ORDER OF BUSINESS - REGULAR MEETING
Wednesday, April 11, 2012
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

Los Angeles Mission College
Campus Center Main
13356 Eldridge Avenue
Sylmar, CA 91342

I. Roll Call (12:30 p.m.) Location: Campus Center Main

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.) Location: Campus Center Main

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Monte Perez, President, Los Angeles Mission College

VIII. Approval of Minutes:
Regular Meetings and Closed Sessions, March 7, 2012 and March 21, 2012

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Public Agenda Requests
1. Oral Presentations
2. Proposed Actions

XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
• Report on Actions Taken in Closed Session – April 11, 2012
• Reports of Standing and Special Committees
  BT1. 2012 Election for California Community College Trustees Board of Directors
  BT2. Resolution – District Classified Employees Retirement
  BT3. Resolution – Smoke-Free College Campus Environments
  BT4. Adopt the Legislative Committee's Recommendations
  BT5. Adopt Specifications for Waste Management Bids
XIII. Reports from the Chancellor
   • Report from the Chancellor regarding activities or pending issues in the District
     ○ "When Eagles Soar: Los Angeles Mission College Alumni Spotlight"

XIV. Recess to Capital Construction Committee
   A. Roll Call
   B. Public Speakers
   C. Presentations/Initiative Reviews
      • Report on the Program Management Functional Assessment
   D. New Business
   E. Adjourn Capital Construction Committee

XV. Reconvene Regular Meeting of the Board of Trustees

XVI. Roll Call

XVII. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Budget Revisions and Appropriation Transfers
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Authorize Master Procurement Agreements
   FPD3. Adopt Resolution Authorizing Implementation of Design-Build System of Project Delivery
   HRD1. Personnel Services Routine Actions
   ISD1. Ratification of Student Travel
   PC1. Personnel Commission Action
   • Correspondence

   Matters Requiring a Super Majority Vote
   BF2. Budget and Finance Routine Report
   BSD3. Authorize Lease Agreements

XVIII. Recommendations from the Chancellor
   CH1. Approve Pierce College Mission Statement
   FPD4. Adopt Emergency Resolution Authorizing Actions to Mitigate Water Intrusion at the Science and Math Building at West Los Angeles College

XIX. Notice Reports and Informatives
   BF/A. [Informative] District Budget Committee Recommendations for Budget Allocation Mechanism Changes.

XX. Announcements and Indications of Future Proposed Actions

XXI. Adjournment
Next Regularly Scheduled Board Meeting  
Wednesday, April 25, 2012  
(Public Session scheduled for 3:30 p.m.)  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, April 11, 2012
12:30 p.m.

Los Angeles Mission College
Campus Center, Room 4
13356 Eldridge Avenue
Sylmar, CA 91342

I. Public Employment
(pursuant to Government Code section 54957)

A. College President, East Los Angeles College

II. Public Employee Evaluation
(pursuant to Government Code section 54957)

A. Deputy Chancellor
B. Vice Chancellors
C. College Presidents
D. General Counsel

III. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiator: Adriana Barrera
   Employee Units: All Units
   All Unrepresented Employees

B. District Negotiator: Ken Takeda
   Employee Unit: Building and Trades
C. District Negotiator: Sue Carleo
   Employee Unit: Academic Administrators

D. District Negotiator: Mary Gallagher
   Employee Unit: Clerical/Technical

E. District Negotiator: Michael Shanahan
   Employee Unit: Supervisory

F. District Negotiator: Michael Shanahan
   Employee Unit: Local 99

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints
    (pursuant to Government Code section 54957)

V. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(a)
    A. *FTR International v. LACCD*

VI. Conference with Legal Counsel - Anticipated Litigation
    (pursuant to Government Code section 54956.9(b)
    A. Potential litigation – 2 matters

VII. Discussion with Real Property Negotiator as may be announced prior to closed session
    (pursuant to Government Code section 54956.8)

VIII. Other litigation matters as may be announced prior to the closed session
     (pursuant to Government Code section 54956.9)
Subject: 2012 ELECTION FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS

I move that the following individual(s) __________________ be elected to the CCCT Board of Directors for 2012.

Background: The election of members of the CCCT Board of the Community College League of California will take place between March 10 and April 25, 2012. There are eight three-year vacancies on the Board.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board of Directors will vote to break the tie.

Official ballots must be returned to the League Office, postmarked no later than April 25, 2012. Election results will be announced at the CCCT Annual Conference.

2012 CCCT Election
Candidates in Random Drawing Order

1. Janet Chaniot, Mendocino-Lake CCD*
2. Angela Acosta-Salazar, Rio Hondo CCD
3. Doug W. Otto, Long Beach CCD*
4. Manny Ontiveros, North Orange County CCD*
5. Tina Park, Los Angeles CCD
6. Ann H. Ransford, Glendale CCD
7. Deborah LeBlanc, Compton CCD
8. Bernard "Bee Jay" Jones, Allan Hancock Joint CCD*
9. Marcia Zableckis, Barstow CCD*
10. Greg Bonaccorsi, Ohlone CCD
11. Christopher Stampolis, West Valley-Mission CCD

*Incumbent

Chancellor and Secretary of the Board of Trustees

By _______________________ Date: _____________________
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Miguel Santiago, President
Board of Trustees

David Iwata, Chair
Personnel Commission
<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stiger</td>
<td>Kathleen B.</td>
<td>Financial Aid Manager</td>
<td>35</td>
<td>Southwest</td>
</tr>
<tr>
<td>Harootyan</td>
<td>Ann R.</td>
<td>Instructional Assistant, Language Arts</td>
<td>34</td>
<td>Valley</td>
</tr>
<tr>
<td>Bernstein</td>
<td>Michael</td>
<td>Performing Arts Technician</td>
<td>30</td>
<td>Valley</td>
</tr>
<tr>
<td>Rivera</td>
<td>Carol M.</td>
<td>Admissions &amp; Records Assistant</td>
<td>30</td>
<td>Valley</td>
</tr>
<tr>
<td>Oester*</td>
<td>John R.</td>
<td>Vice President, Administrative Services</td>
<td>5</td>
<td>West</td>
</tr>
</tbody>
</table>
RESOLUTION – SMOKE-FREE COLLEGE CAMPUS ENVIRONMENTS

The following resolution is presented by Trustees Svonkin and Pearlman:

WHEREAS, The State of California’s existing law prohibits public employees or members of the public from smoking any tobacco product inside a public building or in an outdoor area within 20 feet of any public building entrance, exit, or operable window; and

WHEREAS, Each of the Los Angeles Community College District’s (LACCD) nine colleges has adopted a smoking policy based on this law; and

WHEREAS, These smoking policies differ from one college to another; and

WHEREAS, The LACCD’s nine colleges serve 240,000 students annually; and

WHEREAS, The Board of Trustees of the LACCD is committed to providing a healthy and safe environment for its students and employees; and

WHEREAS, The Board of Trustees of the LACCD encourages full participation of students and employees on matters pertaining to the work and campus environment; now, therefore, be it

RESOLVED, That the Board of Trustees of the LACCD hereby mandates that such policy will permit smoking on college campuses in designated areas determined by each college’s Work Environment Committee or other appropriate governance committee; and be it further

RESOLVED, That the Board of Trustees of the LACCD hereby mandates that no more than four areas per college be designated as Smoking Areas clearly identified on college maps; and be it further

RESOLVED, That the Board of Trustees of the LACCD hereby requests that the Chancellor report within six months on measures taken to comply with this resolution.
Subject: ADOPT THE LEGISLATIVE COMMITTEE'S RECOMMENDATIONS

The following motion is presented by Legislative Committee members Pearlman, Svonkin, and Veres:

A. Oppose AB 2482 (Ma). This bill would create the practice of registered interior design and, in doing so, require a B.A. degree or 7,000 hours of experience under a registered interior designer in order to practice interior design. This is a similar bill to SB 1312 (Yee), proposed in 2008. The measure would dramatically increase the requirements for entering the interior design profession for community college students.

B. Oppose SB 1550 (Wright). This bill would authorize the governing board of a community college district to offer fee-based extension courses for CTE and workforce development. The measure is very similar to AB 515 (Brownley), proposed last year, which the Board opposed.

C. Oppose SB 1560 (Anderson). This bill would require the Board of Governors to calculate FTES based on a combination of the census date and enrollment at course completion. This bill is very similar to an early version of SB 1143 (Liu), proposed two years ago, which the Board opposed.

D. Oppose SB 1561 (Anderson). This bill would require the governing board of a community college district to expel a student when he or she drops more than 3 courses in a semester.

E. Support AB1949 (Cedillo). This bill would authorize a community college district to select four or more vendors through a competitive Request for Proposal process to manage 403(b) retirement plans. The measure provides an option for districts, if they chose to use it to limit the vendors of plans for which they offer. Similar legislation has been shown to reduce costs for districts and employees in states where similar legislation has passed. The Legislative Committee voted to support this bill contingent on additional research to be conducted by staff.

Background: The Board's Legislative Committee met on March 21, 2012 and after full discussion, voted to oppose AB 2842, SB 1550, SB 1560, and SB 1561 and to support AB 1949 contingent upon further research.
ADOPT SPECIFICATIONS FOR WASTE MANAGEMENT BIDS

The following motion is presented by Finance and Audit Committee members Svonkin, Pearman, and Veres:

Education: At least once a year, the contractor will provide an educational workshop on a regional basis and at the Educational Services Center. The purpose of the workshop will be to inform faculty, students and staff of the District’s efforts on reducing waste and the necessity for source separation.

Trucks: All trucks to be used in service shall comply at all times in all respects with provisions of the California Vehicle Code, regulations of the City and County of Los Angeles, the Los Angeles Community College Board of Trustees and any other governmental agency having jurisdiction. In addition, the contractor(s) will comply with South Coast Air Quality Management District Rule 1193.

Source Separation: Bidders will offer pricing for waste hauling based on tonnage with source separation included and a deductive alternative to provide pricing without source separation, thus allowing either alternative to be considered.

Background: The Finance and Audit Committee reviewed and discussed potential specifications for waste hauling contracts. The committee recommended the inclusion of the specifications above as part of minimum bid criteria and recommended that the contract be awarded Districtwide with the total lowest cost to the District.
Subject: **BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $1,480,530 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date__________________
### BUDGET REVISIONS AND APPROPRIATION TRANSFERS

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

**April 11, 2012**

#### NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>860000-889999</td>
</tr>
<tr>
<td>Local</td>
<td>570000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>591000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>258,605,198</td>
<td>213,298</td>
<td>(12,496,214)</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>151,718,982</td>
<td>143,137</td>
<td>540,722</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>35,682,435</td>
<td>20,796</td>
<td>217,326</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>104,090,055</td>
<td>187,113</td>
<td>163,121</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>66,457,365</td>
<td>470,043</td>
<td>(135,089)</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>6,099</td>
<td>267</td>
<td>0,300</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>38,343,856</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>2,383</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>308,213,585</td>
<td>(23,759)</td>
<td>(1,342)</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-769999</td>
<td>26,507,200</td>
<td>431,835</td>
<td>11,573,460</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>14,518,065</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>1,142,880,800</td>
<td>1,480,530</td>
<td>-</td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $14,91 million, which is 2.94% of the Unrestricted General Fund revenue.

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-0482</td>
<td><strong>STEM General Education Pilot Partnership Project</strong></td>
<td>$23,940</td>
</tr>
<tr>
<td></td>
<td>To provide funding to embed intellectual skills like writing and quantitative literacy into coursework in chemistry. Through practice, students will learn the central role of written communication and statistical analysis in the sciences. Funding is from California State Los Angeles University Auxiliary Services, Inc.</td>
<td></td>
</tr>
<tr>
<td>P-0190</td>
<td><strong>California Alliance for the Long Term Strengthening of Transfer</strong></td>
<td>83,550</td>
</tr>
<tr>
<td></td>
<td>To provide funding to develop a Southern California Joint Engineering Program (JEP). The Joint Engineering Program will allow engineering students from any of the participating institutions to take online courses delivered through CCC Confer that are not available at their home campus. Additionally, twenty (20) community college engineering instructors will be assisted in developing a Tablet PC-enhanced curriculum, and developing online courses using CCC Confer, as part of the Summer Engineering Teaching Institute (SETI). Funding is from the San Mateo Community College District-Canada College.</td>
<td></td>
</tr>
<tr>
<td>S-0235</td>
<td><strong>USC's TRIO Program Collaboration</strong></td>
<td>12,000</td>
</tr>
<tr>
<td></td>
<td>To provide funding to Los Angeles Southwest College to provide instruction for the University of Southern California (USC) TRIO Upward Bound students in two Environmental Science Courses. This program will serve seventy (70) students from Local Districts 7, 8, 3, and 4. The program allows high school students to begin working on their post-secondary degrees while in high school. Funding is from the University of Southern California, Upward Bound TRIO program.</td>
<td></td>
</tr>
<tr>
<td>C-0355</td>
<td><strong>Career Technical Education (CTE) Transitions Funds Program</strong></td>
<td>46,970</td>
</tr>
<tr>
<td></td>
<td>To provide funding for development of outreach for career exploration to high schools and job development for CTE students, including students with disabilities. It is imperative that Los Angeles City College remain connected to high school students and make programs of study and pathway options available to them as they transition from their respective high schools to Los Angeles City College. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).</td>
<td></td>
</tr>
</tbody>
</table>
### Career Technical Education (CTE) Transitions

To provide funding for emphasizing the facilitation of transition of CTE students from secondary to postsecondary education. The funds will be used for Outreach/Career Exploration; validation of current articulation agreements; and support for "credit by examination" mechanism; support for concurrent enrollment options. Funding is from the California Community College Chancellor’s Office (CCCCO).

**E-0484**  
Career Technical Education (CTE) Transitions  
46,970

### Career Technical Education (CTE) Transitions

To provide funding to provide students with college access through a sequence of career pathway courses in transportation, multimedia and engineering. Funding will allow program staff to educate counselors, teachers, faculty and administrators on Vocational and Technical Education career pathways. For this fiscal year, the program will align 160 students or more with a career path through the assistance of consortium members, counselors, teachers and faculty. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**P-0230**  
Career Technical Education (CTE) Transitions  
46,970

### Achieving the Dream: Financial Empowerment Grant

To provide funding to identify and help grow effective practices for providing capability services (e.g. financial education, benefits access and/or work support) to community college students with the goals of promoting financial empowerment and student success. The number of students impacted initially in the pilot program is 40 each year. Funding is from MDC, Achieving the Dream, and Bank of America.

**H-0326**  
Achieving the Dream: Financial Empowerment Grant  
65,000

### California Emergency Management Agency (Cal EMA) Funds

LACCD has been chosen to receive funds under the Homeland Security Grant Program (HSGP) from fiscal year 2010 to fiscal year 2012. Funding is from the Homeland Security.

**D-0498**  
California Emergency Management Agency (Cal EMA) Funds  
267,000

### TOTAL FEDERAL

$592,400

### State

**D-0515**  
Basic Skills  
(262,506)

To adjust the allocation for the Basic Skills program to match the 2011-2012 First Principal Apportionment, Basic Skills Allocations by District and College, released by the State Chancellor's Office on February 16, 2012. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
Capital Outlay

To establish budget for the State Capital Outlay project funding of $302,000 for Los Angeles Harbor College Library/Learning Resource Center – Equipment Phase. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Non-Credit Matriculation

To adjust college allocations to align with the amounts released in the First Principal Apportionment (P1) by the State Chancellor’s Office. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Credit Matriculation

To adjust college allocations to align with the amounts released in the First Principal Apportionment (P1) by the State Chancellor’s Office. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Credit Matriculation

To adjust college budget for $1 calculation correction for all the nine Los Angeles Community College District (LACCD) locations.

Faculty and Staff Diversity

To establish budget for fiscal year 2011-2012 as per amount released in the Advance Apportionment by the State Chancellor’s Office. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Radiologic Technology Computed Tomography Program

To provide funding to pilot a short-term, intensive training program on comprehensive Computed Tomography (CT) to address workforce training needs in the region's healthcare industry sector. The overall purpose of the program is to recruit and train 20 incumbent Nuclear Medicine and Radiologic Technologists on CT – a new technology that is rapidly evolving in the medical imaging field. Funding is from the California Community College Chancellor's Office (CCCCO).

Puente Project

To provide funding to increase the number of educationally-disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors of future generations. Approximately 45 students participate in Puente annually. Each student receives on-going academic counseling, career counseling, the opportunity to travel to and explore universities and assigned mentors who are successful professionals in the field of the student's career interest. Funding is from the Regents of University of California/Puente Project.
**Career Ladders Project**

To provide funding to facilitate educational career development workshops for emancipated foster youth. The funds will also be used to establish an on-campus support team to assist this population. The program will serve approximately 125 emancipated foster youth and develop an on-campus support team of about 25 individuals (staff). Funding is from the Foundation for California Community Colleges.

**Child Development Training Consortium-Yosemite Community College**

To provide funding to aid Child Development students in obtaining their permits and to give them a small financial stipend to assist them with their books and supplies. Each student is required to submit a survey assessment of the benefits of the program to the Consortium and this is done via internet directly to the Consortium. The program is allotted a total of 350 units that can be earned in order to give out stipends totaling to $8,750. Funding is from the Yosemite Community College District.

**Learning Works Leadership Team**

To provide funding to support local, regional and statewide opportunities to reflect on factors that strengthen or inhibit student success in community colleges. The LACCD will provide technical consulting assistance and services under the direction of Deborah L. Harrington. Funding is from the Foundation for California Community Colleges.

**Board Financial Aid Assistance Program-Student Financial Aid Assistance (BFAP-SFAA)**

To adjust college budgets to align with the amounts released by the State Chancellor’s office on February 15, 2012 in the First Principal Apportionment (P1). Funding is from the California Community Colleges Chancellor’s Office.

**TOTAL STATE**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BF1</td>
<td>Career Ladders Project</td>
<td>$25,000</td>
</tr>
<tr>
<td>W-0481</td>
<td>Child Development Training Consortium-Yosemite College</td>
<td>$8,750</td>
</tr>
<tr>
<td>D-0502</td>
<td>Learning Works Leadership Team</td>
<td>$69,000</td>
</tr>
<tr>
<td>D-0519</td>
<td>Board Financial Aid Assistance Program</td>
<td>$21,930</td>
</tr>
<tr>
<td></td>
<td>TOTAL STATE</td>
<td>$713,498</td>
</tr>
</tbody>
</table>

**Local**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-0457</td>
<td>Rentals-College Site</td>
<td>$50,000</td>
</tr>
<tr>
<td>C-0321, C-0322</td>
<td>Customized Training Program</td>
<td>$82,039</td>
</tr>
<tr>
<td>T-0304, T-0312, T-0346, T-0348, T-0349</td>
<td>Technical &amp; Career Education</td>
<td>10,062</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from the Foundation for California Community Colleges, Cosmetology Department fees, Peralta Colleges Foundation, and PSI trainings.</td>
<td></td>
</tr>
<tr>
<td>W-0486</td>
<td>Community Partnership Training and Education</td>
<td>6,031</td>
</tr>
<tr>
<td></td>
<td>To accept revenue collected from community partnership training.</td>
<td></td>
</tr>
<tr>
<td>M-0274</td>
<td>Donation</td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td>To provide funding for the Los Angeles Mission College Valley Economic Alliance membership. Funding is from the LAMC Foundation.</td>
<td></td>
</tr>
<tr>
<td>V-0401</td>
<td>Donation</td>
<td>24,000</td>
</tr>
<tr>
<td></td>
<td>To provide funding to the Los Angeles Valley College Media Arts Department. Funding is from the LAVC Foundation.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL LOCAL</td>
<td>$174,632</td>
</tr>
</tbody>
</table>

**OTHERS: Adjustment of Fund**

<table>
<thead>
<tr>
<th>D-0466</th>
<th>California Work Opportunity and Responsibility to Kids (CalWORKs) – Child Care Program</th>
<th>($215,383)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To adjust college CalWORKs Child Care funding by returning it to the State Chancellor's office to be reallocated to state CalWORKs program (fund 10449) for Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Trade-Technical College, Los Angeles Valley College, and the District Office.</td>
<td></td>
</tr>
<tr>
<td>D-0467</td>
<td>California Work Opportunity and Responsibility to Kids (CalWORKs) Program</td>
<td>215,383</td>
</tr>
<tr>
<td></td>
<td>To accept additional funding from the State Chancellor's office resulting from reallocating unused state CalWORKs child care funding (fund 10440) for Los Angeles Harbor College, Los Angeles Mission College, Pierce College, Los Angeles Trade-Technical College, Los Angeles Valley College, and the District Office.</td>
<td></td>
</tr>
<tr>
<td>E-0495</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>601</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from EOPS fund 20490 to EOPS fund 10490 at East Los Angeles College.</td>
<td></td>
</tr>
</tbody>
</table>
E-0494  
**Extended Opportunity Programs and Services (EOPS)**  
($601)  
To redistribute funds from EOPS fund 20490 to EOPS fund 10490 at East Los Angeles College.

E-0497, E-0546  
**Extended Opportunity Programs and Services (EOPS)**  
9,388  
To accept redistributed funds from EOPS fund 20490 to EOPS fund 10490 at East Los Angeles College.

E-0496, E-0545  
**Extended Opportunity Programs and Services (EOPS)**  
($9,388)  
To redistribute funds from EOPS fund 20490 to EOPS fund 10490 at East Los Angeles College.

**TOTAL OTHERS**  

$0.00

**TOTAL INCOME**  

$1,480,530
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 1,100 issued from February 10, 2012 to March 16, 2012 which totaled $1,642,838.

B. AUTHORIZATIONS TO PAY 127 issued from August 1, 2011 to February 29, 2012 which totaled $93,304.90.

C. FACILITIES ORDER FORMS 17 issued from February 1, 2012 to February 29, 2012 which totaled $28,118.56.

D. AGREEMENTS FOR ART MODELING SERVICES 17 issued which totaled $2,020.

E. AGREEMENTS FOR ATHLETIC OFFICIATING SERVICES 66 issued which totaled $14,952.

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

Agreement No.: 4500171483
(Total Income: $17,600)

G. LEASE OF EQUIPMENT AGREEMENT

Agreement No.: 4500171468
(Total Cost: $7,770)

H. LICENSE AGREEMENT

Agreement No.: 4500143757(Renew)
(Total Cost: $13,024)

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
I. MAINTENANCE AGREEMENT

Agreement No.: 4500116869(Amend)

(Total Cost: $500)

J. SERVICE AGREEMENTS

Agreement Nos.: 4500169119(Extend); 4500170586; 4500150960(Amend); 4500170828; 4500170961; 4500171631; 4500128648(Renew); 4500158703(Renew); 4500170157; 4500171203; 4500171451; 4500118486(Extend); 4500171439; 4500167273(Extend); 4500171635; 4500171497; 4500152836(Extend); 4500171635; 4500171435; 4500149918(Extend); 4500171515

(Total Cost: $154,978)

K. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500166001(Amend); 4500107462(Renew); 4500142074(Renew); 4500171442; 4500171443; 4500171513; 4500146457(Extend); 4500171516; 4500171517; 4500160261(Extend)

(Total Expense: $539,219)

L. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500169269; 4500169276; 4500169289; 4500170424; 4500170172; 4500170658; 4500170814; 4500171050; 4500171387; 4500163220(Amend); 4500170247; 4500170342; 4500170433; 4500170720; 4500170755; 4500170765; 4500170825; 4500170949; 4500171001; 4500171133; 4500171134; 4500171137; 4500171141; 4500171509; 4500169907; 4500170237; 4500170239; 4500170240; 4500170241; 4500170242; 4500170243; 4500170244; 4500170245; 4500170246; 4500170248; 4500170249; 4500170251; 4500170388; 4500170411; 4500170892; 4500171172; 4500171173; 4500171197; 4500171198; 4500160806(Amend); 4500168179; 4500170500; 4500168151(Amend); 4500169633; 4500170805; 4500170952

(Total Cost: $77,041)
M.  SETTLEMENT OF CLAIM

Claim No.:  12-0088

(Total Cost:  $18,815)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE SOFTWARE MAINTENANCE AGREEMENT

Authorize Amendment No. 4 to renew Agreement No. 4500127655 with Security Weaver, LLC to provide maintenance for its Security Weaver software application for the Office of Information Technology, increasing the total contract amount from $150,000 to $200,000, from April 23, 2012 to April 22, 2013, inclusive, for the fourth year of the agreement, at a total additional cost of $50,000.

Background: These maintenance services are required to fix bugs, make enhancements and provide patches and upgrades for the Security Weaver software application. Funding is from Data Center/Telecommunications funds.

II. RATIFY EQUIPMENT MAINTENANCE AGREEMENT

Ratify Amendment No. 5 to Renew Agreement No. 4500111762 with Digital Communications Corporation for maintenance of the NEC PBX System for the Office of Information Technology, increasing the total contract amount from $72,666 to $90,762, from April 10, 2012 to April 9, 2013, inclusive, for the fifth year of the agreement, at a total additional cost of $18,096.

Background: These maintenance services are pursuant to the State of California, Department of General Services, California Multiple Award Schedule (CMAS) Contract No. 3-09-70-3010D. Funding is from Information Technology funds.

III. RATIFY AMENDMENT OF SPECIAL GRANT FUNDED AGREEMENT

Ratify Amendment No. 1 of Agreement No. 4500151159 with Infrastructure Academy, in partnership with Generation Water, for convening industry advisory groups to identify challenges in the Water Efficiency sector, for guiding and coordinating program partners and work streams, and for providing all State-mandated program reports; for the reallocation of State Contingency funds for Infrastructure Academy to offer a five-day customized Water Efficiency program for up to 175 participants, emphasizing Site Evaluation using a Watershed Model; Designing for Attainable Sustainability;

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. La Vista, Chancellor

By: ___________________________ Date ___________________________
and Plant-Soil-Water Stewardship for Minimizing Resources; under the auspices of the Economic Development program at Los Angeles Valley College, increasing the total contract amount from $906,297 to $1,034,897, from December 1, 2011 to June 30, 2012, inclusive, for the second year of the agreement, at a total additional expense of $128,600.

Background: Infrastructure Academy is part of a five-organization collaboration in this State grant-funded program with the Los Angeles and San Gabriel Rivers Watershed Council, in focusing water efficiency programs in four major areas: improving water quality; increasing water supplies through sustainable landscapes and stormwater reuse; facilitating integrated planning and management, and educating decision makers about water issues. Additional funding has come to Infrastructure Academy's program through State Contingency funds obtained from cancelled training programs and unassigned training funds. Funding is through a Green Innovation Challenge program grant from the State of California Employment Development Department.

IV  RATIFY AMENDMENT OF SERVICE AGREEMENT

Ratify Amendment No. 1 to extend Agreement No. 4500158754 with the RP Group, the Research and Planning Group for the California Community Colleges (CCC), to provide technical assistance within the CCC’s Success Network of community colleges to prepare reports that track statewide outcomes for various student basic skills cohorts, under the auspices of the Office of Educational Programs and Institutional Effectiveness, increasing the total contract amount from $45,650 to $110,650 from January 1, 2012 to June 30, 2012, inclusive, for the first year of the agreement, at a total additional cost of $65,000.

Background: in tracking student outcomes and preparing reports, the Success Network uses a basic skills cohort tracking template in SPSS (a computer program originally known as Statistical Package for the Social Sciences) that is tailored to colleges' data and developmental sequences. Funding is through a 2012 Basic Skills Initiative Professional Development grant from the California Community Colleges Chancellor’s Office.

V.  AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $2,112 to Jobelephant.com, Inc. to reconcile outstanding amount for advertisement placement services for the Human Resources Division from May 17, 2011 to May 19, 2011.

Background: This request is for payment of advertisement placement services for the position of Vice Chancellor of Educational Programs and Institutional Effectiveness, filled during the 2010-2011 academic year. Advertising for the position was billed under two separate invoices, with the second invoice submitted late while Human
Resources staff was on leave. As a result, there is an outstanding balance on the account which needs to be settled. Funding is from Personnel Operations funds.

B. $801 to the State of California, Department of General Services, Office of Administrative Hearings for conducting hearings under an administrative law judge during the month of June 2011.

Background: The services of an administrative law judge were required to adjudicate a legal action filed by a District employee. Funding is through the Districtwide General Fund.

C. $4,850 to Christopher David Ruiz Cameron for conducting arbitral hearings and reviews of transcripts, briefs, and exhibits during the period from November 17, 2011 to March 11, 2012.

Background: This request for payment is for arbitration arising from a grievance filed by the AFT Faculty Guild on behalf of a District employee. Each party to the arbitration is responsible for fifty percent of the payment for these services. Funding is through the District Office Exempt Costs account.

VI. RATIFY ACCEPTANCE OF DONATION

Ratify the following donation and express appreciation to the donor for its contribution to the District’s educational program.

Los Angeles Mission College

Cash donation of $2,500 from Los Angeles Mission College Foundation to be used to pay half of the college’s membership due for Valley Economic Alliance.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an Agreement with Webb Cleff Architecture and Engineering.
B. Authorize an Agreement with Byer Geotechnical, Inc.
C. Authorize an Agreement with Owen Group, Inc.
D. Authorize an Agreement with Anderson Consulting Architects.
E. Authorize an Agreement with Harley Ellis Devereaux Corporation.
F. Authorize an Agreement with Steinberg Architects.
G. Authorize an Agreement with Paul Coleman Architect, Inc.
H. Authorize an Agreement with Leighton Consulting.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 1 to Agreement No. 50204 with Geotechnologies, Inc.
B. Authorize Amendment No. 3 to Agreement No. 32748 with Smith Group.
C. Authorize Amendment No. 2 to Agreement No. 70482 with Jacobs Engineering Group, Inc.
D. Authorize Amendment No. 1 to Agreement No. 50201 with WestGroup Designs, Inc.
E. Authorize Amendment No. 2 to Agreement No. 70215-1 with Berliner and Associates.
F. Authorize Amendment No. 2 to Agreement No. 50205 with PSOMAS.
G. Authorize Amendment No. 3 to Agreement No. 32346 with Sirius Environmental.
H. Authorize Amendment No. 2 to Agreement No. 30572-1 with DLR Group WWCOT.
I. Authorize Amendment No. 1 to Agreement No. 33066 with Mazzetti Nash Lipsey Burch, Inc.
J. Authorize Amendment No. 1 to Agreement No. 33456 with Uniplan Engineering.
K. Authorize Amendments to Agreements for Laboratory of Record Services: Amendment No. 6 to Agreement No. 2050 with Converse Consultants; Amendment

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date: __________________________
III. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

Ratify Amendment No. 5 to Agreement No. 70296 with Harley Ellis Devereaux Corporation.

IV. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of construction plans and specifications for the Language Arts - F9/B2 Bungalow project at East Los Angeles College.

V. AUTHORIZE CONSTRUCTION CONTRACT

Authorize a contract with Built Rite Fence Company.

VI. RATIFY CONSTRUCTION CONTRACTS

A. Ratify a contract with GMZ Engineering, Inc.
B. Ratify a contract with GMZ Engineering, Inc.
C. Ratify a contract with GMZ Engineering, Inc.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Order to: Contract No. 33350 with Quest Construction Group; Contract No. 33182 with Ranbay Construction Corporation; Contract No. 4500161949 with Built Rite Fence Company, Inc.; Contract No. 31362 with Taisei Construction; and Contract No. 32407 with Safeco Insurance Company of America.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Order to Contract No. 33420 with G Coast Construction.
IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33196 with First Fire Systems Inc.
B. Authorize Acceptance of Completion of Contract No. 33262 with R.T. Contractor Corp.
C. Authorize Acceptance of Completion of Contract No. 31362 with Taisei Construction Corporation.
D. Authorize Acceptance of Completion of Contract No. 4500161949 with Built Rite Fence Company, Inc.

X. RATIFY SUBSTITUTIONS OF CONSTRUCTION SUBCONTRACTORS

A. Ratify substitutions of subcontractors regarding Contract No. 33149 with Woodcliff Corporation.
B. Ratify substitution of subcontractor regarding Contract No. 32852 with Edge Development, Inc.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Authorize Amendment No. 6 to Design-Build Agreement No. 32232 with Charles Pankow Builders, Ltd.
B. Authorize Amendment No. 4 to Design-Build Agreement No. MCHS 60100 with Bernards Bros, Inc.

XII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Authorize Acceptance of Completion of the Design-Build portion of Design-Build-Finance Agreement No. 33240 with Chevron Energy Solutions Co.

XIII. AUTHORIZE LEASE AGREEMENTS

A. Authorize a Lease Agreement with Williams Scotsman, Inc.
B. Authorize a Lease Agreement with United Site Services.

XIV. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize Amendment No. 1 to Lease Agreement No. 32616 with M/Space Holdings.

XV. AUTHORIZE RESCISSION OF PURCHASE ORDER

Authorize Rescission of Purchase Order No. 33177 with Assembly Supplies, Co.

XVI. AUTHORIZE PURCHASE ORDER

Authorize Purchase Order with Baker and Taylor, Inc.

XVII. RATIFY CORRECT COST FOR PREVIOUSLY AUTHORIZED PURCHASE ORDER

Ratify correct cost of Purchase Order No. 33493 with Nemo-Q to be $34,034. Due to a typographical error the wrong price of $30,034 was shown on Com No. FPD1 of March 7, 2012.
XVIII. **AUTHORIZATION TO ENTER INTO CONTRACTS**

Pursuant to Education Code Section 81655 and 81656, and Board Rule 7100.10, authorize James D. O'Reilly to enter into, execute, amend or terminate construction and other facilities related contracts and agreements on behalf of the District.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. AUDIO/VISUAL DATA PROJECTORS

Authorize a Master Procurement Agreement for the entire catalog, with Epson America, Inc., Dell, Panasonic System Communications, and Viewsonic Corporation for audio visual data projectors and warranty coverage for use District-wide and for other public entities, for a period of five (5) years, from start date of April 12, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

AGREEMENT WITH: Epson America, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 16:10</td>
<td>$1,066.00</td>
</tr>
<tr>
<td>2</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 16:9</td>
<td>$1,066.00</td>
</tr>
<tr>
<td>3</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 4:3</td>
<td>$ 969.00</td>
</tr>
<tr>
<td>4</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 16:10</td>
<td>$1,852.00</td>
</tr>
<tr>
<td>5</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 16:9</td>
<td>$1,852.00</td>
</tr>
<tr>
<td>6</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 4:3</td>
<td>$1,814.00</td>
</tr>
<tr>
<td>7</td>
<td>LCD Display Type Large Venue Projector, Aspect Ratio 16:10</td>
<td>$3,391.00</td>
</tr>
<tr>
<td>8</td>
<td>LCD Display Type Large Venue Projector, Aspect Ratio 16:9</td>
<td>$6,649.00</td>
</tr>
<tr>
<td>9</td>
<td>LCD Display Type Large Venue Projector, Aspect Ratio 4:3</td>
<td>$1,852.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $2,745.00  Contract Maximum: $3,000,000

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
### AGREEMENT WITH: Dell

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DLP Display Type Short Throw Projector, Aspect Ratio 16:10</td>
<td>$1,280.00</td>
</tr>
<tr>
<td>2</td>
<td>DLP Display Type Short Throw Projector, Aspect Ratio 16:9</td>
<td>$1,280.00</td>
</tr>
<tr>
<td>3</td>
<td>DLP Display Type Short Throw Projector, Aspect Ratio 4:3</td>
<td>$1,280.00</td>
</tr>
<tr>
<td>4</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:10</td>
<td>$839.00</td>
</tr>
<tr>
<td>5</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:9</td>
<td>$839.00</td>
</tr>
<tr>
<td>6</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 4:3</td>
<td>$694.00</td>
</tr>
<tr>
<td>7</td>
<td>DLP Display Type Large Venue Projector, Aspect Ratio 16:10</td>
<td>$3,226.00</td>
</tr>
<tr>
<td>8</td>
<td>DLP Display Type Large Venue Projector, Aspect Ratio 16:9</td>
<td>$3,226.00</td>
</tr>
<tr>
<td>9</td>
<td>DLP Display Type Large Venue Projector, Aspect Ratio 4:3</td>
<td>$3,226.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $2,745.00  
Contract Maximum: $3,000,000

### AGREEMENT WITH: Panasonic System Communications

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 16:10</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>2</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 16:9</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>3</td>
<td>LCD Display Type Short Throw Projector, Aspect Ratio 4:3</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>4</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 16:10</td>
<td>$1,725.00</td>
</tr>
<tr>
<td>5</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 16:9</td>
<td>$2,100.00</td>
</tr>
<tr>
<td>6</td>
<td>LCD Display Type Standard Throw Projector, Aspect Ratio 4:3</td>
<td>$900.00</td>
</tr>
<tr>
<td>7</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:10</td>
<td>$2,550.00</td>
</tr>
<tr>
<td>8</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:9</td>
<td>$3,825.00</td>
</tr>
<tr>
<td>9</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 4:3</td>
<td>$2,465.00</td>
</tr>
<tr>
<td>10</td>
<td>LCD Display Type Large Venue Projector, Aspect Ratio 16:10</td>
<td>$24,500.00</td>
</tr>
<tr>
<td>11</td>
<td>LCD Display Type Large Venue Projector, Aspect Ratio 16:9</td>
<td>$29,500.00</td>
</tr>
</tbody>
</table>
AGREEMENT WITH: Viewsonic Corporation

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:10</td>
<td>$668.00</td>
</tr>
<tr>
<td>2</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 16:9</td>
<td>$1,428.00</td>
</tr>
<tr>
<td>3</td>
<td>DLP Display Type Standard Throw Projector, Aspect Ratio 4:3</td>
<td>$649.00</td>
</tr>
</tbody>
</table>

**Background:** Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $2,745.00 to four (4) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were six (6) bidders and the awardees are:

- Epson America, Inc.
- Dell
- Panasonic System Communications
- Viewsonic Corporation
The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $2,745.00 for twenty-seven (27) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initiated by the Office of the Chief Information Officer and is available for use district-wide. District-wide Audio/Visual Data Projectors 40J.J55.05. (Bid# 117). All Phases.

**B. AUDIO/VISUAL FLAT PANEL DISPLAYS**

Authorize a Master Procurement Agreement for the entire catalog, with **Panasonic System Communications** for audio visual flat panel displays and warranty coverage for use District-wide and for other public entities, for a period of five (5) years, from start date of April 12, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>AGREEMENT WITH: PANASONIC SYSTEM COMMUNICATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item No</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>4</td>
</tr>
</tbody>
</table>

**Background:** Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $20,197.45 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders’ catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.
There were three (3) bidders and the awardee is:

- Panasonic System Communications

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $35,220.00 for eighteen (18) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initiated by the Office of the Chief Information Officer and is available for use district-wide. District-wide Audio/Visual Flat Panel Displays 40J.J55.05. (Bid# 118). All Phases.

C. DOCUMENT SCANNING SERVICES

Authorize Master Service Agreements with the following vendors to provide document scanning, destruction and storage services on a Task Order basis District-wide from April 12, 2012 through April 11, 2017 in consideration of the guaranteed individual unit pricing as stated:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Box and Label Documents at Campus or District Location Prior to Transport to Scanning Site</td>
<td>$1.25</td>
</tr>
<tr>
<td>2</td>
<td>Per Page Scanning Fee, All Regular Page Sizes up to 8.5&quot; x 14&quot;</td>
<td>$0.0445</td>
</tr>
<tr>
<td>3</td>
<td>Per Page Scanning Fee, Larger Page Sizes 11&quot; x 17&quot;</td>
<td>$0.0445</td>
</tr>
<tr>
<td>4</td>
<td>Per Page Scanning Fee, Architectural Page Sizes: 18&quot; x 24&quot;, 24&quot; x 36&quot; and 36&quot; x 48&quot;</td>
<td>$0.90</td>
</tr>
<tr>
<td>5</td>
<td>Box and Label Documents at Campus or District Location Prior to Transport to Shredding Site</td>
<td>$1.25</td>
</tr>
<tr>
<td>6</td>
<td>Per Page Destruction Fee, All Page Sizes</td>
<td>$0.0008</td>
</tr>
<tr>
<td>7</td>
<td>Long Term Storage, Typical Box Units, Ranging from 1.2 to 4.8 Cubic Feet Per Box, 31 to 365 Days, Per Cu. Ft.</td>
<td>$0.20</td>
</tr>
<tr>
<td>8</td>
<td>Extended Storage, Ranging from 1.2 to 4.8 Cubic Feet Per Box, Per Cu. Ft., 365+ days, Per Cu. Ft.</td>
<td>$0.20</td>
</tr>
</tbody>
</table>

Contract Minimum: $3.48  Contract Maximum: $3,000,000
<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Pick Up Pre-Boxed/Campus-Labeled Documents at Campus or District Location, Transport to Scanning Site</td>
<td>$0.75</td>
</tr>
<tr>
<td>2</td>
<td>Box and Label Documents at Campus or District Location Prior to Transport to Scanning Site</td>
<td>$0.25</td>
</tr>
<tr>
<td>3</td>
<td>Label and Inventory Boxes/Documents at Scanning Site</td>
<td>$0.25</td>
</tr>
<tr>
<td>4</td>
<td>Per Page Scanning Fee, All Regular Page Sizes up to 8.5&quot; x 14&quot;</td>
<td>$0.10</td>
</tr>
<tr>
<td>5</td>
<td>Per Page Scanning Fee, Larger Page Sizes 11&quot; x 17&quot;</td>
<td>$0.13</td>
</tr>
<tr>
<td>6</td>
<td>Per Page Scanning Fee, Architectural Page Sizes: 18&quot; x 24&quot;, 24&quot; x 36&quot; and 36&quot; x 48&quot;</td>
<td>$0.75</td>
</tr>
<tr>
<td>7</td>
<td>Per Page Digital Storage Fee</td>
<td>$0.01</td>
</tr>
<tr>
<td>8</td>
<td>Redelivery of Documents to Campus or District Location</td>
<td>$0.75</td>
</tr>
<tr>
<td>9</td>
<td>Pick Up Documents at Campus or District Location, Transport to Shredding Site</td>
<td>$0.75</td>
</tr>
<tr>
<td>10</td>
<td>Box and Label Documents at Campus or District Location Prior to Transport to Shredding Site</td>
<td>$0.25</td>
</tr>
<tr>
<td>11</td>
<td>Inventory of Boxes/Documents at Shredding Site</td>
<td>$0.25</td>
</tr>
<tr>
<td>12</td>
<td>Per Page Destruction Fee, All Page Sizes</td>
<td>$0.01</td>
</tr>
<tr>
<td>13</td>
<td>Secure Document Storage, Typical Box Units Ranging from 1.2 to 4.8 Cubic Feet Per Box, Up to 30 Days, Per Cu. Ft.</td>
<td>$0.30</td>
</tr>
<tr>
<td>14</td>
<td>Long Term Storage, Typical Box Units, Ranging from 1.2 to 4.8 Cubic Feet Per Box, 31 to 365 Days, Per Cu. Ft.</td>
<td>$0.30</td>
</tr>
</tbody>
</table>

Contract Minimum: $3.48  Contract Maximum: $3,000,000

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Per Page Scanning Fee, All Regular Page Sizes up to 8.5&quot; x 14&quot;</td>
<td>$0.09</td>
</tr>
<tr>
<td>2</td>
<td>Per Page Scanning Fee, Larger Page Sizes 11&quot; x 17&quot;</td>
<td>$0.13</td>
</tr>
<tr>
<td>3</td>
<td>Per Page Scanning Fee, Architectural Page Sizes: 18&quot; x 24&quot;, 24&quot; x 36&quot; and 36&quot; x 48&quot;</td>
<td>$0.24</td>
</tr>
<tr>
<td>4</td>
<td>Per Page Digital Storage Fee</td>
<td>$0.05</td>
</tr>
<tr>
<td>5</td>
<td>Removeable Hard Drive Storage, Aegis Padlock Pro A25-PLe256-750 w/USB 2.0</td>
<td>$80.00</td>
</tr>
<tr>
<td>6</td>
<td>Per Page Destruction Fee, All Page Sizes</td>
<td>$0.01</td>
</tr>
<tr>
<td>7</td>
<td>Secure Document Storage, Typical Box Units Ranging from 1.2 to 4.8 Cubic Feet Per Box, Up to 30 Days, Per Cu. Ft.</td>
<td>$0.19</td>
</tr>
<tr>
<td>8</td>
<td>Long Term Storage, Typical Box Units, Ranging from 1.2 to 4.8 Cubic Feet Per Box, 31 to 365 Days, Per Cu. Ft.</td>
<td>$0.19</td>
</tr>
<tr>
<td>9</td>
<td>Extended Storage, Ranging from 1.2 to 4.8 Cubic Feet Per Box, Per Cu. Ft., 365+ days, Per Cu. Ft.</td>
<td>$0.19</td>
</tr>
</tbody>
</table>

Contract Minimum: $3.48  Contract Maximum: $3,000,000
**Board of Trustees**

Los Angeles Community College District

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Pick Up Pre-Boxed/Campus-Labeled Documents at Campus or District Location, Transport to Scanning Site</td>
<td>$1.99</td>
</tr>
<tr>
<td>2</td>
<td>Box and Label Documents at Campus or District Location Prior to Transport to Scanning Site</td>
<td>$4.99</td>
</tr>
<tr>
<td>3</td>
<td>Label and Inventory Boxes/Documents at Scanning Site</td>
<td>$1.00</td>
</tr>
<tr>
<td>4</td>
<td>Per Page Scanning Fee, All Regular Page Sizes up to 8.5&quot; x14&quot;</td>
<td>$0.05</td>
</tr>
<tr>
<td>5</td>
<td>Per Page Scanning Fee, Larger Page Sizes 11&quot;x17&quot;</td>
<td>$0.07</td>
</tr>
<tr>
<td>6</td>
<td>Per Page Scanning Fee, Architectural Page Sizes: 18&quot;x24&quot;, 24&quot;x36&quot; and 36&quot;x48&quot;</td>
<td>$1.85</td>
</tr>
<tr>
<td>7</td>
<td>Per Page Digital Storage Fee</td>
<td>$0.01</td>
</tr>
<tr>
<td>8</td>
<td>Redelivery of Hard Drive Storage, Aegis Padlock Pro A25-PLe256-750 w/USB 2.0</td>
<td>$266.00</td>
</tr>
<tr>
<td>9</td>
<td>Secure Document Storage, Typical Box Units Ranging from 1.2 to 4.8 Cubic Feet Per Box, Up to 30 Days, Per Cu. Ft.</td>
<td>$0.16</td>
</tr>
<tr>
<td>10</td>
<td>Long Term Storage, Typical Box Units, Ranging from 1.2 to 4.8 Cubic Feet Per Box, 31 to 365 Days, Per Cu. Ft.</td>
<td>$0.15</td>
</tr>
<tr>
<td>11</td>
<td>Extended Storage, Ranging from 1.2 to 4.8 Cubic Feet Per Box, Per Cu. Ft., 365+ days, Per Cu. Ft.</td>
<td>$1.60</td>
</tr>
</tbody>
</table>

**Background:**

During the course of the Bond Program, the construction of new buildings and the renovation of existing buildings requires pickup and delivery, storage, scanning and destruction of documents, files, plans and film. This requirement is met through these Master Service Agreements that are the result of formal, competitive, sealed bidding awarded to the four (4) lowest responsive bidders based on the unit prices above. There were six (6) bidders and the bids ranged from $3.48 to $319.89 for services. Awards are made to the four (4) lowest bidders listed with unit prices in the above table.
Vendors will comply with Board Rules 7708 and 7709 regarding records classification and destruction.

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. District-wide Document Scanning, Shredding and Storage Services. 40J.5J89.05. All Phases.
SUBJECT: ADOPT RESOLUTION AUTHORIZING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY

Adopt a resolution (Attachment 1) authorizing the implementation of the Design-Build system of project delivery for the following project and authorizing the issuance of a Request for Proposal (RFP):

Central Energy Plant, Los Angeles Mission College

Funding is through Measure J Bond proceeds. Central Energy Plant. 34M.5425.02. All Phases.
RESOLUTION – AUTHORIZE IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY

WHEREAS, The Los Angeles Community College District, under Education Code Section 81703, may utilize a design-build project delivery method on capital projects; and

WHEREAS, Los Angeles Mission College’s Parking Structure A was conducted as a traditional design-bid-build project, cost approximately $58.99 per square foot and required 50 months from the beginning of design to occupancy; and,

WHEREAS, By comparison and adjusted to account for project size difference, the Olive Street Parking Structure for Los Angeles Trade-Technical College, was conducted as a design-build project, cost approximately $51.39 per square foot and required 36 months from the beginning of design to occupancy, demonstrating a savings of approximately 15% in overall cost and 38% in design and construction time by utilization of design-build as a project delivery system; and

WHEREAS, Pierce College’s Student Services Building was conducted as a traditional design-bid-build project, cost approximately $413.03 per square foot and required 25 months from the beginning of construction to occupancy; and

WHEREAS, By comparison, the Los Angeles Southwest College Student Services Activity Center, was conducted as a design-build project, cost approximately $367.96 per square foot and required 15 months from the beginning of construction to occupancy, demonstrating a savings of approximately 12% in overall cost and 67% in construction time by utilization of design-build as the project delivery system; and

WHEREAS, Based on the comparisons described above, use of the design-build project delivery system for the Los Angeles Mission College Central Energy Plant is projected to save 13.5% in overall cost and 52.5% in construction time; and

WHEREAS, The results projected are consistent with or exceed the experience of the industry with regard to cost and schedule savings achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the for the Los Angeles Mission College Central Energy Plant and; be it further

RESOLVED, That the Board of Trustees authorizes issuance of an honorarium to non-selected Design-Build Teams which submit a responsive proposal consistent with guidelines set forth in the Education Code Section 81703.

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________  ______________________________________
Member, Board of Trustees                      Member, Board of Trustees

__________________________________________  ______________________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-11 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>350</td>
<td>4379</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>168</td>
<td>1167</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>1987</td>
<td>15209</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: 2618  20733


All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Adriana D. Barrera, Deputy Chancellor

Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
II. DISMISSAL OF PERMANENT ACADEMIC EMPLOYEE

Authorize the dismissal of permanent academic employee EN813756, a Counselor assigned to Los Angeles Southwest College is based upon the following causes:

- Immoral Conduct
- Dishonesty
- Evident Unfitness for Service

Background: The above recommendation is in accordance with procedures listed in Education Code Sections 87732 and 87660-87683. Evidence is on file in the Employer-Employee Relations Office of Human Resources to support the above recommendation.
Subject: RATIFICATION OF STUDENT TRAVEL

A. EAST LOS ANGELES COLLEGE

1. Ratify the travel of fourteen students and two faculty members to attend the American Society of Mechanical Engineers - Human Powered Vehicle Challenge 2012 in Tooele, Utah, from May 3 to May 7, 2012.

   Background: The American Society of Mechanical Engineers is the sponsor of this event.

   FISCAL IMPLICATION: No District funds will be used for this trip. The total estimated cost of the trip is $6,500 and will be paid by two grants: Perkins funds and the Math, Engineering and Science Achievement (MESA) program, as well as the Associated Student Union (ASU).

2. Ratify the travel of four students and one faculty member who attended the Biomedical Science Careers Student Conference in Boston, Massachusetts from March 29 to April 1, 2012.

   Background: The Biomedical Science Careers Program was the sponsor of this event.

   FISCAL IMPLICATION: The total estimated cost of the trip was $4,392. Funding came from a grant program titled “Goals and Needs for Accelerated Science Technology Engineering and Mathematics (GANASTEM)”.

B. PIERCE COLLEGE

Ratify the travel of sixteen students and one faculty member to attend the Jam Fest Cheer Competition National Series in Las Vegas, Nevada from April 13 to 15, 2012.

   Background: Jam Fest Cheer and Dance is the sponsor of this event.

   FISCAL IMPLICATION: No District funds will be used for this trip. The total estimated cost of the trip is $4,000 and will be paid for by personal budgets of participating students.

Recommended by: Yasmin Delahoussaye, Vice Chancellor

Recommended by: Acheena D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date __________
RATIFICATION OF STUDENT TRAVEL (cont’d)

C. LOS ANGELES SOUTHWEST COLLEGE
Ratify the travel of five students and two faculty members who attended the National Association of Dramatic and Speech Arts Conference in Dallas, Texas during the period of March 13, 2012 to March 18, 2012.

Background: The Academy for Arts and Letters sponsored this event.

FISCAL IMPLICATION: The total estimated cost of the trip was $2,500, which was paid by the Performing Artists Guild Club’s student account.

D. LOS ANGELES TRADE-TECHNICAL COLLEGE
Ratify the travel of six students and one faculty member who attended the National Student Advocacy Conference in Washington D.C. during the period of March 15 to March 20, 2012.

Background: The American Student Association of Community Colleges sponsored this event.

FISCAL IMPLICATION: The total estimated cost of the trip was $12,000, which was paid by the College ASO fund.

E. LOS ANGELES VALLEY COLLEGE
Ratify the travel of seven students and three faculty members to attend the Phi Rho Pi Forensics National Tournament in Schaumberg, Illinois from April 6 to April 15, 2012.

Background: The Phi Rho Pi Forensics National Tournament is the sponsor of this event.

FISCAL IMPLICATION: No District funds were used for this trip. The total estimated cost of the trip was $12,000 and was paid by the College ASO fund.
Subject: PERSONNEL COMMISSION ACTION

I. Classification Study:

A. Concur with the action of the Personnel Commission to reclassify EN 1031411, from Examination Proctor to Student Services Aide, effective November 29, 2011.

Examination Proctor

$15.87 Hourly

Student Services Aide

$2,867 $3,025 $3,191 $3,366 $3,552 Monthly

$34,407 $36,300 $38,296 $40,403 $42,625 Annually

BACKGROUND: In accordance with the Provision of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Student Services Aide. The position is located in the Assessment Office at Los Angeles Pierce College. The 2011-2012 fiscal year cost of this action is approximately $1,876.

Recommended by: [Signature]
Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By _____________________________ Date ____________
Subject: BUDGET AND FINANCE ROUTINE REPORT

I. ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS

Authorize the following budget adjustments to reduce the state revenue in the Unrestricted General Fund budget by $10,269,995 from the Contingency Reserve due to the additional statewide $179 million shortfall from property taxes and student fees collections. The following actions are presented for approval. (BTA: D-0612)

INCOME - Decrease $10,269,995
- Reduce State Apportionment by $10,282,128
- Increase Part-time Faculty Office Hours Reimbursement by $12,133

APPROPRIATIONS - Decrease $10,269,995
- Reduce Contingency Reserve by $10,269,995

Background: On February 16, 2012 the State Chancellor’s Office released the 2011-12 First Principal Apportionment and the 2010-11 Recalculation reports. The reports include a system-wide general apportionment deficit of $179 million, or an additional 3.42% deficit. As a result, the Los Angeles Community College District’s state apportionment reduction has amounted to $51.4 million as shown below:

2011-12 First Principal Apportionment:

| State Budget Cuts (Tier 0 plus mid-year Tier 2 trigger) | (35,547,498) |
| Additional Student Fee & Property Tax Shortfalls       | (15,833,960) |
| Base Revenue Adjustment                                | (64,169)     |
| **Total 2011-12 LACCD State Revenue Reduction**       | **($51,445,627)** |

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
Less: Budget Reductions and Adjustments made to date

Final Budget – workload reduction (September 7, 2011)  28,919,674
Mid-year Cuts (January 11, 2012)  11,274,303
2010-11 Recalculation/Adjustments  969,522

Subtotal  ($10,282,128)

Other Revenue Adjustments
Increase in Part-time Faculty Office Hours Reimbursement  12,133

Remaining Budget Shortfalls  ($10,269,995)

FISCAL IMPLICATION: This action reduces the Contingency Reserve by $10,269,955 leaving a balance in the Contingency reserve of $4,646,070, which amounts to approximately 0.91% of revenue.

REQUIRES FIVE (5) AFFIRMATIVE VOTES
Subject: AUTHORIZE LEASE AGREEMENTS

I. Authorize a site location agreement subject to the terms and conditions of the Master Lease Agreement (No. 450079590) with New Cingular Wireless PCS, LLC dba AT&T Mobility to provide for the following at Los Angeles City College: construction of a new permanent cellular communications site on the roof of the Administration Building at the west side of the campus under a fifteen year lease, with two additional 5-year option periods, commencing on April 12, 2012 at a rental rate of $2,300 a month for the first 5 years of the lease. A 15% increase will occur at the beginning of each of the 5-year periods thereafter. Annual income for the first 5 years is $27,600.

Background: This site location lease agreement is being awarded pursuant to an Invitation for Bid #11-26. Only one responsive bid was received from AT&T. This site lease will not only provide an additional revenue stream to the college but will provide improved wireless coverage to the campus and surrounding community.

II. Authorize a ground lease agreement with About Time Catering for the use of a 20’ x 30’ site location at East Los Angeles College to accommodate a mobile food service truck at the College during the period of April 12, 2012 to April 11, 2013, inclusive, with the option of the District to renew for three (3) one-year terms thereafter. Basis of award: during Fall and Spring semesters, $120 per day Mondays through Thursdays, and $50 per day on Fridays: During Winter and Summer semesters, $75 per day Mondays through Thursdays and $50 per day on Fridays.

Background: This ground lease agreement is being awarded pursuant to the formal bid process of advertising for two consecutive weeks in a newspaper of general circulation and posting of the bid package on the District website. One responsive and responsible bid response was received. This agreement will provide additional variety of food to the students, faculty and staff without having to leave the college, and will generate an additional revenue stream to the college.

REQUIRES FIVE AFFIRMATIVE VOTES
Subject: APPROVE PIERCE COLLEGE MISSION STATEMENT

Pierce College is a student-centered learning institution that offers opportunities for access and success in a diverse college community. The college dedicates its resources to assist students in identifying and achieving their educational, career, and personal goals. Our comprehensive curriculum and support services enable students to earn associate degrees and certificates, prepare for transfer, gain career and technical proficiency, and develop basic skills. We serve our community by providing opportunities for lifelong learning, economic and workforce development, and a variety of enrichment activities.

Pierce College Values:

- Student success and engagement
- A student-friendly environment conducive to learning
- Freedom to think, dialogue, and collaborate
- Commitment to excellence
- Access and opportunity
- Service to our communities
- Enrichment through diversity

Background: Accreditation guidelines require that colleges review and, if needed, revise their mission statements on a regular basis to assure that they are serving their communities effectively. On March 21, 2012, the Board’s Institutional Effectiveness Committee reviewed the new mission statement of Pierce College and will recommend its approval to the Board.

Approved by: Daniel J. LaVista, Chancellor
Subject: ADOPT EMERGENCY RESOLUTION AUTHORIZING ACTIONS TO MITIGATE WATER INTRUSION AT THE SCIENCE AND MATH BUILDING AT WEST LOS ANGELES COLLEGE

Action

Authorize an Emergency Resolution (Attachment 1) pursuant to the provisions of Public Contract Code Section 22035 which permits the issuing of contracts without Board adoption of plans and specifications for the making of repairs, alterations, or improvements when such action is determined to be an emergency necessary to permit the continuance of existing classes and campus operations, or to avoid danger to life or property for the following actions needed to mitigate water intrusion at the Science and Math Building at West Los Angeles College:

1. Authorize award of a construction contract to Masters Contracting Corporation on an emergency basis with the addition of a 14-day bid period to permanently stabilize the Fire Service Access Road at West Los Angeles College preventing storm water runoff damage to campus facilities at a cost of $474,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification; and

2. Ratify Amendment No. 1 to Contract No. 33464 with R.T. Contractor Corp. in the amount of $47,491 to perform additional waterproofing repair and remediation construction services for the Science and Math Building at West Los Angeles College.

Background: On January 11, 2012 (Com. No. FPD5), the Board of Trustees ratified emergency construction contracts to clean up and repair damage caused by storm water flooding at the Science and Math Building at West Los Angeles College. Subsequent investigation has determined the contributory causes are an incomplete interim section of the Upper Fire Service Access Road adjacent to and uphill from the building as well as various building waterproofing issues. The cause and responsibility for the building waterproofing issues are under investigation.
Item 1 above proposes award of a construction contract on an emergency basis with the addition of a 14-day bid period to install storm water drainage systems and permanently pave the Upper Fire Service Access Road as required by the Campus Storm Water Management Plan. This work is anticipated to resolve one of the two contributory causes of water intrusion to the Science and Math Building as well as to complete a critical part of the Campus Storm Water Management System identified in its associated Plan. Six contractors requested bid packets and six responsive bids were received ranging from $474,000 to $868,320. This is the eighth award by the Bond Program to Masters Contracting Corporation and a cumulative original award amount of $38,872,496.

Item 2 above ratifies Amendment No. 1 to Contract No. 33464 with R.T. Contractor Corp. for the provision of additional construction services. This contract for repair and corrections to the Science and Math Building project was ratified by the Board of Trustees on January 11, 2012 (Com. No. FPD3). During the initial phases of the work to expose sub grade conditions, additional remedial work was identified to be necessary for the modification of installed conditions for improved function of the building’s waterproofing system. This additional work was completed at an additional cost of $47,491 and is anticipated to resolve the second of the two contributory causes of water intrusion. Inclusive of this amendment, the total cost of this construction contract is increased to $136,450.

In addition to the above identified construction work by Masters Contracting Corporation and R.T. Contractor Corp., two Board actions are proposed for Professional Services Agreements. One is proposed with Leighton Consulting for geotechnical services, the second is proposed Amendment No. 1 to Agreement No. 33456 with Uniplan Engineering. Details about these two actions for Leighton Consulting and Uniplan Engineering can be found earlier in this Agenda (please see Com. No. FPD1 for April 11, 2012).

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Campus Improvement - Street Improvements Upper Fire Service Road 39W.5979.03.28, Science and Math Building 09W.6901.02. Construction Phase.

REQUIRES SIX (6) AFFIRMATIVE VOTES
ADOPT EMERGENCY RESOLUTION AUTHORIZING ACTIONS TO MITIGATE WATER INTRUSION AT THE SCIENCE AND MATH BUILDING AT WEST LOS ANGELES COLLEGE

WHEREAS, On January 11, 2012 (Com No. FPD5), the Board of Trustees made required findings and ratified emergency construction contracts with Serv-Pro of Bel Air, Signature Flooring, and R.T. Contractor Corp. to repair damage caused by storm water flooding at the Science and Math Building of West Los Angeles College. The storm water damage interrupted scheduled classes and displaced faculty and staff work spaces until repairs were completed; and

WHEREAS, Subsequent to the Board action, it was determined that storm water flows also damaged the unfinished Upper Fire Service Access Road along with ancillary roads and grounds improvements adjacent to the Science and Math Building. These areas are currently exposed and not permanently paved awaiting the permanent improvements originally planned to accompany a subsequent Building project;

WHEREAS Subsequent to the Board action, an investigation of the contributory causes of the flooding determined it was necessary to complete storm drain improvements and paving of the adjacent Upper Fire Service Access Road through a separate emergency-based construction contract. It was also determined necessary to expand the remedial scope of work for the Science and Math Building already underway by R.T. Contractor Corp. as well as the immediate need; and

WHEREAS, It has been determined that immediate stabilization of the Fire Service Access Road and modifications and improvements to the Math and Science building water intrusion management systems are immediately required to prevent a repeat occurrence of the conditions; and

WHEREAS, It is essential that appropriate and immediate corrective action be undertaken to remediate the emergency condition; and

WHEREAS, Pursuant to the provisions of Public Contract Code Sections 22035 and 22050, the making of repairs, alterations, or improvements without Board adoption of plans and specifications and without using the bid process is permitted when such action is determined to be an emergency and necessary to continue existing classes or avoid danger to life or property;

Now, therefore be it

RESOLVED, That the Board of Trustees finds that an emergency existed wherein the remediation of storm water intrusion was essential to avoid the interruption of scheduled classes and staff work; and further be it

RESOLVED, That deviation from the code requirements for a minimum advertising period and Board Approval of plans and specifications prior to bid is approved by the Board pursuant to the provisions of Public Contract Code Sections 22035 and 22050.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 11th day of April 2012.

________________________________________  ______________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________  ______________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________  ______________________________________
Member, Board of Trustees                   Member, Board of Trustees

________________________________________
President, Board of Trustees
Subject: DISTRICT BUDGET COMMITTEE RECOMMENDATIONS FOR BUDGET ALLOCATION MECHANISM CHANGES

On March 6, 2012, the District Budget Committee (DBC) passed a motion recommending a change in the budget allocation process for the District. The recommendation increases the College Basic Allocation to include minimum administrative staffing and maintenance and operations (M&O) costs. Additionally, the recommendation outlines five areas of further study and a timeline for review so that recommendation(s) may be forwarded to the Chancellor for consideration.

The recommendations delineated in Phase I below are being forwarded for approval of the Board of Trustees. This approval will authorize the Chancellor to implement the recommendations for the final 2012 - 2013 budget.

PHASE I - Increase the College Basic Allocation to include minimum administration staffing and maintenance and operations (M&O) costs (Attachment I)

A. Each college shall receive an annual base allocation to fully fund the following:
   1. Minimum Administrative Staffing:
      a. (1) President,
      b. (3) Vice Presidents,
      c. (1) Institutional Research Dean,
      d. (1) Facilities Manager,
      e. Deans
         i. (4) Deans => small colleges (FTES<10,000),
         ii. (8) Deans => medium colleges (FTES >= 10,000 and < 20,000),
         iii. (12) Deans => large colleges (FTES>= 20,000);
   2. Maintenance and Operations costs based on average cost per gross square foot

After allocating the minimum base allocation in items 1 and 2 above, all remaining revenue (except non-resident tuition, dedicated revenue, and apprenticeship revenue) shall be distributed to colleges based on their proportion of the District’s funded FTES.

B. Transition Funding: The Committee recommends that the District set aside necessary funds from the District’s reserve (or new revenue) in order to mitigate the adverse effect on any college that experiences a reduction in its allocation as a result of the implementation of this change. The reduction will be implemented as follows:
   1. No reduction in the first year (2012-13) to any college
   2. One-third of the allocation reduction in the second year
   3. Two-thirds of the allocation reduction in the third year
   4. The full allocation reduction in the fourth year

C. The Committee also committed to addressing the remaining allocation issues in PHASE II for implementation in the 2013-14 fiscal year.

D. There will be an annual assessment of the allocation model
BACKGROUND: Since 2007, the District has allocated funds to colleges using the current District Budget Allocation model which is based on the State SB 361 funding model. It is a revenue model based on enrollment and decentralized funding in which colleges receive their allocations and set their own budget priorities to meet their program and service needs. It has served the District well by providing the colleges with an incentive to grow in order to generate revenue from funded enrollment growth over the years. State general revenue earned by colleges is distributed to colleges less assessments to pay for centralized expenditures, district office functions and services, and set-aside funds for contingency reserve.

While the current allocation mechanism has helped the District to capture available growth funding, it has also contributed to a widening gap in the fiscal conditions of the colleges. Only two colleges, East Los Angeles College and Pierce College, have been able to accumulate healthy balances; the other colleges have all struggled to keep their heads above water. The balance at East Los Angeles College has grown to almost half of the LACCD’s entire $90 million 2010-11 ending balance, and because “East’s balance is really the District’s balance,” East Los Angeles College has had very limited access to its very large balances.

Changes to the SB 361-based model have been made in the past to provide additional funding to increase college basic allocations for small colleges (Harbor, Mission, Southwest, and West). There was also an increase to the basic allocation of Los Angeles Trade-Technical College in recognition of the college’s high proportion of high-cost Career Technical Education programs.

In August 2010, the Chancellor met with the Fiscal Policy and Review Committee (FPRC), to address the state budget reduction impact on the District for fiscal years 2010-11 and 2011-12 and discuss the Committee’s review of the budget allocation model.

During January 2011 - June 2011, the Chancellor discussed with the Committee his plan to review the entire District committee structure, including reviewing the FPRC and District Budget Committee (DBC) charges to ensure that budget planning policies and recommendations are consistent with the District’s Strategic Plan. The revised FPRC and DBC charges were recommended to the DBC in February for review. The FPRC name was also changed to “Executive Committee of the District Budget Committee” (ECDBC). The revised ECDBC and the DBC charges were approved by the DBC in June 2011.

From March 2011 through January 2012, the Committee spent a considerable amount of time reviewing the District’s current allocation formula and other multi-campus districts’ budget allocation formulas in order to determine if there is a better way to allocate funding to the colleges. The Committee has recommended maintaining the basic framework of the current SB 361 funding allocation mechanism and has identified the following possible changes to the existing model to provide more adequate funding for colleges to sustain operations:
1. To increase the basic allocation to cover minimum administrative costs and Maintenance & Operations costs.
2. To set a maximum percentage of future college balances allowed to be carried forward.
3. To review the funding assessment methodology for the District Office, District-wide Centralized Services, and the Contingency Reserve.
4. To fund colleges using a differential growth rate based on factors inclusive of population density and participation rate, as well as on the need to grow to achieve greater economies of scale.
5. To insist that the operating costs of colleges reflect efficiency and improvement in productivity by management of non-instructional staffing through a well thought-out and conservative staffing plan.
6. To treat operating deficits as a loan in the first year, but not allow deficits to be accumulated.

On November 28, 2011, the ECDBC decided that it would be too drastic to implement all the suggested changes at once. Instead, Recommendation #1 should be implemented in PHASE I and other recommended changes should be deferred for future discussion in PHASE II.

On January 5, 2012, the Committee voted 7 to 2 to recommend PHASE I to DBC for review and subsequent recommendation to the Chancellor for implementation.

RATIONALE TO SUPPORT CHANGES

The Committee found that the current funding model has not been adequate to address the needs of the smaller colleges and has contributed in part to the extreme variations in the fiscal conditions of the individual colleges, with some colleges carrying massive balances, and several other colleges chronically in debt. These differences make District decision-making more difficult. Although the model has provided a clear and simpler distribution of funds received from the state, over time this model has disproportionately impacted college operations in the following key ways:

1. The basic (minimum) allocation does not cover the minimum administrative staff and Maintenance & Operations costs, disadvantaging smaller colleges and colleges with more square footage.

2. Under the current mechanism, the growth cap for all colleges is the same. There is no mechanism for assigning different growth caps to different colleges based on service area density, participation rates, or the need to grow to achieve greater economies of scale.

PHASE I - Increase the College Basic Allocation to include minimum administrative staffing and maintenance and operations (M&O) costs
BASIS FOR ALLOCATION

A. Each college shall receive an annual base allocation to fully fund the following:

3. Minimum Administrative Staffing:
   a. (1) President,
   b. (3) Vice Presidents,
   c. (1) Institutional Research Dean,
   d. (1) Facilities Manager,
   e. Deans
      i. (4) Deans => small colleges (FTES<10,000),
      ii. (8) Deans => medium colleges (FTES >= 10,000 and < 20,000),
      iii. (12) Deans => large colleges (FTES>= 20,000);

4. Maintenance and Operations costs based on average cost per gross square footage

After allocating the minimum base allocation in items 1 and 2 above, all remaining revenue (except non-resident tuition, dedicated revenue, and apprenticeship revenue) shall be distributed to colleges based on their proportion of the District's funded FTES.

B. Transition Funding: The Committee recommends that the District set aside necessary funds from the District’s reserve (or new revenue) in order to mitigate the adverse effect on any college that experiences a reduction in its allocation as a result of the implementation of this change. The reduction will be implemented as follows:

5. No reduction in the first year (2012-13) to any college
6. One-third of the allocation reduction in the second year
7. Two-thirds of the allocation reduction in the third year
8. The full allocation reduction in the fourth year

C. The Committee also committed to addressing the remaining allocation issues in PHASE II for implementation in 2013-14 fiscal year

D. There will be an annual assessment of the allocation model

<table>
<thead>
<tr>
<th>BASIS FOR ALLOCATION</th>
<th>TIMELINE AND TASKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Each college shall receive an annual base allocation to fully fund the following:</td>
<td>August 2010–Feb 2011 -</td>
</tr>
<tr>
<td>a. (1) President,</td>
<td>--ECDBC revised ECDBC and DBC Charges (adopted June 2011).</td>
</tr>
<tr>
<td>b. (3) Vice Presidents,</td>
<td>March 2011–January 2012</td>
</tr>
<tr>
<td>c. (1) Institutional Research Dean,</td>
<td>--ECDBC reviewed other multi-campus districts’ budget allocation models and developed recommendations.</td>
</tr>
<tr>
<td>d. (1) Facilities Manager,</td>
<td>January 2012–March 2012</td>
</tr>
<tr>
<td>e. Deans</td>
<td>-- DB and colleges reviewed and approved PHASE I recommendation - to increase college basic allocations</td>
</tr>
<tr>
<td>i. (4) Deans =&gt; small colleges (FTES&lt;10,000),</td>
<td>April 2012–May 2012</td>
</tr>
<tr>
<td>ii. (8) Deans =&gt; medium colleges (FTES &gt;= 10,000 and &lt; 20,000),</td>
<td>-- Board Notice and Adoption of PHASE I Allocation Changes effective July 1 (FY2012-13)</td>
</tr>
<tr>
<td>iii. (12) Deans =&gt; large colleges (FTES&gt;= 20,000);</td>
<td></td>
</tr>
<tr>
<td>4. Maintenance and Operations costs based on average cost per gross square footage</td>
<td></td>
</tr>
</tbody>
</table>

Phase II – Planning Timeline

Following is the proposed planning timeline for the Executive Committee of the District Budget Committee to study the remaining allocation agenda for allocation changes that identify college needs (including M&O), provide funding for colleges to deliver equitable access for students, and ensure that colleges are provided with sufficient funding to maintain quality instruction and student services.
### 1. Growth Formula
- **Timeline:** Feb. – June 2012
- **Implementation date:** 2013-14 Academic year

(Study the population density and participation rate in each college service area and other factors and develop a growth funding formula that uses a differential growth rate based on these factors, as well as on the need for a college to grow to achieve greater economies of scale).

### 2. Review the current use of balance policy
- **Timeline:** April 2012
- **Implementation date:** 2013-14 Academic year

(Set a limited percentage of future college balances allowed to be carried forward. Under the current policy, colleges retain their balances. The policy also allows colleges to use $2 million or up to 25% of their balances, whichever is lesser, and more beyond that with the Chancellor’s approval).

### 3. Assessments
- **Timeline:** April – June 2012
- **Implementation date:** 2013-14 Academic year

(Review funding assessment methodology for the District Office, District-wide Centralized Services, and the Contingency Reserve).

### 4. Productivity and Efficiency
- **Timeline:** May-July 2012
- **Implementation date:** 2013-14 Academic year

(The operating costs of colleges should reflect efficiency and improvement in productivity by management of non-instructional staffing through a well thought-out and conservative staffing plan).

### 5. College Debts and Operating Deficits
- **Timeline:** June-August 2012
- **Implementation date:** 2013-14 Academic year

(Operating deficits may be treated as a loan in the first year, but deficits should not be accumulated)

---

**Report and Recommendations to DBC and Colleges for inputs and comments:** August 2012

**Final Report and Recommendations to Chancellor:** Sept.-October 2012

**Board Review and Adoption:** December 2012, January 2013
## 2012-13 Proposed Budget Allocation

### Unrestricted General Fund

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>Prop Budget Alloc Including</th>
<th>Difference Between</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Final Budget (w/ 6.21% Workload Reduction)</td>
<td>Revised Prelim Bud (w/ 7.08% Workload Reduction)</td>
<td>Prop Budget Alloc - First Year</td>
<td>Current and New Model (w/ $75 Million Proposed Minimum Base Funding)</td>
</tr>
<tr>
<td>City</td>
<td>54,876,252</td>
<td>50,231,968</td>
<td>50,874,051</td>
<td>50,974,051</td>
</tr>
<tr>
<td>East</td>
<td>83,609,415</td>
<td>76,851,897</td>
<td>72,944,989</td>
<td>76,851,897</td>
</tr>
<tr>
<td>Harbor</td>
<td>27,093,063</td>
<td>25,411,215</td>
<td>26,078,066</td>
<td>26,078,066</td>
</tr>
<tr>
<td>Mission</td>
<td>25,073,412</td>
<td>22,971,426</td>
<td>23,450,864</td>
<td>23,450,864</td>
</tr>
<tr>
<td>Pierce</td>
<td>55,602,281</td>
<td>50,885,438</td>
<td>50,206,216</td>
<td>50,206,216</td>
</tr>
<tr>
<td>Southwest</td>
<td>20,372,945</td>
<td>18,579,566</td>
<td>20,543,759</td>
<td>20,543,759</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>47,246,428</td>
<td>43,289,355</td>
<td>44,458,275</td>
<td>44,458,275</td>
</tr>
<tr>
<td>Valley</td>
<td>48,964,558</td>
<td>44,722,636</td>
<td>44,353,668</td>
<td>44,722,636</td>
</tr>
<tr>
<td>West</td>
<td>28,417,008</td>
<td>26,133,357</td>
<td>26,496,354</td>
<td>26,496,354</td>
</tr>
<tr>
<td>ITV</td>
<td>1,368,020</td>
<td>1,272,260</td>
<td>1,171,109</td>
<td>1,272,260</td>
</tr>
<tr>
<td>College Total</td>
<td>393,281,179</td>
<td>350,349,106</td>
<td>350,570,271</td>
<td>365,623,516</td>
</tr>
<tr>
<td>District Office</td>
<td>21,988,946</td>
<td>20,124,138</td>
<td>20,124,138</td>
<td>20,124,138</td>
</tr>
<tr>
<td>Information Technology</td>
<td>10,190,171</td>
<td>9,368,597</td>
<td>9,368,597</td>
<td>9,368,597</td>
</tr>
<tr>
<td>Centralized &amp; Other</td>
<td>47,945,673</td>
<td>47,943,084</td>
<td>47,943,084</td>
<td>47,943,084</td>
</tr>
<tr>
<td>Contingency Reserve</td>
<td>25,380,368</td>
<td>23,877,095</td>
<td>23,877,095</td>
<td>23,877,095</td>
</tr>
<tr>
<td>LA Co Sheriff's Contr</td>
<td>14,879,106</td>
<td>14,879,106</td>
<td>14,879,106</td>
<td>14,879,106</td>
</tr>
<tr>
<td>Funding for New Costs</td>
<td>(5,050,265)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Restricted Program Deficit</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Funds for Legal Reserve</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Undistributed COLA (-0.38%)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>College Reserve</td>
<td>0</td>
<td>13,000,465</td>
<td>13,000,465</td>
<td>13,000,465</td>
</tr>
<tr>
<td>Van de Kemp Innovation</td>
<td>968,772</td>
<td>968,772</td>
<td>968,772</td>
<td>968,772</td>
</tr>
<tr>
<td>Student Success Initiatives</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Undistributed Balance</td>
<td>50,106,529</td>
<td>52,223,707</td>
<td>52,002,542</td>
<td>(5,053,247)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>597,901,227</td>
<td>543,555,070</td>
<td>543,555,070</td>
<td>543,555,070</td>
</tr>
</tbody>
</table>
### Revised M&O Cost based on FY 2010-11

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>210,092</td>
<td>1,890,831</td>
</tr>
<tr>
<td>Facilities Manager</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>122,838</td>
<td>1,055,546</td>
</tr>
<tr>
<td>Institutional Research Dean</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>139,762</td>
<td>1,257,861</td>
</tr>
</tbody>
</table>

**Total Funding for Presidents and VPs** | $953,913 | $953,913 | $953,913 | $953,913 | $953,913 | $953,913 | $953,913 | $953,913 | $9,855,217 |

**Estimated Benefits for Presidents/VPs/FM[^7]** | 269,357 | 269,357 | 269,357 | 269,357 | 269,357 | 269,357 | 269,357 | 269,357 | 269,357 | 2,424,216 |

**Students**

<table>
<thead>
<tr>
<th>Number of Deans</th>
<th>5.0</th>
<th>12.5</th>
<th>5.0</th>
<th>4.0</th>
<th>9.0</th>
<th>5.0</th>
<th>8.0</th>
<th>6.0</th>
<th>2.5</th>
<th>57.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Faculty per Dean</td>
<td>13,621</td>
<td>24,755</td>
<td>7,388</td>
<td>7,008</td>
<td>15,489</td>
<td>5,610</td>
<td>12,793</td>
<td>13,328</td>
<td>7,541</td>
<td>107,532</td>
</tr>
<tr>
<td>Number of FTES per Dean</td>
<td>64</td>
<td>33</td>
<td>174</td>
<td>158</td>
<td>342</td>
<td>111</td>
<td>260</td>
<td>315</td>
<td>170</td>
<td>2,266</td>
</tr>
</tbody>
</table>

**Proposed Number of Deans**

<table>
<thead>
<tr>
<th>Number of FTES per Dean</th>
<th>2.72</th>
<th>1,980</th>
<th>1,478</th>
<th>1,721</th>
<th>1,122</th>
<th>1,599</th>
<th>2,221</th>
<th>3,016</th>
<th>1,887</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Number of Deans</td>
<td>7</td>
<td>13</td>
<td>4</td>
<td>4</td>
<td>8</td>
<td>3</td>
<td>7</td>
<td>7</td>
<td>57</td>
</tr>
<tr>
<td>Proposed Number of Deans</td>
<td>8</td>
<td>11</td>
<td>4</td>
<td>4</td>
<td>9</td>
<td>8</td>
<td>4</td>
<td>7</td>
<td>57</td>
</tr>
<tr>
<td>Proposed Number of Deans</td>
<td>8</td>
<td>12</td>
<td>4</td>
<td>4</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>60</td>
</tr>
</tbody>
</table>

**Average Dean Salary[^8]** | 139,762 | 139,762 | 139,762 | 139,762 | 139,762 | 139,762 | 139,762 | 139,762 | 139,762 | 1,257,861 |

**Total Funding for Deans Position** | $1,118,099 | $1,677,148 | $1,559,049 | $1,118,099 | $1,118,099 | $1,118,099 | $1,118,099 | $1,118,099 | $1,118,099 | $8,385,739 |

**Estimated Benefits for Deans[^9]** | 245,534 | 368,302 | 122,767 | 122,767 | 245,534 | 122,767 | 122,767 | 122,767 | 122,767 | 1,641,508 |

**M&O Costs by Square Footage (2010-11)**

<table>
<thead>
<tr>
<th>Gross Square Footage</th>
<th>549,910</th>
<th>986,303</th>
<th>703,919</th>
<th>447,851</th>
<th>834,695</th>
<th>527,433</th>
<th>920,875</th>
<th>739,584</th>
<th>514,641</th>
<th>4,651,871</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Cost per sq.ft.</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
<td>$8.36</td>
</tr>
</tbody>
</table>

**Total funding for M&O Costs** | $7,243,367 | $8,250,148 | $4,434,801 | $3,745,161 | $6,980,150 | $4,410,667 | $7,700,832 | $6,184,783 | $4,303,893 | $53,595,372 |

**Total Proposed Minimum Base Funding** | $10,530,541 | $11,518,868 | $6,339,888 | $5,650,248 | $9,567,053 | $6,315,754 | $10,287,735 | $8,771,866 | $6,208,780 | $75,190,352 |

---

[^1]: Source: Salary (10th step) for Presidents ($17,507.69), VPs and Facilities Manager ($13,367.22)

[^2]: Southwest has a position of Executive VP, which combining responsibilities of Academic Affair and Student VPs.

[^3]: Proposed Number of Deans is 4 for small colleges (FTES < 10,000 - H,M,S,W), 8 for medium (FTES < 20,000 - C,P,T,V) and 12 for large (FTES > 20,000 - E).

[^4]: Current number of Deans is based on result of college survey

[^5]: Average Dean Salary is $11,646.88 (15th step)

[^6]: Benefits are estimated based on current rates - 43.10% for classified (Administrative Services VP and Facilities Manager) and 21.96% for certificated (Presidents, other VPs and Deans)
# 2012-13 Proposed Budget Allocation

## Unrestricted General Fund

### Calculation of Base Revenue Funds Remaining

(For Information Purposes Only)

<table>
<thead>
<tr>
<th>CITY</th>
<th>EAST</th>
<th>HARBOR</th>
<th>MISSION</th>
<th>PIERCE</th>
<th>SOUTHWEST</th>
<th>TRADE-TECH</th>
<th>VALLEY</th>
<th>WEST</th>
<th>ITY</th>
<th>WM Adj</th>
<th>BASE REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL STATE BASE REVENUE</td>
<td>81,083,889</td>
<td>92,150,445</td>
<td>30,554,623</td>
<td>27,205,625</td>
<td>62,484,743</td>
<td>23,478,028</td>
<td>52,959,061</td>
<td>55,960,991</td>
<td>31,527,059</td>
<td>1,808,336</td>
<td>(127,095)</td>
</tr>
<tr>
<td>TOTAL PROJECTED REVENUE</td>
<td>Less: Nonresident Tuition</td>
<td>Dedicated revenue</td>
<td>Apprenticeship</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Revenue Available</td>
<td>81,083,889</td>
<td>92,150,445</td>
<td>30,554,623</td>
<td>27,205,625</td>
<td>62,484,743</td>
<td>23,478,028</td>
<td>52,959,061</td>
<td>55,960,991</td>
<td>31,527,059</td>
<td>1,808,336</td>
<td>(127,095)</td>
</tr>
<tr>
<td>Funds for Minimum Base</td>
<td>458,928,104</td>
<td>477,541,893</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
<td>458,928,104</td>
</tr>
<tr>
<td>REMAINING FOR DISTRIBUTION</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>458,928,104</td>
</tr>
</tbody>
</table>
## 2012-13 Proposed Budget Allocation

<table>
<thead>
<tr>
<th>College</th>
<th>Basic Assistance</th>
<th>TQT Allocation</th>
<th>1st Year Salaries</th>
<th>2nd Year Salaries</th>
<th>SHARP</th>
<th>ITV</th>
<th>Bud Alloc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>City</strong></td>
<td>10,539,636</td>
<td>2,949,614</td>
<td>503,205</td>
<td>87,015,224</td>
<td>0</td>
<td>0</td>
<td>59,874,891</td>
</tr>
<tr>
<td><strong>East</strong></td>
<td>11,514,606</td>
<td>4,377,623</td>
<td>738,023</td>
<td>91,695,386</td>
<td>36,516</td>
<td>0</td>
<td>72,944,899</td>
</tr>
<tr>
<td><strong>West</strong></td>
<td>5,605,248</td>
<td>156,906</td>
<td>56,834</td>
<td>73,964,967</td>
<td>8,135,532</td>
<td>0</td>
<td>25,450,864</td>
</tr>
<tr>
<td><strong>Pine</strong></td>
<td>9,897,653</td>
<td>2,609,623</td>
<td>805,758</td>
<td>81,590,239</td>
<td>14,738,728</td>
<td>0</td>
<td>59,874,891</td>
</tr>
<tr>
<td><strong>Southwest</strong></td>
<td>3,315,754</td>
<td>158,319</td>
<td>154,337</td>
<td>27,155,204</td>
<td>(4,991,057)</td>
<td>0</td>
<td>20,943,988</td>
</tr>
<tr>
<td><strong>Trade-Tech</strong></td>
<td>10,287,735</td>
<td>375,128</td>
<td>615,022</td>
<td>57,235,398</td>
<td>(12,047,501)</td>
<td>0</td>
<td>44,458,276</td>
</tr>
<tr>
<td><strong>ValleY</strong></td>
<td>8,771,606</td>
<td>934,561</td>
<td>271,323</td>
<td>58,036,617</td>
<td>(12,385,300)</td>
<td>0</td>
<td>44,353,666</td>
</tr>
<tr>
<td><strong>West</strong></td>
<td>8,038,760</td>
<td>719,434</td>
<td>564,128</td>
<td>33,127,877</td>
<td>(1,932,135)</td>
<td>0</td>
<td>20,496,654</td>
</tr>
<tr>
<td><strong>TV</strong></td>
<td>0</td>
<td>25,532</td>
<td>17,204</td>
<td>1,826,039</td>
<td>(494,930)</td>
<td>0</td>
<td>1,171,165</td>
</tr>
</tbody>
</table>

### College Total

| Total            | 75,190,551       | 353,844,722    | 82,710            | 12,800,000        | 4,961,303| 478,780,296| 831,423| (14,607,109)| 255,909| 360,970,275| 0    | 0    | 360,970,275 |

### District Office

| Total            | 20,124,138       | 0              | 20,124,138        | 0                  | 0        | 0              | 0      | 0              | 0    | 20,124,138 |

### Information Technology

| Total            | 9,396,989        | 0              | 9,396,989         | 0                  | 0        | 0              | 0      | 0              | 0    | 9,396,989 |

### Contributed Equities

| Total            | 46,142,402       | 0              | 46,142,402        | 0                  | 0        | 0              | 0      | 0              | 0    | 46,142,402 |

### Contingency Reserve

| Total            | 24,705,018       | 0              | 24,705,018        | 0                  | 0        | 0              | 0      | 0              | 0    | 24,705,018 |

### LA City Specialty Costs

| Total            | 14,779,115       | 0              | 14,779,115        | 0                  | 0        | 0              | 0      | 0              | 0    | 14,779,115 |

### Restricted Prop Deficit

| Total            | 20,000,000       | 0              | 20,000,000        | 0                  | 0        | 0              | 0      | 0              | 0    | 20,000,000 |

### Funds for Legal Reserve

| Total            | 20,000,000       | 0              | 20,000,000        | 0                  | 0        | 0              | 0      | 0              | 0    | 20,000,000 |

### Van de Kamp Innovation

| Total            | 207,170          | 0              | 207,170           | 0                  | 0        | 0              | 0      | 0              | 0    | 207,170 |

### Student Success Initiatives

| Total            | 932,772          | 0              | 932,772           | 0                  | 0        | 0              | 0      | 0              | 0    | 932,772 |

### Total

| Total            | 75,190,551       | 353,844,722    | 82,710            | 12,800,000        | 4,961,303| 478,780,296| 831,423| (14,607,109)| 255,909| 360,970,275| 0    | 0    | 360,970,275 |

---

(1) Includes distribution for Part-Time Office Hours Reimbursement
### Projected Source of Funds
#### Unrestricted General Fund
#### 2012-13 Proposed Budget Allocation

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STATE GENERAL REVENUES</strong></td>
<td></td>
</tr>
<tr>
<td>State Apportionment</td>
<td></td>
</tr>
<tr>
<td>Base</td>
<td>463,082,735</td>
</tr>
<tr>
<td>Workload Reduction (-5.56%)</td>
<td>(23,919,691)</td>
</tr>
<tr>
<td>COLA (est. @ 0.00%)</td>
<td>0</td>
</tr>
<tr>
<td>Growth (est. @ 0.00%)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total State Apportionment</strong></td>
<td>439,163,044</td>
</tr>
<tr>
<td><strong>TOTAL GENERAL REVENUES</strong></td>
<td>439,163,044</td>
</tr>
<tr>
<td><strong>PART-TIME FACULTY COMPENSATION</strong></td>
<td>2,203,448</td>
</tr>
<tr>
<td><strong>LOTTERY</strong></td>
<td>14,300,000</td>
</tr>
<tr>
<td><strong>NON-RESIDENT TUITION</strong></td>
<td>12,600,000</td>
</tr>
<tr>
<td><strong>APPRENTICESHIP</strong></td>
<td>83,709</td>
</tr>
<tr>
<td><strong>OTHER STATE</strong></td>
<td>1,652,112</td>
</tr>
<tr>
<td><strong>INTEREST</strong></td>
<td>1,609,500</td>
</tr>
<tr>
<td><strong>OTHER LOCAL</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>DEDICATED REVENUE</strong></td>
<td>5,930,080</td>
</tr>
<tr>
<td><strong>INCOMING TRANSFER</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>LESS INTRAFUND w/in UNRESTRICTED</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL UNRESTRICTED GF INCOME</strong></td>
<td>477,541,893</td>
</tr>
<tr>
<td><strong>TRANSFER FROM RETIREMENT BENEFITS RESERVE</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>OPEN ORDERS</strong></td>
<td>10,000,000</td>
</tr>
<tr>
<td><strong>BEGINNING BALANCE</strong></td>
<td>56,013,177</td>
</tr>
<tr>
<td><strong>TOTAL FUNDS AVAILABLE FOR APPROPRIATION</strong></td>
<td>543,555,070</td>
</tr>
</tbody>
</table>
## Workload Measures

### 2012-2013

**Base Workload Measures (Reduced Base of 52%)**

<table>
<thead>
<tr>
<th>Credit Non-Credit</th>
<th>Credit FTEs</th>
<th>Non-Credit FTEs</th>
<th>Enhanced Non-Credit FTEs</th>
<th>Total FTEs</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>12,226</td>
<td>558</td>
<td>1,300</td>
<td>13,875</td>
</tr>
<tr>
<td>East</td>
<td>19,442</td>
<td>1,107</td>
<td>341</td>
<td>23,903</td>
</tr>
<tr>
<td>Harbor</td>
<td>6,273</td>
<td>74</td>
<td>0</td>
<td>6,347</td>
</tr>
<tr>
<td>Mission</td>
<td>5,475</td>
<td>190</td>
<td>94</td>
<td>7,859</td>
</tr>
<tr>
<td>Pierce</td>
<td>13,435</td>
<td>287</td>
<td>0</td>
<td>13,722</td>
</tr>
<tr>
<td>Southwest</td>
<td>4,418</td>
<td>113</td>
<td>268</td>
<td>6,800</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>10,965</td>
<td>145</td>
<td>325</td>
<td>11,435</td>
</tr>
<tr>
<td>Valley</td>
<td>11,685</td>
<td>81</td>
<td>501</td>
<td>12,267</td>
</tr>
<tr>
<td>West</td>
<td>6,419</td>
<td>225</td>
<td>6,681</td>
<td></td>
</tr>
<tr>
<td>TV</td>
<td>419</td>
<td>0</td>
<td>0</td>
<td>419</td>
</tr>
<tr>
<td>Without Adj</td>
<td>231</td>
<td>410</td>
<td>(387)</td>
<td>(4)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>90,732</td>
<td>5,173</td>
<td>2,160</td>
<td>98,065</td>
</tr>
</tbody>
</table>

**2012-2013 Workload Reduction**

<table>
<thead>
<tr>
<th>Credit Non-Credit</th>
<th>Credit FTEs</th>
<th>Non-Credit FTEs</th>
<th>Enhanced Non-Credit FTEs</th>
<th>Total FTEs</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>(680)</td>
<td>(31)</td>
<td>(59)</td>
<td>(769)</td>
</tr>
<tr>
<td>East</td>
<td>(1,053)</td>
<td>(62)</td>
<td>(19)</td>
<td>(1,192)</td>
</tr>
<tr>
<td>Harbor</td>
<td>(340)</td>
<td>(14)</td>
<td>0</td>
<td>(354)</td>
</tr>
<tr>
<td>Mission</td>
<td>(303)</td>
<td>(11)</td>
<td>(5)</td>
<td>(320)</td>
</tr>
<tr>
<td>Pierce</td>
<td>(746)</td>
<td>(15)</td>
<td>0</td>
<td>(761)</td>
</tr>
<tr>
<td>Southwest</td>
<td>(248)</td>
<td>(6)</td>
<td>(15)</td>
<td>(269)</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>(610)</td>
<td>(6)</td>
<td>(15)</td>
<td>(631)</td>
</tr>
<tr>
<td>Valley</td>
<td>(650)</td>
<td>(9)</td>
<td>(23)</td>
<td>(683)</td>
</tr>
<tr>
<td>West</td>
<td>(357)</td>
<td>(13)</td>
<td>(1)</td>
<td>(371)</td>
</tr>
<tr>
<td>TV</td>
<td>(23)</td>
<td>0</td>
<td>0</td>
<td>(23)</td>
</tr>
<tr>
<td>Without Adj</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>(5,043)</td>
<td>(177)</td>
<td>(129)</td>
<td>(5,349)</td>
</tr>
</tbody>
</table>

**2012-2013 REDUCED/FUNDED BASE FTES**

<table>
<thead>
<tr>
<th>Credit Non-Credit</th>
<th>Credit FTEs</th>
<th>Non-Credit FTEs</th>
<th>Enhanced Non-Credit FTEs</th>
<th>Total FTEs</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>11,547</td>
<td>527</td>
<td>944</td>
<td>12,018</td>
</tr>
<tr>
<td>East</td>
<td>18,360</td>
<td>1,045</td>
<td>322</td>
<td>19,728</td>
</tr>
<tr>
<td>Harbor</td>
<td>5,924</td>
<td>70</td>
<td>0</td>
<td>5,993</td>
</tr>
<tr>
<td>Mission</td>
<td>5,171</td>
<td>170</td>
<td>69</td>
<td>5,458</td>
</tr>
<tr>
<td>Pierce</td>
<td>12,688</td>
<td>252</td>
<td>0</td>
<td>12,940</td>
</tr>
<tr>
<td>Southwest</td>
<td>4,172</td>
<td>167</td>
<td>253</td>
<td>4,533</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>10,355</td>
<td>140</td>
<td>307</td>
<td>10,802</td>
</tr>
<tr>
<td>Valley</td>
<td>11,035</td>
<td>77</td>
<td>475</td>
<td>11,585</td>
</tr>
<tr>
<td>West</td>
<td>6,062</td>
<td>213</td>
<td>15</td>
<td>6,290</td>
</tr>
<tr>
<td>TV</td>
<td>396</td>
<td>0</td>
<td>0</td>
<td>396</td>
</tr>
<tr>
<td>Without Adj</td>
<td>(27)</td>
<td>388</td>
<td>(365)</td>
<td>(4)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>85,883</td>
<td>2,987</td>
<td>2,046</td>
<td>90,720</td>
</tr>
</tbody>
</table>

### 2012-2013 LACCD Funding Rates

<table>
<thead>
<tr>
<th>Type</th>
<th>Base Rate</th>
<th>Growth Rate</th>
<th>Total Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit FTES</td>
<td>4,564.83</td>
<td>546,436</td>
<td>4,564,83</td>
</tr>
<tr>
<td>Non-Credit FTES</td>
<td>2,744.96</td>
<td>2,744,96</td>
<td>2,744,96</td>
</tr>
<tr>
<td>Enhanced Non-Credit (CDCP)</td>
<td>3,232.07</td>
<td>3,232.07</td>
<td>3,232.07</td>
</tr>
</tbody>
</table>

### Calculation of College Allocation Base Revenue

<table>
<thead>
<tr>
<th>2012-2013 FUNDED BASE WORKLOAD</th>
<th>2012-2013 COMPUTED BASE REVENUE</th>
<th>2012-2013 COLLEGE ALLOCATION BASE REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>12,226</td>
<td>558</td>
</tr>
<tr>
<td>East</td>
<td>19,442</td>
<td>1,107</td>
</tr>
<tr>
<td>Harbor</td>
<td>6,273</td>
<td>74</td>
</tr>
<tr>
<td>Mission</td>
<td>5,475</td>
<td>190</td>
</tr>
<tr>
<td>Pierce</td>
<td>13,435</td>
<td>287</td>
</tr>
<tr>
<td>Southwest</td>
<td>4,418</td>
<td>113</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>10,965</td>
<td>145</td>
</tr>
<tr>
<td>Valley</td>
<td>11,685</td>
<td>81</td>
</tr>
<tr>
<td>West</td>
<td>6,419</td>
<td>225</td>
</tr>
<tr>
<td>TV</td>
<td>419</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>90,732</td>
<td>5,173</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2012-2013 Colleage Allocation Base Revenue</th>
<th>2012-2013 Workload Reduction</th>
<th>2012-2013 COLLEGE ALLOCATION BASE REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>11,547</td>
<td>527</td>
</tr>
<tr>
<td>East</td>
<td>18,360</td>
<td>1,045</td>
</tr>
<tr>
<td>Harbor</td>
<td>5,924</td>
<td>70</td>
</tr>
<tr>
<td>Mission</td>
<td>5,171</td>
<td>170</td>
</tr>
<tr>
<td>Pierce</td>
<td>12,688</td>
<td>252</td>
</tr>
<tr>
<td>Southwest</td>
<td>4,172</td>
<td>167</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>10,355</td>
<td>140</td>
</tr>
<tr>
<td>Valley</td>
<td>11,035</td>
<td>77</td>
</tr>
<tr>
<td>West</td>
<td>6,062</td>
<td>213</td>
</tr>
<tr>
<td>TV</td>
<td>396</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>85,883</td>
<td>2,987</td>
</tr>
</tbody>
</table>
## COMPUTED STATE GENERAL REVENUE BY LOCATION

<table>
<thead>
<tr>
<th>Location</th>
<th>2012-2013 FUNDED BASE WORKLOAD</th>
<th>2012-2013 COMPUTED BASE REVENUE</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Credit FTES</td>
<td>NonCredit FTES</td>
<td>Enhanced FTES</td>
</tr>
<tr>
<td>City</td>
<td>12,227.54</td>
<td>557.62</td>
<td>1,000.11</td>
</tr>
<tr>
<td>East</td>
<td>19,441.98</td>
<td>1,106.82</td>
<td>341.31</td>
</tr>
<tr>
<td>Harbor</td>
<td>6,272.98</td>
<td>73.61</td>
<td>0.00</td>
</tr>
<tr>
<td>Mission</td>
<td>5,475.39</td>
<td>189.93</td>
<td>94.47</td>
</tr>
<tr>
<td>Pierce</td>
<td>13,435.43</td>
<td>256.92</td>
<td>0.00</td>
</tr>
<tr>
<td>Swest</td>
<td>4,418.19</td>
<td>113.31</td>
<td>268.27</td>
</tr>
<tr>
<td>Trade</td>
<td>10,964.93</td>
<td>147.93</td>
<td>325.27</td>
</tr>
<tr>
<td>Valley</td>
<td>11,694.88</td>
<td>81.34</td>
<td>501.13</td>
</tr>
<tr>
<td>West</td>
<td>6,419.20</td>
<td>225.27</td>
<td>16.24</td>
</tr>
<tr>
<td>Coll Tot</td>
<td>90,340.53</td>
<td>2,754.76</td>
<td>2,546.70</td>
</tr>
<tr>
<td>CIT</td>
<td>419.49</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>DQ/Confl</td>
<td>(28.17)</td>
<td>410.46</td>
<td>(365.50)</td>
</tr>
<tr>
<td>Total</td>
<td>90,731.16</td>
<td>3,173.22</td>
<td>2,160.19</td>
</tr>
</tbody>
</table>

*To hold the college harmless from drastic negative impact on the reduced funded base as of 2/19/10.

**Unadj Base* (26,17) 410.46 (365.50) (4) (129,563) 1,125,874 (1,245,200) (251,088) (251,088) 13,995 0 0 (237,093) -0.05%**

---

*On 1/1/09, DCC approved a $150,000 increase to Trade Tech's basic allocation to compensate the college for high-cost programs.
## 2012-13 Proposed Budget Allocation

### Unrestricted General Fund

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>DIFFERENCE BETWEEN CURRENT AND NEW MODEL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Final Budget (w/ 6.21% Workload Reduction)</td>
<td>Revised Prelim Bud (w/ 7.08% Workload Reduction)</td>
<td>Prop Budget Alloc (w/ 7.08% Workload Reduction)</td>
</tr>
<tr>
<td></td>
<td>NO DISTRIB BALANCES</td>
<td>Current Allocation Model</td>
<td>New Allocation Model</td>
</tr>
<tr>
<td></td>
<td>City</td>
<td>54,876,252</td>
<td>50,231,968</td>
</tr>
<tr>
<td></td>
<td>East</td>
<td>83,609,415</td>
<td>76,851,897</td>
</tr>
<tr>
<td></td>
<td>Harbor</td>
<td>27,693,863</td>
<td>25,411,215</td>
</tr>
<tr>
<td></td>
<td>Mission</td>
<td>25,073,412</td>
<td>22,971,426</td>
</tr>
<tr>
<td></td>
<td>Pierce</td>
<td>55,639,261</td>
<td>50,865,436</td>
</tr>
<tr>
<td></td>
<td>Southwest</td>
<td>20,372,945</td>
<td>18,579,556</td>
</tr>
<tr>
<td></td>
<td>Trade-Tech</td>
<td>47,246,426</td>
<td>43,289,355</td>
</tr>
<tr>
<td></td>
<td>Valley</td>
<td>48,964,568</td>
<td>44,722,636</td>
</tr>
<tr>
<td></td>
<td>West</td>
<td>28,417,008</td>
<td>26,133,357</td>
</tr>
<tr>
<td></td>
<td>ITV</td>
<td>1,368,020</td>
<td>1,272,260</td>
</tr>
<tr>
<td></td>
<td>College Total</td>
<td>393,261,170</td>
<td>360,349,106</td>
</tr>
<tr>
<td></td>
<td>District Office</td>
<td>21,998,946</td>
<td>20,124,138</td>
</tr>
<tr>
<td></td>
<td>Information Technology</td>
<td>10,190,171</td>
<td>9,386,597</td>
</tr>
<tr>
<td></td>
<td>Centralized &amp; Other</td>
<td>47,945,973</td>
<td>47,943,084</td>
</tr>
<tr>
<td></td>
<td>Contingency Reserve</td>
<td>25,390,368</td>
<td>23,877,095</td>
</tr>
<tr>
<td></td>
<td>LA Cnty Sheriff's Contr</td>
<td>14,879,106</td>
<td>14,879,106</td>
</tr>
<tr>
<td></td>
<td>Funding for New Costs</td>
<td>(6,630,205)</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Restricted Program Deficit</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Funds for Legal Reserve</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Undistributed COLA (-0.38%)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>College Reserve</td>
<td>0</td>
<td>13,803,465</td>
</tr>
<tr>
<td></td>
<td>Van de Kamp Innovation</td>
<td>968,772</td>
<td>968,772</td>
</tr>
<tr>
<td></td>
<td>Student Success Initiatives</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Undistributed Balance</td>
<td>90,106,926</td>
<td>52,223,707</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>597,901,227</td>
<td>543,555,070</td>
</tr>
</tbody>
</table>
A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $81,000 each.

B. Authorizations to Pay.

C. Facilities Order Forms.

D. Agreements for Art Modeling Services.

E. Agreements for Athletic Officiating Services.

F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500171483 Mission. Permit for Use with the Los Angeles Mission College Foundation for their use of the multi-level parking structure located at the college to be used every Saturday and Sunday to allow the Foundation to conduct the Sylmar Farmers Market during the period of March 3, 2012 to November 30, 2012 for an estimated 44 weekends at $400 per weekend. Total estimated income: $17,600.

G. LEASE OF EQUIPMENT AGREEMENT

4500171468 East. Agreement with Canon Financial Services, Inc. for lease of a Canon Image Runner 2535i copier system for the Child Development Center, for a 60-month period beginning approximately April 19, 2012 or the actual date of delivery, whichever is later, pursuant to County of Los Angeles Contract No. MA-IS-1140181-1. Total cost: $7,770.

H. LICENSE AGREEMENT

4500143757 District Office. Amendment No. 2 to renew agreement with Oracle Corporation to provide technical support services for its Oracle Relational Database (RDB) Enterprise Edition software system for the Office of Information Technology, increasing the total contract amount from $25,725 to $38,749, from May 25, 2012 to May 24, 2013, inclusive, for the third year of the agreement. Total additional cost: $13,024.

I. MAINTENANCE AGREEMENT

4500116869 Pierce. Amendment No. 4 to agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR40801 copier in the Bookstore, to increase the total contract amount from $8,043 to $8,543 from January 1, 2012 to July 30, 2012, inclusive. Total additional cost: $500.
J. SERVICE AGREEMENTS

4500169119 City, No cost Amendment No. 1 to extend agreement with Boston Reed College to provide Pharmacy Technician and Veterinary Assistant classes for students through the Community Services Program from March 30, 2012 to September 21, 2012, inclusive.

4500170586 City, Agreement with Sprint Solutions, Inc. dba Sprint Nextel Public Sector, for cellular and radio telecommunications services, including voicemail, direct connect, and paging, for 18 radio units and 16 cellular-and-radio units used by the College’s administrative and operations personnel from July 1, 2011 to June 30, 2012, inclusive. Total cost: $12,742.

4500159060 District Office, Amendment No. 2 to agreement with SectorPoint, Inc. to provide infrastructure planning services, including Information Architecture for www.laccd.edu and www.lacolleges.net, Governance Plan, Server Farm and Hosting Plan, and onsite visits for training and knowledge transfer, to extend the period of services from February 1, 2012 to June 30, 2012, inclusive. This agreement was issued to SectorPoint, Inc. as the result of a competitive process wherein three firms provided proposals and were interviewed by the Office of Information Technology. No additional cost.

4500170828 District Office, Agreement with First Southwest Company to provide Continuing Disclosure Services as they relate to the creation of annual reports during the period of February 1, 2012 to January 31, 2015, inclusive. Total annual cost: $5,000.

4500170961 District Office, Agreement with the Community College League of California to provide a program of development for the District’s governing board and CEO/College Leadership and to conduct the Board of Trustees retreat on February 21, 2012. Total cost not to exceed: $3,500.

4500171631 District Office, Agreement with Sprint Solutions, Inc. to provide five Sierra Pro Overdrive mi-fi data cards and an unlimited 4G EVDO data connection plan offered through the Contractor’s standard agreement with the State of California, for the Office of Information Technology during the period April 23, 2012 to April 22, 2017, inclusive. Total cost: $13,500.

4500128648 East, Amendment No. 4 to renew agreement with Harland Technology Services, a division of Scantron Corp. to provide the Class Climate Model program used in the Office of Institutional Effectiveness, increasing the total contract amount from $17,400 to $19,600, from January 1,
4500158703  East. Amendment No. 1 to renew agreement with Blackbaud to provide the Raiser's Edge Software used in Research and Institutional Development Office, increasing the total contract amount from $17,000 to $19,000, from January 1, 2012 to December 30, 2012, inclusive, for the fourth year of the agreement. Total additional cost: $2,000.

4500170157  East. No-cost agreement with Verified Credentials, Inc. to provide background checks and drug screenings for Nursing Students during the period January 1, 2012 to December 31, 2012, inclusive.

4500171203  East. Agreement with Clear Channel Outdoor to provide local area transit shelter advertising for the College during the period December 17, 2011 to January 31, 2012, inclusive. Total cost: $5,000.


4500118486  Harbor. Amendment No. 2 to extend agreement with Ridelinks, Inc. to provide online ride-match service, increasing the total contract amount from $4,500 to $7,500, from July 1, 2011 to June 30, 2013, inclusive, for the fourth and fifth years of the agreement. Total additional cost: $3,000.

4500171439  Mission. Agreement with Sheraton Universal Hotel to provide banquet services for 150 Extended Opportunities Program Services (EOPS) participants for the Annual Student Recognition Ceremony, as allowed by the EOPS Program, on May 4, 2012. Total cost: $6,981.

4500167273  Pierce. Amendment No. 1 to extend agreement with The Sign Language Company to provide American Sign Language interpreter services for a Professor who is deaf and only signs during required meetings with students, faculty and staff for the Academic Affairs Office from November 5, 2011 to December 2, 2011, inclusive. No additional cost.

4500171635  Pierce. No-cost agreement with College Center Network, Inc. to provide license to use a web-based Career Office Management System for employers and students with 24/7 access to job postings and employment related information...
for the Counseling Office during the period April 1, 2012 to March 31, 2013, inclusive.

4500171497 **Southwest.** Agreement with Innovative Educators to provide a series of interactive on-demand workshops, action plans and valuable resources focused on helping students achieve their academic, personal and career goals during the period January 1, 2012 to December 31, 2013, inclusive. Total cost: $17,991.

4500152836 **Trade-Technical.** No-cost Amendment No. 3 to extend the agreement with FHI Development 360, LLC (the merger of nonprofit organizations Family Health International and the Academy for Educational Development), in conducting an institutional case study on the transformative organizational processes and innovative models that have resulted in state-of-the-art training programs and green workforce development programs at the College, in order to extend and conclude the data collection process of the student survey component of the comprehensive research project, to revise the contents of the field guide due to the impact of data collection results, and to complete the final report, from March 1, 2012 to June 30, 2012, inclusive, during the second year of the agreement.

4500127599 **Valley.** Amendment No. 4 to extend agreement with SARS software Products, Inc. for SARS (Scheduling and Recording Software)-GRID, SARS-CALL, SARS-TRAK, and SARS-ALERT software maintenance and support for EOPS, Financial Aid and Admissions and Records Offices, increasing the total contract amount from $24,231 to $28,183, from January 9, 2012 to June 30, 2012, inclusive. Total additional cost: $3,952.

4500171435 **Valley.** Agreement with Educational Testing Service to provide General Education Diploma (GED) scoring services for the College's GED Center during the period January 1, 2012 to December 31, 2012, inclusive. Total cost: $6,090.

4500149918 **West.** Amendment No. 2 to extend agreement with the California State Labor Federation, Workforce and Economic Development Program in providing intermediary support and expert technical assistance to the project partners in the Hospitality Training Partnership grant program by developing and supporting mentors, focus groups, and program schedule benchmarking, increasing the total contract amount from $170,753 to $178,093 from June 30, 2011 to September 30, 2011, inclusive. Total additional cost: $7,340.
Agreement with Ramona Munseil & Associates to provide grant writing services for the Title V Strengthening Hispanic Institutions Cooperative Project during the period October 1, 2011 to September 30, 2012, inclusive. **Total cost:** $17,682.

### K. SPECIAL GRANT FUNDED AGREEMENTS

**4500166001** District Office and Trade-Technical. Amend agreement with the Los Angeles County Metropolitan Transportation Authority (LACMTA), Organizational Development and Training Department, as ratified by the Board of Trustees on November 2, 2011 (Com. No. BSD1), for that agency, through a grant from the Federal Transit Administration of the United States Department of Transportation, to establish a Metro University at Trade-Technical College for retraining of LACMTA’s incumbent workforce. Metro University will address workforce performance and planning gaps through instructional design, curriculum development, real-time web-based distance learning technology, and hands-on training. LACMTA grant funds will be increased from $30,000 to $322,000; and the contract will be extended from October 31, 2012 to June 30, 2013, inclusive. Conditional to the award of grant funds, the Office of the Vice Chancellor Economic and Workforce Development will provide an in-kind match of non-grant funding for program management and project deliverables. **Total additional expense:** $292,000.

**4500107462** East. Amendment No. 5 to renew agreement with Community College Foundation for that agency to fund the Youth Development Services program and allow up to $10 per student per class for lunch with no increase to the total contract amount from July 1, 2011 to June 30, 2012, inclusive, for the fifth year of the agreement. **No additional expense.**

**4500142074** East. Amendment No. 2 to renew agreement with University of California for that agency to fund the Puente Project serving 45 educationally disadvantaged students, increasing the total contract amount from $3,000 to $4,500, from July 1, 2011 to June 30, 2012, inclusive, for the third year of the agreement. **Total additional expense:** $1,500.

**4500171442** Harbor. Agreement with the Los Angeles Unified School District Office of Data and Accountability for that agency to fund the Gaining Early Awareness and Readiness for Undergraduate Programs designed to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education during the period January 1, 2012 to August 31, 2012, inclusive. **Total expense:** $72,148.
4500171443  Harbor. Agreement with the California Community Colleges Chancellor’s Office for that agency to fund the Career and Technical Education Transition Funds Program which provides development of outreach for career exploration to high schools and job development for students during the period January 1, 2012 to June 30, 2012, inclusive.  Total expense: $46,970.

4500171513  Harbor. Agreement with the California State University, Dominguez Hills for that agency to fund CalGRIP Program during the period January 1, 2012 to June 30, 2012, inclusive.  Total expense: $13,366.

4500146457  Mission. Amendment No. 1 to extend agreement with South Bay Center for Counseling for that agency to fund the Urban Teacher Fellowship Program from November 1, 2012 to September 30, 2013, inclusive.  No additional expense.

4500171516  Trade-Technical. Agreement with Los Angeles Unified School District for that agency to fund the GEAR UP 4 LA program serving 200 students to increase student success during the period January 27, 2012 to August 31, 2012, inclusive.  Total expense: $49,010.

4500171517  Trade-Technical. Agreement with Yosemite Community College District for that agency to fund the Child Development Training Consortium program serving up to 60 students working toward obtaining their State Child Development Permits during the period September 1, 2011 to June 30, 2012, inclusive.  Total expense: $9,225.

4500160261  Valley. Amendment No. 1 to extend agreement with United States Department of Labor, Employment and Training Administration for that agency to fund the Los Angeles Valley College Green Pilot Project, for workforce development in energy efficiency and green technology fields and conduct 120 hours of training for 50 program participants during the period March 1, 2012 to August 31, 2012, inclusive.  No additional expense.

L. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500169269  City. Agreement with Libca, Inc. to provide Community Services classes on medical terminology during the period February 25, 2012 to March 31, 2012, inclusive.  Total cost: $1,148.

4500169276  City. Agreement with Toros Pottery to provide Community Services classes on pottery making during the period February 29, 2012 to March 28, 2012, inclusive.  Total cost: $800.
City. Agreement with Z Enterprises to provide Community Services classes on tennis during the period March 8, 2012 to April 6, 2012, inclusive. **Total cost: $875.**

City. Agreement with Rounds, Miller and Associates to provide Community Services classes entitled “Next American Inventor”, “Professional Speaking” and “Money Making Using Your Computer” during the period March 22, 2012 to March 26, 2012, inclusive. **Total cost: $225.**

East. Agreement with Dave Marling to provide sound design and to train students to utilize techniques for the stage production of “Rosencrantz and Guildenstern are Dead” during the period January 30, 2012 to March 27, 2012, inclusive. **Total cost: $1,000.**

East. Agreement with Luminarias Restaurant to provide banquet services, as allowed by the grant, for the Science, Technology, Engineering and Math program held on February 27, 2012. **Total cost: $918.**

East. Agreement with NC Systems to provide maintenance for a Xerox WC24 copier located in the Academic Affairs Office during the period April 13, 2012 to April 12, 2013, inclusive. **Total cost: $1,500.**

East. Agreement with Canon Business Solutions, Inc. to provide maintenance for a Canon JUJ 1821 copier located in the Athletics Department during the period February 29, 2012 to February 28, 2013, inclusive. **Total cost: $500.**

East. Agreement with Golden Star Technology, Inc. to provide support for the Symantec Backup Program used in the Information Technology Department during the period March 11, 2012 to March 10, 2013, inclusive. **Total cost: $3,425.**

Mission. Amendment No. 1 to agreement with So Cal Office Technologies for maintenance of a Xerox 5638 copier in the Counseling Office, to increase the total contract amount from $540 to $800 from March 1, 2012 to June 30, 2012, inclusive. **Total additional cost: $260.**

Mission. Agreement with David Ramirez to conduct a series of workshops for the EOPS and CARE Program participants on February 10, 2012. **Total cost: $2,000.**

Mission. Agreement with Hi-Desert Truck Driving School to provide professional truck driving training for a WorkSource Program participant during the period January 30, 2012 to April 30, 2012, inclusive. **Total cost: $3,100.**


Mission. Agreement with Alicia Ames-Trelles to conduct workshops on the topics of working with the system, the needs of foster children and school issues and discipline for the Permanence and Safety – Model Approach to Partnerships in Parenting Program participants during the period February 16, 2012 to June 30, 2012, inclusive. Total cost: $1,500.


Mission. Agreement with SecureAuth Corporation to provide 50 licenses to use SA-Net-250 software and hardware maintenance for the Information Technology Department during the period February 20, 2012 to February 19, 2013, inclusive. Total cost: $515.

Mission. Agreement with Terminix International to provide integrated pest management services during the period July 1, 2011 to June 30, 2012, inclusive. Total cost: $2,647.

Mission. Agreement with Fran Cameron to conduct workshops on the topics of behaviors for foster children and helping them through the educational system for the Foster Kinship Care Education Program participants during the period February 28, 2012 to June 30, 2012, inclusive. Total cost: $750.

Mission. Agreement with Monica McFarlend to conduct training workshops on how to become a foster and adoptive parent on the child welfare system, grief and loss, and other factors related to taking care of children in and out of home care for the Permanence and Safety – Model Approach to Partnerships in Parenting Program
participants during the period February 14, 2012 to June 30, 2012, inclusive. **Total cost:** $100.

**4500171137 Mission.** Agreement with Cecilia Ramirez to conduct workshops on the topics of helping relatives to care for children in the system and working with the system for the Foster Kinship Care Education Program participants during the period February 12, 2012 to June 30, 2012, inclusive. **Total cost:** $60.

**4500171141 Mission.** Agreement with Bill Grundfest dba Sand in my Pants, Inc. to conduct workshop on the art and business aspects of screen writing for the Multimedia Department on March 7, 2012. **Total cost:** $250.

**4500171509 Mission.** Agreement with Fujitec America, Inc. for maintenance of college's 14 elevators during the period March 15, 2012 to June 30, 2012, inclusive. **Total cost:** $3,780.

**4500169907 Pierce.** Agreement with Tammy Yeh to conduct Floral Art and Décor classes for the Community Services Department during the period February 25, 2012 to March 31, 2012, inclusive. **Total cost:** $2,987.

**4500170237 Pierce.** Agreement with Jeff Schnaufer to conduct "How to Write an Essay or Report" classes for the Community Services Department during the period February 25, 2012 to March 31, 2012, inclusive. **Total cost:** $1,040.

**4500170239 Pierce.** Agreement with Ericka Meade to conduct Zumba classes for the Community Services Department during the period February 25, 2012 to March 31, 2012, inclusive. **Total cost:** $2,100.

**4500170240 Pierce.** Agreement with Voices for All, LLC to conduct an "Introduction to Voiceover" class for the Community Services Department on March 22, 2012. **Total cost:** $768.

**4500170241 Pierce.** Agreement with Stevie Bensusen to conduct "Artist Vocal Development" classes for the Community Services Department during the period February 18, 2012 to March 24, 2012, inclusive. **Total cost:** $1,188.

**4500170242 Pierce.** Agreement with Accent Art & Frame to conduct Digital Photography I & II classes for the Community Services Department during the period February 27, 2012 to March 15, 2012, inclusive. **Total cost:** $2,736.
4500170243 Pierce. Agreement with Brilliant Minds, Inc. to conduct Beginning Russian classes for the Community Services Department during the period March 1, 2012 to April 5, 2012, inclusive. **Total cost:** $550.

4500170244 Pierce. Agreement with John Tyler dba John Tyler & Associates to conduct “CPR for Community” class for the Community Services Department on February 25, 2012. **Total cost:** $823.

4500170245 Pierce. Agreement with Gina Henry dba Go Global, Inc. to conduct Free Vacations class for the Community Services Department on January 31, 2012. **Total cost:** $2,070.

4500170246 Pierce. Agreement with Rounds, Miller and Associates to conduct “Extreme Couponing”, “Build Your Own Website” and “e-Publishing for iPad” classes for the Community Services Department on February 21, 2012. **Total cost:** $237.

4500170248 Pierce. Agreement with National Funding to conduct “Buy and Hold Forever” and “No Days Vacant” classes for the Community Services Department during the period February 11, 2012 to February 12, 2012, inclusive. **Total cost:** $2,765.

4500170249 Pierce. Agreement with Kellie Nicholson dba Grandma Gillie’s Greetings to conduct Bartending classes for the Community Services Department during the period February 4, 2012 to February 18, 2012, inclusive. **Total cost:** $1,800.

4500170251 Pierce. Agreement with David Broida to conduct “Beginning Blues Harmonica” and “Healthy Harmonica” classes for the Community Services Department on March 2, 2012. **Total cost:** $1,044.

4500170388 Pierce. Agreement with Heiene Liatson dba Home Office Management Experts to conduct “Start Your Own Home Based Business” class for Community Services Department on March 10, 2012. **Total cost:** $1,890.

4500170411 Pierce. Agreement with Parking Systems, Inc. for maintenance of five Student Pay ‘N Display parking ticket machines during the period February 1, 2012 to January 31, 2013, inclusive. **Total cost:** $4,875.

4500170082 Pierce. Agreement with Chris Murphy to conduct Microsoft Excel 2010, Word 2010 and PowerPoint 2010 classes for the Community Services Department during the period February 23, 2012 to April 5, 2012, inclusive. **Total cost:** $2,830.
4500171172 **Pierce.** Agreement with Robert Cates for rental of classrooms to conduct dance classes for the Community Services Department during the period May 1, 2012 to June 30, 2012, inclusive. **Total cost:** $300.

4500171173 **Pierce.** Agreement with Evan Goldstein for rental of classrooms to conduct “Self Defense for Kids” and “Conditioning & Core Training” classes for the Community Services Department during the period May 1, 2012 to June 30, 2012, inclusive. **Total cost:** $225.

4500171197 **Pierce.** Agreement with Christine Coote to conduct Zumbatomic classes for the Community Services Department during the period February 25, 2012 to March 31, 2012, inclusive. **Total cost:** $1,088.

4500171198 **Pierce.** Agreement with Lisa Golshani to conduct “Future of Special Needs Children” class for the Community Services Department on February 22, 2012. **Total cost:** $540.

4500160806 **Southwest.** Amendment No. 1 to agreement with American Transportation Systems to provide transportation services for students to UC Irvine for a campus tour and Admissions presentation, increasing the total contract amount from $369 to $396, on April 8, 2011. **Total additional cost:** $27.

4500168179 **Southwest.** Agreement with AVR Van Rental Solutions to provide transportation services for the Women’s Basketball Team for basketball tournaments during the period December 6, 2011 to June 30, 2012, inclusive. **Total cost:** $2,397.

4500170500 **Trade-Technical.** Agreement with McCann Associates to provide maintenance for the My Access software used in the Workforce Development Department during the period March 1, 2012 to February 28, 2013, inclusive. **Total cost:** $3,200.

4500168151 **Valley.** Amendment No. 1 to agreement with First Student to provide bus transportation services for Child Development students’ field trip, to increase the total contract amount from $408 to $426, on December 12, 2011. **Total additional cost:** $18.

4500169633 **Valley.** Agreement with Anthony Holguin to provide child care services for a CalWORKs/GAIN Program participant during the period January 3, 2012 to June 4, 2012, inclusive. **Total cost:** $3,200.
4500170805 Valley. Agreement with Tereso Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for the Upward Bound Program field trips during the period February 1, 2012 to August 10, 2012, inclusive. **Total cost:** $5,000.

4500170952 Valley. Agreement with Habiba Herbert to conduct workshops on the process of positive discipline and the developmental stages of children for the Child Development Center staff and parents during the period May 15, 2012 to May 16, 2012, inclusive. **Total cost:** $350.

M. **Settlement of Claim**

12-0088 Pierce. Settlement and insurance reimbursement in the amount of $18,815.
I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with Webb Cleff Architecture and Engineering to provide continued design services for the Communication Building Roof Repair project at Los Angeles City College from April 12, 2012 through October 31, 2012 at a cost not to exceed $4,500 inclusive of eligible reimbursable expenses.

Background

Webb Cleff Architecture and Engineering is the Architect of Record for this project under an agreement that has expired. An unforeseen condition was exposed with the installation of the new roofing system. Webb Cleff Architecture and Engineering will provide design services needed for an additional roof drain to correct the condition. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the second awarded to this company through the Bond Program and a cumulative original award total of $86,716. Other projects include the Communication Building Roof Repair project at Los Angeles City. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Communication Building Roof Repair 11C.7136.03.01. Design Phase.

B. Action

Authorize an agreement with Byer Geotechnical, Inc. to provide continued geotechnical services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from April 12, 2012 through April 11, 2014 at a cost not to exceed $89,000 inclusive of eligible reimbursable expenses.

Background

On April 11, 2007 (Com. No. FPD1) the Board of Trustees authorized Agreement No. 31386 with Byer Geotechnical to provide campus-wide geotechnical services which expires on April 12, 2012. A new agreement is needed to allow a continuation of these services under individual Task Orders issued by the College Project Manager as needed to Byer Geotechnical, Inc. with funding to be transferred from Agreement No. 31386. The current need is to provide close out documentation to the Division of the State Architect for the Bailey Library Modernization project. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the third awarded to this company through the Bond Program and a cumulative original award total of $487,300. Other projects include the Central Plant project and the E3/E5 Replacement Bldg project at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phase.

C. Action

Authorize an agreement with Owen Group, Inc. to provide constructability review services for the North of Mali Renovations Re-bid project at Pierce College from April 12, 2012 through December 31, 2015 at a cost not to exceed $23,640 inclusive of eligible reimbursable expenses.

Background

Owen Group, Inc. has been selected from the list of pre-qualified consultants to provide constructability review services for the re-bid documents of the Phase 1-A and Phase 2 Buildings of the North of Mali Renovation project. This is due to terminating the original contractor. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the sixth awarded to this company through the Bond Program and a cumulative original award total of $2,695,120. Other projects include the Media Arts Center project at Los Angeles Mission College and the North of Mali renovations project at Pierce College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Phase II Renovations - Behavioral Science, Social science, Mathematics, and English Buildings 05P.6510.03; Campus Center (Existing) - General 05P.6530.03.01; Life Science, Chemistry, Physics Building 35P.5502.03; Phase II Renovations - Administration Building - Interior and Exterior 35P.5505.03.02; Phase II Renovations - Computer Science and Computer Learning 35P.5507.03. Construction Phase.

D. Action

Authorize an agreement with Anderson Consulting Architects to provide constructability review services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Trade-Technical College from April 12, 2012 through April 11, 2014 at a cost not to exceed $50,000 inclusive of eligible reimbursable expenses.

Background

Anderson Consulting Architects has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is for the Welding Laboratory Building part of the Campus Wide Improvements Phase III project. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the third awarded to this company through the Bond Program and a cumulative original award total of $144,600. Other projects include the Athletic
Training Facility-Baseball Stadium Bleachers project at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

**E. Action**

Authorize an agreement with Harley Ellis Devereaux Corporation to provide continued design and construction administration services for the Learning Assistance Center/Library Renovation project at Los Angeles Trade Technical College from April 12, 2012 through April 11, 2014 at a cost not to exceed $628,225 inclusive of eligible reimbursable expenses.

**Background**

On April 25, 2007 (Com. No. FPD1), the Board of Trustees approved Agreement No. 70296 with Harley Ellis Devereaux Corporation to serve as the Architect of Record and provide design services for this project. Agreement No. 70296 will expire on April 25, 2012 prior to the project's baseline construction completion. A new Agreement is proposed to allow a continuation of services provided by Harley Ellis Devereaux Corporation, including construction administration and Division of the State Architect close out services. The majority of funding for the proposed new Agreement will be provided by a transfer of funds from Agreement 70296. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the twelfth (12) awarded to this company through the Bond Program and a cumulative original award total of $9,982,274. Other projects include the DaVinci Hall Modernization project at Los Angeles City College and the Learning Resource Center project at Los Angeles Mission College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition AA and Measure J Bond proceeds. Learning Assistance Center/Library Renovation 17T.7702.03.01, 37T.5702.03.01. Design and Construction Phases.

**F. Action**

Authorize an agreement with Steinberg Architects to provide continued design services for the Campus Wide Improvements - IT Department (Phase II) project at Los Angeles Valley College from April 12, 2012 through March 31, 2014 at a cost not to exceed $94,202 inclusive of eligible reimbursable expenses.

**Background**

On May 21, 2008 (Com. No. FPD1), the Board of Trustees approved Agreement No. 31717 with Steinberg Architects to serve as Architect of Record and provide design services for this project. Agreement No. 31717 expired on March 31, 2012. Due to project delays, this proposed Agreement accommodates the remaining scope of work.
including completion of design, bid/award, construction administration and Division of the State Architect close-out services for the Campus Wide Improvements - IT Department (Phase II) project. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the forty-first awarded to this company through the Bond Program and a cumulative original award total of $24,046,255. Other projects include the Student Learning Environments (SLE) - Temporary Child Development Center (CDC) Reuse project at Pierce College and the Physical Plant (M&O Building) and Tennis Courts project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. Campus Wide Improvements - IT Department (Phase II) 18V.7879.03.03. Construction Phase.

**G. Action**

Authorize an agreement with Paul Coleman Architect, Inc. to provide design services for the Bus Turnaround project at West Los Angeles College from April 12, 2012 through April 11, 2013 at a cost not to exceed $42,200 inclusive of eligible reimbursable expenses.

**Background**

Paul Coleman Architect, Inc. has been selected from the list of pre-qualified consultants to serve as the Architect of Record for this project and provide design services. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the first awarded to this company through the Bond program. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Bus Turnaround 39W.5979.03.29. Design Phase.

**H. Action**

Authorize the following actions for an agreement with Leighton Consulting to provide geotechnical services for the Upper Fire Service Road project at West Los Angeles College from February 7, 2012 through September 30, 2012 at a cost not to exceed $3,900 inclusive of eligible reimbursable expenses:

1. Ratify this agreement to provide these services from February 7, 2012 to April 11, 2012 at a cost not to exceed $1,062; and

2. Authorize this agreement to provide these services from April 12, 2012 to September 30, 2012 at a cost not to exceed $2,838.
Background

The development of the Upper Fire Service Road requires study and reporting of the geotechnical conditions of the site. Leighton Consulting has previously provided geotechnical consulting services for portions of the project site and will now prepare a comprehensive geotechnical report to address the entire project site. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the twelfth awarded to this company through the Bond Program and a cumulative original award total of $1,837,890. Other projects include the LAX Satellite project at West Los Angeles College and the PE Fields and Court project at Los Angeles Southwest College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvement - Street Improvements Upper Fire Service Road 39W.5979.03.28. Design and Construction Phases.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize Amendment No. 1 to Agreement No. 50204 with Geotechnologies, Inc. to extend the time to provide geotechnical services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles City College from April 12, 2012 through May 11, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $55,000.

Background

This agreement was authorized by the Board of Trustees on May 12, 2010 (Com. No. FPD1). Geotechnologies, Inc. was retained originally to provide geotechnical services on a Task Order basis. An extension of time is proposed for the provision of these services on a Task Order basis needed for the Da Vinci Hall Modernization project, the South Gym Renovation project, and the Learning Support Center project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

B. Action

Authorize Amendment No. 3 to Agreement No. 32748 with Smith Group to provide additional time to complete design services for the Television Studio project at Los Angeles Harbor College from April 14, 2012 through April 30, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $432,500.
Background

This agreement was authorized by the Board of Trustees on December 16, 2009 (Com. No. FPD1) which will expire on April 14, 2012. Smith Group is the Architect of Record for this project and has completed schematic design and design development. Additional time is required for the completion of the remaining scope which includes construction administration services and creation of construction documents. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition AA and Measure J Bond proceeds. Television Studio 13H.7314.02.01, 33H.5314.02.01. Construction Phase.

C. Action

Authorize Amendment No. 2 to Agreement No. 70482 with Jacobs Engineering Group, Inc. to provide additional time to complete commissioning services for the Library Learning Resource Center at Los Angeles Harbor College from May 1, 2012 through April 23, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $358,720.

Background

This agreement with Jacobs Engineering Group, Inc. was authorized by the Board of Trustees on April 23, 2008 (Com. No. FPD1) and will expire on April 30, 2012. Additional time at no additional cost is proposed to allow Jacobs Engineering Group, Inc. to complete the scope of work which includes construction document review and submittal to the Division of the State Architect (DSA). This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds and through the State Capital Outlay Program. Library Learning Resource Center 13H.7348.02.02. Construction Phase.

D. Action

Authorize Amendment No. 1 to Agreement No. 50201 with WestGroup Designs, Inc. to provide additional time to for design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College from April 29, 2012 through December 31, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $100,000.

Background

This agreement was authorized by the Board of Trustees on April 28, 2010 (Com. No. FPD1) and will expire April 28, 2012. WestGroup Designs, Inc. was retained originally to provide temporary facility design services including accessibility for the Campus Modernization Phase I project and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the
College Project Manager as needed. An extension of time is required at no additional cost for design services to complete the intended path of travel from the parking structure and public transportation points to the entrance of the campus buildings in order to comply with current Americans with Disabilities Act (ADA) requirements. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. **Design Phase.**

**E. Action**

Authorize Amendment No. 2 to Agreement No. 70215-1 with Berlinger and Associates to provide additional construction administration services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) Metropolitan Transportation Authority (MTA) Bus Station Extension project (Parking Lot A) at Los Angeles Valley College from April 12, 2012 through March 9, 2014 at a cost not to exceed $36,830 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $184,025.

**Background**

This agreement was authorized by the Board of Trustees on March 9, 2011 (Com. No. FPD1). Additional construction administration services are needed from Berlinger and Associates, the Architect of Record, due to project delays caused by default of SMC the construction contractor. This agreement has been considered through the participatory governance process. It is anticipated that the Bonding company will reimburse the District for these costs.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. RWGPL - General 18V.7873.05.01. **Design Phase.**

**F. Action**

Authorize Amendment No. 2 to Agreement No. 50205 with PSOMAS to provide additional civil engineering services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Valley College from April 12, 2012 through December 12, 2014 at a cost not to exceed $75,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $437,266.

**Background**

This agreement was authorized by the Board of Trustees on May 12, 2010 (Com. No. FPD1). PSOMAS was retained originally to provide Task Order based civil engineering services for the college and continuation of these services is needed for the roadways, walkways, and storm water projects. This agreement has been considered through the participatory governance process.
**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. **Design Phase.**

**G. Action**

Authorize the following actions for Amendment No. 3 to Agreement No. 32346 with Sirius Environmental to provide continued environmental review services for the Second Access Road project required by the approved Supplemental Environmental Impact Report for West Los Angeles College from February 26, 2012 through February 28, 2014 at a cost not to exceed $65,400 inclusive of eligible reimbursable expenses.

1. Ratify this amendment to provide these services from February 26, 2012 to April 11, 2012 at no additional cost; and

2. Authorize this amendment to provide these services from April 12, 2012 to February 28, 2014 at a cost not to exceed $65,400.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $644,800.

**Background**

This agreement was authorized by the Board of Trustees on February 25, 2009 (Com. No. FPD1). Sirius Environmental wrote the Addendum to the Campus Master Plan Environmental Impact Report for the Second Access Road project and will provide monitoring of mitigation measures during construction as required by the Supplemental Environmental Impact Report and by the Settlement Agreement with the City of Culver City. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Second Access Road 39W.5981.01.02. **Planning Phase.**

**H. Action**

Authorize Amendment No. 2 to Agreement No. 30572-1 with DLR Group WWCOT to provide additional design and construction administration services for the General Classroom Building and the Student Services & Administration Building projects at West Los Angeles College from April 12, 2012 through November 30, 2012 at a cost not to exceed $108,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $946,300.

**Background**

This agreement was authorized by the Board of Trustees on August 25, 2010 (Com. No. FPD4). DLR Group WWCOT is the Architect of Record for these projects. Due to delays caused by the contractor Sinanian, additional construction administration services are needed. This agreement has been considered through the participatory governance process.
**Funding and Development Phase**

Funding is through Proposition A/AA Bond proceeds. General Classroom Building 09W.6912.02, Student Services & Administration Building 19W.7904.02.01. **Design Phase.**

**I. Action**

Authorize Amendment No. 1 to Agreement No. 33066 with Mazzetti Nash Lipsey Burch, Inc. to provide additional commissioning services for the General Classroom Building and the Student Services & Administration Building at West Los Angeles College from April 12, 2012 through March 1, 2013 at a cost not to exceed $3,520 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $325,984.

**Background**

This agreement was authorized by the Board of Trustees on August 11, 2011 (Corn. No. FPD1). Mazzetti Nash Lipsey Burch, Inc. was selected from the list of pre-qualified consultants to provide commissioning services for these projects. Additional commissioning services are required to certify the operation of new electrical switchgear and breakers serving these facilities that were installed on an emergency basis. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. General Classroom Building 39W.5912.02. All Phases.

**J. Action**

Authorize the following actions for Amendment No. 1 to Agreement No. 33456 with Uniplan Engineering to provide additional engineering services for the Upper Fire Service Road project at West Los Angeles College from February 29, 2012 through August 30, 2012 at a cost not to exceed $4,470 inclusive of eligible reimbursable expenses:

1. Ratify this Amendment to this Agreement to provide these services from February 29, 2012 to April 11, 2012 at a cost not to exceed $2,970; and

2. Authorize this Amendment to this Agreement to provide these services from April 12, 2012 to August 30, 2012 at a cost not to exceed $1,500.

Inclusive of this proposed Amendment, the total amount of this agreement approved by the Board of Trustees is $39,408.

**Background**

On February 8, 2012 (Com No. FPD1), the Board of Trustees approved this agreement for Uniplan Engineering to serve as Engineer of Record for this project. Additional engineering services are required for this project due to the identification of additional drainage and trafficability issues resulting from the availability of new geotechnical survey data. This agreement has been considered through the participatory governance process.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvement - Street Improvements Upper Fire Service Road 39W.5979.03.28. Design and Construction Phases.

K. Action

Authorize an amendment to each of the following agreements to provide additional funding for continued Laboratory of Record (LOR) services on a Task Order basis District-wide:

<table>
<thead>
<tr>
<th>LOR Firm:</th>
<th>Converse Consultants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreement Number</td>
<td>Amendment Number</td>
</tr>
<tr>
<td>2050</td>
<td>6</td>
</tr>
</tbody>
</table>

This LOR firm has assignments that include, but are not limited to, the following projects: Learning Assistance/Library Renovation (B7T.5702.03.01) and A-Building Restoration & Modernization (17T.7710.03.07) at Los Angeles Trade Technical College.

<table>
<thead>
<tr>
<th>LOR Firm:</th>
<th>Group Delta Consultants, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreement Number</td>
<td>Amendment Number</td>
</tr>
<tr>
<td>2051</td>
<td>5</td>
</tr>
</tbody>
</table>

This LOR firm has assignments that include, but are not limited to, the following projects: Library Learning Crossroads Building (35P.5541.02) at Pierce College.

<table>
<thead>
<tr>
<th>LOR Firm:</th>
<th>RMA Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreement Number</td>
<td>Amendment Number</td>
</tr>
</tbody>
</table>

This LOR firm has assignments that include, but are not limited to, the following projects: Student Union (31C.5145.02) and Health, Fitness & P. E. Building (11C.7115.02) at Los Angeles City College.

Background

These LOR Agreements were authorized by the Board of Trustees on the dates shown above. These firms are providing LOR services to the projects shown that are underway. In order to provide continuity of these LOR assignments - and due to project delays, approved schedule extensions and scope changes - additional funding is requested. Fees shall be within the District guidelines established for these services.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funding sources. Specific assignments to be determined on an as-needed basis. Construction Phase.

L. Action

Authorize an Amendment to each of the following Agreements to provide additional comprehensive construction and project management support services on a Task Order basis District-wide from April 12, 2012 through January 15, 2014:

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Amendment Number to Agreement Number</th>
<th>Amendment Amount</th>
<th>Cumulative Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gumming Corporation</td>
<td>Amendment No. 5 to Agreement No. 50096</td>
<td>$1,600,000</td>
<td>$16,600,000</td>
</tr>
<tr>
<td>Swinerton Management &amp; Consulting</td>
<td>Amendment No. 2 to Agreement No. 50097</td>
<td>$615,000</td>
<td>$10,615,000</td>
</tr>
<tr>
<td>Jacobs Project Management Co.</td>
<td>Amendment No. 2 to Agreement No. 50102</td>
<td>$931,000</td>
<td>$10,931,000</td>
</tr>
</tbody>
</table>

Background

These agreements were authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). Continued services are needed through January 15, 2014 for various projects at locations District-wide:

- Gumming Corporation and its sub consultants currently provide eight staff members for District-wide assignments with responsibilities that include Asset Management, Warranty, Technology Coordinator, Relocation Project Managers and ADA Coordinators. Gumming Corporation also provides interim Project Management services at West Los Angeles College;

- Swinerton Management and Consulting and its sub consultants provide five staff members for District-wide assignments with responsibilities that include Relocation Project Managers and Senior Construction Managers; and

- Jacobs Project Management Co. and its sub consultants provide six staff members for District-wide assignments with responsibilities that include Building Information Technology Lead, ADA Coordinators, and Project Managers. Jacobs Project Management also provides Construction Project Management services at the SouthGate Campus.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Assignments to be made as needed. All Phases.
M. Action

Authorize an Amendment to each of the following Agreements with Winzler & Kelly to now use the formal and legal business name GHD, Inc.

<table>
<thead>
<tr>
<th>Amendment Number</th>
<th>Agreement No.</th>
<th>Authorization Date and Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>50093</td>
<td>December 17, 2008 (Com. No. FPD1)</td>
</tr>
<tr>
<td>1</td>
<td>30819-1</td>
<td>October 5, 2010 (Com. No. FPD1)</td>
</tr>
<tr>
<td>1</td>
<td>33104</td>
<td>September 15, 2010 (Com. No. FPD1)</td>
</tr>
<tr>
<td>1</td>
<td>50226</td>
<td>February 23, 2011 (Com. No. FPD1)</td>
</tr>
</tbody>
</table>

Background

Pursuant to notification from the company previously known as Winzler & Kelly it is necessary to amend each of the above agreements to revise the formal and legal business name to GHD, Inc. There are no other changes.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Construction Phase.

N. Action

Authorize Amendment No. 1 to Agreement No. 30918-1 with Caldwell Architects to now use the formal and legal business name Caldwell Architects, A Professional Architectural Corporation. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1). Pursuant to notification from the company previously known as Caldwell Architects it is necessary to amend this agreement with the legal business name Caldwell Architects, A Professional Architectural Corporation. There are no other changes made.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Construction Phase.

O. Action

Authorize Amendment No. 1 to Agreement No. 30505-1 with RNL Design to now use the formal and legal business name RNL Interplan, Inc. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1). Pursuant to notification from the company previously known as RNL Design it is necessary to amend this agreement with the legal business name RNL Interplan, Inc. There are no other changes made.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Construction Phase.

P. Action

Authorize Amendment No. 1 to Agreement No. 40232 with WAVE Metronome, Inc. to now use the formal and legal business name Metronome, Inc. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on January 11, 2012 (Com. No. FPD2). Pursuant to notification from the company previously known as WAVE Metronome, Inc. it is necessary to amend this agreement with the legal business name Metronome, Inc. There are no other changes made.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds and General Funds as applicable. All Phases.

III. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

Action

Ratify Amendment No. 5 to Agreement No. 70296 with Harley Ellis Devereaux Corporation to provide additional design services for the Learning Assistance Center/Library Renovation project at Los Angeles Trade Technical College from September 6, 2011 through April 11, 2012 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $4,886,313.

Background

This agreement was authorized by the Board of Trustees on April 25, 2007 (Com. No. FPD1). Harley Ellis Devereaux Corporation is the Architect of Record for this project. This Amendment covers architectural and engineering services for correction of the unforeseen deteriorated existing roof metal-decking that had to be replaced in like and kind. This Amendment also covers design services for rerouting fiber-optic cabling temporarily around existing conditions to maintain continuous campus communication and then for its permanent routing to the Communication/Data Center. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Learning Assistance Center/Library Renovation 37T.5702.03.01. Construction Phase.

IV. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for the Language Arts - F9/B2 Bungalow project at East Los Angeles College.
This project does not require design review by the Capital Construction Committee due to its value being less than the minimum $5M value for such reviews.

**Background**

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications are for converting the temporary facilities complexes F9 and B2 to permanent structures and have been design and developed by licensed architect and reviewed by the LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. F9/B2 Bungalows 32E.5231.02.01. Bid Phase.

**V. AUTHORIZE CONSTRUCTION CONTRACT**

**Action**

Authorize a contract with Built Rite Fence Company to provide general construction services for the Auto Tech P-1 Building at East Los Angeles College at a cost of $91,107. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from $91,107 to $133,800. This construction contract is for installation of a perimeter fence on the west side of the Auto Tech P-1 Building.

**Award History**

This agreement represents the second awarded to this company through the Campus general funds.

**Funding and Development Phase**

Funding is through the 2011-2012 Campus General Funds. Construction Phase.

**VI. RATIFY CONSTRUCTION CONTRACTS**

**A. Action**

Ratify a contract with GMZ Engineering, Inc. to provide general construction – fence installation services for the Stadium - Americans with Disabilities Act (ADA) Improvements project at Pierce College at a cost of $20,000.

**Background**

GMZ Engineering, Inc. provided the low quote from among three written quotes ranging from $20,000 to $29,654 to install a construction fence to replace the existing fence removed by FTR International.
Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium - ADA Improvements 35P.5537.03. Construction Phase.

B. Action

Ratify a contract with GMZ Engineering, Inc. to provide general construction - installation services for the North of Mall (NOM) projects at Pierce College at a cost of $29,000.

Background

GMZ Engineering, Inc. provided the low quote from among three written quotes ranging from $29,000 to $39,500 to install temporary construction lights throughout the North of Mall construction site for safety and security purposes. This will replace the current construction lights removed by FTR International.

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Learning Environments (SLE) – North of Mall - Classroom Modernization/Technology/Low Voltage 35P.5535.03.02. Construction Phase.

C. Action

Ratify a contract with GMZ Engineering, Inc. to provide general construction services for the North of Mall (NOM) project at Pierce College at a cost of $29,300.

Background

GMZ Engineering, Inc. provided the low quote from among three written quotes requested and two received ranging from $29,300 to $79,350 to provide heating to Building 1500 by repairing distribution lines, correcting and providing mechanical controls to Building 900.

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Life Sciences, Chemistry and Physics Building 35P.5502.03, Phase II Renovations - Computer Science and Computer Learning 35P.5507.03. Construction Phase.
### VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

**Action**

Ratify the following Change Orders for additional construction services for the projects, colleges, and amounts show:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Site Utilities Infrastructure - Hydronic Tie-In Los Angeles City College 01C.6173.05.01 | Quest Construction Group No. 33350 | $144,500 | CO No. 1 for $9,242 6.40% | $4,381 | College Request:  
  - Install gate valve covers.  
  Unforeseen Conditions:  
  - Vault relocation, additional coring, concrete repairs, and revised routing due to subsurface obstructions not shown in as-built drawings.  
  Additional Requirements:  
  - Install strainer in boiler room required by the Engineer of Record. |
| SSAC Bookstore Los Angeles Southwest College 16S.7622.02 | Ranbay Construction Corporation No. 33182 | $1,549,000 | CO No. 2 for $63,416 8.52% | $900 | Additional Requirements:  
  - Provide additional seismic support to the light fixture suspension system required by the IOR.  
  - Provide temporary light fixtures and subsequently replace with permanent light fixtures. |
Background

Consistent with Board Rule 7100.10 the Executive Director of Facilities Planning and Development has been approved to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Funding and Development Phase

Funding for each item is shown in the above table. Construction Phase

VIII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the Change Order shown for additional construction services for the project identified below at the listed campus for the amount indicated:
### Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

### Funding and Development Phase

Funding for each item is shown in the above table. Construction Phase.

### IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

#### A. Action

Authorize Acceptance of Completion of Contract No. 33196 with First Fire Systems Inc. to provide general construction - installation services for the Emergency Lighting, Fire Alarm and Security Systems project at Los Angeles City College with a substantial completion date of March 31, 2011.

**Background**

This contract was authorized by the Board of Trustees on December 15, 2010 (Com. No. FPD1).

The total cost of this contract is $32,955.

### Funding and Development Phase


#### B. Action

Authorize Acceptance of Completion of Contract No. 33262 with R.T. Contractor Corp to provide general construction - installation services for a fire damper for the Technology...
Building Enhancement project at Los Angeles Harbor College with a substantial completion date of November 17, 2011

Background

This contract was Authorized by the Board of Trustees on February 9, 2011 (Com. No. FPD1).

The total cost of this contract is $2,250.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Technology Building Enhancement 33H.5366.02.05. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 31362 with Taisei Construction Corporation to provide general construction services for the South Campus - General project at Los Angeles Trade Technical College with a substantial completion date of January 8, 2010.

Background

This contract was authorized by the Board of Trustees on March 21, 2007 (Com. No. FPD1).

The total cost of this contract is $84,071,859.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. South Campus - General 07T.6701.02.05, 17T.7701.02.05. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 4500161949 with Built Rite Fence Company, Inc. to provide general construction services for the installation of a wrought iron fence for the Football Stadium Fence project at East Los Angeles College with a substantial completion date of January 17, 2012.

Background

This contract was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1).

The total cost of this contract is $608,013.

Funding and Development Phase

Funding is through the 2010 – 2011 Campus General Funds. Construction Phase.
X. RATIFY SUBSTITUTIONS OF CONSTRUCTION SUBCONTRACTORS

A. Action

Ratify the following requests for substitution for Contract No. 33149 with Woodcliff Corporation for the Life Sciences and Chemistry Buildings Modernization and new construction of Health, Fitness & PE Building project at Los Angeles City College:

- Substitute subcontractor Craftsmen Concrete Cutting for subcontractor Advantage Demolition to complete demolition work because Advantage Demolition refused to perform their subcontract as Advantage Demolition stated in their December 7, 2010 request to withdraw.

- Substitute subcontractor CCC for subcontractor Wide Flange Steel, Inc. to complete steel work because Wide Flange Steel, Inc. refused to perform their subcontract as Wide Flange Steel, Inc. stated in their January 14, 2011 request to withdraw.

- Substitute subcontractor Gypsum Enterprises Inc. for subcontractor Davcal, Inc. to complete drywall work because Davcal, Inc. refused to perform their subcontract as Davcal, Inc. stated in their January 28, 2011 request to withdraw.

- Substitute subcontractor Comet Electric for subcontractor M.L. Electric Works to complete electrical work because M.L. Electric refused to perform their subcontract as M.L. Electric stated in their January 28, 2011 request to withdraw.

- Substitute subcontractor Harris Rebar for subcontractor Michael Anthony Companies, Inc. to complete rebar work because Michael Anthony Companies refused to perform their subcontract as Michael Anthony Companies, Inc. stated in their February 1, 2011 request to withdraw.

- Substitute subcontractor Darracq Concrete for subcontractor Michael Anthony Companies, Inc. to complete concrete work because Michael Anthony Companies, Inc. refused to perform their subcontract as Michael Anthony Companies, Inc. stated in their February 1, 2011 request to withdraw.

- Substitute subcontractor Preferred Ceilings, Inc. for subcontractor KD Acoustics to complete acoustical and metal ceiling work because KD Acoustics refused to perform their subcontract as KD Acoustics stated in their February 21, 2011 request to withdraw.

- Substitute subcontractor California Marble & Tile for subcontractor GM Stone to complete ceramic tile work because GM Stone refused to perform their subcontract as GM Stone stated in their April 7, 2011 request to withdraw.

- Substitute subcontractor Robert L. Reeves Construction for subcontractor Darracq Concrete to complete concrete work because Darracq Concrete refused to perform their subcontract as Darracq Concrete stated in their July 8, 2011 request to withdraw.

Background

This contract was authorized by the Board of Trustees on November 3, 2010 (Com. No. FPD1). Each substitution is due to a subcontractor request for release and is at no additional cost to the District.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Chemistry Building Modernization: 31C.5150.03 and B1C.5150.03. Life Science Modernization: 31C.5151.03 and B1C.5151.03. Health, Fitness and PE Building Project: 01C.6115.02 and 11C.7115.02. Construction Phase.

B. Action

Rratify the following substitution of subcontractor regarding Contract No. 32852 with Edge Development for the Library Learning Resource Center project at Los Angeles Harbor College:

- Substitute subcontractor M.B. Herzog Electric for subcontractor Gilmartin Electric for electrical services.

Background

This contract was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1). This substitution was the result of subcontractor Gilmartin Electrical Contracting refusal to perform its contract. This substitution will be at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Library Learning Resource Center 13H.7348.02. Construction Phase.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 6 to Agreement No. 32232 with Charles Pankow Builders, Ltd. for additional Design-Build services for the East Campus Complex project at Los Angeles Mission College at a cost not to exceed $372,156 inclusive of eligible reimbursable expenses.

This proposed Amendment contains added costs of $395,738 and deducted credits of $23,582. The net result is the added cost of $372,156. Inclusive of this amendment, the total cost of this Design-Build agreement is increased to $74,386,650.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed:

1. Due to requests by the college:
   
   - Install airlocks at entrance vestibules; Add a restroom to the sheriff's sub-station; provide additional Audio/Visual and communication systems; Change Laboratory Preparation Room doors to include Self-closing/Magnetic hold opens; Provide
measurement and verification monitoring of consumption of utilities to obtain LEED™ points.

2. Due to unforeseen conditions:
   - Provide percolation testing of discovered soils to determine hydrology.

3. Due to additional requirements:
   - The Los Angeles Department of Water and Power (LADWP) requires additional shoring due to the existing waterline relocation as well as relocation of a gas line and meter.

Amendment No. 6 to Agreement No. 32232 includes Change Order No. 6

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. East Campus Complex 34M.5418.02. Design and Construction Phases.

**B. Action**

Authorize Amendment No. 4 to Agreement No. MCHS 60100 with Bernards Bros, Inc. for additional Design-Build services for the Middle College High School project at Los Angeles Southwest College at a cost not to exceed $302,111 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $19,311,290.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This Design-Build agreement with Bernards Bros, Inc. was authorized by the Board of Trustees on September 9, 2009 (Com. No. FPD1).

Additional Design-Build services are proposed:

1. Due to requests from the Los Angeles Unified School District (LAUSD):
   - Install LAUSD furnished Audio/Visual system.
   - Furnish and install speaker package for enhanced sound system.

2. Due to additional requirements:
   - Furnish and install card readers at elevator as required by the Division of the State Architect (DSA).

Amendment No. 4 to Agreement No. MCHS 60100 includes Change Order No. 4

**Funding and Development Phase**

Funding is through LAUSD proceeds. LAUSD Middle College High School project. Construction Phase.
XII. **AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT**

**Action**

Authorize Acceptance of Completion of the Design-Build portion of the District Contract #4500158246 / Build-LACCD Design-Build-Finance Agreement No. 33240 with Chevron Energy Solutions Co. for the Photovoltaic Solar Energy project at Parking Lots 1 & 8 at Pierce College with the substantial completion date of January 10, 2012.

The total cost of this Design Build Agreement was $8,880,190.

**Background**

This agreement was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD2).

**Funding and Development Phase**

Funding is through non-Bond funding sources. Photovoltaic Arrays for Parking Lots 1 & 8 05P-544.03. Construction Phase.

XIII. **AUTHORIZE LEASE AGREEMENTS**

A. **Action**

Authorize a Lease Agreement with Williams Scotsman, Inc. for the term of thirty-three (33) months to lease fourteen (14) pre-fabricated modular buildings for the Language Arts - F9/B2 Bungalows at East Los Angeles College beginning May 29, 2012 or as soon thereafter as possible at a cost of $414,130. If applicable, all sales tax shall be paid.

**Background**

This Lease Agreement is the result of formal competitive bidding. Four (4) vendors requested bid packets. Two (2) responsive bids were received ranging from $414,130 to $640,870. This Lease Agreement is necessary to provide temporary classroom space for the English department. Delivery and setup are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. F9/B2 Bungalows 32E.5231.02.01. Construction Phase.

B. **Action**

Authorize a Lease Agreement with United Site Services for a temporary construction fence for the Technology and Learning Center project at West Los Angeles College for the term of six months beginning April 12, 2012 or as soon thereafter as possible at a cost of $8,404. If applicable, all sales tax shall be paid.

**Background**

United Site Services provided the low quote from among three written quotes ranging from $8,404 to $25,349 to set up a temporary construction fence around the Technology and Learning Center project site to replace the fence removed by FTR International.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Technology and Learning Center 39W.5951.02. Construction Phase.

XIV. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize the following actions for Amendment No. 1 to Lease Agreement No. 32616 with M/Space Holdings to pay the sales tax for 48 months for eight 12’ x 48’ and two 14’ x 48’ modular buildings being used by the College Project Manager (CPM) team for the CPM Facilities FF&E project at Pierce College from January 11, 2010 through January 10, 2014 at a cost of $33,053.

1. Ratify this Amendment to this Lease Agreement to include all applicable taxes and fees from January 11, 2010 to April 11, 2012 at a cost not to exceed $19,961.

2. Authorize this Amendment to this Lease Agreement to include all applicable taxes and fees from April 12, 2012 to January 10, 2014 at a cost not to exceed $13,092.

Inclusive of this amendment, the total amount of this lease agreement is $392,636.

Background

This Lease Agreement was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1). The originally requested and authorized Lease Agreement did not include allowance for the payment of sales tax. This proposed amendment allows for the payment of sales tax. Construction Phase.

Funding is through Measure J Bond proceeds. CPM Facilities FF&E 40J.5555.05. Construction Phase.

XV. AUTHORIZE RESCISSION OF PURCHASE ORDER

Action

Authorize the rescission of Purchase Order No. 33177 with Assembly Supplies, Co. to provide mailroom equipment for the College Services Building (CSB) Mailroom Relocation project at Pierce College at a cost of $5,361.

Background

This Purchase Order was authorized by the Board of Trustees on December 1, 2010 (Com. No. FPD1). The authorization was not executed because the vendor would not agree to the District’s payment terms. The authorization is proposed to be rescinded.

Funding and Development Phase

Funding is through Measure J Bond proceeds. CSB Mailroom Relocation 35P.5535.03.01. Construction Phase.
XVI. **AUTHORIZE PURCHASE ORDER**

**Action**

Pursuant to Education Code 81651, authorize the purchase of educational films and videos from Baker & Taylor, Inc. for the East Campus Complex project at Los Angeles Mission College at a cost of $6,680. If applicable, all sales tax shall be paid.

**Background**

Education Code 81651 states: “The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials . . . in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids.” The District finds that this purchase order will provide educational materials to be used only for the purpose of teaching students at Los Angeles Mission College. Delivery is included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. East Campus Complex 34M.5418.02. Construction Phase.

XVII. **RATIFY CORRECT COST FOR PREVIOUSLY AUTHORIZED PURCHASE ORDER**

**Action**

Ratify the correct cost of Purchase Order No. 33493 with Nemo-Q to provide a kiosk and amplifier for the Student Services and Administration Building project at West Los Angeles College at a cost of $34,034. The item was approved with an incorrect cost of $30,034 due to a typographical error. If applicable, all sales tax shall be paid.

**Background**

This purchase order was authorized by the Board of Trustees on March 7, 2012 (Com. No. FPD1). Due to a typographical error, the cost was incorrectly shown as $30,034. The correct cost is $34,034. There are no other changes.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. Student Services and Administration Building 19W.7904.02.01. Construction Phase.

XVIII. **AUTHORIZATION TO ENTER INTO CONTRACTS**

**Action**

Authorize the following actions related to entering into contracts effective April 2, 2012:

Pursuant to Education Code Section 81655 and 81656, and Board Rule 7100.10, authorize the following District employee to enter into, execute, amend or terminate construction and other facilities related contracts and agreements on behalf of the District:

Name: James D. O’Reilly
Type of Agreement: Facilities Related
Background

Pursuant to Education Code Section 81655 and 81656 all agreements, amendments and terminations resulting from this authorization must be ratified by the Board of Trustees within 60 days. In the event of malfeasance in office, the District official invested by governing board with this authorization is personally liable to the District for any and all monies of the District paid out as a result of malfeasance.