ORDER OF BUSINESS - REGULAR MEETING
Wednesday, September 12, 2012
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (12:30 p.m.)

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.)

V. Roll Call

VI. Flag Salute

VII. Approval of Minutes: Regular Meetings and Closed Sessions, August 8, 2012 and August 22, 2012

VIII. Reports from Representatives of Employee Organizations at the Resource Table

IX. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions

X. Requests to Address the Board of Trustees – Multiple Agenda Matters

XI. Reports and Recommendations from the Board
   - Report on Actions Taken in Closed Session – September 12, 2012
   - Reports of Standing and Special Committees
     BT1. Resolution – District Classified Employees Retirement
     BT2. Elect/Select Trustee Representatives
     BT3. Trustee Authorizations
     BT5. Resolution – Texting and Driving Proclamation
     BT6. Resolution – In Recognition of Dr. Susan Aminoff

XII. Reports from the Chancellor
   - Report from the Chancellor regarding activities or pending issues in the District
     o Annual Report from the Chair of the Joint Labor Management Benefits Committee
XIII. Consent Calendar

Matters Requiring a Majority Vote

BSD1. Ratifications for Business Services
BSD2. Business Services Routine Report
FPD1. Facilities Planning and Development Routine Report
FPD2. Authorize Master Procurement Agreements
HRD1. Personnel Services Routine Actions
ISD1. Authorization of Student Travel
PC1. Personnel Commission Actions
• Correspondence

Matters Requiring a Super Majority Vote - None

XIV. Recommendations from the Chancellor

CH1. Approve Los Angeles Pierce College's Strategic Master Plan
CH2. Adopt Resolutions for Board Member Elections
CH3. Adopt Resolutions to Consolidate Burbank Unified School District's Bond Election with the Los Angeles Community College District's Board Member Primary Election

XV. Notice Reports and Informatives

BT/A. [Notice] Amend Board Rule 4006

XVI. Announcements and Indications of Future Proposed Actions

XVII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, September 19, 2012
(Public Session scheduled for 3:30 p.m.)
Van de Kamp Innovation Center
2930 Fletcher Drive
Los Angeles, CA 90065
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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, September 12, 2012
12:30 p.m.

Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employee Evaluation
   (pursuant to Government Code section 54157)
   A. Position: Chancellor

II. Public Employee Employment
    A. Position: Vice Chancellor of Human Resources

III. Conference with Labor Negotiator
    (pursuant to Government Code section 54957.6)
    A. District Negotiators: Adriana D. Barrera
       Employee Units: All Units
       All Unrepresented Employees
    B. District Negotiators: Mary Gallagher
       Marvin Martinez
       Adriana D. Barrera
       Employee Unit: Clerical/Technical
    C. District Negotiator: Adriana D. Barrera
       Employee Unit: Faculty
    D. District Negotiator: Adriana D. Barrera
       Employee Unit: Academic Administrators
    E. District Negotiator: Adriana D. Barrera
       Employee Unit: Classified Supervisors
F. District Negotiator: Adriana D. Barrera
   Employee Unit: Local 99

G. District Negotiator: Adriana D. Barrera
   Employee Unit: Building and Construction Trades

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints
   (pursuant to Government Code section 54957)

V. Conference with Legal Counsel - Existing Litigation
   (pursuant to Government Code section 54956.9 (a))
   A. Morillo v. LACCD (Trade Tech)
   B. Merrill Eastcott v. LACCD, Jamillah Moore, et al.
   C. Norwood v. LACCD, et al.

VI. Conference with Legal Counsel – Anticipated Litigation
    (pursuant to Government Code section 54956.9 (b))
    A. Potential Litigation – 1 matter
    B. Claim against contractor for defective work at Los Angeles Harbor College
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Steve Veres, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
July 1, 2012 – July 31, 2012

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
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<td>Joan</td>
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<td>Laos</td>
<td>Luz Gabriela</td>
<td>Community Services Assistant</td>
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<td>City</td>
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<tr>
<td>Higuera</td>
<td>Ernestina</td>
<td>Student Services Assistant</td>
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<td>Trade Tech</td>
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Subject: ELECT/SELECT TRUSTEE REPRESENTATIVES

A. ELECT REPRESENTATIVE TO ELECT MEMBERS TO THE LOS ANGELES COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION – 2012-2013

I move that Trustee be elected to serve as the Los Angeles Community College District’s governing board voting representative to elect members to the Los Angeles County Committee on School District Organization. (Education Code §35023/72403).

**Background:** Education Code §35023. The governing board of each school district of every kind or class shall annually at its initial meeting select one of its members as its representative who shall have one vote for each member to be elected to the county committee provided by Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The secretary or clerk of the district shall furnish the county superintendent of schools with a certificate naming the representative selected by the board.

Education Code §72403. The governing board of each community college district shall annually at its initial meeting select one of its members to serve as its representative for purposes of Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The representative selected pursuant to this section shall have one vote for each member to be elected to the county committee pursuant to Article 1 (commencing with Section 4000) of Chapter 1 of Part 3.

B. SELECT ANNUAL REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR 2012-2013

I move that Trustee be selected to serve as the Los Angeles Community College District’s governing board Annual Representative to the Los Angeles County School Trustees Association for 2012-2013.

**Background:** The representative shall perform duties as described in Standing Rule Number 6 which states that each school board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative. The representative’s role is to a) vote on all Association matters; and b) communicate between the Executive Board, the Association, and the local board.

This is a separate position from that of the voting delegate for the annual county committee election, unless the Board chooses to name the same person to handle both responsibilities.
Subject: TRUSTEE AUTHORIZATIONS

A. Conference Ratification
Ratify payment of necessary expenses for Mona Field, member of this Board of Trustees, to have attended the Community College League of California Advisory Committee on Legislation held on Friday, September 7, 2012 in Sacramento, California.

**Background:** Trustee Field is a member of the Advisory Committee on Legislation. The League does not cover travel expenses.

B. Conference Authorizations
Authorize payment of necessary expenses for Mona Field, member of this Board of Trustees, to attend the Community College League of California Advisory Committee on Legislation to be held on Saturday, January 26, 2013 (Sacramento) in conjunction with the Annual Legislative Conference Sunday, January 27-28, 2013 (Sacramento); Friday, March 8, 2013 (Sacramento); and Friday, June 7, 2013 (Sacramento).

**Background:** Trustee Field is a member of the Advisory Committee on Legislation. The League does not cover travel expenses.

C. Conference Authorization
Authorize payment of necessary expenses for Mona Field, member of this Board of Trustees, to attend the Community College League of California Annual Convention & Partner Conferences to be held on Thursday, November 15, 2012 – Saturday, November 17, 2012 in Los Angeles, California.

D. Conference Authorization
Authorize without payment of necessary expenses for Scott J. Svonkin, member of this Board of Trustees, to attend the Community College League of California Annual Convention & Partner Conferences to be held on Thursday, November 15, 2012 – Saturday, November 17, 2012 in Los Angeles, California.

**Background:** Trustee Svonkin has opted to pay for his expenses associated with attending the conference.
E. Conference Authorization
Authorize payment of necessary expenses for Mona Field, member of this Board of Trustees, to attend the Post-Conference Workshop sponsored by The Research and Planning Group for California Community Colleges to be held on Friday, October 5, 2012 in Costa Mesa, California.

Background: The Strengthening Student Success Conference will be in partnership with the American Association of Community and Junior Colleges (AACJC) and The Research and Planning Group for California Community Colleges will be held on October 3-5, 2012.
Subject: RESOLUTION – STANDARDIZE CENTRALIZED ACCOUNTABILITY CONTROLS UTILIZING INDUSTRY BEST PRACTICES FOR BUILD-LACCD

The following resolution is presented by Trustees Veres, Santiago, and Field:

WHEREAS, The Board of Trustees of the Los Angeles Community College District reviewed a number of reports, studies and audits over the past year on its Build-LACCD program and established an Ad Hoc Committee consisting of Trustees Veres, Field and Santiago to further evaluate each report, audit and study to recommend policies to the entire board for the purposes of addressing concerns and improving the accountability, efficiency and effectiveness of Build-LACCD; and

WHEREAS, The Board of Trustees unanimously adopted a resolution directing the Chancellor to implement the agreed upon recommendations from the California State Controller report, “Los Angeles Community College District (LACCD) Proposition A/AA and Measure J Bond Expenditures Audit, August 2011”; and where that Audit stated, “It is essential for LACCD to adopt appropriate control measures to oversee and monitor the colleges’ spending practices”; and

WHEREAS, The Independent Building Program Review Panel issued a final report January 2012 recommending that LACCD “modify the Building Program management structure to a more centralized model”; and

WHEREAS, The June 2011 Performance Audit conducted by KPMG LLP found that, “The bond program does not have an adequate centralized scheduling function providing oversight to scheduling activities performed by individual College Project Managers (CPMs)”; and

WHEREAS, The Hill International Program Management Functions Assessment of March 2012 commissioned by the Board of Trustees stated, “Normally, CPMs would report project status directly to the Project Manager (PM) and instead CPMs report directly to campus presidents and are completely independent of the PM”; and

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________________

Page 1 of 2 Pages Comm. No. BT4 Div. BOARD OF TRUSTEES Date 09-12-2012
WHEREAS, The LACCD Board of Trustees desires to implement industry leading best practices and accountability controls and measures at Build-LACCD; now, therefore, be it

RESOLVED, That the College Presidents are charged with the managing of the educational and facility master planning for each college and ensuring that all construction projects meet their colleges' educational and programmatic needs within the standards set by the Accrediting Commission for Community and Junior Colleges; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby directs staff to ensure that the Request for Proposals for the LACCD Program Manager reflects the best practices and centralized accountability measures recommended by the above reports and audits. The Program Manager will report to and be managed by the Executive Director for Facilities, Planning and Development and the Program Manager will directly oversee the College Project Managers.
Subject: RESOLUTION – TEXTING AND DRIVING PROCLAMATION

The following resolution is presented by Trustees Veres and Park:

WHEREAS, The Los Angeles Community College District holds the health and safety of its young adults as a chief concern; and

WHEREAS, Text messaging is the main mode of communication for most American teenagers with half of all teens sending between 21 and 70 texts a day; and

WHEREAS, 90 percent of American teenagers expect a reply to a text message within five minutes; and

WHEREAS, Texting takes one’s eyes off the road for an average of five seconds; and

WHEREAS, In an AT&T survey, 43 percent of American teenage drivers admitted to texting while driving even though 97 percent know it is dangerous; and

WHEREAS, A Virginia Tech Transportation Institute study showed those who send text messages while driving are 23 times more likely to crash; and

WHEREAS, A driver who sends a text message while driving not only jeopardizes his or her safety but also the safety of passengers, pedestrians, and other drivers; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby proclaims September 19, 2012 as “It Can Wait – No Texting While Driving Pledge Day.”
RESOLUTION – IN RECOGNITION OF DR. SUSAN AMINOFF

The following resolution is presented by Trustee Field:

WHEREAS, The Joint Labor Management Benefits Committee (JLMBC) has as its purpose “to contain the costs of the District’s Health Benefits Program while maintaining and, when feasible, improving the quality of the benefits available to employees”; and

WHEREAS, The JLMBC is comprised of six Employee Members, one appointed by each of the Exclusive Representatives; and

WHEREAS, The Chair of the JLMBC is a voting faculty member nominated by the President of the Los Angeles College Faculty Guild and confirmed by a simple majority of the regular voting members of the Committee; and

WHEREAS, Since 2000, Dr. Susan Aminoff has served as the Chair of the JLMBC; and

WHEREAS, Upon her retirement in 2010, Dr. Aminoff agreed to continue her service on the JLMBC as Chair until a successor could be named; and

WHEREAS, In July 2012, another faculty member was named to succeed Dr. Aminoff; and

WHEREAS, Dr. Aminoff was a leading architect of the first Master Benefits Agreement; and

WHEREAS, Dr. Aminoff made it her business to learn the “ins and outs” of employee benefits with regard to eligibility, service providers, contract interpretation, and much more; and

WHEREAS, Dr. Aminoff has served tirelessly and demonstrated her commitment to all employees of the District; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District and Chancellor Daniel J. LaVista hereby recognize Dr. Aminoff for her creativity and ingenuity in maintaining a high-quality employee benefits program; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby acknowledges her leadership in saving the District millions of dollars as a result of its transition to the CalPERS Health Care Program; and, finally, be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District and Chancellor LaVista bid Dr. Aminoff much good fortune during her retirement as Chair of the JLMBC.

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS 584 issued from July 2, 2012 to July 31, 2012 which totaled $997,145.

B. FACILITIES ORDER FORMS 66 issued from July 2, 2012 to July 31, 2012 which totaled $234,313.

C. AGREEMENTS FOR ART MODELING SERVICES 14 issued which totaled $2,510.

D. AGREEMENTS FOR MUSICIAN SERVICES 1 issued which totaled $1,500.

E. CONTRACT EDUCATION AGREEMENT
   Agreement No.: 4500177101
   (Total Income: $63,000)

F. INSTITUTION AGREEMENT
   Agreement No.: 4500115873(renew)
   (Total Cost: $68,526)

G. LEASE OF EQUIPMENT AGREEMENT
   Agreement No.: 4500125765(amend)
   (Total Cost: $79,800)
H. LICENSE AGREEMENT

Agreement No.: 4500176702
(Total Cost: $3,000)

I. LICENSE OF FACILITIES FOR DISTRICT USE

Agreement No.: 4500019760(renew)
(Total Annual Cost: $3,000)

J. LOAN AGREEMENT

Agreement No.: 4500177191
(Total Cost: $0)

K. MAINTENANCE AGREEMENTS

Agreement Nos.: 4500125607(renew); 4500116869(renew); 4500177158; 4500177159; 4500161923; 4500163886(renew); 4500164875(renew); 4500164873(renew); 4500168287(extend); 4500177100; 4500147921(renew); 4500163871(renew)
(Total Cost: $155,425)

L. STUDENT INTERN AGREEMENTS

Agreement Nos.: 4500177091; 4500177093; 4500177094; 4500177095; 4500177096; 4500177098
(Total Cost: $0)

M. SERVICE AGREEMENTS

Agreement Nos.: 4500147093(renew); 4500164181(renew); 4500162804(renew); 4500168813(renew); 4500163424(renew); 4500175807; 4500176672; 4500162784(renew); 4500163890(renew); 4500177104; 4500177105; 4500177111; 4500177113; 4500177117; 4500177119; 4500177120; 4500177122; 4500177123; 4500177125; 4500177133; 4500176242; 4500176850; 4500152131(renew); 4500166529(renew); 4500176535
(Total Cost: $316,526)
N. SPECIAL GRANT FUNDED AGREEMENTS

Agreement Nos.: 4500176436; 4500176459; 4500177162; 4500176358;
4500163867(renew); 4500171459; 4500177088;
4500155712(renew)

(Total Expense: $1,116,398)

O. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement Nos.: 4500169271; 4500172284; 4500174613; 4500174657;
4500174701; 4500174710; 4500174764; 4500174808;
4500174832; 4500174863; 4500174942; 4500175084;
4500175085; 4500175196; 4500175252; 4500175253;
4500176166; 4500176212; 4500176500; 4500176614;
4500176673; 4500176890; 4500174211; 4500174295;
4500174305; 4500176377; 4500176380; 4500176383;
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4500176298; 4500176332; 4500176351; 4500176581;
4500176588; 4500176590; 4500176914; 4500176192;
4500176195; 4500176959; 4500176967; 4500177013;
4500173859; 4500173938; 4500174011; 4500174113;
4500174115; 4500174118; 4500174837; 4500174576;
4500174706; 4500174902; 4500174951; 4500175113;
4500175421; 4500175469; 4500175638; 4500175640;
4500175751; 4500175814; 4500175931; 4500176079;
4500176201; 4500176349; 4500176352; 4500176360;
4500176572; 4500176644; 4500176147; 4500172153(extend); 4500172365(amend);
4500172367(amend); 4500172960(amend); 4500175989;
4500176279; 4500176284; 4500176285; 4500176286;
4500176717; 4500176742; 4500176743; 4500176756;
4500176760; 4500176837; 4500176839; 4500175943;
4500176452; 4500176454; 4500175946; 4500176591

(Total Cost: $145,486)

P. SETTLEMENT OF CLAIMS

Claim Nos.: 111232; 111234; 111236; 111237; 111238; BC473523

(Total Cost: $16,049.67)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. RATIFY SERVICE AGREEMENTS

A. Ratify a cooperative agreement with the University of Southern California (USC) and East Los Angeles College to meet the objectives of the “Goals and Needs for Accelerated STEM (GANAS)” project, a cooperative STEM (Science, Technology, Engineering, and Mathematics) program utilizing a broad, campus-wide strategy to attract students into STEM disciplines and careers, and to assist them in achieving completion through degrees or transfer within a short time period, under the auspices of the Office of Resource and Institutional Development at East Los Angeles College during the period July 1, 2012 to September 30, 2016 inclusive, at a total cost of $663,639.

Background: On September 22, 2011, the U.S. Department of Education awarded East Los Angeles College, as lead agency, a Title V Hispanic-Serving Institutions (HSI) STEM cooperative grant with USC, as the collaborating partner, who will manage the GANAS project in compliance with Title V grant terms and conditions, assuring that project goals and objectives are meeting the benchmarks outlined in the grant proposal; as well as providing transfer and articulation services, in facilitating the development of STEM transfer programs and articulation agreements with private universities and colleges. Funding is through a Title V HSI STEM grant from the U.S. Department of Education.

B. Ratify Amendment No. 1 to Agreement No. 4500161802 to provide Level 5 online services for up to 9,700 enrollments, for its Etudes-NG (Next Generation) software system, including hosting, administrative support and account management, training services, and membership services from July 1, 2012 to June 30, 2013 inclusive, increasing the total contract amount from $61,500 to $123,800, at a total additional cost of $62,300.

Background: This agreement was approved by the Board of Trustees on July 13, 2011 (Com. No. BSD1). Funding is through the College’s Vocational Education funds.
C. Ratify Agreement No. 4500177132 with SMS Transportation Services to provide a fully compliant ADA access 22 passenger bus and services for five semesters at Los Angeles Pierce College during the period August 27, 2012 to December 13, 2013, inclusive, for a total cost of $154,328.

**Background:** This service is being obtained using the competitively-bid Build LACCD Master Agreement Number 50224. Funding is through the Parking Fees funds.

D. Ratify amendment to renew Agreement No. 4500166200 with Butte College with Butte-Glenn Community College District, on behalf of the California Community Colleges Technology Center, to provide internet connectivity for Secondary Circuits for the District Office and all colleges, increasing the total contract amount from $89,895 to $179,757, from July 1, 2012 to June 30, 2013, inclusive, at a total additional cost of $89,862.

**Background:** This agreement was approved by the Board of Trustees on November 2, 2011 (Com. No. BSD2). Funding is through each location's Information Technology funds.

E. Ratify Amendment No. 2 for the following agreements to provide child care services for the Family Child Care Home Network (FCCHN) Program at Los Angeles Mission College, increasing the total contract amount from $3,140,000 to $4,631,500 from July 1, 2012 to June 30, 2013, inclusive, for the third year of the agreement, at an additional cost up to $78,500 per provider for a total of $1,491,500.

<table>
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<tr>
<th>Agreement No.</th>
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<tbody>
<tr>
<td>4500148696</td>
<td>Beatriz A. Velez</td>
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<td>4500148698</td>
<td>Blanca Estela Ibanez</td>
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<tr>
<td>4500148699</td>
<td>Angels Day Care</td>
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<tr>
<td>4500148700</td>
<td>Catalina Torres dba Torres Family Child Care</td>
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<td>Hernandez Family Child Care, Inc.</td>
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<td>4500148702</td>
<td>Eva Maria Nolasco</td>
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<td>4500148703</td>
<td>Guadalupe Flores</td>
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<td>4500148704</td>
<td>Ileana Franco dba Franco Family Child Care</td>
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<td>4500148705</td>
<td>Luz Ruiz</td>
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<td>4500148706</td>
<td>Maria Luz Perez dba Perez Family Day Care</td>
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<td>4500148707</td>
<td>Maria A. Rodriguez</td>
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<td>4500148708</td>
<td>Martha Suarez dba Suarez Family Day Care</td>
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<td>Ramona R. Aguila</td>
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<td>4500148716</td>
<td>Violeta Razuri</td>
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<tr>
<td>4500148717</td>
<td>Virginia Silva dba Silva Family Child Care</td>
</tr>
</tbody>
</table>
Background: The FCCHN Program is a state funded grant that allows parents to work, attend classes or look for employment by subsidizing their child care needs as long as they qualify for services under state guidelines. Eligibility is based on state average low income guidelines and family size as well as showing a need for service. The program serves on an average 60 children which comes to about 40 families per year. Of those 40 families, 25% are students. Funding is through the Family Child Care Home Network grant.

F. Ratify Amendment No. 3 to renew Agreement No. 4500146459 with Northeast Valley Health Corporation to provide student health services including mental health for the Student Health Center at Los Angeles Mission College, increasing the total contract amount from $448,490 to $686,371 from July 1, 2012 to June 30, 2013, inclusive, for the third year of the agreement, at a total cost of $237,881.

Background: This agreement will allow the College and its Health Center to continue its operation of the Student Health Center at the college. Funding is through the Student Health Services fees.

G. Ratify an agreement with Fulbright and Jaworski to provide specialized legal services to respond to an Internal Revenue Services examination of Bond Anticipation Notes issued in 2010, during the period of August 15, 2012 to March 31, 2013, inclusive at a not-to-exceed hourly cost of $800.

Background: Fulbright and Jaworski served as counsel for the issuance of Bond Anticipation Notes. Although the firm is no longer under an ongoing contract with the District, the firm has the necessary background and context to the issuance in order to provide the District with assistance in responding to the examination. Although the firm's rate for bond counsel was discounted, this engagement will also require the use of tax counsel, which is billed at a higher rate. Funding is from applicable bond proceeds.

II. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of Request for Personnel Action documents from 1978 – 2004, which have been categorized as Class 3 Records (Disposable). They are available electronically.

Background: In accordance with Title V of the California Code of Regulations and the Los Angeles Community College’s Board Rules (Chapter VII, Article VII, 7706-7708), the Deputy Chancellor has determined that these records are Class 3 (Disposable). The records are maintained in electronic format and paper copies are no longer needed.
III. **AUTHORIZED PAYMENTS**

Authorize payment of the following expenditures:

A. $300 to Jobelephant.com, Inc. to reconcile outstanding amounts for advertisement placement services under the auspices of the Human Resources Division.

*Background:* Founded in 2000, Jobelephant.com Inc. is an agency specializing in recruitment advertising, recognized worldwide by newspapers, internet job boards and trade journals as an authorized agent for employment advertising. Payment is requested for advertising services relative to the position of Vice Chancellor of Educational Programs and Institutional Effectiveness, which was filled during the 2010-11 academic year. Advertising for the position was billed under multiple invoices, which were forwarded separately. The invoice in question was for the purchase of additional advertising for an extended posting, and was originally believed to have been paid under a previously settled invoice. Funding is through District Office Exempt Costs for Advertising.

B. $1,730 to the Mary and Joseph Retreat Center for the use of facilities for the Student Services Staff Retreat held under the joint auspices of Los Angeles Harbor College and the Office of Diversity Programs, on Monday, June 25, and Tuesday, June 26, 2012.

*Background:* Harbor College paid the $300 deposit of the total $2,030 cost for the use of a conference room and meals for the two-day staff retreat. The invoice in question was for the balance due, which the College was unable to pay. Funding is through the Staff Diversity Fund of the Office of Diversity Programs.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE NAME CHANGE

A. Authorize a name change with Huawei Technologies USA, Inc.
B. Authorize a name change with Lifesize.
C. Authorize a name change with Mercury LLC.
D. Authorize a name change with Berliner and Associates Architecture.
E. Authorize a name change with Panasonic Corporation of North America.
F. Authorize a name change with MBI Media.
G. Authorize the use of a change of name with DLR Group, Inc. of California, d/b/a DLR Group WWCOT.
H. Authorize the use of a change of name with PBWS Architects.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with TDM Architects to provide design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College.
B. Authorize an agreement with PBWS Architects, LLP to provide design services for the Stadium Americans with Disabilities Act (ADA) Improvements project at Pierce College.
C. Authorize an agreement with Unipian Engineering, Inc. to provide street and paved area condition surveying services in support of the Site Survey & Infrastructure project at West Los Angeles College.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

By: ______________ Date ______________

Chancellor and Secretary of the Board of Trustees

Field ___________ Santiago ___________  
Park ___________ Veres ___________  
Peariman ___________ Campos ___________  

Student Trustee Advisory Vote
III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 32745 with Richard Beriiner Architects, Inc., d/b/a Beriiner and Associates Architecture, Inc. to extend the expiration date for the provision of master planning services for the Firestone Educational Services Center at East Los Angeles College.

B. Authorize Amendment No. 6 to Agreement No. 32123 with CWA AIA, Inc. to provide additional design services for Center for the Sciences project at Pierce College.

C. Authorize Amendment No. 1 to Agreement No. 33107 with Jacobs Consultancy, Inc., a division of Jacobs Engineering Group Inc., to provide additional commissioning services for North of Mall project at Pierce College.

D. Authorize Amendment No. 2 to Agreement No. 50177 with PBWS Architects, LLP to provide additional architectural, engineering and planning services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Trade Technical College.

E. Authorize Amendment No. 2 to Agreement No. 70296-1 with Harley Ellis Devereaux Corporation to provide additional design services for Learning Assistance Center/Library Renovation project at Los Angeles Trade Technical College.

F. Authorize Amendment No. 1 to Agreement No. 33465 with Jacobs Engineering Group, Inc. to provide additional whole building commissioning services for the Multi-Purpose Community Services Center project at Los Angeles Valley College.

G. Authorize Amendment No. 4 to Agreement No. 50220 with Peter M. Mitsakos & Associates Architects, Inc. d/b/a West Edge Architects to provide additional design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College.

H. Authorize Amendment No. 2 to Agreement No. 50124 with McCormick-Busse, Inc. d/b/a MBI Media to provide continued strategic communication services District-wide.

I. Authorize actions for Amendment No. 4 to Agreement No. 50173 with Suddath Relocation Systems of California, Inc. to provide additional asset management services District-wide.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

Ratify Amendment No. 7 to Agreement No. 50096 with Cumming Corporation for continued construction project management services on a Task Order basis for the Middle College High School project at Los Angeles Southwest College and for interim college project management services at West Los Angeles College.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of plans and specifications for the Campus Improvements – Infrastructure Bus Route Turn Around project at West Los Angeles College.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Two Brothers Construction Company to provide general construction services for the Science Career & Mathematics Complex-Demolition project at East Los Angeles College.

B. Authorize a contract with Byrom-Davey, Inc. to provide general construction services for the Men's Baseball Field Renovation & Baseball Paving/Fencing project at East Los Angeles College.
C. Authorize a contract with Advanced Cable Solutions, Inc. to provide general construction - electrical services for the Family Resource Center project at Los Angeles Valley College.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 6 to Contract No. 32651 with Icon West, Inc.; Change Order No. 5 to Contract No. 33287 with KOAM Construction; Change Order No. 1 to Contract No. 450073257 with Bilt Rite Fence Company; Change Order No. 2 to Contract No. 32592 with C.G. Construction, Inc.; and Change Order No. 6 to Contract No. 33009 with Suffolk Construction Company, Inc.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order No. 3 to Contract No. 33352 with Cal State Rent a Fence.

IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33375 with Commercial Roofing Systems, Inc. to provide general construction services for the Franklin Hall Modernization - Re-roofing project at Los Angeles City College.

B. Authorize Acceptance of Completion of Contract No. 33410 with Marina Landscaping, Inc. to provide general construction - landscaping services for the Campus Improvement - Student Services Entry Green project at West Los Angeles College.

C. Authorize Acceptance of Completion of Contract No. 31612 with Sinanian Development, Inc. to provide general construction services for the General Classroom Building and Student Services & Administration Building project at West Los Angeles College.

D. Authorize Acceptance of Completion of Contract No. 4500173257 with Bilt Rite Fence Company to provide general construction services for the Gate and Fence Installation at the Autotech P-2 Building project at East Los Angeles College.

X. AUTHORIZE PAYMENT OF DESIGN-BUILD HONORARIUM

Authorize payment of Honorarium to responsive Proposers of Design and Construction Services regarding the Digital Arts and Media Building project at Pierce College.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Authorize Amendment No. 1 to Design-Build Agreement No. 32535 with Pinner Construction Company for non-compensable extension of time for the Science Complex project at Los Angeles Harbor College.

XII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 7 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the School of Math & Sciences project at Los Angeles Southwest College.
XIII. AUTHORIZE LEASE AGREEMENT

Authorize a lease agreement with Mobile Modular Management Corporation for the Science Career & Mathematics Building / Swing Space project at East Los Angeles College.

XIV. RATIFY LEASE AGREEMENT

Ratify a lease agreement with A-Throne for the Firestone Educational Services Center of East Los Angeles College.

XV. RATIFY SETTLEMENT OF CLAIM

In accordance with Board Rule 7313, ratify settlement of Claim No. 2012-P04.

XVI. ADOPT FINDING OF BIDDING IMPRACTICABILITY AND AUTHORIZE AN AWARD OF CONTRACT TO REPAIR AND REPLACE PREVIOUSLY INSTALLED DEMAND SIDE MANAGEMENT EQUIPMENT BY SCHNEIDER ELECTRIC BUILDING AMERICAS, INC. AT LOS ANGELES CITY COLLEGE

Authorize actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and authorize a contract with Schneider Electric Building Americas, Inc. to repair and/or replace previously installed demand side management equipment at Los Angeles City College.
Subject: MASTER PROCUREMENT AGREEMENTS

A. Authorize Master Procurement Agreement for FITNESS EXERCISE EQUIPMENT

Authorize a Master Procurement Agreement for the entire catalog with: Advanced Healthstyles Fitness Equipment Inc., d/b/a Advanced Exercise Equipment, Inc.; Fitness Ventures International, LLC, d/b/a Advantage Fitness Products; and Wenger Corporation for fitness exercise equipment for use District-wide and for other public entities, for a period of five (5) years, from start date of September 13, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

AGREEMENT WITH: Advanced Healthstyles Fitness Equipment Inc., d/b/a Advanced Exercise Equipment, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<td>1</td>
<td>Treadmill, Commercial Grade</td>
<td>$5,418.00</td>
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<td>2</td>
<td>Elliptical Cross Trainer</td>
<td>$3,810.00</td>
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<td>3</td>
<td>Upright Bike</td>
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<td>4</td>
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<td>8</td>
<td>Cable Lat. Pulldown Machine</td>
<td>$2,787.00</td>
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Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. Lavista, Chancellor
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<tr>
<th>Item No</th>
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<tr>
<td>9</td>
<td>Biceps Curl Machine</td>
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<td>10</td>
<td>Triceps Extension Machine</td>
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<tr>
<td>11</td>
<td>Pectoral Fly/Rear Deltoid Machine</td>
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<tr>
<td>12</td>
<td>Dip/Chin Assist Machine</td>
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<td>13</td>
<td>Multi-Hip &amp; Glute Machine</td>
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<td>17</td>
<td>Horizontal Calf Machine</td>
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<td>Dual Adjust. Pulley Machine</td>
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<td>19</td>
<td>Multi Jungle 4-Stack Tower</td>
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<td>Core &amp; Stretch Trainer</td>
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<td>Abdominal Trainer</td>
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<td>Three Tier Pro Dumbbell Rack Pair for Fifteen Pair</td>
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<td>Item No</td>
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<td>Ground Based Jammer, w/Six Weight Horns</td>
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<td>Four-Way Neck Machine</td>
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<td>Power Rack, Heavy Duty</td>
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<td>Adjustable Bench, Heavy Duty</td>
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<td>Heavy Duty Dock N' Lock Rail, Short</td>
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<td>Heavy Spotter Rack Platforms</td>
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<td>Heavy Reverse Dip Attachment</td>
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<td>42</td>
<td>Heavy Duty Custom Logo</td>
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<td>43</td>
<td>Strength Training Vest</td>
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<td>Power Clean Bar</td>
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<td>45</td>
<td>Curl Bar</td>
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<td>46</td>
<td>Olympic Bar Clamping Collar</td>
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<td>47</td>
<td>Olympic Bumper Plate 50kg., Green, 17&quot; Dia.</td>
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<td>Olympic Bumper Plate, 20kg., Blue, 17&quot; Dia.</td>
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<td>Olympic Bumper Plate, 15kg, Yellow, 17&quot; Dia.</td>
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<td>Olympic Urethane Grip Plate 45lb., 3 Grip Slots</td>
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<td>Olympic Urethane Grip Plate 35lb., 3 Grip Slots</td>
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<td>Olympic Urethane Grip Plate 25lb., 3 Grip Slots</td>
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<td>53</td>
<td>Olympic Urethane Grip Plate 10lb., 3 Grip Slots</td>
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<td>54</td>
<td>Olympic Urethane Grip Plate 5lb., 3 Grip Slots</td>
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<td>55</td>
<td>Olympic Urethane Grip Plate 2.5lb., 3 Grip Slots</td>
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<td>56</td>
<td>EZ Curl Bar Set, Urethane Encased Solid Heads, 20-110 Lb.</td>
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<tr>
<td>57</td>
<td>Solid Dumbbell Set, Urethane, 5-50 Lb, Chrome Handles</td>
<td>$1,750.00</td>
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## Itemized List of Purchases

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>58</td>
<td>Solid Dumbbell Pair, Urethane, 55 Lb, Chrome Handles</td>
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<td>59</td>
<td>Solid Dumbbell Pair, Urethane, 60 Lb, Chrome Handles</td>
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<td>60</td>
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<td>61</td>
<td>Solid Dumbbell Pair, Urethane, 70 Lb, Chrome Handles</td>
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<td>62</td>
<td>Solid Dumbbell Pair, Urethane, 75 Lb, Chrome Handles</td>
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<td>63</td>
<td>Power System 6&quot; Leather Belt S-XL</td>
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<tr>
<td>64</td>
<td>Power System 6&quot; Leather Belt XXL</td>
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<td>65</td>
<td>Six Medicine Ball Rack, Steel</td>
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<tr>
<td>66</td>
<td>Medicine Ball, 6 Lb., Red</td>
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<tr>
<td>67</td>
<td>Medicine Ball, 8 Lb., Rosewood</td>
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<td>68</td>
<td>Medicine Ball, 10 Lb., Purple</td>
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<td>Medicine Ball, 12 Lb., Blue</td>
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<td>Medicine Ball, 15 Lb., Teal</td>
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<td>71</td>
<td>Medicine Ball, 18 Lb., Green</td>
<td>$64.00</td>
</tr>
<tr>
<td>72</td>
<td>Adjustable Speed Rope, 10'</td>
<td>$14.00</td>
</tr>
</tbody>
</table>

**Contract Minimum:** $13,568.00  
**Contract Maximum:** $2,000,000.00

## Agreement with Fitness Ventures International, LLC d/b/a Advantage Fitness Products

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Treadmill, Commercial Grade</td>
<td>$5,245.00</td>
</tr>
<tr>
<td>2</td>
<td>Elliptical Cross Trainer</td>
<td>$4,345.00</td>
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<td>3</td>
<td>Upright Bike</td>
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<tr>
<td>4</td>
<td>Spinner Bike</td>
<td>$1,645.00</td>
</tr>
<tr>
<td>5</td>
<td>Six Medicine Ball Rack, Steel</td>
<td>$224.00</td>
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### Board of Trustees
Los Angeles Community College District

<table>
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<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>6</td>
<td>Medicine Ball, 6 Lb., Red</td>
<td>$43.00</td>
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<td>7</td>
<td>Medicine Ball, 8 Lb., Rosewood</td>
<td>$48.00</td>
</tr>
<tr>
<td>8</td>
<td>Medicine Ball, 10 Lb., Purple</td>
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<td>9</td>
<td>Medicine Ball, 12 Lb., Blue</td>
<td>$59.00</td>
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<td>10</td>
<td>Medicine Ball, 15 Lb., Teal</td>
<td>$63.00</td>
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<td>11</td>
<td>Medicine Ball, 18 Lb., Green</td>
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<tr>
<td>12</td>
<td>Adjustable Speed Rope, 10'</td>
<td>$22.00</td>
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Contract Minimum: $ 13,568.00  
Contract Maximum: $ 2,000,000.00

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### AGREEMENT WITH: Wenger Corporation

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<th>Bid Item Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>1</td>
<td>CART, 4 Sided, Stand-Alone</td>
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<td>2</td>
<td>CART, High Density</td>
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<td>3</td>
<td>Cart Component for Storage of Shoulder Pads</td>
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<td>4</td>
<td>Cart Component for Storage of Football Helmets</td>
<td>$3,378.00</td>
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<tr>
<td>5</td>
<td>Cart Component for Storage of Footballs, Belts, Socks, Girdles</td>
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<tr>
<td>6</td>
<td>Cart Component for Storage of Football Clothing</td>
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<td>7</td>
<td>Cart Component for Storage of Baseball Equipment</td>
<td>$2,010.00</td>
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<tr>
<td>8</td>
<td>Cart Component for Storage of Baseball Game and Practice Uniforms</td>
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<tr>
<td>9</td>
<td>Cart Component for Storage of Baseball/Softball Clothing &amp; Equipment</td>
<td>$2,083.00</td>
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<tr>
<td>10</td>
<td>Cart Component for Storage of Softball Equipment</td>
<td>$2,083.00</td>
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</table>

Contract Minimum: $13,568.00  
Contract Maximum: $ 2,000,000.00

**Background:** Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the
amount of $13,568.00 to three (3) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest responsive bid received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

- Advanced Healthstyles Fitness Equipment, Inc., d/b/a Advanced Exercise Equipment, Inc.;
- Fitness Ventures International, LLC d/b/a Advantage Fitness Products; and
- Wenger Corporation

The minimum agreement value is determined by the sum of the benchmark items from the lowest responsive bidder(s). The amount awarded is for $13,568.00 for eighty-two (82) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Southwest College and is available for use district-wide. District-wide Exercise Equipment 40J.5J55.05. (Bid# 128). All Phases.

B. Authorize Master Procurement Agreement for UNINTERRUPTABLE POWER SUPPLY (UPS) EQUIPMENT

Authorize a Master Procurement Agreement for the entire catalog, with Eaton Corporation for uninterruptable power supply (UPS) equipment for use District-wide and for other public entities, for a period of five (5) years, from start date of September 13, 2012 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

Eaton Corporation
Effective Dates: September 13, 2012 – September 12, 2017
Guaranteed Minimum: $13,000
Not to Exceed Amount: $2,000,000
## AGREEMENT WITH: Eaton Corporation

<table>
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<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<td>1</td>
<td>Uninterruptable Power Supply, 12kW/kVA</td>
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<td>Uninterruptable Power Supply, 24kW/kVA</td>
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<td>Uninterruptable Power Supply, 36kW/kVA</td>
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<td>Uninterruptable Power Supply, 48kW/kVA</td>
<td>$33,123.00</td>
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<td>5</td>
<td>Uninterruptable Power Supply, 60kW/kVA</td>
<td>$41,125.00</td>
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<td>6</td>
<td>Uninterruptable Power Supply, 12kW/kVA (N + 1)</td>
<td>$19,572.00</td>
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<td>7</td>
<td>Uninterruptable Power Supply, 24kW/kVA (N + 1)</td>
<td>$26,977.00</td>
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<td>Uninterruptable Power Supply, 36kW/kVA (N + 1)</td>
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<tr>
<td>10</td>
<td>Uninterruptable Power Supply, 60kW/kVA (N + 1)</td>
<td>$48,995.00</td>
</tr>
</tbody>
</table>

Contract Minimum: $13,000.00  
Contract Maximum: $2,000,000.00

### Background:
Recommendation for award subject to mutually agreed terms and conditions. This proposed Agreement is identified for award at the amount of $13,000.00 to one (1) vendor because it is a Catalogue Agreement.

Information Technology (IT) Catalogue Agreements are the result of formal competitive bidding and are priced at the lowest cost for one minimum, working system. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were two (2) bidders and the awardee is:

- Eaton Corporation
This proposed catalog agreement is supported by the District Technology Council (College IT Managers) and District’s Information Technology Department and is intended to be accessible by other public agencies.

The minimum agreement value is determined by the lowest cost for one minimum, working system. The amount awarded is for $13,000.00. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the District Educational Services Center and is available for use district-wide. Uninterruptable Power Supply (UPS) Equipment, 40J.5J05.03 (Bid# 130).

C. Authorize Actions for Amendment to Master Procurement Agreement with CONSOLIDATED FABRICATORS CORPORATION.

Action

Authorize the following actions for Amendment No. 2 to Master Procurement Agreement No. 40020 with Consolidated Fabricators Corporation to continue the provision of roll-off and storage containers for the Bond Program at no additional cost:

1. Ratify Amendment No. 2 to Master Procurement Agreement No. 40020 with Consolidated Fabricators Corporation to continue the provision of roll-off and storage containers for the Bond Program from March 26, 2012 to September 12, 2012 at no additional cost; and

2. Authorize Amendment No. 2 to Master Procurement Agreement No. 40020 with Consolidated Fabricators Corporation to continue the provision of roll-off and storage containers for the Bond Program from September 13, 2012 to March 25, 2014 at no additional cost.

Background

This Master Procurement Agreement was authorized by the Board of Trustees on March 26, 2009 (Com. No. FPD5) for three years with Consolidated Fabricators Corporation. Pursuant to Education Code section 81644, a contract for services, apparatus or equipment may be for a period not to exceed five (5) years. This proposed amendment ratifies the extension of Agreement No. 40020 from March 26, 2012 to March 25, 2014.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. Roll-Off and Storage Containers 40J.5J55.05. All Phases.

D. Authorize Actions for Amendment to Master Procurement Agreement with UNITED RENTALS, INC.

Action

Authorize the following actions for Amendment No. 2 to Master Procurement Agreement No. 40066 with United Rentals, Inc., to continue the provision of generators for the Bond Program at no additional cost:

1. Ratify Amendment No. 2 to Master Procurement Agreement No. 40066 with United Rentals, Inc., to continue the provision of generators for the Bond Program from August 19, 2012 to September 12, 2012 at no additional cost; and

2. Authorize Amendment No. 2 to Master Procurement Agreement No. 40066 with United Rentals, Inc., to continue the provision of generators for the Bond Program from September 13, 2012 to August 19, 2014 at no additional cost.

Background

This Master Procurement Agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD2) for three years with United Rentals, Inc. Pursuant to Education Code section 81644, a contract for services, apparatus or equipment may be for a period not to exceed five (5) years. This proposed amendment ratifies the extension of Agreement No. 40066 from August 20, 2012 to September 12, 2012.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. Generators 40J.5J55.05. All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

<table>
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<th></th>
<th>Total (This Report)</th>
<th>Total (07-01-12 to Date)</th>
</tr>
</thead>
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<tr>
<td>1. Academic Service:</td>
<td>457</td>
<td>659</td>
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<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
<td>100</td>
<td>140</td>
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<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
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<td>3. Unclassified Service:</td>
<td>1155</td>
<td>2337</td>
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<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>1712</td>
<td>3136</td>
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DATE RANGE: July 17, 2012 – August 13, 2012; SR: 652

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Darrell J. LaVista, Chancellor

Chancellor and
Secretary of the Board of Trustees

By ____________________________ Date ____________________________
II. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEE

The three (3) days suspension of employee (EN778580) assigned to Los Angeles Trade-Technical College as a permanent Custodian is based on the following causes:

- Inefficiency
- Discourteous, Abusive, or Threatening Language or Behavior Directed Toward a Person, Including Sexual Harassment, Racial Harassment, or Other Legally Prohibited Actions or Behavior

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

III. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN1019422) assigned to Pierce College as a permanent Bookstore Manager is based on the following causes:

- Incompetence
- Inattention to or Dereliction of Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Willful and Persistent Violation of the Provisions of the Education Code, Public Policy, Or of Policies, Rules, Regulations, or Procedures Adopted by the Board of Trustees or the Personnel Commission
- Dishonesty

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
AUTHORIZATION OF STUDENT TRAVEL

Los Angeles Trade-Technical College

Authorize ten students and two faculty members to attend an event titled "International Kochkunst Ausstellung" in Erfurt, Germany during the period of October 4 to October 15, 2012.

Background: The Verbandes der Koche Deutschlands & World Association of Chefs Societies is the sponsor of this event. Participants will be exposed to world culinary Olympics, broaden their appreciation for their chosen vocations.

FISCAL IMPLICATION: The total estimated cost of the trip is $50,148. Student travel costs will be paid entirely by their personal funds. The college’s General Fund will provide $3,000 in staff development funds to augment individual faculty travel costs.

Recommended by: Yasmin Delahoussaye
Yasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
Subject: PERSONNEL COMMISSION ACTIONS

I. Classification Studies

A. Concur with the action of the Personnel Commission to reclassify EN 760794, from Maintenance Assistant to Power Equipment Mechanic, effective May 28, 2012.

Maintenance Assistant

<table>
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<tr>
<th>Month</th>
<th>$3,269</th>
<th>$3,449</th>
<th>$3,638</th>
<th>$3,839</th>
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<td>Annually</td>
<td>$39,233</td>
<td>$41,391</td>
<td>$43,667</td>
<td>$46,069</td>
<td>$48,603</td>
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Power Equipment Mechanic

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<tr>
<th>Month</th>
<th>$3,794</th>
<th>$4,003</th>
<th>$4,223</th>
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<td>Annually</td>
<td>$45,537</td>
<td>$48,041</td>
<td>$50,684</td>
<td>$53,471</td>
<td>$56,412</td>
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BACKGROUND: In accordance with the Provision of the SEIU Local 99 Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that duties and responsibilities of the incumbent fall within the classification of Power Equipment Mechanic. The position is located in the Plant Facilities Department at Los Angeles City College. The 2011-2012 fiscal year cost of this action is approximately $405. The 2012-2013 fiscal year cost of this action is approximately $4,860.

Recommended by: Karen J. Martin, Personnel Director

Karen J. Martin, Personnel Director
B. Concur with the action of the Personnel Commission to reclassify EN 784617, from Assistant Research Analyst to Research Analyst, effective February 3, 2012.

Assistant Research Analyst
- Monthly: $4,346, $4,585, $4,837, $5,103, $5,384
- Annually: $52,154, $55,023, $58,049, $61,242, $64,610

Research Analyst
- Monthly: $5,384, $5,680, $5,992, $6,322, $6,670
- Annually: $64,610, $68,164, $71,913, $75,868, $80,041

BACKGROUND: In accordance with the Provision of the AFT College Staff Guild Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that duties and responsibilities of the incumbent fall within the classification of Research Analyst. The position is located in the Institutional Effectiveness Office at Los Angeles Harbor College. The 2011-2012 fiscal year cost of this action is approximately $1,406. The 2012-2013 fiscal year cost of this action is approximately $3,552.

II. Salary Reallocation for the Class of Public Information Officer:

Concur with the action of the Personnel Commission to reallocate the salary schedule for the class of Public Information Officer, from salary schedule 4346.24 to salary schedule 5384.23, effective August 28, 2012.

Salary Schedule 4346.24
- Monthly: $4,346.24, $4,585.28, $4,837.48, $5,103.54, $5,384.22
- Annually: $52,154, $55,023, $58,049, $61,242, $64,610

Salary Schedule 5384.23
- Monthly: $5,384.23, $5,680.36, $5,992.78, $6,322.38, $6,670.12
- Annually: $64,610, $68,164, $71,913, $75,868, $80,041
BACKGROUND: The Personnel Commission requested this salary reallocation to align the salary of the subject class with other comparable professional-level staff positions within the District. Salary obtained for analogous positions from other public agencies in the Greater Los Angeles area as well as from the U.S. Dept of Labor, Bureau of Labor Statistics OES survey-Los Angeles-Long Beach area, supported the recommended salary reallocation. A recruitment process for this position will commence shortly to fill an anticipated vacancy in the Office of the Executive Assistant to the Chancellor and the Office of the President at Los Angeles Southwest College. It is anticipated that the recommended salary reallocation will provide for a competitive salary rate in the job market and attract a sufficient pool of applicants. The recommended salary reallocation results in a 23% salary increase at the maximum step for the subject class.
Subject: APPROVE LOS ANGELES PIERCE COLLEGE’S STRATEGIC MASTER PLAN

Approve the Strategic Master Plan, 2012-2015 for Los Angeles Pierce College

Background: Accreditation guidelines require colleges to submit their strategic plans to the Board for review and approval on a regular basis to assure constant institutional improvement. These plans are meant to provide colleges with a framework for systematic self-analysis, public accountability, and institutional goal setting. On August 22, 2012 the Board’s Institutional Effectiveness Committee reviewed the “Pierce College 2012-2015 Strategic Plan” and recommended its approval by the Board.

Approved by:
Daniel J. LaVista, Chancellor
SUBJECT: ADOPT RESOLUTIONS FOR BOARD MEMBER ELECTIONS

Adopt the following resolutions (Attachment A and Attachment B) and direct the Office of General Counsel to transmit copies thereof to the County and City Officials designated in each resolution. Copies of the resolutions have been appropriately posted and distributed to Board Members:

1. Resolution and order calling for Primary Board Member Election, to fill Board of Trustees Seats 2, 4, and 6, to be consolidated with the Los Angeles Primary Nominating Election on March 5, 2013.

2. Resolution and order calling for Board Member Election to be consolidated with the Los Angeles General Municipal Election on May 21, 2013.

Background: These resolutions have been prepared in accordance with the provisions of Education Code Sections 5224, 5231, 5304, 5322 and 72031, Election Code Sections 10400 through 10418, and Board Rules 2101 and 2102. The elections are called to fill Board of Trustees Seats 2, 4, and 6. The successful candidates will begin their terms of office on July 1, 2013. The term of the present incumbents will expire the day before the newly elected members take office.

The General Municipal Election allows for runoffs between candidates for Trustee Seats who do not receive a majority vote in the primary election. The consolidation of the Board of Trustees elections with the elections to be held by the City of Los Angeles will lessen the cost to the District because the total election expense will be shared with the City of Los Angeles and other participating districts.

Approved by:
Dr. Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
WHEREAS, for the purposes of Education Code Section 5224 the terms of seat numbers 2, 4, and 6 of the Board of Trustees of the Los Angeles Community College District will expire on June 30, 2013, and

WHEREAS, Education Code Section 5224 provides in part:

In any school district or community college district situated wholly or partly within a city containing a population of over 1,900,000 according to the 1950 federal census; the governing board shall be composed of seven members holding office numbers 1, 2, 3, 4, 5, 6, and 7, and shall be elected at large at the same time and in the same manner as the members of the city council of said city and shall serve for a term of four years.

IT IS THEREFORE RESOLVED AND ORDERED by the Board of Trustees of the Los Angeles Community College District that, under the authority of Education Code Section 5224, the County Superintendent of Schools of Los Angeles County is hereby contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5224, 5304, 5322, and 72031, and that, under the authority of Education Code Section 5324 and Elections Code Section 10400 through 10418, the City Council of the City of Los Angeles is requested to give written approval of consent and to order, and the County Superintendent of Schools is requested to effect a complete consolidation of this Board member primary election with the Primary Nominating Election of the City of Los Angeles to be held on Tuesday, March 5, 2013.

SPECIFICATIONS OF THE ELECTION ORDER

The primary election shall be held on Tuesday, March 5, 2013.

At said election the electors of the Los Angeles Community College District shall vote in the primary election for members of the Community College District governing board to fill the positions of the governing board members in Seat numbers 2, 4, and 6 whose terms will expire on June 30, 2013.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that this board member election is hereby requested to be consolidated with the Primary Nominating Election of the City of Los Angeles to be held on March 5, 2013; that within the Los Angeles Community College District the ballots, precincts, polling places and election officers shall be the ballots, precincts, polling places and election officers provided for said Primary Nominating Election within said District; that the City Council is hereby requested to give written approval of consent and to order, and the County Superintendent of Schools is hereby requested to effect said consolidation, and the City Council is requested to fix the expense of this board member election, which the Board of Trustees agrees to pay pursuant to an agreement between the City and District; and that the City Council of the City of Los Angeles is authorized to canvass the returns of this election, pursuant to Sections 10412 and 10413 of the Elections Code, which shall be in all respects as if there were only one election and only one form of ballot shall be used.
IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that notice of said election shall be given by the publication of notice thereof, containing the matters required by law, in a newspaper of general circulation published within the District, once each week for three successive weeks prior to said election; and that the Business Services Division is hereby directed to cause the notice to be published, in accordance with this Resolution and Order.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that the City Council be requested to make certification of the results of the election to the County Superintendent of Schools, to the governing board of the Community College District, to the County Registrar-Recorder and to the Board of Supervisors of the County of Los Angeles.

IT IS FURTHER ORDERED, that the Office of General Counsel shall immediately after the adoption hereof, but not less than one hundred twenty-three (123) days prior to the date set for the election, deliver four certified copies of this Resolution and Order to the County Superintendent of Schools pursuant to Section 5322 of the Education Code; and shall immediately, but not less than one hundred and twenty-three (123) days prior to the date set for the election, file one certified copy with the City Clerk of the City of Los Angeles and one with the County Registrar-Recorder of the County of Los Angeles.

The foregoing Resolution and Order was adopted by the Board of Trustees of the Los Angeles Community College District of the Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this 12th day of September 2012.

AYES: __________

NOS: __________

ABSENT: __________

_________________________________________________________________

Chancellor and Secretary of the Board of Trustees
WHEREAS, for the purposes of Education Code Section 5224 the terms of Seat numbers 2, 4, and 6 of the Board of Trustees of the Los Angeles Community College will expire on June 30, 2013, and

WHEREAS, Education Code Section 5224 provides in part:

In any school district or community college district situated wholly or partly within a city containing a population of over 1,900,000 according to the 1950 federal census; the governing board shall be composed of seven members holding office numbers 1, 2, 3, 4, 5, 6, and 7, and shall be elected at large at the same time and in the same manner as the members of the city council of said city and shall serve for a term of four years.

WHEREAS, a community College Board Primary member election has been ordered for Tuesday, March 5, 2013, to be completely consolidated with the Primary Nominating Election to be conducted on that date by the City of Los Angeles.

IT IS THEREFORE RESOLVED AND ORDERED by the Board of Trustees of the Los Angeles Community College District that, under the authority of Education Code Section 5224, the County Superintendent of Schools of Los Angeles County is hereby contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5224, 5304, 5322, and 72031, and that, under the authority of Education Code Section 5324 and Elections Code Section 10400 through 10418, the City Council of the City of Los Angeles is requested to give written approval of consent and to order, and the County Superintendent of Schools is requested to effect, a complete consolidation of this Board member election with the General Election of the City of Los Angeles to be held on Tuesday, May 21, 2013.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, May 21, 2011.

At said election the electors of the Los Angeles Community College District shall elect members of the Community College District governing board to fill the positions of the governing board members in Seat numbers 2, 4, and 6, as necessary, whose terms will expire on June 30, 2013.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that this board member election is hereby requested to be consolidated with the General Election of the City of Los Angeles to be held on May 21, 2013; that within the Los Angeles Community College District the ballots, precincts, polling places and election officers shall be the ballots, precincts, polling places and election officers provided for said General Election within said District; that the City Council is hereby requested to give written approval of consent and to order, and the County Superintendent of Schools is hereby requested to effect, said consolidation, and the City Council is requested to fix the expense of this board member election, which the Board of Trustees agrees to pay pursuant to an agreement between the City and District; and that the City Council of the City of Los Angeles is authorized to canvass the returns of this election, pursuant to Sections 10412 and 10413 of the Elections Code, which shall be in all respects as if there were only one election and only one form of ballot shall be used.
IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that notice of said election shall be given by the publication of notice thereof, containing the matters required by law, in a newspaper of general circulation published within the District, once each week for three successive weeks prior to said election; and that the Director of Business Services is hereby directed to cause the notice to be published, in accordance with this Resolution and Order.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that the City Council be requested to make certification of the results of the election to the County Superintendent of Schools, to the governing board of the Community College District, to the County Registrar-Recorder and to the Board of Supervisors of the County of Los Angeles.

IT IS FURTHER ORDERED, that the Office of General Counsel shall immediately after the adoption hereof, but not less than one hundred twenty-three (123) days prior to the date set for the election, deliver four certified copies of this Resolution and Order to the County Superintendent of Schools pursuant to Section 5322 of the Education Code; and shall immediately, but not less than one hundred and twenty-three (123) days prior to the date set for the election, file one certified copy with the City Clerk of the City of Los Angeles and one with the County Registrar-Recorder of the County of Los Angeles.

The foregoing Resolution and order was adopted by the Board of Trustees of the Los Angeles Community College District of the Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this 12th day of September 2012.

AYES: 

NOS: 

ABSENT: 

Chancellor and Secretary of the Board of Trustees
Subject: ADOPT RESOLUTIONS TO CONSOLIDATE BURBANK UNIFIED SCHOOL DISTRICT'S BOND ELECTION WITH THE LOS ANGELES COMMUNITY COLLEGE DISTRICT'S BOARD MEMBER PRIMARY ELECTION

On August 16, 2012, the Board of Education for the Burbank Unified School District ("Burbank Unified") voted to seek approval from its electorate to issue $110 million in bond under the "Burbank Schools Improvement Measure." A certified copy of Burbank Unified’s Resolution No. 4 ordering the school bond election is attached as Attachment A.

California law requires that Burbank Unified’s bond election be held during a regularly scheduled local election. The Los Angeles Community College District ("LACCD") has ordered a regularly scheduled local election to fill Board of Trustees Seats 2, 4, and 6. This Board Member Primary Election will be held on March 5, 2013. The Board of Trustees has adopted a Resolution consolidating this Board Member Primary Election with the City of Los Angeles’ Primary Nominating Election scheduled for March 5, 2013.

Burbank Unified is requesting that the LACCD’s Board of Trustees adopt a Resolution (Attachment B) ordering that Burbank Unified’s bond election be consolidated with the LACCD’s Primary Board Member Election and that both elections be consolidated with the City of Los Angeles’ Primary Nominating Election scheduled for March 5, 2013. The City of Los Angeles will conduct the election within the City of Burbank. Burbank Unified will pay its proportionate share of the costs for conducting the consolidated election.
RESOLUTION OF THE BOARD OF EDUCATION OF THE BURBANK UNIFIED SCHOOL DISTRICT ORDERING A SCHOOL BOND ELECTION, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Board of Education (the "Board") of the Burbank Unified School District (the "District"), located within the County of Los Angeles, California (the "County"), is committed to maintaining the quality of education in our local public schools; and

WHEREAS, the Board acknowledges that in order for our students to be prepared for college and high-demand jobs they must be skilled in the use of 21st century technologies and have a solid background in math, science and technology; and

WHEREAS, the Board has determined that neighborhood schools within the District need to be upgraded, repaired, improved and better equipped to enable the District to maintain and enhance the education of all students in the District; and

WHEREAS, the State of California (the "State") is unable to provide the District with enough money for the District to adequately maintain its educational facilities notwithstanding ongoing efforts to obtain such monies; and

WHEREAS, the Board, mindful of the unprecedented opportunity provided by currently low constructions costs and historically low interest rates, believes it is in the best interest of the District to (i) address facility improvements now before they become more pressing and more costly, and (ii) take advantage of energy efficiency systems to reduce costs and generate additional operating funds to attract and retain teachers and protect the quality of classroom instruction in core academic subjects; and

WHEREAS, ongoing State budget cuts threaten the quality of local schools by forcing furlough days, increasing class sizes and resulting in deep cuts to instructional programs, and the District's only remedy is securing local funding that the State cannot take away; and

WHEREAS, a bond proposition would help provide funds that cannot be taken away by the State to upgrade aging schools, protect the health, safety and security of our children on school campuses, offset State budget cuts through increased efficiency and enable the District to qualify for matching funds; and

WHEREAS, the Board is authorized to order elections within the District and to designate the specifications thereof, pursuant to Sections 5304 and 5322 of the California Education Code (the "Education Code"); and

WHEREAS, the Board is specifically authorized to order elections for the purpose of submitting to the electors the question of whether bonds of the District shall be issued and sold for the purpose of raising money for the purposes hereinafter specified, pursuant to Education Code Sections 15100 et seq.; and
WHEREAS, pursuant to Section 18 of Article XVI and Section 1 of Article XIIIa of the California Constitution, and Section 15266 of the Education Code, school districts may seek approval of bonds and levy an ad valorem tax to repay those bonds upon a 55% vote of those voting on a proposition for the purpose, provided certain accountability measures are included in the proposition, including performance and financial audits and oversight by an independent citizens oversight committee to ensure that all funds are spent properly and as promised to the voters; and

WHEREAS, the Board deems it necessary and advisable to submit such a bond proposition to the electors, which, if approved by 55% of the votes cast, would permit the District to issue its bonds; and

WHEREAS, such a bond election must be conducted at a statewide primary, general or special election, or at a regularly scheduled local election, as required by Section 15266 of the Education Code; and

WHEREAS, on March 5, 2013, a regularly scheduled local election of the Los Angeles Community College District (the “College District”) is scheduled to be conducted throughout the District; and

WHEREAS, the College District intends to request the consolidation of its election with the election of the City of Los Angeles (the “City”) scheduled to be conducted on the same date; and

WHEREAS, in order for such bond election to be conducted at the College District’s election, the Board desires to request consolidation of the election with the College District’s election; and

WHEREAS, the Board has determined that, based upon a projection of assessed property valuation, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the maximum tax rate permitted by Section 15270 of the Education Code; and

WHEREAS, Section 9400 et seq. of the California Elections Code (the “Elections Code”) requires that a tax rate statement be contained in all official materials, including any ballot pamphlet prepared, sponsored or distributed by the District, relating to the election; and

WHEREAS, the Board now desires to authorize the filing of a ballot argument in favor of the bond proposition to be submitted to the voters at the election;

NOW, THEREFORE, be it resolved, determined and ordered by the Board of Education of the Burbank Unified School District as follows:

Section 1.  Recitals. All of the above recitals are true and correct.

Section 2.  Specifications of Election Order; Required Certification. Pursuant to Education Code Sections 5304, 5322, 15100 et seq., and 15266, but subject to the consolidation of the election with the College District’s election to be held on the same day, a special election shall be held within the boundaries of the District on March 5, 2013, for the purpose of submitting to the registered voters of the District the bond proposition contained in Exhibit A attached hereto and incorporated herein. In accordance with Section 1 of Article XIIIa of the California Constitution, and as provided in the text of the bond proposition, the Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the bond project list set forth in the bond proposition.
Section 3. **Conduct of Election.** (a) Request to City Clerk and Registrar of Voters. Except with respect to the matters requested to be the responsibility of the Registrar of Voters of the County (the "Registrar of Voters"), the City Clerk of the City is hereby requested to take all steps incident to the preparation for, and holding of, the election in accordance with law and these specifications. Pursuant to Section 5303 of the Education Code, the Registrar of Voters is authorized and requested to be responsible for causing the publication of required election notices (including notice regarding the submission of arguments), for receiving and selecting ballot arguments and rebuttal arguments related to the bond proposition, for causing the impartial analysis for the bond proposition to be prepared and, after completion of the public examination period therefor, for filing the final text of the impartial analysis and ballot arguments and rebuttal arguments, including argument author information, with the Election Division of the Los Angeles City Clerk's Office by the date designated by the City Clerk to enable timely preparation of the voter information pamphlet.

(b) Abbreviation of Proposition. Pursuant to Section 13247 of the Elections Code and Section 15122 of the Education Code, the Board hereby directs the use of the following abbreviation of the bond proposition on the ballot:

"Burbank Schools Improvement Measure. To improve the quality and safety of Burbank school facilities, to upgrade classrooms, computers and technology, to replace aging portable classrooms, electrical systems, plumbing and sewer lines, roofs and play areas, to improve student safety and security including upgraded fire protection, increase energy efficiency and to provide accessibility for students with disabilities, shall Burbank Unified School District be authorized to issue $110,000,000 in bonds, at legal rates, with independent citizens oversight and annual audits?"

(c) Voter Pamphlet. The City Clerk of the City is authorized and requested to mail official sample ballots and voter information pamphlets to all registered voters in the District. The Board hereby requests that the full text of the bond proposition as set forth in Exhibit A be reprinted in its entirety in the voter information pamphlet to be distributed to voters. In the event the full text of the bond proposition is not reprinted in the voter information pamphlet in its entirety, the Board hereby requests that a legend substantially as follows be printed, immediately below the impartial analysis of the bond proposition, in no less than 10-point boldface type:

"The above statement is an impartial analysis of Measure __. If you desire a copy of the measure, please call the Burbank Unified School District at (818) 729-4473, and a copy will be mailed at no cost to you. Measure _ is also available on the Internet at http://www.burbankusd.org/.

(d) Accountability Safeguards. In the event the full text of the bond proposition is not reprinted in the voter information pamphlet in its entirety, the Board hereby requests that the following statement be included in the ballot in compliance with Section 15272 of the Education Code:

"If Measure _ is approved, the Board of Education of the Burbank Unified School District will appoint a citizens' oversight committee and conduct annual independent audits to assure that bond funds are spent only on the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school
facilities, or the acquisition or lease of real property for school facilities, and for no other purposes.”

(e) **State Matching Funds.** The District has determined that the projects to be funded from the proposed bonds will not require State matching funds for any phase thereof, and that Section 15122.5 of the Education Code does not apply to the bond proposition, and accordingly, the Board hereby directs that the disclosure otherwise required by Section 15122.5 of the Education Code not be included in the ballot.

(f) **Consolidation Requirement.** As required by Section 15266(a) of the Education Code, the Board hereby requests that the election be consolidated with the regularly scheduled local election of the College District to be held on March 5, 2013, and pursuant to Education Code Section 5342, Part 3 (commencing with Section 10400) of Division 10 of the Elections Code and applicable provisions of the City of Los Angeles Election Code, the Board hereby requests that the Board of Trustees of the College District and the City Council of the City approve and order consolidation of the election with said election of the College District and any other elections as may be held on the same day in the same territory or in territory that is in part the same.

(g) **Canvass of Results.** The City Clerk of the City is authorized and requested to canvass the returns of the election, pursuant to Sections 10412 and 10413 of the Elections Code and applicable provisions of the City of Los Angeles Election Code.

(h) **Required Vote.** Pursuant to Section 18 of Article XVI and Section 1 of Article XIIIA of the California Constitution, the bond proposition shall become effective upon the affirmative vote of at least 55% of those voters voting on the proposition.

(i) **Election Costs.** The District shall pay its share of the costs of the election pursuant to Education Code Section 5422, including reimbursing the County in full for costs incurred in connection with the services requested to be conducted by the Registrar of Voters pursuant to paragraph (a) above upon presentation of a bill by the County, and the Superintendent of the District and such other officer or employee of the District as the Superintendent may designate (the “Authorized Officers”), are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, for and in the name of the District, to enter into an agreement with the Registrar of Voters, the City and/or the College District with respect to the payment of such costs.

**Section 4. Delivery of Order of Election.** The Clerk of the Board of the District is hereby directed to cause to be filed as soon as practicable, and in any event no later than 125 days prior to the date set for the election, one copy of this Resolution, including the tax rate statement attached hereto as Exhibit B, containing the information required by Elections Code Section 9400 et seq., completed and signed by the Superintendent of the District, with each of the Clerk of the Board of Supervisors of the County, the Registrar of Voters, the Secretary of the Board of Trustees of the College District and the City Clerk of the City.

**Section 5. Ballot Arguments.** The President of the Board, or any member or members of the Board as the President shall designate, are hereby authorized, but not directed, to prepare and file a ballot argument in favor of the bond proposition, within the time established for submitting such argument, which shall be considered the official ballot argument of the Board as sponsor of the bond proposition.

**Section 6. Further Authorization.** The members of the Board, the Superintendent of the District, and all other officers of the District are hereby authorized and directed, individually and
collectively, to do any and all things that they deem necessary or advisable in order to effectuate the purposes of this resolution in accordance with the terms hereof and of applicable provisions of law.

Section 7. Effective Date. This Resolution shall take effect upon its adoption by a two-thirds vote.

PASSED AND ADOPTED this day, August 16, 2012, by the following vote:

AYES: 4
NOES: 1
ABSTAIN: 0
ABSENT: 0

APPROVED:

[Signature]
President of the Board of Education of the Burbank Unified School District

Attest:

[Signature]
Clerk of the Board of Education of the Burbank Unified School District
EXHIBIT A

FULL TEXT OF BOND PROPOSITION

BURBANK SCHOOLS IMPROVEMENT MEASURE

This proposition may be known and referred to as the “Burbank Schools Improvement Measure” or as “Measure ___. [designation to be assigned by City Clerk of the City of Los Angeles]

BOND AUTHORIZATION

By approval of this proposition by at least 55% of the registered voters voting on the proposition, the Burbank Unified School District (the “District”) shall be authorized to issue and sell bonds of up to $110,000,000 in aggregate principal amount to provide financing for the specific school facilities projects listed under the heading entitled “BOND PROJECT LIST” below (the “Bond Project List”), subject to all of the accountability safeguards specified below.

ACCOUNTABILITY SAFEGUARDS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers of the District may be assured that their money will be spent to address specific facilities needs of the District, all in compliance with the requirements of Article XIXA, Section 1(b)(3) of the California Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Sections 15264 and following of the California Education Code (the “Education Code”)).

Evaluation of Needs. The Board of Education of the District (the “Board”) has prepared an updated facilities plan in order to evaluate and address all of the facilities needs of the District at each campus and facility, and to determine which projects to finance from a local bond at this time. The Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

Limitations on Use of Bonds. Proceeds from the sale of bonds authorized by this proposition shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Independent Citizens’ Oversight Committee. The Board shall establish an independent citizens’ oversight committee (pursuant to Education Code Section 15278 and following), to ensure bond proceeds are expended only for the school facilities projects listed in the Bond Project List. The committee shall be established within 60 days of the date when the results of the election appear in the minutes of the Board. In accordance with Section 15282 of the Education Code, the citizens’ oversight committee shall consist of at least seven members and shall include a member active in a business organization representing the business community located within the District, a member active in a senior citizens’ organization, a member active in a bona fide taxpayers’ organization, a member that is a parent or guardian of a child enrolled in the District, and a member that is both a parent or guardian of a child enrolled in the District and active in
a parent-teacher organization. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the citizens' oversight committee.

**Annual Performance Audits.** The Board shall conduct an annual, independent performance audit to ensure that the bond proceeds have been expended only on the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for performance audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the Education Code.

**Annual Financial Audits.** The Board shall conduct an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for financial audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the Education Code.

**Special Bond Proceeds Account; Annual Report to Board.** Upon approval of this proposition and the sale of any bonds approved, the Board shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent of the District shall cause a report to be filed with the Board no later than January 1 of each year, commencing January 1, 2014, stating (a) the amount of bond proceeds received and expended in that year, and (b) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent of the District shall determine, and may be incorporated into the annual budget, audit; or other appropriate routine report to the Board.

**FURTHER SPECIFICATIONS**

**Single Purpose.** All of the purposes enumerated in this proposition shall be united and voted upon as one single proposition, pursuant to Education Code Section 15100, and all the enumerated purposes shall constitute the specific single purpose of the bonds, and proceeds of the bonds shall be spent only for such purpose, pursuant to California Government Code Section 53410.

**Other Terms of the Bonds.** When sold, the bonds shall bear interest at an annual rate not exceeding the statutory maximum, and that interest shall be made payable at the time or times permitted by law. The bonds may be issued and sold in several series, and no bond shall be made to mature more than 40 years from the date borne by that bond.

**BOND PROJECT LIST**

The Bond Project List below lists the specific projects the District proposes to finance with proceeds of the bonds. The Bond Project List shall be considered a part of the bond proposition and shall be reproduced in any official document required to contain the full statement of the bond proposition. Listed projects will be completed as needed at a particular school or facility site according to Board-established priorities, and the order in which such projects appear on the Bond Project List is not an indication of priority for funding or completion. Each project is assumed to include its share of costs of the
election and bond issuance, construction-related costs, such as project and construction management, architectural, engineering, inspection and similar planning and testing costs, demolition and interim housing costs, legal, accounting and similar fees, costs related to the independent annual financial and performance audits, a contingency for unforeseen design and construction costs, and other costs incidental to and necessary for completion of the listed projects (whether the related work is performed by the District or third parties). The final cost of each project will be determined as plans are finalized, construction bids are awarded, and projects are completed. In addition, certain construction funds expected from non-bond sources, including State of California grant funds for eligible projects, if any, have not yet been secured. Therefore, the Board cannot guarantee that the bonds will provide sufficient funds to allow completion of all listed projects. Alternatively, if the District obtains unexpected funds from non-bond sources with respect to listed projects, such projects may be enhanced, supplemented or expanded to the extent of such funds. Some projects may be subject to further government approvals, including by State officials and boards and/or local environmental or agency approval. Inclusion of a project on the Bond Project List is not a guarantee that the project will be completed.

The specific projects authorized to be financed with proceeds of the bonds under this proposition are as follows:

<table>
<thead>
<tr>
<th>BURBANK SCHOOLS IMPROVEMENT MEASURE</th>
<th>BOND PROJECT LIST</th>
</tr>
</thead>
<tbody>
<tr>
<td>The following projects are authorized to be financed at all District schools, facilities and sites as needed as determined by the Board.</td>
<td></td>
</tr>
</tbody>
</table>

### Local School Renovation, Repair and Upgrade Projects
- Replace aging portable buildings with permanent, portable or modular buildings, and furnish and equip such buildings.
- Acquire, install, and/or construct classroom buildings and related facilities (either permanent, modular or portable) and furnish and equip such buildings.
- Repair and/or replace roofs, including gutters and downspouts.
- Renovate, replace, upgrade, acquire, install and integrate major site/building/utility systems, equipment and related infrastructure, including lighting, electrical, heating, cooling and ventilation, sewer, water, gas, irrigation, and drainage systems, networks, fixtures, equipment and controls.
- Construct, reconstruct/reconfigure parking facilities including parking lots and/or parking structures.

### Instructional Technology and Wiring Projects
- Acquire and install technology equipment, fixtures and infrastructure, including computers, tablets, mobile devices, software, interactive educational technology, digital projectors and cameras, monitors, audio systems, video systems, network equipment (including servers, network interface devices, network switches and routers, wireless network equipment, firewalls, network security equipment, racking, power and cooling equipment, wiring and uninterruptible power supplies), etc. Rehabilitate, upgrade and/or replace such equipment, fixtures and infrastructure as needed in the future.
- Renovate, replace, upgrade, acquire, install and integrate electrical (including wiring and related infrastructure for modern technology) and data systems.
### Energy & Water Efficiency Upgrades

- Acquire, install and/or construct renewable energy and/or energy-saving systems, improvements and equipment, including photovoltaic solar panels, electricity generation and distribution systems, upgraded insulation, efficient lighting, energy management and conservation systems, and structures to support such systems, improvements and equipment and related infrastructure. Rehabilitate, renovate, upgrade and/or replace such systems, improvements and equipment as needed in the future.
- Acquire and install additional recycled water irrigation systems.
- Acquire and install and/or replace heating, ventilation and air conditioning and lighting systems.

### Student Health & Safety Projects

- Acquire, improve, replace and/or upgrade playground surfaces with rubber or similar surface materials and fixtures.
- Renovate, repair, resurface, upgrade, expand and/or install and improve paved and other hard surfaces (including playgrounds and courts, parking lots and ramps).
- Renovate, repair, replace, upgrade, expand and/or install and improve fencing.
- Repair, replace and/or upgrade doors and door hardware, including locks.
- Upgrade and/or acquire and install fire detection and suppression, security, clock, data, voice and audio-visual communication (including public address) systems, networks, fixtures, equipment and controls.

### MISCELLANEOUS

**In addition, bond projects include the following as needed:**

- Planning, designing and providing temporary housing necessary for listed bond projects.
- The inspection, sampling and analysis of grounds, buildings and building materials to determine the presence of hazardous materials or substances, including asbestos, lead, etc., and the encapsulation, removal, disposal and other remediation or control of such hazardous materials and substances.
- Address other unforeseen conditions revealed by construction, renovation or modernization (including plumbing or gas line breaks, dry rot, seismic and structural deficiencies, etc.).
- The inspection and analysis of grounds and buildings to assess compliance with, and acquire, install and/or construct other improvements to comply with, local, state and federal building, health, safety, access and other related requirements, including seismic safety requirements, Field Act requirements and access requirements of the Americans with Disabilities Act (ADA).
- Necessary onsite and offsite preparation or restoration in connection with new construction, renovation or remodeling, or installation or removal of relocatable buildings, including demolition of structures; removing, replacing, or installing irrigation, drainage, utility lines (gas, water, sewer, electrical, data and voice, etc.), trees and landscaping; relocating fire access roads; and acquiring any necessary easements, licenses, land or rights of way to the property.
Acquire or construct storage facilities and other space on an interim basis, as needed to accommodate construction materials, equipment, and personnel, and interim classrooms (including relocatables) for students and school functions or other storage for classroom materials displaced during construction.

- Furnishing and equipping of classrooms and other school facilities; furnishing and equipping shall include initial purchases, and scheduled and necessary replacements, upgrades and updating of technology.

- All other work necessary and incidental to the listed bond projects.
EXHIBIT B

TAX RATE STATEMENT

An election will be held in the Burbank Unified School District (the “District”) on March 5, 2013, to authorize the sale of up to $110,000,000 in bonds of the District to finance school facilities as described in the proposition. If the bonds are approved, the District expects to issue the Bonds in multiple series over time. Principal and interest on the bonds will be payable from the proceeds of tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400 through 9404 of the California Elections Code.

1. The best estimate of the tax which would be required to be levied to fund this bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is 0.50 cents per $100 ($5.00 per $100,000) of assessed valuation in fiscal year 2013-14.

2. The best estimate of the tax rate which would be required to be levied to fund this bond issue during the first fiscal year after the sale of the last series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is 0.50 cents per $100 ($5.00 per $100,000) of assessed valuation in fiscal year 2016-17.

3. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on estimated assessed valuations available at the time of filing of this statement, is 5.518 cents per $100 of assessed valuation in fiscal year 2027-28. This represents the extension of the expired 1997 election bond tax rate (currently $50.18 per $100,000), plus the 2012 election bond tax rate of $5.00 per $100,000, for a total of $55.18 per $100,000 of assessed valuation.

Voters should note that estimated tax rates are based on the ASSESSED VALUE of taxable property on the County’s official tax rolls, not on the property’s market value, which could be more or less than the assessed value. In addition, taxpayers eligible for a property tax exemption, such as the homeowner’s exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property’s assessed value and any applicable tax exemptions.

Attention of all voters is directed to the fact that the foregoing information is based upon the District’s projections and estimates only, which are not binding upon the District. The actual tax rates and the years in which they will apply may vary from those presently estimated, due to variations from these estimates in the timing of bond sales, the amount of bonds sold and market interest rates at the time of each sale, and actual assessed valuations over the term of repayment of the bonds. The dates of sale and the amount of bonds sold at any given time will be determined by the District based on need for construction funds and other factors. The actual interest rates at which the bonds will be sold will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

Dated: August 16, 2012.

[Signature]
Superintendent of Schools
Burbank Unified School District
CLERK'S CERTIFICATE

I, Roberta Reynolds, Clerk of the Board of Education of the Burbank Unified School District, of the County of Los Angeles, California, hereby certify as follows:

The attached is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of the District duly and regularly held at the regular meeting place thereof on August 16, 2012, and entered in the minutes thereof, of which meeting all of the members of the Board of Education had due notice and at which a quorum thereof was present. The resolution was adopted by the following vote:

AYES: 4
NOES: 1
ABSTAIN: 3
ABSENT: 0

An agenda of the meeting was posted at least 72 hours beforehand at 1900 West Olive Avenue, Burbank, California, a location freely accessible to members of the public, and a brief description of the adopted resolution appeared on the agenda. A copy of the agenda is attached hereto. The resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand this 16th day of August, 2012.

[Signature]  
Clerk of the Board of Education  
Burbank Unified School District
Attachment B
ORDER OF COMMUNITY COLLEGE BOARD MEMBER ELECTION
FOR THE LOS ANGELES COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

REQUEST BY BURBANK UNIFIED SCHOOL DISTRICT
FOR CONSOLIDATION OF SCHOOL BOND ELECTION WITH THE
LOS ANGELES COMMUNITY COLLEGE DISTRICT'S
BOARD MEMBER PRIMARY ELECTION ON MARCH 5, 2013

REQUEST THAT THE CITY OF LOS ANGELES AGREE TO CONSOLIDATE
BURBANK UNIFIED SCHOOL DISTRICT'S SCHOOL BOND ELECTION WITH THE
LOS ANGELES COMMUNITY COLLEGE DISTRICT’S BOARD MEMBER PRIMARY ELECTION
AND TO CONSOLIDATE BOTH ELECTIONS WITH THE CITY OF LOS ANGELES’
PRIMARY NOMINATING ELECTION ON MARCH 5, 2013

WHEREAS, on August 16, 2012, the Board of Education for the Burbank Unified School District ("Burbank Unified") issued Resolution No. 4 entitled "Resolution of the Board of Education of the Burbank Unified School District Ordering School Bond Election, and Authorizing Necessary Actions in Connection Therewith;"

WHEREAS, Burbank Unified's Resolution contains the required Specifications of Election Order, Required Certification, instruction for the Conduct of Election and Delivery of Order of Election, Ballot Arguments, Further Authorization, and Full Text of Bond Proposition;

WHEREAS, California law requires that Burbank Unified's school bond election be held during a regularly scheduled local election;

WHEREAS, the Los Angeles Community College District ("LACCD") has ordered a regularly scheduled local election to fill Board of Trustees Seats 2, 4, and 6. This Board Member Primary Election will be held on March 5, 2013. Accompanying this Resolution, the LACCD's Board of Trustees presented a Resolution to the City of Los Angeles to request that the City of Los Angeles agree to consolidate the LACCD's Board Member Primary Election with the City of Los Angeles' Primary Nominating Election scheduled for March 5, 2013;

WHEREAS, Burbank Unified requested that LACCD's Board of Trustees agree to consolidate Burbank Unified's school bond election with the LACCD's Board Member Primary Election scheduled for March 5, 2013;

WHEREAS, Burbank Unified further requested that LACCD's Board of Trustees request that the City of Los Angeles agree to consolidate both Burbank Unified's school bond election and the LACCD's Board Member Primary Election with the City of Los Angeles' Primary Nominating Election scheduled for March 5, 2013;

WHEREAS, Burbank Unified will pay its proportionate share of the costs for conducting the consolidated election;

NOW, THEREFORE, the Board of Trustees for the Los Angeles Community College District hereby resolve, determine, and order as follows:

1. Burbank Unified's request that its school bond election be consolidated with the LACCD's Board Member Primary Election scheduled for March 5, 2013, is granted and approved.

2. The Los Angeles Community College District's Board of Trustees hereby request that the Los Angeles City Council and the City of Los Angeles agree to consolidate both Burbank Unified's school bond election and the LACCD's Board Member Primary Election with the City of Los Angeles' Primary Nominating Election scheduled for March 5, 2013;
3. The City of Los Angeles is authorized to conduct both elections pursuant to the election resolutions submitted by Burbank Unified School District and the Los Angeles Community College District.

4. Burbank Unified School District will pay its proportionate share of the costs for conducting the consolidated election.

The foregoing Resolution and Order was adopted by the Board of Trustees of the Los Angeles Community College District of the Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this 12th day of September 2012.

AYES: __________
NOS: __________
ABSENT: ________

________________________________________
Chancellor and Secretary of the Board of Trustees
SUBJECT: AMEND BOARD RULE 4006

Amend Board Rule 4006 Procedures for Retaining Legal Services as follows:

4006. PROCEDURES FOR RETAINING LEGAL SERVICES
Assignment of Counsel for Constructions and Real Property

In retaining law firms for individual cases or matters, the following procedure shall be followed:

A. For ongoing work, the General Counsel shall conduct an open and competitive process to establish a panel of law firms with commonly-required expertise. In the event a need for additional expertise arises, the General Counsel shall make recommendations to the Board for additional firm(s) as necessary.

B. Supervising Office

1. For general matters involving the District, the Board of Trustees delegates authority to the General Counsel, or his/her designee, to select and supervise the firm to which an individual case or matter will be assigned. The General Counsel, or his/her designee, shall report the selection of counsel, the basic terms of the firm’s proposal, and the reason for the selection at the first meeting of the Board of Trustees following the selection.

2. Bond counsel will be continue to be supervised by the CFO/Treasurer or designee for issuances or other funding transactions.

3. For new transactions involving construction matters and for real property acquisition, the Board of Trustees delegates authority to the Executive Director of Facilities Planning and Development or designee to supervise the firm to which an individual case or matter is assigned, effective October 1, 2012.

4. Counsel for the Office of Inspector General and for the District Citizens’ Oversight Committee will be selected and supervised by the Chancellor or designee, effective October 1, 2012.

5. For all transactions involving construction, construction defects litigation and real property acquisition, the Board of Trustees delegates authority to the Executive Director of Facilities Planning and Development or designee to select and to supervise the firms to which individual cases or matters will be assigned, effective October 1, 2012.

6. The applicable office shall be referred to as the Supervising Office.
C. The General Counsel, or his/her designee, Supervising Office shall solicit proposals from a minimum of three law firms for each individual case or matter, except as set forth in section G below.

D. For litigation in superior or federal court, or administrative proceedings, including arbitrations or administrative hearings, the proposal from each law firm will contain a proposed budget, including a litigation plan, a list of services to be provided, a per-unit price for categories as designated by the General Counsel or his/her designee, pursuant to regulations promulgated by the Chancellor, and a maximum budget for those legal services not subject to unit-based pricing.

1. For matters subject to unit-based pricing, the unit price shall cover all of the firm's professional fees associated with the matter, including travel time to and from hearings and depositions, preparation for hearings, trial, motions, and depositions, and the like etc., except for reimbursable costs allowable under the law firm's contract with the District.

E. If a law firm's proposal is accepted, the budget for matters not subject to unit-based pricing shall be binding unless the General Counsel Supervising Office determines that unforeseeable circumstances have arisen. Under such circumstances, the General Counsel Supervising Office may, in his/her the exercise of discretion, agree to an amended budget. The General Counsel Supervising Office shall promptly notify the Chancellor and the Board of Trustees of the unforeseeable circumstances, the reason for agreeing to an amended budget, and the amount of the amendment allowed, taking appropriate measures for the preservation of confidentiality in attorney-client communications and attorney work-product to protect the District's interests.

F. Limited jurisdiction civil cases shall be paid at a rate up to, but not to exceed, $7,500.00, exclusive of costs, through trial or arbitration.

G. Transactional matters, such as contract review or negotiations shall not be subject to the unit-based billing system. Whenever possible, the General Counsel Supervising Office shall obtain a proposal for a transactional matter, including an estimate of the total number of hours required and a total budget amount. The budgeted amount shall be binding except as provided in section E above. Transactional matters may be assigned to counsel without soliciting multiple proposals.

Background: The Board Rules currently require assignment of counsel by the General Counsel. The expansive nature of the construction program as a result of the passage of Measure J has generated significant additional construction litigation. At the same time, there is an increasing need for preventative practice by the Office of General Counsel, but a reduction in staff size due to retirements. This revision will allow for construction litigation to be more closely integrated with management of the budget for the building program, and will allow for the deployment of the Office of General Counsel staff more fully in educational and other preventative measures to pursue reduction of the litigation costs related to the District's academic program.
A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $81,000 each.

B. Facilities Order Forms.

C. Agreements for Art Modeling Services.

D. Agreements for Musician Services.

E. CONTRACT EDUCATION AGREEMENT

4500177101 Valley. Agreement with Project Grad Los Angeles (PGLA) to conduct Sociology and Speech classes for PGLA participants during the period July 2, 2012 to August 3, 2012, inclusive. Total income: $63,000.

F. INSTITUTION AGREEMENT

4500115873 District Office. Amendment No. 4 to renew agreement with XAP Corporation to provide updates to the online electronic online common admission application system (CCCApply) for the Office of Information Technology, increasing the total contract amount from $252,825 to $321,351 from July 1, 2012 to June 30, 2013, inclusive, for the fifth year of the agreement. Total additional cost: $68,526.

G. LEASE OF EQUIPMENT AGREEMENT

4500125765 Southwest. Amendment No. 5 to agreement with Xerox Corporation for lease of Xerox copier systems, to add five additional copiers for the SSEC building, for a 60-month period beginning February 28, 2012. Total additional cost: $79,800.

H. LICENSE AGREEMENT

4500176702 District Office. Agreement with Priority Mailing Systems, LLC, to provide bulk mail software license, subscription and support services, including subscription to the National Change-of-Address (NCOA) database of the U.S. Postal Service, for the bulk mailing purposes of the Central Financial Aid Unit during the period August 1, 2012 to July 31, 2013, inclusive, with option of the District to renew the agreement for four additional years. Total annual cost: $3,000.

I. LICENSE OF FACILITIES FOR DISTRICT USE

4500019760 City. Amendment to renew license agreement with True Fellowship Baptist Church for the use of their facilities to
provide Foster Parent and Relatives Workshops, for ten months of usage per year during the period July 1, 2012 to June 30, 2014, inclusive, for the twelfth and thirteenth years of use, increasing the total contract amount from $33,000 to $39,000. Total additional annual cost: $3,000.

J. LOAN AGREEMENT

4500177191 Pierce. Agreement with Dohnel Bros., Inc. for the loan of 18 riding horses that will be cared for and fed by the Equestrian Program during the period July 1, 2012 to June 30, 2013, inclusive.

K. MAINTENANCE AGREEMENTS

4500125607 District Office. Amendment No. 5 to renew agreement with EPI-USE Labs, LLC to provide maintenance on the Payroll Reconciliation software and the SAP Advantage Toolkit software for the Office of Information Technology, increasing the total contract amount from $47,759 to $59,568, from October 1, 2012 to September 30, 2013, for the fifth year of the agreement. Total additional cost: $11,809.

4500116869 Pierce. Amendment No. 5 to renew agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR40801 copier in the Bookstore, increasing the total contract amount from $8,543 to $9,739 from July 31, 2012 to July 30, 2013, inclusive, with a 30 day termination clause, for the fifth year of the agreement. Total additional cost: $1,196.

4500177158 Pierce. Agreement with Canon Business Solutions, Inc. to allow for copy overage charges for a Canon IR3245i in the Child Development Center during the period July 1, 2011 to June 30, 2016, inclusive, with a 30 day termination clause. Total cost up to $500.

4500177159 Pierce. Agreement with Canon Business Solutions, Inc. to allow for copy overage charges for five Canon IR1025 copiers in the Center for the Sciences Building during the period March 3, 2012 to March 2, 2016, inclusive, with a 30 day termination clause. Total cost up to $5,000.

4500161923 Valley. Agreement with George Yardley Company to provide maintenance of an Aircuity OptiNet System in the Allied Health and Science Building, increasing the total contract amount from $14,055 to $28,391 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $14,336.

4500163886 Valley. Amendment No. 1 to renew agreement with ViaTron Systems, Inc. for maintenance of ViaTron Imaging Systems in the Financial Aid Office, increasing the total contract amount from $50,500 to $58,900 from October 1, 2012 to September 30, 2013, inclusive. Total additional cost: $8,400.
contract amount from $21,718 to $43,436 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $21,718.

Valley. Amendment No. 1 to renew agreement with Johnson Controls, Inc. to provide preventive maintenance on two McQuay WD087 and one Broad BDH105X75 chillers in Central Plant Building, increasing the total contract amount from $9,954 to $19,908 from August 1, 2012 to July 31, 2013, inclusive, for the second year of the agreement. Total additional cost: $9,954.

Valley. Amendment No. 1 to renew agreement with Aqua Serv Engineers, Inc. to provide maintenance and complete chemical treatment program on the college's cooling and heating systems for the Maintenance and Operations Department, increasing the total contract amount from $13,200 to $26,400 from September 1, 2012 to August 31, 2013, inclusive, for the second year of the agreement. Total additional cost: $13,200.

Valley. Amendment No. 1 to extend agreement with Digital Telecommunications Corporation for maintenance of the college's NEC telephone system, increasing the total contract amount from $37,844 to $66,228 from July 1, 2012 to March 31, 2013, inclusive. Total additional cost: $28,384.

Valley. Agreement with ThyssenKrupp Elevator for maintenance of six passenger elevators for the Maintenance and Operations Department during the period August 1, 2012 to July 31, 2013, inclusive. Total cost $10,728.

West. Amendment No. 3 to renew agreement with ThyssenKrupp Elevator to provide campuswide elevator maintenance, increasing the total contract amount from $55,500 to $74,000 from July 1, 2012 to June 30, 2013, inclusive, for the fourth year of the agreement. Total additional cost: $18,500.

West. Amendment No. 1 to renew agreement with Aqua Clear Water Treatment to provide maintenance for campus cooling towers and deionizers, increasing the total contract amount from $20,100 to $40,200 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $20,100.

L. STUDENT INTERN AGREEMENTS

Valley. No-cost agreement with Center for Healthy Living-ADHC for clinical training of students enrolled in the Nursing Program during the period November 1, 2012 to October 31, 2017, inclusive.
Valley. No-cost agreement with California State University, Dominguez Hills to provide clinical rotation site for their Registered Nurse to Bachelor's Science in Nursing (BSN) students as required by the BSN Program in the Nursing Department during the period August 15, 2012 to August 14, 2017, inclusive.

Valley. No-cost agreement with More Than Shelter for Seniors/Engage for clinical training of students enrolled in the Nursing Program during the period September 1, 2012 to August 31, 2017, inclusive.

Valley. No-cost agreement with The Gardens at Park Balboa for clinical training of students enrolled in the Nursing Program during the period November 1, 2012 to October 31, 2017, inclusive.

Valley. No-cost agreement with Valley Presbyterian Hospital for clinical training of students enrolled in the Nursing Program during the period August 1, 2012 to July 31, 2017, inclusive.

Valley. No-cost agreement with UCLA Neuro Psych Institute Hospital for clinical training of students enrolled in the Nursing Program during the period July 1, 2012 to June 30, 2017, inclusive.

M. SERVICE AGREEMENTS

Districtwide. Amendment No. 2 to renew agreement with A Pro-1 Live Scan for mobile live scan fingerprint services for the colleges and the District Office through the auspices of the Human Resources Division, increasing the total contract amount from $45,000 to $65,000 from July 1, 2012 to June 30, 2013, inclusive, for the third year of the agreement. Total additional cost: $20,000.

District Office. Amendment No. 1 to renew agreement with MyTeam1, LLC, dba One Call Now, to enable college hiring authorities to send automated instant notifications to individuals via voice, text or email to determine their availability for specific assignments in temporary employment pools for job classifications that require quick turnaround hiring in substitute and relief assignments, such as sign language interpreters, custodians, bookstore personnel and admissions and records personnel, established by the Personnel Commission, increasing the total contract amount from $459 to $918 from August 6, 2012 to August 5, 2013, inclusive, for the second year of the agreement, with option of the District to renew the agreement for three additional years. Total annual cost: $459.
East. Amendment No. 1 to renew agreement with SARS Software Products, Inc. to provide program and license support for the SARS (Scheduling and Recording Software)-GRID and SARS-CALL Programs used for scheduling in Matriculation, increasing the total contract amount from $5,000 to $10,000 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $5,000.

East. Amendment No. 1 to renew agreement with John Wiley Spiers to provide classes on import and export for the Community Services Department, increasing the total contract amount from $1,000 to $2,000 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $1,000.

East. Amendment No. 1 to renew agreement with Target Delivery Services to deliver Community Services class schedules in specified zip codes, increasing the total contract amount from $39,000 to $78,000 from August 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $39,000.

Agreement with Jason Sanchez to provide classes on make-up application for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $32,200.

East. Agreement with Rave Mobile Safety to provide campuswide emergency cell phone notification system for the Information Technology Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $17,500.

Pierce. Amendment No. 2 to renew agreement with Unilab Corporation dba Quest Diagnostics to provide various laboratory services at prices contracted by Council of Community Clinics and made available to the Student Health Center through membership in the Council, increasing the total contract amount from $38,320 to $56,320 from July 1, 2012 to June 30, 2013, inclusive. Total additional cost: $18,000.

Pierce. Amendment No. 1 to renew agreement with SARS Software Products, Inc. for SARS (Scheduling and Recording Software)-GRID and SARS-CALL software license maintenance and support for the Counseling Department, increasing the total contract amount from $4,590 to $9,180 from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $4,590.
Pierce Agreement with Christine Coote to conduct classes titled "Zumbatomic" for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Notary Public Seminars to conduct classes titled "Certified Loan Signing Agent, Become A Notary In One Day and Child Visitation Monitor" for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $25,000.

Pierce Agreement with Jeff Schnaufer to conduct "How to Write an Essay, Report, Term Paper and Creative Writing Pro Kids & Pro Teens" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Accent Art & Frame to conduct "Digital Photography" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with National Capital Funding to conduct classes titled "No Days Vacant and Buy & Hold Forever" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Ericka Meade to conduct "Zumba" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Stevie Bensusen to conduct "Artist Vocal Development" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Kellie Nicholson dba Grandma Gillie's Greetings to conduct "Bartending" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Curtis Adney to conduct classes titled "What Were You Born to Do? and Natural A's" for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Pierce Agreement with Kidinvestments to conduct "Money & Investment and Public Speaking" classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.
Pierce. Agreement with Chris Murphy to conduct “Microsoft Excel 2010, Word 2010 and PowerPoint 2010” classes for the Community Services Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $10,000.

Trade-Technical. Agreement with Clear Channel Communications to provide on-air advertising for the college during the period April 1, 2012 to August 30, 2012, inclusive. Total cost: $10,500.

Trade-Technical. Agreement with Time Warner Cable to provide a high speed internet connection for the Information Technology Department during the period July 1, 2012 to June 30, 2015, inclusive. Total cost: $18,000.

Valley. Amendment No. 2 to renew agreement with Ramona Munsell & Associates Consulting, Inc. to provide technical assistance and grant writing services for the 2010-2015 Title IV Student Support Services grant, increasing the total contract amount from $23,848 to $35,175 from July 1, 2012 to June 30, 2013, inclusive, for the third year of the agreement. Total additional cost: $11,327.

West. Amendment No. 1 to renew no-cost agreement with American Red Cross to provide various blood drives on campus from October 1, 2012 to September 30, 2013, inclusive, for the second year of the agreement.

West. Agreement with Lee Consulting to provide learning outcome assessments for students involved in Title V Programs during the period July 18, 2012 to August 31, 2012, inclusive. Total cost: $13,950.

N. SPECIAL GRANT FUNDED AGREEMENTS

East. Agreement with County of Los Angeles Public Health Department for that agency to fund the American Sign Language program for 25 nursing students during the period July 1, 2012 to June 30, 2013, inclusive. Total expense: $56,000.

East. Agreement with East Los Angeles College Foundation for that agency to fund Project Vistas to increase education access for 200 bilingual child care providers during the period June 1, 2012 to August 31, 2013, inclusive. Total expense: $112,000.

Mission. Agreement with Foundation for California Community Colleges for that agency to fund the Youth Empowerment strategies for Success Program, to provide training for 50 Foster Youth participants to prepare them for emancipation and support them in their education.
during the period July 1, 2012 to June 30, 2013, inclusive. **Total expense: $54,850.**

4500176358  **Southwest.** Agreement with the Community College Foundation for that agency to fund the Partnering for Safety and Permanence – Model Approach to Partnership in Parenting Training Program during the period August 1, 2012 to July 31, 2013, inclusive. **Total expense: $22,500.**

4500163867  **Trade-Technical.** Amendment No. 1 to renew agreement with The Community College Foundation for that agency to fund the Partnering for Safety and Permanence – Model Approach to Partnership in Parenting Training Program, increasing the total contract amount from $45,000 to $82,500 from August 1, 2012 to July 31, 2013, inclusive, for the second year of the agreement. **Total expense: $37,500.**

4500171459  **Trade-Technical.** Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Transitions Project to help students make sound career choices during the period July 1, 2011 to June 30, 2012, inclusive. **Total expense: $46,970.**

4500177088  **Trade-Technical.** Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Enrollment Growth and Retention for Nursing Students Program for up to 24 applicants during the period July 1, 2012 to June 30, 2013, inclusive. **Total expense: $186,578.**

4500155712  **West.** Amendment No. 2 to renew agreement with The U.S. Department of Education for that agency to fund the Leading and Energizing African-American students to Research and Knowledge program for up to 1,000 students, increasing the total contract amount from $1,211,000 to $1,811,000 from October 1, 2012 to September 30, 2013, inclusive, for the third year of the agreement. **Total expense: $600,000.**

O. **SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR**

4500169271  **City.** Agreement with Jason Sanchez to provide Community Services classes on Make-up Artistry during the period February 27, 2012 to April 30, 2012, inclusive. **Total cost: $3,000.**

4500172284  **City.** Agreement with Pizza Pauls to provide catering services for the college outreach event “Cash for College” as allowed by the Pell Grant on April 11, 2012. **Total cost: $739.**
City Agreement with Big Mama's & Papa's Pizzeria to provide catering services for the CARE Program workshop on May 25, 2012. Total cost: $272.

City Agreement with Jahi Family Services to provide specialized training for foster and relative caregivers that are taking care of children with severe emotional or behavioral challenges during the period May 1, 2012 to June 30, 2012, inclusive. Total cost: $2,000.

City Agreement with Lighthouse Stained Glass to provide Community Services classes on making glass items during the period June 23, 2012 to July 7, 2012, inclusive. Total cost: $655.

City Agreement with Jason Sanchez to provide Community Services classes on Make-up Artistry during the period June 25, 2012 to August 8, 2012, inclusive. Total cost: $2,900.

City Agreement with Libca, Inc. to provide Community Services classes on medical terminology during the period June 23, 2012 to August 25, 2012, inclusive. Total cost: $2,650.

City Agreement with Z Enterprises to provide Community Services classes on tennis during the period June 28, 2012 to July 27, 2012, inclusive. Total cost: $875.

City Agreement with Mel Dangcil to provide Community Services classes on singing during the period June 24, 2012 to August 26, 2012, inclusive. Total cost: $1,300.

City Agreement with Fulcrum Learning Systems, Inc. to provide course activities and leadership workshops for 100 students in the Upward Bound Program on June 29, 2012. Total cost: $4,500.

City Agreement with First Class Vending to provide catering services for the Veterans workshop as allowed by the Office of Special Services Department Categorical funding on June 6, 2012. Total cost: $975.

City Agreement with the City of Los Angeles Department of Recreation and Parks to provide a rental agreement for use of the Ferraro Soccer Complex at Griffith Park for the Community Services Department's Soccer classes during the period July 14, 2012 to August 11, 2012, for five dates of use. Total cost: $110.

City Agreement with the City of Los Angeles Department of Recreation and Parks to provide a rental agreement for use of the tennis courts at Griffith Park for the Community Services Department’s tennis classes during the period
**Total cost:** $300.

4500175196  **City.** Agreement with Jason Sanchez to provide Community Services classes on Make-up Artistry during the period July 23, 2012 to August 8, 2012, inclusive. **Total cost:** $2,900.

4500175252  **City.** Agreement with Rounds, Miller and Associates to provide Community Services classes on "Professional Speaking" and "Making Money Using Your Computer" on July 11, 2012, inclusive. **Total cost:** $150.

4500175253  **City.** Agreement with Kellie Nicholson dba Grandma Gillie's Greetings to provide Community Services classes on "The Business of Professional Bartending" during the period August 7, 2012 to August 21, 2012, inclusive. **Total cost:** $1,500.

4500176166  **East.** Agreement with Andro Rios to provide organic chemistry workshops for Summer Academy Students during the period July 27, 2012 to July 28, 2012, inclusive. **Total cost:** $400.

4500176212  **East.** Agreement with University of California, Irvine to provide 10 week summer internship program on Air Pollution effects during the period June 18, 2012 to August 10, 2012, inclusive. **Total cost:** $500.

4500176500  **East.** Agreement with IBE Digital to provide maintenance for a C360 Konica copier located in the Bookstore during period July 1, 2012 to June 30, 2013, inclusive, with a 30 day termination clause. **Total cost:** $1,000.

4500176614  **East.** Agreement with Blackbaud to provide license for the Raiser's Edge program used in the Resource Development Department during the period September 1, 2012 to August 31, 2013, inclusive. **Total cost:** $1,500.

4500176673  **East.** Agreement with Mario Rivas to provide workshops on student achievement and success in the classroom for the Professional Development Department during the period August 23, 2012 to August 24, 2012, inclusive. **Total cost:** $4,500.

4500176890  **East.** Agreement with Dr. George Hatch to provide medical services for five football games and conduct physicals for student athletes during the period July 1, 2012 to June 30, 2013, inclusive. **Total cost:** $3,000.

4500174211  **Harbor.** Agreement with Konica Minolta Business Solutions to provide maintenance services for a Konica Minolta C253 copier located in the EOPS Department
during the period June 4, 2012 to June 8, 2012, inclusive, with a 30 day termination clause. Total cost: $889.

4500174295 Harbor. Agreement with VIP Tours of California, Inc. to provide transportation services for Geology lab and Oceanography students on May 20, 2012. Total cost: $889.


4500176377 Harbor. Agreement with Notary Public Seminars to provide Community Services classes on “Becoming a Notary Public” during the period July 1, 2012 to December 30, 2012, inclusive. Total cost: $4,999.

4500176380 Harbor. Agreement with Siren Fitness, Inc. to provide Community Services classes on “Pole Fitness Dancing” during the period July 1, 2012 to August 31, 2012, inclusive. Total cost: $2,500.

4500176383 Harbor. Agreement with Alvas to provide Community Services classes on Weight Training, Gymnastics, Hip Hop, Ballet, Tap and Zumba” during the period July 1, 2012 to December 31, 2012, inclusive. Total cost: $4,000.

4500176390 Harbor. Agreement with Charles Prosper to provide Community Services classes on “How to Become a Part-Time Substitute Teacher and Make Full-Time Pay” during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,000.

4500176392 Harbor. Agreement with Kellie Nicholson dba Grandma Gillie’s Greetings to provide Community Services classes on “Bartending Training” during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $3,000.

4500176393 Harbor. Agreement with Alfred Porter to provide Community Services classes on “Fast Track Memory Skills” during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $1,500.

4500176394 Harbor. Agreement with Rounds, Miller and Associates to provide Community Services classes on “Creating a Low Cost Business Website” during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,000.

4500176332 Mission. Agreement with Prudential Overall Supply to provide mop and shop towel rental and exchange services for the Maintenance and Operations Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,400.

4500176351 Mission. Agreement with Terminix International to provide integrated pest management services in various departments during the period July 1, 2012 to September 30, 2012, inclusive. Total cost: $972.

Various Mission. Three agreements with the following contractors to participate in the college’s Career Technical Education Community Collaborative Project Externship Program to develop and improve professional skills in the Energy & Utilities Industry Sector during the period July 2, 2012 to August 31, 2012, inclusive. Total cost: $2,100.

4500176581 4500176588 4500176590 Leslie Gracia Xiuileth Santibanez Christina Sunderraj Wilkening $700 $700 $700

4500176914 Mission. Agreement with Hi-Desert Truck Driving School to provide Professional Truck Driving Class “A” training to a Dislocated Worker Program participant during the period July 9, 2012 to September 21, 2012, inclusive. Total cost: $3,600.

4500176192 Pierce. Agreement with Brian Leng for conducting “Photography” classes for the Community Services Department on August 8, 2012. Total cost: $948.

4500176195 Pierce. Agreement with David Broida for conducting “Beginning Blues Harmonica and Healthy Harmonica” classes for the Community Services Department on July 26, 2012. Total cost: $1,044.

4500176959 Pierce. Agreement with Canon Business Solutions, Inc. to allow for copy overage charges for two IR3245 and two ADV5045 Canon copiers in the Administrative Services, Foundation, Pace, and President’s offices during the period July 1, 2012 to June 30, 2013, inclusive, with a 30 day termination clause. Total cost up to $800.

4500176967 Pierce. Agreement with Soraya Deen for conducting “Certified Babysitter Training” class for the Community Services Department on July 14, 2012. Total cost: $1,129.

4500177013 Pierce. Agreement with Steris Corporation for maintenance of a Gravity sterilizer in the Life Science Department during the period September 1, 2012 to August 31, 2013, inclusive. Total cost: $4,618.
Southwest  Agreement with Certification-Partnership, LLC dba Computer Prep to provide Web Design Specialist Certification practice exams during the period July 1, 2012 to June 30, 2013, inclusive. **Total cost:** $718.

Southwest  Agreement with Kaplan Test Prep and Admissions to provide National Council Licensure Examination preparation for nursing students during the period April 1, 2012 to June 30, 2012, inclusive. **Total cost:** $3,600.

Southwest  Agreement with Compansol to provide annual support and technical assistance for the Blumen data management program during the period May 21, 2012 to May 20, 2013. **Total cost:** $271.

Various  Four agreements with the following contractors to provide training for the Future Leaders High School Counselors Program during the period September 1, 2011 to June 30, 2012. **Total cost:** $481.

<table>
<thead>
<tr>
<th>Contract</th>
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<tr>
<td>4500174113</td>
<td>Jenna Washington</td>
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<td>4500174837</td>
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Southwest  Agreement with Tony Magee to provide speaking services for the Passages Program Ceremony during the period May 18, 2012 to May 29, 2012, inclusive. **Total cost:** $500.

Southwest  Agreement with Michael A. Williams to provide instructor services for the Youth Development Services Program during the period May 1, 2012 to May 31, 2012, inclusive. **Total cost:** $1,260.

Southwest  Agreement with Airport Van Rental Solutions to provide transportation services to California State University, Dominguez Hills for Homeland Security Students attending workshops and tours as allowed by the Homeland Security Grant during the period May 19, 2012 to May 31, 2012, inclusive. **Total cost:** $279.

Southwest  Agreement with Tawanna Smith to provide instructor services for resource parents for the Model Approaches to Partnership in Parenting Program during the period April 19, 2012 to May 24, 2012, inclusive. **Total cost:** $1,470.

Southwest  Agreement with Community Partners (Unite-LA) to provide “Work/Green Living Workshop” during the period June 1, 2012 to June 30, 2012, inclusive. **Total cost:** $3,000.
Southwest. Agreement with College Source to provide access to TES Online Multi User Software which allows instructors to share and download free lesson plans, classroom resources, revision guides and curriculum worksheets during the period February 28, 2012 to February 27, 2013, inclusive. Total cost: $3,855.

Southwest. Agreement with SARS Software Products, Inc. to provide renewal of the SARS (Scheduling and Recording Software)-GRID support license during the period January 22, 2012 to January 21, 2013, inclusive. Total cost: $2,700.


Southwest. Agreement with Silvia Rashad to attend the Educator Institute Workshop as allowed by the National Science Foundation 2+2+2 Grant during the period June 9, 2012 to June 30, 2012, inclusive. Total cost: $200.

Southwest. Agreement with Health Faculty Jobs to provide a 60-day, online nursing position listing/posting with emailed feature inclusions as allowed by the South Los Angeles Healthcare grant during the period June 30, 2012 to August 30, 2012, inclusive. Total cost: $300.

Southwest. Agreement with Michael A. Williams to provide academic and sports instructor services for the Youth Development Services Program during the period June 18, 2012 to June 30, 2012, inclusive. Total cost: $1,920.

Southwest. Agreement with Rinaldo Veseiliza to provide presenter services for Educator Institute workshops as allowed by the National Science Foundation 2+2+2 Grant during the period June 9, 2012 to June 30, 2012, inclusive. Total cost: $750.

Southwest. Agreement with Beatriz Giraldo to provide Community Services classes for Zumba dancing during the period July 1, 2012 to August 31, 2012, inclusive. Total cost: $1,360.

Southwest. Agreement with Tamis Systems, Inc. to provide annual maintenance services and access for the work order system and calendar during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,700.

Southwest. Agreement with Rita-Doris Oriji to attend Educator Institute workshops as a participant educator in the College’s new Associate of Science program in
Environmental Science and Technology, as allowed by the National Science Foundation 2+2+2 Grant during the period June 9, 2012 to June 30, 2012, inclusive. **Total cost:** $200.

4500176352  Southwest. Agreement with Keith Jamison to attend Educator Institute workshops as a participant educator in the College's new Associate of Science program in Environmental Science and Technology, as allowed by the National Science Foundation 2+2+2 Grant during the period June 9, 2012 to June 30, 2012, inclusive. **Total cost:** $200.

4500176360  Southwest. Agreement with John Drew dba Drew and Associates to provide Community Services classes on "Grant Writing Fundamentals" during the period July 18, 2012 to July 31, 2012, inclusive. **Total cost:** $210.

4500176572  Southwest. Agreement with Simplexgrinnel to provide campus-wide alarm system monitoring services during the period April 1, 2012 to March 31, 2013, inclusive. **Total cost:** $500.

4500176644  Southwest. Agreement with A Pro-1 Live Scan to provide live scan roll services during the period July 2, 2012 to June 30, 2013, inclusive. **Total cost:** $3,375.

4500176147  Trade-Technical. Agreement with Lectra, Inc. to provide maintenance for a plotter located in the Fashion Design Department during the period August 1, 2012 to July 31, 2013, inclusive. **Total cost:** $2,700.

4500172153  Valley. Amendment No. 1 to extend agreement with National Relocation Services, Inc. to provide installation of specialized Nova student workstations in the Mathematics Department, increasing the total contract amount from $3,921 to $5,000 from July 1, 2012 to December 31, 2012, inclusive. **Total additional cost:** $1,079.

4500172365  Valley. Amendment No. 1 to agreement with Marutyan Distribution, Inc. to provide ice cream and desserts for the 2012 Monarch Summer Day Camp for the Community Services Department, to increase the total contract amount from $2,167 to $3,017 from June 18, 2012 to August 10, 2012, inclusive. **Total additional cost:** $850.

4500172367  Valley. Amendment No. 1 to agreement with Commercial Meat to provide food for the 2012 Monarch Summer Day Camp's cookouts for the Community Services Department, to increase the total contract amount from $4,244 to $4,744 from June 1, 2012 to August 20, 2012, inclusive. **Total additional cost:** $500.
Valley. Amendment No. 1 to agreement with Canon Business Solutions, Inc. for maintenance of a Canon ADVC5045 copier, to increase the total contract amount from $969 to $1,369 from February 1, 2012 to April 30, 2012, inclusive, with a 30 day termination clause. Total additional cost: $400.

Valley. Agreement with AV Graphics, Inc. for printing of business cards for the college during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,000.


Valley. Agreement with Marx Brothers for maintenance on Ansul R102 and Badger range guard fire suppression systems in the Cafeteria during the period June 28, 2012 to June 27, 2013, inclusive. Total cost: $600.

Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR1600 copier in the Health Center during the period July 21, 2012 to July 20, 2013, inclusive, with a 30 day termination clause. Total cost: $434.

Valley. Agreement with Canon Business Solutions, Inc. for maintenance of a Canon IR1630 copier in the Campus Center Building during the period June 9, 2012 to June 8, 2013, inclusive, with a 30 day termination clause. Total cost: $296.

Valley. Agreement with Flue Steam to provide exhaust duct system steam cleaning services for the Cafeteria during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $1,800.

Valley. Agreement with Red Canyon Systems for license, support and maintenance of Red Canyon software systems used to track student’s use of campus services during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $3,498.

Valley. Agreement with AAR Security to provide monitoring and maintenance on four Ademco alarm systems in the Art Gallery, Business Office, Bookstore and TV Building during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $4,320.
Agreement with E. G. Brennan & Co., Inc. for maintenance of Destroy It 4605CC shredder in the Admissions and Records Office during the period June 1, 2012 to May 31, 2013, inclusive. Total cost: $1,150.

Agreement with Dove Simens dba Hollywood Film Institute to conduct “Film” classes for the Community Services Department during the period September 9, 2012 to August 30, 2013, inclusive. Total cost: $1,975.

Agreement with William Maze dba San-Mar Dog Obedience School to conduct “Dog Obedience” classes for the Community Services Department during the period September 1, 2012 to August 31, 2013, inclusive. Total cost: $1,702.

Agreement with Stephen Hall to conduct “Tax Deductions for Small Business” seminars for the Community Services Department during the period August 15, 2012 to August 14, 2013, inclusive. Total cost: $1,980.

Agreement with Barbara Douglas Realty to provide notary workshops for the Westside Extension during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,000.

Agreement with Catherine Meurer to provide foster care kinship programs during the period July 17, 2012 to June 30, 2013, inclusive. Total cost: $5,000.

Agreement with Aura Walker to provide foster care kinship programs during the period July 17, 2012 to June 30, 2013, inclusive. Total cost: $1,280.

Agreement with Elaine Moran to provide mystery shopping workshops for the Westside Extension during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,000.

Agreement with Power Hungry Film to develop instructional materials for the Westside Extension Pharmacy Program during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,500.

P. SETTLEMENT OF CLAIMS

Valley. Settlement of claim in the amount of $1,102.

Mission. Settlement of claim in the amount of $622.99.

Harbor. Settlement of claim in the amount of $100.

Valley. Settlement of claim in the amount of $1,089.68.

City. Settlement of claim in the amount of $5,135.

East. Settlement of claim in the amount of $8,000.
I. **AUTHORIZE NAME CHANGE**

A. **Action**

Authorize the use of a change of name to Agreement No. 40252 with Huawei Technologies USA, Inc. to now use the formal and legal business name Huawei Enterprise USA Inc. There are no other changes.

**Background**

This Agreement was authorized by the Board of Trustees on July 11, 2012 (Com. No. FPD2). Subsequently, the supplier furnished their IRS Form W-9 with taxpayer identification information showing the formal and legal business name for the firm. Pursuant to receipt of the corrected information, this item authorizes staff to revise the formal and legal business name to Huawei Enterprise USA Inc. There are no other changes made.

B. **Action**

Authorize the use of a change of name to Agreement No. 40253 with Lifesize to now use the formal and legal business name Logitech Inc. There are no other changes.

**Background**

Agreement No. 40253 was authorized by the Board of Trustees on July 11, 2012 (Com. No. FPD2). Subsequently, the supplier furnished their IRS Form W-9 with taxpayer identification information showing the formal and legal business name for the firm. Pursuant to receipt of the corrected information, this item authorizes staff to revise the formal and legal business name to Logitech Inc. There are no other changes made.

C. **Action**

Authorize the use of a change of name to Agreement No. 33547 with Mercury LLC to now use the formal and legal business name Mercury Public Affairs LLC. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as Mercury LLC, this item authorizes staff to revise the legal business name to Mercury Public Affairs LLC. There are no other changes made.

D. **Action**

Authorize the use of a change of name to Agreement No. 32745 with Berlner and Associates Architecture to now use the formal and legal business name Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc.. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on December 16, 2009 (Com. No. FPD1). Pursuant to notification from the company previously known as Berliner and Associates Architecture, this item authorizes staff to revise the legal business name to the name Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc.. There are no other changes made.
E. **Action**

Authorize the use of a change of name to Agreement Nos. 40239 and 40241 with Panasonic Corporation of North America to now use the formal and legal business name Panasonic Corporation of North America, d/b/a Panasonic System Communications Company of North America. There are no other changes.

**Background**

These agreements were authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1). Pursuant to notification from the company previously known as Panasonic Corporation of North America this item authorizes staff to revise the legal business name to Panasonic Corporation of North America, d/b/a Panasonic System Communications Company of North America. There are no other changes made.

F. **Action**

Authorize the use of a change of name to Agreement No. 50124 with MBf Media to now use the formal and legal business name McCormick-Busse, Inc. d/b/a MBf Media. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). Pursuant to notification from the company previously known as MBf Media this item authorizes staff to revise the legal business name to McCormick-Busse, Inc. d/b/a MBf Media. There are no other changes made.

G. **Action**

Authorize the use of a change of name to the following agreements with DLR Group, Inc. of California, d/b/a DLR Group WWCOT to now use the formal and legal business name DLR Group, Inc. of California:

<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Date of Com. No. FPD1</th>
</tr>
</thead>
<tbody>
<tr>
<td>31560</td>
<td>April 25, 2008</td>
</tr>
<tr>
<td>33267</td>
<td>June 15, 2011</td>
</tr>
<tr>
<td>32411</td>
<td>February 7, 2007</td>
</tr>
<tr>
<td>70466</td>
<td>April 23, 2008</td>
</tr>
<tr>
<td>33347-1</td>
<td>February 16, 2010</td>
</tr>
<tr>
<td>31651</td>
<td>August 20, 2008</td>
</tr>
<tr>
<td>32461</td>
<td>April 15, 2009</td>
</tr>
<tr>
<td>33070</td>
<td>August 25, 2010</td>
</tr>
<tr>
<td>33617</td>
<td>August 25, 2010</td>
</tr>
<tr>
<td>33317</td>
<td>May 9, 2012</td>
</tr>
<tr>
<td>33333</td>
<td>June 13, 2012</td>
</tr>
<tr>
<td>33516</td>
<td>May 9, 2012</td>
</tr>
</tbody>
</table>

There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on April 23, 2008 (Com. No. FPD1). Pursuant to notification from the company previously known as DLR Group, Inc. of California, d/b/a DLR Group WWCOT this item authorizes staff to revise the legal business name to LR Group, Inc. of California. There are no other changes made.

H. **Action**

Authorize the use of a change of name to the following agreements with PBWS Architects to now use the formal and legal business name PBWS Architects, LLP:

<table>
<thead>
<tr>
<th>Agreement No.</th>
<th>Date of Com. No. FPD1</th>
</tr>
</thead>
<tbody>
<tr>
<td>50165</td>
<td>June 24, 2009</td>
</tr>
<tr>
<td>32372</td>
<td>March 26, 2010</td>
</tr>
<tr>
<td>33324</td>
<td>May 11, 2011</td>
</tr>
<tr>
<td>50177</td>
<td>September 23, 2009</td>
</tr>
</tbody>
</table>

There are no other changes.
II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with TDM Architects to provide design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from September 13, 2012 through September 13, 2014 at a cost not to exceed $85,000 inclusive of eligible reimbursable expenses.

Background

The “AA” and “E8” temporary modular facilities at East Los Angeles College are leased to serve as temporary swing space for the Anthropology, Geology and Life Science classrooms. These departments will move to the new Science Career and Mathematics buildings when completed. Because the completion date for the new buildings has been advanced, it is necessary to continue use of the temporary facilities beyond the standard five year maximum permitted which requires Division of the State Architect (DSA) approval.

TDM Architects has been selected from the list of pre-qualified consultants and has previously provided design services for the “AA” and “E8” temporary modular facilities. Under this proposed agreement, the College Project Manager will assign Task Orders as needed including a Task Order for TDM Architects to serve as the Architect of Record for the DSA process for the “AA” and “E8” temporary modular facilities. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the thirty-fourth awarded to this company through the Bond Program and a cumulative original award total of $4,856,697. Other projects include the Auto Metal Building project at Los Angeles Trade Technical College and the Child Development Center project at Los Angeles Southwest College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

B. Action

Authorize an agreement with PBWS Architects, LLP to provide design services for the Stadium Americans with Disabilities Act (ADA) Improvements project at Pierce College from September 13, 2012 through June 30, 2014 at a cost not to exceed $208,800 inclusive of eligible reimbursable expenses.

Background

PBWS Architects, LLP has been selected from the list of pre-qualified consultants to serve as the Architect of Record for this project. The scope of work shall include preparation of updated bid documents and provide services for the Division of the State Architect.
Architect (DSA) process. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the twenty-first awarded to this company through the Bond Program and a cumulative original award total of $4,842,259. Other projects include the Child Development Center at Los Angeles City College and the Construction Technology Building at Los Angeles Trade Technical College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium ADA Improvements 35P.5537.03. Design Phase.

C. Action

Authorize an agreement with Uniplan Engineering, Inc. to provide street and paved area condition surveying services in support of the Site Survey & Infrastructure project at West Los Angeles College from September 13, 2012 through September 12, 2013 at a cost not to exceed $24,705 inclusive of eligible reimbursable expenses.

Background

Uniplan has been selected from the list of pre-qualified consultants to provide a condition survey and analysis of all internal privately owned streets, surface parking lots, and other paved areas of the campus for infrastructure planning purposes. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the second awarded to this company through the Bond Program and a cumulative original award total of $101,913. The first award was for the Campus Improvements - Street Improvement - Upper Fire Service Road project at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Master Planning - Site Survey & Infrastructure 39W.5980.01. Design Phase.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize Amendment No. 2 to Agreement No. 32745 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. to extend the expiration date for the provision of master planning services for the Firestone Educational Services Center at East Los Angeles College from October 7, 2012 through December 15, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $371,587.

Background

This agreement was authorized by the Board of Trustees on December 16, 2009 (Comm. No. FPD1) with Richard Berliner Architects, Inc., d/b/a Berliner and Associates
Architecture, Inc. to provide a Master Plan for the Firestone Educational Center and is set to expire on October 6, 2012. The project was subsequently included on the District's list of projects subject to the temporary moratorium. The proposed amendment extends the expiration date of the agreement to accommodate a delayed start date for the master planning services to be provided by Berliner and Associates Architecture once the project is removed from the moratorium. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. South Gate Master Planning 22G.8250.01. **All Phases.**

**B. Action**

Authorize Amendment No. 6 to Agreement No. 32123 with CWA AIA, Inc. to provide additional design services for the Center for the Sciences project at Pierce College from September 13, 2012 through October 26, 2013 at a cost not to exceed $27,720 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $2,677,197.

**Background**

This agreement was authorized by the Board of Trustees on November 19, 2008 (Com. No. FPD1). CWA AIA, Inc. is the Architect of Record for the Center for the Sciences project. Additional design and construction administration services are proposed to reconfigure the parking stalls in front of the building to meet ADA requirements. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. Center for the Sciences 15P.7501.02. **All Phases.**

**C. Action**

Authorize Amendment No. 1 to Agreement No. 33107 with Jacobs Consultancy, Inc., a division of Jacobs Engineering Group Inc., to provide additional commissioning services for the North of Mall projects at Pierce College from September 13, 2012 through September 15, 2015 at a cost not to exceed $32,450 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $274,557.

**Background**

This agreement was authorized by the Board of Trustees on September 15, 2010 (Com. No. FPD1). Jacobs Consultancy, Inc. was retained originally to provide commissioning services for the North of Mall projects and has been selected from the list of pre-qualified consultants to provide additional commissioning services including mechanical and HVAC systems. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure A and J Bond proceeds. Life Science, Chemistry, Physics Buildings 35P.5502.03, Phase II Renovations - Administration Building - Interior and
D. Action

Authorize Amendment No. 2 to Agreement No. 50177 with PBWS Architects, LLP to provide additional architectural, engineering and planning services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Trade Technical College from September 13, 2012 through September 22, 2014 at a cost not to exceed $816,890 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,816,890.

Background

This agreement was authorized by the Board of Trustees on September 23, 2009 (Com. No. FPD1). PBWS Architects, LLP has provided the college with programming services and design-build criteria development. This proposed amendment will allow a continuation of these services under individual Task Orders issued by the College Project Manager as needed. These services are currently needed for the following:

1. Provide programming and feasibility studies for the design and development of a new building adjacent to Cypress Hall (formerly known as Building D — Fashion and Fine Arts) within the expansion area of Cypress Hall shown on the approved college facilities master plan. This building would accommodate the culinary arts program and portions of the fashion/fine arts program.
2. If the studies result in a determination the new building should proceed, provide the design criteria for engineering upgrades to Cypress Hall - largely the addition of fire sprinklers throughout.
3. Serve as the programming and design criteria architect for the new building which would be developed as a Design-Build project.

The college has identified available funding for this proposed amendment and the development of the associated projects. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

E. Action

Authorize Amendment No. 2 to Agreement No. 70296-1 with Harley Ellis Devereaux Corporation to provide additional design services for the Learning Assistance Center/Library Renovation project at Los Angeles Trade Technical College from September 13, 2012 through April 11, 2014 at a cost not to exceed $10,640 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $678,385.

Background

This agreement was authorized by the Board of Trustees on April 11, 2012 (Com. No. FPD1). Harley Ellis Devereaux Corporation is the Architect of Record for this project. Additional design services are requested to revise the infrastructure that supports the security system, A/V system, and information technology (IT) system to match new campus standards implemented after the design of the project was completed. This agreement has been considered through the participatory governance process.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Learning Assistance Center/Library Renovation 37T.5702.03.01. Design and Construction Phases.

F. Action

Authorize Amendment No. 1 to Agreement No. 33465 with Jacobs Engineering Group, Inc. to provide additional whole building commissioning services for the Multi-Purpose Community Services Center project at Los Angeles Valley College from September 13, 2012 through December 31, 2015 at a cost not to exceed $51,460 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $79,166.

Background

This agreement was authorized by the Board of Trustees on January 11, 2012 (Com. No. FPD1). Jacobs Engineering Group provided whole building commissioning services for the design phase of this project. This proposed amendment allows for these services to be provided for the construction and warranty phases of this project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Multi-Purpose Community Service Center 38V.5839.02. Construction Phase.

G. Action

Authorize Amendment No. 4 to Agreement No. 50220 with Peter M. Mitsakos & Associates Architects, Inc. d/b/a West Edge Architects, Inc. to provide additional design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from September 13, 2012 through April 29, 2013 at a cost not to exceed $140,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $388,550.

Background

This agreement was authorized by the Board of Trustees on November 17, 2010 (Com. No. FPD1). Peter M. Mitsakos & Associates Architects, Inc. d/b/a West Edge Architects, Inc. was retained originally to provide design services campus-wide on a Task Order basis. Additional design services are requested under this Task Order based agreement with individual assignments to be made by the College Project Manager as needed. The current need is to provide design services for campus facility reprogramming and the coordination of infrastructure development with the approved facilities master plan. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.
H. Action

Authorize Amendment No. 2 to Agreement No. 50124 with McCormick-Busse, Inc. d/b/a MBI Media to provide continued strategic communication services District-wide on a Task Order basis to be issued incrementally at the direction of the program manager from September 5, 2012 through June 30, 2013 at a cost not to exceed $550,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $2,050,000.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). McCormick-Busse, Inc. d/b/a MBI Media was retained originally to provide strategic communications services to the Bond program including digital multimedia for Measure J funded projects. On July 2, 2010 (Com. No. FPD1), the Board of Trustees authorized Amendment No. 1 to this Agreement ensuring the scope of work is consistent with the adopted Cost Principles to include: operation and maintenance of the www.LACCDbuikgreen.org web site that is the primary source used to inform the general public about the status of the Bond program; compilation, operation and maintenance of the digital construction photograph archive; and coordination with College Project Management and the District for the photograph-based risk reduction/claims mitigation process.

As the Bond program continues and projects are completed, the use of the successful risk reduction/claims mitigation photography and archive process has expanded. In addition, expanded search options and ADA accessibility compliance requires similarly expanded maintenance and operations. Both of these services are deemed to be necessary to be maintained throughout the entire Bond program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specialty Consulting 40J-J95. Construction Phase.

I. Action

Authorize the following actions for Amendment No. 4 to Agreement No. 50173 with Suddath Relocation Systems of California, Inc. to provide additional asset management services on a Task Order basis District-wide to be issued incrementally at the direction of the Program Manager from September 4, 2012 through September 4, 2013 at a cost not to exceed $375,000 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 4 to Agreement No. 50173 to provide these services from September 4, 2012 to September 12, 2012 at no additional cost and;

2. Authorize Amendment No. 4 to Agreement No. 50173 to provide these services from September 13, 2012 to September 4, 2013 at a cost not to exceed $375,000.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,125,000.

Background

This agreement was authorized by the Board of Trustees on September 9, 2009 (Com. No. FPD1). Suddath Relocation Systems was retained originally to provide asset management services for the District's Asset Management project on a Task Order basis. Additional funding and time are proposed for this agreement to accommodate the Bond program's ongoing physical asset inventory services which includes new asset inventory
tagging at Los Angeles Harbor College, West Los Angeles College, and Los Angeles Valley College. Assignments will be made under individual Task Orders issued by the Program Manager as needed.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

Ratify Amendment No. 7 to Agreement No. 50096 with Cumming Corporation for continued construction project management services on a Task Order basis for the Middle College High School project at Los Angeles Southwest College from September 1, 2012 through March 31, 2013 at a cost not to exceed $85,000 and provide additional construction project management services on a Task Order basis for Interim College Project Management (CPM) services at West Los Angeles College from September 1, 2012 through January 13, 2014 at a cost not to exceed $600,000 inclusive of eligible reimbursable expenses. The total not to exceed cost is $685,000.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $18,955,000.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). Continued CPM services are requested for the Middle College High School project located on the campus of Los Angeles Southwest College and for Interim CPM staff at West Los Angeles College.

Funding and Development Phase

Funding for the Middle College High School project is through the Los Angeles Unified School District. Funding for Interim CPM services at West Los Angeles College is through Measure J Bond proceeds. Specific assignments will be made as needed. All Phases.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for the Campus Improvements – Infrastructure Bus Route Turn Around project at West Los Angeles College. This project is less than $5,000,000 in value and does not require review by the Capital Construction Committee.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by the LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through Measure J Bond funds. Campus Improvements – Infrastructure Bus Route Turn Around Project 39W.5979.03.29. Bid Phase.
VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Two Brothers Construction Company to provide general construction services for the Science Career & Mathematics Building - Demolition project at East Los Angeles College at a cost of $1,212,500. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twenty-three (23) contractors requested bid packets. Five (5) responsive bids were received ranging from $1,212,500 to $1,623,000. This construction contract is for the hazardous materials abatement and demolition of five buildings (G5, G6, H5, H6, H7) and the Husky store, construct a construction barrier sound wall south of two existing buildings to remain, partially demolish site surrounding the demolition area, reroute some utilities, and construct a new concrete ADA ramp. The demolition is identified in the approved Campus Facilities Master Plan.

Award History

This agreement represents the fourth (4) awarded to this company through the Bond Program and a cumulative original award total of $2,673,157.14. Previous awards have been given to this company for the Jefferson Hall Modernization project at City College and the Temporary Facilities-Music Department project at City College.

Funding and Development Phase

Funding is through Measure J Bond proceeds only. Science Career & Mathematics Building-Demolition 32E.5222.02.02. Construction Phase.

B. Action

Authorize a contract with Byrom-Davey, Inc. to provide general construction services for the Men's Baseball Field Renovation & Baseball Paving/Fencing project at East Los Angeles College at a cost of $1,547,500. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twenty (20) contractors requested bid packets. Ten (10) responsive bids were received ranging from $1,547,500 to $2,652,000. This construction contract is for the removal of existing underground utilities, site grading; installation of a new underground drainage and irrigation system, new owner-furnished synthetic turf materials, lighting poles and new field perimeter fencing.

Award History

This agreement represents the fourth (4th) awarded to this company through the Bond Program and a cumulative original award total of $7,626,396. Previous awards have been given to this company for the Field House - Facilities (Stadium Track & Practice Field) project at Los Angeles Valley College and the PE Fields - Track and Field Events project at East Los Angeles College.
Funding and Development Phase

Funding is through Proposition A Bond proceeds only. Men's Baseball Field Renovation &
Baseball Paving/Fencing 02E.6230.03 & 02E.9230.03.01. Construction Phase.

C. Action

Authorize a contract with Advanced Cable Solutions, Inc to provide general construction -
electrical services for the Family Resource Center project at Los Angeles Valley College
at a cost of $1,410.

Background

Advanced Cable Solutions, Inc. provided the low quote from among three written quotes
ranging from $1,410 to $2,875 to provide labor and materials to repair defective fire alarm
wire cable at the Family Resource Center. The District has taken action to recover this
cost from the general contractor.

Award History

This agreement represents the third awarded to this company through the Bond Program
and a cumulative original award total of $162,030. Previous awards have been given to
this company for the Technology Education Center-Modernization project at Los Angeles
Southwest College.

Funding and Development Phase

Funding is through Proposition A Bond proceeds and will be reimbursed through a private
grant. Family Resource Center 08V.6832.02. Construction Phase.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN
$30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD”
METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects,
colleges, and amounts shown:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Bailey Library Modernization East Los Angeles College 32E.5212.03 | Icon West, Inc. No. 32651 | $8,608,000 Funding is through Measure J Bond Proceeds. | CO No.6 for $45,945. 9.83% | $222,996 | Unforeseen Condition:  
- The existing exhaust pipe could not accommodate the new water heater and was replaced with a new exhaust pipe.  
College Request:  
- Add conduits and J-boxes for the new campus wide Mass notification system  
- Revise the lighting layout and add eleven overhead light fixtures for the new children's study area. |
<table>
<thead>
<tr>
<th>Campus Restroom Building</th>
<th>KOAM Construction No. 33287</th>
<th>$1,179,960</th>
<th>CO No. 5 for $48,024.</th>
<th>N/A.</th>
<th>College Request:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Angeles Harbor College B3H.5366.02.09</td>
<td></td>
<td></td>
<td>7.74%</td>
<td></td>
<td>- install low flush urinals in men's restroom and install jumbo roll paper dispensers.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Add fencing, gates &amp; hardware.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Install ADA compliant truncated domes.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Provide gutter and ramp to meet ADA requirements.</td>
</tr>
<tr>
<td>Gate and Fence Installation at Auto Tech P-2 Building</td>
<td>Built Rite Fence Company No. 4500173257</td>
<td>$91,107</td>
<td>CO No. 1 for $8,187.</td>
<td>N/A.</td>
<td>Unforeseen Condition:</td>
</tr>
<tr>
<td>East Los Angeles College</td>
<td></td>
<td></td>
<td>9%</td>
<td></td>
<td>- The original underground utility plan used to develop the scope of work for the fence post detail incorrectly identified an existing water line to be at 7' and was discovered to be at 3'. This required fence post holes to be dug by hand at additional cost.</td>
</tr>
<tr>
<td>Cox Building - Elevator Modernization</td>
<td>C.G. Construction, inc. No. 32592</td>
<td>$684,750</td>
<td>CO No. 2 (unilateral) for Credit ($34,826).</td>
<td>N/A.</td>
<td>College Request:</td>
</tr>
<tr>
<td>Los Angeles Southwest College 36S.5607.03.08</td>
<td></td>
<td></td>
<td>-2.03%</td>
<td></td>
<td>- Pursuant to an authorized Waiver, provide a Simplex fire alarm system to maintain continuity with existing campus standard.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Credit for installation of smoke guards since work was not performed. The work which was deleted will be completed by Hersel Phelps as part of the Cox Building Upgrade project.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Credit for extended warranty on surveillance system since it was not provided.</td>
</tr>
<tr>
<td>Learning Assistance Center/Library Renovation</td>
<td>Suffolk Construction Company, Inc. No. 33009</td>
<td>$21,514,634</td>
<td>CO No. 6 for $72,146.75</td>
<td>$12,084</td>
<td>Unforeseen Condition:</td>
</tr>
<tr>
<td>Los Angeles Trade Technical College 17T.7702.03.01</td>
<td></td>
<td></td>
<td>7.41%</td>
<td></td>
<td>- Existing structural steel was discovered to differ from the as-built drawings requiring the provision of additional steel beam section supports to the first floor deck frame and adjustment of the diagonal seismic bracing at the roof level.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Additional Requirements:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Per the Inspector of Record:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Add tamper switch, alarm and connections from Post Indicator Valve at fire line to the fire alarm system in compliance with current code requirement.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>- Provide anchor bolts and revised connections from exterior wall framing to four shear walls to accommodate Division of the State Architect requirement.</td>
</tr>
</tbody>
</table>

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.
Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

**VIII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

Ratify the following Change Order for additional construction services for the project identified below at listed campus for the amount indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME AND LOCATION</th>
<th>CONTRACTOR NAME</th>
<th>ORIGINAL CONTRACT NUMBER</th>
<th>CHANGE ORDER NO., COST AND CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stadium Modernization - Phase 1 (East End Terrace)</td>
<td>Cal-State Rent a Fence</td>
<td>No. 33352</td>
<td>CO No. 3 for $2,685 $6,022</td>
<td>College Request: Provide additional time at additional cost to continue the use of the construction area fence rented and installed under this contract.</td>
</tr>
<tr>
<td>East Los Angeles College 32E.5215.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS**

**A. Action**

Authorize Acceptance of Completion of Contract No. 33375 with Commercial Roofing Systems, Inc. to provide general construction services for the Franklin Hall Modernization - Re-roofing project at Los Angeles City College with a substantial completion date of April 24, 2012.

**Background**

This contract was authorized by the Board of Trustees on August 10, 2011 (Com. No. FPD1).

The total cost of this contract is $606,730.

**Funding and Development Phase**

Funding is through Measure J Bond Proceeds. Franklin Hall Modernization B1C.5109.03. Construction Phase.

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.
B. Action

Authorize Acceptance of Completion of Contract No. 33410 with Marina Landscaping, Inc. to provide general construction – landscaping services for the Campus Improvement - Student Services Entry Green project at West Los Angeles College with a substantial completion date of April 12, 2012.

Background

This contract was authorized by the Board of Trustees on November 2, 2011 (Com. No. FPD1).

The total cost of this contract is $385,835.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvement - Student Services Entry Green 39W.5979.03.07. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 31612 with Sinanian Development, Inc. to provide general construction services for the General Classroom Building and Student Services & Administration Building project at West Los Angeles College with a substantial completion date of February 27, 2012.

Background

This contract was authorized by the Board of Trustees on January 30, 2008 (Com. No. FPD1).

The current total cost of this contract is $46,491,067 which is inclusive of the base bid contract and Change Orders 1 through 11.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. General Classroom Building, Student Services and Administration Building 09W.6912.02, 19W.7904.02.01, 39W.5912.02, 39W.5904.02.01. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 4500173257 with Built Rite Fence Company to provide general construction services for the Gate and Fence Installation at the Autotech P-2 Building project at East Los Angeles College with a substantial completion date of June 18, 2012.

Background

This contract was authorized by the Board of Trustees on April 11, 2011 (Com. No. FPD1).

The total cost of this contract is $99,294.

Funding and Development Phase

Funding is through 2010-2011 Campus General Funds. Construction Phase.
X. AUTHORIZE PAYMENT OF DESIGN-BUILD HONORARIUM

Action

Authorize payment of an Honorarium to the following responsive Proposers of Design and Construction Services regarding the Digital Arts and Media Building project at Pierce College (Design-Build Request for Proposals dated June 29, 2012) in the amount of $77,200 each:

1. Taisei Construction Corporation
2. Gilbane Building Company

Background:

The Design-Build process was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) for use as a project delivery option by the District. The Digital Arts and Media Building project at Pierce College was subsequently approved for delivery through this process by the Board of Trustees on November 3, 2010 (Com. No. FPD1). The LACCD Design-Build competitive selection process provides for an Honorarium of an agreed upon amount be paid as compensation to responsive firms not selected to provide the Design-Build services.

As a result of the Moratorium issued by the Chancellor of the District, each college is required to revisit the programming for each proposed building and identify if the building should: proceed as programmed; be reprogrammed; or be canceled. Following this direction, Pierce College has revisited the programming of several of its projects and has decided to reprogram the Digital Arts and Media Building. The reprogramming of this project will result in a significant departure from the program and criteria issued as part of the project’s original Request for Proposals. For this reason, Pierce College has decided not to move forward with the award of this project. Instead, at a future time, Pierce College will issue a new RFP with new criteria to be used for programming the project. Pierce College will retain the ability to develop this project.

In recognition of submitting a responsive Proposal that complied with all of the requirements of the RFP Documents but not receiving award of the Design-Build contract, as stated in Section 5.2.1 of the Request for Proposals instructions, each of the three Proposers shall receive an Honorarium in the amount of $77,200. Additionally, per Section 5.2.2(2) of the Request for Proposals instructions, the District is obligated to pay all Proposers submitting responsive proposals an honorarium in the event that the District cancels the project subsequent to receiving said responsive proposals.

Funding and Development Phase:

Funding is through Proposition A/AA and Measure J Bond proceeds. Digital Arts and Media Building 35P.5533.02, 35P.5543.05.01. Design and Construction Phases.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Authorize Amendment No. 1 to Design-Build Agreement No. 32535 with Pinner Construction Company for non-compensable extension of time for the Science Complex project at Los Angeles Harbor College at no additional cost.

Inclusive of this amendment, the total cost of this Design-Build agreement is $48,401,233.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This
Additional Design-Build services for an extension of time are proposed due to unforeseen conditions:

- Removal of discovered underground fuel tank.
- Weather delays and associated dry out time.
- Field Change Document (FCD) and submittal delays related to extended Division of the State Architect review time.

Amendment No. 1 to Agreement No. 32535 includes Change Orders No. 1

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Complex 33H.5344.02. Construction Phase.

XII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 7 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the School of Math & Sciences project at Los Angeles Southwest College at a cost not to exceed $24,684 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $89,557,212.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

Additional Design-Build services were provided due to additional requirements:

- Provide welding and repairs to existing elevator guide rails and install seismic bracing for elevator equipment as required by DSA to obtain DSA certification on the deferred approval of the existing elevator, which was part of the original construction of the School of Math & Sciences [formerly Lecture Laboratory] building.

Amendment No. 7 to Agreement No. 33063 includes Change Order No. 9

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Math & Sciences 36S.5618.03.01. Construction Phase.

XIII. AUTHORIZE LEASE AGREEMENT

Action

Authorize a lease agreement with Mobile Modular Management Corporation for the Science Career & Mathematics Building / Swing Space project at East Los Angeles College for a term of 36 months beginning September 13, 2012 or as soon thereafter as possible at a cost of $48,693. If applicable, all sales tax shall be paid.
Background

Mobile Modular Management Corporation provided the low quote from among eight written quotes requested and two received ranging from $48,693 to $52,537 for one 40 foot by 48 foot modular lecture classroom for 36 months.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Building / Swing Space 32E.5222.02.01. Construction Phase.

XIV. RATIFY LEASE AGREEMENT

Action

Ratify a lease agreement with A-Throne for the Firestone Educational Services Center of East Los Angeles College for a term of six (6) months beginning July 31, 2012 or as soon thereafter as possible at a cost of $2,521. If applicable, all sales tax shall be paid.

Background

A-Throne provided the low quote from among three (3) written quotes ranging from $2,521 to $3,413 to provide, install and remove 636 linear feet of temporary construction fencing for a duration of six (6) months to secure the construction site where two underground storage tanks are being removed.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Firestone Educational Services Center 22G.8261.02. Construction Phase.

XV. RATIFY SETTLEMENT OF CLAIM

In accordance with Board Rule 7313, ratify the following settlement of claim: Claim No. 2012-P04 - $34,994.16.

XVI. ADOPT FINDING OF BIDDING IMPRACTICABILITY AND AUTHORIZE AN AWARD OF CONTRACT TO REPAIR AND REPLACE PREVIOUSLY INSTALLED DEMAND SIDE MANAGEMENT EQUIPMENT BY SCHNEIDER ELECTRIC BUILDING AMERICAS, INC. AT LOS ANGELES CITY COLLEGE

Action

Authorize the following actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and authorize a contract with Schneider Electric Building Americas, Inc. to repair and/or replace previously installed demand side management equipment at Los Angeles City College in the not to exceed amount of $127,506 inclusive of eligible reimbursable expenses.

1. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to effectively obtain what is required in the procurement.
2. Authorize a contract to repair and/or replace previously installed demand side management equipment with Schneider Electric Building Americas, Inc.

Background

Demand Side Management consists of a variety of energy conservation management and consulting services. Energy Conservation Service Agreement No. 32249 was authorized by the Board of Trustees on November 19, 2008 (Com. No. CH1). Schneider Electric Building Americas, Inc. was authorized to provide demand side management services at Los Angeles City College in accordance with Government Code Section 4217 et. Seq. Schneider was issued a Notice to Proceed on November 23, 2009 and began installation of the demand side management equipment. Subsequently, a Contractor began Modernization work in the Life Science and Chemistry Buildings and mistakenly removed some of the demand side management equipment that was intended to remain in place. There will be a credit to LACCD for these costs and the funds will be recovered from the Contractor via a deductive change order to their contract. Given that bidding the purchase and construction services of the demand side management equipment anew would pose an impractical result by voiding the warranty with Schneider Electric Buildings Americas, Inc. on the previously installed equipment remaining in place and incurring significant additional costs and time for the bidding and installation of the demand side management equipment at the College, the bid process would not provide any economic benefit, efficiency or advantage to the public interest in this matter. There is a present need for the College to repair and replace the demand side management equipment to allow for the completion of the demand side management project and use of the buildings during the Fall semester.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Los Angeles City College – Demand Management 40J.5101.02.03. Construction Phase.