ORDER OF BUSINESS - REGULAR MEETING
Wednesday, March 23, 2011
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (12:30 p.m.)

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.)

V. Roll Call

VI. Flag Salute

VII. Approval of Minutes: Special Meeting and Closed Session: February 24, 2011
Regular Meeting and Closed Session: March 9, 2011

VIII. Reports from Representatives of Employee Organizations at the Resource Table

IX. Public Agenda Requests (Category A)
1. Oral Presentations
2. Proposed Actions

X. Requests to Address the Board of Trustees – Multiple Agenda Matters

XI. Reports and Recommendations from the Board
• Report on Actions Taken in Closed Session – March 23, 2011
• Reports of Standing and Special Committees
  BT1. Resolution - Child Abuse Prevention Month
  BT2. Resolution - Sexual Assault Awareness Month and Denim Day
  BT3. Resolution - National Administrative Professionals Week
  BT4. Resolution - Month of the Young Child
  BT5. Resolution - Earth Day 2011
  BT6. Resolution - Day of Remembrance: Armenian Genocide
  BT7. Resolution - The Park Area East of Pierce College’s Center for Sciences be Officially Named “Rocky Young Park”
  BT8. Resolution - District Classified Employees Retirement
  BT9. Conference Attendance Ratification/Authorization
XII. Reports from the Chancellor and College Presidents
   - Comments from the Chancellor Regarding District Activities and Upcoming Issues
   - Presentation on the Los Angeles Valley College's Job Training: Success in Our Community
   - Presentation on Recommended Board Rule Changes Regarding Board Meeting and Board Committees

XIII. Consent Calendar
   **Matters Requires a Majority Vote**
   - BF1. Adjustments to Unrestricted Income/Appropriations
   - BSD1. Ratifications for Business Services
   - BSD2. Authorize Amendment to Agreement
   - FPD1. Facilities Planning and Development Routine Report
   - FPD2. Authorize Master Procurement Agreements
   - HRD1. Personnel Services Routine Actions
   - HRD2. Adopt the District's Initial Proposal to the Exclusive Representatives of the Los Angeles College Faculty Guild, Local 1521
   - ISD1. Approval of Educational Programs and Courses
   - ISD2. Authorization of Student Travel
   - PC1. Personnel Commission Action
   - Correspondence

   **Matters Requires a Super Majority Vote**
   - FPD3. Ratify Lease Agreement

XIV. Recommendations from the Chancellor
   - CH1. Adopt Board Rule Changes Regarding Board Meetings and Board Committees
   - CH2. Authorize Agreement for Owner Controlled Insurance Program ("OCIP") Broker and Administrator Services
   - Public Hearing to Approve Addendum to the 2003 Final Environmental Impact Report and Valley College 2010 Master Plan Update

   - FPD4. Approve the Addendum to the 2003 Final Environmental Impact Report and Valley College 2010 Master Plan Update

XV. Notice Reports and Informatives
   - BT/A. [Informative] Board Meeting Calendar – Meeting Location Revisions
   - BF/A. [Notice] Amend Board Rules 7503.10 Standard Mileage Rates and 10711 Transportation Cost
   - HRD/A. [Collective Bargaining Notice] District's Initial Proposal to the Exclusive Representatives of the Los Angeles Community College District Administrators' Unit Represented by California Teamsters Public, Professional & Medical Employees union Local 911
   - HRD/B. [Collective Bargaining Notice] Adopt the District's Initial Proposal to the Exclusive Representatives of the Los Angeles/Orange County Building and Construction Trades Council
   - ISD/A. [Informative] Notification of Student Travel

XVI. Public Agenda Requests (Category B)
   A. Oral Presentations
   B. Proposed Actions
XVII. Announcements and Indications of Future Proposed Actions

XVIII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, April 13, 2011
(Public Session scheduled for 3:30 p.m.)
Los Angeles Mission College
13356 Eldridge Avenue
Sylmar, CA 91342
***************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, March 23, 2011
12:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employment
(pursuant to Government Code section 54957)
A. Position: President, West Los Angeles College

II. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)
A. District Negotiators: Adriana D. Barrera
   Employee Units: All Units
   All Unrepresented Employees
B. District Negotiators: Ken Takeda
   Employee Unit: Building and Trades
C. District Negotiators: Sue Carleo
   Employee Unit: Academic Administrators
D. District Negotiators: Mary Gallagher
   Employee Unit: Clerical/Technical
E. District Negotiators: Michael Shanahan
   Employee Unit: Supervisory
F. District Negotiators: Michael Shanahan
   Employee Unit: Local 99

G. District Negotiators: Rose Marie Joyce
   Employee Unit: Faculty

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
    (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9 (a))
    A. LACCD v. Miller
    B. Miller v. LACCD, et al.
    C. Lande v. LACCD, et al.
    D. Jackson et al. v. LACCD et al., and related cases

V. Conference with Legal Counsel - Anticipated Litigation
    (pursuant to Government Code section 54956.9 (b))
    A. Potential Litigation - 1 matter

VI. Discussion with Real Property Negotiator and as may be announced prior to closed session
    (pursuant to Government Code section 54956.8)

    Property: 2324 South Grand Avenue, Los Angeles, California
    Negotiating Party: Amira Chance, LLC
    District Negotiators: Tom Hall and Roland “Chip” Chapdelaine
    Under Negotiation: Price and terms of payment

VII. Other litigation matters as may be announced prior to the closed session
    (pursuant to Government Code section 54956.9)
Subject: RESOLUTION – CHILD ABUSE PREVENTION MONTH

The following resolution is presented by Trustees Mercer and Santiago:

WHEREAS, April has been designated “Child Abuse Prevention Month.” It serves as a reminder that we should never relax our vigilance in the fight against child abuse—one of the most tragic criminal justice and social issues of our time; and

WHEREAS, For the past several years, the blue ribbon has been widely recognized as the national symbol of child abuse awareness. The movement began in 1989, when a concerned grandmother took a stand against child abuse after the death of her grandson; and

WHEREAS, Child abuse remains a serious and growing problem. More than three million suspected cases of child abuse and neglect are reported each year, and many, many more go unreported. It is extremely important for the public to know that everyone can do something to help prevent child abuse. We should all know the warning signs and how to report a suspected case; and

WHEREAS, Child abuse is a tragedy that comes in a variety of forms—physical and emotional pain, sexual abuse, and neglect and is found in all cultural, ethnic, occupational, and socio-economic groups; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages every person to increase their awareness of child abuse and work to put a stop to these horrendous crimes by sending the message that abuse of children will not be tolerated, by learning something about child abuse, and by sharing with others what you have learned; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages the spirit of the blue ribbon by wearing one and to support child abuse prevention activities in our colleges and communities.
RESOLUTION – SEXUAL ASSAULT AWARENESS MONTH AND DENIM DAY

The following resolution is presented by Trustees Mercer and Field:

WHEREAS, The United States Government has declared April as “Sexual Assault Awareness Month” and the Peace Over Violence has declared April 27, 2011 as “Denim Day” in Los Angeles County; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” are also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today’s society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, The importance of this issue is underlined by United States Department of Justice statistics indicating that approximately 35 of every 1,000 women who attend colleges or universities experience an attempted or completed rape during each school year; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Peace Over Violence to educate the community about the significant impact of rape and sexual assault in Southern California; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2011 as “Sexual Assault Awareness Month,” hereby designates April 27, 2011 as “Denim Day,” and encourages everyone to wear jeans on April 27, 2011 to help communicate the message that there is “no excuse and never an invitation to rape.”

RESOLUTION – NATIONAL ADMINISTRATIVE PROFESSIONALS WEEK

The following resolution is presented by Trustees Scott-Hayes and Field:

WHEREAS, The week of April 24-30, 2011 is Administrative Professionals Week; and

WHEREAS, National Professional Secretaries Week and National Secretary's Day was created in 1952 in an effort to recognize secretaries for their contributions to the workplace; and

WHEREAS, District supervisors are encouraged to observe Administrative Professionals Week by making a commitment to promote lifelong learning, certification, and other professional development activities; and

WHEREAS, The administrative support and clerical employees of the Los Angeles Community College District demonstrate the importance of their roles in their daily duties and serve the District exceptionally well; and

WHEREAS, It is hereby recognized that the administrative support and clerical employees serve the District with dedication, efficiency, and commitment; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins the nation to officially recognize and express sincere appreciation to the many administrative support staff for their irreplaceable skills and professionalism.
Subject: **RESOLUTION – MONTH OF THE YOUNG CHILD**

The following resolution is presented by Trustees Mercer and Park:

**WHEREAS,** Each day in our community, including our own community colleges, thousands of parents place their infants and young children, our nation's most precious resource, in the hands of child care providers in ever increasing numbers; and

**WHEREAS,** Increased participation of women and men in the workforce and in educational training continues to heighten the demand for child care during working hours; and

**WHEREAS,** All children deserve quality child care; and

**WHEREAS,** Child care teachers and providers represent some of the least recognized and compensated professionals. Nevertheless, child care teachers and providers are the major determinates of quality child care and, as such, are responsible for our children's future success; and

**WHEREAS,** The National Association for the Education of Young Children (NAEYC), a nationally recognized professional organization representing the highest standards for child care through accreditation, journals, conferences, and local affiliates, has declared April 10-16, 2011 as the Week of the Young Child to celebrate children and raise awareness of their needs through the slogan of "Early Years Are Learning Years"; now, therefore, be it

**RESOLVED,** That the Board of Trustees of the Los Angeles Community College District does hereby proclaim April as the Month of the Young Child and urges all citizens to join in celebrating the importance of positive role models for children by expressing appreciation to child care providers for their commitment to the care and education of today's young children by honoring these professionals.
Subject: RESOLUTION – EARTH DAY 2011

The following resolution is presented by Trustees Peariman and Mercer:

WHEREAS, 20 million Americans participated in the first national celebration of Earth Day on April 22, 1970, greatly increasing environmental awareness nationwide; and

WHEREAS, Earth Day has been celebrated every year since then by an increasing number of Americans and is now observed in more than 140 countries; and

WHEREAS, Earth Day calls attention to harmful human impacts on the natural environment including air pollution, water pollution, ocean pollution, stratospheric pollution, and the disposal of hazardous wastes; and

WHEREAS, Earth Day alerts the world to environmental threats to human health and well-being as well as the loss of native forests, wetlands, prairies, marine ecosystems, other wildlife habitats and wilderness areas, and the diverse species that inhabit them; and

WHEREAS, Earth Day educates the public about positive opportunities to improve the world by improving energy efficiency, developing safe and renewable energy sources, eliminating the production of harmful wastes, protecting biodiversity, encouraging sustainable development throughout the world, and designing goods to be durable, reusable, and recyclable; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby recognize Earth Day 2011 to draw attention to the impact of human activity on the natural world, alert all to environmental threats to human health and well-being, and advocate personal actions and policies to promote and preserve a healthy, diverse, and resilient environment.
Subject: **RESOLUTION - DAY OF REMEMBRANCE: ARMENIAN GENOCIDE**

The following resolution is presented by Trustees Field and Mercer:

**WHEREAS,** In the early part of the twentieth century, a systematic destruction of thousands of Armenian communities, through massacres and death marches in which some 1.5 million Armenians perished and hundreds of thousands more were uprooted from their homes and ancient homeland, was carried out from 1915 to 1923; and

**WHEREAS,** Any such systematic destruction of a culture must be remembered and acknowledged in the hope of preventing all such events in the future; now, therefore, be it

**RESOLVED,** That the Board of Trustees of the Los Angeles Community College District hereby designates April 24 of each year as "Day of Remembrance for the Armenian Genocide of 1915 to 1923"; and be it further

**RESOLVED,** That the Board of Trustees of the Los Angeles Community College District hereby encourages the colleges and all of the employees and students to commemorate this historic tragedy and to learn from it.

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
RESOLUTION – THE PARK AREA EAST OF PIERCE COLLEGE’S CENTER FOR SCIENCES BE OFFICIALLY NAMED “ROCKY YOUNG PARK”

The following resolution is presented by Trustees Mercer and Candaele:

WHEREAS, Pierce College welcomed Darroch “Rocky” Young as its new President in 1999, when he immediately sparked an extraordinary renaissance on campus; and

WHEREAS, Rocky reversed a years-long decline in student population by growing enrollment in leaps and bounds, quickly flourishing with thousands of new eager students; and

WHEREAS, Rocky successfully collaborated with all campus stakeholders and the surrounding community creating Pierce College’s first Master Plan, now guiding the remarkable modernization of the campus’ educational facilities; and

WHEREAS, Rocky steered the campus toward financial stability by transforming the college’s troubled finances from annual deficits to balanced budgets; and

WHEREAS, Rocky invigorated Pierce’s academic programs by hiring new faculty and initiating working partnerships with universities, public agencies, and foundations; and

WHEREAS, Rocky replaced contentious community relations by establishing supportive alliances between Pierce and neighborhood groups, businesses, and government officials; and

WHEREAS, Rocky boosted faculty and staff morale via his positive, supportive attitude enthusing all on campus with a “can do” spirit; now, therefore, be it

RESOLVED, That the Board finds that its guidelines suggesting only family names be used when naming facilities after living people would not sufficiently identify this honoree, and that “Rocky Young Park” provides the appropriate recognition; and be it further

RESOLVED, That in honor of Rocky Young’s extraordinary dedication to Pierce College and his tireless leadership in revitalizing the educational opportunities geared to future generations of students, the park area east of Pierce College’s Center for Sciences be officially named “Rocky Young Park.”
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employee has contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employee for her contributions and extend best wishes in her retirement.

Georgia L. Mercer, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
February 1, 2011 – February 28, 2011

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<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
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<td>Barbara A.</td>
<td>Admissions and Records Evaluation Technician</td>
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Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _______________
Subject: CONFERENCE ATTENDANCE RATIFICATION/AUTHORIZATION

A. Ratify conference attendance for Linda L. Tong, student member of this Board of Trustees, to have attended the Faculty Association of California Community Colleges (FACCC) Conference held on March 6-7, 2011 in Sacramento, California.

Background: Funded by the Associated Student Organization (ASO) of Los Angeles Harbor College. Student Trustee Tong was offered to attend due to a cancellation of an attendee.

B. Authorize payment of necessary expenses for Tina Park, member of this Board of Trustees, to attend the Community College League of California Annual Trustees Conference to be held on April 29-May 1, 2011 in Monterey, California.
Subject: ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS

Authorize the following budget adjustments to augment the Unrestricted General Fund budget by $13,655,473. The following actions are presented for approval. (BTA: D-461)

INCOME - Increase $13,655,473

1. Increase State Apportionments for 2010-11 by $11,737,902 for the base and COLA adjustment, growth revenue, and 0.80% base revenue deficit;
2. Increase Apprenticeship income for 2010-11 by $648;
3. Increase for state mandated cost repayment by $1,924,617;
4. Reduce part-time faculty office hours reimbursement by $7,694.

APPROPRIATIONS - Increase $13,655,473

1. Increase total college budget by $10,029,373;
2. Eliminate COLA (-0.38%) budget by $1,850,164;
3. Increase State mandated cost repayment account by $1,924,617;
4. Increase Apprenticeship program budget by $648;
5. Reduce Centralized Account budget by $149,329.

Background: On February 17, 2011, the State Chancellor's Office released the 2010-11 First Principal Apportionment Report that includes the recalculation for 2009-10 and 2010-11 state revenue adjustments for COLA, growth, part-time faculty office hours, Apprenticeship income, and state mandated cost repayment (Attachment I). The First Principal Apportionment includes $13.2 million funded growth revenue and a base deficit of $3.9 million (-0.8%). Estimated funded growth revenue of 2.21% is distributed to the colleges and the base deficit is offset against the funded growth as shown on Attachment I, page 2 of 2.
### STATE GENERAL REVENUE ADJUSTMENTS FROM 2010-11 PI

#### 2009-10

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#### 2010-11

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#### TOTAL CHANGE

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### 2010-11 BUDGET ADJUSTMENTS
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* State General Revenue Net Adjustments includes adjustments in basic, OGLA, growth, and basic aids.

**NOTES:**
- Col E: adjustments made to following accounts: 10100-X1196A (1555-1325) (positive adj); 10100-X1196A (793-1239) (negative adj); 10153-1239-793-1239-11 (TV)
- Col F: adjustments made to following accounts: 10100-X1196A (1555-1325) (positive adj); 10100-X1196A (793-1239) (negative adj); 10153-1239-793-1239-11 (TV)
- Col G: adjustments made to following accounts: 10180-X1196A (793-1239) (positive adj); 10180-X1196A (793-1239) (negative adj); 10180-X1196A (793-1239) (TV)
- Col H: adjustments made to following accounts: 10280-X1196A (793-1239) (positive adj); 10280-X1196A (793-1239) (negative adj); 10280-X1196A (793-1239) (TV)
- Col I: adjustments made to following accounts: 10380-X1196A (793-1239) (positive adj); 10380-X1196A (793-1239) (negative adj); 10380-X1196A (793-1239) (TV)
- Col J: adjustments made to following accounts: 10480-X1196A (793-1239) (positive adj); 10480-X1196A (793-1239) (negative adj); 10480-X1196A (793-1239) (TV)
- Col K: adjustments made to following accounts: 10580-X1196A (793-1239) (positive adj); 10580-X1196A (793-1239) (negative adj); 10580-X1196A (793-1239) (TV)
- Col L: adjustments made to following accounts: 10680-X1196A (793-1239) (positive adj); 10680-X1196A (793-1239) (negative adj); 10680-X1196A (793-1239) (TV)
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 477 issued from February 14, 2011 to February 28, 2011 which totaled $809,954.

B. AGREEMENTS FOR ART MODELING SERVICES 8 issued which totaled $1,499.

C. LEASE OF EQUIPMENT AGREEMENTS
   Agreement Nos.: 4500098018(Amend); 4500125765(Amend)
   (Total Cost: $10,098)

D. MAINTENANCE AGREEMENTS
   Agreement Nos.: 4500125071(Renew); 4500156425
   (Total Cost: $8,142)

E. STUDENT INTERN AGREEMENTS
   Agreement Nos.: 4500136033(Correct); 4500156800; 4500156801; 4500156873
   (Total Cost: $0)

F. WORK STUDY AGREEMENTS
   Agreement Nos.: 4500156874; 4500156641; 4500156867
   (Total Cost: $2,500)
G. SERVICE AGREEMENTS

Agreement Nos.: 4500151245(Terminate); 4500157787; 4500142184(Renew); 4500132857(Renew); 4500156531; 4500156840; 4500113163(Renew); 4500136076(Renew); 4500148121(Extend); 4500148736(Extend); 4500156868; 4500156720

(Total Cost: $131,416)
(Total Estimated Savings: $69,340)

H. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500137043(Renew); 4500145867(Extend); 4500136623(Renew); 4500098630(Renew)

(Total Expense: $438,170)

I. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500155337; 4500156126; 4500156137; 4500156424; 4500156426; 4500156432; 4500149296(Amend); 4500150787(Amend); 4500156363; 4500156487; 4500156690; 4500156478; 4500155883; 4500156111; 4500156112

(Total Cost: $23,140)

J. SETTLEMENT OF CLAIMS

Claim Nos.: BC434421; 10-307; 101110; 2:10-CV-04014; BC435296; 101114; 101116; 101108

(Total Claims: $165,882)
Subject: AUTHORIZE AMENDMENT TO AGREEMENT

Authorize an amendment to Agreement No. 4500136751 with the McCallum Group Inc., to revise the schedule of services and fees with the following changes:

A. The contractor will provide quarterly reports to be made in person to the Board or the applicable Board committee;

B. The contractor will be entitled to reimbursement for travel to Los Angeles for reporting purposes, up to a maximum annual amount of $5,000;

C. The contractor will submit monthly invoices that include a reasonable itemization of work performed for the District;

D. For the period from July 1, 2011 through December 31, 2011, professional fees will be $117,000 billed monthly;

E. Effective January 1, 2012, fees will be $208,000 annually, billed monthly;

F. The contract will be terminable at the discretion of the District on 60 days' written notice

Background: This agreement was authorized by the Board of Trustees on October 7, 2009 (Com. No. BSD1), and amended on June 16, 2010 (Com. No. BSD1). This amendment implements a 10% reduction in fees effective July 1, 2011, and an additional 10% reduction in fees effective January 1, 2012. This amendment also mandates quarterly reporting, strengthens documentation of services, provides reimbursement to the contractor for reporting-related travel. This amendment also provides for the extension of the agreement for an additional two year period. Funding is through the Chancellor’s Office fund.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with Arup.
B. Authorize an agreement with PBWS Architects.
C. Authorize an agreement with Berliner and Associates Architecture.

II. AUTHORIZE ACTION RELATED TO ENTERING INTO CONTRACTS

Authorize action related to entering into contracts effective March 23, 2011.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 1 to Agreement No. 33132 with Berliner and Associates Architecture.
B. Authorize Amendment No. 2 to Agreement No. 32744 with Behr Brewster Architects, Inc.
C. Authorize Amendment No. 5 to Agreement No. 32130 with Charles Walton Associates (CWA), AIA, Inc.
D. Authorize Amendment No. 1 to Agreement No. 30572-1 with DLR Group WWCOT.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Student Trustee Advisory Vote
III.- IV. AUTHORIZE ADOPTION OF PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for: Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College; Roadway, Walkway, Grounds, Parking Lot - Red Line Pedestrian Corridor project at Los Angeles City College; Maintenance Facility Remodel Scheduled Maintenance Project at Los Angeles City College; Athletic Field Relocation project for the Redesign of the Athletic Field at Los Angeles City College; and Student Learning Environment (SLE) - Faculty Office Re-plastering project at Pierce College.

IV.- V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with KOAM Construction.
B. Authorize a contract with D. E. Smith Co.

V.- VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to: Contract No. 33152 with ZK Construction; Contract No. 32613 with AVI Builders, Inc.; Contract No. 32763 with United Contractors, Inc.; Contract No. with 31453 Sinanian Development, Inc.

VI.- VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to Contract No. 33236 with RAMCO.

VII.- VIII. RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33102 with F.S. Construction.
C. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33194 with Forness Construction.
D. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33127 with Procraft Inc.
E. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 31604 with Sinanian Development, Inc.

VIII.- IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Authorize Acceptance of Completion to Contract No. 32851 with Joe's Sun Rise Construction, Inc.
B. Authorize Acceptance of Completion to Contract No. 32973 with J&J Electric, Inc.
C. Authorize Acceptance of Completion to Contract No. 33034 with Forness Construction.
D. Authorize Acceptance of Completion to Contract No. 33153 with Coast to Coast Construction and Development.

IX. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Ratify substitution regarding Contract No. 32852 with Edge Development, Inc.

X. AUTHORIZE LEASE AGREEMENT

Authorize a Lease Agreement with Design space Modular Buildings.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Authorize Amendment No. 1 to Agreement No. 33002 with PANKOW Special Projects LP.

XII. AUTHORIZE PURCHASE ORDERS

A. Authorize a purchase order with Vann United Refrigeration, Inc.
B. Authorize a purchase order with Pacific Parking Systems
C. Authorize a purchase order with Absolute Medical Equipment

XIII. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond proceeds to the Los Angeles Department of Water and Power.

XIV. AUTHORIZE TERMINATION OF LEASE AGREEMENT

Authorize termination of lease agreement with Americana Jackson Street, LLC.

XV. AUTHORIZE ACTION RELATED TO ENTERING INTO CONTRACTS

Authorize action related to entering into contracts effective March 23, 2011.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. Window Shades

Authorize a Master Procurement Agreement with Heritage Window Coverings, Inc. and Diamond Drapery Co., Inc. for window shades initially for Los Angeles Southwest College as listed below from March 24, 2011 through March 23, 2016 in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>AGREEMENT WITH: Heritage Window Coverings, Inc</th>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>Manual Solar Shades, 36&quot; to 72&quot;L, and 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
<td>1</td>
<td>$177.00</td>
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<td>Manual Solar Shades, 36&quot; to 72&quot;L, and 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
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<td>3</td>
<td>$339.00</td>
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<td>Manual Solar Shades, 72&quot; to 120&quot;L, and 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
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<td>Manual Solar Shades, 72&quot; to 120&quot;L, and 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
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<td>7</td>
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<tr>
<td>Manual Solar Shades, 120&quot; to 156&quot;L, and 48&quot; to 60&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
<td>8</td>
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<tr>
<td>Manual Solar Shades, 120&quot; to 156&quot;L, and 60&quot; to 100&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
<td>9</td>
<td>$555.00</td>
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<td>Manual Blackout Shades, 36&quot; to 72&quot;L, and 24&quot; to 48&quot;W, Ball Bearing Chain Pull with Pull Assist over eight (8) lbs; Right or Left Pull Options</td>
<td>10</td>
<td>$209.00</td>
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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
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<th>Com. No.</th>
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<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: March 23, 2011</th>
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<td>Horizontal Blinds, 36&quot; to 72&quot;L, and 60&quot; to 84&quot;W; Right or Left Pull Options</td>
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<td>Vertical Blinds, 36&quot; to 72&quot;L, and 24&quot; to 48&quot;W; Right or Left Pull Options</td>
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<td>Vertical Blinds, 36&quot; to 72&quot;L, and 48&quot; to 60&quot;W; Right or Left Pull Options</td>
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<td>Vertical Blinds, 36&quot; to 72&quot;L, and 60&quot; to 84&quot;W; Right or Left Pull Options</td>
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<td>Vertical Blinds, 72&quot; to 108&quot;L, and 24&quot; to 48&quot;W; Right or Left Pull Options</td>
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<td>Vertical Blinds, 72&quot; to 108&quot;L, and 48&quot; to 60&quot;W; Right or Left Pull Options</td>
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<td></td>
<td>Vertical Blinds, 72&quot; to 108&quot;L, and 60&quot; to 84&quot;W; Right or Left Pull Options</td>
<td>$94.00</td>
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Contract Minimum: $7,501.00  
Contract Maximum: $2,000,000
## AGREEMENT WITH: Diamond Drapery Co., Inc.

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<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<td>Manual Solar Shades, 36&quot; to 72&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
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<td>4</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
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<td>5</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;, and 48&quot; to 60&quot;, Ball Bearing Chain</td>
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<td>6</td>
<td>Manual Solar Shades, 72&quot; to 120&quot;, and 60&quot; to 100&quot;, Ball Bearing Chain</td>
<td>$793.00</td>
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<td>7</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
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<td>8</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;, and 48&quot; to 60&quot;, Ball Bearing Chain</td>
<td>$613.00</td>
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<td>9</td>
<td>Manual Solar Shades, 120&quot; to 156&quot;, and 60&quot; to 100&quot;, Ball Bearing Chain</td>
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<td>10</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
<td>$273.00</td>
</tr>
<tr>
<td>11</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;, and 48&quot; to 60&quot;, Ball Bearing Chain</td>
<td>$408.00</td>
</tr>
<tr>
<td>12</td>
<td>Manual Blackout Shades, 36&quot; to 72&quot;, and 60&quot; to 100&quot;, Ball Bearing Chain</td>
<td>$717.00</td>
</tr>
<tr>
<td>13</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
<td>$350.00</td>
</tr>
<tr>
<td>14</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;, and 48&quot; to 60&quot;, Ball Bearing Chain</td>
<td>$573.00</td>
</tr>
<tr>
<td>15</td>
<td>Manual Blackout Shades, 72&quot; to 120&quot;, and 60&quot; to 100&quot;, Ball Bearing Chain</td>
<td>$970.00</td>
</tr>
<tr>
<td>16</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;, and 24&quot; to 48&quot;, Ball Bearing Chain</td>
<td>$430.00</td>
</tr>
<tr>
<td>17</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;, and 48&quot; to 60&quot;, Ball Bearing Chain</td>
<td>$712.00</td>
</tr>
<tr>
<td>18</td>
<td>Manual Blackout Shades, 120&quot; to 156&quot;, and 60&quot; to 100&quot;, Ball Bearing Chain</td>
<td>$1,226.00</td>
</tr>
<tr>
<td>19</td>
<td>Horizontal Blinds, 36&quot; to 72&quot;, and 24&quot; to 48&quot;; Right or Left Pull Options</td>
<td>$53.00</td>
</tr>
<tr>
<td>20</td>
<td>Horizontal Blinds, 36&quot; to 72&quot;, and 48&quot; to 60&quot;; Right or Left Pull Options</td>
<td>$94.00</td>
</tr>
<tr>
<td>21</td>
<td>Horizontal Blinds, 36&quot; to 72&quot;, and 60&quot; to 84&quot;; Right or Left Pull Options</td>
<td>$97.00</td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
<td>Price</td>
</tr>
<tr>
<td>-----</td>
<td>------------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>22</td>
<td>Vertical Blinds, 36&quot; to 72&quot;L, and 24&quot; to 48&quot;W; Right or Left Pull Options</td>
<td>$64.00</td>
</tr>
<tr>
<td>23</td>
<td>Vertical Blinds, 36&quot; to 72&quot;L, and 48&quot; to 60&quot;W; Right or Left Pull Options</td>
<td>$71.00</td>
</tr>
<tr>
<td>24</td>
<td>Vertical Blinds, 36&quot; to 72&quot;L, and 60&quot; to 84&quot;W; Right or Left Pull Options</td>
<td>$88.00</td>
</tr>
<tr>
<td>25</td>
<td>Vertical Blinds, 72&quot; to 108&quot;L, and 24&quot; to 48&quot;W; Right or Left Pull Options</td>
<td>$73.00</td>
</tr>
<tr>
<td>26</td>
<td>Vertical Blinds, 72&quot; to 108&quot;L, and 48&quot; to 60&quot;W; Right or Left Pull Options</td>
<td>$81.00</td>
</tr>
<tr>
<td>27</td>
<td>Vertical Blinds, 72&quot; to 108&quot;L, and 60&quot; to 84&quot;W; Right or Left Pull Options</td>
<td>$102.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $7,501.00  Contract Maximum: $2,000,000

**Background:** These proposed Agreements are identified for award at the amount of $7,501 for both vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders catalogue, and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were four (4) bidders and the awardees are:

- Heritage Window Coverings, Inc
- Diamond Drapery Co., Inc.

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $7,501.00 for twenty seven (27) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Southwest College and is available for use district-wide. District-wide Window Treatments 40J.J55.05. (Bid# 73). All Phases.
B. Computer Tables

Authorize a Master Procurement Agreement with **Computer Comforts, Inc.** and **Yamada Enterprises** for computer tables initially for the District Educational Services Center as listed below from March 24, 2011 through March 23, 2016 in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Agreement With: Computer Comforts, Inc.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Item No</strong></td>
<td><strong>Bid Item Description</strong></td>
</tr>
<tr>
<td>1</td>
<td>Modular Computer Table, 144”L x 24”-27”D x 27”H, w/ Shared Fixed Height Legs, UL Listed 8 Wire Power, (2) duplex receptacles above surface and (4) below surface, and (4) Monitor Storage Units,</td>
</tr>
<tr>
<td>2</td>
<td>Freestanding Computer Table, 72”W x 24”-27”D x 27”H, w/ Independent Fixed Height Legs, UL Listed 8 Wire Power, (1) duplex receptacle above surface and (2) below surface, and (2) Monitor Storage Units,</td>
</tr>
<tr>
<td>3</td>
<td>Freestanding Computer Table, 48”W x 27”-30”D x 27”-42”+/-”H, w/ Independent User Adjustable Legs, ADA Clearances, UL Listed Single Circuit Power, (1) duplex receptacle above surface, and (1) Monitor Storage Unit</td>
</tr>
<tr>
<td>4</td>
<td>Modular Computer Table, 144”L x 24”-27”D x 27”H, w/ Shared Fixed Height Legs, UL Listed 8 Wire Power, (2) duplex receptacles above surface and (4) below surface, and (4) Laptop Storage Units,</td>
</tr>
<tr>
<td>5</td>
<td>Freestanding Computer Table, 72”W x 24”-27”D x 27”H, w/ Independent Fixed Height Legs, UL Listed 8 Wire Power, (1) duplex receptacles above surface and (2) below surface, and (2) Laptop Storage Units,</td>
</tr>
<tr>
<td>6</td>
<td>Freestanding Computer Table, 48”W x 27”-30”D x 27”-42”+/-”H, w/ Independent User Adjustable Legs, ADA Clearances, UL Listed Single Circuit Power, (1) duplex receptacle above surface, and (1) Laptop Storage Unit</td>
</tr>
<tr>
<td>7</td>
<td>Modular Computer Table, 144”L x 24”-27”D x 27”H, w/ Shared Fixed Height Legs, Data/Convenience Cable Management Trough, and (4) Monitor Storage Units</td>
</tr>
<tr>
<td>8</td>
<td>Freestanding Computer Table, 72”W x 24”D x 27”H, w/ Independent Fixed Height Legs, Data/Convenience Cable Management Trough, and (2) Monitor Storage Units</td>
</tr>
<tr>
<td>9</td>
<td>Freestanding Computer Table, 48”W x 24”-27”D x 27”-42”+/-”H, w/ Independent User Adjustable Legs, ADA Clearances, Data/Convenience Cable Management Trough, and (1) Monitor Storage Unit</td>
</tr>
<tr>
<td>10</td>
<td>Modular Computer Table, 144”L x 24”-27”D x 27”H, w/ Shared Fixed Height Legs, Data/Convenience Cable Management Trough, and (4) Laptop Storage Units,</td>
</tr>
<tr>
<td>11</td>
<td>Freestanding Computer Table, 72”W x 24”-27”D x 27”H, w/ Independent Fixed Height Legs, Data/Convenience Cable Management Trough, and (2) Laptop Storage Units,</td>
</tr>
<tr>
<td>12</td>
<td>Freestanding Computer Table, 48”W x 24”-27”D x 27”-42”+/-”H, w/ Independent User Adjustable Legs, ADA Clearances, Data/Convenience Cable Management Trough, and (1) Laptop Storage Unit</td>
</tr>
</tbody>
</table>

Contract Minimum: $17,975.00
Contract Maximum: $1,000,000
## AGREEMENT WITH: Yamada Enterprises

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Modular Computer Table, 144&quot;L x 24&quot;-27&quot;D x 27&quot;H, w/ Shared Fixed Height Legs, UL Listed 8 Wire Power, (2) duplex receptacles above surface and (4) Monitor Storage Units.</td>
<td>$3,675.40</td>
</tr>
<tr>
<td>2</td>
<td>Freestanding Computer Table, 72&quot;W x 24&quot;-27&quot;D x 27&quot;H, w/ Independent Fixed Height Legs, UL Listed 8 Wire Power, (1) duplex receptacle above surface and (2) Monitor Storage Units.</td>
<td>$1,863.55</td>
</tr>
<tr>
<td>3</td>
<td>Freestanding Computer Table, 48&quot;W x 27&quot;-30&quot;D x 27&quot;-42+/&quot;H, w/ Independent User Adjustable Legs, ADA Clearances, UL Listed Single Circuit Power, (1) duplex receptacle above surface, and (1) Monitor Storage Unit.</td>
<td>$1,572.15</td>
</tr>
<tr>
<td>4</td>
<td>Modular Computer Table, 144&quot;L x 24&quot;-27&quot;D x 27&quot;H, w/ Shared Fixed Height Legs, UL Listed 8 Wire Power, (2) duplex receptacles above surface and (4) Laptop Storage Units.</td>
<td>$3,346.40</td>
</tr>
<tr>
<td>5</td>
<td>Freestanding Computer Table, 72&quot;W x 24&quot;-27&quot;D x 27&quot;H, w/ Independent Fixed Height Legs, UL Listed 8 Wire Power, (1) duplex receptacles above surface and (2) Laptop Storage Units.</td>
<td>$1,699.05</td>
</tr>
<tr>
<td>6</td>
<td>Freestanding Computer Table, 48&quot;W x 27&quot;-30&quot;D x 27&quot;-42+/&quot;H, w/ Independent User Adjustable Legs, ADA Clearances, UL Listed Single Circuit Power, (1) duplex receptacle above surface, and (1) Laptop Storage Unit.</td>
<td>$1,683.07</td>
</tr>
<tr>
<td>7</td>
<td>Modular Computer Table, 144&quot;L x 24&quot;-27&quot;D x 27&quot;H, w/ Shared Fixed Height Legs, Data/Convenience Cable Management Trough, and (4) Monitor Storage Units.</td>
<td>$3,280.60</td>
</tr>
<tr>
<td>8</td>
<td>Freestanding Computer Table, 72&quot;W x 24&quot;D x 27&quot;H, w/ Independent Fixed Height Legs, Data/Convenience Cable Management Trough, and (2) Monitor Storage Units.</td>
<td>$1,666.15</td>
</tr>
<tr>
<td>9</td>
<td>Freestanding Computer Table, 48&quot;W x 24&quot;-27&quot;D x 27&quot;-42+/&quot;H, w/ Independent User Adjustable Legs, ADA Clearances, Data/Convenience Cable Management Trough, and (1) Monitor Storage Unit.</td>
<td>$1,643.12</td>
</tr>
<tr>
<td>10</td>
<td>Modular Computer Table, 144&quot;L x 24&quot;-27&quot;D x 27&quot;H, w/ Shared Fixed Height Legs, Data/Convenience Cable Management Trough, and (4) Laptop Storage Units.</td>
<td>$2,951.60</td>
</tr>
<tr>
<td>11</td>
<td>Freestanding Computer Table, 72&quot;W x 24&quot;-27&quot;D x 27&quot;H, w/ Independent Fixed Height Legs, Data/Convenience Cable Management Trough, and (2) Laptop Storage Units.</td>
<td>$1,501.65</td>
</tr>
<tr>
<td>12</td>
<td>Freestanding Computer Table, 48&quot;W x 24&quot;-27&quot;D x 27&quot;-42+/&quot;H, w/ Independent User Adjustable Legs, ADA Clearances, Data/Convenience Cable Management Trough, and (1) Laptop Storage Unit.</td>
<td>$1,525.62</td>
</tr>
</tbody>
</table>

Contract Minimum: $17,975.00  
Contract Maximum: $1,000,000
Background: These proposed Agreements are identified for award at the amount of $17,975 for the two (2) awardees because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidder’s catalogue, and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

- Computer Comforts, Inc.
- Yamada Enterprises

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $17,975 for twelve (12) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for District Educational Services Center and is available for use district-wide. District-wide Computer Tables 40J.J55.05. (Bid# 74). All Phases.

C. Electronic Signage

Authorize a Master Procurement Agreement with Daktronics, Inc. for electronic signage initially for Los Angeles Trade-Technical College as listed below from March 24, 2011 through March 23, 2016 in consideration of the guaranteed individual unit pricing as stated:
AGREEMENT WITH: Daktronics, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>StreetSmart 17mm Outdoor Display, 3'8&quot;W x 5'6&quot;H, Lithium Battery, Steel Mounting Angle, Alpha Communication protocol, Red LEDs, Hand Held IR Remote Controller</td>
<td>$10,340.00</td>
</tr>
<tr>
<td>2</td>
<td>Excite 16mm Outdoor Display, 3'5&quot;W x 10&quot;D x 6'9&quot;H, w/Steel Mounting Angle; 16 Million Color Options, PRO version software, Hand Held IR Remote Controller</td>
<td>$11,760.00</td>
</tr>
<tr>
<td>3</td>
<td>MediaMaster 23mm Outdoor Display, 11'H x 11&quot;D x 22'W, w/Steel Mounting Angle; Digital Pure Color Processing, MediaMaster Live software, Hand Held IR Remote Controller</td>
<td>$85,190.00</td>
</tr>
<tr>
<td>4</td>
<td>MediaMaster 20mm Outdoor Display, 12'H x 11&quot;D x 24'W, w/Steel Mounting Angle; Digital Pure Color Processing, MediaMaster Live software, Hand Held IR Remote Controller</td>
<td>$93,310.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $200,600.00  Contract Maximum: $1,000,000

Background: This proposed Agreement is identified for award at the amount of $200,600 to the vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidder’s catalogue, and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardee is:

- Daktronics, Inc

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $200,600 for four (4) items.

This proposed catalogue agreement is supported by the District I.T. Department.

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Trade Technical College and is available for use district-wide. District-wide Electronic Signage 40JJ55.05. (Bid# 78). All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-10 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>16</td>
<td>2923</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>84</td>
<td>704</td>
</tr>
<tr>
<td>( Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>68</td>
<td>6650</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>168</td>
<td>10177</td>
</tr>
</tbody>
</table>

DATE RANGE: February 17, 2011 – March 2, 2011; SR: 638

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

Recommended by: Michael Shanahan
Sr. Associate Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ________________
II. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN707807) assigned to Valley College as a permanent Custodian is based on the following causes:

- Discourteous, Abusive or Threatening Language or Behavior Directed Toward any Person, Including Sexual Harassment, Racial Harassment, or Other Legally Prohibited Actions or Behavior

- Abuse of Leave Privileges by Habitual use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the service is Impaired.

- Inefficiency

- Insubordination

- Inattention to or Dereliction of Duty

- Frequent Unexcused Absence or Tardiness

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

III. RATIFY EMPLOYMENT CONTRACT FOR COLLEGE PRESIDENT

Ratify employment contract with Monte Perez as College President from May 1, 2011 through June 30, 2014, with a starting salary at Step 8 of the President's Salary Schedule and the regular local transportation allowance for executives under contract of $1,530.00 per month.

Background: Monte Perez was selected by the Board of Trustees to serve as President for Los Angeles Mission College after a comprehensive and competitive search process. Mr. Perez' salary was determined through the rating-in process provided in the Board Rules.
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE LOS ANGELES COLLEGE FACULTY GUILD, LOCAL 1521

Adopt the District's Initial Proposal to the Exclusive Representatives of the Los Angeles College Faculty Guild, Local 1521 made up of:

A. Partial initial proposal applicable to all units (See Attachment 1); and,

B. Initial proposal to the Los Angeles College Faculty Guild, Local 1521 (See Attachment 2).

Background: Pursuant to Government code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles College Faculty Guild, Local 1521 commence negotiations on the 2011-2014 collective bargaining agreement.

Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Michael Shanahan, Sr. Associate Vice Chancellor
Human Resources

Adriana D. Barrera, Deputy Chancellor

Daniel J. LaVista, Chancellor

Date 3-23-11
For all bargaining units, the Board adopts the following elements of its Initial Proposal:

A. Salary Considerations
   1. The Board proposes that all compensation agreements shall be contingent upon finalization of a State budget.
   2. The Board proposes that any retroactivity is contingent upon meeting monetary goals.
   3. The Board proposes to freeze salary schedule increases.
   4. The Board proposes to freeze step and/or column movement.

B. In the event that proposed tax extensions are not implemented, the Board proposes to:
   1. Adjust total compensation for each unit sufficient to meet budget constraints for one year with subsequent annual salary reopeners;
   2. Increase the number of years to vest for lifetime retiree health benefits for newly-hired employees, grandparenting current employees as part of the Master Benefits Agreement; and,
   3. Decrease the employee health benefit allowance (currently $1500 per year) as part of the Master Benefits Agreement.

C. The Board will adopt additional elements to complete its Initial Proposal for each bargaining unit.

D. The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
In addition to the matters identified for negotiation with all units, the Board proposes to bargain regarding the following matters specific to the Faculty Guild, as well as any new matters or issues that may arise after the adoption of this Initial Proposal:

1. In the area of Assignment; Child Development Faculty: .........................Article 13
   - Address the salary rate for newly-hired pre-school teachers.............. 13.A.10
   - Address the colleges’ flexibility regarding “D-basis” assignments to meet the needs of each college’s program ................................................. App. D, M

2. In the area of Assignment; Instructor Special (ISA): ................................Article 13
   - Clarify the College President’s authority to approve Instructor Special (ISA) ............................................................... 13.A.7, D.11-13

3. In the area of Assignment; Work Blocks: ..............................................Article 13
   - Redefine work blocks .................................................................... 13.D.2

4. In the area of Assignments, Additional and Coaching; Coaches: ...............Article 14
   - Clarify the College President’s authority to determine number of assistant coaches .......................................................... 14.E.5-6

5. In the area of Department Chairs and Departments; Assignments: ..........Article 17
   - Address the colleges’ flexibility regarding Department Chair “D-basis” assignments to meet the needs of each college’s programs ............................................. 17.C

6. In the area of Department Chairs and Departments; Reassigned Time: Article 17
   - Review the use and application of reassigned time and supervision differential ................................................................. 17.C

7. In the area of Department Chairs and Departments; Department Chairs: .........Article 17
   - Address clerical support needs ....................................................... 17.I

8. In the area of Distributive/Distance Learning; Distance Education: ...........Article 40
   - Address class size rules ............................................................... 40.C.i

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVE NEW COURSES

MULTIMD 806 Innovations in Motion Pictures and New Media (3 Units) PIERCE
Students in this class will explore innovations in motion pictures and
television with a focus on new media and emerging technologies in
the entertainment industry.

PHOTO 036 Documentary Photography (3 Units) PIERCE
Students in this class will research, write and create a documentary
photography project.

II. RATIFY ADDITIONS TO EXISTING COURSES

The following are college additions of individual courses which have been previously adopted
by the Board of Trustees.

ART 109 The Arts of Africa, Oceania and Ancient America (3 Units) EAST

DNCESPC 490 Special Topics in Dance (1 Unit) EAST

OCEANO 010 Physical Oceanography Laboratory (2 Units) EAST

PHILOS 028 Environmental Ethics (3 Units) EAST

PHOTO 048 Intermediate Computerized Digital Photography (3 Units) HARBOR

Recommended by: David Beaudieu, President, DAS

Yasmin Delahoussaye, Interim Vice Chancellor

Recommended by: Adriana Barrera, Deputy Chancellor

Approved by: Daniel J. LéVistra, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ___________________________ Date ____________
Subject: **AUTHORIZATION OF STUDENT TRAVEL**

**EAST LOS ANGELES COLLEGE**

I. Authorize four students and one faculty member to attend the Pi Rho Pi National Speech Tournament in Greenwich, Connecticut, from April 9 to April 17, 2011.

**Background:** Students from East Los Angeles College will participate in a national championship speech tournament. Phi Rho Pi is the sponsor of this event.

**FISCAL IMPLICATION:** The estimated cost of the trip is $6,500. Funds will come from the college’s program 10100 fund.

II. Ratify the travel of two students and one faculty member to attend the Cross Examination National Debate Tournament. Travel occurred from March 17 through March 23, 2011.

**Background:** Students from East Los Angeles College will participate in a national championship speech tournament. The Cross Examination Debate Association was the sponsor of this event.

**FISCAL IMPLICATION:** The estimated cost of the trip was $3,400. Funds came from the college’s program 10100 fund.
Subject: PERSONNEL COMMISSION ACTION

I. Classification Study:

A. Concur with the action of the Personnel Commission to reclassify EN 779632, from Assistant Bookstore Manager to Bookstore Manager, effective November 8, 2010.

<table>
<thead>
<tr>
<th></th>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Bookstore Manager</td>
<td>$3,892 $4,106 $4,332 $4,571 $4,822</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>$46,713 $49,282 $51,993 $54,852 $57,869</td>
<td>Annually</td>
</tr>
<tr>
<td>Bookstore Manager</td>
<td>$5,367 $5,662 $5,974 $6,302 $6,649</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>$64,410 $67,952 $71,690 $75,633 $79,793</td>
<td>Annually</td>
</tr>
</tbody>
</table>

BACKGROUND: In accordance with the Provision of the SEIU Local 721 contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Bookstore Manager. The position is located in the Bookstore at Los Angeles Mission College. The 2010-2011 fiscal year cost of this action is approximately $3,678.

Recommended by: Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ________________
Subject: RATIFY LEASE AGREEMENT

Action

Ratify a lease agreement with Managed Career Solutions ("MCS") d.b.a. Hollywood Work Source Center for lease of 7,000 square feet of modular buildings situated on approximately 22,000 square feet of land located in the southwest quadrant of Los Angeles City College campus for use as a work source development and job training facility. The lease also includes use of twenty-five (25) parking spaces near the facility and fourteen (14) parking spaces in the adjacent college parking structure. The lease period is from January 1, 2011 through June 30, 2011 at a monthly rent of $4,150 with additional rental compensation provided through performance of in kind services by MCS which shall include providing training and instructional courses to the students and campus community.

Background

MCS is a private, post-secondary vocational education institution certified by the State of California offering various instructional courses to the students and community on campus in customer service and health careers, as well as job training and career development. MCS has partnered with the City of Los Angeles to provide job placement services funded through a grant under the Workforce Investment Act. The lease of space to MCS shall not interfere with the educational programs, classes or activities conducted on the Los Angeles City College campus.

REQUIRES FIVE AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ____________________________ Date ____________________________

[Signature]

[Student Trustee Advisory Vote]
Subject: ADOPT BOARD RULE CHANGES REGARDING BOARD MEETINGS AND BOARD COMMITTEES

Adopt the changes to Board Rules, Chapter II, Article IV, Rules 2400 through 2417, and Chapter II, Article VI, as shown in Attachments 1 and 2. revised.

Background: During the Board’s retreat in December 2010, the Board and Chancellor identified issues affecting the effectiveness of the Board meetings and committee meetings. The proposed changes would focus the first monthly Board meeting on operational matters, and focus the second monthly Board meeting on the capital construction program. In addition, the proposed changes would prioritize Board meeting preparation by providing additional review time for materials, providing additional opportunities to ask questions of staff, and narrowing the number of committee meetings. The proposed changes also define more specifically the process for conducting meetings.
ARTICLE IV
MEETINGS

2400. GENERAL. Meetings of the Board of Trustees of the Los Angeles Community Colleges and of its committees or other bodies created by the Board shall be in compliance with Government Code sections 54950 through 54962, the Ralph M. Brown Act, as required by law.

2400.10 Regular Meetings. Regular meetings are held at 12:30 p.m. every other Wednesday on the second and fourth Wednesdays except as otherwise scheduled by action of the Board of Trustees and within District territory at a location designated by the President of the Board of Trustees, unless otherwise allowed by law. Pursuant to Board Rule 2408 (Order of Business) the Board may recess to closed session at that time and reconvene the public session approximately at 3:30 p.m. or at an appropriate time as noticed on the agenda. Board meetings shall adjourn by 10:00 p.m.

2400.11 A notice identifying the location, date and time of a regular meeting shall be posted at each college of the District at least ten (10) days prior to the meeting and shall remain posted up to and including the meeting time.

2400.12 Mailed Notice of Meetings. Notice of meetings must be mailed to any person who has made a written request at least seven (7) days prior to a regular or special meeting. If there are not seven days before the special meeting, notice should be given as the President or posting of the Board deems practical. Notice and agenda for the meeting. Failure of any person to receive notice given by the agency does not invalidate the actions taken at the meeting.

2400.13 Anyone who requests written notices as described in Rule 2400.11 shall provide the request, together with the recipient's name and address in writing to the Chancellor as Secretary of the Board of Trustees or designee, together with payment in the amount of $10 as an annual fee, or $50 as an annual fee in order to receive both the notice and back-up material. Notice by email may be given without charge. Back-up material will be posted on the District’s website at or near the same time as the posting of the agenda. Such requests shall be valid for one (1) year from the date it was received, unless renewed. Renewal requests
must be received, together with the annual fee, no later than 90 days after January 1 of each year.

2402. **SPECIAL MEETINGS.** A special meeting may be called at any time by the President of the Board, or upon a call issued in writing and signed by a majority of the members of the Board. Notice must be given to each member of the Board and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice must be delivered personally or by mail or email at least 24 hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and business to be transacted. No other business shall be considered at such meetings by the Board. Such written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the Secretary of the Board a waiver of notice. Such a waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes. Notice shall be required pursuant to this section regardless of whether any action is taken at the special meeting. Such notice shall be posted at least 24 hours prior to the special meeting in a location freely accessible to members of the public.

2402.10 **Emergency Meetings.** In the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of District facilities, the Board may hold an emergency meeting without complying with either the 24-hour notice requirement or the 24-hour posting requirement or both requirements. However, each local newspaper of general circulation and radio or television which has requested a notice of special meetings shall be notified by the President of the Board or designee one hour prior to the emergency meeting shall be given notice by email or by telephone. The Board shall not meet in closed session at an emergency meeting except as provided by the law. All special meeting requirements shall be applicable to a meeting called pursuant to this section except the 24-hour notice requirement.

2402.11 Minutes of any emergency meeting must be posted as soon as possible after the meeting, along with a list of persons who the Board notified or attempted to notify about the emergency meeting.

2403. **CLOSED SESSIONS.** Closed sessions are restricted to consideration of personnel-matters as described in the Education Code and Government Code and to other matters in accordance with the law.
A. To the extent required by law, at the conclusion of any closed session, the Board shall announce in open session any action taken and the vote or abstention of each member on each action.

B. Prior to holding any closed session, the Board of Trustees shall post or state the reasons for closed session, and shall cite statutory authority or legal authority under which the closed session is being held. To the extent required by law, agenda descriptions of closed session items shall be made available to the public with the public session agenda.

1. Potential litigation matters must be defined in the agenda by presentation of existing facts and circumstances to the extent required by law.

2. At least 24 hours before the session, if specific complaints or charges will be considered about an employee, that employee shall be given written notice of his or her right to have the complaints or charges heard in an open session rather than a closed session. The employee must notify the Chancellor as the Secretary of the Board or designee by 9:00 a.m. on the day of the Board meeting if he or she wants to have the complaints or charges heard in an open session. The notice given to the employee shall include the name, address and telephone number of the Chancellor or designee. The notice shall also include a statement advising the employee that he or she must notify the Chancellor or designee by 9:00 a.m. on the day of the Board meeting.

3. The Board may meet in closed session to determine whether there is a basis for considering a non-agenda item which would be considered in closed session. The Board may not meet in closed session to determine whether to consider a non-agenda time which must be considered in open session.

2403.11 Motion for Closed Sessions.

a. To recess to Closed Session to consider matters on the posted closed session agenda:  

"I move that, the Chair shall entertain an appropriate motion. Once adopted by a majority of the Board, the
b. As required by law, on all other matters proposed for discussion in closed session, the proponent of the motion must publicly identify the items proposed for discussion as required by the Brown Act and indicate the basis for considering an item not on the posted agenda. To the extent allowed by law, any discussion and vote on the need to consider the item in closed session may take place in closed session and be reported publicly afterward.

2404. **ANNUAL MEETING.** An organizational meeting of the Board of Trustees will be held scheduled and held annually. In a year in which a regular election for Board of Trustee members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a Trustee elected at that election takes office. Organizational meetings in years in which no regular election for Board members is conducted shall be held during the same 15-day period on the calendar. The day and time of the annual meeting shall be selected by the Board at a regular meeting held no later than immediately prior to the first day of such 15-day period, between July 1 and the County Superintendent of Schools shall be notified of the day and time selected, inclusive. The Chancellor as Secretary of the Board shall, within 15 days prior to the date of the annual meeting, notify in writing all Trustees and Trustees-elect of the date and time selected for the meeting. During this annual meeting, the Board shall elect one of its members to serve as President and one as First Vice President, for a one-year term. The Board may determine on an annual basis whether to elect one of its members to serve as Second Vice President.

2405. **QUORUM.** Four members shall constitute a quorum for transacting business for a seven-member Board. Three members constitute a quorum for a five-member Board in the event there are two vacancies contemporaneously.

2406. **MEETINGS AND RECORDS OPEN TO THE PUBLIC - EXCEPTIONS.** Except as provided in the Government Code and Education Code, all meetings of the Board of Trustees and of its committees shall be open and public, and its records shall be open to public inspection subject to the exemptions of the Public Records Act.
Writings distributed during a public meeting which are not exempted from disclosure by the Public Records Act shall be made available if prepared by a Board member, or by someone acting on behalf of the District. Writings prepared by others shall be available within a reasonable time after the meeting.

2407. **AGENDA.** An agenda for the meetings shall be provided by the Chancellor in cooperation with the President of the Board of Trustees. The agenda shall be posted in a place adjacent to the place of meeting which is freely accessible to the public at least 72 hours prior to the meeting time for regular meetings. The Agenda shall specify the time, date and location of the regular meeting. No action shall be taken on any item not appearing on the posted agenda except: (1) upon a determination by a two-thirds vote of the members, or if less than two-thirds members present, a unanimous vote of those members present and it is shown that the need to take action arose and came to the attention of the Board members subsequent to the posting of the agenda; (2) when a majority of the Board determines there is an “emergency situation” as defined in emergency meetings; or (3) when an item appeared on an agenda posted no less than five (5) days before the meeting and was continued from a previous meeting. Each item must contain a brief general description.

2407.10 **Preparation of Agenda.** Whenever a Trustee notices a motion in conformance with procedures specified in Board Rule 2409.10, staff will place the noticed motion on the regular Board agenda.

2407.11 **Establishment of Status Reports of Directives to the Chancellor by the Board of Trustees.** A status report is to be kept of directives to the Chancellor by action of the Board. This report shall include the date and nature of action and a summary statement as to the disposition of the matter. This report is to be presented at the last Board meeting of each month.

2407.12 **Agenda Items Initiated by the Members of the Public.**

a. **Summary of Item submitted to the Chancellor as Secretary of the Board.** Members of the public may place matters directly related to the business of the Los Angeles Community College District on an agenda of the Board of Trustees of the Los Angeles
Community College District by submitting a summary of the item to the Chancellor as Secretary of the Board or designee at least two (2) weeks in advance of a regular meeting. The summary must contain a brief general description of the item.

b. Designation of Item - Discussion or Proposed for Action. At the time the item is submitted to the Chancellor as Secretary of the Board or designee, the member of the public shall designate the item as either for discussion or for proposed action.

c. Deadline for Submitting Agenda Items for Regular Board Meetings.

1) Proposed Action Items. Proposed actions must be submitted to the Chancellor as Secretary of the Board or designee by noon of the Wednesday two weeks before the Board meeting in question in order to permit printing and posting of the item as required by law.

2) Discussion Items. Discussion items must be submitted to the Chancellor as Secretary of the Board or designee by 10:00 a.m. of the day of the Board Meeting.

d. Placement of Item on the Agenda. Public agenda items shall be assigned either to category “A” or category “B”. Category “A” refers to items brought before the Board by persons who have not presented public agenda items to the Board during its last three regular meetings. Category “A” items shall appear at the beginning of the agenda, as provided in Board Rule 2408. Category “B” refers to those items brought to the Board by persons who have presented public agenda items to the Board at some time during the last three Board meetings. Category “B” items shall appear at the end of the agenda as provided in Board Rule 2408.
e. Addressing the Board. A member of the public who has placed an item on the Board’s agenda, and others who may wish to address the Board on such an item may do so pursuant to Article V of this chapter. The Board shall not prohibit public criticism of the policies, procedures, programs or services of the Board.

f. Resubmission of Items--90 Day Rule. Any public agenda item that has been submitted for proposed action to the Board and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial presentation.

g. Closed Session. The Board reserves the right to consider and take action on items in closed session as permitted or required by law.

h. The Chancellor as the Secretary of the Board. The Chancellor as Secretary of the Board may from time to time, adopt such other reasonable provisions as may be necessary to accommodate the application of these public agenda rules to special Board meetings or other unique circumstances and to implement Section 72121.5 of the Education Code. If the Chancellor as the Secretary of the Board does adopt any such further provisions, the Chancellor shall report them to the Board at its next regularly scheduled meeting.

2407.13 Discussion of Non-Agenda Items. To the extent allowed by law, non-agenda items may be considered as follows: Board members may respond to public comments; Board members may ask questions for clarification, make a brief announcement, or make a brief report on their own activities, on their own initiative or in response to questions posed by the public; Board members may refer matters to staff, may require staff to report back, and may direct staff to place matter(s) on future agenda(s).

2408. ORDER OF BUSINESS.

A. During the first Board of Trustees meeting, generally held on the second Wednesday of the month, the Order of Business shall be as follows:
- Roll Call
- Requests to Address the Board of Trustees - Closed Session Agenda Matters
- Recess to Closed Session
- Roll Call
- Flag Salute
- Minutes
- Reports from Representatives of Employee Organizations at the Resource Table

Public Agenda Requests (Category A)
- Oral Presentations
- Proposed Actions
- Requests to Address the Board of Trustees - Multiple Agenda Matters
- Reports and Recommendations from the Board
  - Report on Actions Taken in Closed Session
  - Reports of Standing and Special Committees
  - Proposed Actions
- Reports from the Chancellor and College Presidents
- Consent Calendar
  - Majority Vote
  - Consent Calendar – Super-Majority Vote
  - Recommendations from the Chancellor
  - Notice Reports and Informatives

Public Agenda Requests (Category B)
- Oral Presentations
- Proposed Actions
  - Announcements and Indications of Future Proposed Actions

B. During the second Board of Trustees meeting each month, generally held on the fourth Wednesday of the month, the Order of Business shall be as follows:
  - Call to Order
  - Requests to address the Board of Trustees – Closed Session Agenda Matters
  - Recess to Closed Session
  - Reconvene in Public Session
  - Reports from Representatives of Employee Organizations at the Resource Table
  - Public Agenda Requests
  - Recess to Capital Construction Committee
    - Reports Regarding the Capital Construction Program
  - Reconvene Regular Meeting
  - Notice Reports and Informatives
C. Adjustments to Order of Business
   The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to adjust the Order of Business as may be appropriate.

D. Study Sessions
   1. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to schedule a Study Session on a date prior to the Board Meeting in order to allow Board members to ask questions of staff and obtain further information from staff regarding the posted agenda items for the regular Board meeting.
   2. The Study Session shall be posted as an open meeting that members of the public shall be allowed to attend in accordance with the Brown Act.
   3. The Study Session shall not be considered a regular Board meeting and attendance shall be optional for purposes of compensation.
   4. Members of the public may address the Study Session regarding matters on the agenda.

2409. MOTIONS. A second to all motions shall be required before discussion or vote on the motion.

2409.10 Noticed Motions. Copies of noticed motions by Trustees shall be submitted to the Chancellor and Trustees in writing for review before distribution at two (2) weeks prior to the Board meeting.

2409.11 Requests from Board Members. All requests from Board Members for information or research, requiring mobilization of staff, staff time, District resources and personnel shall be distributed through the Chancellor to all Board Members.

2409.12 Motion Requirements. Noticed motions shall clearly articulate the impact and relationship of the proposed motion to the core mission and concerns of the District.

2410. RECORD OF VOTES. Votes shall be taken by alphabetical roll call, and the results recorded in the minutes of that meeting. No action shall be taken by secret ballot. A single roll call vote will be taken for all items within a designated Consent Calendar. Each
Trustee shall have the right to call for any item(s) on a Consent Calendar to be separated out for a separate roll call vote on that/those items.

2411. NUMBER OF VOTERS REQUIRED FOR TRANSACTION OF BUSINESS. Four affirmative votes shall be necessary to pass any motion, resolutions, or orders, except as provided by Sections 2412; or 2413 of these Board Rules.

2412. ACTIONS REQUIRING A TWO-THIRDS VOTE. In compliance with State statutes, approval of the following actions requires an affirmative vote of five members of the Board.

2412.10 Sale or Lease of Real Property. Resolution of intention to sell or lease real property to any legal entity other than those requiring unanimous vote—when a two-thirds vote is required by law.

2412.11 Action to Overrule. Action of the Board declaring a local zoning ordinance inapplicable to classroom facilities.

2412.12 Undistributed Reserve. Appropriation of funds from the undistributed reserve.

2412.13 Condemnation of Real Property. Resolution to condemn real property.

2413. ACTIONS REQUIRING A UNANIMOUS VOTE. In compliance with State statutes approval of the following actions requires an affirmative unanimous vote of all members of the Board.

2413.10 Community Lease for Production of Gas. Resolution authorizing leasing of school District property under a community lease for the production of gas.

2413.11 Sales or Lease of District Real Property. Resolution authorizing a sale or lease of school District real property to the state, any county, city and county, city, or to any school district which is not governed by the Community College Board of Trustees.
2415. MINUTES AND TAPE RECORDINGS OF PUBLIC SESSIONS.

A. The minutes and tape recordings of the open session meetings of the Board of Trustees shall constitute public records and shall be available to the public. Any inspection of a tape recording shall be provided without charge and a tape recorder made available by the District. Minutes shall be produced and retained in perpetuity and tape recordings shall be made of all public sessions of the governing board.

B. Discarding the Recordings of the Meetings of the Board of Trustees. The minutes of the meetings of the Board of Trustees shall be kept in perpetuity. The audio recording of each meeting may be destroyed but not before one year from the date of the taped meeting. At the discretion of the Chancellor as Secretary of the Board of Trustees or designee, destruction of tapes may be done once annually so long as the most recent tape being destroyed is at least one year old.

C. The minutes shall include:

(1) Date, place, time and type of meeting.
(2) Notation of members present and absent by name.
(3) Time of adjournment.
(4) Approval or amendment, and approval of the minutes.
(5) Information as to the subject of Board's deliberations and actions, including the makers and seconders of a motion, an alphabetical roll call of the votes and results of a motion;
(6) All Board resolutions; and
(7) A record of all public speakers.

2415.10 Recordings by Others. Any person may record the public sessions of the Board with an audio or video tape recorder or a still or motion picture camera, unless the Board finds that the recording cannot continue without noise, illumination or obstruction of view which constitutes or would constitute a persistent disruption of the proceedings.

2415.11 Broadcast.

a. Broadcast of public sessions shall be permitted unless, or in the absence of, a finding by the Board that the broadcast
cannot be accomplished without noise, illumination or obstruction of view that would constitute a persistent disruption of the proceedings.

b. People wishing to broadcast proceedings shall make the request using the procedure called for in Rule 2407.12 Public Agenda Items at a Board meeting prior to the first Board meeting proposed to be broadcast, in order to allow the Board to reasonably evaluate the potential disruptiveness to the proceedings. At any time, the Board may review and rescind its decision to allow the termination of broadcasting if it finds that the process is substantially and persistently disrupting the Board proceedings.

2416. PARLIAMENTARY PROCEDURE.
A. Robert's Rules of Order The rules contained in Robert's Rules of Order Newly Revised, shall govern the proceedings and conduct of the meetings of the Board of Trustees and its committees in all cases that are not covered in or by the rules of Standing Orders of the Board of Trustees. However, the President and Vice-President shall vote, and Robert's Rules shall govern except as superseded by law or regulation, provided that any noncompliance by the Board with said rules of order Robert's Rules of Order shall not be deemed to invalidate any otherwise lawful act of the Board.
B. Sponsorship of a Motion by the Chair The Chair of the applicable meeting may be the maker of a motion only if it is included in the posted agenda for the meeting, and may speak to the motion only if the Chair yields the gavel to another Board member.
C. Order of Debate
1. The maker and seconder of the motion shall be recognized first by the Chair if they wish to speak to the motion.
2. The Chair shall call upon staff for any presentation regarding a motion.
3. The Chair shall then call upon Board members successively who wish to comments or ask questions regarding the motion.
4. The Chair shall then call upon public speakers and representatives from the employee organizations for their comments.
5. The Chair shall then call upon Board members successively for any further debate, comments or questions.
6. In order to ensure the ability to record the meeting accurately and subsequent preparation of the minutes, anyone who wishes to speak, including Board members, must first be recognized by the Chair, and only one person shall be allowed to speak at a time.
2417. **SUSPENSION OF BOARD RULES.** Any section or sections of Board Rules may be suspended by vote of at least four members of the Board, except Board Rules 2500.13 and 2501.10d, the suspension of which shall require at least five votes.
ARTICLE VI
COMMITTEES OF THE BOARD OF TRUSTEES

2604. COMMITTEE OF THE WHOLE. The Committee of the Whole shall consist of all members of the Board of Trustees.

2604.10 Chairman of the Committee of the Whole. The Vice President of the Board shall be the chairperson of the Committee of the Whole.

2604.11 Meetings. The Committee of the Whole shall meet at such times as called by the President of the Board or as determined by the Board of Trustees.

2605. COMMITTEES OF THE BOARD.

A. Membership of Committees. The President of the Board may appoint Board Members to such designated standing committees, and to ad hoc committees as may be necessary, as determined by him or her and appoint a chairperson and two committee members to each committee. The President of the Board may also appoint an alternate member to each standing and ad hoc committee who shall only exercise the rights and privileges of the regular member in the absence of a regular member.

B. Expanded Ad Hoc Committees. The formation of an ad hoc committee that will include members who are not Board Members requires a majority vote of the Board of Trustees.

2605.10 The primary function of each standing committee is to undertake and complete such inquiries, investigations and studies as the Board may assign to any such committee for the purpose of presenting communications, recommendations or reports to the Board, articulated in Board Rule 2605.11.

Matters may be referred and taken up in committees by assignment from the President of the Board or in accordance with Robert's Rules of Order.

a. No meeting of a standing committee may occur if an agenda is not posted 72 hours in advance of the committee's meeting date, in accordance with Government Code Section 54954.2.

b. Each chairperson of a standing committee is responsible for preparing and forwarding to the Chancellor's Office an agenda for any meeting of a standing committee. The agendas shall be presented
to the Chancellor's Office seven calendar days before
the scheduled committee meeting in order to allow for
printing, posting and distribution of the agenda.

c. Standing committees may recess or adjourn to closed
session in accordance with law and these Board
Rules.

d. Members of the public may address matters on the
agenda of any meeting of a standing committee for a
maximum of five minutes prior to or during the
committee's consideration of the item.

e. The Board's rules contained in
Chapter II, Articles IV and V shall apply to meetings of
standing committees.

2605.11 Standing Committees

a. The four standing committees of the Board shall be
Institutional Effectiveness, Finance and Audit,
Legislative and Capital Construction.

b. The Institutional Effectiveness Committee fulfills an
advisory, monitoring and coordinating role regarding
accreditation, planning, student success and
curriculum matters. The committee's responsibilities
include the coordination of accreditation activities,
oversight of District-wide planning processes and all
issues affecting student success, academic policies
and programmatic changes. Its specific charge is to:

i. Review and approve a coordinated
timeline for institutional effectiveness and
accreditation planning processes throughout the
District;

ii. Review and provide feedback on
indicators of institutional effectiveness so that
common elements, themes, and terms can be
identified, reviewed and agreed upon;

iii. Monitor college compliance with the
Standards of Accreditation of the Association of
Community Colleges and Junior Colleges;

iv. Monitor existing planning and evaluation
practices relative to student completion
initiatives;

v. Facilitate the review, update and
revision of the long-range strategic plan and
goals every five years;

vi. Discussion potential new or revised
curricular programs and services within the
District, and encourage the development of new
programs and services as may be appropriate;
and
vii. Consider and discuss other related matters as may be deemed appropriate by the Committee Chair in consultation with the Chancellor and President of the Board.

c. The Finance and Audit Committee will review and make timely recommendations to the Board prior to the Board’s adoption of budget and financial reports as required by law, review general financial considerations and potential consequences to the District, and review the work of the Internal Audit Unit. Its specific charge is to:

i. Review and recommend adoption of the Tentative Budget to the full Board by July 1st of each year;

ii. Review and recommend adoption of the Final Budget to the full Board by September 15th of each year;

iii. Review and recommend the acceptance of the annual financial audits for both the general financial operation of the District and the bond program’s financial audit to the full Board;

iv. Review Quarterly Financial Reports;

v. Review Internal Audit Reports semi-annual and/or quarterly;

vi. Receive information on bond financing issues;

vii. Review revenue-generating plans and/or the development of public/private partnerships; and,

viii. Consider and discuss other related matters as may be deemed appropriate by the Committee Chair in consultation with the Chancellor and President of the Board.

d. The Legislative Committee will consider potential legislative initiatives and monitor potential and pending legislation that may affect the District’s interests. Its specific charge is to:

i. Make recommendations and consider proposals regarding legislative initiatives for the benefit of the District;

ii. Make recommendations and review proposed state and federal statutory and regulatory legislation;

iii. Review the effectiveness of authorized lobbying efforts on behalf of the District; and,

iv. Consider and discuss other related matters as may be deemed appropriate by the
Chair in consultation with the Chancellor and President of the Board.

e. The Capital Construction Committee will provide policy guidance and program oversight for the LACCD Sustainable Building Program including, but not limited to, review and approval of college master plans, district energy and sustainability goals, bond program management including compliance with Proposition 39 and District cost principles, and project design concepts. The Capital Construction Committee will be a Committee of the Whole of the Board of Trustees to allow all trustees to be informed directly about bond program issues, and the committee chair will be designated by the President of the Board. The committee's specific charge is to: Act as the public forum for presentations on the college master plans and environmental impact reports in preparation for formal approval of master plans, certification of environmental impact reports, and related, necessary actions;

i. Facilitate discussion on compliance with Board-established sustainability and energy goals to further advance sustainability and energy goals for the infrastructure and curriculum as new concepts and technologies are brought forward;

ii. Receive reports on accomplishments and general policy compliance, hear policy issues, receive briefings on technical bonds matters such as insurance, labor compliance, Proposition 39 compliance and any other matter related to the District's sustainable building program;

iii. Receive formal conceptual design presentations on each new building and remodeling project with budgets in excess of $5 million prior to approval of the design concept; and,

iv. Consider and discuss other related matters as may be deemed appropriate by the Chair in consultation with the Chancellor and President of the Board.

2605.20 Ad hoc committees may serve for only such specific purposes as they are convened by the President of the Board of Trustees. Ad hoc committees shall meet during the period of time designated by the President of the Board of Trustees for the accomplishment of a specific task, after which they will be dissolved. Ad hoc committees of the Board of Trustees, which are less than a quorum, will and composed solely of Board members, may be closed to the public.
Subject: AUTHORIZE AGREEMENT FOR OWNER CONTROLLED INSURANCE PROGRAM ("OCIP") BROKER AND ADMINISTRATOR SERVICES

Authorize an agreement with _________________ to provide Owner Controlled Insurance Program ("OCIP") Broker and Administrator Services for the Bond program's construction and related activities for four (4) years at a cost of __________ inclusive of eligible reimbursable expenses. The agreement may be extended for an additional one (1) year option at the sole and absolute discretion of the District in the amount of __________ inclusive of eligible reimbursable expenses.

As an optional service under the agreement, the District may request __________ to perform the transfer of data files relating to the insured firms covered under the program from the previous OCIP Broker Administrator at an additional not to exceed cost of $20,000.

Background

The District has utilized an Owner Controlled Insurance Program (OCIP) since 2003 to provide insurance coverage for Bond program construction and related activities. In mid-2009, a Request for Proposals was advertised for re-competition of brokerage and administration of the OCIP, to which five (5) firms responded. At its September 23, 2009 meeting, the Board of Trustees declined passage of the recommended five (5) year action and directed staff to prepare an action to authorize award to the incumbent firm for a period of one (1) year to allow for the re-competition of these services. This one year interim agreement was extended by three (3) months at the January 12, 2011 meeting (Com. No. FPD1) to allow for the completion of the re-competition process.

On December 2, 2009, the Committee of the Whole received a presentation summarizing a previous competition for these services and advised staff to adjust the scoring methodology for re-competition. Pursuant to this, on January 13, 2010 (Com. No. FPD1), the Board authorized the following scoring methodology as the basis for evaluation and recommendation for award of a four (4) year contract for OCIP Broker and Administrator Services:

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>40%</td>
</tr>
<tr>
<td>Business Outreach</td>
<td>10%</td>
</tr>
<tr>
<td>Proposer Experience</td>
<td>25%</td>
</tr>
<tr>
<td>Work Plan</td>
<td>10%</td>
</tr>
<tr>
<td>References</td>
<td>15%</td>
</tr>
</tbody>
</table>

Approved by: Daniel J. LaVista, Chancellor
Subsequently, a Request for Proposals ("RFP") for OCIP Broker and Administrator Services was issued and three firms responded. Based on the evaluation and scoring methodology approved by the Board, Alliant was determined to be the Awardee of the solicitation.

After notification of the District's intent to award to Alliant, AON Risk Management (AON), who was one of the respondents, submitted a formal protest to the selection. This protest was reviewed and rejected by the District, and was subsequently appealed per the Board Rules for this type of selection process. The Appeal was subsequently denied, and AON again appealed this rejection. This final appeal was heard by the Budget and Finance Committee of the Board of Trustees on March 9, 2011 and on March 23, 2011.

Services will include evaluation, marketing, renewal and placement of the required coverages as well as ongoing risk management and contractor enrollment.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. OCIP 40J.5J87.05 All Phases.
Subject: APPROVE THE ADDENDUM TO THE 2003 FINAL ENVIRONMENTAL IMPACT REPORT AND VALLEY COLLEGE 2010 MASTER PLAN UPDATE

The following actions are required in association with the proposed Valley College 2010 Master Plan Update:

- Adopt a resolution (Attachment 1) approving the Addendum to the 2003 Environmental Impact Report ("EIR") for the Proposed Los Angeles Valley College 2010 Update to the 2003 Facilities Master Plan dated December 2010 ("Addendum"), Amendment to Findings of Fact and Statement of Overriding Considerations, and Revised Mitigation Monitoring and Reporting Program; and

- Adopt a resolution (Attachment 2) approving the Valley College 2010 Master Plan Update.

Background: On September 3, 2003, the Board of Trustees certified the Final Environmental Impact Report ("FEIR"); adopted findings, a statement of overriding considerations, and a Mitigation Monitoring and Reporting Program ("MMRP"); and approved the 2003 Los Angeles Valley College Facilities Master Plan ("2003 Master Plan") to plan the redevelopment (including new buildings, renovation, and modernization) of the campus that are funded with Proposition A/AA Bond funds.

The Board has certified two prior addenda, including on August 3, 2005 and February 7, 2007. These reflected adjustments to the sequencing of the 2003 Master Plan projects, project siting and floor area reductions, as well as a number of project cancellations. Construction began on a number of the 2003 Master Plan components, but many have not been completed or started.

Recommended by: Adrian D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
In November 2008, the public passed the Measure J Bond to upgrade classroom and appurtenant facilities at campuses within the District, including Valley College.

For the usage of Measure J Bond funds, the District prepared the proposed 2010 Master Plan Update for Valley College. The 2010 Master Plan Update contains the following components, which are more particularly described and analyzed in the proposed Addendum:

- New Media Arts/Performing Arts Center;
- New Administration/Community Workforce Development Center;
- New Monarch Student Center;
- New Athletic Training Facility;
- New 1,200-vehicle Parking Structure;
- New Multi-Purpose Community Services Center;
- New Motion Picture Building adaption to the Arts Studio;
- Addition to the Planetarium;
- New Sustainable Mall;
- Conversion of Business/Journalism Building to New Environment Center;
- Demolition of the existing Theatre Arts Building;
- Demolition of the existing Field House;
- Demolition of the existing Cafeteria;
- Demolition of the existing Administration Building;
- Cancellation of the Fire/Life/Safety Training Tower.

Section 15164(a) of the “CEQA Guidelines” (Title 14, Cal. Code of Regs., § 15000 et seq.) requires the Lead Agency to prepare an addendum to a previous EIR if “some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.” Section 15162 does not require a subsequent EIR where the proposed changes would not create a new significant environmental impact or substantially increase the severity of a significant environmental impact disclosed in the previous EIR. The District engaged ICF Jones and Stokes (“Jones and Stokes”) to conduct the environmental review of the proposed changes in the 2010 Master Plan Update under the California Environmental Quality Act (“CEQA”). Jones and Stokes determined that the proposed changes in the 2010 Master Plan Update with certain mitigation measures would not create a new significant environmental impact or substantially increase the severity of a significant environmental impact disclosed in the FEIR. In fact, most
of the traffic impacts would be substantially lessened. Thus, Jones and Stokes determined that no subsequent EIR was required. Per CEQA Guidelines section 15164(a), Jones and Stokes prepared the Addendum that discloses the proposed changes, analyzes the potential environmental impacts, and includes mitigation measures to reduce certain significant environmental impacts to less than significant and deletes certain mitigation measures that are no longer necessary.

Public comments were accepted through February 4, 2011. On February 1, 2011, the College conducted a Community Open House to take comments and answer questions on the proposed 2010 Master Plan Update and its Addendum. Comments were received and responses to those comments were prepared.

On February 23, 2011, the Board conducted a public hearing on the proposed 2010 Master Plan Update and its Addendum. Public testimony was received. Responses to the public testimony and to the 26 comment emails and letters received up to the time of the public hearing have been prepared and included in the revised Addendum. In all 34 comment correspondences were received through the public hearing. Nothing in these comments identifies a new significant environmental impact or a substantial increase in the severity of a significant environmental impact disclosed in the FEIR that would occur as a result of the proposed 2010 Master Plan Update. The responses merely provide clarification and amplification of the analyses and conclusions in the Addendum and the FEIR.

The Addendum demonstrates that the proposed 2010 Master Plan Update will not create any new significant environmental impacts or exacerbate any significant environmental impacts already disclosed in the FEIR. Since the CEQA Guidelines have recently been revised to require greenhouse gas emission analyses, the Addendum included additional analysis and mitigation measures for greenhouse gas emissions. Also, the 2010 Master Plan Update will reduce the number of significant traffic impacts that required mitigation in the FEIR. Accordingly, the FEIR's findings and statement of overriding considerations require amendment and the MMRP requires revision. With the approval of the amended findings and statement of overriding considerations and the revised MMRP, the proposed 2010 Master Plan Update does not cause any of the conditions in CEQA Guidelines section 15062(a) calling for the preparation of a subsequent environmental impact report, and the appropriate environmental document as authorized by CEQA Guidelines section 15164(a) is an addendum.
Before considering approval of the 2010 Master Plan Update, the Board must first approve the Addendum, Amendment to Findings of Fact and Statement of Overriding Considerations, and the Revised MMRP.

If the Board adopts the attached resolutions, District staff will file a Notice of Determination with the Clerk of Los Angeles County and the State Clearinghouse to complete the CEQA clearance process.
RESOLUTION APPROVING THE ADDENDUM TO THE FINAL ENVIRONMENTAL IMPACT REPORT, ADOPTING THE AMENDMENT TO THE FINDINGS AND STATEMENT OF OVERRIDING CONSIDERATIONS, AND ADOPTING THE REVISED MITIGATION MONITORING AND REPORTING PROGRAM FOR THE VALLEY COLLEGE 2010 MASTER PLAN UPDATE

WHEREAS, On September 3, 2003, the Final Environmental Impact Report ("FEIR") for the 2003 Los Angeles Valley College Facilities Master Plan ("2003 Master Plan") was certified and the 2003 Master Plan was approved by the Los Angeles Community College District’s ("District") Board of Trustees ("Board"); and

WHEREAS, Upon the voter approval of the Measure J Bond, changes to the 2003 Master Plan have been developed as provided in the Valley College 2010 Master Plan Update ("2010 Master Plan Update"); and

WHEREAS, The District, as lead agency, has caused to be prepared pursuant to the provisions of the California Environmental Quality Act (Public Resources Code, § 21000 et seq. "CEQA") and the CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq. the "CEQA Guidelines") an Addendum to the 2003 Final EIR (the "Addendum") of the 2003 Master Plan; and

WHEREAS, The Addendum concludes that no new significant environmental impacts are anticipated to occur and no significant environmental impact disclosed in the FEIR would substantially increase in severity as a result of the proposed 2010 Master Plan Update; and

WHEREAS, Comments to the Addendum were taken and on February 23, 2011, a public hearing on the proposed 2010 Master Plan Update and the Addendum was conducted by the Board; and

WHEREAS, None of the timely received comments identify a new significant environmental impact or a substantial increase in a significant environmental impact already disclosed in the FEIR that would occur as a result of the proposed 2010 Master Plan Update; and

WHEREAS, Since no new significant environmental impacts are anticipated to occur and no significant environmental impact disclosed in the FEIR would substantially increase in severity as a result of the proposed 2010 Master Plan Update, the preparation of a subsequent environmental impact report is not required; and

WHEREAS, The Addendum was prepared pursuant to and in accordance with CEQA and the CEQA Guidelines; and

WHEREAS, The Board has independently reviewed and analyzed the information contained in the Addendum together with the FEIR and has determined that the conclusions of the Addendum reflect the independent judgment of the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at the meeting held on March 23, 2011, the following:

RESOLVED, That the above recitals are true and correct; and be it further
RESOLVED, That no new significant environmental impacts are anticipated to occur and no significant environmental impact disclosed in the FEIR would substantially increase in severity as a result of the proposed 2010 Master Plan Update, as disclosed in the Addendum; the District has determined that the Addendum is the appropriate subsequent environmental document for the proposed 2010 Master Plan Update; and be it further

RESOLVED, That the comments received on the Addendum do not disclose a new significant impact or a substantial increase in the severity of a significant impact disclosed in the 2003 FEIR, and that the responses to those comments merely clarify or amplify the information contained in the Addendum; and be it further

RESOLVED, That the Addendum has been completed in accordance with CEQA and the CEQA Guidelines; and be it further

RESOLVED, That the Board has reviewed and considered the Addendum and the information contained therein prior to deciding whether to approve the proposed Addendum and 2010 Master Plan Update; and be it further

RESOLVED, That the Board hereby finds that the Addendum, its reference documents, the Amendment to the Findings of Fact and Statement of Overriding Considerations, the Revised Mitigation Monitoring and Reporting Program ("MMRP"), the staff report, and the whole of the record of proceedings, and this Resolution reflect the independent judgment and analysis of the Board and the District; and be it further

RESOLVED, That these actions recited herein having been taken and findings having been made, the Board hereby approves the Addendum; and be it further

RESOLVED, That the Amendment to the Findings of Fact and Statement of Overriding Considerations are the amended findings and statement of the Board and are hereby adopted; and be it further

RESOLVED, That the Revised MMRP is hereby adopted; and be it further

RESOLVED, That the Addendum and the record of this proceeding are on file and available at the District Educational Services Center, 770 Wilshire Boulevard, Los Angeles, CA 90017.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 23rd day of March 2011.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
RESOLUTION APPROVING THE
VALLEY COLLEGE 2010 MASTER PLAN UPDATE

WHEREAS, The proposed 2010 Update to the 2003 Valley College Facilities Master Plan ("2010 Master Plan Update") contains proposed changes to the approved 2003 Los Angeles Valley College Facilities Master Plan ("2003 Master Plan") that has been partially implemented; and

WHEREAS, On March 23, 2011, the Los Angeles Community College District Board of Trustees ("Board") adopted the Resolution Approving the Addendum to the Final Environmental Impact Report to the Valley College Master Plan, Adopting the Amendment to the Findings and Statement of Overriding Considerations, and Adopting the Revised Mitigation Monitoring and Reporting Program for the proposed Valley College 2010 Master Plan Update; and

WHEREAS, With the completion of the requirements under the California Environmental Quality Act (Public Resources Code, § 21000 et seq. "CEQA") and the CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq., the "CEQA Guidelines"), the Board is authorized to approve the proposed 2010 Master Plan Update; and

WHEREAS, The Board now determines it is appropriate to approve and move forward with the proposed 2010 Master Plan Update.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District at the meeting held on March 23, 2011, the following:

RESOLVED, That the above recitals are true and correct; and be it further

RESOLVED, That the Board does hereby find that proposed 2010 Master Plan Update is in compliance with the requirements of CEQA and the CEQA Guidelines; and be it further

RESOLVED, That the Board does hereby find that the changes outlined in the 2010 Master Plan Update are necessary to meet the projected facility needs of Valley College; and be it further

RESOLVED, That the Board does hereby approve the 2010 Master Plan Update; and be it further

RESOLVED, That the District's staff and consultants are hereby authorized and directed to prepare and process a Notice of Determination pursuant to CEQA and the CEQA Guidelines, and to take such other post-project approval actions as may be authorized thereunder.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 23rd day of March 2011.

______________________________  ______________________________
Member, Board of Trustees  Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees  Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees  Member, Board of Trustees

______________________________
President, Board of Trustees
Subject: BOARD MEETING CALENDAR – MEETING LOCATION REVISIONS

The Board meeting locations have been revised as follows:

<table>
<thead>
<tr>
<th>Board Meeting</th>
<th>Board Meeting Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, April 13, 2011</td>
<td>Pierce College Los Angeles Mission College</td>
</tr>
<tr>
<td>Wednesday, May 11, 2011</td>
<td>Los Angeles Mission College Pierce College</td>
</tr>
</tbody>
</table>
Subject: AMEND BOARD RULES 7503.10 STANDARD MILEAGE RATES AND 10711 TRANSPORTATION COST

Authorize the following change in Board Rules 7503.10 Standard Mileage Rates and 10711. Transportation Cost, effective January 1, 2011.

7503.10 Standard Mileage Rates. For use of employees automobiles in conducting authorized District business Fifty cents (50.0¢) Fifty-One cents (51.0¢) per mile for all miles.

10711. Transportation Cost. When transportation is by public conveyance, allowance for air or train travel shall be at the coach rate. First class travel accommodations shall be permitted only when coach accommodations would be impractical. Reimbursement for travel by private automobile to destinations beyond a 100 mile radius of Los Angeles City Hall shall be at a rate of fifty cents (50.0¢) fifty-one cents (51.0¢) per mile. All such travel shall not exceed the cost of the appropriate available common carrier to the destination. Priority of availability for determination of payment shall be: (1) Air, (2) Rail, and (3) Bus.

Background: This change increases the reimbursement rate by one cent per mile, bringing the Los Angeles Community College District mileage rate in line with the Internal Revenue Service Guidelines for miles. The Internal Revenue Service has increased their rate due to the rise in gasoline costs. The last District rate adjustment was authorized January 13, 2010.
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE LOS ANGELES COMMUNITY COLLEGE DISTRICT ADMINISTRATORS' UNIT REPRESENTED BY CALIFORNIA TEAMSTERS PUBLIC, PROFESSIONAL & MEDICAL EMPLOYEES UNION LOCAL 911

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles Community College District Administrators' Unit represented by California Teamsters Public, Professional & Medical Employees Union Local 911 commence negotiations on the 2011-2014 collective bargaining agreement, with a particular focus on the following item:

A. Initial proposal applicable to all units (See Attachment 1); and,

B. Performance evaluation issues

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.
For all bargaining units, the Board adopts the following elements of its Initial Proposal:

A. Salary Considerations
   1. The Board proposes that all compensation agreements shall be contingent upon finalization of a State budget.
   2. The Board proposes that any retroactivity is contingent upon meeting monetary goals.
   3. The Board proposes to freeze salary schedule increases.
   4. The Board proposes to freeze step and/or column movement.

B. In the event that proposed tax extensions are not implemented, the Board proposes to:
   1. Adjust total compensation for each unit sufficient to meet budget constraints for one year with subsequent annual salary reopeners;
   2. Increase the number of years to vest for lifetime retiree health benefits for newly-hired employees, grandparenting current employees as part of the Master Benefits Agreement; and,
   3. Decrease the employee health benefit allowance (currently $1500 per year) as part of the Master Benefits Agreement.

C. The Board will adopt additional elements to complete its Initial Proposal for each bargaining unit.

D. The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE LOS ANGELES/ORANGE COUNTY BUILDING AND CONSTRUCTION TRADES COUNCIL

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles/Orange County Building and Construction Trades Council commence negotiations on the 2011-2014 collective bargaining agreement, with a particular focus on the following item:

- Initial proposal applicable to all units (See Attachment 1)

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Recommended by:
Michael Shanahan, Sr. Associate Vice Chancellor
Human Resources

Recommended by:
Adriana D. Barrera, Deputy Chancellor
Approved by:
Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________

Page 1 of 1 Pages Com. No. HRD/B Div. Human Resources Date 4-13-11

Notice: March 23, 2011
For all bargaining units, the Board adopts the following elements of its Initial Proposal:

A. Salary Considerations
   1. The Board proposes that all compensation agreements shall be contingent upon finalization of a State budget.
   2. The Board proposes that any retroactivity is contingent upon meeting monetary goals.
   3. The Board proposes to freeze salary schedule increases.
   4. The Board proposes to freeze step and/or column movement.

B. In the event that proposed tax extensions are not implemented, the Board proposes to:
   1. Adjust total compensation for each unit sufficient to meet budget constraints for one year with subsequent annual salary reopeners;
   2. Increase the number of years to vest for lifetime retiree health benefits for newly-hired employees, grandparenting current employees as part of the Master Benefits Agreement; and,
   3. Decrease the employee health benefit allowance (currently $1500 per year) as part of the Master Benefits Agreement.

C. The Board will adopt additional elements to complete its Initial Proposal for each bargaining unit.

D. The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
Subject: NOTIFICATION OF STUDENT TRAVEL

Pierce College

Twenty-five students and one faculty member traveled to Baja, Mexico during the period of March 18 to March 20, 2011.

Background: This is a field trip for marine biology students enrolled in “Biology 11C: Natural History – The Ecology of the Wetland Environment of Estero de Punta, Baja California.”

FISCAL IMPLICATION: No District funds were used for this trip. Costs were covered by the individual participants. The total estimated cost of the trip is $5,000.

Valley College

Five students and one faculty member attended the national Student Advocacy, Leadership and Citizenship Conference in Washington, D.C., during the period of March 18 through March 22, 2011.

Background: This conference provided community college leaders the opportunity to have input on policy matters at the national level. The American Student Association of Community Colleges sponsored this event.

FISCAL IMPLICATION: No District funds were used for this trip. Costs were covered by the student representation fee. The total estimated cost of the trip is $9,624.

Southwest College

Two students and one faculty member attended the national Student Advocacy, Leadership and Citizenship Conference in Washington, D.C., during the period of March 18 through March 22, 2011.

Background: This conference provided community college leaders the opportunity to have input on policy matters at the national level. The American Student Association of Community Colleges sponsored this event.

FISCAL IMPLICATION: No District funds were used for this trip. Costs are covered by the student representation fee. The total estimated cost of the trip is $3,314.
The following ratification items are presented for approval as part of the Business Services routine report for March 23, 2011.

A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $78,900 each.

B. Agreements for Art Modeling Services.

C. LEASE OF EQUIPMENT AGREEMENTS

   4500098018  East. Amend agreement with Xerox Corporation for lease of a Xerox Work Centre 7665P copier system for the Academic Affairs office, to exercise the purchase option at the end of the lease, increasing the total contract amount from $49,986 to $51,084. Total additional cost: $1,098.

   4500125765  Southwest. Amendment to agreement with Xerox Corporation for lease of Xerox copier systems, to add a Xerox LXW329040:W7346P printer, at no additional fixed monthly lease charge, except for print copy charges at $0.05 each for black and white prints and $0.25 each for color prints, for a 60-month period beginning March 1, 2011, or the actual date of delivery, whichever is later, increasing the total contract amount from $1,615,320 to $1,624,320. Total additional cost not to exceed: $9,000.

D. MAINTENANCE AGREEMENTS

   4500125071  District Office. Amendment to renew agreement with Inovis, Inc. for maintenance of its TrustedLink Enterprise software for the Office of Information Technology, increasing the total contract amount from $9,759 to $14,401, from March 1, 2011 to February 28, 2012, inclusive, for the third year of the agreement. Total additional cost: $4,642.

   4500156425  District Office. Agreement with Tier Technologies, Inc. for maintenance of the WebEncore software system, including system support and software updates, for the Office of Information Technology for twenty (20) hours of remote WebEncore system support, during the period February 1, 2011 to January 31, 2012, inclusive. Total cost: $3,500.

E. STUDENT INTERN AGREEMENTS

   4500136033  Harbor. Correct period of services for no-cost agreement with Providence Health and Services, Little Company of Mary Hospital, to the period from January 1, 2011 to December 31, 2014, inclusive, to provide clinical training for students enrolled in the Nursing Program.
Harbor. No-cost agreement with Sunrise Assisted Living to provide clinical training for students enrolled in the Nursing Program during the period November 1, 2010 to January 31, 2015, inclusive.

Harbor. No-cost agreement with Torrance Memorial Medical Center to provide clinical training for students enrolled in Nursing Programs during the period February 22, 2011 to February 21, 2014, inclusive.

Pierce. No-cost agreement with Providence Health System Southern California dba Providence Health System for clinical training of students enrolled in the Nursing Program during the period March 1, 2011 to February 28, 2013, inclusive.

F. WORK STUDY AGREEMENTS

Pierce. No-cost agreement with Armenian General Benevolent Union Manoogian Demirdjian School to provide off-campus work-study program for Federal Work study participants during the period September 1, 2011 to June 30, 2013, inclusive.

Southwest. No-cost agreement with Amino Locke II Charter High School to provide an off-campus work-study site for eligible students in the Federal Work Study Program during the period July 1, 2010 to June 30, 2015, inclusive.

Valley. Agreement with Hugh A. Mullen, CPA to provide off-campus work-study program for CalWORKs/Greater Avenues for Independence Program participants during the period February 7, 2011 to April 30, 2011, inclusive. Total cost: $2,500.

G. SERVICE AGREEMENTS

City. Terminate for convenience the three-year agreement with American Foothill Publishing Co. for printing of the student newspaper, The Collegian, for Los Angeles City College since October 7, 2010, with termination effective April 15, 2011. Total estimated savings: $69,340.

District Office. Agreement with Association of Community College Trustees to assist the Offices of the Chancellor and Board of Trustees, via search consultant services, in the comprehensive search for the position of President of West Los Angeles College, including reimbursement for travel and lodging expenses, under the auspices of the Human Resources Division during the period of March 23, 2011 to August 31, 2011, inclusive. Total cost not to exceed: $25,000.
Districtwide. Amendment to renew agreement with Higher One, Inc. for a student financial aid funds delivery program and automated teller machine (ATM) installation and services, through which students receive financial aid disbursements electronically, for placement of an additional ATM at East Los Angeles College, and one at the satellite campus of East L.A. College, with annual increments in cost not to exceed $10,000 for each year the District exercises its option to renew the agreement, for up to three additional one-year terms through February 28, 2015, increasing the total contract amount from $40,000 to $90,000 from March 1, 2011 to February 29, 2012, inclusive. Total additional cost not to exceed: $50,000.

East. Amendment to renew agreement with Metronome, Inc. to provide network support services for the Information Technology Department, increasing the total contract amount from $2,400 to $4,800 from February 3, 2011 to February 2, 2012, inclusive, for the second year of the contract. Total additional cost: $2,400.

East. Agreement with Echo 360, Inc., to provide support for Echo System software used in the Resource Development Department during the period October 1, 2010 to September 30, 2011, inclusive. Total cost: $7,916.

East. Agreement with Becker Professional Education to provide live course review for the financial and ethics segments of the Certified Public Accountant exam during the period April 30, 2011 to June 30, 2011, inclusive. Total cost: $16,600.

Pierce. Amendment to renew agreement with Education To Go to provide various on-line computer classes for the Community Services Department from July 1, 2010 to June 30, 2011, inclusive, for the fourth year of the agreement. No additional cost.

Valley. Amendment to renew agreement with Diane O. Tebbetts to serve as external evaluator and provide consulting services for the Title V grant as required by this grant, increasing the total contract amount from $30,750 to $36,250 from October 1, 2010 to September 30, 2011, inclusive, for the second year of the agreement. Total additional cost: $5,500.

Valley. Amendment to extend agreement with International Alliance of Theatrical Stage Employees Local 33 to provide consulting, planning, advisory and program implementation services for the Entertainment Industry Training Collaborative grant from January 1, 2011 to June 30, 2011, inclusive. No additional cost.
Valley. Amendment to extend agreement with Angel City Data, LLC to provide software configuration as required by the Entertainment Industry Training Collaborative grant, increasing the total contract amount from $35,000 to $40,000 from January 1, 2011 to June 30, 2011, inclusive. Total additional cost: $5,000.

Valley. Agreement with Siemens Water Technologies Corporation for water purification tanks rental and exchanges for the Maintenance and Operations Department during the period January 13, 2011 to January 12, 2012, inclusive. Total cost: $6,000.

West. Agreement with Live Scan Solutions, Inc. to provide live scan services for Nursing Students during the period February 1, 2011 to June 30, 2011, inclusive. Total cost: $13,000.

H. SPECIAL GRANT FUNDED AGREEMENTS

District Office and West. Amendment to renew agreement with the Boeing Company for the grantor to annually provide scholarships to students of West Los Angeles College majoring in engineering or mathematics, and currently earning a GPA of 3.0 or higher; and to transfer the oversight and administration of this grant from the former Center for Applied and Competitive Technologies at the District Office, to the Career Technical Education program of the Office of Academic Affairs at the College, increasing the total contract amount from $3,000 to $6,000 from July 1, 2010 to June 30, 2011, inclusive. Total additional expense: $3,000.

Districtwide. Amendment to extend agreement with the County of Los Angeles Community and Senior Services Department for that agency to provide funding for the preparation of program participants for emerging careers in the green building sector, and enhance their career mobility toward emerging fields. It is supported by regional employers, the local L.A. City and County One-Stop Center system, and sector-based associations such as the Green-W.E.S.T. (Workforce Employer Services Training) Alliance. Upon successful completion of the project’s array of services, participants can be poised for successful careers as Green Plumbing Contractors, Green Construction Managers/LEED certified, Building Analysts, HVAC Contractors, Solar PV Installers, Energy Efficiency Auditors/Energy Efficiency Installation, and Solar Thermal Installation. The District and its regional partners will serve 75 incumbent and underemployed/unemployed workers under the Alternative and Renewable Fuel and Vehicle Technologies Workforce Development Program (“Alternative Fuel Program”) and 150 incumbent and
underemployed/unemployed workers in the California Clean Energy Workforce Training Program ("CEWTP"). This amendment represents an $84,000 increase in funding from $706,000 in fiscal year 2009-10 to $790,000 in 2010-11 for the CEWTP; and a $79,000 increase in funding from $316,000 in fiscal year 2009-10 to $395,000 in 2010-11 for the Alternative Fuel Program, increasing the total contract amount from $1,022,000 to $1,185,000 from February 1, 2011 to June 30, 2011, inclusive. Total additional expense: $163,000.

4500136623 Mission. Amendment to renew agreement with California Community Colleges, Chancellor’s Office for that agency to fund the Foster Kinship Care Education Program, increasing the total contract amount from $242,925 to $476,224 from July 1, 2010 to June 30, 2011, inclusive, for the second year of the agreement. Total additional expense: $233,299.

4500098630 Valley. Amendment to renew agreement with Los Angeles Unified School District for that agency to fund the Project STEPS, a Federally Funded GEAR-UP Program focused on preparing students and their families for post-secondary options, increasing the total contract amount from $113,036 to $151,907 from September 1, 2010 to August 31, 2011, inclusive, for the fourth year of the agreement. Total additional cost: $38,871.

I. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500155337 East. Agreement with Dean Evans and Associates to provide support for the Event Management System software located in Administrative Services during the period March 1, 2011 to February 28, 2012, inclusive. Total cost: $2,547.

4500156126 East. Agreement with Buddy’s All Stars to provide football helmet reconditioning services for the Physical Education Department during the period February 9, 2011 to February 8, 2012, inclusive. Total cost: $2,640.

4500156137 East. Agreement with Canon Business Solutions, Inc. to provide maintenance for the JU1821 copier located in the Athletics Office during the period February 28, 2011 to February 27, 2012, inclusive. Total cost: $375.

4500156424 East. Agreement with Lindsey Jones, LLC, to provide workshops for students enrolled in the Certified Respiratory Therapist program during the period May 6, 2011 to May 8, 2011, inclusive. Total cost: $3,825.
East. Agreement with Joseph Provenza to provide workshops on usage of the Auto Desk drawing program for students enrolled in Architecture classes during the period January 1, 2011 to June 30, 2011, inclusive. **Total cost:** $1,200.

East. Agreement with Adtec Business Machines to provide maintenance for the Sharp AR 201 copier located in the Electronics Department during the period October 1, 2010 to September 30, 2011, inclusive. **Total cost:** $485.

Mission. Amendment to agreement with Richard Ching dba Sub & Pizza Topia to provide food as allowed by the grant for the Youth Empowerment Strategies for Success-Los Angeles Program participants, to increase the total contract amount $2,000 to $4,000 for the current period of the agreement ending June 30, 2011. **Total additional cost:** $2,000.

Mission. Amendment to agreement with So Cal Office Technologies for maintenance of a Xerox 5638 copier in the Counseling Office, to increase the total contract amount from $360 to $700 for the current period of the agreement ending June 30, 2011. **Total additional cost:** $340.

Pierce. Agreement with Canon Business Solutions, Inc. to allow for over copy charges of five Canon IR1025F copiers in the Science Building during the period February 15, 2011 to February 14, 2012, inclusive. **Total cost:** $75.

Pierce. Agreement with Jerry De Felice to conduct a workshop titled “Understanding Generation 1.5 Students” for the Bridge to Success Program on February 1, 2011. **Total cost:** $500.

Pierce. Agreement with Canon Business Solutions, Inc. to allow for over copy charges for an IRC 5045 Canon copier in the Maintenance and Operations Department during the period February 1, 2011 to January 31, 2012, inclusive. **Total cost:** $1,070.

Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR400 copier in the President’s Office during the period January 30, 2011 to January 29, 2012, inclusive. **Total cost:** $683.

West. Agreement with Strategic Marketing Resources to provide workshops on college preparedness for high school students enrolled in the Educational Opportunity Center during the period January 13, 2011 to February 5, 2011. **Total cost:** $400.
4500156111  West. Agreement with Sharonda Barksdale to provide workshops on youth development for Foster Youth program participants during the period February 1, 2011 to June 30, 2011, inclusive. Total cost: $4,000.

4500156112  West. Agreement with Irene Key to provide workshops on parenting for Foster Youth program participants during the period February 1, 2011 to June 14, 2011, inclusive. Total cost: $3,000.

J. SETTLEMENT OF CLAIMS

<table>
<thead>
<tr>
<th>No.</th>
<th>City</th>
<th>Settlement of claim in the amount of</th>
<th>Other details</th>
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<tbody>
<tr>
<td>BC434421</td>
<td>City</td>
<td>Settlement of claim in the amount of $27,500.</td>
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<tr>
<td>10-307</td>
<td>City</td>
<td>Settlement of claim in the amount of $2,182.</td>
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<td>101110</td>
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<td>Settlement of claim in the amount of $861.44.</td>
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<td>2:10-CV-04014</td>
<td>East.</td>
<td>Settlement of claim in the amount of $37,500.</td>
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<td>BC435296</td>
<td>Harbor</td>
<td>Settlement of a claim in the amount of $49,999.</td>
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<td>101114</td>
<td>Pierce</td>
<td>Settlement of claim in the amount of $1,150.</td>
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<tr>
<td>101116</td>
<td>Pierce</td>
<td>Settlement of claim in the amount of $444.71.</td>
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<tr>
<td>101108</td>
<td>West</td>
<td>Settlement of claim in the amount of $1,244.44.</td>
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<tr>
<td>OGC File No.10-57:</td>
<td>Settlement of claim for District contribution of $45,000.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with Arup to provide commissioning services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Site Utilities Infrastructure project at Los Angeles City College from March 24, 2011 through December 31, 2011 at a cost not to exceed $30,000 inclusive of eligible reimbursable expenses.

Background

Arup has been selected from the list of pre-qualified consultants to provide commissioning services for a chilled and heated water loop to provide for both heating and air conditioning for future building connections on campus. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the thirty-third contract awarded to this company through the Bond Program and a cumulative original award total of $11,441,446. Other projects include the South Campus - General project at Los Angeles Trade Technical College and the Lighting, Fire Alarm and Security System project at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. RWGPL - Site Utilities Infrastructure 31C.5173.05.01 Design Phase.

B. Action

Authorize an agreement with PBWS Architects to provide construction administration services for Sidewalk Repairs Parking Lots 1 and 2 project at Los Angeles City College from March 24, 2011 through June 14, 2011 at cost not to exceed $12,448 inclusive of eligible reimbursable expenses.

Background

PBWS has been selected from the list of pre-qualified consultants to provide construction administration services for the Sidewalk Repairs Parking Lots 1 and 2 project. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the sixteenth awarded to this company through the Bond Program and a cumulative original award total of $4,732,600. Other projects include the Fashion and Fine Arts project at Los Angeles Trade Technical College and the Child Development Center at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Sidewalk Repairs Parking Lots (1 and 2) 31C.5158.03. Design Phase.
C. **Action**

Authorize an agreement with Berliner and Associates Architecture to provide design services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Landscape and Specific Master Plan project at Pierce College from March 24, 2011 through January 13, 2014 at a cost not to exceed $121,518 inclusive of eligible reimbursable expenses.

**Background**

Berliner and Associates Architecture has been selected from the list of pre-qualified consultants to provide design services which include construction administration services. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the twenty-fifth awarded to this company through the Bond Program and a cumulative original award total of $12,982,374. Other projects include the RWGPL – Campus Center Signage Relocation project at Los Angeles Valley College and the Infrastructure Upgrades project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds RWGPL – Landscape and Specific Master Plan 05P.6573.05.09. Construction Phase.

II. **AUTHORIZE ACTION RELATED TO ENTERING INTO CONTRACTS**

Authorize the following action related to entering into contracts effective March 23, 2011.

**Action**

Rescind all previous authorizations pursuant to Education Code Section 81655 and 81656, and Board Rule 7100.10 to enter into, execute, amend or terminate construction and other facilities related contracts and agreements on behalf of the District granted on September 17, 2003 by the Board of Trustees (Corn. No. BSD2) to the following:

**Name:** Larry Eisenberg

**Background**

This recommendation will rescind authorization given to the above personnel because he has been given notice of termination of his contract with the Los Angeles Community College District.

III. **AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS**

A. **Action**

Authorize Amendment No. 1 to Agreement No. 33132 with Berliner and Associates Architecture to provide additional design services for the Student Learning Environments (SLE) North of Mall (NOM) Americans with Disabilities Act (ADA) / Landscaping / Technologies / Fire project at Pierce College from March 24, 2011 through January 13, 2014 at a cost not to exceed $16,470 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement is $549,530.

**Background**
Background

This agreement was authorized by the Board of Trustees on October 6, 2010 (Com. No. FPD1). Berliner and Associates Architecture was retained originally to provide design services for the NOM projects and has been selected from the list of pre-qualified consultants to provide additional design services due to a request from the college to accommodate photovoltaic electrical equipment to be located within the project site and additional fire alarm monitoring systems to various buildings. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Student Learning Environments (SLE) – NOM – Americans with Disabilities Act (ADA) / Landscaping / Technologies / Fire 35P.5535.03.02. Construction Phase.

B. Action

Authorize Amendment No. 2 to Agreement No. 32744 with Behr Bowers Architects Inc. to provide additional design services for the Performing Arts & Entertainment Center - Modernization project at Los Angeles Trade-Technical College from March 24, 2011 through December 31, 2013 at a cost not to exceed $338,091 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement is $2,595,746.

Background

This agreement was authorized by the Board of Trustees on December 16, 2009 (Com. No. FPD1). Behr Bowers Architects Inc. was retained originally to provide design services for the Grand Theater upgrade and has been selected from the list of pre-qualified consultants to provide additional design services for the modification of sitework north of the building to accommodate the expansion of the auditorium; and alteration to existing interior walls and mechanical duct supports to incorporate unforeseen structural field conditions. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Performing Arts & Entertainment Center - Modernization 37T.5710.03.11. Design Phase.

C. Action

Authorize the following actions for Amendment No. 5 to Agreement No. 32130 with Charles Walton Associates (CWA), AIA, Inc. to provide additional design services at West Los Angeles College from January 1, 2011 through December 31, 2011 at a cost not to exceed $501,264 inclusive of eligible reimbursable expenses.

1. Ratify this amendment to this agreement to provide these services from January 1, 2011 to March 23, 2011 at a cost not to exceed $100,000.

2. Authorize this amendment to this agreement to provide these services from March 24, 2011 to December 31, 2011 at a cost not to exceed $401,264.

Inclusive of this proposed amendment, the total amount of this agreement is $1,895,949.
Background

This agreement was authorized by the Board of Trustees on November 5, 2008 (Com. No. FPD1). CWA, AIA, Inc. was selected from the list of pre-qualified consultants and retained originally to provide design services for the Science and Math Building project. This action includes formalizing an administrative action taken to allow a continuation of services beyond the expiration of the agreement due to additional design revisions and curtain wall structural calculations required by the Division of the State Architect (DSA). This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Science & Math Building 39W.5901.02 Construction Phase.

D. Action

Authorize Amendment No. 1 to Agreement No. 30572-1 with DLR Group WWCOT to provide additional design services at West Los Angeles College from March 24, 2011 through August 26, 2012 at a cost not to exceed $159,800 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement is $838,300.

Background

This agreement was authorized by the Board of Trustees on August 25, 2010 (Com. No. FPD4). DLR Group WWCOT was retained originally to provide final design services for the General Classroom Building and Student Services Building and has been selected from a list of pre-qualified consultants to provide the above services. Additional construction administration, close-out, and design services are required for the landscaping component and signage & way finding programs.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. General Classroom Building 39W.5912.02, Student Services Building 39W.5904.02.01 Construction Phase.

IV. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for the following projects at the following Colleges:

1. Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College - reviewed and approved by the Infrastructure Committee on February 23, 2011. Project Number 31C.5142.03;

2. Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Red Line Pedestrian Corridor project at Los Angeles City College - reviewed and approved by the Infrastructure Committee on November 4, 2009. Project Number 11C.7173.05.03;

3. Maintenance Facility Remodel (SMP) project at Los Angeles City College - reviewed and approved by the Infrastructure Committee February 23, 2011. Project Number 11C.7116.02.01;
4. Athletic Field Relocation project for the re-design of the Athletic Field at Los Angeles City College - reviewed and approved by the Infrastructure Committee on April 30, 2003. Project Numbers 01C.6120.02, 11C.7120.02;

5. Student Learning Environment (SLE) - Faculty Office Re-plastering project at Pierce College - reviewed and approved by the Infrastructure Committee on February 23, 2011. Project Number 35P.5535.03.08.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $125,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through the State Capital Outlay Program, contingent upon approval by the California Department of Finance; Scheduled Maintenance Project funds; and/or Proposition A/AA and Measure J Bond proceeds as applicable. Bid Phase.

V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with KOAM Construction to provide general construction services for the Campus Restroom Building project at Los Angeles Harbor College at a cost of $1,179,960. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eleven (11) contractors requested bid packets. Eleven (11) responsive bids were received ranging from $1,179,960 to $1,883,000.

Award History

This contract represents the third awarded to this company through the Bond Program and a cumulative original award total of $4,366,820. Previous awards have been given to this company for the Student Store and Financial Aid Building at Pierce College and the Temporary Swing Space Art Department Relocation at East Los Angeles College.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Campus Restroom Building 33H.5366.02.09 Construction Phase.

B. Action

Authorize a contract with D. E. Smith Co. to provide construction – painting services for the exterior of the G-3 Auditorium project at East Los Angeles College at a cost of $60,777. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities
Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. Seven (7) contractors requested bid packets. Three (3) responsive bids were received ranging $60,777 to $77,900.

Award History

This contract is not awarded through the Bond Program.

Funding and Development Phase

This non-Bond project is funded through the 2010-2011 Campus 10100 General Funds. Construction Phase.

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Acquisition – Golf Range Demolition Los Angeles City College 31C.5139.05</td>
<td>ZK Construction No. 33152</td>
<td>CO No. 1 for $215,000 $16,371. 7.61%</td>
<td>To re-net a portion of the existing poles adjacent to the Athletic Field for safety purposes. The existing netting was planned to be reused, however upon further examination, it was not deemed useable, thus creating an unforeseen condition to procure new netting. The new nets will match the nets on the west side of Athletic Field.</td>
</tr>
<tr>
<td>Stadium Modernization - Phase 1 (East End Terrace) East Los Angeles College 32E.5215.03</td>
<td>AWI Builders, Inc. No. 32613</td>
<td>CO No. 4 for $2,149,911 $33,423. 8.17%</td>
<td>A request from the college to revise various door hardware and provide a water hose bib in the storage room; and re-design retaining wall footing due to unforeseen underground utilities.</td>
</tr>
<tr>
<td>Roadways, Grounds, and Parking Lots (RWGPL) Landscape and Specific Master Plan - Phase II Pierce College 15P.7573.05.09</td>
<td>United Contractors Inc No. 32763</td>
<td>CO No. 4 for $3,162,000 $97,446 7.64 %</td>
<td>Unforeseen discovered site conditions requiring relocation of existing underground cables to allow installation of pavers, and a request from the college to install additional handrails at the Botanical Garden Boardwalk.</td>
</tr>
<tr>
<td>Center for the Sciences Pierce College 15P.7501.02</td>
<td>Siranian Development, Inc. No. 31453</td>
<td>CO No. 29 for $40,250,000 $36,330 9.49%</td>
<td>A request from the college to provide additional white/tack boards; and site conditions requiring infrastructure modifications.</td>
</tr>
</tbody>
</table>

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

The California Legislature has determined that 10% is the maximum amount allowable for Change Orders on community college district design bid build ("low bid") projects in the Public Contract Code.

**Funding and Development Phase**
Projects are funded through Proposition A/AA and/or Measure J Bond proceeds. Construction Phase.

VII. **RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

Ratify Change Orders for additional construction services for the projects identified below at listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary Facilities Los Angeles City College 31C.5142.03</td>
<td>RAMCO No. 33236</td>
<td>CO No. 1 for $29,998; $52,883</td>
<td>A request from the college to provide additional security gate, paint the building exterior, and provide a one-time power washing of existing flooring at the first and second levels.</td>
</tr>
</tbody>
</table>

**Background**

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

**Funding and Development Phase**

Projects are funded through Proposition A/AA and/or Measure J Bond proceeds. Construction Phase.

VIII. **RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT**

A. **Action**

Authorize the following actions to Contract No. 33102 with F.S. Construction for the Sidewalk Repair at Parking Lots 1 and 2 project at Los Angeles City College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $7,374; and

Background

This contract was authorized by the Board of Trustees on September 15, 2010 (Com. No. FPD1). This final change order was due to driveway and tree removal required by the City of Los Angeles. This change order represents 9.96% of the original contract value of $74,000. Change orders to date represent 9.96%.

The total cost of this contract including this change order is $81,374.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Side Walk Repair at Parking Lots 1 and 2 31C.5158.03 Construction Phase.

B. Action

Authorize the following actions to Contract No. 32127 with Pinnacle Networking Services for the Northeast Academic and Student Services Building project at Los Angeles Harbor College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $1,081; and


Background

This contract was authorized by the Board of Trustees on October 22, 2008 (Com. No. FPD1). This final change order was due to a request from the college for wiring and ceiling tile installation in the administrative office. The original value of this contract is $20,000.

This contract totals $21,081 with this change order.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond Proceeds Northeast Academic - General 13H.7323.02.01, Student Services - General 13H.7321.02.01 Construction Phase.

C. Action

Authorize the following actions to Contract No. 33194 with Forness Construction for the Recyclable Materials Compactor project at Los Angeles Harbor College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $12,790; and

Background

This contract was authorized by the Board of Trustees on December 15, 2010 (Com. No. FPD1). This final change order was due to a request from the college to relocate irrigation pipes and install new transformer and conduit for the recyclable trash compactor. The original value of this contract is $8,798.

The total cost of this contract including this change order was $21,588.

Funding and Development Phase

Funding is through Measure J Bond Proceeds Recyclable Materials Compactor 33H.5366.02.10 Construction Phase.

D. Action

Authorize the following actions to Contract No. 33127 with Procraft Inc. for the Child Development Center Security Upgrade - Phase 1 project at Los Angeles Southwest College:

1. Ratify Change Order No. 1 for additional construction services at a cost of $1,660; and

Background

This contract was authorized by the Board of Trustees on October 6, 2010 (Com. No. FPD1). This final change order was due to a request from the college to install two automatic door locks which includes wiring to existing Campus security and programming system. The original value of this contract is $4,780.

The total cost of this contract including this change order was $6,440.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Child Development Center Security Upgrade - Phase 1 36S.5662.03.02. Construction Phase.

E. Action

Authorize the following actions to Contract No. 31604 with Sinanian Development, Inc. for the Science & Math Building project at West Los Angeles College:

1. Ratify Change Order No. 17 for additional construction services at a cost of $175,852.51; and

Background

This contract was authorized by the Board of Trustees on January 16, 2008 (Com. No. FPD1). This final Change Order is a compilation of credits for deleted scope and the additional costs for compensable delays. Compensable delays were caused by increased scope requested by the college, design of additional fire life safety components, and required resubmittal of plans to the Division of the State Architect for review. This change order represents 9.99% of the original contract value of $37,640,555. Change orders to date represent 9.99%.
The total cost of this contract including this change order was $41,404,510.37.

Funding and Development Phase


IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 32851 with Joe's Sun Rise Construction, Inc. to provide general construction services for the Temporary Facilities Cub Center project at the Los Angeles City College with a substantial completion date of January 25, 2011.

Background

This contract was authorized by the Board of Trustees on March 24, 2010 (Corn. No. FPD1). The total cost of this project is $143,240.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities, 31C.5142.03 Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 32973 with J&J Electric, Inc. to provide general construction services for the Temporary Facilities Assessment Center Computer Lab project at the Los Angeles City College with a substantial completion date of January 25, 2011.

Background

This contract was authorized by the Board of Trustees on May 26, 2010 (Com. No. FPD1). The total cost of this project is $51,578.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03 Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 33034 with Forness Construction to provide general construction services for the Signage for Public Safety and Information project at the Los Angeles Valley College with a substantial completion date of December 10, 2010.
Background

This contract was Authorized by the Board of Trustees on July 14, 2010 (Com. No. FPD1).

The total cost of this contract is $11,787.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Signage for Public Safety and Information 08V.6874.05 Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 33153 with Coast to Coast Construction and Development to provide general construction services for the Student Services Accessible Parking project at the Los Angeles Valley College with a substantial completion date of December 7, 2010.

Background

This contract was ratified by the Board of Trustees on November 3, 2010 (Com. No. FPD1).

The total cost of this contract is $16,690.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Student Services Accessible Parking 08V.6809.02 Construction Phase.

X. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Action

Ratify the following substitution regarding Contract No. 32852 with Edge Development Inc for the Library Learning Resource Center project at Los Angeles Harbor College:

Background

- Substitute subcontractor Scrape Certified Welding, Inc for T&M Manufacturing for structural steel fabrication.

This contract was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1). This substitution was the result of subcontractor Scrape Certified Welding's inability to meet its obligations financially under this contract and has refused to perform its contract. This substitution will be at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Library Learning Resource Center 13H.7348.02 Construction Phase.
XI. **AUTHORIZE LEASE AGREEMENT**

**Action**

Authorize a lease agreement with Design Space Modular Buildings, Inc. for the term of thirty-six (36) months to lease twenty-nine (29) pre-fabricated modular buildings for the Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College beginning March 24, 2011 or as soon thereafter as possible at a cost of $1,288,153. If applicable, all sales tax shall be paid.

**Background**

This contract is the result of formal competitive bidding. Twenty-seven (27) contractors requested bid packets. Three (3) responsive bids were received ranging from $1,288,153 to $1,705,408.36. This lease is necessary to provide temporary classrooms and offices for the Financial Aid Department, Extended Opportunity Programs & Services Department, and the Office of Special Services during the modernization of Clausen Hall. Delivery and setup are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03 Construction Phase.

XII. **AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS**

**Action**

Authorize Amendment No. 1 to Agreement No. 33002 with PANKOW Special Projects LP for additional Design-Build services for infrastructure renovation at the District Educational Services Center at a cost not to exceed $12,895,031 inclusive of eligible reimbursable expenses.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 12, 2010 (Com. No. FPD1). This Design-Build agreement with PANKOW Special Projects LP was authorized by the Board of Trustees on June 30, 2010 (Com. No. FPD1).

This Design-Build project was originally approved to be awarded in phases subject to the availability of subsequent funding. The scope of work represented by this proposed Amendment No. 1 is for remaining Phases 2 through 8 infrastructure renovations for the mezzanine, floors 2 and 4 - 9, portions of the garage, and the Main Lobby.

Amendment No. 1 to Agreement No. 33002 includes Change Order Nos. FWO 1 and FWO 2.

Inclusive of this amendment, the total cost of this Design-Build agreement is $17,895,031.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds and is established through the transfer of $11,546,998 from the defunct “Upgrade Southwest Museum Facility” project (project number 40J.55604.05) and $7,327,906 from the District’s construction contingency fund (project number 40J.5399.05). District Educational Services Center 30D.5078.03. Construction Phase.
XIII. AUTHORIZE PURCHASE ORDERS

A. Action

Authorize a purchase order with Vann United Refrigeration, Inc. to provide an air cooled condensing unit for the Cesar Chavez Building Modernization project at Los Angeles City College at a cost of $4,420. If applicable, all sales tax shall be paid.

Background

Vann United Refrigeration, Inc. provided the low quote from among three (3) written quotes ranging from $4,420 to $6,805. Delivery is included. This unit will be installed by the campus Maintenance and Facilities team.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cesar Chavez Building Modernization 31C.5106.03 Construction Phase.

B. Action

Authorize a purchase order with Pacific Parking Systems to provide parking pay and display machines for the West Parking Structure project at Los Angeles Harbor College at a cost of $73,714. If applicable, all sales tax shall be paid.

Background

Pacific Parking Systems provided the low quote from among three (3) written quotes ranging from $73,714 to $112,470. Delivery and set up are included.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. West Parking Structure 33H.5363.02 Construction Phase.

C. Action

Authorize a purchase order with Absolute Medical Equipment to provide an ultrasound probe and digital printer for the Center for the Sciences project at Pierce College at a cost of $3,651. If applicable, all sales tax shall be paid.

Background

Absolute Medical Equipment provided the low quote from among three (3) written quotes ranging from $3,651 to $6,266. Delivery and set up are included.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Center for the Sciences 15P.7501.02 Construction Phase.
XIV. **AUTHORIZE PAYMENT FROM BOND PROCEEDS**

**Action**

Authorize payment from Bond proceeds to the Los Angeles Department of Water & Power (LADWP) to pay the deposit for the Solar Incentive Application for the West Parking Structure Photovoltaic Array project at Los Angeles Harbor College in the amount of $3,700.

**Background**

In order to qualify for the LADWP’s Solar Incentive Program, which would pay the District $679,500 for the photovoltaic array being developed at the West Parking Structure located at Los Angeles Harbor College, payment of a deposit in the amount of $3,700 is required when filing the Solar Incentive Program Application.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. West Parking Structure 33H.5363.02. Construction Phase.

XV. **AUTHORIZE TERMINATION OF LEASE AGREEMENT**

**Action**

Authorize termination of lease agreement on May 31, 2011 with Americana Jackson Street, LLC for rental of 2,927 square feet of space located at 6275 Variel Avenue in Woodland Hills, California for temporary swing space to conduct dance and exercise classes due to ongoing construction on campus and approve payment of early termination fee in the amount of $5,804.23.

**Background**

On October 7, 2009 (Com. No. FPD1), the Board of Trustees authorized the lease with Americana Jackson Street, LLC to accommodate temporary swing space for Pierce College to conduct dance, exercise and other classes for the original term commencing October 12, 2009 and continuing through October 11, 2011 for a total amount of $135,000. Pierce College has determined that the rental space is no longer needed to accommodate dance and exercise classes.

Per the terms of the Lease, the early termination right can be exercised by providing Americana Jackson Street, LLC with sixty (60) days prior notice and payment of an early lease termination fee of $5,804.23 comprised of $4,390.50 (one month base rent) and $1,413.73 (unamortized broker commissions).

The early termination fee is funded through the previously authorized amount for the lease from Proposition AA and Measure J Bond proceeds enumerated for this purpose.