ORDER OF BUSINESS - REGULAR MEETING
Wednesday, January 11, 2012
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

West Los Angeles College
Fine Arts (FA) Room 100
9000 Overland Avenue
Culver City, CA 90230

I. Roll Call (12:30 p.m.) Location: Fine Arts (FA) Room 103

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.) Location: Fine Arts (FA) Room 100

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Nabil S. Abu-Ghazaleh, President, West Los Angeles College

VIII. Approval of Minutes: None

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions

XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
   - Reports of Standing and Special Committees

XIII. Reports from the Chancellor
   - Report from the Chancellor regarding activities or pending issues in the District
     o Summary of the District’s Priorities for 2012
   - West Los Angeles College Presentation on Innovative Instruction and the Use of Emergent Technologies
XIV. Consent Calendar

Matters Requiring a Majority Vote

| BF1. | Budget Revisions and Appropriation Transfers |
| BSD1. | Ratifications for Business Services |
| BSD2. | Business Services Routine Report |
| FPD1. | Facilities Planning and Development Routine Report |
| FPD2. | Authorize Master Procurement Agreements |
| FPD3. | Adopt Resolution of Intention to Lease Space for Joint Occupancy for Operation of a Food Court and Mobile Food Cart Dining at Pierce College |
| FPD4. | Adopt Resolution of Intention to Lease Property for Joint Occupancy for Operation of the Farm Center at Pierce College |
| HRD1. | Personnel Services Routine Actions |
| ISD1. | Approval of Educational Programs and Courses |
| ISD2. | Notification of Student Travel |
|      | • Correspondence |

Matters Requiring a Super Majority Vote

| BF2. | Adjustments to Unrestricted Income/Appropriations |
| BSD3. | Ratify Lease of District Facilities |
| FPD5. | Ratify an Emergency Resolution for a Service Agreement and a Construction Contract to Remediate Water Intrusion at the Science & Math Building at West Los Angeles College |

XV. Recommendations from the Chancellor

CH1. Approve Accreditation Self-Evaluation and Self-Study Reports
- Los Angeles Harbor College
- Los Angeles Southwest College
- West Los Angeles College

XVI. Notice Reports and Informatives

ISDA. [Notice] Approval of Revised Board Rule

XVII. Announcements and Indications of Future Proposed Actions

XVIII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, January 25, 2012
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the
rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION

Wednesday, January 11, 2012
12:30 p.m.

West Los Angeles College
9000 Overland Avenue
Culver City, CA 90230

I. Public Employment
(pursuant to Government Code section 54957)

A. President, East Los Angeles College
B. Vice Chancellor, Human Resources

II. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Ken Takeda
   Employee Unit: Building and Trades
B. District Negotiators: Sue Carleo
   Employee Unit: Academic Administrators
C. District Negotiators: Mary Gallagher
   Employee Unit: Clerical/Technical
D. District Negotiators: Michael Shanahan
   Employee Unit: Supervisory
E. District Negotiators: Michael Shanahan
   Employee Unit: Local 99
III. Public Employee Discipline/Dismissal/Release/Charges/Complaints (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation (pursuant to Government Code section 54956.9 (a))
   A. Lowery v. LACCD

V. Conference with Legal Counsel - Anticipated Litigation (pursuant to Government Code section 54956.9 (b))
   A. Potential Litigation: 1 matter

VI. Discussion with Real Property Negotiator as may be announced prior to closed session (pursuant to Government Code section 54956.8)

VII. Other litigation matters as may be announced prior to the closed session (pursuant to Government Code section 54956.9)
Subject: BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $1,176,165 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
January 11, 2012

NEW INCOME (Attachment 1)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849999</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-899999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-899999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>1,176,165</strong></td>
</tr>
</tbody>
</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>257,725,620</td>
<td>503,460</td>
<td>(159,953)</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>148,921,728</td>
<td>627,292</td>
<td>967,140</td>
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<td>Employee Benefits</td>
<td>300000-399999</td>
<td>137,402,111</td>
<td>177,134</td>
<td>87,083</td>
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<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>34,481,515</td>
<td>50,242</td>
<td>366,434</td>
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<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>102,862,020</td>
<td>(185,708)</td>
<td>838,710</td>
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<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>65,909,466</td>
<td>177,134</td>
<td>(59,093)</td>
</tr>
<tr>
<td>Other Ougo</td>
<td>700000-799999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>4,622</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>42,764,766</td>
<td>-</td>
<td>(4,341,711)</td>
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<tr>
<td>Direct Support/Indirect Costs</td>
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<td>2,383</td>
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<td>-</td>
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<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>308,211,680</td>
<td>(152,871)</td>
<td>47,048</td>
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<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799998</td>
<td>23,662,039</td>
<td>(11,127)</td>
<td>2,234,342</td>
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<tr>
<td>Reserve for Contingency*</td>
<td>791000-799999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,148,139,808</strong></td>
<td><strong>1,176,165</strong></td>
<td><strong>1,149,315,673</strong></td>
<td></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $26.19 million, which is 5.16% of the Unrestricted General Fund revenue.

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>H-0209</td>
<td><em>Accelerating Success at Harbor College</em></td>
<td>$574,238</td>
</tr>
<tr>
<td>S-0141</td>
<td><em>Predominantly Black Institutions</em></td>
<td>250,000</td>
</tr>
<tr>
<td>W-0287</td>
<td><em>Leading and Energizing African-American Students through Research and Knowledge (LEARN)</em></td>
<td>599,983</td>
</tr>
<tr>
<td>H-0167</td>
<td><em>Career Technical Education (CTE) Transitions</em></td>
<td>46,970</td>
</tr>
</tbody>
</table>

**Accelerating Success at Harbor College**

To provide funding to streamline degree completion in the high-demand fields of Engineering and Business through a redesign of the curricula. This will allow student cohorts to complete an A.S. degree in 18 months while incorporating green technologies. The program will provide support for success and completion with contextualized English and math, learning coaches, and technology solutions, such as e-portfolios, e-Live interactive content delivery, student portals, and virtual communities. Funding is from the United States Department of Education.

**Predominantly Black Institutions**

To establish funding for Los Angeles Southwest College's Freshman Year Experience. This will address low performance levels in core measures of institutional effectiveness, the large number of developmental students with low success rates, and limited knowledge of available services amongst students, which are all identified areas of weakness. The college expects that over 225 first-time freshman students will benefit from the program. Funding is from the United States Department of Education.

**Leading and Energizing African-American Students through Research and Knowledge (LEARN)**

To provide funding for a four-year effort by the college to address significant success deficits of African-American students. These are a lack of success in K-12 and college; a mismatch in generational and ethnic backgrounds between faculty and students; challenges in English and math, particularly for African American males; and students who have limited experience and knowledge of the world beyond their local area. Funding is from the United States Department of Education.

**Career Technical Education (CTE) Transitions**

To establish funding to provide enhanced student services through the hiring of three Career Guidance Counseling Assistants to assist the college counselors. These positions will provide application assistance, proctor assessment and interest examinations; and conduct workshops in researching career information, work-based learning and internship placements. The program will serve 550 students from feeder high schools. Funding is from the United States Department of Education.
E-0303  **University of California Los Angeles (UCLA) Frontier Opportunities in Computing for Underrepresented Students (FOCUS)**

To provide funding to form a partnership with the UCLA Center for Excellence in Engineering and Diversity (CEED) to increase the number and preparation of underrepresented minority students who meet the admissions requirements for Computer Science and Engineering majors at UCLA. The program will provide academic counseling and transfer programs, academic excellence workshops and tutoring, and counselor coordination of activities with the UCLA FOCUS team. Funding is from the United States Department of Education.

E-0241  **East Los Angeles College, South Gate Educational Center/Los Angeles Unified School District (LAUSD) Gear-Up Tutorial Partnership**

To establish funding to provide tutoring services and college mentoring to students who are participating in the South Gate Gear-Up Program at both South Gate and Southeast High Schools. Qualified student tutors will work in the classroom, alongside the instructor, to improve Math and English scores for 300 students. Funding is from the United States Department of Education.

E-0335  **ASSIST (Academic & Student Support to Improve STEM Transfers)**

To adjust funding for the ASSIST program. The program was initially set up with the budget for all four years of the program. This action will reduce the budget to $388,115, which is the budget for the first year of the grant. The rest of the awarded amount will be set up in each subsequent fiscal year, one year at a time. Funding is from the National Science Foundation.

P-0122  **UCLA Bridges**

To establish funding to increase the number of students from underrepresented minority groups who successfully transfer to UCLA, complete their baccalaureate degrees in the sciences, and pursue more advanced degrees in biomedical sciences. It is expected that the number of underrepresented minority transfers into life science majors at UCLA will increase from 3 to 15 per year. Funding is from the National Institutes of Health.

V-0267  **Project Graduation Really Achieves Dreams (GRAD) Los Angeles (LA)**

To establish funding to provide math and literacy tutoring to low-income middle and high school students. Services will be provided to five San Fernando area schools to better prepare students to enter and succeed in post-secondary education. Funding is from the United States Department of Education.

**TOTAL FEDERAL**  $668,897
State

D-0334  
**Disabled Students Programs and Services (DSPS)**

To adjust funding for the Disabled Students Programs and Services (DSPS) Program to align the budget with the allocation released by the State in the Advance Apportionment. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

E-0286  
**Early Childhood Mentor Teacher Program**

These funds will be used to pair 10 experienced classroom teachers as mentors to 30 student teachers from community colleges. The student teachers are placed in the mentor classrooms and receive course credit towards the practicum requirements of their training institutions. Mentors concurrently participate in professional development activities, including monthly in-service training seminars, the Mentor Institute, and public speaking engagements. Funding is from the California State Department of Education.

E-0308  
**Entrepreneurial Curriculum**

To provide funding to cover the cost of curriculum development for an entrepreneurial class. Once the course is developed, it is anticipated that 30 students a year will enroll in the course, which will be offered once a year. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

M-0172  
**Trade Adjustment Assistance**

To increase funding to provide services to an additional laid-off worker affected by the North American Free Trade Agreement (NAFTA) through the Trade Adjustment Assistance program. Participants receive educational training services to help them upgrade their skills and improve their employment opportunities. With this additional funding, the new program total is $88,395. Funding is from the State of California, Employment Development Department.

T-0185  
**After-School Education and Safety (ASES) Program**

To establish funding to provide students who attend low-performing or high-poverty schools with academic enrichment opportunities and supportive additional services necessary to help students meet state and local standards in the core academic subjects. Funding is from the California State Department of Education.

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**TOTAL STATE**

$210,220
Local

E-0314  **Tutoring/Mentoring Program**  $180,000
To accept funding to provide academic support to current nursing students. Tutoring and support will be provided by a dedicated nursing instructor, as well as full-time nursing faculty. Funding is from the Los Angeles County Department of Health Services.

M-0174  **Subsidized Transitional Employment Program (STEP)**  100,000
To accept funding to provide subsidized training activities to CalWORKs participants, particularly those who are near their sixty-month time limit. Participants will be placed in paid work experience in Los Angeles County departments and contracted public and private agencies for a maximum of twelve months. After the work experience period has ended, job placement services will be provided. Funding is from the South Bay Workforce Investment Board.

T-0192, T-0214, T-0215, T-0228  **Technical & Career Education**  17,048
To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department fees, ACT Center fees, Los Angeles Department of Water and Power, and the Peralta Colleges Foundation.

**TOTAL LOCAL**  $297,048

OTHERS:
Funds Redistribution

M-0161  **Extended Opportunity Programs and Services (EOPS)**  ($34,034)
To redistribute funds from EOPS fund 20490 to EOPS fund 10490 at Los Angeles Mission College.

M-0162  **Extended Opportunity Programs and Services (EOPS)**  34,034
To accept redistributed funds from EOPS fund 20490 to EOPS fund 10490 at Los Angeles Mission College.

M-0166  **Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)**  (9,526)
To redistribute funds from EOPS-CARE fund 20867 to EOPS-CARE fund 10867 at Los Angeles Mission College.
M-0167

Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)

To accept redistributed funds from EOPS-CARE fund 20867 to EOPS-CARE fund 10867 at Los Angeles Mission College.

TOTAL OTHERS

$0

TOTAL INCOME

$1,176,165
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 701 issued from November 14, 2011 to December 9, 2011 which totaled $1,511,639.

B. AGREEMENTS FOR ART MODELING SERVICES 13 issued which totaled $3,516.

C. AGREEMENTS FOR ATHLETIC OFFICIATING SERVICES 1 issued which totaled $6,948.

D. AGREEMENTS FOR MUSICIAN SERVICES 2 issued which totaled $200.

E. CONTRACT EDUCATION AGREEMENT

Agreement Nos.: 4500128484(renew)

(Total Cost: $200,000)

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

Agreement Nos.: 4500166174(amend); 4500168426; 4500168427; 4500168430; 4500168431; 4500168432; 4500168433; 4500168434; 4500168436; 4500168437; 4500168439; 4500134829(renew); 4500155936(extend);

(Total Income: $24,579)

G. LICENSE AGREEMENTS

Agreement Nos.: 4500116184(renew); 4500124654(renew)

(Total Cost: $6,629)

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Dahié J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
H. MAINTENANCE AGREEMENTS

Agreement Nos.: 4500122038(renew); 4500148501(renew); 4500167660; 4500167677; 4500167690; 4500167825; 4500116889(renew); 4500160459; 4500168428; 4500136064(renew); 4500168287

(Total Cost: $85,955)

I. PARTNERSHIP AGREEMENTS

Agreement Nos.: 4500168290; 4500168202

(Total Income: $21,110)

J. STUDENT INTERN AGREEMENTS

Agreement Nos.: 4500167621; 4500167626; 4500168142; 4500167764; 4500168189

(Total Cost: $0)

K. SERVICE AGREEMENTS

Agreement Nos.: 4500144513(extend); 4500150203(extend); 4500155865(renew); 4500156477(extend); 4500155549(amend); 4500164077(amend); 4500163538(extend); 4500168409; 4500168414; 4500149307(renew); 4500167819; 4500168415; 4500160720(amend); 4500167766; 4500145053(renew); 4500148121(renew); 4500148122(extend); 4500151411(extend); 4500110796(renew); 4500119529(renew); 4500168140; 4500168184; 4500168185

(Total Cost: $325,817)
(Total Saving: $1,453)

L. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500168400; 4500168444; 4500167692; 4500149339(amend); 4500168438; 4500149309(renew); 4500152667(renew); 4500167831; 4500168422; 4500101358(renew); 4500168136; 4500168285; 4500142675(renew); 4500150651(renew); 4500152033(renew); 4500155712(renew)

(Total Expense: $3,480,735)
M. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500168480; 4500166850; 4500167571; 4500168129; 4500168197; 4500167513; 4500167547; 4500168120; 4500167536; 4500167575; 4500167986; 4500167992; 4500168151; 4500168229; 4500166411; 4500165333; 4500166418

(Total Cost: $31,054)

N. SETTLEMENT OF CLAIM

Claim No.: PC049199

(Total Cost: $19,200)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE SERVICE AGREEMENT

Ratify Amendment No. 6 to renew Agreement No. 4500106001 with SAP Public Services, Inc. for maintenance of mySAP, Payroll Tax, Employee Self Service (ESS), Mercury QC software, NetWeaver, Public Budget Formulation, Adobe enabled Interactive Forms, and dashboard reporting features modules of the SAP Enterprise System software, from January 1, 2012 to December 31, 2012, inclusive, increasing the total amount from $2,192,151 to $2,827,816, at an additional cost of $635,665.

Background: This agreement was approved by the Board of Trustees on December 19, 2007 (Com. No. BSD1). The software license and support agreement was originally approved by the Board of Trustees on December 16, 2009 (Com. No. BSD1) and, at that time, funded through Measure J funds. The renewal will be funded with District Office Information Technology funds.

II. AUTHORIZE SOFTWARE LICENSE AGREEMENT

Authorize an agreement with SouthTech Systems to provide the Los Angeles Community College District with a software application to interface with existing programs to assist in the validation of the County of Los Angeles required Form 700 completion of those District staff to confirm compliance and to reduce possible conflict of interest situations. Period of agreement from January 16, 2012 to January 15, 2013, inclusive. Total annual cost: $34,750.

Background: In an effort to reduce or eliminate possible conflict of interest situations from occurring by District employee’s, the purchase of this software license is intended on providing a viable pathway to be used to assist those employees required to complete Form 700 in the identification of those possible conflicts due to their interest with vendors/contractors used by the District. Funding is through the Districtwide Legal funds.
III. RATIFY SERVICE AGREEMENTS

A. Ratify amendment to renew Agreement No. 4500106723 with International Advertising Company Inc., to continue to provide for the recruitment, marketing and strategizing outreach services through the office located in Vietnam during the period of October 1, 2010 to March 30, 2012, inclusive for years 4 and 5 of this agreement. Service fees amount to $7,700 annually for each of the campuses included in this agreement. East Los Angeles, West Los Angeles and Los Angeles Mission Colleges are currently being provided services through this agreement. Increase in the total cost of the agreement is from $89,434 to $112,534. Total increase in cost: $23,100.

Background: The Board of Trustees approved this agreement on February 13, 2008 (Com. No. BSD1) and amendment on May 7, 2008 (Com. No BSD1) and on September 17, 2008 (Com. No. BSD1). This amendment will allow for the continued marketing of the above referenced colleges in Vietnam and other Asian countries to those students qualified to attend their college years at one of these colleges. The Vietnam office will interface with the three colleges to create ongoing marketing strategies. Funding is provided through each College’s General funds.

B. Ratify an agreement with the Los Angeles County Electrical Joint Apprenticeship & Educational Training Trust, dba the Electrical Training Institute (ETI), to collaborate with Los Angeles Southwest College in the training of up to 130 students in renewable energy technologies, with an emphasis on solar power, as part of the California Clean Energy Workforce Partnership Training Program during the period January 1, 2011 to June 30, 2011, at a total cost not to exceed $169,000.

Background: Under this collaborative agreement, ETI will provide the training in renewable energy technologies to the program participants in cohorts of 60 and 50 participants each, maintain course records and other information required by Southwest College, and ensure participants’ eligibility availability with the Southwest Los Angeles-Crenshaw WorkSource Center, at the rate of $1,300 for each successfully trained participant. The College shall coordinate student referrals and participant intake and eligibility; and provide program support and job placement services. Funding is through a Workforce Investment Act grant from the City of Los Angeles Community Development Department.

C. Ratify an agreement with Account Control Technology (ACT) to provide services to the Central Financial Aid Unit in the collection of past-due, delinquent, and defaulted federal and state student loans during the period March 1, 2011 through February 29, 2016, inclusive, at a commission percentage to ACT of 22% to 30% of actual collections.
Background: This contract will continue much-needed collection services provided by this and other collection agencies in the past. The dollar amount of commissions paid will vary based on the number of referrals of delinquent, defaulted and uncollectable accounts made in accordance with federal due-diligence guidelines. There is no net cost to the District for ACT’s services, as the commissions earned are billed directly to the account holders as a cost of collection activity.

D. Ratify an agreement with Affiliated Computer Services (ACS), Inc., dba ACS Educational Services, Inc., a Xerox Company, to provide billing for the management and collection of student financial aid loan repayments, Districtwide, during the period July 1, 2011 to June 30, 2012, inclusive, at a total cost not to exceed $40,000.

Background: The billing services provided by ACS meet the District’s due diligence process for administering student loans; for the 2011-12 fiscal year, this agreement is being issued pursuant to Government Code 53060 as special services in financial, economic, accounting, engineering, legal, or administrative matters whenever such organizations are specially trained, experienced and competent to perform the special services required. In the first part of 2012, the District will be soliciting formal competitive proposals for these services beginning July 1, 2012. ACS assists the District’s collection services contractors in the billing of over $300,000 annually in past-due and delinquent student loan payments on behalf of the District, and the cost of this agreement is based solely on a percentage of ACS’s collections on outstanding, delinquent, and defaulted student financial aid loans. Funding is through the District’s Central Financial Aid program.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an Agreement with Jacobs Engineering Group, Inc.
B. Authorize an Agreement with New Horizons, Inc.
C. Authorize an Agreement with Twining, Inc.; United Inspection & Testing; Group Delta Consultants; MTGL, Inc.; Ninyo & Moore; Vertical V – Testing Engineers; Koury Engineering & Testing; Converse Consultants; RMA Group; and American Engineering Laboratories.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 32584 with Steinberg Architects.
B. Authorize Amendment No. 1 to Agreement No. 32815 with Jacobs Consultancy.
C. Authorize Amendment No. 1 to Agreement No. 50199 with TDM Architects Inc.
D. Authorize Amendment No. 1 to Agreement No. 32837 with Mazzetti Nash Lipsey Burch.
E. Authorize Amendment No. 2 to Agreement No. 33132 with Berliner and Associates.
F. Authorize Amendment No. 1 to Agreement No. 70295-1 with Tetra Design, Inc.
G. Authorize Amendment No. 3 to Agreement No. 50142 with TMAD Taylor & Gaines.
H. Authorize Amendment No. 2 to Agreement No. 50220 with Peter M. Mitsakos & Associates Architects, Inc. dba West Edge Architects.
I. Authorize Amendment No. 4 to Agreement No. 50079 with gkkworks.
J. Authorize Amendment No. 7 to Agreement No. 50031 with Cordoba Corporation and Amendment No. 5 to Agreement No. 50080 with Plan Corp.

III. RATIFY SERVICE AGREEMENTS
A. Ratify a Service Agreement with Story’s Trucking.
B. Ratify a Service Agreement with M Bar C Construction, Inc.

IV. AUTHORIZE EXECUTION OF TAKEOVER AGREEMENTS WITH SURETY
A. Authorize the execution of a takeover agreement with The Hartford.
B. Authorize the execution of a takeover agreement with Fidelity and Deposit Company of Maryland (Fidelity).

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS
Authorize the Adoption of Plans and Specifications for the Measure J Animal Science Facilities project at Pierce College.

VI. AUTHORIZE CONSTRUCTION CONTRACTS
A. Authorize a contract with Siekertech, Inc.
B. Authorize a contract with RAMCO General Engineering & Building Contractor.
C. Authorize a contract with RAMCO General Engineering & Building Contractor.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY
Ratify Change Order to Contract No. 33362 with Sully-Miller Contracting.

IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT
A. Authorize Acceptance of Completion of Contract No. 33297 with Innovative Fence, Inc.
D. Authorize Acceptance of Completion of Contract No. No. 33131 with Fata Construction & Development.
E. Authorize Acceptance of Completion of Contract No. 33171 with CSI Electric Inc.
F. Authorize Acceptance of Completion of Contract No. 33062 with GMX Construction, Inc.
G. Authorize Acceptance of Completion of Contract No. 33362 with Sully-Miller Contracting.
I. Authorize Acceptance of Completion of Contract No. 4500161950 with Sierra School Equipment Company.

X. AUTHORIZE RESCISSION OF CONSTRUCTION CONTRACT AND AWARD OF REPLACEMENT CONTRACT
A. Authorize the rescission of Contract No. 33367 with Taisei Construction Corporation.
B. Authorize a contract with Ranbay Construction Corporation.

XI. AUTHORIZf PURCHASE OF BUILDERS RISK INSURANCE POLICY
Authorize the purchase of a Builder's Risk Insurance Policy with Zurich American Insurance Company.

XII. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS
A. Authorize Amendment No. 5 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc.
B. Authorize Amendment No. 7 to Agreement No. 32881 with Harper Construction Company, Inc.
C. Authorize Amendment No. 3 to Agreement No. 32880 with KPRS Construction Services, Inc.
D. Authorize Amendment No. 2 to Design-Build-Finance Agreement No. 33187 with Chevron Solutions, LLC.
E. Authorize Amendment No. 1 to Agreement No 33304 with KPRS Construction Services.

XIII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT
Ratify Amendment No. 3 to Agreement No. 60100 with Bernards Bros, Inc.

XIV. AUTHORIZE PURCHASE ORDERS
A. Authorize a Purchase Order with ABC Coin.
B. Authorize a Purchase Order with UniVoIP, Inc.
XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond Proceeds to the City of Los Angeles Department of Water and Power.

XVI. RATIFY PAYMENT FROM BOND PROCEEDS

Authorize payment from Bond Proceeds to establish a fund to draw upon for fees charged by certain government agencies, publicly regulated utility companies, and other quasi-governmental agencies that have jurisdiction over the District's Building Program.

XVII. AUTHORIZE NAME CHANGE

A. Authorize Name Change to Agreement No. 50255 with Agosti’s Moving and Storage, LLC.
B. Authorize Name Change to Agreement Nos. 50143 and 50145 with AMEC E&I, Inc.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. ACTIVE RADIO FREQUENCY IDENTIFICATION (RFID) ASSET MANAGEMENT TAGS

Authorize a Master Procurement Agreement with RF Code, Inc. for Active RFID Asset Management Tags initially for Asset Management Project Number as listed below for a period of three (3) years from start date of January 12, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2-Second Beacon Security Tag w/Snap-together Case</td>
<td>$16.10</td>
</tr>
<tr>
<td>2</td>
<td>Thin Tag w/2.5 - Second Beacon</td>
<td>$16.10</td>
</tr>
<tr>
<td>3</td>
<td>Sealed Wristband Tag w/2-Second Beacon</td>
<td>$21.71</td>
</tr>
<tr>
<td>4</td>
<td>External Clip-on Rugged Tag w/10-Second Beacon, 2-Second Motion Alert</td>
<td>$21.71</td>
</tr>
<tr>
<td>5</td>
<td>IT Asset Tag w/10-Second Beacon</td>
<td>$16.10</td>
</tr>
<tr>
<td>6</td>
<td>Motion-detection Infrared Tags w/10-Second Beacon, 2-Second Motion, Series 2 IR Protocol</td>
<td>$21.71</td>
</tr>
<tr>
<td>7</td>
<td>Motion Tag w/10-Second Beacon &amp; 2-Second Motion Alert w/Sealed Enclosure</td>
<td>$19.97</td>
</tr>
<tr>
<td>8</td>
<td>Tamper Tag w/10-Second Beacon &amp; 2-Second Tamper Alert w/Sealed Enclosure</td>
<td>$19.97</td>
</tr>
<tr>
<td>9</td>
<td>Thin Tag w/2.5 - Second Beacon</td>
<td>$16.10</td>
</tr>
<tr>
<td>10</td>
<td>Thin Tamper Tag w/2.5 - Second Beacon and 2-Second Tamper Alert</td>
<td>$19.97</td>
</tr>
</tbody>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date __________________________

By:_________________________ Date __________________________

Candela  Santiago  Field  Svonkin
Park  Veres  Pearson  Barrero

Student Trustee Advisory Vote

Page 1 of 9 Pages  Com. No. FPD2 Div. FACILITIES PLANNING AND DEVELOPMENT Date 1-11-12
<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Sealed Wristband Tag w/2-Second Beacon</td>
<td>$21.71</td>
</tr>
<tr>
<td>12</td>
<td>External Clip-on Rugged Tag w/10-Second Beacon</td>
<td>$19.97</td>
</tr>
<tr>
<td>13</td>
<td>External Clip-on Rugged Tag w/10-Second Beacon, 2-Second Motion Alert</td>
<td>$21.71</td>
</tr>
<tr>
<td>14</td>
<td>IT Asset Tag w/10-Second Beacon</td>
<td>$16.10</td>
</tr>
<tr>
<td>15</td>
<td>Flex-Mount Asset Tag w/10-Second Beacon</td>
<td>$16.10</td>
</tr>
<tr>
<td>16</td>
<td>Door Tag w/10-Second Beacon and Door Status Payload</td>
<td>$21.71</td>
</tr>
<tr>
<td>17</td>
<td>Dry Contact Tag w/10-Second Beacon and &quot;Open/Closed&quot; Status Payload</td>
<td>$34.76</td>
</tr>
<tr>
<td>18</td>
<td>Fluid Detector Sensor Film, 1 Meter Increments</td>
<td>$49.59</td>
</tr>
<tr>
<td>19</td>
<td>Fluid Detector Tag Kit w/No Sensor Film, 10-Second Beacon Alert</td>
<td>$60.86</td>
</tr>
<tr>
<td>20</td>
<td>Fluid Detector Tag Kit w/50 cm Sensor Film, 10-Second Beacon Alert</td>
<td>$86.96</td>
</tr>
<tr>
<td>21</td>
<td>Badge Tag w/2-Second Beacon</td>
<td>$19.97</td>
</tr>
<tr>
<td>22</td>
<td>Temperature Tag w/10-Second Beacon &amp; Temperature Payload</td>
<td>$43.46</td>
</tr>
<tr>
<td>23</td>
<td>Tethered Temperature Sensor w/10-Second Beacon &amp; Temperature Payload</td>
<td>$113.06</td>
</tr>
<tr>
<td>24</td>
<td>Humidity-Temperature Sensor w/10-Second Beacon &amp; Temperature Payload</td>
<td>$86.96</td>
</tr>
<tr>
<td>25</td>
<td>Differential Air Pressure Sensor w/10-Second Beacon &amp; Pressure Payload</td>
<td>$347.96</td>
</tr>
<tr>
<td>26</td>
<td>Rack Locator w/2 114&quot; LED Banks</td>
<td>$191.36</td>
</tr>
<tr>
<td>27</td>
<td>Rack Locator w/2 90&quot; LED Banks</td>
<td>$173.96</td>
</tr>
<tr>
<td>28</td>
<td>Room Locator for Mass Install, No Power Supply</td>
<td>$129.63</td>
</tr>
<tr>
<td>29</td>
<td>Room Locator Kit w/ US Adapter, 12' Power Supply</td>
<td>$147.03</td>
</tr>
<tr>
<td>30</td>
<td>Room Locator Kit w/Reference Tag and Install Hardware</td>
<td>$147.03</td>
</tr>
<tr>
<td>31</td>
<td>Motion-detection Infrared Tags w/10-Second Beacon, 2-Second Motion, Series 2 IR Protocol</td>
<td>$21.71</td>
</tr>
<tr>
<td>32</td>
<td>Motion-detection Infrared Tags w/10-Second Beacon, 2-Second Motion, and Tamper Sensor, Series 2 IR Protocol</td>
<td>$26.06</td>
</tr>
<tr>
<td>33</td>
<td>Sealed Wristband Infrared Tag w/10-Second Beacon and 2-Second Motion, Series 2 IR Protocol</td>
<td>$26.06</td>
</tr>
</tbody>
</table>
### Background
This proposed Agreement is identified for award at the amount of $5,395.56 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There was one (1) bidder and the awardee is:

- RF Code, Inc.

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $5,395.56 for forty (40) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Asset Management Project Number and is available for use district-wide. District-wide Active RFID Asset Management Tags 40JJ88.05. (Bid# 112). All Phases.
B. PASSIVE RADIO FREQUENCY IDENTIFICATION (RFID) ASSET MANAGEMENT TAGS

Authorize a Master Procurement Agreement with Odin Technologies, Inc., for passive RFID asset management tags initially for Asset Management Project Number as listed below for a period of three (3) years from start date of January 12, 2012 or as soon thereafter as possible, in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Flat, Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$2.66</td>
</tr>
<tr>
<td>2</td>
<td>Wing Shaped, Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$1.98</td>
</tr>
<tr>
<td>3</td>
<td>Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$5.15</td>
</tr>
<tr>
<td>4</td>
<td>Metal Surface, Adhesive Attached Passive RFID Tags</td>
<td>$4.64</td>
</tr>
<tr>
<td>5</td>
<td>General Surface, Adhesive Attached Passive RFID Tags</td>
<td>$0.84</td>
</tr>
<tr>
<td>6</td>
<td>General Surface, Adhesive Attached Passive RFID Tags</td>
<td>$0.53</td>
</tr>
<tr>
<td>7</td>
<td>General Surface, Adhesive Attached Passive RFID Tags</td>
<td>$0.30</td>
</tr>
<tr>
<td>8</td>
<td>General Surface, Adhesive Attached Passive RFID Tags</td>
<td>$4.75</td>
</tr>
</tbody>
</table>

**Contract Minimum:** $20.85  **Contract Maximum:** $2,000,000

**Background:** This proposed Agreement is identified for award at the amount of $20.85 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it.
order to participate. Catalogue Agreements may be awarded to more than one bidder.

There was one (1) bidder and the awardee is:

- Odin Technologies, Inc.

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder. The amount awarded is for $20.85 for eight (8) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Asset Management Project Number and is available for use district-wide. District-wide Passive RFID Asset Management Tags 40J.J88.05. (Bid# 116). All Phases.

C. SEWING EQUIPMENT AND SUPPLIES

Authorize a Master Procurement Agreement with John Harb Sewing Machine Company for sewing equipment and supplies initially for Los Angeles Southwest College as listed below for a period of three (3) years from start date of January 12, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Single Needle Industrial Sewing Machine</td>
<td>$790.00</td>
</tr>
<tr>
<td>2</td>
<td>Steamer, Professional</td>
<td>$395.00</td>
</tr>
<tr>
<td>3</td>
<td>Three-Way Mirror w/Platform, Std Size</td>
<td>$395.00</td>
</tr>
<tr>
<td>4</td>
<td>Cutting Table, 72&quot;L x 48&quot;W, Adj Ht.</td>
<td>$375.00</td>
</tr>
<tr>
<td>5</td>
<td>Women's Adjustable Dress Form for Small, Medium and Large</td>
<td>$225.00</td>
</tr>
<tr>
<td>6</td>
<td>Men's Collapsible Dress Form for Small, Medium and Large (1 Ea)</td>
<td>$390.00</td>
</tr>
<tr>
<td>7</td>
<td>Rolling Racks, w/Rail, 48&quot;L</td>
<td>$75.00</td>
</tr>
</tbody>
</table>
Board of Trustees  
Los Angeles Community College District

Com. No. FPD2  | Division  | FACILITIES PLANNING AND DEVELOPMENT | Date: January 11, 2012
---|---|---|---

<table>
<thead>
<tr>
<th>#</th>
<th>Item Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Deluxe Sewing Kit</td>
<td>$34.00</td>
</tr>
<tr>
<td>9</td>
<td>Sewing Shears</td>
<td>$38.00</td>
</tr>
<tr>
<td>10</td>
<td>Thimbles, Metal Slip Stop</td>
<td>$0.85</td>
</tr>
</tbody>
</table>

Contract Minimum: $2,717.85  
Contract Maximum: $2,000,000

Background: This proposed Agreement is identified for award at the amount of $2,717.85 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were one (1) bidder and the awardee is:

- John Harb Sewing Machine Company

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $2,717.85 for ten (10) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Southwest College and is available for use district-wide. District-wide Sewing Equipment and Supplies 40JJ55.05. (Bid# 114). All Phases.

D. DIGITAL PHONES

Authorize a Master Procurement Agreement with Digital Telecommunications Corp (DTC), WAVE Metronome, and Packet Telecom Solutions, Inc., for digital phones initially for Los Angeles Southwest College as listed below for a period of three (3) years from start date of January 12, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated:
**AGREEMENT WITH: DIGITAL TELECOMMUNICATIONS CORP (DTC)**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4 Button IP Terminal For Dedicated Network Cable, with IP Station License.</td>
<td>$161.20</td>
</tr>
<tr>
<td>2</td>
<td>8 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$191.80</td>
</tr>
<tr>
<td>3</td>
<td>16 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$207.10</td>
</tr>
<tr>
<td>4</td>
<td>32 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$237.70</td>
</tr>
<tr>
<td>5</td>
<td>Designation Strip for 4 Button Terminal.</td>
<td>$12.60</td>
</tr>
<tr>
<td>6</td>
<td>Designation Strip for 8 Button Terminal.</td>
<td>$12.60</td>
</tr>
<tr>
<td>7</td>
<td>Designation Strip for 16 Button Terminal.</td>
<td>$12.60</td>
</tr>
<tr>
<td>8</td>
<td>Black Patch Cord, 7', CAT 5</td>
<td>$12.60</td>
</tr>
<tr>
<td>9</td>
<td>License upgrade.</td>
<td>$37.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $885.20  
Contract Maximum: $2,000,000

**AGREEMENT WITH: WAVE Metronome**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4 Button IP Terminal For Dedicated Network Cable, with IP Station License.</td>
<td>$289.55</td>
</tr>
<tr>
<td>2</td>
<td>8 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$570.15</td>
</tr>
<tr>
<td>3</td>
<td>16 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$606.75</td>
</tr>
<tr>
<td>4</td>
<td>32 Button IP Terminal with Dual Port IP Switch Port, and Station License.</td>
<td>$872.10</td>
</tr>
<tr>
<td>5</td>
<td>Designation Strip for 4 Button Terminal.</td>
<td>$0.00</td>
</tr>
<tr>
<td>6</td>
<td>Designation Strip for 8 Button Terminal.</td>
<td>$0.00</td>
</tr>
<tr>
<td>7</td>
<td>Designation Strip for 16 Button Terminal.</td>
<td>$0.00</td>
</tr>
</tbody>
</table>
### AGREEMENT WITH: PACKET TELECOM SOLUTIONS, INC.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>4 Button IP Terminal For Dedicated Network Cable, with IP Station License.</td>
<td>$518.00</td>
</tr>
<tr>
<td>2</td>
<td>8 Button IP Terminal with Dual Port IP Switch Port, and Station License</td>
<td>$518.00</td>
</tr>
<tr>
<td>3</td>
<td>16 Button IP Terminal with Dual Port IP Switch Port, and Station License</td>
<td>$667.00</td>
</tr>
<tr>
<td>4</td>
<td>32 Button IP Terminal with Dual Port IP Switch Port, and Station License</td>
<td>$667.00</td>
</tr>
<tr>
<td>5</td>
<td>Designation Strip for 4 Button Terminal</td>
<td>$0.00</td>
</tr>
<tr>
<td>6</td>
<td>Designation Strip for 8 Button Terminal</td>
<td>$0.00</td>
</tr>
<tr>
<td>7</td>
<td>Designation Strip for 16 Button Terminal</td>
<td>$0.00</td>
</tr>
<tr>
<td>8</td>
<td>Black Patch Cord, 7', CAT 5</td>
<td>$0.00</td>
</tr>
<tr>
<td>9</td>
<td>License upgrade</td>
<td>$126.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $885.20  
Contract Maximum: $2,000,000

**Background:** This proposed Agreement is identified for award at the amount of $885.20 to three (3) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.
There were three (3) bidder(s) and the awardee(s) are:

- Digital Telecommunications Corp (DTC)
- WAVE Metronome
- Packet Telecom Solutions, Inc.

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $885.20 for nine (9) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Southwest College and is available for use district-wide. District-wide Digital Phones 40J.J55.05. (Bid# 113). All Phases.
Subject: ADOPT RESOLUTION OF INTENTION TO LEASE SPACE FOR JOINT OCCUPANCY FOR OPERATION OF A FOOD COURT AND MOBILE FOOD CART DINING AT PIERCE COLLEGE

Adopt a Resolution of Intention pursuant to Education Code Sections 81390 et.seq, to offer for lease approximately twelve thousand two hundred and forty-seven (12,247) square feet of space located on the first floor of the Library Learning Crossroads Building, with an option to provide for mobile food cart dining, presently being constructed at Pierce College at 6201 Winnetka Avenue in Woodland Hills for operation of a food court facility.

Background: The college administration has been examining options for leasing the space to food service operators and/or providers to facilitate the establishment and management of food service operations on campus. The activities of the lessee will be secondary to the academic programs of Pierce College.
RESOLUTION OF INTENTION TO CONSIDER PROPOSALS TO LEASE PROPERTY
FOR JOINT OCCUPANCY FOR DEVELOPMENT AND OPERATION OF A FOOD
COURT AND MOBILE FOOD CART DINING AT PIERCE COLLEGE

WHEREAS, Education Code Section 81390 et. seq. authorizes community college districts to
enter into joint occupancy leases and agreements with private persons, firms or
corporations for the purpose of jointly occupying real property; and

WHEREAS, It is the intention of the Los Angeles Community College District ("District")
to consider proposals for the lease of approximately twelve thousand two hundred
and forty-seven (12,247) square feet of space situated on the first floor of the
Library Learning Crossroads Building for purposes of operating a food court with
an option to provide mobile food cart dining on campus; and

WHEREAS, Any improvements shall be subject to all applicable zoning and building code
requirements; and

WHEREAS, The District intends to jointly occupy the improvements and utilize them for
educational purposes; and

WHEREAS, The term of this lease shall not exceed the maximum term allowed by law; and

WHEREAS, The lease amount, which will be payable to the District or to the District's
designee, will be determined as the result of the proposals received, with no
minimum lease amount being established by this Resolution; and

WHEREAS, The terms of the lease will require the person, firm or corporation with whom the
District contracts to facilitate operation and/or manage a food court with the
option to provide mobile food cart dining which will be jointly occupied by the
District and said person, firm or corporation on the real property designated in this
Resolution; and

WHEREAS, The District will not pay a rental fee or other charge for its use of the facilities;
and

WHEREAS, The District will require the person, firm or corporation with whom it enters into a
lease to provide a security deposit to ensure the performance of the lease; and

WHEREAS, The District has given notice of adoption of this Resolution and the time and place
of this Board Meeting by publishing the notice once a week for a three-week
period in a newspaper of general circulation; and

WHEREAS, The District reserves the right to reject all proposals and to withdraw the real
property from lease; now therefore, be it
RESOLVED, That the Los Angeles Community College District Board of Trustees will consider proposals for the lease of approximately twelve thousand two hundred and forty-seven (12,247) square feet of real property located on the first floor of the Library Learning Crossroads Building planned for construction at the college for purposes of entering into a food court operations and mobile cart dining program at its first regularly scheduled Board Meeting on or after April 11, 2012, at Los Angeles Mission College located at 13356 Eldridge Avenue in Sylmar, California; and be it further

RESOLVED, That the Chancellor, or his designee, is authorized to issue a Request for Proposal and amendment with such terms as he or she deems appropriate in order to effectuate this resolution.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of January, 2012.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
Subject: ADOPT RESOLUTION OF INTENTION TO LEASE PROPERTY FOR JOINT OCCUPANCY FOR OPERATION OF THE FARM CENTER AT PIERCE COLLEGE

Adopt a Resolution of Intention pursuant to Education Code Section 81390 et. seq., to offer for joint occupancy lease approximately eighteen (18) acres of real property located on the agricultural portion of the Pierce College campus generally bounded by Victory Boulevard on the North, the Equestrian Center on the South, Mason Ave on the East and De Soto Ave on the West ("Pierce College Farm Center") for purposes of growing, harvesting, and selling produce, developing and operating agricultural education and entertainment venues.

Background: The college administration has been examining options for partnering with an entity to grow and harvest crops on the property, as well as further develop and operate the Pierce College Farm Center. The activities of the lessee will be secondary to the academic programs of the College.
RESOLUTION OF INTENTION TO LEASE PROPERTY FOR JOINT OCCUPANCY FOR DEVELOPMENT AND OPERATION OF A FARMING AND CROP PRODUCTION ENTERPRISE, FARM MARKET, AND AGRICULTURAL EDUCATION AND ENTERTAINMENT VENUES.

WHEREAS, Education Code Section 81390 et. seq. authorizes community college districts to enter into joint occupancy leases and agreements with private persons, firms or corporations for the purpose of jointly occupying real property; and

WHEREAS, It is the intention of the Los Angeles Community College District ("DISTRICT") to consider proposals for the lease of approximately eighteen (18) acres of real property ("FARM CENTER") located at Pierce College ("COLLEGE"), 6201 Winnetka Ave., Woodland Hills, CA, generally bounded by Victory Boulevard on the North, the Equestrian Center on the South, Mason Ave on the East and De Soto Ave on the West, to an entity, for purposes of growing, harvesting, and selling produce, as well as developing and operating agricultural education and entertainment venues which complements the farm experience; and

WHEREAS, The operation of the Farm Center shall be subject to all applicable zoning and building code requirements; and

WHEREAS, The District intends to jointly occupy the Farm Center for educational purposes; and

WHEREAS, The term of this lease shall not exceed the maximum term allowed by law; and

WHEREAS, The lease amount, which will be payable to the District or to the District’s designee, will be determined as a result of the proposals received; and

WHEREAS, The terms of the lease will require the entity with whom the District contracts to facilitate the development of the Farm Center which will be jointly occupied by the District and the entity on the real property designated in this resolution; and

WHEREAS, The title to the portion of the improvements to be occupied by the person, firm or corporation shall remain the personal property of that person, firm or corporation during the term of the lease or until otherwise purchased by the District based upon mutually agreed upon terms; and

WHEREAS, The District will not pay a rental fee or other charge for its use of the facilities; and
WHEREAS, The District will require the entity with whom it enters into a lease to file a bond for the performance of the lease or an irrevocable letter of credit to ensure the performance of the lease; and

WHEREAS, The District will give notice of adoption of this resolution and the time and place of this Board Meeting by publishing the resolution once a week for a three-week period in a newspaper of general circulation; and

WHEREAS, The District reserves the right to reject all proposals and to withdraw the real property from lease; now therefore, be it

RESOLVED, That the Los Angeles Community College District Board of Trustees will consider proposals for the lease of approximately (18) eighteen acres of real property at Los Angeles Pierce College, 6201 Winnetka Ave., Woodland Hills, CA, generally bounded by Victory Boulevard on the North, the Equestrian Center on the South, Mason Ave on the East and De Soto Ave on the West, to a entity, for purposes of growing, harvesting, and selling produce, as well as developing and operating agricultural education and entertainment venues which complement the farm experience, at its first regularly scheduled Board Meeting on or after April 11, 2012, at Los Angeles Mission College located at 13356 Eldridge Avenue in Sylmar, California; and be it further

RESOLVED, That the Chancellor, or his designee, is authorized to issue a Request for Proposal and amendment with such terms as he or she deems appropriate in order to effectuate this resolution.

IN WITNESS of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of January 2012.

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________  ______________________________
Member, Board of Trustees     Member, Board of Trustees

____________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

Total (This Report)  Total (07-01-11 to Date)

1. Academic Service:
(Faculty, Academic Administration, Academic Supervisors)
98  2942

2. Classified Service:
(Clerical, technical, supervisors, maintenance & operations, trades, classified managers, confidential)
70  696

3. Unclassified Service:
(Student workers, professional experts, community services staff, community recreation)
398  7741

Total:
566  11,379

DATE RANGE: November 15, 2011 – December 12, 2011

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ________________
II. AUTHORIZE EXTENSION OF CONTRACT AND STEP INCREASES FOR COLLEGE PRESIDENTS

Authorize extension of employment contract for Presidents Kathleen Burke Kelly, Susan Carleo, Roland “Chip” Chapdelaine, Jack Daniels, Marvin Martinez and Jamiilah Moore to expire on June 30, 2014.

Also authorize a one-step increase for College Presidents Burke-Kelly, Carleo, Chapdelaine, Martinez and Moore effective July 1, 2011.

Background: The Chancellor recommends that the Board extend the contracts and increase the salary step placements for the College Presidents as listed above.

III. AUTHORIZE EXTENSION OF EMPLOYMENT CONTRACT AND STEP INCREASES FOR EXECUTIVES

Authorize extension of employment contract for Adriana D. Barrera, Deputy Chancellor, and Camille Goulet, General Counsel to expire on June 30, 2014; and Felicito Cajayon, Vice Chancellor, Economic & Workforce Development, to expire on December 31, 2014.

Also, authorize a one-step salary increase for Adriana D. Barrera, Camille Goulet and Felicito Cajayon effective July 1, 2011.

Background: The Chancellor recommends that the Board increase the salary and/or step placements as listed above.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVE NEW EDUCATIONAL PROGRAMS

Los Angeles Mission College

A. Associate of Science in Business Administration for Transfer – AS-T (60 Units)
B. Associate of Science in Early Childhood Education for Transfer – AS-T (60 Units)
C. Associate of Arts in Kinesiology for Transfer – AA-T (60 Units)
D. Associate of Arts in Art, Gallery and Museum Studies – AA (60 Units)
E. Associate of Arts in Theater Arts for Transfer – AA-T (60 Units)

Los Angeles Valley College

A. Associate of Science in Solar Energy Design & Management - AS (60 Units)
B. Certificate of Achievement in Solar Energy Design & Management (12 Units)
II. APPROVE NEW COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAR 113</td>
<td>Freshman Barbering (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td>BAR 114</td>
<td>Barbering Jr. Salon I (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
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<tr>
<td>BAR 123</td>
<td>Barbering Jr. Salon II (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td>BAR 124</td>
<td>Barbering Jr. Salon III (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td>BAR 133</td>
<td>Barbering Jr. Salon IV (6 Units) TRADE</td>
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<td>NT</td>
</tr>
<tr>
<td>BAR 134</td>
<td>Barbering Jr. Salon V (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td>BAR 143</td>
<td>Barbering Sr. Salon I (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
</tr>
<tr>
<td>BAR 144</td>
<td>Barbering Sr. Salon II (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
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<tr>
<td>BSCSKL 013CE</td>
<td>Mathematics Assessment Preparation (0 Units) PIERCE</td>
<td>0</td>
<td>NT</td>
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<tr>
<td>BSCSKL 018CE</td>
<td>Language Arts Guided and Independent Study (0 Units) PIERCE</td>
<td>0</td>
<td>NT</td>
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<tr>
<td>CO SCI 611</td>
<td>Cyber Security I (3 Units) SOUTHWEST</td>
<td>3</td>
<td>CSU</td>
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<tr>
<td>ELECL 601A</td>
<td>Power Line Mechanic – Trainee (600 Hours) Part A (6 Units) TRADE</td>
<td>6</td>
<td>NT</td>
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<tr>
<td>ELECL 601B</td>
<td>Power Line Mechanic – Trainee (600 Hours) Part B (3 Units) TRADE</td>
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<tr>
<td>ELECL 601C</td>
<td>Power Line Mechanic – Trainee (600 Hours) Part C (3 Units) TRADE</td>
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<tr>
<td>ELECL 601D</td>
<td>Power Line Mechanic – Trainee (600 Hours) Part D (3 Units) TRADE</td>
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<td>NT</td>
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<tr>
<td>MICROTK 166</td>
<td>CCNA Security (3 Units) TRADE</td>
<td>3</td>
<td>NT</td>
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<tr>
<td>PSYCH 091</td>
<td>Statistics for Psychology (4 Units) EAST</td>
<td>4</td>
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<tr>
<td>PSYCH 092</td>
<td>Psychological Research Methods (5 Units) EAST</td>
<td>5</td>
<td>CSU</td>
</tr>
</tbody>
</table>
III. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Units</th>
<th>Division</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>ANTHRO</td>
<td>109</td>
<td>Gender, Sex and Culture</td>
<td>3</td>
<td>EAST</td>
<td>CSU</td>
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<tr>
<td>ADM JUS</td>
<td>004</td>
<td>Principles and Procedures of the Justice System</td>
<td>3</td>
<td>TRADE</td>
<td>CSU</td>
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<tr>
<td>ADM JUS</td>
<td>005</td>
<td>Criminal Investigation</td>
<td>3</td>
<td>TRADE</td>
<td>NT</td>
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<tr>
<td>ADM JUS</td>
<td>008</td>
<td>Juvenile Procedures</td>
<td>3</td>
<td>TRADE</td>
<td>NT</td>
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<tr>
<td>ADM JUS</td>
<td>067</td>
<td>Community Relations I</td>
<td>3</td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>ART</td>
<td>400</td>
<td>Introduction to Printmaking</td>
<td>3</td>
<td>WEST</td>
<td>CSU</td>
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<tr>
<td>BRDCSTG</td>
<td>185</td>
<td>Directed Study – Broadcasting</td>
<td>1</td>
<td>PIERCE</td>
<td>NT</td>
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<tr>
<td>CH DEV</td>
<td>911</td>
<td>Cooperative Education – Child Development</td>
<td>1</td>
<td>PIERCE</td>
<td>CSU</td>
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<tr>
<td>CH DEV</td>
<td>921</td>
<td>Cooperative Education – Child Development</td>
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<td>PIERCE</td>
<td>CSU</td>
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<tr>
<td>CH DEV</td>
<td>931</td>
<td>Cooperative Education – Child Development</td>
<td>3</td>
<td>PIERCE</td>
<td>CSU</td>
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<tr>
<td>CH DEV</td>
<td>941</td>
<td>Cooperative Education - Child Development</td>
<td>4</td>
<td>PIERCE</td>
<td>CSU</td>
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<tr>
<td>DANCEST</td>
<td>805</td>
<td>History and Appreciation of Dance</td>
<td>3</td>
<td>PIERCE</td>
<td>CSU</td>
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<tr>
<td>ECON</td>
<td>060</td>
<td>Economics and the Environment</td>
<td>3</td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>EDUC</td>
<td>203</td>
<td>Education In American Society</td>
<td>3</td>
<td>SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>POL SCI</td>
<td>019</td>
<td>Women in Politics</td>
<td>3</td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>PSYCH</td>
<td>074</td>
<td>Research Methods In the Behavioral Sciences</td>
<td>3</td>
<td>WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>READING</td>
<td>025</td>
<td>Reading for College Success</td>
<td>3</td>
<td>SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>SOC</td>
<td>019</td>
<td>Introduction to the Social Services</td>
<td>3</td>
<td>VALLEY</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC</td>
<td>031</td>
<td>Sociology of Gender</td>
<td>3</td>
<td>VALLEY</td>
<td>CSU</td>
</tr>
</tbody>
</table>
NOTIFICATION OF STUDENT TRAVEL

Los Angeles City College

Authorize 32 students and seven faculty members to attend the Kennedy Center American College Theatre Festival at Weber State University in Ogden, Utah, during the period of February 7 through February 12, 2011.

Background: The LACC Theatre Academy production of The Unseen Hand has been invited to perform with a company of 20 students at the American College Theatre Festival. In addition, 12 students were nominated to compete for scholarships in the fields of acting, costume design and technical theatre.

FISCAL IMPLICATION: No college funds will be used for this trip. Costs will be covered by the LACC Theatre Trust Account and the LACC Foundation. The estimated total cost of the trip is $18,670.

Recommended by: Yasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
Subject: ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS

Authorize the following budget adjustments to reduce the state apportionment in the Unrestricted General Fund by $11,274,303 from the Contingency Reserve due to the midyear Tier 1 and Tier 2 state revenue reduction trigger. (BTA: D-0386)

Background: On December 13, 2011, Governor Brown and the Department of Finance announced that revenues for the 2011-12 fiscal year were estimated to fall $2.2 billion below the budget assumptions made in June. This resulted in a state budget shortfall of more than $1 billion. As a result, pursuant to the 2011 Budget Act, the projected state revenue shortfall triggered Tier 1 and Tier 2 cuts in the current year.

For the California community colleges, the impacts are as follows:

- A $102 million reduction to base apportionments.
- A fee increase from $36 to $46 per unit commencing in the summer of 2012.

The Los Angeles Community College District will experience an additional $11.2 million reduction, added to a $28.9 million reduction earlier in the year, for a total $40 million reduction in state general apportionment for the current 2011-12 fiscal year. In addition, student fees will be increased from $36 to $46 per unit commencing in the summer of 2012.

The District incorporated the $28.9 million (6.21%) reduction in its budget at the beginning of the 2011-12 fiscal year. The District has instituted a 5% expenditure reduction plan to address the shortfalls and the remaining will be covered from the District reserve to minimize further class offering reductions and further cuts to college budgets.

FISCAL IMPLICATIONS: This action reduces the Contingency Reserve by $11,274,303, leaving a balance in the Contingency Reserve of $14,916,065, which is approximately 2.94% of total Unrestricted General Fund revenue. The Contingency Reserve is set at 5% of total Unrestricted General Fund revenue at the Final Budget.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor
Subject: I. RATIFY LEASE OF DISTRICT FACILITIES

Ratify a lease agreement 4500167573 with the Foundation for California Community Colleges to lease a portion of the facility known as the Industrial Technology Building # IT-36, room # 3645 at Los Angeles Pierce College for the sole purpose to conduct a Referee and Lane Technician Training Program. This program combines the public service Smog Check Referee Program with a training program for students enrolled at Los Angeles Pierce College. Premises square footage is 1,330 sq. ft. Lessee will have exclusive use of the area during the hours of 7:00 am to 6:00 pm Monday through Saturday. The location is at the northeast corner of Mason Street and El Rancho Drive located on the campus of Los Angeles Pierce College. The lease agreement base year period is to run from July 1, 2011 to June 30, 2012, inclusive, with the District option of three (3) one-year extensions. Annual rental income of $18,000.

Background: This lease of facility will generate both income to benefit the college but will also provide an additional training program for Pierce College students. Agreement is being issued pursuant to California Education Code Section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years with a fair market value not to exceed $25,000 per year. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. Reviewing comparison industrial locations in the area arrived at the fair market value of the location to be leased that house automotive repair and smog check locations. The range of rent for these locations was determined to be from $7.77 per square foot to as much as $10.90 per square foot. The average rate for the area is $9.54 per square foot. 1,330 square feet times $9.54 equals $12,688 for the cost of annual rent.

REQUIRES FIVE AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees
By: __________________________ Date __________________________

Candaele Santiago
Field Svonkin
Park Veres
Pearlman Barrero

Student Trustee Advisory Vote
SUBJECT: RATIFY AN EMERGENCY RESOLUTION FOR A SERVICE AGREEMENT AND A CONSTRUCTION CONTRACT TO REMEDIATE WATER INTRUSION AT THE SCIENCE & MATH BUILDING AT WEST LOS ANGELES COLLEGE.

Ratify an Emergency Resolution (Attachment 1) pursuant to the provision of Public Contracts Code Sections 22035 and 22050 which permit the issuing of contracts for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property:

1. Ratify an emergency service agreement with SERVPRO of Bel-Air to clean up water intrusion at a cost of $21,198.
2. Ratify an emergency construction contract with Signature Flooring, Inc. to repair damage to carpeting at a cost of $19,995.
3. Ratify an emergency construction contract with R.T. Contractor Corp. to replace drywall and paint at a cost of $93,300.

Background: Storm water caused flooding to limited areas of the Science & Math Building at West Los Angeles College. A service agreement was issued to SERVPRO of Bel-Air on an emergency basis to clean up water intrusion including removal of water saturated carpet and drywall, drying out the area, and applying mold-inhibiting agents. A construction contract was issued to Signature Flooring, Inc. to repair damage to carpeting. In addition, a construction contract was issued to R.T. Contractor Corp. to replace drywall and paint.

REQUIRES SIX (6) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. La Vista, Chancellor

By: _______________ Date: _______________
RATIFY AN EMERGENCY RESOLUTION FOR A SERVICE AGREEMENT TO REMEDIATE WATER INTRUSION AT WEST LOS ANGELES COLLEGE.

WHEREAS, On November 19, 2011, storm water intruded the basement level of the Science & Math Building; and

WHEREAS, The water intrusion flooded the “Zero Floor” of the building which required classes to be relocated from class rooms in that area as well as the relocation of staff whose offices are in that areas; and

WHEREAS, It was necessary to have Serv-Pro of Bel Air immediately clean up the water intrusion on an emergency basis including removal of water saturated carpet and drywall, drying out the area, and applying mold-inhibiting agents; and

WHEREAS, It was necessary to have Signature Flooring, Inc. immediately repair damage to the carpeting; and

WHEREAS, It was necessary to have R.T. Contractor Corp. immediately replace drywall, paint, replace insulation, remove and reconnect fiber optic cable, and provide waterproofing; and

WHEREAS, The Los Angeles Community College District has determined that immediate remediation of the emergency condition was required to restore the Math and Science Building to a safe condition for occupancy and use; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District is ensuring the safety of students and staff while continuing to meet the educational needs of West Los Angeles College and the District; and

WHEREAS, It was essential that appropriate and immediate corrective action be undertaken to remediate the emergency condition; and

WHEREAS, Pursuant to the provisions of Public Contracts Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing classes or avoid danger to life or property;

Now, therefore be it

RESOLVED, That the Board of Trustees finds that an emergency existed wherein the remediation of water intrusion was essential to avoid the interruption of scheduled classes and staff work; and further be it

RESOLVED, That the Board of Trustees ratifies a written contract, or contracts to be entered into pursuant of Public Contract Code Sections 22035 and 22050 without the necessity of competitive bidding.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of January 2012.

__________________________________________
Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
Member, Board of Trustees

__________________________________________
President, Board of Trustees
Subject: APPROVE ACCREDITATION SELF-EVALUATION AND SELF-STUDY REPORTS

Approve accreditation Self-Evaluation and Self-Study Reports for Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College.

Background

The Accrediting Commission of Community and Junior Colleges requires the Board of Trustees to approve colleges' Self-Evaluation and Self-Study Reports prior to their transmission to the accrediting commission. On December 14th, the Institutional Effectiveness Committee reviewed the reports submitted by Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College. The Committee recommends approval by the Board.

Approved by: ____________________________
Daniel J. LaVista, Chancellor
Subject: APPROVAL OF REVISED BOARD RULE

APPROVE BOARD RULE 6103

6103. COURSE OUTLINES. The President of each college or his/her appointed representative shall maintain course outlines in either hard copy or electronic format. Course outlines shall be reviewed and updated at least once every six years.

Title 5, C.C.R., 55002

Adopted 12-09-69
Amended 03-30-71
Amended 10-22-97
Amended 03-12-08
Amended 12-06-11

Recommended by: Yasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $78,900 each.

B. Agreements for Art Modeling Services.

C. Agreements for Athletic Officiating Services.

D. Agreements for Musician Services.

E. CONTRACT EDUCATION AGREEMENT

4500128484 East. Amendment No. 3 to renew agreement with County of Los Angeles Probation Department to provide jointly with the College, mutually agreed upon educational courses to Probation Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $275,000 to $475,000 from July 1, 2011 to June 30, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $200,000.

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500166174 Pierce. Amendment to Permit for Use with Crespi Carmelite High School for use of the swimming pool for water polo practices and games to allow for 10 additional dates of usage during the current contract period of June 27, 2011 to November 26, 2011, at $34.50 per hour of use, increasing the total contract income amount from $5,576 to $6,266. Total additional income: $690.

4500168426 Pierce. Permit for Use with Louisville High School for their use of an area to be used for hockey practices on a total of 22 dates of use during the period of August 8, 2011 to October 26, 2011, on designated dates and times. Total income: $1,194.

4500168427 Pierce. Permit for Use with Los Angeles Water Polo Club for use of the swimming pool for practices and games during the period of July 16, 2011 to August 3, 2011, on designated dates and times. Total income: $2,206.

4500168431 Pierce. Permit for Use with Los Angeles Water Polo Club for use of the swimming pool for practices and games during the period of September 1, 2011 to November 30, 2011, on designated dates and times. Total income: $3,673.

4500168432 Pierce. Permit for Use with El Camino Real High School for use of the swimming pool for swim team practices during the period of August 22, 2011 to December 13, 2011, on designated dates and times. Total income: $3,480.

4500168433 Pierce. Permit for Use with Saint Joseph the Worker School for use of the swimming pool for swim team practices during the period of August 22, 2011 to November 9, 2011, on designated dates and times. Total income: $856.

4500168434 Pierce. Permit for Use with Louisville High School for use of the swimming pool for water polo practices and games during the period of September 12, 2011 to February 24, 2012, on designated dates and times. Total income: $6,047.

4500168436 Pierce. Permit for Use with Nathan Rust for use of the swimming pool for underwater hockey practices during the period of August 11, 2011 to November 4, 2011, on designated dates and times. Total income: $763.

4500168437 Pierce. Permit for Use with Louisville High School for use of open field area for soccer practices during the period of September 21, 2011 to February 7, 2012, on designated dates and times. Total income: $2,340.

4500168439 Pierce. Permit for Use with Chime Charter School for the use of the swimming pool for swim team practices during the period of September 15, 2011 to November 24, 2011, on designated dates and times. Total income: $1,368.

4500134829 Valley. Amendment to renew Permit for Use with the Exploring Minds Montessori Preschool for use of 16 parking spaces in Parking Lot “B” for employees only during the period of September 1, 2011 to August 31, 2012, Mondays to Fridays from 8:00 am to 6:00 pm. Total income: $1,760.

4500155936 Valley. No-cost amendment to extend Permit for Use with Dave Govea/Easton Elite Softball for use of the softball field on designated dates and times during the period of October 31, 2011 to December 30, 2011. Permittee will provide in-kind consideration that includes repairs to pitching machines, netting, batting cages, and fields with a total value estimated at $750.
G. LICENSE AGREEMENTS

4500116184  City. Amendment No. 4 to renew agreement with American Society of Composers, Authors and Publishers to license non-dramatic public performances of copyrighted musical compositions, increasing the total contract amount from $14,457 to $17,825, from July 1, 2011 to June 30, 2012, inclusive, for the fifth year of the agreement. Total additional cost: $3,368.

4500124654  City. Amendment No. 3 to renew agreement with Broadcast Music, inc. to license non-dramatic public performances of copyrighted musical compositions, increasing the total contract amount from $8,863 to $12,124 from July 1, 2011 to June 30, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $3,261.

H. MAINTENANCE AGREEMENTS

4500122038  District Office. Amendment No. 2 to renew agreement with Virtual Graffiti, Inc. for maintenance and upgrade of its Authenex random number generating devices that provide secure remote access for the Office of Information Technology, increasing the total contract amount from $9,070 to $11,249, from October 23, 2011 to October 22, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $2,179.

4500148501  District Office. Amendment No. 3 to renew agreement with Cities Digital for maintenance of a Laserfiche server for the Central Financial Aid Unit, increasing the total contract amount from $68,053 to $73,093, from November 20, 2011 to November 19, 2012, inclusive, for the second year of the agreement. Total additional cost: $5,040.

4500167660  Harbor. Agreement with Flue Steam to provide cleaning maintenance for 5 exhaust hoods located in the main kitchen and the Child Development Center during the period July 25, 2011 to June 30, 2012, inclusive. Total cost: $3,600.

4500167677  Harbor. Agreement with South Coast Water to provide maintenance for deionized water systems during the period August 17, 2011 to August 16, 2012, inclusive. Total cost: $850.

4500167690  Harbor. Agreement with Crawford Compressor to provide maintenance for two air compressors, one located at the Technology Building and one located at Facilities, during the period September 1, 2011 to June 30, 2012, inclusive. Total cost: $4,204.

Pierce. Amendment No. 4 to renew agreement with Canon Business Solutions, Inc. for maintenance of Canon IR40801 copier in the Bookstore, increasing the total contract amount from $5,847 to $8,043 from July 31, 2011 to July 30, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $2,196.

Pierce. Agreement with IBE Digital to allow for copy average charges for 13 Konica Minolta Bizhub 360 copiers located in various departments during the period January 1, 2012 to August 31, 2015, inclusive. Total cost: $10,400.

Pierce. Agreement with Canon Business Solutions, Inc. to allow for copy average charges for eight IR3245 and two IRC4080 Canon copiers in the Student Services Building during the period January 1, 2012 to December 31, 2016, inclusive. Total cost: $5,000.

Valley. Amendment No. 2 to renew agreement with Canon Business Solutions, Inc. for maintenance of two Canon IR5075 copiers in the Reprographics Department, increasing the total contract amount from $28,704 to $43,056 from November 1, 2011 to October 31, 2012, inclusive, for the third year of the agreement. Total additional cost: $14,352.

Valley. Agreement with Digital Telecommunication Corporation for maintenance of the college's NEC telephone system during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $37,844.

I. PARTNERSHIP AGREEMENTS

Pierce. Agreement with Institute of Reading Development (IRD) to conduct a series of reading enrichment programs for the Community Services Department; IRD will provide registration services for all programs including the collection of tuition fees of $299 per student for program levels 1-7 and $239 per student for program level R and will remit to the college 10% of the gross tuition income, during the period January 1, 2012 to December 31, 2012, inclusive. Total estimated income: $15,000.

Valley. Agreement with Institute of Reading Development (IRD) to conduct a series of reading enrichment programs for the Community Services Department; IRD will provide registration services for all programs including the collection of tuition fees of $299 per student for program
levels 1-7 and $239 per student for program level R and will remit to the college 10% of the gross tuition income during the period January 1, 2012 to December 31, 2012, inclusive. Total estimated income: $6,110.

J. STUDENT INTERN AGREEMENTS

4500167621 City. No-cost agreement with Silver Lake Medical Center for clinical training of students enrolled in the Nursing Program during the period September 1, 2011 to December 31, 2014, inclusive.

4500167626 City. No-cost agreement with Children’s Hospital of Los Angeles for clinical training of students enrolled in the Nursing Program during the period September 1, 2011 to August 31, 2016, inclusive.

4500168142 East. No-cost agreement with Doheny Eye Institute to provide clinical training for students enrolled in the Nursing Program during the period November 1, 2011 to August 30, 2013, inclusive.

4500167764 Southwest. No-cost agreement with St. Francis Medical Center dba St. Francis Career College for clinical training of students enrolled in the Emergency Medical Program during the period July 1, 2011 to June 30, 2013, inclusive.

4500168189 West. No-cost agreement with Saint John’s Well Child and Family Center to provide clinical training for students enrolled in the Medical Assistant Program during the period November 14, 2011 to June 30, 2013, inclusive.

K. SERVICE AGREEMENTS

4500144513 District Office. Amendment No. 2 to extend agreement with the University of California, Los Angeles (UCLA) Department of Education to conduct external evaluation of the coordination provided by the regional networks of the statewide ESL/Basic Skills Professional Development Grant, a grant funded through the California Community Colleges Chancellor’s Office, and under the direction of the Office of Educational Programs and Institutional Effectiveness, increasing the total contract amount from $45,000 to $85,000 from January 1, 2012 to June 30, 2012, inclusive, for the second year of the agreement. Total additional cost: $40,000.

4500150203 District Office. Amendment No. 1 to extend agreement with Nth Generation Computing Inc. to train staff at the Office of Information Technology to install, deploy and configure the Insight server management software for 12 servers and provide the necessary knowledge transfer, from December 16, 2010 to September 19, 2011, inclusive,
and to reduce the total contract amount from $11,300 to $9,847. Total saving: $1,453.

**4500155865**

District Office. Amendment No. 1 to renew agreement with Iron Mountain Information Management, Inc. to provide off-site data tape and other computer media “vaulting” (storage, retrieval, and data transfer) services for the Office of Information Technology, increasing the total contract amount from $9,500 to $19,500 from October 5, 2011 to October 4, 2012, inclusive, for the second year of the agreement. Total additional cost: $10,000.

**4500156477**

District Office. Amendment No. 1 to extend agreement with Hutchings Court Reporters, LLC, to provide court reporting services to the District, increasing the total contract amount from $15,000 to $49,200 from August 31, 2011 to October 7, 2011, inclusive, for the first year of the agreement. Total additional cost: $34,200.

Various

District Office. Amendment, as part of the 2012 ESL/Basic Skills Initiative (BSI) Professional Development program, to extend agreements with the following districts to provide coordination and support for the BSI regional networks, under the direction of the Grant Project Director, increasing the total contract amount from $62,292 to $124,167 from January 1, 2012 to June 30, 2012, inclusive. Total additional cost: $61,875.

1. **4500155549** with the Chabot-Las Positas Community College District, on behalf of Chabot College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $41,667 to $82,917, at an additional cost of $41,250, for the second year of the agreement.

2. **4500164077** with the Contra Costa Community College District, on behalf of Los Medanos College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $20,625 to $41,250, at an additional cost of $20,625, for the first year of the agreement.

**4500163538**

District Office. Amendment to extend agreement with Dr. Rose Marie Joyce to provide consultation services for the Division of Human Resources and Employee-Employer Relations, from January 1, 2012 to March 31, 2012, inclusive. No additional cost.

**4500168409**

District Office. Agreement with IsoTech Pest Management for integrated pest management services at the Van de Kamp Innovation Center during the period January 1, 2012 to December 31, 2013, inclusive. Total cost: $25,800.
4500168414 District Office. Agreement with Thomson West for use of their online public records legal research services by the Office of General Counsel during the period February 1, 2012 to January 31, 2017, inclusive. Total cost not to exceed: $25,000.

4500149307 Harbor. Amendment No. 1 to renew agreement with Prudential Overall Supply to provide bi-monthly cleaning services for logo mats and dust mops, increasing the total contract amount from $2,337 to $7,010 from July 15, 2011 to June 30, 2013, inclusive, for the second and third years of the agreement. Total additional cost: $4,673.


4500168415 Mission. Agreement with Wolfram Research to provide unlimited site license of Mathematica software including automatic upgrades and technical support for the Math Department during the period December 9, 2011 to December 8, 2014, inclusive. Total cost: $33,558.

4500160720 Pierce. Amendment No. 2 to agreement with Studio Services Partners dba Mario's Studio Services Partners, LP for providing additional 823 lunches for the 2011 Summer Fun Under the Sun Day Camp, increasing the total contract amount from $51,803 to $56,534 from August 1, 2011 to August 19, 2011, inclusive. Total additional cost: $4,731.

4500167766 Southwest. Agreement with Kaplan Test Prep and Admissions to provide test review services for nursing student preparing for the National Council Licensure Examination for Registered Nurses during the period February 25, 2011 to June 30, 2011, inclusive. Total cost: $9,400.

4500145053 Valley. Amendment No. 2 to renew agreement with Condensed Curriculum International to provide career training classes for the Community Services Department, increasing the total contract amount from $37,040 to $55,560 from July 1, 2011 to September 30, 2012, inclusive, for the second year of the agreement. Total additional cost: $18,520.

4500148121 Valley. Amendment No. 2 to renew agreement with International Alliance of Theatrical Stage Employees Local 33 to provide consulting, planning, advisory and program implementations services for the Entertainment Industry Training Collaborative grant, increasing the total contract amount from $60,000 to $65,000 from July 1, 2011 to June 30, 2012, inclusive, for the second year of the agreement. Total additional cost: $5,000.
Valley. Amendment No. 2 to extend agreement with CG Con, Inc. to provide consultation, planning, and support services to produce up to eight statewide Entertainment Industry Training Collaborative (EtTC) conferences in accordance with an Economic Workforce Development grant from the State of California Employment Development Department, under the direction of the College’s EITC program, increasing the total contract amount from $90,000 to $120,000, from July 1, 2011 to June 30, 2012, inclusive, for the second year of the agreement. *Total additional cost: $30,000.*

Valley. Amendment No. 3 to extend agreement with The End Result Tutoring for Success to provide Scholastic Aptitude Test preparation workshops for Upward Bound Program participants, increasing the total contract amount from $17,777 to $22,087 from November 1, 2011 to December 30, 2011, inclusive. *Total additional cost: $4,310.*

West. Amendment No. 4 to renew agreement with Sars Software Products, Inc., to provide support for their Grid, Call and Trak programs used in Matriculation, increasing the total contract amount from $28,000 to $35,500, from July 1, 2011 to June 30, 2012, inclusive for the fifth year of the agreement. *Total additional cost: $7,500.*

West. Amendment No. 3 to renew agreement with Viatron Systems, Inc., provide support for the data conversion system used to scan files in Financial Aid, increasing the total contract amount from $21,000 to $28,000 from October 1, 2011 to September 30, 2012, inclusive, for the fourth year of the agreement. *Total additional cost: $7,000.*

West. Agreement with Vocational Instructional Software, Inc., to provide the access to the Global Distribution System used in the Travel and Hospitality Department during the period January 1, 2011 to December 31, 2014, inclusive. *Total cost: $3,900.*

West. No-cost agreement with Credentials Order Processing Services, Inc., to provide on-line parking program that will allow students to purchase parking permits during the period May 1, 2012 to April 30, 2017, inclusive.

West. No-cost agreement with Grad Images to provide photographic services for College Commencement program and make photos available for purchase to students during the period November 1, 2011 to October 31, 2016, inclusive.
L. **SPECIAL GRANT FUNDED AGREEMENTS**

4500168400 **City.** Agreement with the California Community Colleges Chancellor's Office for that agency to fund the Responsive Training Fund for incumbent workers grant to pilot a short-term, intensive training program on comprehensive Computed Tomography to address workforce training needs in the region's healthcare industry during the period November 7, 2011 to June 30, 2012, inclusive. **Total expense:** $312,976.

4500168444 **District Office.** Agreement with the Foundation for California Community Colleges for that agency to fund the "LearningWorks" program that will focus on supporting local, regional, and statewide opportunities to reflect on factors that strengthen and inhibit student success in the community college environment. The District will provide technical consulting and support services, and professional development and grant project expertise, under the direction of the Office of Educational Programs and Institutional Effectiveness, during the period July 1, 2011 to June 30, 2012, inclusive. **Total expense:** $69,000.

4500167692 **Harbor.** Agreement with the State of California Employment Development Department, Workforce Services Division, for that agency to fund the Youth Career Technical Education Project Digital Arts Certification Program for 50 at-risk youths during the period June 30, 2011 to March 31, 2013, inclusive. **Total expense:** $500,000.

4500149339 **Mission.** Amendment No. 1 to agreement with United States Department of Education for that agency to fund the Student Support Services Project, decreasing the total contract amount from $237,022 to $229,674 from September 1, 2011 to August 31, 2012, inclusive. **Total reduction of expense:** $7,348.

4500168438 **Pierce and Valley.** Agreement with the Regents of the University of California, Office of Contract and Grant Administration, for that agency to fund the Bridges-to-the-Baccalaureate Program, to increase the number of underrepresented student minority transfers from Pierce and Valley Colleges to University of California Los Angeles, who complete their baccalaureate degrees in the life sciences, and pursue advanced degrees in the biomedical sciences, under the collaborative direction of the Colleges' Biology Department program directors, during the period May 1, 2011 to April 30, 2016, inclusive. **Total expense:** $408,560.

4500149309 **Southwest.** Amendment No. 1 to renew agreement with the Para Los Ninos for that agency to fund the Life Skills Training Classes for foster/probation youth between the
ages of 16-20 years old, increasing the total contract amount from $35,000 to $63,000 from July 1, 2011 to June 30, 2012, inclusive, for the second year of the agreement. Total additional expense: $28,000.

4500152667 **Southwest.** Amendment No. 1 to renew agreement with the California Community Colleges Chancellor’s Office for that agency to fund the Nursing Enrollment Growth and Retention for Registered Nursing Education Program, increasing the total contract amount from $118,187 to $236,374 from July 1, 2011 to June 30, 2012, inclusive, for the second year of the agreement. Total additional expense: $118,187.

4500167831 **Southwest.** Agreement with South Bay Center for Counseling for that agency to fund the Urban Teacher Fellowship Program which targets at-risk youths and young adults then starts them on a career pathway to become teachers during the period July 1, 2011 to September 30, 2013, inclusive. Total expense: $200,000.

4500168422 **Southwest.** Agreement with the United Auto Workers Labor Employment and Training Corporation for that agency to fund the Clean Energy Training Program with modules in Green Construction with an emphasis in welding for 130 participants; and Renewable Energy with an emphasis on solar power technologies for 53 participants, under the direction of the College’s Workforce Development Department during the period February 1, 2011 to June 30, 2011, inclusive. Total expense: $340,200.

4500101358 **Trade-Technical.** Amendment No. 5 to renew agreement with California Department of Education for that agency to fund the After School Education and Safety Program, increasing the total contract amount from $788,000 to $985,000 from July 1, 2011 to June 30, 2012, inclusive, for the fifth year of the agreement. Total additional expense: $197,000.

4500168136 **Trade-Technical.** Agreement with California Community College Chancellor’s Office for that agency to fund the Foster and Kinship Care Education Program during the period July 1, 2011 to June 30, 2016, inclusive. Total expense: $149,464.

4500168285 **Valley.** Agreement with Project Grad Los Angeles for that agency to fund the Math and Literacy Tutoring Program to low income Middle and High School students during the period October 1, 2011 to September 30, 2012, inclusive. Total expense: $175,000.

4500142675 **West.** Amendment No. 1 to renew agreement with Institute of Reading Development for that agency to fund the Basic
Reading Program, increasing the total contract amount from $50,000 to $100,000 from January 1, 2012 to October 31, 2012, inclusive, for the second year of the agreement. Total additional expense: $50,000.

4500150651  West. Amendment No. 1 to renew agreement with U.S. Department of Education for that agency to fund the TRIO Student Support Program, increasing the total contract amount from $250,000 to $500,000 from September 1, 2011 to August 31, 2012, inclusive, for the second year of the agreement. Total additional expense: $250,000.

4500152033  West. Amendment No. 1 to renew agreement with Regents of UC for UCLA Center for Pre-hospital Care for that agency to fund the Emergency Medical Technician and Paramedic Training Programs, increasing the total contract amount from $35,000 to $110,000 from September 1, 2011 to August 31, 2012, inclusive, for the second year of the agreement. Total additional expense: $75,000.

4500155712  West. Amendment No. 1 to renew agreement with U.S. Department of Education for that agency to fund the Leading and Energizing African American Students to Research and Knowledge, increasing the total contract amount from $600,000 to $1,200,000 from October 1, 2011 to September 30, 2012, inclusive, for the second year of the agreement. Total additional expense: $600,000.

M. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500168480  District Office. Agreement with Chubb, a UTC Fire and Security Company, to conduct periodic inspections of the District’s fire alarm system, sprinkler system, and water/gas leak detection system, in the District’s 2nd Floor Data Center, during the period December 19, 2011 to December 18, 2012, inclusive. Total cost: $2,632.

4500166850  East. Agreement with Ofelia Esparza to provide professional development presentation to faculty and students on a Mexican traditional celebration “Dia De Los Muertos” on October 31, 2011. Total cost: $200.

4500167571  East. Agreement with PC & Mac Exchange to provide maintenance and support for “APC Symmetra UPS” backup power supply for the Building E7 Data Center during the period November 1, 2011 to October 31, 2012, inclusive. Total cost: $3,716.

4500168129  East. Agreement with Golden Star Technology to provide maintenance for the “NetSupport School” software program used in lab environment that allows a teacher workstation
to control all computers in lab during the period November 30, 2011 to November 29, 2012, inclusive. **Total cost: $3,525.**

4500168197 **East.** Agreement with PC & Mac Exchange to provide maintenance for "Deep Freeze" software that is used as a tool to prevent any alterations to computer operating system software during the period January 19, 2012 to January 18, 2013, inclusive. **Total cost: $2,590.**

4500167513 **Mission.** Agreement with Bruce Bishop to conduct a workshop on the topic of Parliamentary Procedures in accordance to the Brown Act for the ASO eBoard and Senators Shared Governance Co-Chairs, College-Council Co-Chair and Academic Senate eBoard on November 15, 2011. **Total cost: $870.**

4500167547 **Mission.** Agreement with Edwing Sankey to provide live band entertainment at the Sylmar Farmers Market on November 12, 2011. **Total cost: $100.**

4500167513 **Pierce.** Agreement with Neopost, Inc. to provide maintenance on PSD IJ105/WP1001JW/DS meter and mail machine in the Mailroom during the period April 23, 2011 to April 22, 2012, inclusive. **Total cost: $1,849.**

4500167536 **Valley.** Agreement with Tereso Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for Upward Bound Program participants to attend the Thousand Pines camping retreat during the period November 5, 2011 to November 6, 2011, inclusive. **Total cost: $1,500.**

4500167575 **Valley.** Agreement with First Student to provide bus transportation services for Upward Bound Cultural and campus field trips during the period September 1, 2011 to August 31, 2012, inclusive. **Total cost: $1,500.**

4500167986 **Valley.** Agreement with Tereso Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for Career/Transfer Center students trip to UCLA on November 18, 2011. **Total cost: $1,100.**

4500167992 **Valley.** Agreement with Carrol E. Gray to serve as parking citation hearing appeals officer during the period December 15, 2011 to December 14, 2012, inclusive. **Total cost: $2,500.**

4500168151 **Valley.** Agreement with First Student to provide bus transportation services for Child Development students field trip to San Fernando High School on December 12, 2011. **Total cost: $409.**
Valley. Agreement with Robert Higgins to provide lunches for the High 5 Program students who are participating in the weekly club meeting at John H. Francis Polytechnic High School as allowed by the High 5 grant during the period October 4, 2011 to June 12, 2012, inclusive. **Total cost:** $860.

Trade-Technical. Agreement with Apple Computer, Inc., to provide iPad and iPod workshops for faculty during the period October 1, 2011 to June 30, 2012, inclusive. **Total cost:** $4,500.

West. Agreement with Sharonda Barksdale to provide workshops for the Foster Care Program during the period September 1, 2011 to June 30, 2012, inclusive. **Total cost:** $2,040.

West. Agreement with ABM Business Machines, Inc., to provide maintenance for a Yale Martin paper drill and Powershred shredder located in the Bookstore during the period July 1, 2011 to June 30, 2012, inclusive. **Total cost:** $1,163.

**N. SETTLEMENT OF CLAIM**

Mission: Settlement of claim in the amount of $19,200.
I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with Jacobs Engineering Group, Inc. to provide whole building commissioning services for the Multi-Purpose Community Service Center project at Los Angeles Valley College from January 12, 2012 through December 31, 2014 at a cost not to exceed $27,706 inclusive of eligible reimbursable expenses.

Background

Jacobs Engineering Group, Inc. has been selected from the list of pre-qualified consultants to provide the above services. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the twenty-ninth awarded to this company through the Bond Program and a cumulative original award total of $7,135,647. Other projects include the Media Arts Center project at Los Angeles Mission College and the Athletic Training Facility project at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Multi-Purpose Community Service Center 38V.5839.02. Construction and Design Phases.

B. Action

Authorize an agreement with New Horizons, Inc. to provide the District with manufacturer-certified training for the implementation of the virtualization server technology. This training will facilitate the initial deployment and implementation of the Student Information System (SIS) servers.

New Horizons will educate the District’s Information Technology (IT) staff to use and support virtual technology. Virtual server hardware is technology used to host operating systems, applications and other digital services. Server virtualization software lowers operational costs by better utilization of server hardware. This District-wide effort is for the term of thirty-six months beginning January 11, 2012 or as soon thereafter as possible at an implementation and support cost not to exceed $600,000.

Background

LACCD intends to deploy all future servers using virtual technology. SIS can run without virtualization, but would require more hardware, more ongoing costs, and also would require major upgrades to power and cooling in the District’s data center to support additional hardware. The virtual server environment would enable the District to better accommodate the rapidly evolving needs of the students, faculty and staff by quickly adjusting to evolving demands. The purpose of this award is to provide the District with specialized training to IT staff at each college and the District Office in preparation for server virtualization deployment. The training is highly specialized and training personnel must be certified by equipment and software providers. LACCD staff is not able to deliver the training because the training materials are the intellectual property of the
manufacturers and they are made available only to certified training partners. LACCD is not a certified training partner.

In response to the RFP, five responsive proposals were received and evaluated. New Horizons, Inc. was selected as one of two firms to receive contracts.

This proposed agreement is supported by the Technology Planning and Policy committee, District Information Technology (D.O.I.T.) in collaboration with the District Technology Council (College I.T. Managers).

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Training (technology related) 40J.5J05.12. All Phases.

C. Action

Authorize an Agreement with each of the firms listed below to provide Laboratory of Record - Materials Testing and Specialty Inspection services District-Wide on a Task Order basis to be issued incrementally at the direction of College Project Managers from February 1, 2012 through January 31, 2017 at a cost not to exceed $1,250,000 for each agreement inclusive of eligible reimbursable expenses:

- Twining, Inc.
- United Inspection & Testing
- Group Delta Consultants
- MTGL, Inc.
- Ninyo & Moore
- Vertical V - Testing Engineers
- Kouy Engineering & Testing
- Converse Consultants
- RMA Group
- American Engineering Laboratories

Background

Each of the firms listed has been selected as the result of a competitive Request for Proposals (RFP) process to be part of a list of pre-qualified consultants for the provision of Laboratory of Record - Materials Testing and Specialty Inspection services under individual Task Orders issued by College Project Managers as needed.

The evaluation criteria used was identified and presented to the Board of Trustees on June 29, 2011 and included: Division of the State Architect (DSA) and higher education experience; expertise of personnel; hourly rates and fee schedule; availability of staffing resources; and client references.

The RFP for these services was then advertised for two weeks, and fifteen (15) proposals were received. A selection committee of five representatives from the District and the Bond Program evaluated the proposals.

The process for the selection of each firm has been considered by the Bond Steering Committee.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funds as applicable. Specific assignments to be determined on an as-needed basis. Construction Phase.
II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 32584 with Steinberg Architects to provide additional programming and design-build project description and criteria design services for the Physical Plant (M&O Building) and Tennis Courts project at Los Angeles City College from September 29, 2011 through August 5, 2014 at a cost not to exceed $24,255 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 2 to Agreement No. 32584 to provide these services from September 29, 2011 to January 11, 2012 at no additional cost; and

2. Authorize Amendment No. 2 to Agreement No. 32584 to provide these services from January 12, 2012 to August 5, 2014 at a cost not to exceed $24,255.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $328,221.

Background

This agreement was authorized by the Board of Trustees on August 5, 2009 (Com. No. FPD1). Steinberg Architects was retained originally to provide programming, cost estimating, design-build project description and criteria, design-build technical design, peer review, and design-build construction administration services for the Physical Plant (M&O Building) and Tennis Courts project and has been selected from the list of pre-qualified consultants to revise programming and design-build project description and criteria, design-build technical design and peer review because the original program requirements exceeded the project budget. Portions of the work proceeded on a ratification basis in order to complete the program revisions previously approved by the participatory governance process and receive revised project bids as soon as possible. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Physical Plant (M&O Building) 31C.5146.02, Tennis Courts 31C.5152.02. Design Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 32815 with Jacobs Consultancy to complete existing whole building commissioning services during the entire project duration for the Green Technology Student Union at Los Angeles City College from January 12, 2012 through February 11, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $389,472.

Background

This agreement was authorized by the Board of Trustees on February 10, 2010 (Com. No. FPD1). Jacobs was retained originally to provide whole building commissioning for the Green Technology Student Union and has been selected from the list of pre-qualified consultants. The remaining scope to be completed under this Agreement includes review
of submittals, conduct site investigation through construction, and provide the final project closeout documents for whole building commissioning services. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Green Technology Student Union 31C.5145.02. Design & Construction Phases.

**C. Action**

Authorize Amendment No. 1 to Agreement No. 50199 with TDM Architects Inc. to provide additional programming services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from January 12, 2012 through January 10, 2013 at a cost not to exceed $15,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $185,000.

**Background**

This agreement was authorized by the Board of Trustees on February 24, 2010 (Comm. No. FPD1). TDM Architects Inc. was retained originally to provide programming services by developing an updated campus standard criteria document and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is to assist with updates to the Campus Standards including research of new product data as it becomes available. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

**D. Action**

Authorize Amendment No. 1 to Agreement No. 32837 with Mazzetti Nash Lipsey Burch to provide additional whole building commissioning services for the Library/Learning Crossroads Building project at Pierce College from January 12, 2012 through February 24, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $379,119.

**Background**

This agreement was authorized by the Board of Trustees on February 24, 2010 (Comm. No. FPD1). Mazzetti Nash Lipsey Burch was retained originally to provide whole building commissioning services for the Library/Learning Crossroads Building project and has been selected from the list of pre-qualified consultants to complete the scope of work under this agreement with an extended completion date at no additional cost. This agreement has been considered through the participatory governance process.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Library/Learning Crossroads Building 35P.5541.02. All Phases.

E. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33132 with Berliner and Associates to provide additional design services at Pierce College for the North of Mall (NOM) project from June 10, 2011 through October 6, 2014 at a cost not to exceed $350,899 inclusive of eligible reimbursable expenses.

1. Ratify this agreement to provide these services from June 10, 2011 to January 11, 2012 at a cost not to exceed $229,911 and;

2. Authorize this agreement to provide these services from January 12, 2012 to October 6, 2014 at a cost not to exceed $120,988

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $900,429.

Background

This agreement was authorized by the Board of Trustees on October 6, 2010 (Com. No. FPD1). Berliner and Associates was retained originally to provide design services for the North of Mall projects and has been selected from the list of pre-qualified consultants to provide additional design services to modify the plans and specifications for the re-bid of the project scope that remains. The project is being rebid due to the termination of the original construction contract because of the forecast to exceed the 10% change order limit. This agreement has been considered through the participatory governance process and the subject amendment was implemented through administrative action to minimize further delays to the project that would result from the associated and required change in construction contractors. It is requested to be formalized through ratification by the Board of Trustees.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Life Science, Chemistry, Physics Building 05P.6502.03; Phase II Renovations – Administration Building – Interior and Exterior 35P.5505.03.02; Phase II Renovations – Computer Science and Computer Learning Building 05P.6507.03; Phase II Renovations – Behavioral Science, Social Science, Mathematics, and English Buildings 05P.6510.03; Student Learning Environments (SLE) - NOM - ADA/Landscaping 35P.5542.05.06; SLE - NOM - Classroom Modernization/Technology/Low Voltage 35P.5535.03.02; SLE – Faculty Center / Campus Center 35P.5535.03.07. Construction Phase.

F. Action

Authorize Amendment No. 1 to Agreement No. 70295-1 with Tetra Design, Inc. to provide additional time to complete design and construction administration services for the A-Building (Liberal Arts / Administration) Restoration and Modernization project at Los Angeles Trade-Technical College from January 12, 2012 through January 12, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $736,241.
Background

This agreement was authorized by the Board of Trustees on January 12, 2011 (Com. No. FPD1). Tetra Design, Inc. was retained originally to provide revisions to the building's modernization plan and has been selected from the list of pre-qualified consultants. The project is currently under construction and is scheduled to be completed in mid 2012. The remaining scope of work under this Agreement includes construction administration services, and submittals to the Division of the State Architect (DSA) for review and approval. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. A-Building Restoration and Modernization 17T.7710.03.07. Construction Phase.

G. Action

Authorize Amendment No. 3 to Agreement No. 50142 with TMAD Taylor & Gaines to provide additional design and engineering services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Southwest College within the existing contract period which expires February 18, 2014 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $525,000.

Background

This agreement was authorized by the Board of Trustees on March 25, 2009 (Com. No. FPD1). TMAD Taylor & Gaines was retained originally to provide design and engineering services for the Campus-wide Infrastructure Upgrades project and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is to provide engineering services to bring Southwest College's current overall Storm Water Pollution Prevention Plan construction program into compliance with the most recent regulations and requirements established by the State Water Quality Resource Control Board. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

H. Action

Authorize Amendment No. 2 to Agreement No. 50220 with Peter M. Mitsakos & Associates Architects, Inc. d.b.a. West Edge Architects to provide additional peer review services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from January 12, 2012 through April 28, 2012 at a cost not to exceed $49,500 inclusive of eligible reimbursable expenses.
Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $181,500.

Background

This agreement was authorized by the Board of Trustees on November 17, 2010 (Com. No. FPD1). Peter M. Mitsakos & Associates Architects, Inc, d.b.a. West Edge Architects was retained originally to provide peer review of the re-programming efforts, campus plan, and master plan to meet established budget and has been selected from the list of pre-qualified consultants to provide additional peer review services under individual Task Orders issued by the College Project Manager as needed. The current need is for the preparation and development plan needed to relocate staff occupying the temporary facilities currently located in Parking Lot 7. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis.

I. Action

Authorize Amendment No. 4 to Agreement No. 50079 with gkkworks to provide additional capital outlay planning consulting services on a Task Order basis District-wide from January 12, 2012 to January 15, 2013 at a cost not to exceed $350,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total amount of this agreement is $1,725,000.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). gkkworks was retained originally to assist the nine colleges in updating building and campus information and to provide training as it relates to the construction program for the Five Year Construction Plan, Space Inventory, Initial Project Proposal, and Scheduled Maintenance programs. gkkworks was selected from a list of qualified consultants to provide additional capital outlay planning services needed for the District to comply with State requirements. This agreement has been considered through the shared governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Specialty Consulting 40J.5J95.05. Construction Phase.

J. Action

Authorize an Amendment to each of the Agreements shown in the table below to provide additional move management services on a Task Order basis District-wide within the existing period which expires on April 9, 2013 for the additional not-to-exceed costs shown:
<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Agreement No.</th>
<th>Original Board Authorization Date</th>
<th>Proposed Amendment No. and Not To Exceed Amount</th>
<th>Cumulative Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordoba Corporation</td>
<td>50031</td>
<td>April 9, 2008 (Com. No. FPD1)</td>
<td>Amendment No. 7 not to exceed $1,500,000</td>
<td>$5,500,000</td>
</tr>
<tr>
<td>Plan Corp</td>
<td>50080</td>
<td>November 19, 2008 (Com. No. FPD1)</td>
<td>Amendment No. 5 not to exceed $250,000</td>
<td>$2,250,000</td>
</tr>
</tbody>
</table>

**Background**

These Agreements were authorized by the Board of Trustees on the dates shown. Each firm was originally selected as the result of a competitive Request for Proposals process. These firms provide Relocation Project Management (RPM) resources to coordinate procurement of all Bond project required furniture and equipment, and manage all project moves. The difference in funding levels is due to the number of RPM staff each company provides to the program based on the competitive RFP hiring process.

The proposed amendment of the Agreements will allow continued provision of RPM services for 41 projects that are currently in construction. Since these buildings are anticipated to be completed by 2013, the next few years require greater involvement by the RPM team at each college to support the procurement and move management efforts while ensuring each Building User Group’s furniture and equipment expectations are met. The move management companies above require different levels of funding based on the number of RPM staff they provide to the program, per the competitive RFP hiring process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Move Management 40J.J89.05. Construction Phase.

**K. Action**

Authorize Amendment No. 1 to Agreement No. 4500166474 with Hill International to extend the term to March 31, 2012 at no additional cost to the District.

**Background**

This Agreement was authorized by the Board of Trustees on October 5, 2011 (Com. No. FPD1) to perform an assessment of the current program management operation under the BuildLACCD organization structure, and assess the delivery of program management functions as they relate to the LACCD’s reporting needs and industry leading practices. A time extension at no additional cost to the District is needed to complete the scope of work.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Legal/Audit 40J.5J86.05. All Phases.
III. RATIFY SERVICE AGREEMENTS

A. Action

Ratify a Service Agreement with M Bar C Construction, Inc. to store surplus steel from July 1, 2010 through December 31, 2011 at a cost of $17,330.

Background

Surplus steel from Los Angeles Southwest College was stored by the above vendor while arrangements were made for its transportation to Los Angeles Trade-Technical College. It will be used in the construction technology program including welding.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Renewable Energy – Trade 40J.5701.02.03 Construction Phase.

B. Action

Ratify a Service Agreement with Story’s Trucking to transport surplus steel from M Bar C Construction, Inc. to Los Angeles Trade-Technical College at a cost of $2,800.

Background

Surplus steel from Los Angeles Southwest College was stored by the above vendor while arrangements were made for its transportation to Los Angeles Trade-Technical College. It will be used in the construction technology program including welding. Steel will be loaded by Ace Welding and unloaded by Facilities Department staff at Los Angeles Trade-Technical College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Renewable Energy – Trade 40J.5701.02.03 Construction Phase.

IV. AUTHORIZE EXECUTION OF TAKEOVER AGREEMENTS WITH SURETY

A. Action

Authorize the execution of a takeover agreement with The Hartford for the Media Arts Center at Los Angeles Mission College at no additional cost to the District.

Background

The Hartford is the Payment and Performance Bond Surety for Chegini Enterprises, Inc. d.b.a. SMC Construction Company (SMC). On August 19, 2009 (Com. No. FPD1), the Board of Trustees awarded the construction contract for the Media Arts Center project at Los Angeles Mission College to SMC. The contract number is 32954 and the original award amount was $18,397,000.

On August 18, 2011, SMC, through its counsel, notified the District that it was terminating its contract with the District. On August 19, 2011, the District sent a written notice to
SMC’s counsel and The Hartford requesting that The Hartford perform its obligations under the Performance Bond. Pursuant to the obligation of The Hartford under the Payment and Performance Bonds issued on behalf of SMC, the District has negotiated a takeover agreement through legal counsel with The Hartford to ensure completion of the project originally contracted to SMC.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds as well as through the State of California contingent upon approval by the Department of Finance. Media Arts Center 34M.5405.02. Construction Phase.

B. Action

Authorize the execution of a takeover agreement with Fidelity and Deposit Company of Maryland (Fidelity) for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) Metropolitan Transportation Authority (MTA) Bus Station Extension & Student Services Center Canopy at Los Angeles Valley College at no additional cost to the District.

Background

Fidelity is the Payment and Performance Bond Surety for Chegini Enterprises, Inc. d.b.a. SMC Construction Company (SMC). On January 12, 2011 (Com. No. FPD1), the Board of Trustees awarded the construction contract for the RWGPL MTA Bus Station Extension & Student Services Center Canopy project at Los Angeles Valley College to SMC. The contract number is 33212 and the original award amount was $4,019,000.

On October 4, 2011, SMC notified the District that it was unable to complete the Project and was voluntarily defaulting under the Contract. On October 11, 2011, the District sent a written Notice of Default to SMC with a copy to Fidelity followed by a written notice to Fidelity requesting that Fidelity perform its obligations under the Performance Bond. Pursuant to the obligation of Fidelity under the payment and performance Bonds issued on behalf of SMC, the District has negotiated a takeover agreement through legal counsel with Fidelity to ensure completion of the project originally contracted to SMC.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds and through Federal Transportation Authority grants administered by the Metropolitan Transportation Authority. Student Services Center Canopy 08V.6809.02, 18V.7809.02; RWGPL – MTA Bus Station Extension 18V.7873.05.07. Construction Phase.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for Measure J Animal Science Facilities project at Pierce College.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work.
In accordance with LACCD requirements, projects over $5,000,000 in value are required to be reviewed by the Capital Construction Committee.

This project is less than $5,000,000 in value.

The project plans and specifications have been designed and developed by a licensed architect and reviewed by the College Project Manager. Requests to authorize the adoption of project plans and specifications are made to the Board of Trustees when project funding is available, on-campus swing space is available, and Division of the State Architect requirements are met.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Measure J Animal Science Facilities 35P.5521.02.04. **Bid Phase.**

VI. **AUTHORIZE CONSTRUCTION CONTRACTS**

A. **Action**

Authorize a contract with Siekertech, Inc. to provide general construction services for the Franklin Hall Modernization door security project at the Los Angeles City College at a cost of $249,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of formal competitive bidding. Twenty-seven contractors requested bid packets. Eight responsive bids were received ranging from $249,000 to $536,000. This construction contract is for the provision and installation of a hard wired security door entry system for Franklin Hall.

**Award History**

This agreement represents the fifth awarded to this company through the Bond Program and a cumulative original award total of $271,291. Previous awards have been given to this company for the Campus Center General Modernization project at Los Angeles Mission College.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Franklin Hall Modernization BIC.5109.03. **Construction Phase.**

B. **Action**

Authorize a contract with RAMCO General Engineering & Building Contractor to provide general construction — installation services for the Campus Infrastructure project at Los Angeles Valley College at a cost of $24,725.

**Background**
RAMCO General Engineering & Building Contractor provided the low quote from among three written quotes ranging from $24,725 to $79,476 to install a trash compactor/recycling system as part of the District wide recycling initiative.

Award History

This agreement represents the seventh awarded to this company through the Bond Program and a cumulative original award total of $139,354. Previous awards have been given to this company for the Temporary Facilities project at Los Angeles City College and the College Project Manager trailer repair project at Los Angeles Harbor College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Infrastructure 38V.5845.03. Construction Phase.

C. Action

Authorize a contract with RAMCO General Engineering & Building Contractor to provide general construction - installation services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) project at Los Angeles Valley College at a cost of $22,994.

Background

RAMCO General Engineering & Building Contractor provided the low quote from among three written quotes ranging from $22,994 to $43,248 to install nine parking pay station machines located in Parking Lot A and Parking Lot D.

Award History

This agreement represents the seventh awarded to this company through the Bond Program and a cumulative original award total of $137,623. Previous awards have been given to this company for the Temporary Facilities project at Los Angeles City College and the College Project Manager trailer project at Los Angeles Harbor College.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Roadway, Walkway, Grounds, Parking Lot 08V.6873.05.01. Construction Phase.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects, colleges, and amounts shown:
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Student Lounge Infrastructure Los Angeles City College 11c.7138.03 | CJ Tech Construction, Inc. No. 70548 | $394,000 | CO No. 2 for $0.00, 9.88% | N/A | Additional Requirements:  
  - Coffee house vendor to complete work per DSA requirements for installation of a security gate and suspended ceiling at no additional cost to the District. |
| Communication Building Re-Roof Los Angeles City College 11c.7136.03.01 | Cabral Roofing & Waterproofing Services No. 33346 | $515,947 | CO No. 2 for $2,728, 1.47% | $3,663 | Unforeseen Condition:  
  - Weather related construction delay.  
  Additional Requirement:  
  - Install additional roofing material to support cold and hot water lines requested by the Architect of Record. |
| Temporary Facility – Science and Technology Quad Swing Space Construction Hook-up Los Angeles City College | Golden Sun Firm & Company, Inc. No. 33290 | $529,800 | CO No. 2 for $33,911, 9.80% | $1,057 | College Request:  
  - Modify swing space walls to accommodate confidentiality.  
  Additional Requirements:  
  - Install enclosure around perimeter of HVAC unit in compliance with American with Disabilities Act (ADA) code requirement per IOR requirements. |
| Campus Restroom Building Los Angeles Harbor College 33h.5366.02.09 | KOAM Construction No. 33287 | $1,179,960 | CO No. 2 for $10,543, 2.24% | N/A | College Request:  
  - Remove and relocate existing irrigation line underneath concrete pad.  
  - Perform additional excavation and grading to accommodate the new building location. |
| Science Career & Mathematics Building / Swing Space East Los Angeles College 32e.5222.02.01 | Fata Construction & Development No. 33131 | $887,000 | CO No. 3 for $25,114, 7.85% | $5,139 | College Request:  
  - Change the phone line fiber cable and modules to connect to the campus fire alarm in lieu of being an independent system.  
  Additional Requirements:  
  - Provide 10 additional fire strobe lights required by the Inspector of Record. |
<table>
<thead>
<tr>
<th>Project</th>
<th>Contractor</th>
<th>Total Price</th>
<th>CO Numbers</th>
<th>Funding</th>
<th>Unforeseen Conditions</th>
<th>College Request</th>
</tr>
</thead>
</table>
| Stadium Modernization Phase 1 (East End Terrace) | AWI Builders, Inc. No. 32613 | $2,149,911   | CO Nos. 5 & 6 for N/A | ($175,479). 10% | • Re-route the new underground gas and water lines around existing utility lines not shown in the as-built drawings and pour concrete encasement over the lines for protection.  
• Chip existing concrete duct bank to allow installation of new utility installations.  
College Request:  
• Reduce countertop width to increase working space. |                                                 |
| School of Behavioral and Social Sciences Upgrade | H & A Contractors, Inc. No. 33315 | $3,630,000   | CO No. 4 for $32,195. 8.37% |                                                     | College Request:  
• Provide and install new blackout shades between adjacent rooms at new glazed partitions to allow unobstructed Audio/Video usage.  
Unforeseen Condition:  
• Change out existing data rack to accommodate new door control equipment.  
• Re-route electrical conduits around unforeseen obstructions above fire rated non-accessible ceilings.  
Additional Requirements:  
• Clean and flush all existing air valves. |                                                 |
| Learning Assistance Center/Library Renovation | Suffolk Construction Company, Inc. No. 33009 | $21,514,634 | CO No. 3 for $993,188. 5.44% |                                                     | College Request:  
• Replaced roof deck found to be deteriorated.  
• Remove discovered potentially hazardous material.  
• Remove portions of the existing concrete foundation from the original building foundation which interfered with the installation of new concrete footings.  
College Request:  
• Provide waterproofing in basement area. |                                                 |
Background

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

VIII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Orders for additional construction services for the project identified below at listed campus for the amount indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME AND LOCATION</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renewable Energy - Northeast</td>
<td>Sully-Miller Contracting No. 33362</td>
<td>$24,563 ($389.58)</td>
<td>CO No.1 for ($389.58)</td>
<td>College Request: Credit due to a reduction in the number of parking spaces for the temporary parking lot.</td>
</tr>
</tbody>
</table>

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Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

Funding and Development Phase

Funding for each item is shown in the above table. Construction Phase.

IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Contract No. 33297 with Innovative Fence, Inc. to provide general construction services for the Temporary Facilities - Transformer Protection project at Los Angeles City College with a substantial completion date of September 15, 2011.

Background

This contract was authorized by the Board of Trustees on April 13, 2011 (Com. No. FPD1).

The total cost of this contract is $16,918.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33404 with R.T. Contractor Corporation to provide general construction services for the Science and Technology LEED Kiosk project at Los Angeles City College with a substantial completion date of October 24, 2011.

Background

This contract was authorized by the Board of Trustees on October 5, 2011 (Com. No. FPD1).

The total cost of this contract is $2,700.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Science and Technology 11C.7101.02. Construction Phase.
C. **Action**  

Authorize Acceptance of Completion of Contract No. 33290 with Golden Sun Firm & Company, Inc. to provide general construction services for the Temporary Facilities – Science and Technology Quad Swing Space Construction Hook-Up project at Los Angeles City College with a substantial completion date of July 22, 2011.

**Background**  

This contract was authorized by the Board of Trustees on April 13, 2011 (Com. No. FPD1).  

The total cost of this contract is $581,701.

**Funding and Development Phase**  

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.

D. **Action**  

Authorize Acceptance of Completion of Contract No. 33131 with Fata Construction & Development to provide general construction services for the Science Career & Mathematics Building/Swing Space project at East Los Angeles College with a substantial completion date of July 26, 2011.

**Background**  

This contract was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD1).  

The total cost of this contract is $931,532.

**Funding and Development Phase**  

Funding is through Measure J Bond proceeds. Science Career & Mathematics Building/Swing Space 32E.5222.02.01 Construction Phase.

E. **Action**  

Authorize Acceptance of Completion of Contract No. 33171 with CSI Electric Inc. to provide fiber optic cable installation at Los Angeles Mission College with a substantial completion date of September 27, 2011.

**Background**  

This contract was authorized by the Board of Trustees on November 17, 2010 (Com. No. FPD1).  

The total cost of this contract is $20,100.

**Funding and Development Phase**  

Funding is through Measure J Bond proceeds. Campus Modernization Phase II 34M.5420.03. Construction Phase.
F. Action

Authorize Acceptance of Completion of Contract No. 33062 with GMX Construction, Inc. to provide general construction services for the Student Learning Environments (SLE) - Temporary Child Development Center (CDC) Reuse project at Pierce College with a substantial completion date of March 15, 2011.

Background

This contract was authorized by the Board of Trustees on August 25, 2010 (Com. No. FPD4).

The total cost of this contract is $713,862.

Funding and Development Phase

Funding is through Measure J Bond proceeds. SLE - Temporary CDC Reuse 35P.5535.03.06. Construction Phase.

G. Action

Authorize Acceptance of Completion of Contract No. 33362 with Sully-Miller Contracting to provide general construction services for the Temporary Parking project at the Van De Kamp Innovation Center with a substantial completion date of October 13, 2011.

The total cost of this contract is $24,173.

Background

This contract was ratified by the Board of Trustees on August 10, 2011 (Com. No. FPD1). The scope of work was to construct a temporary parking lot to accommodate the parking of vehicles during construction of the photovoltaic solar energy system at the facility's permanent parking lot.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Renewable Energy - Northeast 40J.5N01.02.03. Construction Phase.

H. Action

Authorize Acceptance of Completion of Contract No. 4500158205 with D.E. Smith Co. to provide general construction - painting services for the exterior of the G-3 Auditorium project at East Los Angeles College with a substantial completion date of May 18, 2011.

Background

This contract was authorized by the Board of Trustees on March 23, 2011 (Com. No. FPD1).

The total cost of this contract was $60,777.

Funding and Development Phase

Funding is through Campus 10100 General Funds. Construction Phase.
I. Action

Authorize Acceptance of Completion of Contract No. 4500161950 with Sierra School Equipment Company to provide general construction services to refurbish the theater seating project at East Los Angeles College with a substantial completion date of November 7, 2011.

Background

This contract was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1).

The total cost of this contract was $316,350.

Funding and Development Phase

Funding is through Campus General Funds. Construction Phase.

X. AUTHORIZE RECESSION OF CONSTRUCTION CONTRACT AND AWARD OF REPLACEMENT CONTRACT

A. Action - Authorize Rescission of Contract

Authorize the rescission of Contract No. 33367 with Taisei Construction Corporation to provide general construction services to install an accessible ramp, signs, and stripe disabled parking stalls and crosswalks adjacent to the Center for the Sciences Parking Lot 7 at Pierce College.

Background

This contract was originally authorized by the Board of Trustees on July 13, 2011 (Com. No. FPD1). The contractor has taken exception to the insurance conditions and therefore, declined to execute the contract.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Center for the Sciences 15P.7501.02. Construction Phase.

B. Action – Authorize Award of Replacement Contract

Authorize a contract with Ranbay Construction Corporation to provide general construction services to install an accessible ramp, signs, and stripe disabled parking stalls and crosswalks adjacent to the Center for the Sciences Parking Lot 7 at Pierce College a cost of $17,500.

Background

Ranbay Construction Corporation provided the low quote from among three written quotes ranging from $17,500 to $20,860 to install sign posts and concrete wheel bumpers, and to stripe parking stalls and crosswalks for accessible access at Parking Lot 7.
Award History

This agreement represents the twelfth awarded to this company through the Bond Program and a cumulative original award total of $3,182,457. Previous awards have been given to this company for the Gym Complex - Virginia Graeme-Baker Act Pool Drain Modification project at Los Angeles Valley College and the Bookstore project at Los Angeles Southwest College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Center for the Sciences 15P.7501.02. Construction Phase.

XI. AUTHORIZE PURCHASE OF BUILDER’S RISK INSURANCE POLICY

Action

Authorize the purchase of a Builder’s Risk Insurance Policy in support of the Bond funded Building Program with Zurich American Insurance Company for premium cost of $6,075,000 maximum for a two year period February 15, 2012 through February 15, 2014.

Background

The Builder’s Risk Insurance is one of the various insurances provided through the programwide Owner Controlled Insurance Program (OCIP). The Builder’s Risk Insurance policy is required to provide coverage for Bond related construction projects and covers physical damage to property. Projects are added to the policy as construction begins and as property under construction is at risk.

The current Builder’s Risk Insurance policy expires February 15, 2012. In November 2011 the District’s OCIP Administrator solicited proposals for Builder’s Risk Insurance coverage from the insurance markets. TBD provided the lowest premium rate schedule with the most favorable terms and conditions to the District.

Given the project specific policies, the total value of the aggregate policy premium can vary from a $0 minimum total policy premium to $6,075,000 maximum total policy premium. The total policy premium is based on the number of projects, project types and the project durations.

Policy coverage for projects that commence during the two (2) years beginning on February 15, 2012, can be extended beyond the (2) year policy period, if needed, per the policy rate schedule.

The Builder’s Risk Insurance maximum premium indicated above is estimated to be sufficient to cover (through completion) those projects that start during the next two (2) years under the new policy based on expected construction value.

Funding and Development

Funding is through Measure J Bond proceeds Projects to be assigned as needed with charges allocated to each project. Construction Phase.
XII. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 5 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc. for additional Design-Build services for the Student Union project at Los Angeles City College at a cost not to exceed $167,964 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $34,908,357.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with S.J. Amoroso Construction Company, Inc. was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed due to the following changes requested by the college:

Provide new infrastructure for adjacent future facility and physical and functional building improvements to include installation of Veteran’s Center; installation of durable floor surface in Student Lounge and installation of infrastructure for satellite dish.

Amendment No. 5 to Agreement No. 32654 includes Change Order No. 6.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Union 31C.5145.02. Design and Construction Phases.

B. Action

Authorize Amendment No. 7 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the Site Improvements - Campus East Pump House & Fire Water Upgrade projects at Los Angeles Southwest College at a cost not to exceed $33,840 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $50,997,503.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 3, 2008 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1).
Additional Design-Build services are due to unforeseen conditions:

- Install a temporary pump to control water pressure campus-wide prior to permanent connections made by new water purveyor.
- Install erosion control adjacent to backflow preventers.

Amendment No. 7 to Agreement No. 32881 includes Change Order No. 10.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Site Improvements - Campus East Pump House & Fire Water Upgrade 36S.5679.02.08. Construction Phase.

C. Action

Authorize Amendment No. 3 to Agreement No. 32880 with KPRS Construction Services, Inc. for additional Design-Build services for the Campus Wide Improvements General - Phase II project at Los Angeles Trade Technical College at a cost not to exceed $94,472 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $4,887,858.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on March 24, 2010 (Com. No. FPD1). This Design-Build agreement with KPRS Construction Services, Inc. was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1).

The proposed additional Design-Build services include abatement of discovered potentially hazardous materials at the Math & Science Building "K" and upgrades to existing rooftop air conditioning units at the Student Success Building "C."

Amendment No. 3 to Agreement No. 32880 includes Change Order No. 3

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Improvements General - Phase II 37T.5779.03.12 Construction Phase.

D. Action

Authorize Amendment No. 2 to Design-Build-Finance Agreement No. 33187 with Chevron Solutions, LLC related to the construction of Parking Lots C and D at Los Angeles Valley College:

1. Revise the existing provisions related to storm water compliance on the project to exclude compliance for post-construction activities only required under the Standard Urban Storm Water Mitigation Plan ("SUSMP") and related municipal code sections; and

2. Authorize a deductive change order for a credit of -$294,876.
Inclusive of this amendment, the total cost of this Design-Build agreement is reduced to $7,972,724.

Background

This Design-Build-Finance Agreement with Chevron Energy Solutions, LLC was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD2).

Post-construction planning and activities for SUSMP compliance for the project was handled by PSOMAS in a separately existing agreement. As a result, Chevron requested that the storm water compliance requirements in its Agreement be revised to exclude that portion of storm water compliance activities being handled by PSOMAS. In association with this change, it was decided that the handling of storm water for the site would be integrated into the campus wide storm water system eliminating the need for an independent system.

Amendment No. 2 to Agreement No. 33187 includes Change Order No. 1

Funding and Development Phase

Funding is through Measure J Bond proceeds. Photovoltaic Solar Energy System 38V.5840.02. Design and Construction Phases.

E. Action

Authorize Amendment No. 1 to Agreement No 33304 with KPRS Construction Services for additional Design-Build services for the Campus Improvements and Retrofit project at Los Angeles Valley College for total cost not to exceed $1,000,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is increased to $3,812,232

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on January 12, 2011 (Com. No. FPD3). This Design-Build agreement with KPRS was authorized by the Board of Trustees on May 11, 2011 (Com. No. FPD1).

Additional Design-Build services are proposed to accommodate the following requests from the college:

Add Furniture Fixtures & Equipment items not included in the original Request for Proposals for the project including furniture that meets requirements of the Americans with Disabilities Act; add Information Technology equipment for smart classrooms; and add pool equipment.

Amendment No. 1 to Agreement No. 33304 includes Change Order No. 1

Funding and Development Phase
XIII. **RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT**

**Action**

Ratify Amendment No. 3 to Agreement No. MCHS 60100 with Bernards Bros, Inc. for additional Design-Build services for the Middle College High School project at Los Angeles Southwest College at a cost not to exceed $172,541 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $19,009,179.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This Design-Build agreement with Bernards Bros, Inc. was a result of a pre-qualification and competitive proposal process and was authorized by the Board of Trustees on September 9, 2009 (Com. No. FPD1).

Additional Design-Build services are the following:

1. Due to unforeseen conditions:
   - Relocate communication vaults and duct banks [assembly of conduits] that are in the way of the building footing.

2. Due to Owner (Los Angeles Unified School District) requests:
   - Replace handrail detail.
   - Provide lobby display cases.
   - Add piping for pool chemical feed.

3. Due to additional requirements:
   - Provide laboratory testing of methane levels in the first year of occupancy to verify that methane gas levels are consistent with projections, as required by the Department of Toxic Substances Control.

Amendment No. 3 to Agreement No. MCHS 60100 includes Change Order No. 3.

**Funding and Development Phase**

Funding is through LAUSD proceeds. LAUSD - Middle College High School. **Construction Phase.**
XIV. AUTHORIZE PURCHASE ORDERS

A. Action

Authorize a purchase order with ABC Coin to provide ScanCoin Model 22 and accessories for the SAILS - Student Union project at Los Angeles Harbor College at a cost of $5,626. If applicable, all sales tax shall be paid.

Background

ABC Coin provided the low quote from among three (3) written quotes ranging from $5,626 to $5,893. This machine is required for the Business office located in the new Student Union building for the management and processing of coins collected from student parking, vending machines, food services and the book store. Delivery and set up are included.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. SAILS - Student Union 33H.5350.02.01. Construction Phase.

B. Action

Authorize a purchase order with UniVoIP, Inc. to provide a Voice over Internet Protocol (VOIP) telephone system for the Furniture, Fixtures and Equipment (FF&E) project at Los Angeles Mission College at a cost of $42,403. If applicable, all sales tax shall be paid.

Background

UniVoIP, Inc. provided the low quote from among three (3) written quotes ranging from $42,403 to $57,637. Delivery and set-up are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Furniture, Fixtures and Equipment (FF&E) 40J.5455.05. Construction Phase.

XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize payment from Bond proceeds to City of Los Angeles Department of Water and Power (LADWP) Contract No. 30533 for the installation of single meter utilizing the lower cost electrical rate for 34.5kv service for the East Campus Complex project at Los Angeles Mission college in the amount of $70,174.

Background

The 34.5kv service will allow the college to utilize schedule A3A utility rates instead of the current A2B rate. The savings will vary seasonally, but realize an estimated monthly savings of $400 to $500 under the current utility rate structure.
Funding and Development Phase

Funding is through Measure J Bond proceeds. East Campus Complex 34M.5418.02. Design and Construction Phases.

XVI. RATIFY PAYMENT FROM BOND PROCEEDS

Action

Authorize the following actions needed for fees charged by certain government agencies, publicly regulated utility companies, and other quasi-governmental agencies that have jurisdiction over the District’s Building Program. An example of payments made by the Bond Program from Bond proceeds for these types of "entitlement" fees are those charged by the Division of the State Architect (DSA) of California, which is the agency primarily responsible for planning and permitting activity for most government-operated educational facilities statewide:

1. Ratify the payment of $5,315,000 from Bond proceeds from April 1, 2001 to January 11, 2012; and
2. Authorize the payment of $1,900,000 from Bond proceeds from January 12, 2012 to December 31, 2012.

This action provides total funding in the amount of $7,215,000 for required regulatory and permitting agencies fees that the District must pay as an integral part of its construction program for both the renovation of existing buildings and for the construction of new buildings. This action also ratifies the time period for the payment of these types of fees for the following previous Board approvals to January 11, 2012:

1. February 26, 2003 Com. No. BSD4
2. December 3, 2003 Com. No. BSD4
3. May 18, 2006 Com. No. FPD2
4. August 23, 2006 Com. No. FPD1

Background

The District’s Bond-funded construction program includes both the redevelopment and renovation of existing facilities along with the construction of new facilities at its nine colleges and at its satellite campuses. The associated construction projects require review and permitting by various regulatory agencies that have jurisdiction to do so. The review and permitting process requires payment of fees to these agencies, including but not limited to the Division of the State Architect (including pre-bond projects), Los Angeles Department of Water and Power, Southern California Edison, California Geological Survey, California Board of Governors, Los Angeles county departments, and the cities of Los Angeles county. Typically charged fees are “plan check fees” and “inspection fees.” These fees are an ongoing expense of the District’s Bond-funded construction program.

At intermittent intervals in the past, the District has requested and received approval from the Board of Trustees to make these payments. These approvals were made with time limitations. Because of variables beyond the control of the District or Program Management, it was not possible to make all payments to exhaust the total amounts of the approvals issued. This action extends the time to utilize all funding previously approved by the Board on the dates noted above to the current date.
Additionally, although no “Finding” was made, the Fiscal Year 2009-10 Financial Audit conducted by KPMG observed that a method should be put in place for payments of these type of fees for the duration of the construction program. It was explained to KPMG that the payment of these fees was handled administratively as a matter of routine business and as directed by the District.

Funding Source and Development Phase

Funding is through Proposition A, Proposition AA, and Measure J Bond proceeds, as applicable, with specific charges allocated to the associated project. Charged to the affected campus project. All Phases.

XVII. AUTHORIZE NAME CHANGE

A. Action

Authorize use of a change of name to Agreement Nos. 50255 and 50256 with Agosti's Moving and Storage, LLC to now use the formal and legal business name Capital Partners. There are no other changes.

Background

Pursuant to notification from the company previously known as Agosti's Moving and Storage, LLC this item authorizes staff to revise the legal business name to Capital Partners. There are no other changes made.

B. Action

Authorize use of a change of name to Agreement Nos. 50143 and 50145 with AMEC E&I, Inc. to now use the formal and legal business name AMEC Environment & Infrastructure, Inc. There are no other changes.

Background

Pursuant to notification from the company previously known as AMEC E&I, Inc. this item authorizes staff to revise the legal business name to AMEC Environment & Infrastructure, Inc. There are no other changes made.