total of $3,597,040. Other projects include the Temporary Facilities – Library Relocation and Behavioral Science Building at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA Bond Proceeds. Technology Education Center - Modernization 06S.6614.03. Construction Phase.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize the following actions for Amendment No. 2 to Agreement No. 50072 with Digital Telecommunications Corporation to provide an extension of time for continued Information Technology (IT) consulting services on a Task-order basis campus-wide at Los Angeles Southwest College from August 1, 2009 through July 10, 2013 at no additional cost:

1. Ratify this amendment to provide these services from August 1, 2009 through September 15, 2010 at no additional cost.

2. Authorize this amendment to provide these services from September 16, 2010 through July 10, 2013 at no additional cost

Background: This agreement was authorized by the Board of Trustees on July 9, 2008 (Com. No. FPD1). Digital Telecommunications Corporation was retained originally to provide design of a Voice Over Internet Protocol (VOIP) telecommunications network system and has been selected from among qualified consultants to provide services under individual task orders issued by the College Project Manager as needed. The current need is for continued IT consulting services for the Site Improvements - Campus-Wide IT and Telephone Systems project at no additional cost.
The District’s Information Technology Department concurs with this request. Inclusive of this amendment, the total amount of this agreement remains at $125,000. Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funding sources. Projects to be determined on an as-needed basis. All Phases.

B. Authorize the following actions for Amendment No. 1 to Agreement No. 31408 with LHA, a division of gkworks, to provide an extension of time for continued design services for the Cox Building Modernization project at Los Angeles Southwest College at no additional cost:

1. Ratify this amendment to provide these services from October 1, 2009 through September 15, 2010 at no additional cost

2. Authorize this amendment to these services from September 16, 2010 through December 31, 2011 at no additional cost

Background: This agreement was authorized by the Board of Trustees on June 13, 2007 (Com. No. FPD1). LHA, a division of gkworks, was retained originally to provide design services for the above project and has been selected from the list of pre-qualified consultants to provide continued construction administration services and close-out documents for the replacement of two elevators in the Cox Building. This agreement has been considered through the shared governance process. Inclusive of this amendment, the total amount of this agreement remains at $320,000. Funding is through Proposition A/AA and Measure J Bond proceeds. Cox Building Modernization 06S.6607.03.07. All Phases.

C. Authorize the following actions for Amendment No. 1 to Agreement No. 32637 with PSOMAS to provide an extension of time for continued engineering support services for the Storm Water Implementation - Sustainable Wastewater Reuse Concept Report project at Los Angeles Valley College from April 2, 2010 through September 16, 2012 at no additional cost:

1. Ratify this amendment to these services from April 2, 2010 to September 15, 2010 at no additional cost.

2. Authorize this amendment to provide these services from September 16, 2010 through September 16, 2012 at no additional cost.

Background: This agreement was authorized by the Board of Trustees on September 23, 2009 (Com. No. FPD1). PSOMAS was retained originally
to provide a concept report for future implementation of an on-site wastewater treatment/reuse system and has been selected from the list of pre-qualified consultants to provide continued engineering support services at no additional cost. Inclusive of this amendment, the total amount of this agreement remains at $62,600. The fee is within the Design and Specialty Consultant Fee Guidelines. Funding is through Proposition A/AA and Measure J Bond proceeds. Storm Water Implementation – Valley 40J.5809.05. Construction Phase.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

Ratify Amendment No. 1 to Agreement No. 31373 with LHA, a division of gkkworks, to provide an extension of time for the Site Improvements - Campus-Wide IT and Telephone Systems project at Los Angeles Southwest College from December 31, 2007 through September 15, 2010 at no additional cost.

Background: This agreement was authorized by the Board of Trustees on March 21, 2007 (Com. No. FPD1). LHA, a division of gkkworks was retained originally to provide design services for the above project and has been selected from the list of pre-qualified consultants to provide additional construction administration services for the above project at no additional cost. This agreement has been considered through the shared governance process. Inclusive of this amendment, the total amount of this agreement remains at $248,000. Funding is through Proposition A/AA Bond Proceeds. Site Improvements - Campus-Wide IT and Telephone Systems 06S.6679.03.05. Construction Phase.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for the following projects at the following colleges:

A. Bookstore project at Los Angeles Southwest College.

This project consists of interior improvements to 6,000 SF of unused space in the first (1st) floor of the Student Services Building to house a retail bookstore with point of sale terminals. The project was approved by the Infrastructure Committee on March 10, 2010. Funding is through Proposition A/AA and Measure J Bond proceeds Bookstore 36S.5622.02.
B. Campus-wide Information Technology Upgrade project at Los Angeles Trade Technical College.

This project is limited to the infrastructure system for campus information technology which includes a wireless network and emergency announcement system. Wireless access points will be installed at various locations and connected to the central server system. The construction documents for the cable connection have been developed and are ready for competitive construction solicitation. Funding is through Measure J Bond proceeds. Campus-wide Information Technology Upgrade 37T.5779.03.10. Bid Phase.

Background: In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $125,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with FS Construction to provide general construction services for the Sidewalk Repair at Parking Lots 1 and 2 project at Los Angeles City College at a cost of $74,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background: This contract is the result of formal competitive bidding. Fourteen (14) contractors requested bid packets. Seven (7) responsive bids were received ranging from $74,000 to $139,000. This contract represents the first (1) awarded to this company through the Bond Program. The scope of work includes sidewalk and curb ramp repair and restoration. Funding is through Measure J Bond proceeds. Sidewalk Repair at Parking Lots 1 and 2 31C.5158.03. Construction Phase.

B. Authorize a contract with Rojas Construction to provide general construction services for the Parking Lot Reconstruction/Parking Permit Machine Installation project at Los Angeles Harbor College at a cost of $9,800. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change
orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

**Background:** This contract is the result of informal competitive bidding. Four (4) contractors requested bid packets. Three (3) responsive bids were received ranging from $9,800 to $15,920. The scope of work includes installation of six parking permit machines that were purchased with authorization from the Board of Trustees on August 11, 2010 (Com. No. FPD1). This contract represents the second awarded to this entity through the Bond Program and a cumulative original award total of $11,600. Previous awards have been given to this entity for the Child Development Center project at Los Angeles Harbor College. Funding is through Proposition A/AA and Measure J Bond proceeds. Parking Lot Reconstruction 33H.5362.02. **Construction Phase.**

**VII. RATIFY CONSTRUCTION CONTRACT**

Ratify a contract with Chaney Electrical Corporation to provide general construction - electrical installation services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Lowering Shallow Conduit Lot G project at Los Angeles Valley College at a cost of $18,000.

**Background:** Chaney Electrical Corporation provided the low quote from among three (3) written quotes requested and two received ranging from $18,000 to $23,785 to replace existing conduits that will connect to a new pull box at the tennis courts. This contract represents the third (3) awarded to this company through the Bond Program and a cumulative original award total of $26,167. Previous awards have been given to this company for the Student Services Center project at Pierce College and the PE Facilities - General project at Pierce College. Funding is through Proposition A/AA Bond proceeds. RWGPL General - Lowering Shallow Conduit Lot G 18V.7873.05.01. **Construction Phase.**

**VIII. RATIFY CONSTRUCTION CONTRACT CHANGE ORDERS**

A. Ratify Change Order No. 2 to Contract No. 32787 with PCN3 Inc. for additional construction services for the Jefferson Hall Modernization project at Los Angeles City College at a cost of $90,456.

**Background:** This contract was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). This change was due to removal and replacement of existing partition walls determined by the Structural Engineer of Record to be structurally unsound. This change order
represents 1.58% of the original contract value of $5,738,000. Change orders to date represent 2.18%. This contract totals $5,863,211 with these change orders. Funding is through the State Capital Outlay Program, contingent upon approval by the State of California, Department of Finance along with Proposition A/AA and Measure J Bond proceeds. Jefferson Hall Modernization 11C.7111.03, 31C.5111.03. Construction Phase.

B. Ratify Change Order No. 11 to Contract No. 31362 with Taisei Construction Corporation for additional construction services for the South Campus - General project at Los Angeles Trade-Technical College at a cost of $634,866.

Background: This contract was authorized by the Board of Trustees on March 21, 2007 (Com. No. FPD1). This change was due to a request from the college to provide additional security system equipment and fiber optic system equipment, revisions to the emergency power and lighting system, courtyard renovations, and additional street construction/public works improvements (“B Permit”) required by the Department of Public Works at 23rd Street. This change order represents 0.82% of the original contract value of $77,820,000. Change orders to date represent 6.86%. This contract totals $83,158,096 with this change order. Funding is through Proposition A/AA Bond proceeds. South Campus - General 17T.7701.02.05. Construction Phase.

C. Ratify Change Order No. 1 to Contract No. 32728 with United Contractors Company, Inc. for additional construction services for the Temporary Swing Space of the Learning Assistance Center (LRC) / Library Renovation project and the A-Building Restoration and Modernization project at Los Angeles Trade-Technical College at a cost of $175,840.

Background: This contract was authorized by the Board of Trustees on December 2, 2009 (Com. No. FPD1). This change order was due to removal of unforeseen storm drains discovered during footing excavation for the LRC swing space trailers - and due to a request from the college to: improve the plumbing, lighting and electrical systems; and make minor renovations to the ‘R’ Building which included a new door, ceiling tiles, and floor repairs. This change order represents 7.56% of the original contract value of $2,325,240. This contract totals $2,501,080 with this change order. Funding is through Proposition A/AA and Measure J Bond proceeds. Learning Assistance Center/Library Renovation 37T.5702.03.01, A-Building Restoration and Modernization 17T.7710.03.07. Construction Phase.
D. Ratify the following Change Orders to Contract No. 32138 with J.D. Diffenbaugh for additional construction services for the Student Services Center project at Los Angeles Valley College:

1. Ratify Change Order No. 4 due to a request from the college to install additional patch cords, revise light fixtures, reinforce the elevator pit with structural steel, replace restroom countertops, and reinforce tunnel lids with concrete consistent with revised shop drawings at a cost of $28,831; and

2. Ratify Change Order No. 5 due to revised drawings for the relocation of underground pipes and valve connections, additional carbon dioxide sensors and electrical conduits, and request from the college to install powered operated clocks at a cost of $180,382.

Background: This contract was authorized by the Board of Trustees on November 19, 2008 (Com. No. FPD1). These change orders represent 1.53% of the original contract value of $13,647,728. Change orders to date represent 2.64%. This contract totals $14,008,085 with this change order. Funding is through Proposition A/AA Bond proceeds. Student Services Center 08V.6809.02. Construction Phase.

IX. RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 31514 with DJM Construction, Inc. to provide general construction services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Utilities Infrastructure and Traffic Improvements project at East Los Angeles College:

1. Ratify Change Order No. 40 for additional construction services at a cost of $126,373; and


Background: This contract was approved by the Board of Trustees on September 5, 2007 (Com. No. FPD1). This final change order was due to a request from the college to provide concrete reinforcement to utility lines and weekend overtime work performed by the contractor to minimize the impact to the college’s weekday classroom schedule. This change order
represents 0.61% of the original contract value of $20,774,000. Change Orders to date represent 9.99%. This contract totals $22,722,744 with this change order. Funding is through Prop A/AA Bond proceeds. Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Utilities Infrastructure and Traffic Improvement 02E.6273.05.02. Construction Phase.

B. Authorize the following actions to Contract No. 32704 with Blue Fields Electric for the Technology Instruction and Classroom Building project at Los Angeles Harbor College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $29,665; and

2. Authorize Acceptance of Completion of Contract with a substantial completion date of April 9, 2010.

Background: This contract was authorized by the Board of Trustees on November 18, 2009 (Com. No. FPD1). This final change order was due to a request from the college to install overhead power cords, electrical floor boxes, dust collection system, fire damper, light fixture mesh guards, and wire configuration at the computer labs. Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater. This change order represents 137% of the original contract value of $21,750. This contract totals $51,415 with this change order. Funding is through Proposition A/AA Bond proceeds. Technology Instruction and Classroom Building 13H.7314.02. Construction Phase.

C. Authorize the following actions to Contract No. 32666 with John W. Morris for the CDC Water Softening System project at Los Angeles Southwest College:

1. Ratify Change Order No. 2 for additional construction services at a cost of $2,675; and


Background: This contract was authorized by the Board of Trustees on October 21, 2009 (Com. No. FPD1). This final change order was due to: a field discovery requiring installation of a drain pipe due to a pressure
valve overflow; a request from the college for additional identification signs; and to meet requirements of the Division of the State Architect (DSA) to install additional seismic bracing straps on resin tanks. This change order represents 5.88% of the original contract value of $45,452. Change orders to date represent 9.87%. This contract totals $49,937 with this change order. Funding is through Proposition A/AA and Measure J Bond proceeds. CDC Water Softening System 06S.6616.03.03. Construction Phase.

X. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 32978 with TEG/LVI Environmental Services, Inc. to provide general construction - mold abatement services at the Child Development Center (CDC) Water Softening System project at Los Angeles Southwest College with a substantial completion date of June 18, 2010.

Background: This contract was ratified by the Board of Trustees on July 14, 2010 (Com. No. FPD2). This project totaling $8,433 is funded through Proposition A/AA and Measure J Bond proceeds. CDC Water Softening System 06S.6616.03.03. Construction Phase.

B. Authorize Acceptance of Completion of Contract No. 70416 with Blue Fields Electric to provide general construction services for the Business Journalism Building project at Los Angeles Valley College with a substantial completion date of January 10, 2008.

Background: This contract was ratified by the Board of Trustees on January 16, 2008 (Com. No. FPD1). This project totaling $1,796 is funded through Proposition A/AA Bond proceeds. Business Journalism Building 18V.7812.03. Construction Phase.

XI. AUTHORIZE LEASE AGREEMENT

Authorize a lease agreement with Williams Scotsman, Inc. for the term of thirty-six (36) months to lease fourteen (14) pre-fabricated modular buildings for the Science Career & Mathematics Building - Swing Space project at East Los Angeles College from September 16, 2010 through September 16, 2013 at a cost of $3,511,078. If applicable, all sales tax shall be paid.

Background: This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. Two responsive bids were received
ranging from $3,511,078 to $3,621,078. This lease is necessary to provide temporary classroom space for the science and math departments during construction of the new Science Career & Mathematics Building. Delivery and setup are included. Funding is through Measure J Bond proceeds. Science Career & Mathematics Building - Swing Space 32E.5222.02.01. Construction Phase.

XII. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment to South Coast Air Quality Management District in the amount of $3,142 to permit the use of an emergency diesel engine generator located in the Math & Science Building at West Los Angeles College.

Background: The recent completion of the Math & Science Building project at West Los Angeles College requires the issuance of a permit to operate and construct an emergency diesel engine generator greater than fifty (50) brake horsepower (bhp). The emergency diesel engine generator will provide auxiliary power in the event of a power disruption. Funding is through Proposition A/AA and Measure J Bond proceeds. Math & Science Building 39W.5901.02 Construction Phase.
Subject: MASTER PROCUREMENT AGREEMENT FOR POWER TOOL EQUIPMENT

Authorize Master Procurement Agreements with the following companies MSC Industrial Supply Co, Inc. and W.W. Grainger, Inc. for power tool equipment initially for Los Angeles City College as listed below from September 16, 2010 through September 15, 2013 in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Panel Saw</td>
<td>$56,413.04</td>
</tr>
<tr>
<td>2</td>
<td>Reel retractable water hose 1/2'' x 50ft</td>
<td>$139.85</td>
</tr>
<tr>
<td>3</td>
<td>Reel retractable air hose</td>
<td>$109.57</td>
</tr>
<tr>
<td>4</td>
<td>Welder</td>
<td>$923.35</td>
</tr>
<tr>
<td>5</td>
<td>Mobile drawer bench</td>
<td>$1,690.22</td>
</tr>
<tr>
<td>6</td>
<td>Industrial Vise</td>
<td>$161.34</td>
</tr>
<tr>
<td>7</td>
<td>9'' Large angle grinder</td>
<td>$165.51</td>
</tr>
<tr>
<td>8</td>
<td>Crosshair laser drill press</td>
<td>$500.82</td>
</tr>
<tr>
<td>9</td>
<td>Belt drive bench hobby lathe with stand</td>
<td>$3,911.96</td>
</tr>
<tr>
<td>10</td>
<td>Industrial jointer</td>
<td>$3,953.80</td>
</tr>
</tbody>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
## Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. FPD2</th>
<th>Division</th>
<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: September 15, 2010</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Item Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Hydraulic shop press</td>
<td>$310.11</td>
</tr>
<tr>
<td>12</td>
<td>Two-post vehicle lift</td>
<td>$3,779.25</td>
</tr>
<tr>
<td>13</td>
<td>Two ton folding low profile engine crane</td>
<td>$368.47</td>
</tr>
<tr>
<td>14</td>
<td>Welding platen 5' x 8'</td>
<td>$6,171.74</td>
</tr>
<tr>
<td>15</td>
<td>450kg transmission stand</td>
<td>$205.04</td>
</tr>
<tr>
<td>16</td>
<td>Power cord reels</td>
<td>$232.00</td>
</tr>
<tr>
<td>17</td>
<td>Bench top router table</td>
<td>$149.90</td>
</tr>
<tr>
<td>18</td>
<td>Radial arm saw</td>
<td>$1,356.70</td>
</tr>
<tr>
<td>19</td>
<td>Band saw with enclosed stand</td>
<td>$603.26</td>
</tr>
<tr>
<td>20</td>
<td>Rim clamp tire changer</td>
<td>$9,356.21</td>
</tr>
<tr>
<td>21</td>
<td>Threading machine</td>
<td>$5,643.80</td>
</tr>
</tbody>
</table>

Contract Minimum: $96,153.94  
Contract Maximum: $5,000,000

### Agreement With: W.W. Grainger, Inc.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Panel Saw</td>
<td>$66,145.11</td>
</tr>
<tr>
<td>2</td>
<td>Reel retractable water hose 1/2&quot; x 50ft</td>
<td>$354.50</td>
</tr>
<tr>
<td>3</td>
<td>Reel retractable air hose</td>
<td>$173.33</td>
</tr>
<tr>
<td>4</td>
<td>Welder</td>
<td>$870.64</td>
</tr>
<tr>
<td>5</td>
<td>Mobile drawer bench</td>
<td>$1,264.42</td>
</tr>
<tr>
<td>6</td>
<td>Industrial Vise</td>
<td>$151.22</td>
</tr>
<tr>
<td>7</td>
<td>9&quot; Large angle grinder</td>
<td>$187.04</td>
</tr>
<tr>
<td>8</td>
<td>Crosshair laser drill press</td>
<td>$561.43</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Cost</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>9</td>
<td>Belt drive bench hobby lathe with stand</td>
<td>$4,211.78</td>
</tr>
<tr>
<td>10</td>
<td>Industrial jointer</td>
<td>$5,216.54</td>
</tr>
<tr>
<td>11</td>
<td>Hydraulic shop press</td>
<td>$2,902.61</td>
</tr>
<tr>
<td>12</td>
<td>Two-post vehicle lift</td>
<td>$3,832.78</td>
</tr>
<tr>
<td>13</td>
<td>Two ton folding low profile engine crane</td>
<td>$354.46</td>
</tr>
<tr>
<td>14</td>
<td>Welding platen 5' x 8'</td>
<td>$531.47</td>
</tr>
<tr>
<td>15</td>
<td>450kg transmission stand</td>
<td>$1,197.31</td>
</tr>
<tr>
<td>16</td>
<td>Power cord reels</td>
<td>$188.70</td>
</tr>
<tr>
<td>17</td>
<td>Bench top router table</td>
<td>$171.83</td>
</tr>
<tr>
<td>18</td>
<td>Radial arm saw</td>
<td>$1,435.64</td>
</tr>
<tr>
<td>19</td>
<td>Band saw with enclosed stand</td>
<td>$853.26</td>
</tr>
<tr>
<td>20</td>
<td>Rim clamp tire changer</td>
<td>$11,448.25</td>
</tr>
<tr>
<td>21</td>
<td>Threading machine</td>
<td>$7,212.28</td>
</tr>
</tbody>
</table>

Contract Minimum: $96,153.94  
Contract Maximum: $5,000,000

**Background:** These proposed Agreements are identified for award at the amount of $96,153.94 for both because they are Catalogue Agreements. Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders catalogue, and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

For these items there were two (2) bidders - both are identified as awardees:

- MSC Industrial Supply Co., Inc
- W.W. Grainger, Inc.
The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $96,153.94 for twenty-one (21) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles City College and is available for use District-wide. District-wide Tools 40J.J55.05. (Bid# 61). All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-10 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>358</td>
<td>635</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>29</td>
<td>106</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>1294</td>
<td>2322</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>1681</td>
<td>3063</td>
</tr>
</tbody>
</table>

DATE RANGE: August 19, 2010 – September 1, 2010

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
Subject: APPROVE MEMORANDUM OF UNDERSTANDING FOR 2010 – 2011 CALENDAR REVISION

Background: This Memorandum of Understanding will serve to bring the Agreement into compliance with the Education Code.
MEMORANDUM OF UNDERSTANDING
2010-11 Calendar Revision

The Los Angeles Community College District (the "District") and the American Federation of Teachers College Guild Local 1521 (the "AFT") agree to the following:

The 2010-11 Calendar (Appendix M) is revised so that Lincoln Day will be observed on Friday, February 18, 2011 rather than February 11, 2011, Washington Day will be observed on Monday February 21, 2011 rather than Feb. 14, 201, and Saturday and Sunday, February 19 and 20, 2011 will be faculty vacation days rather than February 12 and 13, 2011.

Justification:
Due to an error, the holiday/vacation day structure for Presidents’ weekend in 2011 was set up one week early compared to the date for Washington Day required by Education Code Section 79020(a), which requires that holiday to be observed on the third Monday in February. This MOU will serve to bring the Agreement into compliance with the Education Code.

Dated: _____________

For the District: For the AFT:

Daniel LaVista Joanne Waddell
Chancellor President
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. RATIFY ADDITIONS TO EXISTING COURSES

The following are college addition of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAOT 046</td>
<td>Medical Transcription</td>
<td>3</td>
<td>EAST</td>
</tr>
<tr>
<td>SOC 026</td>
<td>Sociology of Gender</td>
<td>3</td>
<td>PIERCE</td>
</tr>
</tbody>
</table>

Transferability:
- CSU

Recommended by: 

David Beaulieu, President, DAS

Recommended by: 

Yasmin Delahoussaye, Interim Vice Chancellor

Approved by: 

Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________

Candaele ___________________ Pearlman ____________
Field ______________________ Santiago ____________
Mercer _____________________ Scott-Hayes __________
Park ________________________ Robinson ____________

Student Trustee Advisory Vote
Subject: PERSONNEL COMMISSION ACTIONS

I. Establishment of a New Classification:

Concur with the action of the Personnel Commission to establish the new classification of Director of Communications and External Relations, and allocate the new class to salary schedule 8263.10, effective August 26, 2010.

Salary Schedule  8263.10

<table>
<thead>
<tr>
<th>Salary Range</th>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,263.10</td>
<td>$9,197.04</td>
<td>$116,434</td>
</tr>
<tr>
<td>$8,717.57</td>
<td>$9,702.88</td>
<td>$122,838</td>
</tr>
<tr>
<td>$99,157</td>
<td>$104,610</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$110,364</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$116,434</td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND: The establishment of this class was initiated by the Chancellor. The class was requested to increase the public awareness and support of District programs, services, and activities by developing and implementing an effective and strategic communications, public relations, and external relations program. Furthermore, the position will provide guidance and support to college public relations staff in the development, implementation, and enhancement of their local public relations program.

Recommended by: [Signature]
Karen J. Martin, Personnel Director

Chancellor and
Secretary of the Board of Trustees

By: ______________________ Date ____________________
II. Salary Study for the Class of Executive Assistant to the Chancellor:

Concur with the action of the Personnel Commission to reallocate the salary schedule of the class from salary schedule 8263.10 to salary schedule 10790.24, effective August 26, 2010.

Salary Schedule  8263.10

<table>
<thead>
<tr>
<th>Monthly</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,263</td>
<td>$8,717</td>
<td>$9,197</td>
<td>$9,702</td>
<td>$10,236</td>
<td></td>
</tr>
</tbody>
</table>
| $99,157 | $104,610 | $110,364 | $116,434 | $122,838 | Annually

Salary Schedule  10790.24

<table>
<thead>
<tr>
<th>Monthly</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$10,790</td>
<td>$11,383</td>
<td>$12,009</td>
<td>$12,670</td>
<td>$13,367</td>
<td></td>
</tr>
</tbody>
</table>
| $129,482 | $136,604 | $144,117 | $152,044 | $160,406 | Annually

BACKGROUND: A request to review the salary allocation of the class was made by the Chancellor. The request is based on the need to recognize additional responsibilities that will be assigned to the position, which include the coordination of legislative activities and providing administrative direction over the communications, public relations, and external relations program of the District.
Subject: ADOPT RESOLUTION OF INTENT TO CONVEY EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY

Adopt a Resolution of Intent pursuant to Education Code Section 81310-81313 to convey an easement to Southern California Edison Company ("SCE") for purposes of relocating, inspecting and maintaining overhead electrical supply systems and communication systems consisting of electrical poles, wires, anchors, cross arms and other fixtures and equipment needed to support such systems located at West Los Angeles College along the northern boundary of College Boulevard.

Background: Due to current bond construction on campus, the previous overhead electrical supply systems and communication systems are now obstructing the newly completed College Boulevard and require relocation to another area. The College has worked closely with SCE to identify the appropriate site for the electrical power pole to ensure that the new electrical power pole complies with the necessary legal standards in construction.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
RESOLUTION OF INTENT TO CONVEY EASEMENT TO THE LOS ANGELES DEPARTMENT OF WATER AND POWER

WHEREAS, Education Code Section 81311 requires that before a governing board of a community college district orders the dedication or conveyance of any real property owned by the district for an easement to lay, construct, reconstruct or maintain and operate water, sewer, gas, storm drain pipes or ditches to a public corporation or private corporation engaged in public utility business; the governing board shall in a regular open meeting by two-thirds vote of all its members adopt a resolution declaring its intention to dedicate or convey the property; and

WHEREAS, It is the intention of the Los Angeles Community College District ("District") Board of Trustees to consider conveying an easement to Southern California Edison Company ("SCE") for purposes of relocating, inspecting and maintaining overhead electrical supply systems and communication systems consisting of electrical poles, wires, anchors, cross arms and other fixtures and equipment needed to support such systems located at West Los Angeles College as identified in the "Legal Description" attached herein; and

WHEREAS, The District shall hold a public hearing on the adoption of the Resolution to Convey the easement during a regularly scheduled board meeting on Wednesday, October 6, 2010 at 3:30 p.m. at Los Angeles Valley College, 5800 Fulton Avenue in Valley Glen thereafter the Board of Trustees may consider an action to adopt the Resolution to Convey the easement to the SCE; and

WHEREAS, The District will provide notices of the public hearing and the action to adopt the Resolution to Convey and the time and place of the board meeting by publishing this Resolution in a newspaper of general circulation five (5) days before the public hearing and proposed action; as well as not less than ten (10) days before post copies of this Resolution in three public places in the district.

NOW THEREFORE BE IT

RESOLVED, That the Los Angeles Community College District Board of Trustees declares its intent to convey an easement to SCE located at West Los Angeles College at the northern boundary of College Boulevard.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 15th day of September 2010.

______________________________  ________________________________
Member, Board of Trustees       Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees       Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees       Member, Board of Trustees

______________________________
President, Board of Trustees
ADOPT RESOLUTIONS FOR BOARD MEMBER ELECTIONS

Adopt the following resolutions (Attachment A and Attachment B) and direct the Office of General Counsel to transmit copies thereof to the County and City Officials designated in each resolution. Copies of the resolutions have been appropriately posted and distributed to Board Members:

1. Resolution and order calling for Primary Board Member Election, to fill Board of Trustees Offices 1, 3, 5 and 7, to be consolidated with the Los Angeles Primary Nominating Election on March 8, 2011.

2. Resolution and order calling for Board Member Election to be consolidated with the Los Angeles General Municipal Election on May 17, 2011.

Background: These resolutions have been prepared in accordance with the provisions of Education Code Sections 5224, 5231, 5304, 5322 and 72031; Election Code Sections 10400 through 10418; and Board Rules 2101 and 2102. The elections are called to fill Board of Trustees Offices 1, 3, 5 and 7. The successful candidates will begin their terms of office on July 1, 2011. The term of the present incumbents will expire the day before the newly elected members take office.

The General Municipal Election allows for runoffs between candidates for Trustee Offices that do not receive a majority vote in the primary election. The consolidation of the Board of Trustees elections with the elections to be held by the City of Los Angeles will lessen the cost to the District because the total election expense will be shared with the City of Los Angeles and other participating districts.

Approved by: ____________________________
Dr. Daniel J. LaVista, Chancellor

Chancellor and Secretary to the Board of Trustees

By: ____________________________ Date: ____________________________

Candace Field
Mercer
Park

Pearlman
Santiago
Scott-Hayes
Robinson
Student Trustee Advisory Vote
Attachment A
ORDER OF COMMUNITY COLLEGE BOARD MEMBER ELECTION
IN LOS ANGELES COMMUNITY COLLEGE DISTRICT
OF LOS ANGELES COUNTY, CALIFORNIA

REQUEST FOR CONSOLIDATION WITHIN
LOS ANGELES PRIMARY NOMINATING ELECTION

ON

MARCH 8, 2011

RESOLUTION ORDERING BOARD MEMBER PRIMARY ELECTION

WHEREAS, for the purposes of Education Code Section 5224 the terms of office numbers 1, 3, 5 and 7 of the Board of Trustees of the Los Angeles Community College District will expire on June 30, 2011, and

WHEREAS, Education Code Section 5224 provides in part:

In any school district or community college district situated wholly or partly within a city containing a population of over 1,900,000 according to the 1950 federal census; the governing board shall be composed of seven members holding office numbers 1, 2, 3, 4, 5, 6, and 7, and shall be elected at large at the same time and in the same manner as the members of the city council of said city and shall serve for a term of four years.

IT IS THEREFORE RESOLVED AND ORDERED by the Board of Trustees of the Los Angeles Community College District that, under the authority of Education Code Section 5224, the County Superintendent of Schools of Los Angeles County is hereby contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5224, 5304, and 5322, and that, under the authority of Education Code Section 5324 and Elections Code Section 10400 through 10418, the City Council of the City of Los Angeles is requested to give written approval of consent and to order, and the County Superintendent of Schools is requested to effect, a complete consolidation of this Board member primary election with the Primary Nominating Election of the City of Los Angeles to be held on Tuesday, March 8, 2011.

SPECIFICATIONS OF THE ELECTION ORDER

The primary election shall be held on Tuesday, March 8, 2011.

At said election the electors of the Los Angeles Community College District shall vote in the primary election for members of the Community College District governing board to fill the positions of the governing board members in office numbers 1, 3, 5 and 7 whose terms will expire on June 30, 2011.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that this board member election is hereby requested to be consolidated with the Primary Nominating Election of the City of Los Angeles to be held on March 8, 2011; that within the Los Angeles Community College District the ballots, precincts, polling places and election officers shall be the ballots, precincts, polling places and election officers provided for said Primary Nominating Election within said District; that the City Council is hereby requested to give written approval of consent and to order, and the County Superintendent of Schools is hereby requested to effect, said consolidation, and the City Council is requested to fix the expense of this board member election, which the Board of Trustees agrees to pay pursuant to an agreement between the City and District; and that the City Council of the City of Los Angeles is authorized to canvass the returns of this election, pursuant to Sections 10412 and 10413 of the Elections Code, which shall be in all respects as if there were only one election and only one form of ballot shall be used.
IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that notice of said election shall be given by the publication of notice thereof, containing the matters required by law, in a newspaper of general circulation published within the District, once each week for three successive weeks prior to said election; and that the Director of Business Services is hereby directed to cause the notice to be published, in accordance with this Resolution and Order.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that the City Council be requested to make certification of the results of the election to the County Superintendent of Schools, to the governing board of the Community College District, to the County Registrar-Recorder and to the Board of Supervisors of the County of Los Angeles.

IT IS FURTHER ORDERED, that the Office of General Counsel shall immediately after the adoption hereof, but not less than one hundred twenty-three (123) days prior to the date set for the election, deliver four certified copies of this Resolution and Order to the County Superintendent of Schools pursuant to Section 5322 of the Education Code; and shall immediately, but not less than one hundred and twenty-three (123) days prior to the date set for the election, file one certified copy with the City Clerk of the City of Los Angeles and one with the County Registrar-Recorder of the County of Los Angeles.

The foregoing Resolution and Order was adopted by the Board of Trustees of the Los Angeles Community College District of Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this 15th day of September 2010.

AYES: 

NOS: 

ABSENT: 

__________________________
Chancellor and Secretary of the Board of Trustees
Attachment B
ORDER OF COMMUNITY COLLEGE BOARD MEMBER ELECTION
IN LOS ANGELES COMMUNITY COLLEGE DISTRICT
OF LOS ANGELES COUNTY, CALIFORNIA

REQUEST FOR CONSOLIDATION WITHIN
LOS ANGELES GENERAL MUNICIPAL ELECTION

ON

MAY 17, 2011

RESOLUTION ORDERING BOARD MEMBER GENERAL ELECTION

WHEREAS, for the purposes of Education Code Section 5224 the terms of office numbers 1, 3, 5 and 7 of the Board of Trustees of the Los Angeles Community College will expire on June 30, 2011, and

WHEREAS, Education Code Section 5224 provides in part:

In any school district or community college district situated wholly or partly within a city containing a population of over 1,900,000 according to the 1950 federal census; the governing board shall be composed of seven members holding office numbers 1, 2, 3, 4, 5, 6, and 7, and shall be elected at large at the same time and in the same manner as the members of the city council of said city and shall serve for a term of four years.

WHEREAS, a community College Board Primary member election has been ordered for Tuesday, March 8, 2011, to be completely consolidated with the Primary Nominating Election to be conducted on that date by the City of Los Angeles.

IT IS THEREFORE RESOLVED AND ORDERED by the Board of Trustees of the Los Angeles Community College District that, under the authority of Education Code Section 5224, the County Superintendent of Schools of Los Angeles County is hereby contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5224, 5304, and 5322, and that, under the authority of Education Code Section 5324 and Elections Code Section 10400 through 10418, the City Council of the City of Los Angeles is requested to give written approval of consent and to order, and the County Superintendent of Schools is requested to effect, a complete consolidation of this Board member election with the General Election of the City of Los Angeles to be held on Tuesday, May 17, 2011.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, May 17, 2011.

At said election the electors of the Los Angeles Community College District shall elect members of the Community College District governing board to fill the positions of the governing board members in office numbers 1, 3, 5 and 7, as necessary, whose terms will expire on June 30, 2011.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that this board member election is hereby requested to be consolidated with the General Election of the City of Los Angeles to be held on May 17, 2011; that within the Los Angeles Community College District the ballots, precincts, polling places and election officers shall be the ballots, precincts, polling places and election officers provided for said General Election within said District; that the City Council is hereby requested to give written approval of consent and to order, and the County Superintendent of Schools is hereby requested to effect, said consolidation, and the City Council is requested to fix the expense of this board member election, which the Board of Trustees agrees to pay pursuant to an agreement between the City and District; and that the City Council of the City of Los Angeles is authorized to canvass the returns of this election, pursuant to Sections 10412 and 10413 of the Elections Code, which shall be in all respects as if there were only one election and only one form of ballot shall be used.
IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that notice of said election shall be given by the publication of notice thereof, containing the matters required by law, in a newspaper of general circulation published within the District, once each week for three successive weeks prior to said election; and that the Director of Business Services is hereby directed to cause the notice to be published, in accordance with this Resolution and Order.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that the City Council be requested to make certification of the results of the election to the County Superintendent of Schools, to the governing board of the Community College District, to the County Registrar-Recorder and to the Board of Supervisors of the County of Los Angeles.

IT IS FURTHER ORDERED, that the Office of General Counsel shall immediately after the adoption hereof, but not less than one hundred twenty-three (123) days prior to the date set for the election, deliver four certified copies of this Resolution and Order to the County Superintendent of Schools pursuant to Section 5322 of the Education Code; and shall immediately, but not less than one hundred and twenty-three (123) days prior to the date set for the election, file one certified copy with the City Clerk of the City of Los Angeles and one with the County Registrar-Recorder of the County of Los Angeles.

The foregoing Resolution and order was adopted by the Board of Trustees of the Los Angeles Community College District of Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this 15th day of September 2010.

AYES: ______

NOS: ______

ABSENT: ______

Chancellor and Secretary of the Board of Trustees