The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 12:35 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Absent: Tina Park (arrived at 12:42 p.m.). Student Trustee Linda L. Tong was not present (arrived at 12:46 p.m.).

Chancellor Daniel J. LaVista was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

Motion by Trustee Pearlman, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (see Attachment A).

APPROVED: 6 Ayes

The regular meeting recessed to Closed Session at 12:36 p.m.

(Trustee Park arrived at 12:42 p.m.)
(Student Trustee Tong arrived at 12:46 p.m.)

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 3:32 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly Candaele, Mona Field, Georgia L. Mercer, Tina Park, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Linda L. Tong was present.

Chancellor Daniel J. LaVista was present.

Trustee Scott-Hayes led the Pledge of Allegiance to the Flag.
APPROVAL OF MINUTES

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to approve the following minutes:

Special Meeting and Closed Session – February 24, 2011
Regular Meeting and Closed Session – March 9, 2011

Student Trustee Advisory Vote: Aye (Tong)
APPROVED: 7 Ayes

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

The following individuals reported from the Resource Table:

Mr. Abel Rodriguez, Union Steward, SEIU Local 721, and Mr. David Beaulieu, President, District Academic Senate.

PUBLIC AGENDA REQUESTS (Category A)

Oral Presentations

Mr. Stephen McGlover and Mr. Al Washington addressed the Board regarding the 3rd Annual Greater Los Angeles Construction Career Awareness Day, which will be held at Los Angeles Trade-Technical College (LATTC) on April 7, 2011. They distributed a packet of information regarding this event.

Mr. Daniel Wright addressed the Board regarding bond program issues.

Ms. Cortnee Connor addressed the Board regarding “Hands Across California,” an effort to raise awareness for California community colleges, which will take place on Sunday, April 17, 2011.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the LACCD governing board, considered as a part as if fully set forth hereeto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Report on Actions Taken in Closed Session – March 23, 2011

President Mercer indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board voted unanimously to authorize a settlement in the case of Lander v. LACCD. A copy of the settlement agreement once finalized may be obtained from the Office of General Counsel.

The Board took no further actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Trustee Candaele reported on the morning’s Budget and Finance Committee meeting.
Trustee Pearlman reported on the morning’s Infrastructure Committee meeting.

Com. No. BT1. Resolution – Child Abuse Prevention Month

Motion by Trustee Mercer, seconded by Trustee Scott-Hayes, to adopt Com. No. BT1 as follows:

The following resolution is presented by Trustees Mercer and Santiago:

WHEREAS, April has been designated “Child Abuse Prevention Month.” It serves as a reminder that we should never relax our vigilance in the fight against child abuse—one of the most tragic criminal justice and social issues of our time; and

WHEREAS, For the past several years, the blue ribbon has been widely recognized as the national symbol of child abuse awareness. The movement began in 1989, when a concerned grandmother took a stand against child abuse after the death of her grandson; and

WHEREAS, Child abuse remains a serious and growing problem. More than three million suspected cases of child abuse and neglect are reported each year, and many, many more go unreported. It is extremely important for the public to know that everyone can do something to help prevent child abuse. We should all know the warning signs and how to report a suspected case; and

WHEREAS, Child abuse is a tragedy that comes in a variety of forms—physical and emotional pain, sexual abuse, and neglect and is found in all cultural, ethnic, occupational, and socio-economic groups; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages every person to increase their awareness of child abuse and work to put a stop to these horrendous crimes by sending the message that abuse of children will not be tolerated, by learning something about child abuse, and by sharing with others what you have learned; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages the spirit of the blue ribbon by wearing one and to support child abuse prevention activities in our colleges and communities.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

Com. No. BT2. Resolution – Sexual Assault Awareness Month and Denim Day

Motion by Trustee Mercer, seconded by Trustee Field, to adopt Com. No. BT2 as follows:

The following resolution is presented by Trustees Mercer and Field:

WHEREAS, The United States Government has declared April as “Sexual Assault Awareness Month” and the Peace Over Violence has declared April 27, 2011 as “Denim Day” in Los Angeles County; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

Minutes – Regular Meeting

- 3 -
WHEREAS, "Sexual Assault Awareness Month" and "Denim Day" are also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today's society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, The importance of this issue is underlined by United States Department of Justice statistics indicating that approximately 35 of every 1,000 women who attend colleges or universities experience an attempted or completed rape during each school year; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Peace Over Violence to educate the community about the significant impact of rape and sexual assault in Southern California; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2011 as "Sexual Assault Awareness Month," hereby designates April 27, 2011 as "Denim Day," and encourages everyone to wear jeans on April 27, 2011 to help communicate the message that there is "no excuse and never an invitation to rape."


Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

Com. No. BT3. Resolution – National Administrative Professionals Week

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. BT3. as follows:

The following motion is presented by Trustees Scott-Hayes and Field:

WHEREAS, The week of April 24-30, 2011 is Administrative Professionals Week; and

WHEREAS, National Professional Secretaries Week and National Secretary's Day was created in 1952 in an effort to recognize secretaries for their contributions to the workplace; and

WHEREAS, District supervisors are encouraged to observe Administrative Professionals Week by making a commitment to promote lifelong learning, certification, and other professional development activities; and

WHEREAS, The administrative support and clerical employees of the Los Angeles Community College District demonstrate the importance of their roles in their daily duties and serve the District exceptionally well; and

WHEREAS, It is hereby recognized that the administrative support and clerical employees serve the District with dedication, efficiency, and commitment; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins the nation to officially recognize and express sincere appreciation to the many administrative support staff for their irreplaceable skills and professionalism.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

Com. No. BT4. Resolution – Month of the Young Child

Motion by Trustee Mercer, seconded by Trustee Park, to adopt Com. No. BT4, as follows:

The following resolution is presented by Trustees Mercer and Park:

WHEREAS, Each day in our community, including our own community colleges, thousands of parents place their infants and young children, our nation’s most precious resource, in the hands of child care providers in ever increasing numbers; and

WHEREAS, Increased participation of women and men in the workforce and in educational training continues to heighten the demand for child care during working hours; and

WHEREAS, All children deserve quality child care; and

WHEREAS, Child care teachers and providers represent some of the least recognized and compensated professionals. Nevertheless, child care teachers and providers are the major determinates of quality child care and, as such, are responsible for our children’s future success; and

WHEREAS, The National Association for the Education of Young Children (NAEYC), a nationally recognized professional organization representing the highest standards for child care through accreditation, journals, conferences, and local affiliates, has declared April 10-16, 2011 as the Week of the Young Child to celebrate children and raise awareness of their needs through the slogan of “Early Years Are Learning Years”; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim April as the Month of the Young Child and urges all citizens to join in celebrating the importance of positive role models for children by expressing appreciation to child care providers for their commitment to the care and education of today’s young children by honoring these professionals.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

Com. No. BT5. Resolution – Earth Day 2011

Motion by Trustee Pearlman, seconded by Trustee Mercer, to adopt Com. No. BT5, as follows:

The following resolution is presented by Trustees Pearlman and Mercer:

WHEREAS, 20 million Americans participated in the first national celebration of Earth Day on April 22, 1970, greatly increasing environmental awareness nationwide; and

WHEREAS, Earth Day has been celebrated every year since then by an increasing number of Americans and is now observed in more than 140 countries; and
WHEREAS,  *Earth Day* calls attention to harmful human impacts on the natural environment including air pollution, water pollution, ocean pollution, stratospheric pollution, and the disposal of hazardous wastes; and

WHEREAS,  *Earth Day* alerts the world to environmental threats to human health and well-being as well as the loss of native forests, wetlands, prairies, marine ecosystems, other wildlife habitats and wilderness areas, and the diverse species that inhabit them; and

WHEREAS,  *Earth Day* educates the public about positive opportunities to improve the world by improving energy efficiency, developing safe and renewable energy sources, eliminating the production of harmful wastes, protecting biodiversity, encouraging sustainable development throughout the world, and designing goods to be durable, reusable, and recyclable; now, therefore, be it

RESOLVED,  That the Board of Trustees of the Los Angeles Community College District does hereby recognize *Earth Day 2011* to draw attention to the impact of human activity on the natural world, alert all to environmental threats to human health and well-being, and advocate personal actions and policies to promote and preserve a healthy, diverse, and resilient environment.

*Student Trustee Advisory Vote: Aye (Tong)*

ADOPTED: 7 Ayes


Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT6. as follows:

The following resolution is presented by Trustees Field and Mercer:

WHEREAS,  In the early part of the twentieth century, a systematic destruction of thousands of Armenian communities, through massacres and death marches in which some 1.5 million Armenians perished and hundreds of thousands more were uprooted from their homes and ancient homeland, was carried out from 1915 to 1923; and

WHEREAS,  Any such systematic destruction of a culture must be remembered and acknowledged in the hope of preventing all such events in the future; now, therefore, be it

RESOLVED,  That the Board of Trustees of the Los Angeles Community College District hereby designates April 24 of each year as "Day of Remembrance for the Armenian Genocide of 1915 to 1923", and be it further

RESOLVED,  That the Board of Trustees of the Los Angeles Community College District hereby encourages the colleges and all of the employees and students to commemorate this historic tragedy and to learn from it.

*Student Trustee Advisory Vote: Aye (Tong)*

ADOPTED: 7 Ayes
Com. No. BT7. Resolution – The Park Area East of Pierce College’s Center for Sciences be Officially Named “Rocky Young Park”

Motion by Trustee Mercer, seconded by Trustee Candaele, to adopt Com. No. BT7. as follows:

The following resolution is presented by Trustees Mercer and Candaele:

WHEREAS, Pierce College welcomed Darroch “Rocky” Young as its new President in 1999, when he immediately sparked an extraordinary renaissance on campus; and

WHEREAS, Rocky reversed a years-long decline in student population by growing enrollment in leaps and bounds, quickly flourishing with thousands of new eager students; and

WHEREAS, Rocky successfully collaborated with all campus stakeholders and the surrounding community creating Pierce College’s first Master Plan, now guiding the remarkable modernization of the campus’ educational facilities; and

WHEREAS, Rocky steered the campus toward financial stability by transforming the college’s troubled finances from annual deficits to balanced budgets; and

WHEREAS, Rocky invigorated Pierce’s academic programs by hiring new faculty and initiating working partnerships with universities, public agencies, and foundations; and

WHEREAS, Rocky replaced contentious community relations by establishing supportive alliances between Pierce and neighborhood groups, businesses, and government officials; and

WHEREAS, Rocky boosted faculty and staff morale via his positive, supportive attitude enthusing all on campus with a “can do” spirit; now, therefore, be it

RESOLVED, That the Board finds that its guidelines suggesting only family names be used when naming facilities after living people would not sufficiently identify this honoree, and that “Rocky Young Park” provides the appropriate recognition; and

RESOLVED, That in honor of Rocky Young’s extraordinary dedication to Pierce College and his tireless leadership in revitalizing the educational opportunities geared to future generations of students, the park area east of Pierce College’s Center for Sciences be officially named “Rocky Young Park.”

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

Com. No. BT8. Resolution – District Classified Employees Retirement

Motion by Trustee Pearlman, seconded by Trustee Scott-Hayes, to adopt Com. No. BT8. as follows:

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employee has contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it
RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employee for her contributions and extend best wishes in her retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
February 1, 2011 – February 28, 2011

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephens</td>
<td>Barbara A.</td>
<td>Technician Admissions and Records Evaluation</td>
<td>40</td>
<td>Southwest</td>
</tr>
</tbody>
</table>

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes


Motion by Trustee Field, seconded by Trustee Park, to adopt Com. No. BT9.

Trustee Scott-Hayes requested the following amendment:

... B. Authorize payment of necessary expenses for Tina Park and Sylvia Scott-Hayes, members of this Board of Trustees, to attend the Community College League of California Annual Trustees Conference to be held on April 29-May 1, 2011 in Monterey, California.

The amendment was accepted by the maker and seconder of the motion.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED AS AMENDED: 7 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

Comments from the Chancellor Regarding District Activities and Upcoming Issues

Chancellor LaVista presented his comments as to the series of articles in the Los Angeles Times regarding issues with respect to the college bond construction projects and the state budget.

Presentation on Los Angeles Valley College’s Job Training: Success in Our Community

Chancellor LaVista introduced Dr. A. Susan Carleo, President, Los Angeles Valley College (LAVC).

Dr. Carleo distributed a document entitled “Building Community Success Through Strategic Workforce Development Partnerships.” She introduced Dr. Deborah diCesare, Dean, Economic Development, LAVC; Mr. Lennie Ciufio, Director, Job Training, LAVC; and Mr. Dale Beck, Program Specialist, Job Training, LAVC.

Mr. Ciufio gave a PowerPoint presentation and discussed the document with respect to the program vision and mission, program goals, the program objective, partnerships, program awards, and the positive results of the program.

Presentation on Recommended Board Rule Changes Regarding Board Meetings and Board Committees

Chancellor LaVista distributed a document entitled “Board Meeting Format Changes.” He discussed the document with respect to the recommended changes.
A question and answer session was conducted with respect to the recommended Board Rule changes, which will be acted upon later today under Com. No. CH1. Adopt Board Rule Changes Regarding Board Meetings and Board Committees.

President Mercer inquired if there is any objection to taking Com. No. CH1. out of order.

There being no objection, Com. No. CH1. was taken out of order.

Com. No. CH1. Adopt Board Rule Changes Regarding Board Meetings and Board Committees (Revised)

President Mercer noted the following revisions:

ATTACHMENT 1

ARTICLE IV
MEETINGS

2400. GENERAL. Meetings of the Board of Trustees of the Los Angeles Community Colleges and of its committees or other bodies created by the Board shall be in compliance with Government Code sections 54950 through 54962 The Ralph M. Brown Act, as required by law.

2400.10 Regular Meetings. Regular meetings are held at 12:30 p.m. every other Wednesday on the second and fourth Wednesdays except as otherwise scheduled by action of the Board of Trustees and within District territory at a location designated by the President of the Board of Trustees, unless otherwise allowed by law. Pursuant to Board Rule 2408 (Order of Business) the Board may recess to closed session at that time and reconvene the public session approximately at 3:30 p.m. or at an appropriate time as noticed on the agenda. Board meetings shall adjourn by 10:00 p.m.

2400.11 A notice identifying the location, date and time of a regular meeting shall be posted at each college of the District at least ten (10) days prior to the meeting and shall remain posted up to and including the meeting time.

2400.12 Mailed Notice of Meetings. Notice of meetings must be mailed to any person who has made a written request at least seven (7) days prior to a regular or special meeting. If there are not seven days before the special meeting, notice should be given in time as the President deems practical. Notice and agenda for the meeting. Failure of any person to receive notice given by the agency does not invalidate the actions taken at the meeting.

2400.13 Anyone who requests written notices as described in Rule 2400.11 shall provide the request, together with the recipient's name and address in writing to the Chancellor as Secretary of the Board of Trustees or designee, together with payment in the amount of $10 as an annual fee or $50 as an annual fee in order to receive both the notice and back-up material. Notice by email may be given without charge. Back-up material will be posted on the District's website at or near the same time as the posting of the agenda. Such requests shall be valid for one (1) year from the date it was received, unless renewed. Renewal requests must be received, together with the annual fee, no later than 90 days after January 1 of each year.

2402. SPECIAL MEETINGS. A special meeting may be called at any time by the President of the Board, or upon a call issued in writing and signed by a majority of the members of the Board. Notice must be given to each member of the Board and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice must be delivered personally or by mail or email at least 24 hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and business to be transacted. No other business shall be considered at such meetings by the
Board. Such written notice may be dispensed with as to any member who at or prior to the time
the meeting convenes files with the Secretary of the Board a waiver of notice. Such a waiver
may be given by telegram. Such written notice may also be dispensed with as to any member
who is actually present at the meeting at the time it convenes. Notice shall be required pursuant
to this section regardless of whether any action is taken at the special meeting. Such notice
shall be posted at least 24 hours prior to the special meeting in a location freely accessible to
members of the public.

2402.10 Emergency Meetings. In the case of an emergency situation involving matters
upon which prompt action is necessary due to the disruption or threatened
disruption of District facilities, the Board may hold an emergency meeting
without complying with either the 24-hour notice requirement or the 24-hour
posting requirement or both requirements. However, each local newspaper of
general circulation and radio or television which has requested a notice of
special meetings shall be notified by the President of the Board or designee one
hour prior to the emergency meeting shall be given notice by email or by
telephone. The Board shall not meet in closed session at an emergency
meeting except as provided by the law. All special meeting requirements shall
be applicable to a meeting called pursuant to this section except the 24-hour
notice requirement.

2402.11 Minutes of any emergency meeting must be posted as soon as possible after
the meeting, along with a list of persons who the Board notified or attempted to
notify about the emergency meeting.

2403. CLOSED SESSIONS. Closed sessions are restricted to consideration of personnel matters as
described in the Education Code and Government Code and to other matters in accordance with
the law.

A. To the extent required by law, at the conclusion of any closed session, the Board shall
announce in open session any action taken and the vote or abstention of each member
on each action.

B. Prior to holding any closed session, the Board of Trustees shall post or state the
reasons for closed session, and shall cite statutory authority or legal authority under
which the closed session is being held. To the extent required by law, agenda
descriptions of closed session items shall be made available to the public with the public
session agenda.

1. Potential litigation matters must be defined in the agenda by presentation of
existing facts and circumstances to the extent required by law.

2. At least 24 hours before the session, if specific complaints or charges will be
considered about an employee, that employee shall be given written notice of
his or her right to have the complaints or charges heard in an open session
rather than a closed session. The employee must notify the Chancellor as the
Secretary of the Board or designee by 9:00 a.m. on the day of the Board
meeting if he or she wants to have the complaints or charges heard in an open
session. The notice given to the employee shall include the name, address and
telephone number of the Chancellor or designee. The notice shall also include a
statement advising the employee that he or she must notify the Chancellor or
designee by 9:00 a.m. on the day of the Board meeting.

3. The Board may meet in closed session to determine whether there is a basis for
considering a non-agenda item which would be considered in closed session.
The Board may not meet in closed session to determine whether to consider a
non-agenda time which must be considered in open session.
2403.11 Motion for Closed Sessions.

a. To recess to Closed Session to consider matters on the posted closed session agenda:

"I move that the Chair shall entertain an appropriate motion. Once adopted by a majority of the Board, the Board will recess to closed session to consider the matters on the posted closed session agenda."

b. As required by law, on all other matters proposed for discussion in closed session, the proponent of the motion must publicly identify the items proposed for discussion as required by The Brown Act and indicate the basis for considering an item not on the posted agenda. To the extent allowed by law, any discussion and vote on the need to consider the item in closed session may take place in closed session and be reported publicly afterward.

2404. ANNUAL MEETING. An organizational meeting of the Board of Trustees will be held scheduled and held annually. In a year in which a regular election for Board of Trustees members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a Trustee elected at that election takes office. Organizational meetings in years in which no regular election for Board members is conducted shall be held during the same 15-day period on the calendar. The day and time of the annual meeting shall be selected by the Board at a regular meeting held no later than immediately prior to the first day of such 15-day period, between July 1 and the County Superintendent of Schools shall be notified of the day and time selected.15, inclusive. The Chancellor as Secretary of the Board shall, within 15 days prior to the date of the annual meeting, notify all Trustees and Trustees-elect of the date and time selected for the meeting. During this annual meeting, the Board shall elect one of its members to serve as President and one as First Vice President, for a one-year term. The Board may determine on an annual basis whether to elect one of its members to serve as Second Vice President.

2405. QUORUM. Four members shall constitute a quorum for transacting business for the seven-member Board. Three members constitute a quorum for a five-member Board in the event there are two vacancies contemporaneously.

2406. MEETINGS AND RECORDS OPEN TO THE PUBLIC - EXCEPTIONS. Except as provided in the Government Code and Education Code, all meetings of the Board of Trustees and of its committees shall be open and public, and its records shall be open to public inspection subject to the exemptions of the Public Records Act.

Writings distributed during a public meeting which are not exempted from disclosure by the Public Records Act shall be made available if prepared by a Board member, or by someone acting on behalf of the District. Writings prepared by others shall be available within a reasonable time after the meeting.

2407. AGENDA. An agenda for the meetings shall be provided by the Chancellor in cooperation with the President of the Board of Trustees. The agenda shall be posted in a place adjacent to the place of meeting which is freely accessible to the public at least 72 hours prior to the meeting time for regular meetings. The Agenda shall specify the time, date and location of the regular meeting. No action shall be taken on any item not appearing on the posted agenda except: (1) upon a determination by a two-thirds vote of the members, or if less than two-thirds members
present, a unanimous vote of those members present and it is shown that the need to take action arose and came to the attention of the Board members subsequent to the posting of the agenda; (2) when a majority of the Board determines there is an “emergency situation” as defined in emergency meetings; or (3) when an item appeared on an agenda posted no less than five (5) days before the meeting and was continued from a previous meeting. Each item must contain a brief general description.

2407.10 Preparation of Agenda. Whenever a Trustee notices a motion in conformance with procedures specified in Board Rule 2409.10, staff will place the noticed motion on the regular Board agenda.

2407.11 Establishment of Status Reports of Directives to the Chancellor by the Board of Trustees. A status report is to be kept of directives to the Chancellor by action of the Board. This report shall include the date and nature of action and a summary statement as to the disposition of the matter. This report is to be presented at the last Board meeting of each month.

2407.12 Agenda Items Initiated by the Members of the Public.

a. Summary of Item submitted to the Chancellor as Secretary of the Board. Members of the public may place matters directly related to the business of the Los Angeles Community College District on an agenda of the Board of Trustees of the Los Angeles Community College District by submitting a summary of the item to the Chancellor as Secretary of the Board or designee at least two (2) weeks in advance of a regular meeting. The summary must contain a brief general description of the item.

b. Designation of Item – Discussion or Proposed for Action. At the time the item is submitted to the Chancellor as Secretary of the Board or designee, the member of the public shall designate the item as either for discussion or for proposed action.

c. Deadline for Submitting Agenda Items for Regular Board Meetings.

1) Proposed Action Items. Proposed actions must be submitted to the Chancellor as Secretary of the Board or designee by noon of the Wednesday two weeks before the Board meeting in question in order to permit printing and posting of the item as required by law.

2) Discussion Items. Discussion items must be submitted to the Chancellor as Secretary of the Board or designee by 10:00 a.m. of the day of the Board Meeting.

d. Placement of Item on the Agenda. Public agenda items shall be assigned either to category “A” or category “B”. Category “A” refers to items brought before the Board by persons who have not presented public agenda items to the Board during its last three regular meetings. Category “A” items shall appear at the beginning of the agenda, as provided in Board Rule 2408. Category “B” refers to those items brought to the Board by persons who have presented public agenda items to the Board at some time during the last three Board meetings. Category “B” items shall appear at the end of the agenda as provided in Board Rule 2408.
e. Addressing the Board. A member of the public who has placed an item on the Board's agenda, and others who may wish to address the Board on such an item may do so pursuant to Article V of this chapter. The Board shall not prohibit public criticism of the policies, procedures, programs or services of the Board.

f. Resubmission of Items—90 Day Rule. Any public agenda item that has been submitted for proposed action to the Board and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial presentation.

g. Closed Session. The Board reserves the right to consider and take action on items in closed session as permitted or required by law.

h. The Chancellor as is Secretary of the Board. The Chancellor as Secretary of the Board may from time to time, adopt such other reasonable provisions as may be necessary to accommodate the application of these public agenda rules to special Board meetings or other unique circumstances and to implement Section 72121.5 of the Education Code. If the Chancellor as the Secretary of the Board does adopt any such further provisions, the Chancellor shall report them to the Board at its next regularly scheduled meeting.

2407.13 Discussion of Non-Agenda Items. To the extent allowed by law, non-agenda items may be considered as follows: Board members may respond to public comments; Board members may ask questions for clarification, make a brief announcement, or make a brief report on their own activities, on their own initiative or in response to questions posed by the public; Board members may refer matters to staff, may require staff to report back, and may direct staff to place matter(s) on future agenda(s).

2408. ORDER OF BUSINESS.

A. During the first Board of Trustees meeting, generally held on the second Wednesday of the month, the Order of Business shall be as follows:

- Roll Call
- Requests to Address the Board of Trustees – Closed Session Agenda Matters
- Recess to Closed Session
- Roll Call
- Flag Salute
- Minutes
- Reports from Representatives of Employee Organizations at the Resource Table

Public Agenda Requests (Category A)
1. Oral Presentations
2. Proposed Actions

Requests to Address the Board of Trustees – Multiple Agenda Matters

Reports and Recommendations from the Board
1. Report on Actions Taken in Closed Session
2. Reports of Standing and Special Committees
3. Proposed Actions

Reports from the Chancellor and College Presidents
Consent Calendar -
  - Majority Vote
  - Consent Calendar - Super-Majority Vote
  - Recommendations from the Chancellor
  - Notice Reports and Informatives

Public Agenda Requests (Category B)
1. Oral Presentations
2. Proposed Actions
   - Announcements and Indications of Future Proposed Actions
   - Adjournment

B. During the second Board of Trustees meeting each month, generally held on the fourth Wednesday of the month, the Order of Business shall be as follows:
   - Call to Order
   - Requests to Address the Board of Trustees - Closed Session
   - Agenda Matters
   - Recess to Closed Session
   - Reconvene in Public Session
   - Reports from Representatives of Employee Organizations at the Resource Table
   - Public Agenda Requests
   - Recess to Capital Construction Committee
     - Reports Regarding the Capital Construction Program
   - Reconvene Regular Meeting
   - Notice Reports and Informatives
   - Announcements and Indications of Future Proposed Actions
   - Adjournment

C. Adjustments to Order of Business. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to adjust the Order of Business as may be appropriate.

D. Study Sessions
1. The Chancellor, in consultation with the President of the Board of Trustees, shall have discretion to schedule a Study Session on a date prior to the Board Meeting in order to allow Board members to ask questions of staff and obtain further information from staff regarding the posted agenda items for the regular Board meeting.
2. The Study Session shall be posted as an open meeting that members of the public shall be allowed to attend in accordance with The Brown Act.
3. The Study Session shall not be considered a regular Board meeting and attendance shall be optional for purposes of compensation.
4. Members of the public may address the Study Session regarding matters on the agenda.

MOTIONS. A second to all motions shall be required before discussion or vote on the motion.

2409.10 Notified Motions. Copies of noticed motions by Trustees shall be submitted to the Chancellor and Trustees in writing for review before distribution at a two (2) weeks prior to the Board meeting.

2409.11 Requests from Board Members. All requests from Board Members for information or research, requiring mobilization of staff, staff time, District resources and personnel shall be distributed through the Chancellor to all Board Members.

2409.12 Motion Requirements. Noticed motions shall clearly articulate the impact and relationship of the proposed motion to the core mission and concerns of the District.
2410. RECORD OF VOTES. Votes shall be taken by alphabetical roll call, and the results recorded in the minutes of that meeting. No action shall be taken by secret ballot. A single roll call vote will be taken for all items within a designated Consent Calendar. Each Trustee shall have the right to call for any item(s) on a Consent Calendar to be separated out for a separate roll call vote on that/those items.

2411. NUMBER OF VOTES REQUIRED FOR TRANSACTION OF BUSINESS. Four affirmative votes shall be necessary to pass any motion, resolutions, or orders, except as provided by Sections 2412; or 2413 of these Board Rules.

2412. ACTIONS REQUIRING A TWO-THIRDS VOTE. In compliance with State statutes, approval of the following actions requires an affirmative vote of five members of the Board.

2412.10 Sale or Lease of Real Property. Resolution of intention to sell or lease real property to any legal entity other than those requiring unanimous vote., when a two-thirds vote is required by law.

2412.11 Action to Overrule. Action of the Board declaring a local zoning ordinance inapplicable to classroom facilities.

2412.12 Undistributed Reserve. Appropriation of funds from the undistributed reserve.

2412.13 Condemnation of Real Property. Resolution to condemn real property.

2413. ACTIONS REQUIRING A UNANIMOUS VOTE. In compliance with State statutes approval of the following actions requires an affirmative unanimous vote of all members of the Board.

2413.10 Community Lease for Production of Gas. Resolution authorizing leasing of school District property under a community lease for the production of gas.

2413.11 Sales or Lease of District Real Property. Resolution authorizing a sale or lease of school District real property to the state, any county, city and county, city, or to any school district which is not governed by the Community College Board of Trustees.

2415. MINUTES AND TAPE RECORDINGS OF PUBLIC SESSIONS.

A. The minutes and tape recordings of the open session meetings of the Board of Trustees shall constitute public records and shall be available to the public. Any inspection of a tape recording shall be provided without charge and a tape recorder made available by the District. Minutes shall be produced and retained in perpetuity and tape recordings shall be made of all public sessions of the governing board.

B. Discarding the Recordings of the Meetings of the Board of Trustees. The minutes of the meetings of the Board of Trustees shall be kept in perpetuity. The audio recording of each meeting may be destroyed but not before one year from the date of the taped meeting. At the discretion of the Chancellor as Secretary of the Board of Trustees or designee, destruction of tapes may be done once annually so long as the most recent tape being destroyed is at least one year old.

C. The minutes shall include:

(1) Date, place, time and type of meeting. (2) Notation of members present and absent by name. (3) Time of adjournment. (4) Approval or amendment, and approval of the minutes. (5) Information as to the subject of Board's deliberations and actions, including the makers and seconders of a motion, an alphabetical roll call of the votes and results of a motion; (6) All Board resolutions; and (7) A record of all public speakers.

Minutes - Regular Meeting - 15 - 3/23/11 12:30 p.m.
2415.10 Recordings by Others. Any person may record the public sessions of the Board with an audio or video tape recorder or a still or motion picture camera, unless the Board finds that the recording cannot continue without noise, illumination or obstruction of view which constitutes or would constitute a persistent disruption of the proceedings.

2415.11 Broadcast.

a. Broadcast of public sessions shall be permitted unless, or in the absence of, a finding by the Board that the broadcast cannot be accomplished without noise, illumination or obstruction of view that would constitute a persistent disruption of the proceedings.

b. People wishing to broadcast proceedings shall make the request using the procedure called for in Rule 2407.12 Public Agenda Items at a Board meeting prior to the first Board meeting proposed to be broadcast, in order to allow the Board to reasonably evaluate the potential disruptiveness to the proceedings. At any time, the Board may review and rescind its decision to allow the termination of broadcasting if it finds that the process is substantially and persistently disrupting the Board proceedings.

2416. PARLIAMENTARY PROCEDURE.

A. Robert's Rules of Order The rules contained in Robert's Rules of Order Newly Revised, shall govern the proceedings and conduct of the meetings of the Board of Trustees and its committees in all cases that are not covered in or by the rules of Standing Orders of the Board of Trustees. However, the President and Vice President shall vote, and Robert's Rules shall govern except as superseded by law or regulation, provided that any noncompliance by the Board with said rules of order shall not be deemed to invalidate any otherwise lawful act of the Board.

B. Sponsorship of a Motion by the Chair. The Chair of the applicable meeting may be the maker of a motion only if it is included in the posted agenda for the meeting, and may speak to the motion only if the Chair yields the gavel to another Board member.

C. Order of Debate

1. The maker and seconder of the motion shall be recognized first by the Chair if they wish to speak to the motion.
2. The Chair shall call upon staff for any presentation regarding a motion.
3. The Chair shall then call upon Board members successively who wish to comment or ask questions regarding the motion.
4. The Chair shall then call upon public speakers and representatives from the employee organizations for their comments.
5. The Chair shall then call upon Board members successively for any further debate, comments, or questions.
6. In order to ensure the ability to record the meeting accurately and subsequent preparation of the minutes, anyone who wishes to speak, including Board members, must first be recognized by the Chair, and only one person shall be allowed to speak at a time.

2417. SUSPENSION OF BOARD RULES. Any section or sections of Board Rules may be suspended by vote of at least four members of the Board, except Board Rules 2500.13 and 2501.10d, the suspension of which shall require at least five votes.
ARTICLE VI
COMMITTEES OF THE BOARD OF TRUSTEES

2604. COMMITTEE OF THE WHOLE. The Committee of the Whole shall consist of all members of the Board of Trustees.

2604.10 Chairman of the Committee of the Whole. The Vice President of the Board shall be the chairperson of the Committee of the Whole.

2604.11 Meetings. The Committee of the Whole shall meet at such times as called by the President of the Board or as determined by the Board of Trustees.

2605. COMMITTEES OF THE BOARD.

A. Membership of Committees. The President of the Board may appoint Board Members to such designated standing committees, and to ad hoc committees as may be necessary, as determined by him or her and appoint a chairperson and two committee members to each committee. The President of the Board may also appoint an alternate member to each standing and ad hoc committee who shall only exercise the rights and privileges of the regular member in the absence of a regular member.

B. Expanded Ad Hoc Committees. The formation of an ad hoc committee that will include members who are not Board Members requires a majority vote of the Board of Trustees.

2605.10 The primary function of each standing committee is to undertake and complete such inquiries, investigations and studies as the Board may assign to any such committee for the purpose of presenting communications, recommendations or reports to the Board, as articulated in Board Rule 2605.11.

Matters may be referred and taken up in committees by assignment from the President of the Board or in accordance with Robert’s Rules of Order.

a. No meeting of a standing committee may occur if an agenda is not posted 72 hours in advance of the committee’s meeting date, in accordance with Government Code section 54954.2.

b. Each chairperson of a standing committee is responsible for preparing and forwarding to the Chancellor’s Office an agenda for any meeting of a standing committee. The agendas shall be presented to the Chancellor’s Office seven calendar days before the scheduled committee meeting in order to allow for printing, posting and distribution of the agenda.

c. Standing committees may recess or adjourn to closed session in accordance with law and these Board Rules.

d. Members of the public may address matters on the agenda of any meeting of a standing committee for a maximum of five minutes prior to or during the committee’s consideration of the item.

e. The Board’s rules contained in Chapter II, Articles IV and V shall apply to meetings of standing committees.
2605.11 Standing Committees

a. The four standing committees of the Board shall be Institutional Effectiveness, Finance and Audit, Legislative and Capital Construction.

b. The Institutional Effectiveness Committee fulfills an advisory, monitoring and coordinating role regarding accreditation, planning, student success and curriculum matters. The committee’s responsibilities include the coordination of accreditation activities, oversight of District-wide planning processes and all issues affecting student success, academic policies and programmatic changes. Its specific charge is to:
   i. Review and approve a coordinated timeline for institutional effectiveness and accreditation planning processes throughout the District;
   ii. Review and provide feedback on indicators of institutional effectiveness so that common elements, themes, and terms can be identified, reviewed and agreed upon;
   iii. Monitor college compliance with the Standards of Accreditation of the Association of Community Colleges and Junior Colleges;
   iv. Monitor existing planning and evaluation practices related to student completion initiatives;
   v. Facilitate the review, update and revision of the long-range strategic plan and goals every five years;
   vi. Discuss potential new or revised curricular programs and services within the District, and encourage the development of new programs and services as may be appropriate; and,
   vii. Consider and discuss other related matters as may be deemed appropriate by the Committee Chair in consultation with the Chancellor and President of the Board.

c. The Finance and Audit Committee will review and make timely recommendations to the Board prior to the Board’s adoption of budget and financial reports as required by law, review general financial considerations and potential consequences to the District, and review the work of the Internal Audit Unit. Its specific charge is to:
   i. Review and recommend adoption of the Tentative Budget to the full Board by July 1st of each year;
   ii. Review and recommend adoption of the Final Budget to the full Board by September 15th of each year;
   iii. Review and recommend the acceptance of the annual financial audits for both the general financial operation of the District and the bond program’s financial audit to the full Board;
   iv. Review quarterly financial reports;
   v. Review Internal Audit Reports semi-annual and/or quarterly;
   vi. Receive information on bond financing issues;
   vii. Review revenue-generating plans and/or the development of public/private partnerships; and,
   viii. Consider and discuss other related matters as may be deemed appropriate by the Committee Chair in consultation with the Chancellor and President of the Board.

d. The Legislative Committee will consider potential legislative initiatives and monitor potential and pending legislation that may affect the District’s interests. Its specific charge is to:
   i. Make recommendations and consider proposals regarding legislative initiatives for the benefit of the District;
   ii. Make recommendations and review proposed state and federal statutory and regulatory legislation;
   iii. Review the effectiveness of authorized lobbying efforts on behalf of the District; and
iv. Consider and discuss other related matters as may be deemed appropriate by the Chair in consultation with the Chancellor and President of the Board.

e. The Capital Construction Committee will provide policy guidance and program oversight for the LACCD Sustainable Building Program including, but not limited to, review and approval of college master plans, district energy and sustainability goals, bond program management including compliance with Proposition 39 and District cost principles, and project design concepts. The Capital Construction Committee will be a Committee of the Whole of the Board of Trustees to allow all trustees to be informed directly about bond program issues, and the Committee Chair will be designated by the President of the Board. The committee’s specific charge is to: Act as the public forum for presentations on the college master plans and environmental impact reports in preparation for formal approval of master plans, certification of environmental impact reports, and related, necessary actions;

   i. Facilitate discussion on compliance with Board-established sustainability and energy goals to further advance sustainability and energy goals for the infrastructure and curriculum as new concepts and technologies are brought forward;

   ii. Receive reports on accomplishments and general policy compliance, hear policy issues, receive briefings on technical bonds matters such as insurance, labor compliance, Proposition 39 compliance and any other matter related to the District’s sustainable building program;

   iii. Receive formal conceptual design presentations on each newbuilding and remodeling project with budgets in excess of $5 million prior to approval of the design concept; and,

iv. Consider and discuss other related matters as may be deemed appropriate by the Chair in consultation with the Chancellor and President of the Board.

2605.20 Ad hoc committees may serve for only such specific purposes as they are convened by the President of the Board of Trustees. Ad hoc committees shall meet during the period of time designated by the President of the Board of Trustees for the accomplishment of a specific task, after which they will be dissolved. Ad hoc committees of the Board of Trustees, which are less than a quorum, will and composed solely of Board members, may be closed to the public.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. CH1. as revised.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED AS REVISED: 7 Ayes

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Mercer entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee’s vote shall not apply to HRD1., HRD2., ISD2., PC1., and the Correspondence, with the exception of Com. No. PPD1. Facilities Planning and Development Routine Report Roman Numeral XII, Authorize Amendment to Design-Build Agreement, which was separated for the vote.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on matters requiring a majority vote.

President Mercer inquired if the Trustees had items that needed clarification or separation for the vote.
The Trustees discussed the following Consent Calendar Items:

Com. No. BF1. Budget Revisions and Appropriation Transfers

Com. No. BSD1. Ratifications for Business Services

With respect to Item G. Service Agreements Agreement Number 4500142184 as it relates to an amendment to renew the agreement with Higher One, Inc. for a student financial aid funds delivery program and automated teller machine (ATM) installation and services, Student Trustee Tong expressed her concern that the campus ATMs are not accessible to the students 24 hours per day and that the students are charged a fee to use ATMs at off-campus locations. She requested that this agreement number be withdrawn.

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, indicated that Agreement Number 4500142184 can be withdrawn until the regularly scheduled Board meeting of April 13, 2011.

There being no objection, Com. No. BSD1. and the Backup to Ratifications for Business Services were amended as follows:

Com. No. BSD1. Ratifications for Business Services


G. SERVICE AGREEMENTS

Agreement Nos.: 4500151245(Terminate); 4500157787; **4500142184(Renew)**; - withdrawn 4500132857(Renew); 4500156531; 4500156840; 4500113163(Renew); 4500136070(Renew); 4500148121(Extend); 4500148736(Extend); 4500156868; 4500156720

(Total Cost: **$131,416** **$81,416**)
(Total Estimated Savings: **$69,340**)

BACKUP TO RATIFICATIONS (BSD1) FOR BUSINESS SERVICES


G. SERVICE AGREEMENTS


... 4500142184 Districtwide. Amendment to renew agreement with Higher One, Inc. for a student financial aid funds delivery program and automated teller machine (ATM) installation and services, through which students receive financial aid disbursements electronically, for placement of an additional ATM at East Los Angeles College, and one at the satellite campus of East L.A. College, with annual increments in cost not to exceed $10,000 for each year the District exercises its option to renew the agreement, for up to three additional one-year terms through February 28, 2015, increasing the total contract amount from $40,000 to $90,000 from March 1, 2011 to February 29, 2012, inclusive. Total additional cost not to exceed: **$50,000**

Withdrawn.

Com. No. BSD2. Authorize Amendment to Agreement
President Mercer noted the following revisions:

II. AUTHORIZE ACTION RELATED TO ENTERING INTO CONTRACTS

Authorize action related to entering into contracts effective March 23, 2011.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 1 to Agreement No. 33132 with Berliner and Associates Architecture.
B. Authorize Amendment No. 2 to Agreement No. 32744 with Behr Browers Architects, Inc.
C. Authorize Amendment No. 5 to Agreement No. 32130 with Charles Walton Associates (CWA), AIA, Inc.
D. Authorize Amendment No. 1 to Agreement No. 30572-1 with DLR Group WWCOT.

IV. AUTHORIZE ADOPTION OF PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for: Temporary Facilities – Science and Technology Quad Swing Space project at Los Angeles City College; Roadway, Walkway, Grounds, Parking Lot - Red Line Pedestrian Corridor project at Los Angeles City College; Maintenance Facility Remodel Scheduled Maintenance Project at Los Angeles City College; Athletic Field Relocation project for the Redesign of the Athletic Field at Los Angeles City College; and Student Learning Environment (SLE) - Faculty Office Re-plastering project at Pierce College.

V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with KOAM Construction.
B. Authorize a contract with D. E. Smith Co.

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to: Contract No. 33152 with ZK Construction; Contract No. 32613 with AWI Builders, Inc.; Contract No. 32763 with United Contractors, Inc.; Contract No. with 31453 Sinanian Development, Inc.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to Contract No. 33236 with RAMCO.

VIII. RATIFY CHANGE ORDER AND AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33102 with F.S. Construction.
C. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33194 with Forness Construction.
D. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 33127 with Procraft Inc.
E. Ratify Change Order and Authorize Acceptance of Completion of Contract No. 31604 with Sinanian Development, Inc.

VIII. IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT
A. Authorize Acceptance of Completion to Contract No. 32851 with Joe’s Sun Rise Construction, Inc.
B. Authorize Acceptance of Completion to Contract No. 32973 with J&J Electric, Inc.
C. Authorize Acceptance of Completion to Contract No. 33034 with Forness Construction.
D. Authorize Acceptance of Completion to Contract No. 33153 with Coast to Coast Construction and Development.

IX. X. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR
Ratify substitution regarding Contract No. 32852 with Edge Development, Inc.

X. XI. AUTHORIZE LEASE AGREEMENT
Authorize a Lease Agreement with Design space Modular Buildings.

XI. XII. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT
Authorize Amendment No. 1 to Agreement No. 33002 with PANKOW Special Projects LP.

XII. XIII. AUTHORIZE PURCHASE ORDERS
A. Authorize a purchase order with Vann United Refrigeration, Inc.
B. Authorize a purchase order with Pacific Parking Systems.
C. Authorize a purchase order with Absolute Medical Equipment.

XIII. XIV. AUTHORIZE PAYMENT FROM BOND PROCEEDS
Authorize payment from Bond proceeds to the Los Angeles Department of Water and Power.

XIV. XV. AUTHORIZE TERMINATION OF LEASE AGREEMENT
Authorize termination of lease agreement with Americana Jackson Street, LLC.

XV. AUTHORIZE ACTION RELATED TO ENTERING INTO CONTRACTS
Authorize action related to entering into contracts effective March 23, 2011.

With respect to Roman Numeral XIII. Authorize Amendment to Design-Build Agreements as it relates to an amendment to an agreement with Pankow Special Projects LP for additional design-build services for infrastructure renovation at the Educational Services Center, Trustee Park expressed her concern regarding the need for the additional renovation. She indicated that she would abstain on the vote for this item.

There being no objection, Roman Numeral XII. was separated for the vote.

Com. No. FPD2. Authorize Master Procurement Agreements
Com. No. FPD3. Adopt Resolution Authorizing Implementation of Design-Build System of Project Delivery
Com. No. HRD1. Personnel Services Routine Actions
Com. No. ISD1. Approval of Educational Programs and Courses
Com. No. ISD2. Authorization of Student Travel

Com. No. PC1. Personnel Commission Action

Correspondence

Accept recommended disposition of Correspondence.

The Student Trustee’s vote shall not apply to HRD1., HRD2., ISD2., PC1., and the Correspondence.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED AS AMENDED: 7 Ayes

Com. No. FPD1. Facilities Planning and Development Routine Report, Roman Numeral XII. Authorize Amendment to Design-Build Agreements

Student Trustee Advisory Vote: No (Tong)
ADOPTED: 4 Ayes (Field, Mercer, Pearlman, Scott-Hayes)
2 Noes (Park, Santiago)
1 Abstention (Candaele)

Matters Requiring a Super Majority Vote

Com. No. FPD3. Ratify Lease Agreement

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. FPD3.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 7 Ayes

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH1. Adopt Board Rule Changes Regarding Board Meetings and Board Committees

This item was taken out of order and adopted earlier in today’s meeting.

Com. No. CH2. Authorize Agreement for Owner Controller Insurance Program (“OCIP”) Broker and Administrator Services

Trustee Candaele noted the following amendments:

Action

Authorize an agreement with Alliant Insurance Services, Inc. to provide Owner Controlled Insurance Program (“OCIP”) Broker and Administrator Services for the Bond program’s construction and related activities for four (4) two (2) years at a cost of $407,000 inclusive of eligible reimbursable expenses. The agreement may be extended for an additional one (1) year option at the sole and absolute discretion of the District in the amount of $178,500 inclusive of eligible reimbursable expenses.

As an optional service under the agreement, the District may request Alliant Insurance Services, Inc. to perform the transfer of data files relating to the insured firms covered under the program from the previous OCIP Broker Administrator at an additional not to exceed cost of $20,000.

Motion by Trustee Candaele, seconded by Trustee Scott-Hayes, to adopt Com. No. CH2. as amended.

President Mercer entertained a motion to allocate four minutes per speaker regarding Com. No. CH2.
Motion by Trustee Santiago, seconded by Trustee Scott-Hayes, to allocate four minutes per speaker.

Student Trustee Advisory Vote: Aye (Tong)
APPROVED: 7 Ayes

The following individuals addressed the Board regarding Com. No. CH2. as it relates to the process that resulted in the awarding of the contract to Alliant Insurance Services, Inc.:

Mr. James Holobaugh, Mr. Ruben Medina, Mr. Jim Castle, Mr. Octavio Sanchez, and Mr. Sam Perdomo.

A question and answer session was conducted regarding Com. No. CH2.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 4 Ayes (Candaele, Field, Mercer, Scott-Hayes)
1 No (Park)
2 Abstentions (Pearlman, Santiago)

Public Hearing to Approve Addendum to the 2003 Final Environmental Impact Report and Los Angeles Valley College 2010 Master Plan Update

President Mercer declared the public hearing open to approve the Addendum to the 2003 Final Environmental Impact Report and Los Angeles Valley College (LAVC) 2010 Master Plan Update.

The following documents were distributed:

"Initial Study Update/Final EIR Addendum – 2010 Update to the 2003 Los Angeles Valley College Facilities Master Plan;" "Revised Mitigation Monitoring and Reporting Program;" and "Amendment to Findings of Fact and Statement of Overriding Considerations for the Los Angeles Valley College 2010 Master Plan Update."

Public Comment

Mrs. Deborah Weintraub requested that the Board consider relocating the new Media Arts and Performing Arts Center at LAVC to a location that will not require the removal of 63 trees on the campus. She distributed a photograph of the trees.

(Trustee Santiago left at 6:25 p.m.)

A question and answer session was conducted regarding the 2010 Update to the LAVC Facilities Master Plan.

President Mercer declared the public hearing closed.

Com. No. FPD4. Approve the Addendum to the 2003 Final Environmental Impact Report and Los Angeles Valley College 2010 Master Plan Update

Motion by Trustee Scott-Hayes, seconded by Trustee Candaele, to adopt Com. No. FPD4.

Student Trustee Advisory Vote: Aye (Tong)
ADOPTED: 6 Ayes

NOTICE REPORTS AND INFORMATIVES

Com. No. BT/A. [Informative] Board Meeting Calendar – Meeting Location Revisions

Presented by Chancellor LaVista.
Com. No. BF/A. (Notice) Amend Board Rules 7503.10 Standard Mileage Rates and 10711 Transportation Cost
Noticed by Chancellor LaVista.

Com. No. HRD/A. (Collective Bargaining Notice) District’s Initial Proposal to the Exclusive Representatives of the Los Angeles Community College District Administrators’ Unit Represented by California Teamsters Public, Professional & Medical Employees Union Local 911
Noticed by Chancellor LaVista.

Com. No. HRD/B. (Collective Bargaining Notice) Adopt the District’s Initial Proposal to the Exclusive Representatives of the Los Angeles/Orange County Building and Construction Trades Council
Noticed by Chancellor LaVista.

Com. No. ISD/A. (Informative) Notification of Student Travel
Presented by Chancellor LaVista.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations
Mr. John Walsh addressed the Board regarding various issues and concerns.

Proposed Actions
None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

President Mercer announced that the location of the regularly scheduled Board meeting of April 13, 2011 has been changed to Los Angeles Mission College.

ADJOURNMENT

There being no objection, the regular meeting was adjourned at 6:46 p.m.

DANIEL J. LAVISTA
Chancellor and Secretary of the Board of Trustees

By: __________
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

______________________________
Georgia D. Mercer
President of the Board

Date __________ April 13, 2011

Minutes – Regular Meeting - 25 - 3/23/11 12:30 p.m.
CLOSED SESSION

Wednesday, March 23, 2011
12:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employment
(pursuant to Government Code section 54957)

A. Position: President, West Los Angeles College

II. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Adriana D. Barrera
Employee Units: All Units

B. District Negotiators: Ken Takeda
Employee Unit: Building and Trades

C. District Negotiators: Sue Carleo
Employee Unit: Academic Administrators

D. District Negotiators: Mary Gallagher
Employee Unit: Clerical/Technical

E. District Negotiators: Michael Shanahan
Employee Unit: Supervisory
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F. District Negotiators: Michael Shanahan  
   Employee Unit: Local 99

G. District Negotiators: Rose Marie Joyce  
   Employee Unit: Faculty

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints  
     (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation  
    (pursuant to Government Code section 54956.9 (a))

   A. LACCD v. Miller
   B. Miller v. LACCD, et al.
   C. Lander v. LACCD, et al.
   D. Jackson et al. v. LACCD et al., and related cases

V. Conference with Legal Counsel - Anticipated Litigation  
   (pursuant to Government Code section 54956.9 (b))

   A. Potential Litigation - 1 matter

VI. Discussion with Real Property Negotiator and as may be announced prior to closed session  
    (pursuant to Government Code section 54956.8)

    Property: 2324 South Grand Avenue, Los Angeles, California  
    Negotiating Party: Amira Chance, LLC  
    District Negotiators: Tom Hall and Roland “Chip” Chapdelaine  
    Under Negotiation: Price and terms of payment

VII. Other litigation matters as may be announced prior to the closed session  
     (pursuant to Government Code section 54956.9)