ORDER OF BUSINESS - REGULAR MEETING
Wednesday, November 2, 2011
Closed Session 12:00 p.m.
Public Session 3:30 p.m.

Los Angeles Trade-Technical College
South Campus Technology Building - Room TE 101 - First Floor
400 West Washington Blvd.
Los Angeles, CA 90015

I. Roll Call (12:00 p.m.) Location: South Campus Technology Building - Room TE 101 - First Floor

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.) Location: South Campus Technology Building
Room TE 101 - First Floor

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Roland Chapdelaine, President, Los Angeles Trade-Technical College

VIII. Approval of Minutes: Regular Meeting and Closed Session September 21, 2011 and Special Meeting September 21, 2011

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions

XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
   • Report on Actions Taken in Closed Session – November 2, 2011
   • Reports of Standing and Special Committees
   • BT1. Approve West Los Angeles College Substantive Change Report
   • BT2. Resolution – District Classified Employees Retirement

XIII. Reports from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District
   • Presentation on the Faculty Teaching and Learning Academy
XIV. Consent Calendar

Matters Requiring a Majority Vote

BF1. Budget Revisions and Appropriation Transfers
BSD1. Ratifications for Business Services
BSD2. Business Services Routine Report
FPD1. Facilities Planning and Development Routine Report
FPD2. Authorize Master Procurement Agreements
HRD1. Personnel Services Routine Actions
HRD2. Authorize Executive Employment Actions
ISD1. Approval of Educational Programs and Courses
ISD2. Authorization of Student Travel
ISD3. Approve Expulsions: Los Angeles Trade-Technical College and Los Angeles City College
PC1. Personnel Commission Action
  • Correspondence

Matters Requiring a Super Majority Vote

BSD3. Ratify Lease Agreements

XV. Recommendations from the Chancellor

CH1. Appointments to the District Citizens’ Oversight Committee for Propositions A/AA and Measure J Bond Programs
FPD3. Adopt Resolution to Dedicate Real Property to City of Monterey Park

XVI. Notice Reports and Informatives

BF/A. [Informative] 2011-2012 First Quarter Financial Status Report

XVII. Announcements and Indications of Future Proposed Actions

XVIII. Adjournment

*********************************************************************************

Next Regularly Scheduled Board Meeting
Wednesday, November 16, 2011
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
*********************************************************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.
If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION

Wednesday, November 2, 2011
12:00 p.m.

Los Angeles Trade-Technical College
South Campus Technology Building – TE 101
400 West Washington Blvd.
Los Angeles, CA 90015

I. Public Employment
   (pursuant to Government Code section 54957)
   
   A. President, East Los Angeles College

II. Consideration of Student Discipline
    (pursuant to Government Code section 54962 and Education Code section 72122)

III. Conference with Labor Negotiator
     (pursuant to Government Code section 54957.6)
     
     A. District Negotiators: Adriana D. Barrera
        Ken Takeda
        Jeanette Gordon

        Employee Units: All Units

        All Unrepresented Employees

     B. District Negotiators: Ken Takeda

        Employee Unit: Building and Trades
C. District Negotiators: Sue Carleo
   Employee Unit: Academic Administrators

D. District Negotiators: Mary Gallagher
   Employee Unit: Clerical/Technical

E. District Negotiators: Michael Shanahan
   Employee Unit: Supervisory

F. District Negotiators: Michael Shanahan
   Employee Unit: Local 99

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

V. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9 (a))

A. Rosa Aguirre v. Phil Schmerber and LACCD

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9 (b))

A. Potential Litigation – 1 matter
B. Threatened litigation by a vendor regarding due process procedures

VII. Discussion with Real Property Negotiator as may be announced prior to closed session
(pursuant to Government Code section 54956.8)

VIII. Other litigation matters as may be announced prior to the closed session
(pursuant to Government Code section 54956.9)
**Subject:** APPROVE WEST LOS ANGELES COLLEGE SUBSTANTIVE CHANGE REPORT

**Background:**

At the October 19th Board of Trustees Institutional Effectiveness Committee meeting, the members of the committee voted to approve the West Los Angeles College Substantive Change Report. The Accrediting Commission of Community and Junior Colleges (ACCJC) requires colleges to submit a Substantive Change Report whenever a college institutes a change that results in the addition of courses that constitute 50% or more of a program offered through a mode of distance education.

<table>
<thead>
<tr>
<th>Chancellor and Secretary of the Board of Trustees</th>
<th>By: __________________________ Date __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candaele Santiago</td>
<td></td>
</tr>
<tr>
<td>Field Svonkin</td>
<td></td>
</tr>
<tr>
<td>Park Veres</td>
<td></td>
</tr>
<tr>
<td>Pearlman Barrero</td>
<td></td>
</tr>
<tr>
<td>Student Trustee Advisory Vote</td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Miguel Santiago, President
Board of Trustees

David Iwata, Chair
Personnel Commission

Chancellor and
Secretary of the Board of Trustees

By ________________________ Date ________
## SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
September 1, 2011 – September 30, 2011

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lim</td>
<td>Jean May Accounting Manager</td>
<td>31</td>
<td>District</td>
</tr>
<tr>
<td>2</td>
<td>Nguyen*</td>
<td>Binh Office Assistant</td>
<td>23</td>
<td>City</td>
</tr>
<tr>
<td>3</td>
<td>Olivares</td>
<td>Hector R. Gardener</td>
<td>16</td>
<td>West</td>
</tr>
<tr>
<td>4</td>
<td>Phillips*</td>
<td>Michael E. Assistant Director of Disbursements</td>
<td>12</td>
<td>District</td>
</tr>
</tbody>
</table>

*Due to late processing, the following employees were not listed on previous report:
Nguyen, Binh - Effective date of August 31, 2011
Phillips, Michael - Effective date of July 31, 2011
Subject: BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $6,240,425 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
## Budget Revisions and Appropriation Transfers

All Funds, Excluding Building Bond Fund

November 2, 2011

### New Income

<table>
<thead>
<tr>
<th>Attachment</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849999</td>
<td>1,824,051</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
<td>4,001,513</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
<td>414,861</td>
</tr>
<tr>
<td>Interfund Transfer in</td>
<td>891000-892999</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
<td><strong>6,240,425</strong></td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Account</th>
<th>Certificated Salaries</th>
<th>Classified Salaries</th>
<th>Employee Benefits</th>
<th>Books/Supplies</th>
<th>Contract Services</th>
<th>Capital Outlay</th>
<th>Other Outgo</th>
<th>Other Debt Services</th>
<th>Tuition Transfers</th>
<th>Interfund Transfers</th>
<th>Direct Support/Indirect Costs</th>
<th>Loan/Grants</th>
<th>Other Financing Sources (Except 7902)</th>
<th>Reserve for Contingency*</th>
</tr>
</thead>
<tbody>
<tr>
<td>100000-199999</td>
<td>252,131,411</td>
<td>196,996,615</td>
<td>136,660,506</td>
<td>32,525,179</td>
<td>96,744,733</td>
<td>63,838,041</td>
<td>-</td>
<td>-</td>
<td>3,500</td>
<td>36,427,410</td>
<td>2,383</td>
<td>307,857,523</td>
<td>25,390,368</td>
<td></td>
</tr>
<tr>
<td>200000-299999</td>
<td>325,131,411</td>
<td>196,996,615</td>
<td>136,660,506</td>
<td>32,525,179</td>
<td>96,744,733</td>
<td>63,838,041</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>300000-399999</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>136,660,506</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>400000-499999</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>32,525,179</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>500000-599999</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>96,744,733</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>600000-699999</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>63,838,041</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>700000-709999</td>
<td>150,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>720000-729999</td>
<td>3,500</td>
<td>3,500</td>
<td>3,500</td>
<td>-</td>
<td>-</td>
<td>3,500</td>
<td>3,500</td>
<td>3,500</td>
<td>-</td>
<td>-</td>
<td>3,500</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>730000-739999</td>
<td>36,427,410</td>
<td>36,427,410</td>
<td>36,427,410</td>
<td>-</td>
<td>-</td>
<td>36,427,410</td>
<td>36,427,410</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>36,427,410</td>
<td>-</td>
<td>36,427,410</td>
<td></td>
</tr>
<tr>
<td>760000-769999</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>25,390,368</td>
<td>-</td>
<td>-</td>
<td>25,390,368</td>
<td>-</td>
<td>25,390,368</td>
<td></td>
</tr>
<tr>
<td>790020</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>-</td>
<td>-</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>-</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,122,547,135</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>6,240,425</td>
<td>-</td>
<td>-</td>
<td>6,240,425</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $25.39 million, which is 5% of the Unrestricted General Fund revenue.

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
### NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-0108, V-0164</td>
<td><strong>TRIO/Student Support Services Program</strong></td>
<td>$512,613</td>
</tr>
<tr>
<td></td>
<td>To establish funding to provide academic and other support services to 320 low-income, first-generation or disabled college students to increase retention and graduation rates, facilitate their transfer process, and foster a supportive institutional climate. Participants will undergo a comprehensive needs assessment to identify academic deficiencies, learning style preferences, personal challenges, and barriers to success. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>H-0108</td>
<td><strong>Student Support Services Program, Project ASAP</strong></td>
<td>292,340</td>
</tr>
<tr>
<td></td>
<td>To establish funding for Project Academic Success Action Plan (ASAP) to provide academic and other support services to improve the retention, graduation, and transfer rates of 125 students with disabilities who are currently at risk for academic failure due to educational deficiencies, including the lack of financial literacy, and the lack of adequate supplemental support services. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0102</td>
<td><strong>TRIO/Upward Bound Program</strong></td>
<td>242,250</td>
</tr>
<tr>
<td></td>
<td>To provide funding for college preparatory services to low-income youth from three high schools (Animo Locke, Middle College, and Washington Preparatory). Services include tutoring, academic advisement, study skills development and career guidance workshops, exposure to college campuses, and assistance with college and financial aid applications. The program is funded to serve 70 students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>T-0070</td>
<td><strong>Biotech/Manufacturing High Growth Initiative</strong></td>
<td>15,754</td>
</tr>
<tr>
<td></td>
<td>To establish funding to retrain dislocated workers and other adults who have been laid off due to downsizing within the industry. Thirty five participants will be trained through the Process Technology program at Los Angeles Trade-Technical College. After training is completed, Community Career Development, Inc. will provide employment services to place these individuals in careers within the Bio Tech/Manufacturing sector. Funding is through Workforce Investment Act funds from the United States Department of Labor.</td>
<td></td>
</tr>
</tbody>
</table>
Educational Bridge Program

To establish funding to address the needs of at least 30 low-skilled, low income (at or below the poverty level) dislocated workers, including workers adversely affected by the current economic downturn. The program will address existing workforce needs in the transportation sector, specifically, the need for additional diesel mechanics. Funding is from American Recovery and Reinvestment Act funds, administered through the United States Department of Labor.

Reconnections Program

To provide funding for outreach, recruitment, assessment, orientation and referrals to the program of 150 students, in conjunction with United Auto Workers-Labor Employment and Training Corporation (UAW-LETCC) staff. Los Angeles Trade-Technical College will educate participants about the green transportation industry and provide basic skills training in green transportation and automotive technology principles. Funding is from the United States Department of Labor.

Accelerated Community College Education for Students Online (ACCESCO) Program

To provide funding to accelerate students' attainment of their educational goals by offering online courses that can be completed on their own schedules. The program works with instructors to convert traditional courses to online format and effectively present these courses for student learning. Funding is from the United States Department of Education.

Strengthening Institutions (Year I)

To reestablish the program in the current fiscal year due to an extension to the grant agreement period. The program was established in fiscal year 2009 for $574,976 and is used to increase the technological infrastructure of Los Angeles Trade-Technical College and capabilities of the faculty, students, and staff. Funding is from the United States Department of Education.

TOTAL FEDERAL $1,824,051
Enrollment Growth and Retention-Assessment, Remediation, and Retention

These funds will be used to assist students applying for the nursing program by providing remediation services to students who do not pass the Test of Essential Academic Skills (TEAS) which is required for admission to the nursing program. Remediation services will include tutoring in Math, Reading Comprehension, and Anatomy. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Facilities Renovation Repair

To establish funding to be used for the purpose of child care center development, renovation, repair projects, and purchase or replace necessary equipment. These are necessary to maintain compliance with California health and safety requirements and the Americans with Disabilities Act (ADA). Funding is from the California Department of Education.

Family Child Care Homes Education Network

To accept additional funding to develop a growing network of licensed and accredited family child care homes, which will be monitored and supported in their endeavor, to provide professional child care services of the highest quality to the children of 60 families of eligible parents/students and cover the costs of such services. The program will provide technical support to its child care providers to try to meet the goal of having all its child care providers meet the criteria to become accredited. These additional funds bring the total funding to $418,315. Funding is from the California Department of Education.

Workforce Innovation Partnerships

To establish funding to develop a certificate and degree program in Visual and Interactive Media with an emphasis in Mobile App development. This will create a pathway for the certificate program from 7th grade through completion of the program. By the second year of the grant it is expected that 200 students from middle and high school will be participating. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Project Youth Empowerment Strategies for Success (YESS)

To establish funding to provide four Independent Living Training Modules of thirty hours each to an average of 25 students per module. Upon successful completion of the program, participants will be able to apply for special programs and benefits available to emancipated Foster Youth. Funding is from the Foundation for California Community Colleges.
\textbf{Institute for Developing Entertainment Arts and Studies (IDEAS)} \hfill 205,000

To establish funding to provide training for incumbent workers in the film and television industries, develop curriculum that will aid career paths for community college students, and expose its constituents to emerging technologies and new areas for training. The program expects to enroll 500 people in its training workshops and conferences. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

\textbf{Basic Skills} \hfill 1,524,866

To establish funding for the Basic Skills program based on the allocation from the State Chancellor's Office released on August 18, 2011. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

\textbf{Extended Opportunity Programs and Services (EOPS)} \hfill 390,493

To adjust funding for the EOPS Program at all nine college locations based on the 2011-2012 EOPS Final Allocation released on August 12, 2011 by the State Chancellor's office. The District received an adjustment of $390,493. These additional funds bring the district total to $7,809,861. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

\textbf{Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)} \hfill 41,582

To adjust funding for the EOPS-CARE Program at all nine college locations based on the 2011-2012 EOPS-CARE Final Allocations released on August 12, 2011 by the State Chancellor's office. The District received an adjustment of $41,582. These additional funds bring the district total to $8,311,633. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

\textbf{Board Financial Assistance Program (BFAP)} \hfill 1,056,342

To adjust funding for the BFAP Program at all nine college locations based on the 2011-2012 EOPS-CARE Final Allocations released on August 12, 2011 by the State Chancellor's office. The District received an adjustment of $1,026,342 more. These additional funds bring the district total to $5,338,707. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

\textbf{TOTAL STATE} \hfill $4,001,513
## Local

### Donation

To accept a donation for the Community Services Program to purchase supplies. Funding is from Edlow Family Fund and One Step Learning Center.

**C-0045**
- **Donation**
- **$550**

### Carnegie Statistics Pathway Network

To accept funding to develop a project for the math department at Pierce College to partner with 16 other colleges across the nation to create a developmental math sequence, similar to the one the college uses that leads to Trigonometry. The new sequence will lead to Statistics. During the first year of the grant, faculty will work to create the curriculum and an implementation plan. In the second year, the program will pilot three courses and assess and review effectiveness. The courses will then be added to the college course catalogue. Funding is from the Carnegie Foundation.

**P-0066**
- **Carnegie Statistics Pathway Network**
- **35,000**

### Contract Education – CyberCareers/CyberPatriot Program

To accept funding to provide students enrolled in the program the opportunity to study college-level computer systems and security to enhance their knowledge of computer systems, security, and operation in a college-based and college credit school careers program, and to support participation in the annual CyberPatriot Program. Sixteen students will participate in the CyberPatriot premier national high school cyber defense competition. Funding is from the Los Angeles Unified School District.

**S-0092**
- **Contract Education – CyberCareers/CyberPatriot Program**
- **19,875**

### Para Los Ninos – Youth Development Services (YDS)

To accept funding to provide Life Skills Training classes to foster/probation youths ages 16 to 20 years old. The college will provide 4 thirty-hour training modules to 25 foster youths per module. The intent of the training is to transition the participants from out-of-home care to self-sufficient independent living. Funding is from Para Los Ninos.

**S-0085**
- **Para Los Ninos – Youth Development Services (YDS)**
- **28,000**

### Salvage Sales

To augment the Unclassified Salaries account in the General Fund at Los Angeles Trade-Technical College from income collected from Salvage Sales.

**T-0090**
- **Salvage Sales**
- **8,700**

### Technical & Career Education

To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department fees, REDI operating expenses, the Foundation for California Community Colleges, and the Peralta Colleges Foundation.

**T-0085, T-0092, T-0107, T-0110, T-0122, T-0123**
- **Technical & Career Education**
- **40,903**
V-0156  
**Project Graduation Really Achieves Dreams (GRAD) Los Angeles**

81,633

To accept funding to provide math and literacy tutoring to low-income middle and high school students. Tutors will be recruited through the program and sent to four participating schools: Pacoima M.S., San Fernando M.S., MacLay M.S., and San Fernando H.S. Participating students will be better prepared to enter and succeed in post-secondary education. Funding is from Project GRAD Los Angeles.

V-0166  
**LAVC Job Training**

200,200

To provide funding for employment training services at Los Angeles Valley College to participants in the South Bay Service Delivery area. A total of 165 individuals will receive customized training through this program. Funding is from the South Bay Workforce Investment Board.

TOTAL LOCAL

$414,861

**OTHERS:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Redistribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>H-0100</td>
<td><strong>Extended Opportunity Programs and Services (EOPS)</strong> ($18,949)</td>
</tr>
<tr>
<td>H-0101</td>
<td><strong>Extended Opportunity Programs and Services (EOPS)</strong> 18,949</td>
</tr>
<tr>
<td>H-0104</td>
<td><strong>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</strong> (710)</td>
</tr>
<tr>
<td>H-0105</td>
<td><strong>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</strong> 710</td>
</tr>
<tr>
<td>P-0091</td>
<td><strong>Extended Opportunity Programs and Services (EOPS)</strong> (31,299)</td>
</tr>
</tbody>
</table>
Extended Opportunity Programs and Services (EOPS) 31,299
To accept redistributed funds from EOPS fund 20490 to EOPS fund 10490 at Pierce College.

Extended Opportunity Programs and Services (EOPS) (43,799)
To redistribute funds from EOPS fund 10490 to EOPS fund 20490 at Los Angeles Valley College.

Extended Opportunity Programs and Services (EOPS) 43,799
To accept redistributed funds from EOPS fund 10490 to EOPS fund 20490 at Los Angeles Valley College.

TOTAL OTHERS

TOTAL INCOME $6,240,425

Organizational Membership

In accordance with Education Code 72670, the following organizations are submitted for Board approval:

A. Amend the List of Organizational Memberships to include the California Community Colleges Soccer Coaches Association (CCCSCA) with annual dues of $75. This request originated from Los Angeles Harbor College.

**Background:** Membership in this organization is required to allow coaches access to student athlete's statistics, records, and player transfers.

B. Amend the List of Organizational Memberships to include the Center for Global Advancement of Community Colleges (CGACC) with annual dues of $325. This request originated from Los Angeles Harbor College.

**Background:** Membership in this organization will provide information about 2+2 programs to educational organizations overseas to assist U.S Community Colleges in recruiting International Students. CGACC is dedicated to increasing global knowledge and understanding of U.S community colleges, bridging cultures through awareness, serving as a resource, advancing institutional internationalization efforts, and partnering with national and international entities to expand and enhance educational opportunities.

C. Amend the List of Organizational Memberships to include the National Association for Community College Entrepreneurship (NACCE) with annual dues of $750. This request originated from Los Angeles Trade-Technical College.

**Background:** Membership in this organization will benefit the college
in entrepreneurship education and innovative leadership at the community college level. NACCE fosters economic development by serving as a center for the dissemination and integration of knowledge and successful practices regarding entrepreneurship education and student business incubation. NACCE helps community colleges nationwide link their traditional role of workforce development with ground-breaking educational development.

D. Amend the List of Organizational Memberships to include the WICHE Cooperative for Educational Technologies (WCET) with annual dues of $3,300. This request originated from Pierce College.

**Background:** Membership in this organization will provide the college access to an action-based cooperative community that promotes excellence in technology-enhanced teaching and learning, shares effective practices, tracks emerging trends, interprets and affects policy, develops a collective sense of best practices, and creates a stronger collective voice than a single individual organization.
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 1,138 issued from September 12, 2011 to October 13, 2011 which totaled $1,940,944.

B. AGREEMENTS FOR ART MODELING SERVICES 40 issued which totaled $9,012.

C. AGREEMENTS FOR ATHLETIC OFFICIATING SERVICES 129 issued which totaled $12,300.

D. CONTRACT EDUCATION AGREEMENTS

Agreement Nos.: 4500165413; 4500134059 (amend)

(Total Expense: $173,787)

E. EDUCATION TRAVEL AGREEMENTS

Agreement Nos.: 4500166261; 4500166190

(Total Cost: $0)

F. LEASE OF EQUIPMENT AGREEMENT

Agreement No.: 4500166201

(Total Cost: $36,600)

G. LEASE OF FACILITIES FOR DISTRICT USE

Agreement Nos.: 4500165959; 4500166172; 4500166173; 4500166604; 4500166177; 4500166178; 4500166179; 4500166180

(Total Cost: $11,525)
H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

Agreement Nos.: 4500165060; 4500165747; 4500165748; 4500165749; 4500166196; 4500166197; 4500166171; 4500166174; 4500166175; 4500132063(extend); 4500146275(extend); 4500166176

(Total Income: $31,796)

I. MAINTENANCE AGREEMENTS

Agreement Nos.: 4500141738(amend); 4500166198; 4500166199; 4500165247; 4500165248; 4500165249; 4500165250; 4500165284; 4500119901 (amend); 4500166016

(Total Cost: $83,078)

J. STUDENT INTERN AGREEMENTS

Agreement Nos.: 4500154799(amend); 4500166102; 4500166015;

(Total Cost: $0)

K. WORK-STUDY AGREEMENT

Agreement No.: 4500156956(extend)

(Total cost: $5,000)

L. SERVICE AGREEMENTS

Agreement Nos.: 4500082770(renew); 4500137200(renew); 4500165647; 4500165116; 4500166118; 4500148159(terminate); 4500150767(renew); 4500165958; 4500166003; 4500118206(renew); 4500166123; 4500149306(extend); 4500165198; 4500165199; 4500165200; 4500165724; 4500165726; 4500166120; 4500100012(renew); 4500165128(renew); 4500166101; 4500105062(renew); 4500165456; 4500165475; 4500165672; 4500166013; 4500166401; 4500139534(amend); 4500165084; 4500165760; 4500166181; 4500166182

(Total Cost: $355,378)
(Total Saving: $25,000)
M. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500165402; 4500098758(correct); 4500166001; 4500166142; 4500150531(renew); 4500166122; 4500126294(amend); 4500119944(renew); 4500124118(renew); 4500163868; 4500165942; 4500165946; 4500165947; 4500165948; 4500165949; 4500098626(renew); 4500150825(amend); 4500166145

(Total Expense: $2,349,050)

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500163983; 4500163989; 4500164217; 4500164289; 45001615166; 4500165170; 4500165288; 4500165293; 4500165296; 4500165307; 4500165310; 4500165311; 4500165315; 4500165319; 4500165324; 4500165392; 4500165409; 4500165729; 4500164363; 4500165320; 4500165245; 4500165777; 4500165134; 4500165474; 4500165510; 4500165804; 4500166126; 4500165809; 4500165195; 4500165604; 4500165620; 4500165834; 4500165178; 4500165446; 4500162205; 4500164074; 4500164237; 4500164552; 4500164765; 4500164772; 4500164812; 4500164978; 4500165716; 4500159332; 4500159373; 4500164969; 4500165233; 4500165239; 4500165483; 4500165486; 4500165489; 4500165587; 4500165601; 4500165625; 4500165772; 4500165951; 4500165957; 4500166091

(Total Cost: $106,983)

O. SETTLEMENT OF CLAIMS

Claim Nos.: 101148; 11-295; 101141; 101149; 111203; 111201; 111210; 111216; 111204; 111213; 111214; 11-296; 111207; 111215; 111205

(Total Cost: $12,773.15)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE AMENDMENT TO ENDOWMENT AGREEMENTS

A. Authorize an additional drawdown of funds for the endowment agreement between the Los Angeles Community College District (LACCD), East Los Angeles College (ELAC) and ELAC Foundation, No. 4500124303 established on January 22, 2009. ELAC was awarded a Title V “Strengthening Academic Literacy for Underprepared Students” grant from the U.S. Department of Education. The grant provides a specific budget for dollar to dollar match with funds raised by ELAC Foundation for Endowment purposes. ELAC Foundation raised and matched funds in the amount of $325,000 during the previous terms of the endowment agreement. During this final term of endowment agreement, ELAC Foundation has raised an additional $9,000 in matching funds for a new total amount of $334,000. The amount to be drawn down from the grant is an additional $9,000.

Background: This agreement was approved by the Board of Trustees on February 11, 2009 (Com. No. BSD1), and amended on March 24, 2010 (Com. No. BSD1). These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest incurred may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest incurred to then be used for Foundation purposes. The ending date of the endowment agreement is September 30, 2026. Funding is through Strengthening Academic Literacy funds.

B. Authorize an additional drawdown of funds for the endowment agreement between the Los Angeles Community College District (LACCD), East Los Angeles College (ELAC) and ELAC Foundation, No. 4500133817 established on September 9, 2009. ELAC was awarded a College Cost Reduction and Access Act (CCRAA) “Green Science Technology and Curriculum” grant from the U.S. Department of Education on October 1, 2008. The
grant provides a specific budget for dollar to dollar match with funds raised by ELAC Foundation for Endowment purposes. ELAC Foundation raised and matched funds in the amount of $100,000 during the previous terms of the endowment agreement. During this final term of endowment agreement, ELAC Foundation has raised an additional $12,755.00 in matching funds for a new total amount of $112,755.00. The amount to be drawn down from the grant is an additional $12,755.

Background: This agreement was approved by the Board of Trustees on September 9, 2009 (Com. No. BSD1). These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest incurred may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest incurred to then be used for Foundation purposes. The ending date of the endowment agreement is September 30, 2028. Funding is through Green Science and Technology Curriculum funds.

C. Authorize an additional drawdown of funds for the endowment agreement between the Los Angeles Community College District (LACCD), East Los Angeles College (ELAC) and ELAC Foundation No. 4500133872 established on September 9, 2009. ELAC was awarded a College Cost Reduction and Access Act (CCRAA) "Engineering Transfer Pathway Cooperative" grant from the U.S. Department of Education on October 1, 2008. The grant provides a specific budget for dollar to dollar match with funds raised by ELAC Foundation for Endowment purposes. ELAC Foundation raised and matched funds in the amount of $100,000 during the previous terms of the endowment agreement. During this final term of endowment agreement, ELAC Foundation has raised an additional $14,825.00 in matching funds for a new total amount of $114,825.00. The amount to be drawn down from the grant is an additional $14,825.

Background: This agreement was approved by the Board of Trustees on September 9, 2009 (Com. No. BSD1). These endowment funds are to be deposited into a Foundation account in conjunction with the matching funds raised through the Foundation and only the interest incurred may be used during the period of the agreement for Foundation purposes. At the end of the Endowment Agreement period, the Foundation may then have access to both the principal and any interest incurred to then be used for Foundation purposes. The ending date of the endowment agreement is September 30, 2028. Funding is through Engineering Transfer Pathway Cooperative funds.

II. RATIFY SERVICE AGREEMENTS

A. Ratify an agreement with the Los Angeles Small Schools Center (LASSC) to provide strategic planning, training and technical assistance, involving the participation of parents and members of the
community, toward improving high school graduation and post secondary attainment rates of South Los Angeles students, under the aegis of Los Angeles Trade-Technical College during the period July 1, 2011 to July 31, 2012, inclusive, at a total cost of $101,250.

**Background:** On March 11, 2009 (Com. No. BSD1) the Board of Trustees ratified a one-year agreement with the Community Development Technologies Center (CDTC) to provide planning, training and technical assistance; and a three-year agreement with the Partnership for Los Angeles Schools to develop academic core and work experience components; funded by a grant to Trade-Technical College from the James Irvine Foundation to improve high school graduation and post secondary attainment rates in South Los Angeles at the Santee Educational Complex. This agreement with LASSC will complete the auxiliary services CDTC began in the first year of this project. Trade-Technical College is responsible to ensure that the subgrantees perform the scope of services outlined in the terms of the grant, and provide all program deliverables.

**B.** Ratify an agreement with Affiliated Computer Services (ACS), Inc., dba ACS Educational Services, Inc., a Xerox Company, formerly doing business as Academic Financial Services Association and AFSA Data Corporation, to provide billing for the management and collection of student financial aid loan repayments, Districtwide, during the period July 1, 2011 to June 30, 2016, inclusive, at a total annual cost not to exceed $40,000.

**Background:** The billing services provided by ACS meet the District's due diligence process for administering student loans; this agreement is being issued pursuant to Government Code 53060 as special services in financial, economic, accounting, engineering, legal, or administrative matters whenever such organizations are specialty trained, experienced and competent to perform the special services required. ACS assists the District's collection services contractors in the billing of over $300,000 annually in past-due and delinquent student loan payments on behalf of the District, and the cost of this agreement is based solely on a percentage of ACS's collections on outstanding, delinquent, and defaulted student financial aid loans. Funding is through the District's Central Financial Aid program.

**C.** Ratify agreement with Butte College of the Butte-Glenn Community College District, on behalf of the California Community Colleges Technology Center, to provide internet connectivity for Secondary Circuits for the Los Angeles Community College District for the period July 1, 2011 through June 30, 2012, at a total cost of $89,895.

**Background:** Access to the internet, which included a backup system, used to be funded through the Telecommunications and Technology Infrastructure Program (TTIP) of the Technology, Research, and Information Systems Division of the Chancellor's Office in Sacramento.
They will continue to provide 100% funding for the primary circuit but the secondary circuit is now partially the responsibility of the District. Funding is through Information Technology funds into which the colleges have transferred their allotment.

III. AUTHORIZE PROFESSIONAL SERVICE AGREEMENT

Authorize an agreement (#4500166844) with Community College Search Services (CCSS), to conduct a search for a new President of East Los Angeles College during the period of November 3, 2011 to November 2, 2012, inclusive, at a total cost not to exceed: $31,000.

Background: This agreement is to be awarded pursuant to Board Rule 10308. President Moreno retired on August 31, 2011; Interim President Dr. Wieder will serve in this position until a new president is selected. Target date for completion of search for President of East Los Angeles College is July 1, 2012. Funding is through Districtwide Human Resources funds.

IV. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donors for their contribution to the District’s educational program.

A. Los Angeles Harbor College

Richard Weston is donating to the Los Angeles Harbor College Baseball Program one ATEC Free-Standing Batting Cage valued by the donor at $3,599.98.

B. Los Angeles Pierce College

Cash donation of $19,000, from The Foundation for Pierce College, to pay for Summer 2011 Externship Program instructional services as part of the LVN to RN Weekend Program.

C. Los Angeles Valley College

1. One 1995 EZ Go golf cart from Dave Mallas, valued at $2,000 by the donor, to be used on the baseball field for field maintenance and transportation around the campus.

2. One new Apple 21.5" iMac 2.7 ghz., from Los Angeles Valley College Foundation, valued at $1,419.99 by the donor, to be used by the Family Resource Center.

3. One brent slab roller, kiln shelves, posts, raw materials, 2 ware carts, and books, from Hanne B. Albaun, valued at $1,500 by the donor, to be used by the Art Department in making glazes,
sculptures, and for transporting finished pieces from the studio to the kiln.

4. 17 piece Jazz Band Music Library with cases, from Marilyn Moss and Horward Feldman, valued at $10,000 by the donors, to be added to the Big Band Library in the Music Department.

V. AUTHORIZE DESTRUCTION OF RECORDS

A. Authorize the destruction of Central Financial Aid Records as listed on the attachment. A Certificate of Compliance signed by the Chancellor’s Designee is attached, and is included in the electronic documents.

Background: In accordance with Title V of the California Code of Regulations and the Board’s Records Policy (Board Rule 7706 et seq.), the Deputy Chancellor has determined that the listed Class 3 Disposable Records are no longer needed in paper format since they have been preserved in electronic format and are accessible and in use by the Central Financial Aid Unit. No records included in this action conflict with the Board’s Records Policy.

<table>
<thead>
<tr>
<th>Year</th>
<th>Campus</th>
<th>Box Contents: Student by Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1994-1995</td>
<td>P</td>
<td>ACOS-NGUY</td>
</tr>
<tr>
<td>1994-1995</td>
<td>P</td>
<td>NGUYEN,H-ZOL</td>
</tr>
<tr>
<td>1994-1995</td>
<td>S</td>
<td>WEBS-ZUNI</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>ABE-GRA</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>DORAN-FUERTE</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>GAFF-GYED</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>GUI-PAR</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>HAB-HUYNK</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>PEG-ZEN</td>
</tr>
<tr>
<td>1994-1995</td>
<td>V</td>
<td>V-Z</td>
</tr>
<tr>
<td>1995-1996</td>
<td>S</td>
<td>BOJO-CAMP</td>
</tr>
<tr>
<td>1996-1997</td>
<td>E</td>
<td>GONZALES-GUR</td>
</tr>
<tr>
<td>1996-1997</td>
<td>P</td>
<td>A-K</td>
</tr>
</tbody>
</table>
## Board of Trustees

Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division: Business Services</th>
<th>Date: November 2, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1996-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1997-</td>
<td>P</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>M</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>M</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>W-Z</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>ABARCA-BROUS</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>arr-byr</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>HINTON-LIN</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>NAVA-PEREZ</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>ORTIZ-RAY</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>T</td>
</tr>
<tr>
<td></td>
<td>1999-</td>
<td>RAYFORD-SPEARS</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>ARIAS-BROWN</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>M</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>HEN-LOP</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>P</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>NIC-PHI</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>S</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>THI-WALKER</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>A-AF</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>AG-ALL</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>BAR-BEL</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>BEN-BOT</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>BOU-BU</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>C-CAR</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>COL-CU</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>ET-FN</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>HA-HAZ</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>HE-HO</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>JO-KAN</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>KAR-KEC</td>
</tr>
<tr>
<td></td>
<td>2001-</td>
<td>V</td>
</tr>
<tr>
<td></td>
<td>2000-</td>
<td>KED-KIL</td>
</tr>
</tbody>
</table>
B. Authorize the destruction of additional listing of Central Financial Aid Records as listed on the attachment. A Certificate of Compliance signed by the Chancellor’s Designee is attached, and is included in the electronic documents.
Background: In accordance with Title V of the California Code of Regulations and the Board's Records Policy (Board Rule 7706 et seq.), the Deputy Chancellor has determined that the listed Class 3 Disposable Records are no longer needed in paper format since they have been preserved in electronic format and are accessible and in use by the Central Financial Aid Unit. No records included in this action conflict with the Board's Records Policy.

<table>
<thead>
<tr>
<th>Year</th>
<th>Campus</th>
<th>Box Contents: Student by Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1994-</td>
<td>Valley</td>
<td>LAM- MARI</td>
</tr>
<tr>
<td>1995</td>
<td>Valley</td>
<td>POLL-RYBA</td>
</tr>
<tr>
<td>1994-</td>
<td>E</td>
<td>HOR-JOHN</td>
</tr>
<tr>
<td>1995</td>
<td>E</td>
<td>QUIN-RIN</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>ROL-SANC</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>LY-MART</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>JONES-LI</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>LIM-LU</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>HERN-HONG</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>SAN-SZE</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>TRIL-VIL</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>GIRON-GUAJ</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>GUAN-JERNANDEZ</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>GAR-GIL</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>CHOG-DED</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>MART-MICH</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>PER-QUIN</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>MIL-MUNG</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>TA-TREJO</td>
</tr>
<tr>
<td>1999-</td>
<td>E</td>
<td>O-PERAZA</td>
</tr>
<tr>
<td>Year</td>
<td>Division</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>-----------</td>
<td>------------</td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>DEL-ESPARZA</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>MUNI-NOVELO</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>VILLAR-Z</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>A-M</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>AM-AZ</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>BA-BR</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>BU-CASTELLANOS</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>CASTELLON-CHIN</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>RIN-ROJAS</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>E</td>
<td>ESP-GARCIA</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>A-B</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>C-DE</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>DE-G</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>H-L</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>P-RO</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>M</td>
<td>M-O</td>
</tr>
<tr>
<td>1999</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2000</td>
<td>S</td>
<td>BI-BYO</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>A-BOR</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>BR-CU</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>DAV-FUL</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>G-HELD</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>LOR-MOR</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>MOS-PLED</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>PON-RY</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>SA-TY</td>
</tr>
<tr>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2001</td>
<td>M</td>
<td>U-Z</td>
</tr>
<tr>
<td>Year</td>
<td>Letter</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>--------</td>
<td>------------</td>
</tr>
<tr>
<td>2001</td>
<td>W</td>
<td>WIL-WRIGHT</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>GAR-GE</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>TS-VAR</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>AY-BAN</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>ARM-AU</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>ALO-ARI</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>MAND-MEND</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>KH-KEI</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>WAR-YAS</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>POL-RA</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>FO-GAL</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>GH-GO</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>DU-ES</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>JA-JI</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>MER-MKR</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>RE-ROME</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>DEM-DR</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>GR-GY</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>HR-I</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>SIN-SUA</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>SUE-THK</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>YAT-Z</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>LIN-MAC</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>O-PAP</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>N</td>
</tr>
<tr>
<td>2000</td>
<td>V</td>
<td>TI-TR</td>
</tr>
<tr>
<td>Com. No. BSD2</td>
<td>Division:</td>
<td>Business Services</td>
</tr>
<tr>
<td>---------------</td>
<td>-----------</td>
<td>-------------------</td>
</tr>
<tr>
<td>2001-</td>
<td>V</td>
<td>CAS-COH</td>
</tr>
<tr>
<td>2000-</td>
<td>V</td>
<td>VAS-WA</td>
</tr>
<tr>
<td>2001</td>
<td>V</td>
<td>ROMO-SANC</td>
</tr>
<tr>
<td>2000-</td>
<td>V</td>
<td>SAND-SEG</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>NARAN-ONG</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>OO-PARTIDA</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>PAR-PLA</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>JONES-LEE</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>VENTURA-WU</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>ROCA-RUIZ</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>GARD-GONZ</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>PLAZA-RAMOS</td>
</tr>
<tr>
<td>2001-</td>
<td>E</td>
<td>McKING-MOLIN</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>NAVA-PAZ</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>Gab-Gom</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>Pe-Rey</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>Gonz-Hurt</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>Mc-Car-Montal</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>Montan-Mus</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>LAPORTE-LYONS</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>IAC-KUMAR</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>PL-UR</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>AC-ZA</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>VA-YE</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>RIO-ROJ</td>
</tr>
<tr>
<td>2001-</td>
<td>M</td>
<td>E-F</td>
</tr>
</tbody>
</table>
Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division:</th>
<th>Business Services</th>
<th>Date: November 2, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td>M</td>
<td>AL-AY</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>M</td>
<td>C-CA</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>M</td>
<td>CE-CU</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>MAL-MEZA</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>AT-BOH</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>DIA-FAU</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>WE-Z</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>KUI-MAJ</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>NGA-PAU</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>JO-KRU</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>HEB-JIM</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>CIB-DHI</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>PAV-RAZI</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>REAL-SAI</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>BO-CHUNG</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>MIC-NEU</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>TRA-WAT</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>GO-HE</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>P</td>
<td>JO-GISSI</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>RILEY-SANTOS</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>SPEARS-TRAYLOR</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>NICHOLS-PITTS</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>SAR-SPANN</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>PLANT-RILEY</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>TREJO-WASH</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>ABDUL-ARAUJO</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Action</td>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>--------</td>
<td>---------------------</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>ARDS-BLOW</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>BEL-BROWN</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>BROWN-CHAARLOT</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>CHANDLER-DARBY</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>DAUG-HERNANDO</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>DEL-KERR</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>FERRELL-GUZMAN</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>GOLDEN-HERNANDEZ</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>HERN-JOHN</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>JAMES-LUIS</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>KIMBOLE-OYE</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>LUIS-Mccoy</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>McConico-Nichols</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>S</td>
<td>OLIVER-Pineda</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>SA-Ser</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Menc-Moroz</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Ravv-Ry</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Bo-Cas</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Morr-Oga</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Lem-Manc</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Am-Az</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>U-White</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Davty-Ek</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>J-Kev</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Oga-Petra</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td>V</td>
<td>Serar-Sy</td>
<td></td>
</tr>
<tr>
<td>Com. No. BSD2</td>
<td>Division:</td>
<td>Business Services</td>
<td>Date: November 2, 2011</td>
</tr>
<tr>
<td>--------------</td>
<td>-----------</td>
<td>-------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>CAT-DAVTI</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td></td>
<td>TAB-TY</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td></td>
<td>A-AL</td>
<td></td>
</tr>
<tr>
<td>2001-2002</td>
<td></td>
<td>HARU-I</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>WI-Z</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>PEREZ-ROANE</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>EAST-GIL</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>TURNLEY-WHITE</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>ROB-SCOTT</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>WHYTE-ZENO</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>AA-AZ</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>BABA-BOY</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>BR-CA</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>CAM-CORBIN</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>COR-DYER</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>EAST-GIL</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>GIL-HAYES</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>HERN-JACK</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>JACK-JUN</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>JUN-LILLEY</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>LIND-MART</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>MAY-NEAL</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>NEAL-PENA</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>ALC-SKUR</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>AYALA-HARU</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td></td>
<td>CARR-ULLOA</td>
<td></td>
</tr>
<tr>
<td>Year</td>
<td>Name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>--------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AGUMA-TROYAN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AND-VALL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>CHRIS-ARG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BELL-VDOV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>ANTON-WALKER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>CANO-VAZQUEZ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>COV-WOOD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BOR-TOM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AGHA-VARTA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>ARRE-THOM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AGAZ-ROB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AGUA-WILSON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BRR-SOG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AVET-YAZ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>ABEL-TIN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BAG-VOLK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BAG-TES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AVET-VOSK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>PENA-ZAM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>JONES-AREL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AYIB-PELA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>ELE-TOR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AZC-ZAM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>HER-HAR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>BER-STEP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>AAZ-KARA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Com. No. BSD2</td>
<td>Division: Business Services</td>
<td>Date: November 2, 2011</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>----------------------------</td>
<td>----------------------</td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>V ABR-ZAK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002-2003</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>V ABD-SHK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td>V AKA-AKH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002-2003</td>
<td>V ESQ-DANG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002-2003</td>
<td>V ADAM-YEG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td>V BAG-NAZ</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S CORO-DOU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S ARM-BON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S AB-ARM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S BOT-CARO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S CARR-COR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S DRA-FIN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S FIN-GLO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S GLO-HAY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S HEA-JACK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S JAC-LOC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S JOHN-KYLE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S MAL-MON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S MON-NOW</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S OBI-PITT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S PITT-ROBY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S ROC-SHO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003</td>
<td>S UDE-WELLS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2003-2004</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an Agreement with Steven Fader Architects.
B. Authorize an Agreement with SADA Systems, Inc.
C. Authorize an Agreement with Campus EAI, Inc.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 31663 with gkkworks.
B. Authorize Amendment No. 1 to Agreement No. 33057 with HNTB Architects, Inc.
C. Authorize Amendment No. 1 to Agreement No. 50163 with Leo A. Daly.
D. Authorize Amendment No. 3 to Agreement No. 32671 with TMAD Taylor & Gaines
E. Authorize Amendment No. 2 to Agreement No. 30512-1 with Pfeiffer Partners, Inc.
F. Authorize Amendment No. 3 to Agreement No. 32917 with Berliner and Associates.
G. Authorize Amendment No. 1 to Agreement No. 33175 with Jacobs Engineering Group, Inc.

III. AUTHORIZE SERVICE AGREEMENT

Authorize Service Agreement with Tule Peak Timber.

IV. AUTHORIZE AMENDMENT TO SERVICE AGREEMENT

Authorize Amendment No. 4 to Agreement No. 32083 with Modern Parking Services, Inc.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

California Department of Transportation Wall at Los Angeles Southwest College.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Image System Signs & Graphics, Inc.
B. Authorize a contract with G Coast Construction, Inc.
C. Authorize a contract with G Coast Construction, Inc.
D. Authorize a contract with Marina Landscaping, Inc.
E. Authorize a contract with Ian Thomas Group.

VII. RATIFY CONSTRUCTION CONTRACT

Ratify a contract with EATON Corporation.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to: Contract No. 33309 with Two Brothers Construction Company; Contract No. 33131 with Fata Construction & Development; Contract No. 33315 with H&A Contractors, Inc.; Contract No. 32192 with Angeles Contractor, Inc.; Contract No. 32407 with Safeco Insurance Company of America; Contract No. 32762 with Universal Concrete Cutting d.b.a Universal Engineering.

IX. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order to Contract No. 33297 with Innovative Fence, Inc.; Contract No. 33298 with RAMCO General Engineering & Building Contractor; Contract No. 33235 with RAMCO General Engineering & Building Contractor; Contract No. 33370 with RAMCO General Engineering & Building Contractor; Contract No. 33037 with Volt Edge Services.

X. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Authorize Acceptance of Completion of Contract No. 33237 with M.B. Herzog Electric, Inc.
B. Authorize Acceptance of Completion of Contract No. 33298 with RAMCO General Engineering & Building Contractor.
C. Authorize Acceptance of Completion of Contract No. 33235 with RAMCO General Engineering & Building Contractor.
D. Authorize Acceptance of Completion of Contract No. 33041 with Blue Fields Electric.
E. Authorize Acceptance of Completion of Contract No. 33348 with Greding Precision Striping
F. Authorize Acceptance of Completion of Contract No. 32192 with Angeles Contractor, Inc.
G. Authorize Acceptance of Completion of Contract No. 33239 with Sea Clear Pools.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

A. Authorize Amendment No. 4 to Design-Build Agreement No. 32654 with S.J. Amoroso Construction Company, Inc.

B. Authorize Amendment No. 2 to Design-Build Agreement No. 32452 with Swinerton Builders

C. Authorize Amendment No. 2 to Design-Build Agreement No. 33074 with Pankow Special Projects L.P

D. Authorize Amendment No. 2 to Agreement No. 32746 with Bernards Brothers, Inc.

E. Authorize Amendment No. 2 to Agreement No. 32913 with FTR International, Inc.

F. Authorize Amendment No. 6 to Design-Build-Finance Agreement No. 31405 with Chevron Energy Solutions, Inc.

XII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD PORTION OF DESIGN-BUILD-FINANCE AGREEMENT

Authorize acceptance of completion of the Design-Build portion of Design-Build-Finance Agreement No. 31405 with Chevron Energy Solutions, Inc.

XIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENTS

Authorize Amendment No. 1 to Agreement No. 32450 with McGrath Rent Corp d.b.a. Mobi Modular Management Corp.

XIV. AUTHORIZE PURCHASE ORDERS

A. Authorize purchase orders with: Baker & Taylor; Community College League of California; and EBSCO.

B. Authorize a purchase order through CMAS with Digital Telecommunications Corporation.

C. Authorize a purchase order through WSCA II with Coeur d'com Communications, Inc.

D. Authorize a purchase order through CMAS with Metronome.

XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond proceeds to AT&T.

XVI. AUTHORIZE NAME CHANGES

A. Authorize name change to Agreement No. 33374 with Signature Commercial Floor Covering.

B. Authorize name change to Agreement Nos. 30870-1 & 50251 with Construction Specialty Services, LLC.

C. Authorize name change with Contract No. 32593 with R Dependable Construction Co.

D. Authorize name change with Contract No. 33400 with Financial Business Machines.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. FLOORING MATERIALS

Pursuant to Public Contract Code Section 20652, a) find it is in the best interest of the District to procure under the authority of Master Procurement Agreements established by the Foundation for California Community Colleges (FCCC) and, b) authorize the purchase of flooring products from the following established FCCC agreements for a period of five (5) years beginning November 3, 2011 or as soon thereafter as possible, with costs stipulated below. If applicable, all sales tax shall be paid.

**Interface, Inc.**  
Contract No. CB # 11-102  
Effective Date: November 3, 2011 or as soon thereafter as possible  
Not to Exceed Amount: $6,000,000

<table>
<thead>
<tr>
<th>Type: Carpet Tiles, Medium to Heavy Duty, 18” x 18” to 36” x 36”, Sample Size Range</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor  
Approved by: Daniel J. LaVista, Chancellor
## Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Type</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Tiles, Light to Medium Duty, 18&quot; x 18&quot; to 36&quot; x 36&quot;, Sample Size Range</td>
<td>$18.84</td>
<td>ABOVE BOARD, ACROSS THE BOARD, ANAGRAMS, BLACKWELL STREET, BULL RING, COLOR LINE, ENTRY LEVEL, FLOR, FURROWS II, GREEN STREET, HIGH LINE, HOO ROAD, LOVER, MARKET STREET, MAVEN, MONOCHROME, NEW ROAD, PARAMOUR, REDELIVER, REDESIGN, REDUCE, REPURPOSE, RESURRECTED, STATION HILL, SUPER FLOR-S, TATAMI II, TRAM STREET, VALENTINE</td>
</tr>
<tr>
<td>Molded Rubber Wall Base, 2.5-6&quot;H x 1/8&quot; Sample Size Range</td>
<td>$0.88</td>
<td>Johnsonite Rubber Cove Base (4&quot; inch, standard colors)</td>
</tr>
</tbody>
</table>

### Shaw Contract Flooring Services, Inc.,
Contract No. CB # 11-104
Effective Date: November 3, 2011 or as soon thereafter as possible
Not to Exceed Amount: $6,000,000

<table>
<thead>
<tr>
<th>Type</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
</table>
| Carpet Tiles, Medium to Heavy Duty, 18" x 18" to 36" x 36" Sample Size Range | $18.90 | **SCG Products**
Sketch 59591 excluding colors 33665, 33761, 33725; Imprint 59592 excluding colors 33665, 33761, and 33725; Veil 59594 excluding colors 33665, 33761 and 33725; Diffuse 59575; Disperse 59576; Byline 59113 excluding colors 05512 and 05761; Linage 59106 excluding colors 05512 and 05761; Link 59105 excluding colors 05512 and 05761; Prairie 59525; Reed 59523; Forest 59524; Intrigue 59558; Captivate 59554; Repartee 59387 excluding colors 87111, 87103 & 87544; Radiance 59361 excluding color 60544; Luminosity 59362; Color Play 59358 excluding 58111 & 58530; Kinetic 59359 excluding colors 58111 & 58530; Constellation 59326 excluding 59561; Charisma 59561 excluding 61761. |
| Carpet Tiles, Light to Medium Duty, 18" x 18" to 36" x 36", Sample Size Range | $22.84 | **Patcraft Products**
Liquid Z6476 excluding color 0017; Intrinsic excluding color 0017. |
Tandus
Contract No. CB # 11-105
Effective Date: November 3, 2011 or as soon thereafter as possible
Not to Exceed Amount: $6,000,000

<table>
<thead>
<tr>
<th>Type:</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Tiles, Medium to Heavy Duty, 18&quot; x 18&quot; to 36&quot; x 36&quot; Sample Size Range</td>
<td>$28.30</td>
<td>AFTERMATH II 03026, BOX STUDY 03295, CEYLON 03006, CHANGE 03737, CIRCLET 02888, COLOR SPECTRUM 03343, DISTRICT 03500, EXPEDITION 05187, EXPLORER 05175, FACTORY FLOOR 03746, GRID OVERLAY 02969, HAPHAZARD 03366, HRC COLLECTIVE 05302, HRC FRACTION 05303, HRC GRID OVERLAY 05299, HRC OVERLAY ACCENTS 05300, HRC PASSPORT 05301, HRC QUANTUM 05305, HRC RENEGADE 05304, IN STITCHES 02532, INFINITY 05849, MAYHEM II 02415, MEDIAN 02813, MONOLOGUE 03671, NONCONFORM 03748, ODYSSEY 05163, OVERLAY ACCENT 02977, PASSPORT 03352, PLEXUS COLOUR II 02875, RUNAWAY II 03164, SAIL AWAY 01433, SENTINEL II 02409, TEKTON 03380, TOP SHELF 03606, VISA 03353, VOYAGER 05158, CROSSWALK 03623, FAST LANE 03622, FIELD DAY 03377, MERGE, RUSH Hour 03567</td>
</tr>
<tr>
<td>Carpet Tiles, Light to Medium Duty, 18&quot; x 18&quot; to 36&quot; x 36&quot;, Sample Size Range</td>
<td>$30.25</td>
<td>AFTERMATH II 03026, ALL STAR 02931, APPLAUSE III 02803, BOX STUDY 02395, CEYLON 03006, CHANGE 03737, CIRCLET 02888, COLOR SPECTRUM 03343, COLORED PENCIL 02443, CRAYON 01957, DISTRICT 03500, EXPEDITION 05187, EXPLORER 05175, FACTORY FLOOR 03746, GRID OVERLAY 02969, HAPHAZARD 03366, HRC COLLECTIVE 05302, HRC FRACTION 05303, HRC GRID OVERLAY 05299, HRC OVERLAY ACCENTS 05300, HRC PASSPORT 05301, HRC QUANTUM 05305, HRC RENEGADE 05304, IN STITCHES 02532, INFINITY 05849, MAYHEM II 02415, MEDIAN 02813, MONOLOGUE 03671, NONCONFORM 03748, ODYSSEY 05163, OVERLAY ACCENT 02977, PASSPORT 03352, PLEXUS COLOUR II 02875, RUNAWAY II 03164, SAIL AWAY 01433, SENTINEL II 02409, TEKTON 03380, TOP SHELF 03606, VISA 03353, VOYAGER 05158, CROSSWALK 03623, FAST LANE 03622, FIELD DAY 03377, MERGE, RUSH Hour 03567</td>
</tr>
<tr>
<td>Molded Rubber Wall Base, 2.5-6&quot;H x 1/8&quot; Sample Size Range</td>
<td>$0.52</td>
<td>VPI Thermoplastic Rubber Base</td>
</tr>
<tr>
<td>Rolled Carpet, Medium to Heavy Duty, 2M, 6' AND/OR 12' Sample Size Range</td>
<td>$29.30</td>
<td>AFTERMATH II 03026, APPLAUSE III 02803, BOX STUDY 03295, COLOR SPECTRUM 03343, EXPEDITION 05187, GRID OVERLAY 02969, HAPHAZARD, HRC GRID OVERLAY 05299, HRC QUANTUM 05305, IN STITCHES 02532, INFINITY 05849, MEDIAN 02813, MONOLOGUE 03671, ODYSSEY 05163, PLEXUS COLOUR II 02875, RUNAWAY II 03164, SAIL AWAY 01433, SENTINEL II 02409, VOYAGER 05158, Explorer 05175, Field Day 03377</td>
</tr>
</tbody>
</table>
## Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Type</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rolled Carpet, Light to Medium Duty, 2M, 6' AND/OR 12' Sample Size Range</td>
<td>$28.55</td>
<td>ALL STAR 02931, COLORED PENCIL 02443, CRAYON 01957, PLEXUS COLOURS II 02875</td>
</tr>
<tr>
<td>Molded Rubber Wall Base, 2.5-6&quot;H x 1/8&quot; Sample Size Range</td>
<td>$0.52</td>
<td>VPI Thermoplastic Rubber Base</td>
</tr>
</tbody>
</table>

### Mannington Commercial
Contract No. CB # 11-103
Effective Date: November 3, 2011 or as soon thereafter as possible
Not to Exceed Amount: $6,000,000

<table>
<thead>
<tr>
<th>Type</th>
<th>Price</th>
<th>Product Lines Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rolled Carpet, Medium to Heavy Duty, 2M, 6' and/or 12' Sample Size Range</td>
<td>$17.19</td>
<td>Carthage IV 20 oz. Integra HP RE, Centerfield III 20oz UltraBac RE, Gametime III 20oz UltraBac RE, Proof Integra HP RE, R &amp; D II 20oz Integra HP RE, Tabula Integra HP RE, Sento Integra HP RE, Kami Integra HP RE, Costilla Integra HP RE, Serikos Integra HP RE</td>
</tr>
<tr>
<td>Rolled Carpet, Light to Medium Duty, 2M, 6' and/or 12' Sample Size Range</td>
<td>$17.19</td>
<td>Mannington Rolled Carpet Offerings, Light to Medium Duty, are all on our Ultrabac RE backing system: Carthage Brights 20oz, Centerfield III 20 oz., Great Facilities 22 oz., Proof, Kami, Costilla, Serikos, Halftime, Gametime III 20 oz.</td>
</tr>
<tr>
<td>Molded Rubber Wall Base, 2.5-6&quot;Hx1/8&quot; Sample Size Range</td>
<td>$0.43</td>
<td>Mannington TP and TS Series base</td>
</tr>
<tr>
<td>Bio-Based Tile, Sample Size of 12&quot;x12&quot;x1/8</td>
<td>$1.54</td>
<td>Mannington SolidPoint, ColorPoint, Brushwork</td>
</tr>
<tr>
<td>Premium Vinyl Composition Tile, Sample Size of 12&quot;x12&quot; x 1/8</td>
<td>$0.96</td>
<td>Progressions</td>
</tr>
<tr>
<td>Standard Vinyl Composition Tile, Sample Size of 12&quot;x12&quot; x 1/8</td>
<td>$0.79</td>
<td>Mannington VCT In Time 9, Essentials &amp; Designer Essentials</td>
</tr>
</tbody>
</table>
Background: The proposed authorization to utilize the above identified Agreements established by the FCCC allows the procurement of floor covering products, including carpet and resilient flooring. All products meet recycling and performance criteria as well as provide a 30-year non-prorated carpet warranty. Purchases through these agreements include maintenance equipment (vacuum cleaners and shampooers) specifically designed for care of these long-life floor covering products – as well as training for facilities maintenance staff in the proper care of these products. Purchases made through these Agreements are available for use District-wide on new construction and renovation projects at a total not to exceed identified above. LACCD is authorized to utilize the above Master Procurement Agreements established by the Foundation for California Community Colleges for the above items in the above categories and as stipulated above. Delivery, set-up and thirty (30) year...
warranty are included in the total cost. If applicable, all sales tax shall be paid. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. These Master Procurement Agreements are available for use District-wide. District-wide FCCC Flooring Products Contracts 40J.J55.05, All Phases.

B. LIVE PLANTS AND SUPPLIES

Authorize a Master Procurement Agreement with Galaxy One Construction, for live plants and supplies initially for Los Angeles Harbor College as listed below for a period of three (3) years from start date of November 3, 2011 or as soon thereafter as possible, in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Each Herb Listed on Exhibit B Item #1, One (1) Quart/4” Container Per Species</td>
<td>$453.60</td>
</tr>
<tr>
<td>2</td>
<td>Hornworts, Species Listed on Exhibit B Item #3, (#1) Containers w/3 Qt Soil</td>
<td>$10.80</td>
</tr>
<tr>
<td>3</td>
<td>Mosses, Both Species Listed on Exhibit B Item #4, (#1) Containers w/3 Qt Soil</td>
<td>$21.60</td>
</tr>
<tr>
<td>4</td>
<td>Whisk Ferns, Both Species Listed on Exhibit B Item #5, (#1) Containers w/3 Qt Soil</td>
<td>$10.80</td>
</tr>
<tr>
<td>5</td>
<td>Horsetails, Species Listed on Exhibit B Item #6, (#1) Containers w/3 Qt Soil</td>
<td>$12.80</td>
</tr>
<tr>
<td>6</td>
<td>Club Mosses, Both Species Listed on Exhibit B Item #7, (#1) Containers w/3 Qt Soil</td>
<td>$21.60</td>
</tr>
<tr>
<td>7</td>
<td>Ferns, Three Different Species, (#1) Containers w/3 Qt Soil</td>
<td>$32.40</td>
</tr>
<tr>
<td>8</td>
<td>Ginkgo Biloba, (#1) Containers w/3 Qt Soil</td>
<td>$12.80</td>
</tr>
<tr>
<td>9</td>
<td>Cycads, All Species Listed on Exhibit B #10, (#1) Containers w/3 Qt Soil</td>
<td>$56.40</td>
</tr>
<tr>
<td>10</td>
<td>Pines, (#1) Containers w/3 Qt Soil</td>
<td>$12.80</td>
</tr>
<tr>
<td>11</td>
<td>Flowering Plants: All Species Listed on Exhibit B #12, (#1) Containers w/3 Qt Soil</td>
<td>$151.20</td>
</tr>
<tr>
<td>12</td>
<td>Aquatic Plants, Species Listed on Exhibit B #13, (#1) Containers w/3 Qt Soil</td>
<td>$12.80</td>
</tr>
<tr>
<td>13</td>
<td>Weed Cloth, 20 Year Guarantee, 3W x 100 Yd Roll, Box of 16</td>
<td>$592.00</td>
</tr>
</tbody>
</table>
Background: Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $1,586.60 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There was one (1) bidder and the awardee is:

- Galaxy One Construction

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $1,586.60 for nineteen (19) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Harbor College and is available for use district-wide. District-wide Live Plants and Supplies 40J.J55.05. (Bid# 111). All Phases.
C. AUTOCLAVES

Authorize a Master Procurement Agreement with STERIS CORPORATION for autoclave equipment initially for Los Angeles Mission College as listed below for a period of three years from start date of November 3, 2011 or as soon thereafter as possible, in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
<th>Minimum Quantity</th>
<th>Contract Minimum</th>
<th>Contract Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Steam Jacketed Small Sterilizer, w/20&quot;x20&quot;x38&quot; Chamber Size, 120V, 1Ph, 460/480V, 3Ph, w/Loading Rack and Two Shelves Accessory</td>
<td>$45,680.00</td>
<td>1</td>
<td>$45,680.00</td>
<td>$1,142,000.00</td>
</tr>
</tbody>
</table>

**Background:** Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $45,680.00 for one (1) vendor because it is a Master Agreement.

Master Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received.

There was one (1) bidder and the awardee is:

- STERIS Corporation

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $45,680.00, for one (1) item. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Mission College and is available for use district-wide. District-wide Autoclaves 40J.J55.05. (Bid# 107). **All Phases.**
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-11 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>383</td>
<td>2658</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>105</td>
<td>525</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>1948</td>
<td>6578</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>2436</td>
<td>9761</td>
</tr>
</tbody>
</table>

DATE RANGE: September 13, 2011 – October 10, 2011; SR 641; SR 642; SR 643; SR 644

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. La Vista, Chancellor

Chancellor and Secretary of the Board of Trustees
II. **DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE**

The dismissal of employee (EN1013851) assigned to Pierce College as a permanent Custodian is based on the following causes:

- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Inattention to or Dereliction of Duty
- Insubordination
- Inefficiency

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
SUBJECT: AUTHORIZE EXECUTIVE EMPLOYMENT ACTION

I. APPOINT VICE CHANCELLOR OF EDUCATIONAL PROGRAMS AND INSTITUTIONAL EFFECTIVENESS

Appoint Yasmin Delahoussaye to serve as Vice Chancellor of Educational Programs and Institutional Effectiveness, beginning November 3, 2011, with a starting salary at step 2 of the Presidents' Salary Schedule and the regular local transportation allowance for executives under contract of $1,530.00 per month.

Background: A comprehensive and competitive search process was conducted and the Chancellor recommends Yasmin Delahoussaye to serve as Vice Chancellor of Educational Programs and Institutional Effectiveness. The annual salary has been determined through the rating-in process provided in the Board Rules. Dr. Delahoussaye has served as the interim Vice Chancellor of this position since August, 2010.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVAL OF NEW COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEN AST 001</td>
<td>Orientation to Dental Assisting (2 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 003</td>
<td>Dental Assisting Seminar (1 unit) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 005</td>
<td>Pre-Clinical Chairside Assisting (5 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 006</td>
<td>Dental Sciences for the Dental Assistant (2 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 007</td>
<td>Infection Control for the Dental Setting (1 unit) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 009</td>
<td>Medical Emergencies (2 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 010</td>
<td>Intermediate Chairside Assisting (3 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 013</td>
<td>Practice Management (2 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>DEN AST 015</td>
<td>Advanced Chairside Assisting (5 units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>HLTHOCC 071</td>
<td>Sustainability in Healthcare (3 units) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

Recommended by:  
David Beaulieu, President, DAS  
Adriana Barrera, Deputy Chancellor

Recommended by:  
Yasmin Delahoussaye, Interim Vice Chancellor

Approved by:  
Daniel J. LaVista, Chancellor

Page 1 of 2 Pages  Com. No. ISD1  Div.  EDUCATIONAL SUPPORT SERVICES  Date 11-2-11
II. APPROVE NEW EDUCATIONAL PROGRAMS

East Los Angeles College
A. Associate of Science in Physics for Transfer – AS-T (60 units)
B. Associate of Arts in English for Transfer – AA-T (60 units)

Los Angeles Mission College
A. Associate of Arts in Sociology for Transfer – AA-T (60 Units)

Los Angeles Harbor College
A. Associate of Arts in Kinesiology for Transfer – AA-T (60 Units)
B. Associate of Arts in Studio Arts for Transfer – AA-T (60 Units)

Los Angeles Pierce College
A. Associate of Arts in Sociology for Transfer – AA-T (60 Units)

Los Angeles Southwest College
A. Associate of Science in Administration of Justice for Transfer – AS-T (60 Units)
B. Associate of Science in Early Childhood Education for Transfer AS-T (60 Units)

Los Angeles Trade-Technical College
A. Associate of Science in Early Childhood Education for Transfer AS-T (60 Units)
B. Associate of Science in Mathematics for Transfer – AS-T (60 Units)

West Los Angeles College
A. Associate of Science in Medical Assisting -AS (60 Units)
B. Certificate of Achievement in Medical Assisting (39.5 Units)
C. Associate of Science in Mathematics for Transfer – AS-T (60 Units)
D. Associate of Science in Administration of Justice for Transfer – AS-T (60 Units)
E. Associate of Arts in Psychology for Transfer – AA-T (60 Units)
Subject: **AUTHORIZATION OF STUDENT TRAVEL**

East Los Angeles College

I. Authorize 16 students and three faculty members to attend the Joan Weill Center for Dance Event in New York City, New York during the period of December 16, 2011 to December 20, 2011.

Background: The sponsoring organization is the Joan Weill Center for Dance, Home of the Alvin Ailey American Dance Theater.

FISCAL IMPLICATION: No college funds will be used for this trip. Costs will be covered by student fundraising and their personal budgets. The estimated total cost of the trip is $14,592.

II. Authorize 18 students and two faculty members to attend the First Annual Lassen College Wrestling Open in Reno, Nevada, from November 4, 2011 through November 6, 2011.

Background: Students will compete in a national-level wrestling event, offering them the potential for recruitment by 4-year institutions.

FISCAL IMPLICATION: Funding will come from the college’s general fund. The estimated total cost of the trip is $2,500.

Recommended by: Yasmin Delahoussaye, interim Vice Chancellor

Recommended by: Adrian Barrera, Deputy Chancellor

Approved by: Daniel J. LeVista, Chancellor
Subject: **APPROVE EXPULSIONS: LOS ANGELES TRADE TECHNICAL COLLEGE AND LOS ANGELES CITY COLLEGE**

1. Expel student, File # 5693, from Los Angeles Trade Technical College.

   The student has violated the following Standard of Student Conduct:

   - Board Rule 9803.17 Interference with the Peace of the College
   - Board Rule 9803.18 Assault or Battery
   - Board Rule 9803.19 Alcohol and Drugs

2. Expel student, File # 8769, from Los Angeles City College.

   The student has violated the following Standard of Student Conduct:

   - Board Rule 9803.12 Dishonesty
   - Board Rule 9803.14 College Documents (forgery)

**Background:** Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18(b).
Subject: PERSONNEL COMMISSION ACTION

I. Classification Study:

A. Concur with the action of the Personnel Commission to reclassify EN 777318, from Grill Cook to Stock Control Aide, effective August 9, 2011.

Grill Cook
$2,395 $2,526 $2,665 $2,812 $2,967 Monthly
$28,740 $30,321 $31,989 $33,748 $35,604 Annually

Stock Control Aide
$2,972 $3,136 $3,308 $3,490 $3,682 Monthly
$35,673 $37,635 $39,705 $41,888 $44,192 Annually

BACKGROUND: In accordance with the Provision of the Local 99 Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Stock Control Aide. The position is located in the Bookstore/Husky Store at East Los Angeles College. The 2011-2012 fiscal year cost of this action is approximately $1,817.
Subject: RATIFY LEASE AGREEMENTS

I. RATIFY LEASE AGREEMENTS

A. Action

Ratify a lease agreement with Managed Career Solutions ("MCS") dba Hollywood Work Source Center for lease of 7,000 square feet of modular buildings situated on approximately 22,000 square feet of land located in the southwest quadrant of Los Angeles City College campus for use as a work source development and job training facility. The lease also includes use of twenty-five (25) parking spaces near the facility and fourteen (14) parking spaces in the adjacent college parking structure. The lease period is from July 1, 2011 through December 31, 2011 at a monthly rent of $4,150 with additional rental compensation provided through performance of in-kind services by MCS which shall include providing training and instructional courses to the students and campus community. The monthly rent with the value added services to the campus shall provide City College with a rent consistent with the fair market value of rents for similar space in the City College surrounding vicinity.

Background: This agreement being issued pursuant to Education Code 81420. MCS is a private, post-secondary vocational education institution certified by the State of California offering various instructional courses to the students and community on campus in customer service and health careers, as well as job training and career development. MCS has partnered with the City of Los Angeles to provide job placement services funded through a grant under the Workforce Investment Act. The lease of space to MCS shall not interfere with the educational programs, classes or activities conducted on the City College campus.

REQUIRES FIVE AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
B. Action

Ratify amendment to renew lease 4500013927 with Los Angeles Unified School District (LAUSD) for use of District Facilities by Jefferson High School at Los Angeles Trade-Technical College from July 1, 2011 to June 30, 2016, inclusive. Five classrooms at $614.75 per day of use of the five classrooms for an anticipated 244 instructional days of usage per year. Copy Center services, telephone and internet connections included in the cost of the leased classrooms. Total annual income of: $150,000.

Background: The Board of Trustees originally authorized this agreement on October 19, 1994 (Com. No. 5). This Amendment No. 17 pursuant to Education Code 81420 will continue to provide a strong educational relationship between LAUSD and Jefferson High School, and the Los Angeles Community College District. This lease will provide for an additional revenue stream for the college and shall not interfere with the educational programs, classes or activities conducted on the Trade-Technical College campus.

REQUIRES FIVE AFFIRMATIVE VOTES
Subject: APPOINTMENTS TO THE DISTRICT CITIZENS’ OVERSIGHT COMMITTEE FOR PROPOSITIONS A/AA AND MEASURE J BOND PROGRAMS

In accordance with Administrative Regulation C-7, the Board shall appoint the DCOC members. Members of the DCOC shall serve a term of two years and can serve no more than two consecutive terms. These newly appointed members will serve their terms until November 3, 2013.

A. Appoint the following individual for membership on the District Citizens’ Oversight Committee (DCOC) to serve as the Los Angeles Mission College Representative:

Jose L. Rodriguez

Background:

Dr. Monte Perez recommends Mr. Jose L. Rodriguez to serve a two-year term as the Los Angeles Mission College representative to the DCOC beginning on November 3, 2011.

Mr. Rodriguez is the Director of School Services for Secondary Local District 2 of the Los Angeles Unified School District. In this capacity he supervises and supports nine secondary school principals, provide professional development and mentoring for these principals and assistant principals on various topics such as instructional strategies, analysis of assessment data and principles of learning. He monitors the District’s initiatives in all content areas to ensure their proper and effective implementation.

From 2000 to 2006, Mr. Rodriguez served as the principal for San Fernando High School, a major feeder school to Los Angeles Mission College (LAMC). He facilitated and ensured the compliance of the contractual shared decision making process as well as adherence to all other mandates of categorical programs. He actively promoted the involvement of stakeholders to work toward a common mission within the school environment. He monitored improvement of annual assessments through effective us of data analysis, leading San Fernando High School to meet all performance benchmarks for two consecutive years. Between 2002 and 2005, he oversaw a $7.1 million modernization project at San Fernando High School while it maintained its year-round school calendar while working to minimize any negative impacts on the instructional program.

Mr. Rodriguez is a member of a number of organizations including the National Association of Secondary School Administrators and the California Association of School Administrators. He has recently become a member of the LAMC College Citizens (Oversight) Committee.

Approved by: Daniel J. LaVista, Chancellor
B. Appoint the following individual for membership on the DCOC to serve as the Los Angeles Trade-Technical College Representative:

Darryl Holter

Background:

Dr. Roland Chapdelaine recommends Mr. Darryl Holter to serve a two-year term as the Los Angeles Trade-Technical College representative to the DCOC beginning on November 3, 2011.

Darryl Holter is CEO of the Shammas Group, a group of family-owned businesses, including auto retailing, insurance, and commercial property with nearly a thousand employees.

Mr. Holter completed his Ph.D. in History at the University of Wisconsin. In 1991, he joined the Institute of Industrial Relations at UCLA and taught in the Anderson Graduate School of Management and the Department of History.

In 1995, Mr. Holter left UCLA to assist his father-in-law, Nick Shammas, with his downtown businesses in the wake of the recession and the civil disturbances. He organized property owners on Figueroa and was elected Founding Chair of the Figueroa Corridor Business Improvement District in 1998. He continues in that position today. He also chairs the Community Redevelopment Agency's Exposition/University Park Community Advisory Committee. Holter is an Adjunct Professor in History at USC and has written several books and scholarly articles on industrial relations and business improvement districts.

In 2009, Mr. Holter was elected Chair of the Los Angeles Trade-Technical College Foundation.

In 2011, Mr. Holter was elected Vice President of the California New Car Dealers Association.
Subject: ADOPT RESOLUTION TO DEDICATE REAL PROPERTY TO CITY OF MONTEREY PARK

Adopt a Resolution (Attachment 1) pursuant to Education Code Section 81315 to dedicate to the City of Monterey Park a strip of real property to the centerline of Floral Drive adjacent to East Los Angeles College identified in the Legal Description (Attachment A) and Site Plan (Attachment B) for purposes of widening Floral Drive in order to provide a deceleration lane onto the driveway of Parking Lot 4 located on campus, as well as to create a right turn lane to Collegian Avenue.

Background: With the Bond funded construction of new campus facilities, it is necessary to provide for the dedication of real property in order to meet the Mitigation Measure included in the East Los Angeles College Facilities Master Plan Final Environmental Impact Report and certified by the Board on February 20, 2002. This Mitigation Measure, T2, states that Floral Drive will be widened “to provide a left-turn lane, a through lane and a dedicated right turn lane on the eastbound approach.”

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
RESOLUTION TO DEDICATE REAL PROPERTY TO CITY OF MONTEREY PARK

WHEREAS, Education Code Section 81315 requires that before a governing board of a community college district orders the dedication or conveyance of any real property owned by the district to the centerline of streets or highways adjacent to the school site; the governing board shall in a regular open meeting by two-thirds vote of all its members adopt a resolution to dedicate or convey the property; and

WHEREAS, It is the intention of the Los Angeles Community College District ("District") Board of Trustees to dedicate a strip of real property identified in the Legal Description (Attachment A) and the Site Plan (Attachment B) attached herein to the City of Monterey Park for purposes of widening Floral Drive in order to provide a deceleration lane onto the driveway of Parking Lot 4 located on campus, as well as to create a right turn lane to Collegian Avenue; and

WHEREAS, The District provided public notices of this Resolution to Dedicate and the time and place of the Board meeting by publicly posting a Notice to Dedicate not less than 10 days in three appropriate locations throughout the district before the conveyance action.

NOW THEREFORE BE IT

RESOLVED, That the Los Angeles Community College District Board of Trustees shall convey to the City of Monterey Park a strip of real property identified in the Legal Description (Attachment A) and Site Plan (Attachment B) attached herein located at East Los Angeles College at the northeast corner of campus located at 1301 Avenida Cesar Chavez in Monterey Park.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 2nd day of November 2011.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
That portion of Section 33, Township 1 South, Range 12 West, S.B.B.M., in the Tract of land known as the Repetto Rancho, as shown on the map recorded in Book 759, pages 21 and 22, of Deeds in the office of the Los Angeles County Recorder, State of California, described by metes and bounds as follows:

Beginning at the most easterly intersection of the centerlines of Collegian Avenue and Floral Drive as shown on the map of Tract No. 26663, recorded in Book 761, pages 39 and 40, of Maps, in the office of the Los Angeles County Recorder;

THENCE South 52°08'31" West 77.27 feet to a point on the centerline of Collegian Avenue (60-feet wide);

THENCE North 37°51'29" West 30.00 feet to a point on the northwesterly sideline of Collegian Avenue, said sideline point being the TRUE POINT OF BEGINNING;

THENCE North 52°08'31" East 29.31 feet along said northwesterly sideline to the beginning of a circular curve, concave westerly and having a radius of 15.00 feet;

THENCE along last said curve through a central angle of 94°00'28" 24.61 feet, more or less, to the curved southwesterly sideline of Floral Avenue (50 feet wide), having a radius of 3730.00 feet and a radial bearing of South 48°08'03" West;

THENCE northwesterly along said curved southwesterly sideline through a central angle of 8°01'49" 522.77 feet;

THENCE South 40°06'15" West on a radial to said curved southwesterly sideline 3.00 feet;

THENCE, southeasterly along a curve having a radius of 3727.00 feet, concentric to said curved southwesterly sideline, through a central angle of 2°27'37" 160.04 feet to the beginning of a compound curve, being concave southeasterly and having a radius of 245.00 feet;

THENCE along said compound through a central angle of 8°36'44" 36.83 feet;

THENCE on a tangent line South 38°49'24" East 40.17 feet to the beginning of a circular curve, being concave northeasterly and having a radius of 255.00 feet;

THENCE southeasterly along last said curve through a central angle of 6°57'33" 30.97 feet to the beginning of a compound curve, concentric to said curved southeasterly sideline and having a radius of 3717.00 feet;

THENCE southeasterly along last said concentric curve through a central angle of 3°41'01" 238.97 feet;

THENCE South 7°08'21" West 42.74 feet to the TRUE POINT OF BEGINNING.

comprising 5,281 square feet, more or less (0.12 Acres)

Basis of Bearings Note: The basis of bearings for this legal description is North 41°08'22" West for the centerline of Floral Drive as shown on the map of Tract No. 26663, recorded in Book 761, pages 39 and 40, of Maps, in the office of the Los Angeles County Recorder.
FLORAL AVENUE WIDENING

RAD S40°06'15"W 3.00'
R=3727.00' Δ=02°27'37" L=160.04'

R=245.00' Δ=08°36'44" L=36.83'

R=255.00' Δ=06°57'33" L=30.97'

EASTERLY INTERSECTION OF CENTERLINES AT COLLEGIAN AVENUE AND FLORAL DRIVE PER MB 761-39,40
Subject: 2011-2012 FIRST QUARTER FINANCIAL STATUS REPORT

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (Attachment I). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
California Community Colleges
Chancellor's Office

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

Fiscal Year: 2011-2012
Quarter Ended: (Q1) Sep 30, 2011

As of June 30 for the fiscal year specified

Line Description Actual Actual Actual Projected
2008-09 2009-10 2010-11 2011-2012

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

A. Revenues:
A.1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) 540,409,173 530,569,426 539,813,920 496,923,127
A.2 Other Financing Sources (Object 8900) 420,268 253,312 200,000 600,000
A.3 Total Unrestricted Revenue (A.1 + A.2) 540,829,441 530,822,738 540,013,920 497,723,127

B. Expenditures:
B.1 Unrestricted General Fund Expenditures (Objects 1000-6000) 543,039,335 498,174,408 513,682,754 507,989,582
B.2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) 13,666,552 10,476,205 12,346,309 7,313,009
B.3 Total Unrestricted Expenditures (B.1 + B.2) 556,705,887 508,650,613 526,029,063 515,301,591

C. Revenue Over(Under) Expenditures (A.3 - B.3) -15,876,446 21,972,125 13,984,857 -18,088,464

D. Fund Balance, Beginning
D.1 Prior Year Adjustments + (-) 1,346,636 5,490,958 2,305,794
D.2 Adjusted Fund Balance, Beginning (D + D.1) 61,716,583 51,331,095 76,109,014 90,093,871

E. Fund Balance, Ending (C. + D.2)
E.1 Percentage of GF Fund Balance to GF Expenditures (E.1 / B.3) 8.2% 14.4% 17.1% 14%

II. Annualized Attendance FTES:
G.1 Annualized FTES (excluding apprentice and non-resident) 109,930 108,124 109,350 102,000

III. Total General Fund Cash Balance (Unrestricted and Restricted)
H.1 Cash, excluding borrowed funds 66,958,591 71,117,688 5,169,831 112,021,037
H.2 Cash, borrowed funds only 0 0 0
H.3 Total Cash (H.1 + H.2) 66,958,591 71,117,688 5,169,831 112,021,037

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

J. Revenues:
J.1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) 507,807,356 507,989,022 87,795,645 17.3%
J.2 Other Financing Sources (Object 8900) 0 500,000 800,000 100%
J.3 Total Unrestricted Revenue (J.1 + J.2) 507,807,356 507,489,022 88,395,645 17.4%

K. Revenues Over(Under) Expenditures (J.3 - J.3)
K.1 Adjusted Fund Balance, Beginning 90,093,871 90,093,871 90,093,871
K.2 Fund Balance, Ending (C. + D.2) 67,522,491 0 0
M. Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3) 0% 0% 0%
V. Has the district settled any employee contracts during this quarter?  

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify)</th>
<th>Management</th>
<th>Academic</th>
<th>Temporary</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>YYYY-YY</td>
<td>Total Cost Increase</td>
<td>%</td>
<td>Total Cost Increase</td>
<td>%</td>
</tr>
</tbody>
</table>

a. SALARIES:

Year 1:  
Year 2:  
Year 3:

b. BENEFITS:

Year 1:  
Year 2:  
Year 3:

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/subject code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?  

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?  

This year?  

YES  

Next year?  

YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The district is facing $28.3 million to $40.2 million state revenue cut from the State in fiscal year 2011-12. The District has implemented the 5% reduction plan to reduce approximately $24 million in expenditures. An additional mid-year cut if "Tier 2" is triggered in December will have a significant impact on program and services offerings, which will result in a loss of funding at $40.2 million, equivalent to the loss of more than 18,000 students or 8,500 FTES.
CAUK CoMMUNm COLLEOBS
CHANCBUOWSOmCB
Quarterly Financiat Status ft<^ort» CC?S-3 11 Q
CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2080
CBO Signature: [Signature]
Date Signed: 10/20/11

Chief Executive Officer Name: Dr. Daniel J. LaVista
CEO Signature: [Signature]
Date Signed: 10/20/11

Electronic Cert Date: 10/20/2011

District Contact Person
Name: Vinh D. Nguyen
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-891-2413
E-Mail: NguyenVD@email.laccd.edu

California Community Colleges, Chancellor's Office
1102 Q Street, Sacramento, California 95814-6511
Send questions to: Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu
© 2007 State of California. All Rights Reserved.
SUBJECT: ADOPT BOARD RULE CHANGE REGARDING COUNSEL SELECTION PROCEDURE FOR STOP NOTICE CASES AND CONSTRUCTION CLAIMS

Adopt the change to Board Rule, Chapter IV, Rule 4006, as shown in the Attachment.

Background: Board Rule 4006 currently requires the General Counsel to solicit and evaluate proposals from a minimum of three law firms when selecting counsel to represent the District in litigation cases. In stop notice cases, individual subcontractors must file separate stop notice lawsuits to recover delinquent payments for work or materials provided on a District construction project. If a general contractor fails to pay multiple subcontractors, a situation may arise where there are multiple lawsuits filed against the District and the general contractor on a single construction project. In addition to the multiple stop notice lawsuits, a contractor may also file a separate construction claim. The General Counsel must retain counsel to represent the District in each lawsuit and on the construction claim. To meet the short deadlines for retaining counsel, and to achieve the efficiencies inherent in having one counsel represent the District in all stop notice cases and construction claims arising out of a single construction project, the Office of General Counsel has pursued the practice of assigning all stop notice cases and construction claims arising out of a single project to the same law firm, but on a rotating basis for equitable distribution of work.

Approved by: Daniel J. LaVista, Chancellor
CHAPTER IV

LEGAL COUNSEL

4001. LEGAL COUNSEL. The Office of General Counsel is responsible for providing legal counsel for the District. The Office of General Counsel may seek additional legal services for the District from outside law firms in accordance with the Board's rules and regulations. Any members of the Board, the Chancellor, College Presidents and their designees may request the opinion of the General Counsel.

The Office of General Counsel shall be considered a Board support unit and report to the Board of Trustees through the Chancellor.

The General Counsel shall serve as the Board Parliamentarian.

Adopted 12-02-69
Amended 01-28-76
Amended 02-04-76
Amended 06-25-80
Amended 11-14-01

4002. CONTACTS WITH PUBLIC AGENCIES. The Chancellor shall establish the procedures to be followed pertaining to the relationships of the District to federal, state, county, and city departments, and to inquiries regarding federal and state laws and city and county ordinances.

Adopted 12-02-69
Amended 01-28-76
Amended 02-04-76
CLAIMS FOR MONEY OR DAMAGES. As a prerequisite to suit against the Los Angeles Community College District, any claims against the District for money or damages which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910), of the Government Code of California.

Adopted 06-09-70

4004.10 Claims by Public Entities. Claims by the state or by a state department or agency or by another public entity.

Adopted 06-09-70

4004.11 Claims for Fees and Allowances. Claims for fees, salaries or wages, mileage, or other expenses and allowances.

Adopted 06-09-70

4004.12 Claims Under District Retirement System. Applications and claims for money or benefits under the Los Angeles Community College District Retirement System or any other retirement system, not governed by any other statutes or regulations expressly relating to the presentation or such applications or claims.

Adopted 06-09-70

CLAIMS AND OTHER LEGAL PROCESS- PLACE OF SERVICE

The designated place for service of claims, lawsuits, subpoenas for records or other types of legal process upon the District is the Office of the General Counsel. The General Counsel's Office may refer claims, subpoenas for records or other matters served to other offices for handling, resolution or supervision.

The District's program manager for its bond construction programs is authorized to accept service of stop notices on behalf of the District for projects within its purview. Upon service of a stop notice, the program manager will promptly take steps as may be required by law, including reservation of funds and notification of the general contractor.

Adopted 06-25-97
Amended 08-11-04
Amended 03-25-09
**LOS ANGELES COMMUNITY COLLEGE DISTRICT**

**CLAIM FOR DAMAGES TO PERSON OR PROPERTY**

Instructions:
1. Read the entire form carefully.
2. Fill out the form completely. Attach additional information, if necessary.
3. Sign the claim form.
4. Deliver or mail claim to:

   Board of Trustees  
   Los Angeles Community College District  
   c/o Office of the General Counsel  
   770 Wilshire Boulevard  
   Los Angeles, California 90017

<table>
<thead>
<tr>
<th>Name of Claimant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Home telephone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address and telephone number to which communications should be directed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Telephone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>When did the damage or injury occur?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Where did the damage or injury occur?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
</tr>
<tr>
<td>City</td>
</tr>
</tbody>
</table>
Please provide the name(s) of any employee(s) involved in the occurrence or transaction.

<table>
<thead>
<tr>
<th>Name(s):</th>
<th>Department:</th>
</tr>
</thead>
</table>

Describe in detail how the damage or injury occurred.

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Please describe the type and the amount of damages or injury incurred as of the date you filed this claim.

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

Jurisdiction for complaint (check one):  ___ Municipal Court  ___ Superior Court

PLEASE BE ADVISED:
1) Claims for death, or injury to person or to personal property must be filed within 6 months after the occurrence or transaction. (Gov. Code section 911.2)
2) All other claims for damages must be filed within 1 year of the occurrence or transaction. (Gov. Code section 911.2)
3) The Board of Trustees will grant or deny the application within 45 days after it is received by the Board. (Gov. Code section 911.6(a))
4) If the Board does not act on the application within 45 days, the application is deemed to have been denied. (Gov. Code section 911.6(c))

Signature of Claimant or person acting on his/her behalf:  Date

Print or type name:  If other than Claimant, give relationship:
PROCEDURES FOR RETAINING LEGAL SERVICES

In retaining law firms for individual cases or matters, the following procedure shall be followed:

A. For ongoing work, the General Counsel shall conduct an open and competitive process to establish a panel of law firms with commonly required expertise. In the event a need for additional expertise arises, the General Counsel shall make recommendations to the Board for additional firm(s) as necessary.

B. The Board of Trustees delegates authority to the General Counsel, or his/her designee, to select the firm to which an individual case or matter will be assigned. The General Counsel, or his/her designee, shall report the selection of counsel, the basic terms of the firm’s proposal, and the reason for the selection at the first meeting of the Board of Trustees following the selection.

C. The General Counsel, or his/her designee, shall solicit proposals from a minimum of three law firms for each individual case or matter, except as set forth in section G below. In cases involving construction claims or the enforcement of stop notices, the General Counsel, or his/her designee, will not solicit proposals from counsel, but may directly assign counsel to each case or matter in a manner designed for both efficiency and equitable distribution. The General Counsel will assign counsel to best address the needs of the District.

D. For litigation in superior or federal court, or administrative proceedings, including arbitrations or administrative hearings, the proposal from each law firm will contain a proposed budget, including a litigation plan, a list of services to be provided, a per-unit price for categories as designated by the General Counsel or his/her designee, pursuant to regulations promulgated by the Chancellor, and a maximum budget for those legal services not subject to unit-based pricing.

1. For matters subject to unit-based pricing, the unit price shall cover all of the firm’s professional fees associated with the matter, including travel time to and from hearings and depositions, preparation for hearings, trial, motions, and depositions, etc., except for reimbursable costs allowable under the law firm’s contract with the District.

Adopted 11-14-01
E. If a law firm’s proposal is accepted, the budget for matters not subject to unit-based pricing shall be binding unless the General Counsel determines that unforeseeable circumstances have arisen. Under such circumstances, the General Counsel may, in his/her discretion, agree to an amended budget. The General Counsel shall promptly notify the Chancellor and the Board of Trustees of the unforeseeable circumstances, the reason for agreeing to an amended budget, and the amount of the amendment allowed.

F. Limited jurisdiction civil cases shall be paid at a rate up to, but not to exceed, $7,500.00, exclusive of costs, through trial or arbitration.

G. Transactional matters, such as contract review or negotiations shall not be subject to the unit-based billing system. Whenever possible, the General Counsel shall obtain a proposal for a transactional matter, including an estimate of the total number of hours required and a total budget amount. The budgeted amount shall be binding except as provided in section E above. Transactional matters may be assigned to counsel without soliciting multiple proposals.

Adopted 11-14-01
Amended 12-01-04
A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $78,900 each.

B. Agreements for Art Modeling Services.

C. Agreements for Athletic Officiating Services.

D. CONTRACT EDUCATION AGREEMENTS


   4500134059 Valley. Amendment No. 3 to agreement with Boston Reed College to conduct additional Clinical Medical Assistant and Pharmacy Technician classes for the Community Services Program, increasing the total contract amount from $165,295 to $169,255 from September 1, 2011 to June 30, 2012, inclusive, during the third year of the agreement. Total additional expense: $3,960.

E. EDUCATION TRAVEL AGREEMENTS

   4500166261 East and Valley. No-cost agreement European Studies Association to provide transportation and program support services for the "Summer Study in Paris" international education program of studies in French language, civilization and culture, for which enrolled students are responsible for their own personal, travel and living expenses, during the period October 22, 2011 to July 30, 2012, inclusive.

   4500166190 Valley. No-cost agreement with Vagabond Tours, Inc. dba Educational Travel Adventures to provide transportation and program support services for a 19-day Boston, Philadelphia and Washington DC Summer Program 2012, during the period June 23, 2012 to July 11, 2012, inclusive.

F. LEASE OF EQUIPMENT AGREEMENT

   4500166201 District Office. Agreement with Pitney Bowes, Inc. for lease of a Model Connect +3000 mailing system for the Staff Services Office for a 60-month period beginning November 3, 2011 or the actual date of delivery and acceptance by the District, whichever is later. Total cost: $36,600.
G. LEASE OF FACILITIES FOR DISTRICT USE

4500165959 District Office. Agreement with the Japanese American National Museum for rental of the lessor’s Aratani Central Hall to hold the District’s Project MATCH (Mentors Act To Change History) awards ceremony on December 9, 2011, as provided for by the grant, under the aegis of the Office of Diversity Programs, with attendant preparations and wrap-up activities during the period September 16, 2011 to December 16, 2011, inclusive. Total cost: $2,675.

4500166172 East. No-cost Facilities Use Agreement with El Rancho Unified School District for the use of classrooms at El Rancho High School in Pico Rivera by the Jaime Escalante Math Program at East Los Angeles College during the period of June 20, 2011 to August 3, 2011. In return for the no-cost use of the classrooms, the Escalante Program will offer classes as requested to the high school students free of charge.

4500166173 East. No-cost Facilities use Agreement with the Archdiocese of Los Angeles for the use of one classroom at St. Ignatius of Loyola Elementary School by the Jamie Escalante Math Program at East Los Angeles College during the period of June 27, 2011 to July 29, 2011.

4500166604 East. Facilities Use Agreement with Montebello High School for the use of their baseball field and ancillary facilities during the period of February 7, 2011 to May 20, 2011, on designated dates and times for East Los Angeles College baseball team practices. Total cost: $2,550.

4500166177 East. Facilities Use Agreement with Montebello High School for the use of their baseball field and ancillary facilities during the period of September 12, 2011 to December 16, 2011, on designated dates and times for East Los Angeles College baseball team practices. Total cost: $6,300.

4500166178 East. No-cost Facilities Use Agreement with Montebello High School for the use of classroom space by the Jamie Escalante Math Program at East Los Angeles College during the period of July 5, 2011 to July 29, 2011, on designated dates and times.

4500166179 East. No-cost Facilities Use Agreement with the City of Los Angeles, Community Development Department for the use of the Boyle Heights Technology Youth Center by the Jamie Escalante Math Program at East Los Angeles College during the period of July 5, 2011 to August 19, 2011, on designated dates and times. The Escalante Program will be utilizing the classrooms to offer mathematics classes to the local Hollenbeck Middle School students.
East. No-cost Facilities Use Agreement with Montebello Unified School District for the use of classroom space at Bell Gardens High School by the Jamie Escalante Math Program at East Los Angeles College during the period of July 5, 2011 to July 29, 2011, on designated dates and times to offer mathematics classes to the Bell Gardens High School students.

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

Mission. Permit for Use agreements for participants of the Sylmar Farmers Market at Los Angeles Mission College taking place on a total of 30 Saturdays during the period of May 7, 2011 to November 26, 2011.

Kemi Esho dba Sweet Tea
Sandra Tikas dba Luv Me Do Accessories
Carolina Flores Robies
Evelyn Martinez
Marvin Halaby dba Verni Farms
N2 Signs, Supplies & Gifts

Pierce. Permit for Use with Santa Monica Beach Club for their use of the south gym for volleyball practices for 15 days during the period of May 16, 2011 to June 23, 2011 for a total of 60 hours @ $65.18 per hour. Total income: $3,911.

Pierce. Permit for Use with Crespi Carmelite High School for their use of the swimming pool for water polo practice and games during the period of June 27, 2011 to November 26, 2011, on designated dates and times. Total income: $5,576.

Pierce. Permit for Use with Louisville High School for their use of the swimming pool for water polo practices only during the period of June 27, 2011 to July 27, 2011, on designated dates and times. Total income: $1,079.

Valley. Amendment No. 2 to extend Permit for Use with the Help Group for use of 400 parking spaces during normal college business hours, in Lots B & G from July 1, 2011 to August 28, 2011, inclusive. Total additional income: $3,200.

Valley. Amendment No. 2 to extend Permit for Use with Los Angeles Baseball League (LABL) for use of the baseball field for games and practices on designated dates and times during the period of May 26, 2011 to September 30, 2011, for the third session of use. In lieu of rent LABL will purchase and provide uniforms, supplies and
equipment for the Los Angeles Valley College baseball team in the amount of $2,550.

4500166176 Valley. Permit for Use with Harvard Westlake School for their use of the swimming pool for water polo and swim team practices and games during the period of September 9, 2011 to May 14, 2012, on designated dates and times. Total income: $15,480.

I. MAINTENANCE AGREEMENTS

4500141738 City. Amendment No. 2 to agreement with Elevator Dynamics to provide elevator maintenance services for nineteen hydraulic passenger elevators and four geared passenger elevators and one hydraulic elevator on campus, increasing the total contract amount from $40,780 to $76,855 from July 1, 2011 to January 31, 2012, inclusive. Total additional cost: $25,095.

4500166198 District Office. Agreement with Standard Register for license, including system support and maintenance, of Contractor's copyrighted LUE-LITE LinkUp Enterprise 6.0 master disc, LinkUp 5 Batch printing module, and printer software systems for the Office of Information Technology, during the period November 28, 2011 to November 27, 2012, inclusive. Total cost: $2,559.

4500166199 District Office. Agreement with Elevator Dynamics for elevator maintenance services for the Van De Kamp Innovation Center during the period October 17, 2011 to October 16, 2014, inclusive. Total cost: $12,600.

4500165247 Harbor. Agreement with Xerox Corporation to provide maintenance services for a DocuColor Xerox machine located in the Community Services Department during the period July 1, 2011 to June 30, 2014, inclusive. Total cost: $10,000.

4500165248 Harbor. Agreement with Image IV Systems to provide maintenance services for an Image IV machine located in the Community Services Department during the period July 1, 2011 to June 30, 2014, inclusive. Total cost: $6,095.

4500165249 Harbor. Agreement with IBE Digital to provide maintenance services for a Konica Bizhub 350 Copier located in the Special Programs and Services Department during the period July 1, 2011 to June 30, 2013, inclusive. Total cost: $662.

4500165250 Harbor. Agreement with IBE Digital to provide maintenance services for a Konica Bizhub 350 Copier located in the Special Programs and Services Department during the period July 1, 2011 to June 30, 2013, inclusive. Total cost: $675.
4500165284 Harbor. Agreement with IBE Digital to provide maintenance services for a Konica Bizhub 7255 Copier located in the Special Programs and Services Department during the period July 1, 2011 to June 30, 2013, inclusive. Total cost: $3,752.

4500119901 Pierce. Amendment No. 3 with Trane Division of American Standard to provide annual and semi-annual maintenance including annual inspection on the following Trane equipment; one direct fired horizon absorption, two centrifugal chiller, one water-cooled chiller, and one cooling tower as required by South Coast Air Quality Management District, increasing the total contract amount from $62,634 to $78,729 from September 1, 2011 to August 31, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $16,095.

4500166016 Valley. Agreement with Knorr Systems, Inc. to provide maintenance on two Lockinvar swimming pool heaters for the Maintenance and Operations Department during the period October 1, 2011 to September 30, 2012, inclusive. Total cost: $5,545.

J. STUDENT INTERN AGREEMENTS

4500154799 City. No-cost Amendment No. 1 to agreement with Country Villa Health Services for clinical training of students enrolled in the Dietetic Technician Program during the period August 30, 2011 to December 30, 2015, inclusive.

4500165286 Harbor. No-cost Agreement with Care Ambulance Service, Inc. to provide ride-along experience for students enrolled in the Emergency Medical Technician Program during the period August 19, 2011 to August 18, 2016, inclusive.

4500166102 Pierce. No-cost Agreement with Sylmar Health and Rehabilitation Center for clinical training of students enrolled in the Nursing Program during the October 3, 2011 to October 2, 2016, inclusive.

4500166015 Valley. No-cost Agreement with Cedars-Sinai Medical Center for clinical training of students enrolled in the Nursing Program during the period November 1, 2011 to October 31, 2016, inclusive.

K. WORK STUDY AGREEMENT

4500156956 City. Amendment No. 1 to extend agreement with Advanced Battery Systems to provide eligible students in the CalWORKS Work Study Program work opportunities, increasing the total contract amount from $5,000 to
$10,000 from July 1, 2011 to December 30, 2011, inclusive. Total additional cost: $5,000.

L. SERVICE AGREEMENTS

4500082770 City. Amendment No. 5 to renew agreement with eLumen to provide achievement software for the Student Learning Outcome Program that will enable the college to define, document and communicate data on the achievement of individuals, increasing the total contract amount from $52,800 to $63,690 from June 1, 2011 to June 30, 2012, inclusive, for the fifth year of the agreement. Total additional cost: $10,890.

4500137200 City. Amendments to renew agreement with SARS Software Products, Inc. to provide technical support for the following software used for appointment scheduling, automated telephone confirmation and notification and tracking resource processes involved in providing a variety of student services, increasing the total contract amount from $15,120 to $22,680 from July 1, 2011 to June 30, 2012, inclusive, for the third year of the agreement. Total additional cost: $7,560.

Amendment No. 2 for the EOPS Department for SARS-GRID, SARS-CALL and SARS-TRAK support: $5,940

Amendment No. 3 for the Counseling Department for SARS-CALL support for the Counseling Department: $1,620

4500165647 City. Agreement with Ebsco Subscription Services to provide magazine and newspaper subscriptions for the college library during the period October 15, 2011 to October 14, 2012, inclusive. Total cost: $10,000.

4500166116 City. Agreement with Goodwill Disposal Company to provide pickup, hauling and drop-off services of recyclable materials as on a needed basis during the period July 1, 2011 to June 30, 2012, inclusive. Total cost not to exceed: $3,000.

4500166118 City. No-cost agreement with the U.S. Veterans Initiative to provide free mental health services to veterans and their families who are experiencing social and emotional difficulties and are enrolled in classes at the college during the period September 1, 2011 to August 31, 2012, inclusive.

4500148159 District Office. Amendment No. 3 for the early termination of the agreement with the San Bernardino Community College District, as ratified by the Board of Trustees on September 7, 2011 (Com. No. BSD1). This agreement was for the 2011 English as a Second Language/Basic Skills
Initiative (BSI) Professional Development grant program. All program services required for the participating colleges in the Inland Empire Regional Network have been completed as of September 1, 2011. Reduce the total contract amount from $100,000 to $75,000, under the auspices of the Educational Programs and Institutional Effectiveness Division, during the second year of the agreement. **Total savings: $25,000.**

4500150767 **District Office.** Amendment No. 1 to renew agreement with On-Line Data Exchange, LLC, dba e-Oscar-Web, to provide consumer dispute verification services for the Central Financial Aid Unit, increasing the total contract amount from $450 to $2,500 from April 1, 2011 to March 31, 2015, inclusive, for the second through fifth years of the agreement. **Total additional cost: $2,050.**

4500165958 **District Office.** Agreement with Silver Service Events to provide and serve a buffet-style dinner for the District’s Project MATCH (Mentors Act To Change History) awards ceremony to be held at the Aratani Central Hall of the Japanese American National Museum on December 9, 2011, as provided for by the grant, under the aegis of the Office of Diversity Programs, with associated preparations and wrap-up activities during the period September 16, 2011 to December 16, 2011, inclusive. **Total cost:** $7,276.

4500166003 **District Office.** No-cost agreement with the California Community Colleges Chancellor’s Office to collect outstanding student financial aid and proper non-financial aid obligations owed to the District, through the State Franchise Tax Board’s Interagency Offset Program, for the District’s Central Financial Aid Unit during the period October 1, 2011 to December 31, 2012, inclusive.

4500118206 **East.** Amendment No. 3 to renew agreement with Ebsco Subscription Services to provide periodical services for the Library, increasing the total contract amount from $44,000 to $59,000 from January 1, 2011 to December 31, 2012, inclusive, for the fourth year of the contract. **Total additional cost: $15,000.**

4500166123 **East.** Agreement with Nuventive, LLC to provide the Trac Dat program used to track student academic progress during the period November 19, 2011 to November 18, 2012, inclusive. **Total cost:** $6,000.

4500149306 **Harbor.** Amendment No. 1 to extend agreement with Dewey Pest Control Company to provide monthly full pest management services for the entire campus, increasing the total contract amount from $30,200 to $59,000 from July 15, 2011 to July 14, 2013, inclusive, for the third and
fourth years of the agreement. **Total additional cost: $28,800.**

4500165198 Harbor. Agreement with Mid City Mailing to provide preparation and mass mailing services for the Community Service brochures during the period July 1, 2011 to June 30, 2014, inclusive. **Total cost: $38,100.**

4500165199 Harbor. Agreement with Golden West Power Sweeping Service to provide parking lot maintenance services during the period July 1, 2011 to June 30, 2014, inclusive. **Total cost: $23,400.**

4500165200 Harbor. Agreement with Play-Well TEKnologies to provide an environment for children ages 5 to 12 to explore the fundamentals of engineering with over 100,000 pieces of LEGO for the Community Services Department during the period July 25, 2011 to August 12, 2011, inclusive. **Total cost: $8,820.**

4500165724 Harbor. Agreement with VIP Tours of California, Inc. to provide transportation services for the college athletic teams for away games during the period August 1, 2011 to June 30, 2012, inclusive. **Total cost: $35,000.**

4500165726 Harbor. Agreement with AVR Van Rental Solutions to provide van transportation services for the college athletic teams for away games during the period August 1, 2011 to June 30, 2012, inclusive. **Total cost: $23,500.**

4500166120 Harbor. **No-cost agreement** with Dallas TeleLearning-Dallas County Community College District to provide an integrated learning system that utilizes multimedia to deliver courses for educational programs during the period August 20, 2011 to December 31, 2011, inclusive.

4500100012 Pierce. Amendment No. 4 to renew agreement with Ebsco Subscription Services to provide newspaper and magazine subscriptions for the Library, increasing the total contract amount from $63,250 to $67,250 from October 15, 2011 to October 14, 2012, inclusive, for the fifth year of the agreement. **Total additional cost: $4,000.**

4500116228 Pierce. Amendment No. 4 to renew agreement with Southern California Marine Institute for use of a research vessel to conduct Biology and Oceanography classes, increasing the total contract amount from $26,534 to $34,264 from September 1, 2011 to August 31, 2012, inclusive, for the fourth year of the agreement. **Total additional cost: $7,730.**

4500166101 Pierce. Agreement with The Regents of University of California; University of California, San Diego for use of three cadavers for anatomical study including transport

4500105062 Trade-Technical. Amendment No. 5 to renew agreement with Tee and Associates to provide the student progress program used for the EOPS Book Grant Program, increasing the total contract from $60,000 to $76,000 from July 1, 2011 to June 30, 2012, inclusive, for the fifth year of the contract. Total additional cost: $16,000.

4500165456 Trade-Technical. Agreement with Viatron Systems, Inc., to provide the VTXdx2000 scanning and storage system for college documents used in Administrative Services during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $12,000.

4500165475 Trade-Technical. Agreement with Pivot Point International to provide Pivot Point Education software program used by the Cosmetology Department during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $3,500.

4500165672 Trade-Technical. Agreement with Shred-It to provide document shredding services for the Financial Aid and Admissions departments during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $4,400.

4500166013 Valley. No-cost agreement with California Department of Education to establish Valley College as a certified GED (General Education Diploma) Testing Center during the period January 1, 2011 to December 31, 2015, inclusive.

4500166401 Valley. Agreement with American Foothill Publishing Co., Inc. for printing of the college’s newspaper “Valley Star” for the Journalism Department during the period September 1, 2011 to June 30, 2012, inclusive. Total cost: $12,207.

4500139534 West. Amendment No. 1 to agreement with Basic International to now provide additional recruitment of international students to attend West Los Angeles College - West Language Academy, West’s not-for-credit intensive English program. This agreement was previously authorized by the Board of Trustees on January 27, 2010 (Com. No. BSD1). Services under this amendment to be provided throughout the balance of the contract period of November 1, 2010 to November 30, 2012, inclusive. The calculation of payment is as follows based on 10 students at $450 per student: 15% x (12 semester units) x (applicable nonresident tuition fee). Annual cost not to exceed: $4,500.

4500165760 West. Agreement with Time Warner Cable to provide advertising spots to promote the College during the period October 1, 2011 to June 30, 2012, inclusive. Total cost: $12,000.

4500166181 West. Agreement with South Hills School, Inc. dba South Hills Academy to provide for recruitment of international students to attend West Los Angeles College – West Language Academy, West’s not-for-credit intensive English program. The calculation of payment is as follows based on 15 students at $450 per student: 15% x (12 semester units) x (applicable nonresident tuition fee). Period of service is February 1, 2011 to January 31, 2013, inclusive. Annual cost not to exceed: $6,750.

4500166182 West. Agreement with Quest Learning Center to provide for recruitment of international students to attend West Los Angeles College – West Language Academy, West’s not-for-credit intensive English program. The calculation of payment is as follows based on 15 students at $450 per student: 15% x (12 semester units) x (applicable nonresident tuition fee). Period of service is March 1, 2011 to February 28, 2013, inclusive. Annual cost not to exceed: $6,750.

M. SPECIAL GRANT FUNDED AGREEMENTS

4500165402 City. Agreement with the Community College Foundation for that agency to fund the Partnering For Safety and Permanence – Model Approach To Partnership In Parenting Training Program during the period August 1, 2011 to July 31, 2012, inclusive. Total expense: $30,000.

4500098758 Districtwide. Correct period of services of amendment to extend agreement with the City of Hawthorne, on behalf of the South Bay Workforce Investment Board, and the Los Angeles County Department of Public Social Services, from the period of June 30, 2010 to September 30, 2010; to the period of June 30, 2010 to September 30, 2011; as ratified by the Board of Trustees on June 16, 2010 (Com. No. BSD2) to provide work-related skills development for CalWORKs participants as a direct and intermediary service for the Greater Avenues for Independence (GAIN) program.

4500166001 District Office and Trade-Technical. Agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA), Organizational Development and Training Department, for that agency, through a grant from the
Federal Transit Administration of the United States Department of Transportation, to fund a Metro University to fund a Metro University with support from LACCD and LATTC. The Metro University will serve LACMTA's incumbent workforce in order to develop the next generation of transportation professionals. From the succession planning and filling vacant positions as they become available, this project will be able to address workforce development performance and planning gaps through instructional design, curriculum development, and the provision of hands-on leadership training. It will establish an industry-related workforce that is job-ready for current and future transportation careers. Under the aegis of the LACCD Economic and Workforce Development Division, this Agreement will have a term period of October 31, 2011 to October 31, 2012. **Total expense:** $30,000.

4500166142 Districtwide. No-expense agreement with the City of Hawthorne, on behalf of the South Bay Workforce Investment Board, and the Los Angeles County Department of Public Social Services, to provide work-related skills development for CalWORKs participants as a direct and intermediary service for the Greater Avenues of Independence (GAIN) program during the period October 1, 2011 to March 31, 2012, inclusive.

4500150531 East. Amendment No. 3 to renew agreement with Los Angeles Unified School District Local 6 for that agency to fund the Gear Up South Gate program, increasing the total contract from $106,000 to $272,000 from August 31, 2011 to August 30, 2012, inclusive, for the third year of the agreement. **Total additional expense:** $166,000.

4500166122 East. Agreement with California Community Colleges Chancellor's Office for that agency to fund the Enrollment Growth and Retention for Registered Nursing program during the period June 1, 2011 to June 30, 2014, inclusive. **Total expense:** $317,687.

4500126294 Mission. Amendment No. 8 to agreement with State of California Employment Development Department for that agency to fund training for Dislocated Worker Program participants, increasing the total contract amount from $129,046 to $152,114 from July 1, 2011 to February 1, 2013, inclusive. **Total additional expense:** $23,068.

4500119944 Trade-Technical. Amendment No. 3 to renew agreement with California Department of Public Health for that agency to fund the Nutrition Network Program, increasing the total contract from $2,169,000 to $2,966,000 from October 1, 2011 to September 30, 2012, inclusive, for the third year of the agreement. **Total additional expense:** $797,000.
4500124118  **Trade-Technical.** Amendment No. 5 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the Enrollment Growth Program, increasing the total contract from $396,000 to $474,281 from July 1, 2011 to June 30, 2012, inclusive, for the fourth year of the agreement. **Total additional expense:** $78,287.

4500163868  **Trade-Technical.** Agreement with Coalition For Responsible Community Development for that agency to fund the Green Job Capacity Training Program during the period October 1, 2010 to September 30, 2012, inclusive. **Total expense:** $90,465.

4500165942  **Trade-Technical.** Agreement with California Community Colleges Chancellor's Office for that agency to fund the Workforce Innovation Partnership for Digital Media program during the period May 1, 2011 to January 31, 2013, inclusive. **Total expense:** $225,000.

4500165946  **Trade-Technical.** Agreement with Community Career Development for that agency to fund the Wilshire Metro Work Source Center program to train diesel mechanics during the period April 12, 2010 to February 3, 2011, inclusive. **Total expense:** $30,267.

4500165947  **Trade-Technical.** Agreement with Los Angeles Conservation Corps for that agency to fund the Postsecondary Student Success Initiative program during the period November 1, 2009 to October 30, 2011, inclusive. **Total expense:** $20,000.

4500165948  **Trade-Technical.** Agreement with United Auto Workers for that agency to fund the Green Automotive Technology Reconnections Program during the period February 1, 2010 to March 31, 2011, inclusive. **Total expense:** $151,000.

4500165949  **Trade-Technical.** Agreement with The Foundation for California Community Colleges for that agency to fund the Foster Youth Independent Living Program during the period July 1, 2010 to June 30, 2012, inclusive. **Total expense:** $59,000.

4500098626  **Valley.** Amendment No. 2 to renew agreement U.S. Department of Education for that agency to provide funding for the Upward Bound Program, increasing the total contract amount from $1,000,800 to $1,243,050 from September 1, 2011 to August 31, 2012, inclusive, for the fifth year of the agreement. **Total additional expense:** $242,250.

4500150825  **Valley.** Amendment No. 1 to agreement with U.S. Department of Education for that agency to fund the Student Support Services Program, to reduce the total
contract amount from $238,496 to $231,103 from September 1, 2011 to August 31, 2012, inclusive. Total reduction of expense: $7,393.

Valley. Agreement with Project Grad Los Angeles for that agency to fund the Gaining Early Awareness and Readiness for Undergraduate Program Partnership grant, to prepare underrepresented students for college, inform families about college, hire and train students to be tutors and mentors and provide early academic outreach during the period September 1, 2011 to August 31, 2012, inclusive. Total expense: $81,633.

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

City. Agreement with Zee Medical Service Company to provide service for the first aid cabinet in the Sheriff Department during the period August 2, 2011 to August 1, 2012, inclusive. Total cost: $1,200.

City. Agreement with Michael Colmaire dba The Chicken Lady to provide catering services for Title V Informational, as allowed by the Hispanic Serving Institutions Cooperative grant, at Flex Day on August 25, 2011. Total cost: $1,359.

City. Agreement with Quiznos Sub #5608 to provide catering services for freshman students for the "First Year Experience Welcome Day", as allowed by the LAUSD-Gear Up grant, during the period August 22, 2011 to August 24, 2011, inclusive. Total cost: $1,500.

City. Agreement with Maria Arvizu to provide facilitation services in Spanish for the Permanence and Safety-Model Approach to Partnerships in Parenting training during the period August 1, 2011 to September 30, 2011, inclusive. Total cost: $1,500.

City. Agreement with City of Los Angeles Department of Recreation and Parks Municipal Sports for the lease of Ferraro Soccer Complex at Griffith Park for the Community Services Department Fall Program during the period September 24, 2011 to December 3, 2011, inclusive. Total cost: $510.

City. Agreement with City of Los Angeles Department of Recreation and Parks Municipal Sports for the lease of the tennis courts at Griffith Park for the Community Services Department Fall Program during the period September 22, 2011 to December 9, 2011, inclusive. Total cost: $550.
City Agreement with Z Enterprises to provide Community Services classes on tennis during the period September 22, 2011 to December 9, 2011, inclusive. Total cost: $1,225.

City Agreement with Professional Management to provide Community Services classes on medical terminology during the period September 24, 2011 to December 3, 2011, inclusive. Total cost: $2,305.

City Agreement with Lighthouse Stained Glass to provide Community Services classes on glass making during the period September 24, 2011 to December 10, 2011, inclusive. Total cost: $2,055.

City Agreement with Mei Dangcil to provide Community Services classes entitled “Singer’s Workshop” during the period September 25, 2011 to December 4, 2011, inclusive. Total cost: $1,300.

City Agreement with Jason Sanchez to provide Community Services classes on make-up artistry during the period September 27, 2011 to November 29, 2011, inclusive. Total cost: $3,000.

City Agreement with Toros Pottery to provide Community Services classes on pottery making during the period September 28, 2011 to November 30, 2011, inclusive. Total cost: $1,600.

City Agreement with Traditional Equitation School to provide Community Services classes on horseback riding during the period September 30, 2011 to December 9, 2011, inclusive. Total cost: $1,700.

City Agreement with John J. Adams to provide Community Services classes on various journalism and entertainment occupations during the period October 9, 2011 to October 16, 2011, inclusive. Total cost: $1,200.

City Agreement with Pickwick Ice Rink to provide Community Services classes on ice skating during the period October 22, 2011 to November 19, 2011, inclusive. Total cost: $1,500.

City Agreement with Libca, Inc. to provide Community Services classes on medical terminology during the period September 24, 2011 to December 3, 2011, inclusive. Total cost: $2,305.

City Agreement with Kellie Nicholson dba Grandma Gillie’s Greetings to provide Community Services classes on bartending during the period September 22, 2011 to October 20, 2011, inclusive. Total cost: $1,500.
City. Agreement with News Publisher’s Press to provide printing services for “The Collegian” – the college newspaper - during the period September 19, 2011 to October 31, 2011, inclusive. Total cost: $3,500.

District Office. Agreement with Environmental Systems Research Institute (ESRI), Inc. to provide maintenance of the ArcView single-use Educational Teaching and Research Lab software system, used by the Institutional Research Office of the Division of Educational Programs and Institutional Effectiveness during the period October 1, 2011 to September 30, 2012, inclusive. Total cost: $250.

District Office. Agreement with FireMaster to provide annual maintenance of the Van De Kamp Innovation Center’s fire extinguisher system from September 20, 2011 to October 20, 2011, inclusive. Total cost: $3,500.

Districtwide. Agreement with Big Screen Cuisine to provide breakfast, lunch, and drinks for a minimum of 150 participants at the annual District Academic Summit, conducted under the auspices of the Districtwide Academic Senate on September 23, 2011. Total cost: $2,154.

District Office. Agreement with FLC, Inc., dba Accurate Backflow Testing and Valve Repair to provide backflow testing services on the large water valves that serve the Van de Kamp Innovation Center, as required by the Department of Water and Power of the City of Los Angeles, during the period September 29, 2011 to September 28, 2012, inclusive. Total cost: $220.

East. Agreement with Dave Marling to provide sound design services for stage productions during the period September 1, 2011 to December 1, 2011, inclusive. Total cost: $1,700.

East. Agreement with Toshiba Business Solutions to provide maintenance for the Ricoh 3035SP copier located in the President’s Office during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $1,000.

East. Agreement with Canon Business Solutions to provide maintenance for the Canon IRC 3170 copier located in the Men’s Physical Education Office during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $1,000.

East. Agreement with Tamayo Restaurant and Art Gallery to provide banquet services as allowed by the Title V Pal Project grant for the Professional Development program held on September 30, 2011. Total cost: $1,372.
450016126  East. No-cost agreement with Internal Revenue Service to provide the Volunteer Income Tax Assistance Program for students wishing to e-file tax returns during the period January 3, 2012 to April 30, 2012, inclusive.

4500165809  Harbor. Agreement with Southern California Marine Institute to provide use of research vessel R/V Yellowfin for Oceanography Class allowing hands-on experience in oceanographic data collection on October 18, 2011. Total cost: $1,080.

4500165195  Mission. Agreement with Leo Orange to serve as an outside evaluator to produce the Disabled Student Program and Services Annual Report as required by the State Chancellor's Office during the period September 6, 2011 to September 19, 2011, inclusive. Total cost: $3,280.

4500165604  Mission. Agreement with David Ramirez to conduct a series of workshops for the EOPS and CARE participants on October 7, 2011. Total cost: $3,000.

4500165420  Mission. Agreement with Christy Schmidt to provide entertainment at the Sylmar Farmers Market during the period September 3, 2011 to September 10, 2011, inclusive. Total cost: $100.

4500165834  Mission. Agreement with Ronald Solorzano to conduct workshops on "effective teaching practices" for the Child Development Department during the period September 1, 2011 to January 31, 2012, inclusive. Total cost: $3,000.

4500165178  Pierce. Agreement with Greg Elliott dba Bottom Scratcher Diving Charter for rental of a charter boat for two 11-hour cruises to conduct Biology 11A classes for the Life Science Department during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $4,600.

4500165446  Pierce. Agreement with National Construction Rental for rental of six foot fence to be used to protect the property around the Agricultural land "Victory Growing Fields" during the period May 31, 2011 to May 30, 2012, inclusive. Total cost: $4,298.

4500162205  Southwest. Agreement with Enterprise Rent-A-Car to provide transportation services for the "Young Scholars Summer Camp" as allowed by the grant during the period July 1, 2011 to August 12, 2011, inclusive. Total cost: $2,936.

4500164074  Southwest. Agreement with Terell Johnson dba Up-Top Multimedia, LLC to provide video camera coverage for the "Young Scholars Summer Camp" carnival activities and
Disneyland as allowed by the grant during the period August 17, 2011 to August 24, 2011, inclusive. **Total cost: $4,998.**

4500164237 **Southwest.** Agreement with Nick Mata to provide training and facilitation for the Student Support Services and Science, Technology, Engineering and Math Programs, as allowed by the Trio-Student Support Services grant, on August 23, 2011. **Total cost: $500.**

4500164552 **Southwest.** Agreement with American Transportation Systems to provide transportation services for the “Upward Bound Summer Enrichment Academy” University and College tour as allowed by the grant during the period July 15, 2011 to August 5, 2011, inclusive. **Total cost: $2,263.**

4500164765 **Southwest.** Agreement with Imani Energy, Inc. to provide “Solar Sales Training” as allowed by the Pathways Out Of Poverty grant during the period August 22, 2011 to October 31, 2011, inclusive. **Total cost: $4,999.**

4500164772 **Southwest.** Agreement with Fast Start Safety, Inc. to provide “Occupational Safety and Health Act - 10 Training” as allowed by the Pathways out of Poverty grant during the period September 12, 2011 to September 30, 2011, inclusive. **Total cost: $3,150.**

4500164812 **Southwest.** Agreement with Gettinger Castle, Inc. to provide preventative maintenance for a model 3522 gravity steam sterilizer and boiler located in Academic Village #121 during the period September 7, 2011 to July 31, 2012, inclusive. **Total cost: $4,928.**

4500164978 **Southwest.** Agreement with California Institute for Nursing and Health Care to provide Los Angeles Nursing Resource Center/Centralized Clinical Placement Service annual fee as allowed by the Enrollment Nursing Grant during the period January 25, 2011 to December 31, 2011, inclusive. **Total cost: $1,911.**

4500165716 **Southwest.** Agreement with Nurse Tim, Inc. to provide in-service training for the Nursing Enrollment Growth Fund as allowed by the grant during the period September 28, 2011 to December 2, 2011, inclusive. **Total cost: $4,094.**

4500159332 **Trade-Technical.** Agreement with Maxine Egans to provide workshops for the Foster Care Program during the period April 18, 2011 to April 21, 2011, inclusive. **Total cost: $1,647.**

4500159373 **Trade-Technical.** Agreement with Entravision Communications to provide cable television advertising for the College during the period April 15, 2011 to June 8, 2011, inclusive. **Total cost: $2,000.**
Valley. Agreement with Randy Martin to conduct Holistic Health workshops for the Community Services Department during the period October 1, 2011 to September 30, 2012, inclusive. Total cost: $650.


Valley. Agreement with Anthony Holguin to provide child care services for CalWORKs/GAIN Program participants during the period July 1, 2011 to December 22, 2011, inclusive. Total cost: $3,361.

Valley. Agreement with National Student Clearinghouse to access to its student tracker system for the Student Support Services Program during the period September 1, 2011 to August 31, 2012, inclusive. Total cost: $425.

Valley. Agreement with Express Enterprises to provide bus transportation services for the Monarch Winter Camp participants during the period December 19, 2011 to December 29, 2011, inclusive. Total cost: $1,260.

Valley. Agreement with Canon Business Solutions, Inc. for maintenance of Canon IRC3080 and IR2022 copiers in the Men’s Physical Education Department during the period September 17, 2011 to September 16, 2012, inclusive. Total cost: $810.

Valley. Agreement with Tereso Gonzalez Galvan to provide bus transportation services for the Puente Program participants on September 30, 2011. Total cost: $800.

Valley. Agreement with Community Partners for the benefit of Ready Set Read to conduct read aloud workshops for parents and staff for the Child Care Center during the period November 17, 2011 to November 18, 2011, inclusive. Total cost: $350.

Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR210 copier in the Professional Development Center during the period September 15, 2011 to September 14, 2012, inclusive. Total cost: $862.

Valley. Agreement with Main Street Tours to provide bus transportation services for Student Support Services Program participants during the period November 4, 2011 to November 18, 2011, inclusive. Total cost: $1,725.
Valley. Agreement with Patsy Meyer Kreitler to conduct workshops for preschool children and training for staff, parents and practicum teachers, focusing on the importance of music in the early years for the Child Development Center during the period September 1, 2011 to December 30, 2011, inclusive. Total cost: $1,278.


Valley. Agreement with The Children's Nature Institute to conduct workshops that will provide educational experiences with nature through hands on activities for the Child Development Center during the period October 4, 2011 to October 11, 2011, inclusive. Total cost: $440.

O. SETTLEMENT OF CLAIMS

City. Settlement of claim in the amount of $3,632.95.

East. Compromise of claim in the amount of $2,520.

Pierce. Settlement of claim in the amount of $100.

Pierce. Settlement of claim in the amount of $500.

Pierce. Settlement of claim in the amount of $440.

Trade-Technical. Settlement of claim in the amount of $100.

Pierce. Settlement of claim in the amount of $100.

Pierce. Settlement of claim in the amount of $308.

Trade-Technical. Settlement of claim in the amount of $100.

Trade-Technical. Settlement of claim in the amount of $100.

Trade-Technical. Settlement of claim in the amount of $100.

Valley. Compromise of claim in the amount of $2,450.

Valley. Settlement of claim in the amount of $1,515.67.

Valley. Settlement of claim in the amount of $306.53.

West. Settlement of claim in the amount of $500.
I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with Steven Fader Architects to provide design services for the Temporary Village project at Pierce College from November 3, 2011 through November 30, 2013 at a cost not to exceed $25,500 inclusive of eligible reimbursable expenses.

Background

Steven Fader Architects has been selected from the list of pre-qualified consultants to provide the design services to document the currently installed temporary modular site plan for the Division of the State Architect (DSA) approval. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the fifth awarded to this company through the Bond Program and a cumulative original award total of $1,774,988. Other projects include the Learning Assistance Center and Campus Administrative Services Building Remodel projects at Los Angeles Mission College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Learning Environments (SLE) - South of Mall - Classroom Modernization/Technology/Low Voltage. 35P.5535.03.03. Construction Phase.

B. Action

Authorize an agreement with SADA Systems, Inc. to configure software (Microsoft Live@EDU) to establish an email account for each student as well as adjunct faculty as part of the new Student Information System (SIS) bond funded project. The email system will provide a consistent means of district wide communication for the Messaging/Portal/Student Email project for the term of sixty-months beginning November 3, 2011 or as soon thereafter as possible at an implementation and support cost not to exceed $262,660 inclusive of eligible reimbursable expenses. The email system is a critical front-line component to the online student application and enrollment system which are the core of the SIS project.

Background

The project will allow the use of a consistent email address such as student@email.laccd.edu, for all students as they enroll at Los Angeles Community College District (LACCD) colleges, while allowing local college branding. LACCD faculty and administration will be able communicate instantly with students using the email address (student@email.laccd.edu) as the address of record rather than relying on students to provide personal email accounts or cell phone numbers.

SADA Systems, Inc. has been selected through a Request for Proposal advertised for two consecutive weeks. Microsoft Corporation software called Live@EDU will be used as the email system. There was one responsive firm, SADA Systems, Inc., which was recommended for award following the prescribed evaluation process, by the district-wide
selection committee comprised of college faculty, college Information Technology (IT) managers, and District IT staff.

This proposed agreement is supported by the Technology Planning and Policy Committee, faculty, and District Technology Council, (college IT managers).

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Group Messaging/Portal/Student Email 40J.5J05.10. All Phases.

C. Action

Authorize an agreement with Campus EAI, Inc. to configure and deploy a complete working Microsoft Forefront Identity Manager, Identity Management (IDM) software solution for the new Student Information System (SIS) bond project. The IDM software system will enable a single password (sign-on) and is a prerequisite for the SIS project such that identities will be validated automatically. The term of this agreement is for sixty-months beginning November 3, 2011 or as soon thereafter as possible at a cost not to exceed $467,100 inclusive of warranty / support and eligible reimbursable expenses.

Background

Campus EAI, Inc. has been selected from respondents through a Request for Proposal advertised for two consecutive weeks. There were two responsive firms. Campus EAI, Inc. was recommended following the prescribed evaluation process, by the district-wide selection committee comprised of college faculty, college Information Technology (IT) managers, and District IT staff.

The Identity Management Solution will provide a single sign-on capability district wide, including the nine colleges and satellite locations, allowing for self-serve password reset. All major LACCD systems will be capable of validating identities using this software system allowing users to have a single password. Currently, students, faculty and staff maintain separate passwords for every one of the District's systems. Every time a password needs to be reset, an IT professional must perform this task.

The proposed agreement is supported by the Technology Planning and Policy Committee, faculty, District Technology Council (college IT managers).

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Identity Management Solution 40J.5J05.08. All Phases.
II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize Amendment No. 2 to Agreement No. 31663 with gkkworks to provide additional design and construction administration services for the Franklin Hall and Jefferson Hall Modernization projects at Los Angeles City College from November 3, 2011 through March 27, 2013 at a cost not to exceed $70,699 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,856,127.

Background

This agreement was authorized by the Board of Trustees on March 26, 2008 (Com. No. FPD1). gkkworks was retained originally to provide design and construction administration for Franklin Hall, Jefferson Hall, and Holmes Hall Modernization projects and has been selected from the list of pre-qualified consultants. Additional design and construction administration services are required for conversion of the existing wireless card access system to a hardwired card access system at Franklin Hall as well as project close out submittal to the Division of the State Architect (DSA) for the Jefferson Hall Modernization project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Franklin Hall 01C.6109.03, Jefferson Hall 11C.7111.03. Construction Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 33057 with HNTB Architects, Inc. to provide additional design services for the Stadium Modernization Phase 1 (East End Terrace) project services at East Los Angeles College from November 3, 2011 through July 29, 2013 at a cost not to exceed $149,654 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $278,486.

Background

This agreement was authorized by the Board of Trustees on July 28, 2010 (Com. No. FPD1). HNTB Architects, Inc. was retained originally to provide design services for the Weingart Stadium Modernization Project, which includes the East End Zone Terrace project and has been selected from the list of pre-qualified consultants to provide additional design services to prepare a new bid package to complete the construction project. The previous construction contract for this project was terminated due to change order limitations.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium Modernization - Phase 1 (East End Terrace) 32E.5215.03 Construction Phase.
C. Action

Authorize Amendment No. 1 to Agreement No. 50163 with Leo A. Daly to provide additional design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College within the existing contract time period which expires June 24, 2012 at a cost not to exceed $25,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $525,000.

Background

This agreement was authorized by the Board of Trustees on June 24, 2009 (Com. No. FPD1). Leo A. Daly was retained originally to provide planning, design and engineering for the East Campus Complex and the Sheriff Station, and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is for the Student Services – Administration Swing Space project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

D. Action

Authorize Amendment No. 3 to Agreement No. 32671 with TMAD Taylor & Gaines to provide additional architectural and engineering services for the School of English & Foreign Languages Modernization project at Los Angeles Southwest College from November 3, 2011 through December 31, 2013 at a cost not to exceed $8,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $298,000.

Background

This agreement was authorized by the Board of Trustees on October 21, 2009 (Com. No. FPD1). TMAD Taylor & Gaines was retained originally to provide architectural and engineering services for the Technical Education Center Upgrade and has been selected from the list of pre-qualified consultants to provide additional architectural and engineering services to furnish structural calculations to the Division of the State Architect’s (DSA) comment on the existing raised floor in the computer lab. The existing raised floor in the computer lab was part of the original construction of the Technical Education Center Building.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of English & Foreign Languages Modernization 36S.5614.03.01 Design Phase.
E. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 30512-1 with Pfeiffer Partners, Inc. to correct the agreement start date of this agreement for continuation services to provide additional construction administration services for the Library and Academic Resource project at Los Angeles Valley College from December 8, 2008 through the existing agreement expiration date of December 31, 2012 at a cost not to exceed $131,577 inclusive of eligible reimbursable expenses:

1. Ratify this amendment to this agreement to adjust the start date to December 8, 2008;

2. Authorize this amendment to this agreement to provide additional construction administration services from November 3, 2011 through December 31, 2012 at a cost not to exceed $131,577.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,189,916.

Background

This agreement was approved by the Board of Trustees on February 9, 2011 (Com. No. FPD2) to allow Pfeiffer Partners to continue to provide design services for this project following the expiration of their previous agreement. This proposed action is in two parts:

- The first part is to correct the start date. The approved start date was incorrectly identified as August 10, 2009 and should have been December 8, 2008. The previous agreement with Pfeiffer Partners, Inc. expired on December 7, 2008.
- The second part is to request authorization for the provision of additional services at additional cost.

Pfeiffer Partners has been selected from the list of pre-qualified consultants to provide additional construction administration services needed through the project’s updated estimated completion date in the fourth quarter of 2012.

This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through the Proposition A proceeds. Library and Academic Resource Center, 08V.6802.02. Design Phase.

F. Action

Authorize Amendment No. 3 to Agreement No. 32917 with Berliner and Associates to provide additional design services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) Campus Center Sign Relocation/Library Border and Wayfinding Phase 2 project at Los Angeles Valley College for an extension of time from February 11, 2012 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $92,577.

Background
This agreement was authorized by the Board of Trustees on April 14, 2010 (Comm. No. FPD1) and subsequently amended to expire on February 10, 2012. Beriner and Associates was retained originally to provide design services for the RWGPL-Campus Center Sign Relocation/Library Border and Wayfinding Phase 2 project. Although the agreement remains funded, additional time is requested to ensure the Division of the State Architect close-out process is completed and the project is certified. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Proposition AA proceeds. RWGPL Campus Center Sign Relocation/Library Border and Wayfinding Phase 2 18V.7873.05.01. Construction Phase.

**G. Action**

Authorize Amendment No. 1 to Agreement No. 33175 with Jacobs Engineering Group, Inc. to provide continued commissioning services for an extension of time for the New Education Building, Central Plant and Bakery Building projects at LACCD Van De Kemp Innovation Center from January 1, 2012 through June 30, 2012 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $53,800.

**Background**

This agreement was authorized by the Board of Trustees on December 1, 2010 (Comm. No. FPD1). Jacobs Engineering Group, Inc. was retained originally to provide commissioning services for the New Education Building, Central Plant and Bakery Building projects and has been selected from the list of pre-qualified consultants. An extension of time is required at no additional cost for enhanced commissioning services for systems monitoring.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. New Education Building 21N.8115.02, Central Plant Building 21N.8118.02, Bakery Building 21N.8120.03. Construction Phase.

III. **AUTHORIZE SERVICE AGREEMENT**

**Action**

Authorize a service agreement with Tule Peak Timber to provide wood mining services for a term of thirty-six months beginning November 3, 2011 or as soon thereafter as possible for the Media Arts Performing Arts project at Los Angeles Valley College for $56,917.

**Background**

This contract is the result of informal competitive bidding. Three contractors requested bid packets. Two responsive bids were received ranging from $56,917 to $85,600. This agreement is to provide rough milling, air drying, kiln drying, and finish milling for trees harvested from the campus to create interior wood paneling and exterior stump stools.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Media Arts Performing Arts, 38V.5801.02. Construction Phase.

IV. AUTHORIZE AMENDMENT TO SERVICE AGREEMENT

Action

Authorize Amendment No. 4 to Agreement No. 32083 with Modern Parking Services, Inc. to provide additional parking attendant services at 3020 Wilshire - Temporary Facilities at Los Angeles City College from January 1, 2012 through February 28, 2013 at a cost not to exceed $47,300 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $245,300.

Background

This agreement was ratified by the Board of Trustees on October 22, 2008 (Com. No. FPD1). Modern Parking Services was retained originally to provide parking attendant services for the Temporary Facilities - 3020 Wilshire Boulevard. The continuation of these services are needed for faculty, staff and students related to classes held at Los Angeles City College's Temporary Facility located at 3020 Wilshire Boulevard.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 3IC.5142.03. Construction Phase.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for the Storm Water Implementation - Southwest/California Department of Transportation (CalTrans) Wall project at Los Angeles Southwest College. This project was reviewed and approved by the Infrastructure Committee on November 17, 2010.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Storm Water Implementation – Southwest 40J.5609.05. Bid Phase.
VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Image System Signs & Graphics, Inc. to provide general construction services for the Science Career & Mathematics Building / Swing Space project at East Los Angeles College at a cost of $2,880.

Background

Image System Signs & Graphics, Inc. provided the low quote from among three written quotes ranging from $2,880 to $8,000 to provide installation of 150 interior and exterior signs.

Award History

This agreement represents the first awarded to this company through the Bond program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Building / Swing Space 32E.5222.02.01. Construction Phase.

B. Action

Authorize a contract with G Coast Construction, Inc. to provide general construction services for the Burbank Tree Removal-Roadway, Walkway, Grounds, Parking Lot (RWGPL) project at Los Angeles Valley College at a cost of $28,900. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. Six contractors requested bid packets. Two responsive bids were received ranging from $28,900 to $54,000.

This construction contract is for the removal of 45 Aleppo Pine Trees, stumps left to 30" above grade. Trees to be removed run the length of Burbank Boulevard (East to West) and a small portion of Ethel Avenue (South).

The trees to be removed have been individually evaluated by a certified arborist with the results reported to the college, the Board of Trustees, and the public in the Los Angeles Valley College Urban Forest Master Plan (LAVC UFMP):

"Aleppo Pines edge the long side of Lot G along Burbank Boulevard and on its western edge along Ethel Avenue. They are large evergreen trees, dark green in color, that because of the power lines along Burbank have been heavily pruned (by the utility companies) over the years detrimentally affecting their condition."

The LAVC UFMP recommends (Section V, page 184, and Section VI, Arborist Recommendations) that the 45 existing Aleppo Pine trees along Burbank Boulevard be removed due to the trees exhibiting severe decay of large branches that are subject to failure and pose a danger to life, property, and campus community. It is noted that
several of these very large trees and large branches have recently fallen onto campus streets, parking lots, and adjacent tennis courts. Although no injuries occurred during these incidents, the continued existence of the failing trees presents immediate danger to life and property and are recommended for removal. It is noted that, in accordance with the Urban Forest Master Plan Section IV Part D. A tree replacement project will be included as part of the Athletic Training Facilities Project adjacent to this area which is scheduled for commencement in January, 2012.

Award History

This agreement represents the eleventh awarded to this company through the Bond Program and a cumulative original award total of $1,087,170. Previous awards have been given to this company for the Student Learning Environment – College Services Building Mailroom relocation project at Pierce College and the Temporary Haul Road and Soundwall project at West Los Angeles College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Burbank Tree Removal - RWGPL 18V.7873.05.01. Construction Phase.

C. Action

Authorize a contract with G Coast Construction, Inc. to provide general construction services for the MAPA Tree Removal/Harvest project at Los Angeles Valley College at a cost of $135,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Seven contractors requested bid packets. One responsive bid was received for $135,000.

This construction contract is for removal of trees located within the MAPA project site, transporting selected trees for milling into interior wood paneling product, and transporting the balance to a recycling facility. The project was approved by the Infrastructure Committee on September 15, 2010. The Plans and Specifications for this project were approved by the Board of Trustees on September 7, 2011 (Com. No. FPD1). This project is consistent with the certified Los Angeles Valley College Supplemental Environmental Impact Report for the Campus Facilities Master Plan Update, the Campus Facilities Master Plan Update, and the Los Angeles Valley College Urban Forest Master Plan (LAVC UFMP).

It is noted that the LAVC UFMP requires the use of selected removed trees be made into wood paneling to be installed on the interior walls of the MAPA Auditorium and one (1) tree be planted on the campus for every tree removed.

Award History

This agreement represents the eleventh awarded to this company through the Bond Program and a cumulative original award total of $1,193,270. Previous awards have been given to this company for the Emergency Lighting, Fire Alarm and Security Systems – Information Technology (IT) Conduit Installation project at Los Angeles Trade-Technical
College and the Campus Improvements – Bleachers and Restrooms (Access) at West Los Angeles College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Media Arts Performing Arts-Tree Removal/Harvest 38V.5801.02. Construction Phase.

D. Action

Authorize a contract with Marina Landscaping, Inc. to provide general construction services for the Campus Improvements - Entry Green Landscape project at West Los Angeles College at a cost of $351,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Sixteen (16) contractors requested bid packets. Six (6) responsive bids were received ranging from $351,000 to $545,000. This construction contract consists of landscape and hardscape work.

Award History

This agreement represents the second awarded to this company through the Bond Program and a cumulative original award total of $391,700. Previous awards have been given to this company for the Softball Field Renovation project at Los Angeles Harbor College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Entry Green Landscape 39W.5979.03.07. Construction Phase.

E. Action

Authorize a contract with Ian Thomas Group to provide general construction services for the Replacement of Exterior Doors - Administration Building project at Los Angeles Mission College in the amount of $86,700.

Background

This contract is the result of formal competitive bidding. Three bid packages were requested. One responsive bid was received in the amount of $86,700. The scope of work is the replacement of the exterior doors of the administration building.

Funding and Development Phase

Funding is through the Scheduled Maintenance Project (SMP) funds. Construction Phase.
VII. RATIFY CONSTRUCTION CONTRACT

Action

Ratify a contract with EATON Corporation to provide general construction – electrical services on an emergency basis for the Campus Improvements – Utilities Infrastructure (Central Plant) project at West Los Angeles College at a cost of $4,445.

Background

An emergency occurred when equipment that brings electricity onto the campus failed. Immediate repair was required because if an electrical short circuit occurred, the back-up protection normally provided by the failed equipment would be unavailable and all power could have been lost campus-wide. The contract was issued on an emergency basis without a competitive selection process to prevent the disruption of existing classes as well as to prevent danger to life and property.

Award History

This agreement represents the first awarded to this company through the Bond program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Utilities Infrastructure (Central Plant) 39W.5979.03.02, Construction Phase.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects, colleges, and amounts shown:

<table>
<thead>
<tr>
<th>PROJECT LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Temporary Facilities - Music Swing Space Los Angeles City College 31C.5142.03. | Two Brothers Construction Company No. 33309 | $418,000. | CO No. 1 for $28,729. 8.87% | $7,149 | College Request:  
  - Provide additional data cabling in Room 312B and install an Intrusion detection system.  
  Additional Requirements:  
  - Additional structural and design code requirements. |
| School of Behavioral and Social Sciences Upgrade | H & A Contractors, Inc. | $3,630,000 | CO No. 2 for $99,748. | CO No. 3 for $100,869 | $7,797 | College Request:  
| Replace existing telecommunication cabling with fiber optic cabling.  
| Provide additional fencing around the modular village for security purposes and install additional projector screens.  
| Unforeseen Condition:  
| Relocate discovered water lines.  
| Fashion & Fine Arts Building - HVAC Upgrade | Angeles Contractor, Inc. | $2,681,000 | CO No. 3 for $100,869 | $17,893 | College Request:  
| Create an additional access to airflow equipment above the ceiling.  
| Relocate fans in the boiler room.  
| Relocate cooling coils, modify piping, and add bracing for improved accessibility.  
| Library and Academic Resource Center | Safeco Insurance Company of America | $17,979,397. | CO No. 5 for $347,711 | $298,842 | College Request:  
| Upgrade main electrical switch.  
| Additional Requirements:  
| Architect of Record changes to the emergency lighting system and additional framing requirement at elevator lobbies, skylight louver openings, and roof parapets.  
| Family Resource Center | Universal Concrete Cutting d.b.a Universal Engineering | $787,320. | CO No. 3 for $33,171 | $28,133 | College Request:  
| Revisions to bid documents to create new playground design with 4-foot high perimeter fencing and gates. Playground includes sand box play area, concrete walk paths and enhanced planting areas per faculty's request.  

**Background**

The Change Order listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

**Funding and Development Phase**

Funding for each item is shown in the table above. **Construction Phase.**
IX. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Orders for additional construction services for the project identified below at listed campus for the amount indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME&amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Temporary Facilities - Transformer Protection
  Los Angeles City College 31C.5142.03 | Innovative Fence Inc. No. 33297 | $15,380.00
  Funding is through Measure J Bond proceeds. | CO No. 1 for $1,538.00
  $1,538.00 | Unforeseen Condition: Additional work to replace discovered underground utilities not shown on as-built drawings. |
| Temporary Facilities - Maintenance Yard
  Los Angeles City College 31C.5142.03 | RAMCO General Engineering & Building Contractor No. 33235 | $29,645.00
  Funding is through Measure J Bond proceeds. | CO No. 1 for $2,933.00
  $2,933.00 | Unforeseen Condition: Remediate discovered buried disposed asphalt. |
| Temporary Facilities - CPM Modular Disconnect
  Los Angeles City College 31C.5142.03 | RAMCO General Engineering & Building Contractor No. 33235 | $22,650.00
  Funding is through Measure J Bond proceeds. | CO No. 2 for $9,492.00
  $29,642.00 | Unforeseen Condition: Cover unsafe floor openings that are the responsibility of another contractor (who will be back charged). College Request: Repair non-operational HVAC system in CPM offices. Additional Requirements: Additional tree trimming required by the City of Los Angeles B-Permit inspector. |
| Temporary Facilities - Modular Village Electrical
  Los Angeles City College 31C.5142.03 | RAMCO General Engineering & Building Contractor No. 33370 | $9,315.00
  Funding is through Measure J Bond proceeds. | CO No. 1 for $908.00
  $908.00 | College Request: Additional power outlets for work stations. |
<table>
<thead>
<tr>
<th>Temporary Facilities Cub Center – Fire Alarm Upgrades</th>
<th>Volt Edge Services No. 33037</th>
<th>$12,000 Funding is through Measure J Bond proceeds.</th>
<th>CO No. 1 for $300, $300.</th>
<th>College Request: Additional fiber optic tray due to increased computer stations.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Angeles City College 31C.5142.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Background**

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

**Funding and Development Phase**

Funding for each item is shown in the above table. *Construction Phase.*

**X. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS**

**A. Action**

Authorize Acceptance of Completion of Contract No. 33237 with M.B. Herzog Electric, Inc. to provide general construction services for the Holmes Hall Modernization - Transformer project at the Los Angeles City College with a substantial completion date of July 28, 2011.

**Background**

This contract was authorized by the Board of Trustees on January 26, 2011 (Com. No. FPD1).

The total cost of this contract was $17,520.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds. Holmes Hall Modernization 01C.6110.03. *Construction Phase.*

**B. Action**

Authorize Acceptance of Completion of Contract No. 33298 with RAMCO General Engineering & Building Contractor to provide general construction services for the Temporary Facilities – Maintenance Yard project at Los Angeles City College with a substantial completion date of July 1, 2011.

**Background**

This contract was authorized by the Board of Trustees on April 13, 2011 (Com. No. FPD1).

The total cost of this contract is $32,578.
**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Temporary Facilities – Maintenance Yard Project 31C.5142.03. Construction Phase.

**C. Action**

Authorize Acceptance of Completion of Contract No. 33235 with RAMCO General Engineering & Building Contractor to provide general construction services for the Temporary Facilities project at Los Angeles City College with a substantial completion date of April 29, 2011.

**Background**

This contract was authorized by the Board of Trustees on January 26, 2011 (Com. No. FPD1).

The total cost of this contract is $52,292.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.

**D. Action**

Authorize Acceptance of Completion of Contract No. 33041 with Blue Fields Electric to provide general construction services for the CWI – General project at Los Angeles Mission College with a substantial completion date of July 7, 2011.

**Background**

This contract was authorized by the Board of Trustees on June 16, 2010 (Com. No. FPD1).

The total cost of this contract is $24,321.

**Funding and Development Phase**

Funding is through the 2009 – 2010 Scheduled Maintenance Project (SMP) funds and through Proposition A Bond proceeds. CWI – General 04M.6479.03.01. Construction Phase.

**E. Action**

Authorize Acceptance of Completion of Contract No. 33348 with Greding Precision Striping to provide general construction services for the Parking Structure A project at Los Angeles Mission College with a substantial completion date of August 5, 2011.

**Background**

This contract was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1).

The total cost of this contract is $1,896.
F. Action

Authorize Acceptance of Completion of Contract No. 32192 with Angeles Contractor, Inc. to provide general construction services for the Fashion and Fine Arts Building - HVAC Upgrade project at Los Angeles Trade Technical College with a substantial completion date of March 24, 2011.

Background

This contract was ratified by the Board of Trustees on January 14, 2009 (Com. No. FPD1).

The total cost of this contract is $2,890,367.

G. Action

Authorize Acceptance of Completion of Contract No. 33239 with Sea Clear Pools to provide general construction services for the Gym Complex - C02 System project at Los Angeles Valley College with a substantial completion date of February 22, 2011.

Background

This contract was authorized by the Board of Trustees on January 12, 2011 (Com. No. FPD1).

The total cost of this contract is $25,987.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 4 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc. for additional Design-Build services for the Student Union project at Los Angeles City College at a cost not to exceed $155,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $34,740,393.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with S.J. Amoroso Construction Company, Inc. was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed due to the following changes requested by the college:

- Connect power for the Maintenance Facility Building;
- Provide additional card readers; and
- Provide a refrigeration room in-lieu-of a front loaded refrigerator.

Amendment No. 4 to Agreement No. 32654 includes Change Order No. 5.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Union 31C.5145.02. Design and Construction Phases.

B. Action

Authorize Amendment No. 2 to Agreement No. 32452 with Swinerton Builders for additional Design-Build services for the Student Services Building E1, Baum Center Admin Bldg G1, Entry Plaza projects at East Los Angeles College at a cost not to exceed $2,223,092 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $35,363,390.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with Swinerton Builders was authorized by the Board of Trustees on May 27, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed:

1. Due to requests by the college:

   - Provide a Campus Mass Notification system, Audio/Visual (A/V) equipment, and security camera systems.
   - De-scope center part of the Entry Plaza to accommodate the adjacent ongoing construction project (Bailey Library) and revise area to accommodate a path of travel between buildings.
   - Provide an extension of time due to additional scope of work such as the addition of the Mass notification, AV and security camera systems.

2. Due to unforeseen conditions:

   - Provide additional fire rated material in existing corridor walls which were not originally fire rated;
• Revise the loading dock area and ADA site access to accommodate underground utility interferences.

Amendment No. 2 to Agreement No. 32452 includes Change Order Nos. 2 and 3.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Student Services Building E1 02E.6217.03; Baum Center Admin Bldg G1 12E.7214.03.02; Entry Plaza 02E.6274.05.03. Design and Construction Phases.

C. Action

Authorize Amendment No. 2 to Agreement No. 33074 with Pankow Special Projects L. P. for additional Design-Build services for the Theater Drama Speech project at Los Angeles Harbor College at a cost not to exceed $88,995 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $8,130,848.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 11, 2010 (Com. No. FPD1). This Design-Build agreement with Pankow Special Projects L.P. was authorized by the Board of Trustees on September 1, 2010 (Com. No. FPD1).

Additional Design-Build services are proposed due to requests by the college for the following changes:

• Install a barrier to prevent light entering the theater room, roller shades in the speech classrooms, restroom repairs, and modification of the west entry steps.
• Upgrade of the HVAC system to handle additional heat load due to the upgraded lighting system in the Theater Drama Speech Building.

Amendment No. 2 to Agreement No. 33074 includes Change Order No. 2

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Theater Drama Speech 13H.7307.03, 33H.5307.02, 33H.5307.03. Design and Construction Phases.

D. Action

Authorize Amendment No. 2 to Agreement No. 32746 with Bernards Brothers, inc. for additional Design-Build services for the Library/Learning Crossroads Building project at Pierce College at a cost not to exceed $409,286 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement is $38,211,227.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was subsequently approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with Bernards Brothers Inc. was authorized by the Board of Trustees on December 16, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed:

1. Due to requests by the college:
   - Minor modifications to architectural design features.
   - Delete roof-mounted photovoltaic panels.

2. Due to unforeseen conditions:
   - Removal of potentially hazardous piping discovered underground.
   - Relocate discovered underground electrical and data infrastructure conduits.
   - Remove discovered underground caissons.

Amendment No. 2 to Agreement No. 32746 includes Change Order Nos. 7 and 8.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Library/Learning Crossroads Building 35P.5541.02. Design and Construction Phase.

E. Action

Authorize Amendment No. 2 to Agreement No. 32913 with FTP International, Inc. for additional Design-Build services for the Stadium ADA Improvements project at Pierce for a credit of ($140,861) inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $9,262,894.78.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on June 24, 2009 (Com. No. FPD1). This Design-Build agreement with FTR International Inc was authorized by the Board of Trustees on April 28, 2010 (Com. No. FPD1).

Changes to Design-Build services proposed are as follows:

1. Due to a request from the college to delete of the Alumni Terrace portion of the project.

2. Due to additional requirements:
   - Provide additional fire hydrant and replace four existing gates with new gates as required by the Fire Department.
   - Install an electrical transformer and disconnect to meet inspection requirements.
Amendment No. 2 to Agreement No. 32913 includes Change Order No. 2

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium ADA Improvement 35P.5537.03.

Construction Phase.

F. Action

Authorize Amendment No. 6 to Design-Build-Finance Agreement No. 31405 with Chevron Energy Solutions for the Central Plant and Photovoltaic Solar Energy projects at Pierce College for a total credit of ($3,960,440).

Background

This Design-Build-Finance Agreement was authorized by the Board of Trustees on January 10, 2007 (Com. No. FPD2) for development of the Pierce College Central Plant. Subsequently, on May 27, 2009 (Com. No.FPD1) the Board authorized Amendment No. 3 to this Design-Build-Finance Agreement for additional scope to the project which included the development of photovoltaic solar energy projects to be at Parking Lots 4 and 6 at Pierce College.

With the passage of Measure J the college re-evaluated its planned development of the photovoltaic solar energy project at Parking Lot 4 and decided not to proceed with it. As a result, the scope of the Design-Build-Finance Agreement is proposed to be reduced. The credit for work not performed as a result of the deletion is ($3,960,440). This credit allows for $449,849 in design costs for work completed during the design process. It is noted that the photovoltaic energy project at Parking Lot 6 was completed as planned.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Energy - Pierce 40J.5501.02.03 (-$656,696), ADA Compliance - Pierce 40J.5502.03 (-$3,303,744). Design and Construction Phases.

XII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD PORTION OF DESIGN-BUILD-FINANCE AGREEMENT

Action

Authorize Acceptance of Completion of the Design-Build portion of Design-Build-Finance Agreement No. 31405 with Chevron Energy Solutions for the Central Plant project and the Photovoltaic Solar Energy project at Parking Lot 6 project at Pierce College with the following substantial completion dates:


2. Campus Improvements - Utilities project:
3. Campus-Wide Improvements – Central Plant
   a. Component 1 of 2 January 22, 2009
   b. Component 2 of 2 November 30, 2010

Background

The Design-Build-Finance Agreement for the Central Plant project at Pierce College was authorized by the Board of Trustees on January 10, 2007 (Com. No. FPD2). It was subsequently authorized to be amended to include the Photovoltaic Solar Energy project at Parking Lot 6, the Campus Improvements – Utilities project, and the Campus-Wide Improvements – Central Plant project on May 27, 2009 (Com. No. FPD1).

The total cost of this contract is $37,772,942.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Parking Lot 6 Photovoltaic 40J.5501.02.04; Campus Improvements – Utilities 05P.6579.03.01, 15P.7579.03.01; Campus-Wide Improvements – Central Plant 05P.6579.03.05, 15P.7579.03.05. Construction Phase.

XIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENTS

Action

Authorize the following actions for Amendment No. 1 to Agreement No. 32450 with McGrath Rent Corp. d.b.a. Mobile Modular Management Corporation to extend the lease agreement for the College Project Manager (CPM) trailer for thirty-two additional months at Los Angeles Southwest College at a cost of $53,360. If applicable, all sales tax shall be paid.

1. Ratify this amendment from May 1, 2011 to November 2, 2011 at no additional cost.


Inclusive of this amendment, the total amount of this lease agreement is $118,928.

Background

This agreement was authorized by the Board of Trustees on May 13, 2009 (Com. No. FPD1). An extension of this lease agreement is needed to accommodate the CPM team managing the construction of Measure J Bond projects.

Funding and Development Phase

Funding is through Measure J Bond proceeds. FF&E - Southwest 40J.5655.05. Construction Phase.
XIV. AUTHORIZE PURCHASE ORDERS

A. Action

Pursuant to Education Code 81651, authorize the purchase of educational media from the following vendors for the Library and Resource Center project at Los Angeles Valley College. If applicable, all sales tax shall be paid.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker &amp; Taylor</td>
<td>$5,923</td>
</tr>
<tr>
<td>Community College League of California</td>
<td>$93,556</td>
</tr>
</tbody>
</table>

Background

Education Code 81651 states: “The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials... in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids.” The District finds that this purchase order will provide educational materials for students at Los Angeles Valley College. Delivery is included.

Funding and Development

Funding is through Proposition A Bond proceeds. Library and Resource Center 18V.7802.02. Construction Phase.

B. Action

Pursuant to Public Contract Code 20653, a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/Digital Telecommunications Corporation Contract No. 3-09-70-0130D; and b) authorize the purchase of a Voice Over Internet Protocol (VOIP) telephone system for the Library and Resource Center project at Los Angeles Valley College at a cost of $29,977. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through the State Capital Outlay Program. Library and Resource Center 08V.6802.02. Construction Phase.

C. Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Western State Contracting Alliance...
(WSCA) Il /Coeur d'com Communications, Inc., Contract No. No. A66309 and b) authorize the purchase of computers for the Library and Resource Center project at Los Angeles Valley College at a cost of $11,536. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through WSCA, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Library and Resource Center 08V.6802.02. Construction Phase.

D. Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/Metronome, Inc. Contract #3-05-70-1868C, and b) authorize the purchase of Information Technology (IT) network and telecommunication equipment for the Campus Improvements – IT Renovations (Phase 2) project at West Los Angeles College at a cost of $424,307. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services created to provide an equipment and services purchasing vehicle for publicly funded agencies. Delivery, setup, and warranty are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements – IT Renovations (Phase 2) 39W.5979.03.27. Construction Phase.

XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize payment from Bond proceeds to AT&T for underground telecommunication cable infrastructure work in support for the Workforce Development & Administration Building project at Los Angeles Valley College in the amount of $122,460.

Background

The Main Point of Entry (MPOE) for the underground telecommunication cables owned by AT&T must be relocated from the current location at the Administration Building to the new Omega Data Center, a component of the Community Workforce Development & Administration project. The relocation of the MPOE must be performed prior to the demolition of the existing Administration Building to ensure continuous telecommunication services throughout the College during the demolition of the existing Administration Building and construction of the new Community Workforce Development & Administration Building.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center and Administration Building, 38V.5836.02 Construction Phase.

XVI. AUTHORIZE NAME CHANGES

A. Action

Authorize use of a change of name to Agreement No. 33374 with Signature Commercial Floor Covering to now use the formal and legal business name Signature Flooring, Inc. There are no other changes.

Background

Pursuant to notification from the company previously known as Signature Commercial Floor Covering this item authorizes staff to revise the legal business name to Signature Flooring, Inc. There are no other changes made.

B. Action

Authorize use of a change of name to Agreement Nos. 30870-1 & 50251 with Construction Specialty Services, LLC to now use the formal and legal business name Dansure, Inc. There are no other changes.

Background

Pursuant to notification from the company previously known as Construction Specialty Services, LLC this item authorizes staff to revise the legal business name to Dansure, Inc. There are no other changes made.

C. Action

Authorize use of a change of name to Contract No. 32593 with R Dependable Construction Co., to now use the formal and legal business name to R Dependable Const. Inc. There are no other changes.

Background

Pursuant to notification from the company previously known as R Dependable Construction Co. this item authorizes staff to revise the legal business name to R Dependable Const. Inc. There are no other changes made.

D. Action

Authorize use of a change of name to Purchase Order No. 33400 with Financial Business Machines to now use the formal and legal business name Automated Business Systems. There are no other changes.

Background

Pursuant to notification from the company previously known as Financial Business Machines this item authorizes staff to revise the legal business name to Automated Business Systems. There are no other changes made.