ORDER OF BUSINESS - REGULAR MEETING

Wednesday, December 5, 2012
First Public Session 2:00 p.m.
Closed Session
Second Public Session (Immediately Following Closed Session)

Los Angeles Community College District
vs

First Public Session 2:00 p.m.
Closed Session
Second Public Session (Immediately Following Closed Session)

Los Angeles City College
Student Union Building – 3rd Floor Multi Purpose Rooms A-B-C
855 North Vermont Avenue
Los Angeles, CA 90029

I. Roll Call (2:00 p.m.) Location: Student Union Building – 3rd Floor Multi Purpose Rooms A-B-C

II. Recess to the Committee of the Whole (2:00 p.m. – 3:00 p.m.)
   A. Roll Call
   B. Public Speakers
   C. Presentation on the LACCD Strategic Plan, 2012-17: “Vision of 2012: Advancing Student Success and Completion”
   D. Other Business
   E. Adjournment

III. Reconvene Regular Meeting (3:00 p.m.) Location: Student Union Building – 3rd Floor Multi Purpose Rooms A-B-C

IV. Roll Call

V. Flag Salute

VI. Welcoming Remarks by Renee Martinez, Interim President, Los Angeles City College

VII. Approval of Minutes: Regular Meeting and Closed Session: November 7, 2012 and Special Board Meeting November 13, 2012

VIII. Reports from Representatives of Employee Organizations at the Resource Table

IX. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions
      PAR1. Elevation Nation Proposed Video Project for LACCD

X. Requests to Address the Board of Trustees – Multiple Agenda Matters

XI. Reports and Recommendations from the Board
   - Reports of Standing and Special Committees
     BT1. Resolution – District Classified Employees Retirement
     BT2. Absence-Hardship Ratification
XII. Reports from the Chancellor
   - Report from the Chancellor regarding activities or pending issues in the District
     - The Impact of the Vincent Price Art Museum, Presentation by Karen Rapp, Museum Director, East Los Angeles College

XIII. Consent Calendar
   Matters Requiring a Majority Vote
   - BF1. Budget Revisions and Appropriation Transfers
   - BF2. Budget and Finance Routine Report
   - BSD1. Ratifications for Business Services
   - BSD2. Business Services Routine Report
   - FPD1. Facilities Planning and Development Routine Report
   - FPD2. Authorize Corrections to Typographical Errors in Board Actions for Master Procurement Agreements.
   - FPD3. Adopt Resolution Authorizing Implementation of Design-Build System of Project Delivery at Los Angeles City College
   - FPD4. Adopt Resolution Authorizing Implementation of Design-Build System Project Delivery at Los Angeles Valley College
   - FPD5. Adopt Resolution Authorizing Implementation of Design-Build System Project Delivery at West Los Angeles College
   - FPD6. Adopt Resolution Authorizing Implementation of Design-Build System Project Delivery at Los Angeles Harbor College
   - HRD1. Personnel Services Routine Actions
   - ISD2. Approval of Educational Programs and Courses
   - PC1. Personnel Commission Actions
   - Correspondence

   Matters Requiring a Super Majority Vote – None

XIV. Recommendations from the Chancellor
   - CH1. Approval of the LACC Collegial Consultation Agreement with the College President

XV. Requests to Address the Board of Trustees – Closed Session Agenda Matters

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).
   Location: Foundation Conference Room

XVII. Reconvene Regular Meeting Location: Foundation Conference Room

XVIII. Roll Call

XIX. Report on Actions Taken in Closed Session – December 5, 2012

XX. Consent Calendar
   - ISD1. Student Discipline – Expulsion
XXI. Notice Reports and Informatives
   BT/A. [Notice] Amend Board Rule 10701. Attendance at Conferences – Board Members
   BF/A. [Notice] Amend Board Rule 7503.10- Mileage Reimbursement Rates
   ISD/A. [Informative] Authorization of Student Travel

XXII. Announcements and Indications of Future Proposed Actions

XXIII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, December 19, 2012
(Public Session scheduled for 2:00 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
************************************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
ATTACHMENT A

CLOSED SESSION
Wednesday, December 5, 2012

Los Angeles City College
Student Union Building, 3rd Floor
Foundation Conference Room
855 N. Vermont Avenue
Los Angeles, CA 90029

I. Public Employee Evaluation
(pursuant to Government Code section 54957)

A. Chancellor

B. Inspector General

II. Consideration of Student Discipline
(pursuant to Government Code section 54962 and Education Code section 72122)

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(a)

A. Saleem Abdul-Muyhee v. LACCD

B. Morillo Construction v. LACCD and related case

C. 700 Wilshire Properties v. Roosevelt Lofts, et al., and related matter

D. Hripsik Marukyan v. LACCD

E. A-1 Electric Company v. LACCD

F. R&J Sheet Metal v. SMC Construction, et al.


V. Conference with Legal Counsel - Anticipated Litigation (pursuant to Government Code section 54956.9 (b))

A. Claims by the District regarding Firestone site
Subject: **ELEVATION NATION PROPOSED VIDEO PROJECT FOR LACCD**

Mr. Josh Gottsegen is requesting that based on the success of the video production package with Pierce College (completed June, 2012), Elevation Nation proposes similar video production for remaining eight (8) LACCD colleges.

**Background:** The District's Board Rules provide the opportunity for a member of the public to place a proposed action on the agenda under the Public Agenda Request portion of the agenda. The initiating person will have the opportunity to speak on behalf of his/her item. The Board has the option to act or not act as it deems appropriate.
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Steve Veres, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES
October 1, 2012 – October 31, 2012

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>JOB CLASSIFICATION</th>
<th>YEARS OF SERVICE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown</td>
<td>Johnny</td>
<td>Custodian</td>
<td>15</td>
<td>Southwest</td>
</tr>
<tr>
<td>Leon</td>
<td>Thomas</td>
<td>Gardener</td>
<td>13</td>
<td>East</td>
</tr>
</tbody>
</table>
Subject: **ABSENCE – HARDSHIP RATIFICATIONS/AUTHORIZATION**

A. That the Board of Trustees of the Los Angeles Community College District hereby compensate Trustee Kelly Candaele for the Special Board meeting of November 13, 2012 despite his absence pursuant to Board Rule 2104.14. Trustee Candaele’s absence was due to a personal matter requiring his attention.

B. That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Daniel Campos for the Special Board meeting of November 13, 2012 despite his absence pursuant to Board Rule 2104.14. Student Trustee Campos’s presence was not required for the Special Board meeting of November 13, 2012.

C. That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Daniel Campos for the Regular Board meetings of December 5, 2012 and December 19, 2012 despite his absence pursuant to Board Rule 2104.14. Student Trustee Campos has a personal matter requiring his attention.
Subject: **BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $12,482,181 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
## EXHIBIT I

### BUDGET REVISIONS AND APPROPRIATION TRANSFERS

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

December 5, 2012

### NEW INCOME (Attachment 1)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>12,482,181</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>211,849,756</td>
<td>2,331,664</td>
<td>(138,583)</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>156,543,730</td>
<td>3,064,419</td>
<td>1,157,932</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>137,301,025</td>
<td>1,209,970</td>
<td>136,432</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>29,024,251</td>
<td>369,252</td>
<td>243,700</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>85,947,313</td>
<td>2,067,775</td>
<td>280,650</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>29,183,106</td>
<td>726,638</td>
<td>(136,282)</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>5,049</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>8,017,064</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>344,018,067</td>
<td>108,109</td>
<td>43,360</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999</td>
<td>24,664,707</td>
<td>2,630,314</td>
<td>(1,587,209)</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>34,510,462</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,044,098,650</strong></td>
<td><strong>12,482,181</strong></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
</tr>
</tbody>
</table>

*Reserve for Contingency balance is $34.51 million, which is 7.3% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer / Treasurer
# NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER:</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td><strong>Federal Supplemental Educational Opportunity Grants (FSEOG)</strong> To adjust college FSEOG funding to match the allocation notices received from the United States Department of Education. Some of the funds ($16,067) will be used for student financial aid and the rest ($824) will be used for administrative expenses. Funding is from the United States Department of Education.</td>
<td>$16,891</td>
</tr>
<tr>
<td>C-0110, C-0115</td>
<td><strong>Workforce Investment Act (WIA) Title II: Adult Education and Family Literacy</strong> To provide funding to supplement adult education programs in both public and private non-profit institutions. The mission of the program is to provide adult learners (16 years of age or older) with basic life skills, including reading, writing, and mathematics, to increase their literacy and/or prepare them for the labor market; and to provide educational/vocational training. Funding is from the United States Department of Labor.</td>
<td>1,543,622</td>
</tr>
<tr>
<td>C-0111</td>
<td><strong>Workforce Investment Act (WIA) Title II: English Literacy and Civics Education</strong> To provide funding for integrated English literacy and civics education services to immigrants and other limited English proficient populations. This will help English learners improve their English skills, and will help them understand and navigate governmental, educational, and workplace systems. Funding is from the United States Department of Education.</td>
<td>206,722</td>
</tr>
<tr>
<td>D-0350</td>
<td><strong>Federal Work-Study (FWS)</strong> To accept funding for the FWS program from the United States Department of Education. The FWS program provides funds for part-time employment to help needy students finance the costs of postsecondary education. These additional funds bring the total program funding to $2,464,059. Funding is from the United States Department of Education.</td>
<td>22,000</td>
</tr>
</tbody>
</table>
**V-0138**

*Project Graduation Really Achieves Dreams (GRAD) Los Angeles*

To provide funding for math and literacy tutoring to low-income middle and high school students. Los Angeles Valley College will recruit tutors and send them to one of the participating San Fernando area schools to provide tutoring to the students identified by Project GRAD Los Angeles. Four middle schools (Pacoima, San Fernando, MacLay, and Olive Sista) and one high school (San Fernando) will participate. This program will increase the number of students who are better prepared to enter and succeed in post-secondary education. Funding is from the United States Department of Education.

**H-0137**

*Youth Worksource Center*

To provide funding to serve eligible students ages fourteen (14) to twenty-one (21) by providing tutoring; study skills training; instruction leading to completion of secondary school, which includes drop-out prevention strategies; alternative secondary school services as appropriate; and summer employment opportunities that are directly linked to academic and occupation learning. This program will serve approximately four hundred and fifty (450) students. Funding is from the United States Department of Labor.

**H-0139**

*Student Support Services*

To provide funding to improve the retention, graduation and transfer rates of students with disabilities who are currently “at-risk” for academic failure due to educational deficiencies, including the lack of financial literacy, and the lack of adequate supplemental support services. A top priority of this program is to ensure that project participants have greater access to full financial aid at all college levels. This program will serve approximately one hundred and twenty-five (125) eligible disabled students. Funding is from the United States Department of Education.

**C-0162, M-0112, S-0100, V-0120, W-0189**

*TRIO/Student Support Services*

To provide funding to help low-income, first-generation and/or disabled college students achieve an education, graduate, and transfer to a four-year university. This program offers services such as advising, tutoring, financial literacy, exposure to cultural activities, student success skills workshops, and continuous monitoring of progress toward student goals. More than seven hundred and thirty (730) students will benefit from this program. Funding is from the United States Department of Education.

**E-0195, P-0054, S-0071**

*Career Technical Education (CTE) Transitions*

To provide funding to transition CTE students into college through outreach/career exploration, articulated courses and work-based learning/internships. Ultimately, students will have the awareness and information to earn CTE certificates, Associate degrees or gain work-based experience to become employable in the CTE industry. Funding is from the United States Department of Education.
**Community-Based Job Training**

To provide funding for Los Angeles Southwest College to work with a total of three hundred (300) unemployed and incumbent workers to master basic skills while preparing for entry-level employment. Training will be offered in condensed and flexible formats. Funding is from the United States Department of Labor.

**Student Support Services Science Technology Engineering and Math (STEM) Scholars**

To provide funding for opportunities for academic development; to assist students with basic college requirements; and to motivate students towards the successful completion of their postsecondary education. The goal of this program is to increase the college retention and graduation rates of its participants and facilitate the process of transition from one level of higher education to the next. Each academic year, the program will serve one hundred and twenty (120) low-income and first-generation college students and individuals with disabilities. Funding is from the United States Department of Education.

**Homeland Security-Computer Science Bridge Project**

To provide funding for an academic excellence program designed to increase student interest, preparation, and success for high achieving, underrepresented, early college students in Homeland Security Science, Technology, Engineering, and Mathematics (HS-STEM) careers. The project will target twenty (20) academically-talented community college students who are historically underrepresented in the STEM fields (African-American, Latino, low-income, and students with disabilities). Funding is from the Department of Homeland Security.

**Healthcare/Biomedical Sector Initiative Program**

To provide funding to retrain dislocated workers and other adults who have been laid off due to downsizing within their businesses. Participants will be retrained in the Process Technology program at Los Angeles Trade-Technical College. Up to thirty-five (35) students will be trained within this cohort. Funding is from the United States Department of Labor.

**Science Technology Engineering and Math (STEM)**

To provide funding to establish a comprehensive STEM Center combining academic and student support services. The Center will serve as the hub for STEM faculty and students, and strengthen academic services by expanding tutoring, math workshops and summer bridge programs. The program will also support curriculum development in math, life science, physical science, and computer science. Funding is from the United States Department of Education.
E-0189  
**Child and Adult Care Food Program (CACFP)**

To provide funding for healthy meals to all children enrolled; increase awareness of healthy choices for the children and families enrolled; and decrease the effects of childhood obesity in young children. The program will serve one thousand four hundred and fifty (1,450) students/parents combined. Funding is from the California Department of Agriculture.

H-0151  
**Science Technology Engineering and Math (STEM) Passport Academy**

To provide funding to increase students’ ability and motivation to succeed in and complete STEM degrees and ensure their preparedness for transfer to four-year STEM degrees. The program will serve approximately two thousand one hundred (2,100) students. Funding is from the United States Department of Education.

H-0152, M-0138  
**Title V – Hispanic Serving Institution (HSI)**

To provide funding to improve retention and progression of students using academic support initiatives, curriculum development for critical thinking skills, and computer-assisted instruction. The program will also provide faculty and staff development, strengthen comprehensive support services, and initiate outcomes assessment and evaluation. Funding is from the United States Department of Education.

M-0089  
**Subsidized Transitional Employment Program**

To provide funding to enable California Work Opportunity and Responsibility to Kids (CalWORKs) participants, in particular those who are near the end of their CalWORKs sixty-month time limit to secure unsubsidized employment after completing one or more subsidized training activities. The enrollment goal for this period is three hundred (300) participants. Funding is from the American Recovery and Reinvestment Act (ARRA).

M-0094  
**Workforce Investment Act Adult and Dislocated Workers**

To provide funding for services to adults ages 18 and up. Clients will have access to three tiers of service through the WorkSource system and its partners. In addition, they will receive follow-up services for up to a year after exit/placement with the goal of self-sufficiency. Funding is from the United States Department of Labor.

P-0059  
**Borlaug Fellowship Program - Feed the Future**

To provide funding to help train a PhD candidate in Agriculture specializing in feed supplementation for cattle and goats. The candidate will guest lecture in one or more animal agriculture courses at Pierce College on topics related to her research. Funding is from the United States Department of Agriculture.
Trade Adjustment Assistance Community College and Career Training – Improving Student Outcomes for Employment Success

To provide funding to elevate success in preparing workers/students for a wide range of logistics jobs in a geographic area that is home to the fifth busiest port in the world. The objectives are to increase student completion success, accelerate student transition into career path education, expand local capacity to supply employees for forecasted labor demands in logistics, and accelerate student entry and transition into logistics job fields requiring college granted certificates. A total of six hundred ten (610) students will benefit. Funding is from the United States Department of Labor.

GANAS – Goals and Needs to Accelerate Science Technology Engineering and Math (STEM)

To provide funding for a four-component program consisting of a Math Academy, Media-Assisted Instruction, Faculty Advising, and Transfer Pathways. The goal of the project is to increase the success rates of students enrolled in Math, decrease the time students need to complete STEM degrees or certificates, increase the number of students awarded STEM degrees and certificates, increase the number of STEM transfers to four-year universities, and increase the number of articulated STEM course and program transfer agreements. A total of three thousand six hundred thirty-six (3,636) students will directly benefit from the project. Funding is from the United States Department of Education.

Upward Bound Math and Science

To provide funding to strengthen the math and science skills of participating students. The goal is to help students recognize and develop their potential to excel in math and science, to encourage them to pursue postsecondary degrees in math and science, and ultimately to pursue careers in the math and science profession. Each year the program serves sixty (60) students. Funding is from the United States Department of Education.

TOTAL FEDERAL

$11,602,397

State

California Early Childhood Mentor Program

To provide funding to provide early care and education personnel with preparation, training, and professional development. The program supplements the salaries of early childhood educators who assist the college practicum instructor in preparing students to successfully guide the physical, cognitive, social, and emotional development of young children. The program benefits over sixty (60) students each year. Funding is from the California Department of Education.

$800
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>V-0142</td>
<td>Institute for Developing Entertainment Arts and Studies (IDEAS)</td>
<td>205,000</td>
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<tr>
<td></td>
<td>To provide funding to train incumbent workers in the film and television</td>
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<td>industries, develop curriculum that will aid career paths for community</td>
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<td></td>
<td>college students, and to expose its constituents to emerging technologies</td>
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<td>and new areas for training. Additionally, IDEAS plans to offer a greater</td>
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<td></td>
<td>variety of hands-on classes, such as comparisons of work flow between</td>
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<td>different high definition digital cameras, as well as basic entertainment</td>
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<td>industry courses such as contract negotiations and copyright. Funding is</td>
<td></td>
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<td></td>
<td>from the Board of Governors, California Community Colleges Chancellor's Office</td>
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<tr>
<td>T-0120</td>
<td>After School Education and Safety (ASES) Program</td>
<td>313,800</td>
</tr>
<tr>
<td></td>
<td>To provide funding for students who attend low-performing or high poverty</td>
<td></td>
</tr>
<tr>
<td></td>
<td>schools with academic enrichment opportunities and supportive additional</td>
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<tr>
<td></td>
<td>services necessary to help them meet state and local standards in the core</td>
<td></td>
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<tr>
<td></td>
<td>academic subjects such as Mathematics, English, Reading, and Science. A</td>
<td></td>
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<tr>
<td></td>
<td>minimum of two hundred (200) students will be recruited to participate</td>
<td></td>
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<tr>
<td></td>
<td>throughout the year from Berendo Middle School, Foshay Learning Center,</td>
<td></td>
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<tr>
<td></td>
<td>Mid-City Magnet School, and other surrounding schools. Funding is from the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>California Department of Education.</td>
<td></td>
</tr>
<tr>
<td>H-0158, M-0139, W-0212</td>
<td>Child Development Training Consortium</td>
<td>$36,250</td>
</tr>
<tr>
<td></td>
<td>To provide funding to help Child Development students obtain their teaching</td>
<td></td>
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<tr>
<td></td>
<td>permits and to give them a small financial stipend to assist with books and</td>
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<tr>
<td></td>
<td>supplies. Stipends will be provided for the 2012-2013 school year depending</td>
<td></td>
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<tr>
<td></td>
<td>on the number of course units the students generate after meeting the</td>
<td></td>
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<tr>
<td></td>
<td>program requirement. Over one hundred and fifty (150) students receive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>stipends annually. Funding is from the California Department of Education.</td>
<td></td>
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<tr>
<td>W-0208</td>
<td>Pathways to Wellness</td>
<td>88,738</td>
</tr>
<tr>
<td></td>
<td>To provide funding to train students, faculty, and staff to recognize</td>
<td></td>
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<tr>
<td></td>
<td>signs/symptoms that negatively impact student mental health; to develop a</td>
<td></td>
</tr>
<tr>
<td></td>
<td>peer to peer support structure; and to enhance relationships with community</td>
<td></td>
</tr>
<tr>
<td></td>
<td>agencies. Funding is from the Foundation for California Community Colleges.</td>
<td></td>
</tr>
<tr>
<td>S-0092</td>
<td>Nursing Enrollment Growth and Retention for Registered Nursing</td>
<td>118,187</td>
</tr>
<tr>
<td></td>
<td>To provide funding for pre-enrollment assessment and preparation, a retention</td>
<td></td>
</tr>
<tr>
<td></td>
<td>program, and National Council Licensure Exam support and preparation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>services. This will promote program completion and student success on the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>National Council Licensure Exam. The program will expand current enrollment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>capacity in the nursing program by ten additional qualified students each</td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester. Funding is from the California Community Colleges Chancellor's</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office.</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL STATE** $762,775
Local

T-0108, T-0109, Technical & Career Education

To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops, and to purchase instructional equipment. Funding is from PSI trainings, the Foundation for California Community Colleges, Cosmetology fees, and the Peralta Colleges Foundation.

V-0148 Journalism Program

To accept revenue generated from journalism activities to cover outstanding invoices.

V-0152 Donation

To accept a donation to the Los Angeles Valley College Historical Museum to be used for a Gallery Curator position. Funding is from the LAVC Foundation.

V-0153 Donation

To accept a donation to the Los Angeles Valley College Library to set up a Library Endowment. Funds are to be used at the Library's discretion. Funding is from the LAVC Foundation.

E-0169 Donation

To accept a donation to the East Los Angeles College Library to be used to open the library on Saturdays. Funding is from the ELAC Associated Student Union.

M-0122 Donation

To accept a donation to the Los Angeles Mission College Life Science/Biology Department. Funding is from Mr. Hank Bowman.

P-0041 Quality Collaborative

To provide funding for Pierce College to work with California State University Northridge (CSUN) on a project designed to enliven the General Education curriculum on both campuses. The funds will be used to support professional development and collaboration of the faculty from both Pierce College and CSUN. Some of the funds will support stipends for the assessment lead, the faculty lead, and a counselor. Funding is from the Association of American Colleges and Universities.

W-0167 Contract Education-Emergency Medical Technician (EMT) Paramedic Training Program

To provide funding for the EMT and Paramedic Training program to train about four hundred (400) students. The program will provide forty (40) training sections to students. Each student will take one to eight training courses. Funding is from University of California Los Angeles (UCLA).
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>V-0172</td>
<td>Donation</td>
<td>15,000</td>
</tr>
<tr>
<td></td>
<td>To accept a donation to the Los Angeles Valley College Media Arts Department to purchase various items. Funding is from the LAVC Foundation.</td>
<td></td>
</tr>
<tr>
<td>V-0173</td>
<td>Donation</td>
<td>4,700</td>
</tr>
<tr>
<td></td>
<td>To accept a donation to the Los Angeles Valley College Engineering Department to provide and maintain the engineering and machining programs. Funding is from the LAVC Foundation.</td>
<td></td>
</tr>
<tr>
<td>V-0178</td>
<td>GED Testing</td>
<td>5,991</td>
</tr>
<tr>
<td></td>
<td>To accept revenue generated by providing GED Testing services, to be used to cover salaries and benefits.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL LOCAL</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$117,009</td>
</tr>
</tbody>
</table>

**OTHERS:**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>T-0157</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>32,711</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from EOPS fund 20486 to EOPS fund 10486 at Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td>T-0156</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>(32,711)</td>
</tr>
<tr>
<td></td>
<td>To redistribute funds from EOPS fund 20486 to EOPS fund 10486 at Los Angeles Trade-Technical College.</td>
<td></td>
</tr>
<tr>
<td>P-0077</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>31,299</td>
</tr>
<tr>
<td></td>
<td>To accept redistributed funds from EOPS fund 20486 to EOPS fund 10486 at Pierce College.</td>
<td></td>
</tr>
<tr>
<td>P-0076</td>
<td>Extended Opportunity Programs and Services (EOPS)</td>
<td>(31,299)</td>
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<tr>
<td></td>
<td>To redistribute funds from EOPS fund 20486 to EOPS fund 10486 at Pierce College.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL OTHERS</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**TOTAL INCOME**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TOTAL INCOME</td>
</tr>
<tr>
<td></td>
<td>$12,482,181</td>
</tr>
</tbody>
</table>
Subject: **BUDGET AND FINANCE ROUTINE REPORT**

I. **ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS**

A. Conduct a public hearing prior to the approval of the District’s spending plan using the Education Protection Act (EPA) funds. The spending plan is limited to classroom expenses and cannot be used for salaries and benefits of administrators and any administrative costs in accordance with the language of Proposition 30.

B. Authorize the following budget adjustments to state revenues and college appropriations in the Unrestricted General Fund. (EBTA: D-0467):

1. Income – Increase of $35,213,804
2. Appropriations* – College budgets are augmented as follows:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>RESTORATION OF 7.285% WORKLOAD REDUCTION</th>
<th>PROJECTED GROWTH FUNDING</th>
<th>TOTAL EPA FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>$4,405,778</td>
<td>$548,407</td>
<td>$4,954,185</td>
</tr>
<tr>
<td>East</td>
<td>$6,751,684</td>
<td>$940,413</td>
<td>$7,592,097</td>
</tr>
<tr>
<td>Harbor</td>
<td>$2,103,802</td>
<td>$261,870</td>
<td>$2,365,672</td>
</tr>
<tr>
<td>Mission</td>
<td>$1,881,573</td>
<td>$234,209</td>
<td>$2,115,782</td>
</tr>
<tr>
<td>Pierce</td>
<td>$4,522,683</td>
<td>$562,959</td>
<td>$5,085,642</td>
</tr>
<tr>
<td>Southwest</td>
<td>$1,556,109</td>
<td>$193,696</td>
<td>$1,749,805</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>$3,757,543</td>
<td>$467,718</td>
<td>$4,225,261</td>
</tr>
<tr>
<td>Valley</td>
<td>$4,025,282</td>
<td>$501,045</td>
<td>$4,526,327</td>
</tr>
<tr>
<td>West</td>
<td>$2,184,137</td>
<td>$271,869</td>
<td>$2,456,006</td>
</tr>
<tr>
<td>ITV</td>
<td>$125,630</td>
<td>$17,397</td>
<td>$143,027</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$31,314,221</td>
<td>$3,899,583</td>
<td>$35,213,804</td>
</tr>
</tbody>
</table>

*Source: Annual Statewide Budget Workshop, 2012-2013, July 31, 2012

C. Approve the District’s spending plan as submitted by the colleges and shown in Attachment I.
Background: On August 22, 2012, the Board of Trustees adopted the 2012-13 Final Budget with a 7.28% Workload Reduction ($31.3 million reduction in state general revenue) assuming that Proposition 30, The Schools and Local Public Safety Protection Act of 2012, would fail. However on November 6, 2012 voters passed Proposition 30 to provide funding for K-12, community colleges, and public safety. As a result, California Community Colleges will avoid mid-year trigger cuts of $338.5 million and will receive $209 million in new funding.

The District will receive approximately $15 million to buy down $92 million in annual state cash deferrals and $35.2 million ($3.9 million for restoration/growth and $31.3 million to restore state general apportionment funding at 7.28%).
Los Angeles Community College District  
Proposition 30 - Education Protection Act (EPA) of 2012  
DISTRICT SPENDING PLAN

**EPA Fund**
- Restoration of Workload Reduction (7.285%)  
  $31,314,221
- Projected Enrollment Growth Revenue  
  $3,899,583

**Total Projected EPA Fund**  
$35,213,804

<table>
<thead>
<tr>
<th></th>
<th>FALL 2012</th>
<th>WINTER 2013</th>
<th>SPRING 2013</th>
<th>SUMMER 2013</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching, Regular (full-time) Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$11,168,167</td>
</tr>
<tr>
<td>Teaching, Hourly Salaries</td>
<td>2,938,694</td>
<td>771,269</td>
<td>15,194,747</td>
<td>398,000</td>
<td>19,294,410</td>
</tr>
<tr>
<td>Tutoring</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61,874</td>
</tr>
<tr>
<td>Counseling</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>74,594</td>
</tr>
<tr>
<td>Instructional Aides, Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>480,023</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>285,053</td>
<td>74,813</td>
<td>3,675,577</td>
<td>37,791</td>
<td>4,073,235</td>
</tr>
<tr>
<td>Instructional Media Materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61,601</td>
</tr>
<tr>
<td><strong>Total Spending Plan</strong></td>
<td>$3,223,747</td>
<td>$846,012</td>
<td>$30,716,583</td>
<td>$427,391</td>
<td>$35,213,804</td>
</tr>
</tbody>
</table>
## Los Angeles Community College District

### Proposition 30 - Education Protection Act (EPA) of 2012

#### 2012-13 Spending Plan

By College

<table>
<thead>
<tr>
<th>2012-13 Spending Plans Submitted by College</th>
<th>City</th>
<th>East LA</th>
<th>Harbor</th>
<th>Mission</th>
<th>Pierce</th>
<th>Southwest</th>
<th>Trade-Technical</th>
<th>Valley</th>
<th>West LA</th>
<th>ITV Program</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2012 - Teaching, Hourly Instructional Salaries</td>
<td></td>
<td>1,036,094</td>
<td>1,900,000</td>
<td></td>
<td></td>
<td>350,000</td>
<td>421,269</td>
<td></td>
<td></td>
<td></td>
<td>$2,938,694</td>
</tr>
<tr>
<td>Winter 2013 - Teaching, Hourly Instructional Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>350,000</td>
<td>421,269</td>
<td></td>
<td></td>
<td></td>
<td>774,269</td>
</tr>
<tr>
<td>Spring 2013 - Teaching, Hourly Instructional Salaries</td>
<td>3,800,000</td>
<td>2,200,000</td>
<td>956,128</td>
<td>2,191,842</td>
<td>1,595,082</td>
<td>3,501,851</td>
<td>950,044</td>
<td></td>
<td></td>
<td>15,184,747</td>
<td></td>
</tr>
<tr>
<td>Spring 2013 - Teaching, Full-time (Regular) Instructional Salaries</td>
<td></td>
<td>6,186,520</td>
<td></td>
<td></td>
<td></td>
<td>2,630,382</td>
<td>2,238,839</td>
<td>113,246</td>
<td>154,723</td>
<td>61,874</td>
<td>11,168,167</td>
</tr>
<tr>
<td>Summer 2013 - Teaching, Hourly Instructional Salaries</td>
<td>100,000</td>
<td>100,000</td>
<td>91,600</td>
<td></td>
<td></td>
<td>61,874</td>
<td></td>
<td></td>
<td></td>
<td>389,600</td>
<td></td>
</tr>
<tr>
<td>Tutoring</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61,874</td>
<td></td>
<td></td>
<td></td>
<td>61,874</td>
<td></td>
</tr>
<tr>
<td>Counseling</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>74,594</td>
<td></td>
<td></td>
<td></td>
<td>74,594</td>
<td></td>
</tr>
<tr>
<td>Instructional Aides - Salaries</td>
<td>480,023</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>480,023</td>
<td></td>
<td></td>
<td></td>
<td>480,023</td>
<td></td>
</tr>
<tr>
<td>Employee Benefits Associated with Salaries Above</td>
<td>453,152</td>
<td>1,405,577</td>
<td>165,672</td>
<td>20,160</td>
<td>855,000</td>
<td>154,733</td>
<td>373,610</td>
<td>388,164</td>
<td>217,167</td>
<td>4,073,235</td>
<td></td>
</tr>
<tr>
<td>Instructional Media Materials</td>
<td>31,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30,991</td>
<td>61,801</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total EPA Spending Plan</strong></td>
<td><strong>4,954,185</strong></td>
<td><strong>7,692,097</strong></td>
<td><strong>2,355,072</strong></td>
<td><strong>2,115,782</strong></td>
<td><strong>35,005,642</strong></td>
<td><strong>4,223,261</strong></td>
<td><strong>4,526,327</strong></td>
<td><strong>2,486,006</strong></td>
<td><strong>143,027</strong></td>
<td><strong>35,213,804</strong></td>
<td></td>
</tr>
</tbody>
</table>
Proposition 30 - Education Protection Act (EPA)
Fund 10106
DISTRICT INSTRUCTIONS AND GUIDELINES
2012-13

In order to provide clear and consistent direction regarding the acceptance and use of funds resulting from the passage of Proposition 30, the Education Protection Act (EPA), the following guidelines are provided. **These guidelines are in lieu of more specific instructions from the State, which will be forthcoming.** As such, these guidelines may change, at which point updated instructions will be disseminated.

General background and guidelines for allowable expenditures of Proposition 30 funds:

• "What is the background/purpose of the fund?"

  On November 6, 2012, voters passed Proposition 30, the Schools and Public Safety Protection Act of 2012, to provide funding for K-12, community colleges, and public safety. This measure guarantees solid, reliable funding for schools, community colleges, and public safety while helping balance the budget. It also guarantees that the new revenues will be sent directly to school districts for classroom expenses, not administrative costs. This school funding cannot be suspended or withheld no matter what happens with the state budget.

  California Community Colleges will avoid mid-year trigger cuts of $338.5 million and will receive $209 million in new funding. $50 million will be in the form of growth funding to help restore some of the FTES lost in recent years and $159.5 million will be to buy down system cash deferrals.

  The District will allocate each college's portion of the funding to Fund 10106, Education Protection Act of 2012 fund.

• "What are allowable expenditures?"

  The funds received from Proposition 30 must be used for classroom expenses, not administrative costs.

  These include:

  • Salaries for classroom instruction
  • Other instructional activities such as counseling, instructional aides, tutoring, and instructional and media materials
  • This list is not all inclusive, but care must be taken to only expend the funds for the intended purpose.
• "What expenditures are not allowed/prohibited?"

The funds received from Proposition 30 must not be used for salaries and benefits of administrators or any administrative costs. These include:

- Release and reassigned time for any administrative work
- Other administrative costs such as non-teaching extra assignments for administrative work and administrative overhead costs
- You must ensure that any expenditure charged to Fund 10106 does not contradict the intended purpose of the funding.

• "Which general ledger (G/L)/commitment items/functional areas (expenditure activities) may be used?"

- G/L items in the following series (subject to change when the state guidelines are published):
  - 11XXXX – Salaries for Instruction, Contract Salary Schedule
  - 13XXXX – Salaries for Instruction, Non-Contract Salary Schedule
  - 22XXXX – Salaries for Instructional Aides, Regular Salary Schedule
  - 24XXXX – Salaries for Instructional Aides, Other Than Permanent
  - 39XXXX – Benefits costs associated with any salaries assigned to the fund
  - 44XXXX – Instructional Media Materials
- Functional areas (activity codes) in the instructional activity range:
  - 0100 – 5900 and 6110

• "What restrictions are in place regarding the movement of funds?"

Funds placed in Fund 10106, Education Protection Act of 2012, cannot be transferred to any other funds except for Winter Intersession (Fund 10099, 10098 for ITV) and Summer Session 2013 (Fund 10213). Due to strict audit protocols pertaining to Proposition 30, all funds and expenditures must be carefully accounted for and are required to be justified as classroom expenses, not administrative costs.

• "What obligations must be met by the Board of Trustees of a community college district receiving Proposition 30 funds?"

A community college shall have sole authority to determine how the moneys received from the Education Protection Act are spent in the college or colleges within its jurisdiction, provided that the appropriate governing board or body shall make these spending determinations in open session of a public meeting of the governing board.

"What action is required by the colleges and when is the due date?"

The EPA College Spending Plan form is to be completed by each college and submitted to the District Budget Office by November 28, 2012. This is to comply with the requirement under Proposition 30. The proposed EPA College Spending Plans will be submitted to the Board of Trustees for approval at the meeting scheduled for December 5, 2012.
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS** 844 issued from October 1, 2012 to October 31, 2012 which totaled $1,274,486.

B. **FACILITIES ORDER FORMS** 65 issued from October 1, 2012 to October 31, 2012 which totaled $116,721.

C. **AGreements FOR ART MODELING SERVICES** 12 issued which totaled $2,768.

D. **LEASE OF EQUIPMENT AGREEMENTS**
   Agreement Nos.: 4500180178; 4500180215
   (Total Cost: $55,471)

E. **LEASE OF FACILITIES FOR DISTRICT USE**
   Agreement Nos.: 4500173813(amend); 4500180385; 4500180387; 4500180388
   (Total Cost: $21,786)

F. **LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES**
   Agreement Nos.: 4500137324(renew); 4500180389; 4500180390; 4500180391; 4500180392; 4500180393
   (Total Income: $69,750)

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees
By: __________________________ Date: __________________________
### G. MAINTENANCE AGREEMENTS

| Agreement Nos.: | 4500180356; 4500178961; 4500178045; 4500166016(renew) | (Total Cost: $19,012) |

### H. STUDENT INTERN AGREEMENTS

| Agreement Nos.: | 4500160560(correct); 4500180159 | (Total Cost: $0) |

### I. SERVICE AGREEMENTS

| Agreement Nos.: | 4500180394; 4500179954; 4500179030; 4500132693(extend); 4500140557(extend); 4500155549(extend); 4500164077(extend); 4500144513(extend); 4500155865(renew); 4500158754(renew); 4500177810; 4500179901; 4500179819; 4500180167; 4500176584(correct); 4500176585(correct); 450017680(renew); 4500179666; 4500180166; 4500180158; 4500151577(renew); 4500160685(renew); 4500166531(renew); 4500166532(renew); 4500171515(renew); 4500179868; 4500179744 | (Total Cost: $585,749) |

### J. SPECIAL GRANT FUNDED AGREEMENTS

| Agreement Nos.: | 4500171442(amend); 4500168444(renew); 4500136411(renew); 4500179723; 4500120719(renew); 4500179864; 4500103140(extend); 4500141302(renew); 4500179966; 4500180023; 4500147645(amend); 4500180161; 4500179867; 4500180181 | (Total Expense: $16,529,656) |

### K. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

| Agreement Nos.: | 4500179456; 4500179974; 4500180020; 4500177286; 4500179691; 4500179717; 4500179396; 4500179682; 4500179810; 4500179811; 4500180136; 4500180139; 4500177963; 4500177974; 4500179395; 4500179575; 4500179910; 4500180031; 4500179948; 4500179411; 4500179412; 4500179413; 4500165489(amend); |
L. SETTLEMENT OF CLAIM

Claim No.: LC096276

(Total Cost: $15,000)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE EARLY TERMINATION OF LEASE AGREEMENT

Authorize the early termination of lease Agreement No. 4500155870 between the Los Angeles Community College District and City of Los Angeles for the use of facilities at the Van De Kamp Innovation Center. The City of Los Angeles has determined that it can no longer appropriate funds to continue the lease agreement. The early termination of agreement shall be effective December 31, 2012.

Background: This Agreement was approved by the Board of Trustees on May 26, 2010 (Com. No. FPD3). An amendment to the lease was approved on February 8, 2012 (Com. No. BSD3).

II. RATIFY SERVICE AGREEMENT

Ratify Agreement with International Students Placement, Inc. to provide for the recruitment marketing and strategizing outreach services for East Los Angeles College during the period of July 1, 2012 to June 30, 2013, inclusive, with the option of the District to renew for 4 one-year option periods. The calculation of payment is as follows: 15% x (24 semester units x applicable nonresident tuition fees). The projected goal of this agreement is to recruit a total of 200 F-1 Visa Students during the total contract period.

Background: This agreement will provide the college with students from other countries to transfer and attend college years at East Los Angeles College. Payment is contingent upon the students fulfilling the F-1 visa requirements and enrolling for a minimum of 24 semester units. Funding is provided through the College’s General funds.

III. RESCIND PROFESSIONAL SERVICE AGREEMENT

Rescind Agreement No. 4500178192 with Baker & Hostetler, LLP who had been chosen and awarded a legal services contract for the period of July 1, 2012 to June 30, 2015, inclusive.
Board of Trustees
Los Angeles Community College District

Com. No. BSD2 | Division: | Business Services | Date: December 5, 2012

Background: The Board of Trustees of the Los Angeles Community College District had authorized this agreement on (Com. No. BSD2) on July 11, 2012. The firm was unwilling to identify reasonable, alternative language to one of the District's customary contract provisions. Therefore, staff recommends that the award be rescinded. The firm has performed no work for the District.

IV. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donor for their contributions to the District's educational program.

A. Los Angeles Mission College

Twelve rolls of 4x25 feet lighting diffusion gels, from Mr. Adam Erhler, valued $1,500 by the donor, to be used by the Multimedia Department.

B. Los Angeles Valley College

Cash donation of $100, from Los Angeles Valley College Foundation, to be used to purchase supplies for the Chemistry Department.

C. Los Angeles Pierce College

Cash donation of $6,000, from Pierce College Foundation, to fund the Summer 2012 clinical practicum of 18 Registered Veterinary Technician.

V. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $300.87 to Karen Roy, Biology Department Faculty at Los Angeles Valley College, in reimbursement of expenses incurred during the period October 24, 2010 to January 27, 2012, inclusive.

Background: Ms. Roy purchased perishable items needed for the academic program and were only available either from the grocery stores, animal feed stores or in the meat district of Los Angeles. Funding is through the College General fund.

B. $186.08 to Chana Held, Biology Department staff at Los Angeles Valley College, in reimbursement of expenses incurred during the period January 16, 2011 to February 1, 2012, inclusive.

Background: Ms. Held purchased supplies and perishable items needed for the academic program and were only available either from the grocery stores and animal feed stores. Funding is through Pell Grant Allowance funds.
C. $275.52 to Ruben Nadler, facilities employee, for reimbursement of payment for the urgent repair of two printers in the Financial Aid Department at Los Angeles Harbor College.

**Background:** Urgent repair needed due to the students daily use of the printers cause the repairs to be made on Friday when the office is closed to students. Funding is through the Pell Grant.

D. $298 to the State of California Department of General Services, Office of Administrative Hearings (OAH) for conducting hearings under an administrative law judge during the months of April 2012 through June 2012.

**Background:** The services of an administrative law judge were required to adjudicate two legal actions filed by District employees. Funding is through the Districtwide General Fund.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 - Resource Document.

I. AUTHORIZE NAME CHANGES

A. Authorize the use of a change of name to Agreement No. 40005 with NetSecure to now use the formal and legal business name SecureNet Solutions, Inc.

B. Authorize the use of a change of name to the following Agreements with Swinerton Management & Consulting to now use the formal and legal business name Swinerton Builders d/b/a Swinerton Management & Consulting.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with P2S Engineering, Inc. to provide Programming and Construction Administration Services for the RWGPL – Central Plant Phase II Project at Los Angeles City College.

B. Authorize an agreement with Arquitectonica International Corporation to provide continued design services and complete the Division of the State Architect process for the Performing & Fine Arts Complex project at East Los Angeles College.

C. Authorize an agreement with La Canada Design Group to provide design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College.

D. Authorize an agreement with Westgroup Designs, Inc. to provide design services for the Transportation and Accessibility Improvements Path of Travel Plan at Los Angeles Mission College.

E. Authorize an agreement with NTD Architects to provide design services for the Site Improvements - Campus East Pump House & Fire Water Upgrade at Los Angeles Southwest College.
F. Authorize an agreement with Arup North America Ltd. to provide continued commissioning services for the A - Building Restoration and Modernization project at Los Angeles Trade Technical College.

G. Authorize an Agreement with CIBER Inc to configure and implement the Oracle, Student Information System (SIS) software suite.

H. Authorize an agreement with Sectorpoint Inc. to create an intranet website with Sharepoint 2010 as a web portal to access information from District-wide databases, reports, and business applications as well as manage document sharing and serve as a source for project management District-wide.

I. Authorize agreements on a Task Order basis to provide continued Laboratory of Record (LOR) services.

III. RATIFY PROFESSIONAL SERVICE AGREEMENT

Ratify an agreement with Richard L. Hood & Associates to provide design services for the Health & P.E. Fitness Center and Instructional Building - General projects at Los Angeles Mission College.

IV. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 33150 with Harley Ellis Devereaux to provide additional design services for the DaVinci Hall Modernization project at Los Angeles City College.

B. Authorize Amendment No. 1 to Agreement No. 33216 with Sharette, Inc. to provide continued whole building commissioning services for the Campus Student Center/Book Store Complex at East Los Angeles College.

C. Authorize Amendment No. 4 to Agreement No. 32302 with Sharette, Inc. to provide continued whole building commissioning services for the Bailey Library Modernization Project at East Los Angeles College.

D. Authorize Amendment No. 3 to Agreement No. 33065 with Tetra Design, Inc. to provide continued design services for the Basley Library Modernization project at East Los Angeles College.

E. Authorize Amendment No. 2 to Agreement No. 50199 with TDM Architects, Inc. to provide additional programming services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College.

F. Authorize Amendment No. 3 to Agreement No. 32798 with John A. Martin & Associates, Inc. to provide continued design and engineering services for the Stadium Marquee project at East Los Angeles College.

G. Authorize Amendment No. 2 to Agreement No. 50235 with RBF Consulting to provide additional time to complete the storm water studies on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College.

H. Authorize Amendment No. 3 to Agreement No. 32915 with Black O’ Dowd and Associates, Incorporated d/b/a BOA Architecture to provide additional design and engineering services for the Transportation & Accessibility Improvements - East (Phase 1 - Exterior) project at East Los Angeles College.

I. Authorize Amendment No. 1 to Agreement No. 50240 with Molienhauer Group to provide additional surveying services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College.
J. Authorize Amendment No. 1 to Agreement No. 50266 with First Fire Systems, Inc. to provide continued fire alarm system programming services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Harbor College.

K. Authorize Amendment No. 2 to Agreement No. 32808 with Sirius Environmental to provide additional environmental impact report services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Harbor College.

L. Authorize Amendment No. 4 to Agreement No. 50154 with Cannon/Parkin, Inc. d/b/a Cannon Design to provide additional design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College.

M. Authorize Amendment No. 1 to Agreement No. 31230-1 with Quatro Design Group to provide continued design services for the Family and Consumers Studies Building project at Los Angeles Mission College.

N. Authorize Amendment No. 5 to Agreement No. 32772 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. to provide additional design services for the Sustainable Landscape and Campus Accessibility Compliance project at Pierce College.

O. Authorize Amendment No. 3 to Agreement No. 30485-1 with Arup North America Ltd. to continue the provision of whole building commissioning services for the Library and Learning Resource Center project at Los Angeles Valley College.

P. Authorize Amendment No. 2 to Agreement No. 32860 with ATS Consulting, Inc. to provide continued noise monitoring services required by the mitigation measures of the approved Environmental Impact Report for the Campus Facilities Master Plan at West Los Angeles College.

Q. Authorize Amendment No. 7 to Agreement No. 32130 with CWA AIA, Inc. to provide an extension of time for continued Division of the State Architect process services for the Science and Math Building project at West Los Angeles College.

R. Authorize Amendment No. 3 to Agreement No. 33456 with Uniplan Engineering, Inc. to provide additional engineering services for Campus Improvements - Street Improvements - Lower Fire Service Road at West Los Angeles College.

S. Authorize Amendment No. 1 to Agreement No. 33561 for an extension of time to the short-term agreement with PVJobs to provide for continued District-wide management of the Special Opportunities.

T. Authorize Amendment No. 1 to Agreement No. 31470 for an extension of time to the short-term agreement with Merriwether & Williams Insurance Services, Inc. to provide continued contractor surety bond program administrative services.

U. Authorize the following actions for Amendment No. 3 to Agreement No. 31083-1 with Arup North America Ltd. to provide additional engineering technical support services for all District colleges and their satellites.

V. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 1 to Agreement No. 50193 with H.H. Fremer Architects to revise the start date of the agreement for the Student Services/Administrative Swing Space at Los Angeles Mission College.
VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with RAMCO General Engineering & Building Contractor to provide general construction services for the Communications Building Roof Drain/Pump project at Los Angeles City College.

B. Authorize a contract with Michi Floor Co. to provide flooring contractor services for the Temporary Facilities project at Los Angeles City College.

C. Authorize a contract with Valle Grande Construction to provide general construction services for the Measure J Animal Science Facilities project at Pierce College.

VII. RATIFY CONSTRUCTION CONTRACT

Ratify a contract with Precision Air Balance Co., Inc. to provide general construction services for the Central Plant Phase 1 and 2 project at West Los Angeles College.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 4 to Contract No. 33149 with Woodcliff Corporation; Change Order No. 2 to Contract No. 33443 with Rambay Construction, Corp.; Change Order No. 1 to Contract No. 33472 with FYR Landscaping Inc. DBA Pierre Sprinkler & Landscape; Change Order No. 1 to Contract No. 33573 with GMZ Engineering, Inc.; Change Order No. 7 to Contract No. 33009 with Suffolk Construction Company, Inc.; Change Order No 1 to Contract No. 33282 with Fon- Seca Cabinet & Fixture Co.

IX. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 2 to Contract No. 33576 with RAMCO General Engineering & Building Contractor; Change Order No. 2 to Contract No. 33524 with GMZ Engineering, Inc.; Change Order No. 1 to Contract No. 33552 with Masters Contracting Corporation.

X. RATIFY SUBSTITUTION OF SUBCONTRACTOR

A. Ratify the following substitution regarding Contract No. 33596 with Two Brothers Construction Company for the Science Career & Mathematics Building Demolition Phase project at East Los Angeles College.

B. Ratify the following substitution regarding Energy Conservation Service Agreement No. 32256 with Siemens Industry, Inc. for Demand Side Energy Management Services at Los Angeles Trade Technical College.

XI. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33462 with Siekertech, Inc. to provide general construction services for the Franklin Hall Modernization doors security project at Los Angeles City College.
B. Authorize Acceptance of Completion of Contract No. 33019 with HB Parkco Construction, Inc. to provide general construction services for the Parking Structure 4 (northeast) project at East Los Angeles College.

C. Authorize Acceptance of Completion of Contract No. 32651 with Icon West, Inc. to provide general construction services for the Bailey Library Modernization project at East Los Angeles College.

D. Authorize Acceptance of Completion of Contract No. 33497 with GMZ Engineering, Inc to provide general construction services for the North Of Mail (NOM) projects at Pierce College.

E. Authorize Acceptance of Completion of Contract No. 33522 with GMZ Engineering, Inc to provide general construction services for the Student Learning Environments (SLE) - Faculty Office Re-plastering project at Pierce College.

F. Authorize Acceptance of Completion of Contract No. 33546 with Masters Contracting Corporation to provide general construction services for the Temporary Facilities - Relocation, Acquisition project at West Los Angeles College.

G. Authorize Acceptance of Completion of Contract No. 33552 with Masters Contracting Corporation to provide general construction services for the Second Access Road (Water Connection) project at West Los Angeles College.

XII. AUTHORIZE TERMINATION FOR CONVENIENCE OF CONSTRUCTION CONTRACT

Authorize termination for convenience of Contract No. 33435 with Sinanian Development Inc. to provide general construction services for the New Student Services Building and Modernization of Holmes Hall project at Los Angeles City College.

XIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENTS

A. Authorize Amendment No. 1 to Lease Agreement No. 33372 with McGrath Rent Corp., d/b/a Mobile Modular Management Corporation to extend the term an additional 18 months for the Temporary Facilities project at Los Angeles City College.

B. Authorize the following actions for Amendment No. 1 to Lease Agreement No. 32646 with Williams Scotsman, Inc. to extend the term by 15 months for one 40' x 216' modular building and to extend the term by 67 months for one 40' x 216' modular building 12' x 40' and one 12' x 40' restroom modular building at Los Angeles Trade Technical College.

XIV. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

A. Authorize Amendment No. 8 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc. for additional Design-Build services for the Student Union project at Los Angeles City College.

B. Authorize Amendment No. 9 to Design-Build Agreement No. 33063 with Hensel Phelps Construction Co. to pay for the extension of two lease agreements for modular units being used as temporary swing space associated with the School of Math & Sciences and Cox Building Upgrade projects at Los Angeles Southwest College.

C. Authorize Amendment No. 2 to Agreement No. 33376 with KPRS Construction Services, Inc. to provide design and construction administration services for fiber optic cabling to connect and complete the campus wide communication systems for the Campus Wide Improvements General - Phase III project at Los Angeles Trade-Technical College.
D. Authorize Amendment No. 6 to Agreement No. 31588 with Ameresco, Inc. for a reduction in Design-Build services for the Campus Improvements - Utility Infrastructure (Central Plant) project at West Los Angeles College.

E. Authorize Amendment No. 5 to Agreement No. 32144 with McCarthy Building Companies, Inc. for additional Design-Build services for the Demolition of Temporary and Obsolete Facilities at West Los Angeles College.

XV. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 8 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Northeast Quadrant Parking Structure and Campus-wide Storm Water Collection System projects at Los Angeles Southwest College.

XVI. AUTHORIZE PURCHASE ORDER

Authorize a purchase order with Discount Ramps.com LLC to provide rubber curb ramps for the Campus Restroom project at Los Angeles Harbor College.

XVII. RATIFY FUNDING SOURCE

A. Ratify the funding source for Service Agreement No. 4500127442 with Phoenix Business Consulting for the District-Wide CMMS project to be through Measure J Bond proceeds.

B. Ratify the funding source for Professional Service Agreement No. 90013 with DLR Group, Incorporated of California, d/b/a DLR Group WWCOT for the E3 & E5 (Multi Media) Replacement Building Project at the East Los Angeles College to include proposition AA funding.
Subject: AUTHORIZE CORRECTIONS TO TYPOGRAPHICAL ERRORS IN BOARD ACTIONS FOR MASTER PROCUREMENT AGREEMENTS

Action

Authorize the correction of typographical errors on Com. No. FPD2 for November 7, 2012 described below:

1. Authorize Amendment No. 21 to Master Procurement Agreement No. 40122 with Garaventa Lift.

2. Ratify the funding source for Master Procurement Agreement 40143 40114 with Tapia Brothers Co. to be through Proposition A, AA and/or Measure J Bond proceeds or through General Fund as applicable.

Background

Typographical errors were identified in the two Board actions of November 7, 2012 (Com. No. FPD2) as shown above. There are no other changes requested.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
SUBJECT: ADOPT RESOLUTION AUTHORIZING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES CITY COLLEGE

Action

Adopt a resolution (Attachment 1) authorizing the implementation of the Design-Build system of project delivery for the following project and authorizing the issuance of a Request for Proposals (RFP):

- The Holmes Hall and Student Services project at Los Angeles City College.

Holmes Hall entails renovation and modernization; Student Services entails all new construction. Both components of the project are identified in the approved Campus Facilities Master Plan for Los Angeles City College.

Background

This proposed project includes two separate and adjacent buildings which will have individual and concurrent construction schedules:

1. Renovations and modifications to the existing Holmes Hall classroom building originally constructed in 1938 and approximately 30,565 square feet. The scope of work includes, but is not limited to, the following: 1) abatement of potentially hazardous materials such as asbestos and lead; 2) interior renovations; 3) new mechanical and electrical systems; 4) a new elevator; 5) a new roofing system; and 6) Information Technology enhancements; and

2. New construction of the Student Services building, which is approximately 73,000 square feet. The scope of work includes, but is not limited to, the following: 1) demolition of the existing Learning Resource Center (old MLK library) with all old foundations and landscape planters; and 2) new construction of the Student Services building with all new structure and systems.

This project was originally procured via the design-bid-build method with the award of the construction contract to the apparent lowest responsive bidder, Sinanian Development, Inc. Prior to the issuance of the Notice to Proceed, the project was paused when it was included in the District-wide Moratorium. Upon release of the project from the Moratorium, the College Project Management team and the College determined it would be in the best interest of the College and the District to alternatively procure the project via the Design-Build project delivery method. This decision was considered through the participatory governance processes including review by the Bond Steering Committee.
RESOLUTION – AUTHORIZE IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES CITY COLLEGE

WHEREAS, The Los Angeles Community College District, under Education Code Section 81703, may utilize a design-build project delivery method on capital projects; and

WHEREAS, Los Angeles Mission College’s Parking Structure A was conducted as a traditional design-bid-build project, cost approximately $58.99 per square foot and required 50 months from the beginning of design to occupancy; and,

WHEREAS, By comparison and adjusted to account for project size difference, the Olive Street Parking Structure for Los Angeles Trade-Technical College, was conducted as a design-build project, cost approximately $51.39 per square foot and required 36 months from the beginning of design to occupancy, demonstrating a savings of approximately 15% in overall cost and 38% in design and construction time by utilization of design-build as a project delivery system; and

WHEREAS, Pierce College’s Student Services Building was conducted as a traditional design-bid-build project, cost approximately $413.03 per square foot and required 25 months from the beginning of construction to occupancy; and

WHEREAS, By comparison, the Los Angeles Southwest College Student Services Activity Center, was conducted as a design-build project, cost approximately $367.96 per square foot and required 15 months from the beginning of construction to occupancy, demonstrating a savings of approximately 12% in overall cost and 67% in construction time by utilization of design-build as the project delivery system; and

WHEREAS, Based on the comparisons described above, use of the design-build project delivery method is generally expected to save 13.5% in overall cost and 52.5% in construction time by utilization of design-build as a project delivery system; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the Holmes Hall and Student Services project at Los Angeles City College and; be it further

RESOLVED, That the Board of Trustees authorizes issuance of an honorarium to non-selected Design-Build Teams which submit a responsive proposal consistent with guidelines set forth in the Education Code Section 81703.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of December 2012.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
SUBJECT: ADOPT RESOLUTION AUTHORIZING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES VALLEY COLLEGE

Adopt a resolution (Attachment 1) authorizing the implementation of the Design-Build system of project delivery for the following project and authorizing the issuance of a Request for Proposals (RFP):

- Campus Infrastructure – ADA Upgrades and Allied Health and Sciences Center Project at Los Angeles Valley College

This combined singular project is for new construction and is identified in the approved Campus Facilities Master Plan for the college.

Background

This combined singular project has two components. The scope of work associated with the first component is the implementation and completion of accessibility improvements throughout the college campus as identified in the Barrier Removal Survey completed in 2009 by BOA Architecture.

The scope of work associated with the second component of this combined singular project is to address the following issues in three areas of the Allied Health & Sciences Center:

1. Waterproof exterior building envelope per third party test and analysis;
2. Restore interior drain systems; and
3. Completion of punch list items not subject to review by the Division of the State Architect.

It is noted that the Allied Health and Sciences Center was initially procured through the Design-Bid-Build project delivery method with the construction contract awarded to FTR International. Subsequently, FTR International’s contract was terminated for convenience.

Funding and Development Phases:

Funding is through Proposition A/AA and Measure J Bond proceeds. Campus Infrastructure – ADA Upgrades and Allied Health and Sciences Center 08V.6803.02, 40J.5802.03.01. All Phases.
RESOLUTION – AUTHORIZE IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES VALLEY COLLEGE

WHEREAS, The Los Angeles Community College District, under Education Code Section 81703, may utilize a design-build project delivery method on capital projects; and

WHEREAS, Los Angeles Mission College’s Parking Structure A was conducted as a traditional design-bid-build project, cost approximately $58.99 per square foot and required 50 months from the beginning of design to occupancy; and,

WHEREAS, By comparison and adjusted to account for project size difference, the Olive Street Parking Structure for Los Angeles Trade-Technical College, was conducted as a design-build project, cost approximately $51.39 per square foot and required 36 months from the beginning of design to occupancy, demonstrating a savings of approximately 15% in overall cost and 38% in design and construction time by utilization of design-build as a project delivery system; and

WHEREAS, Pierce College’s Student Services Building was conducted as a traditional design-bid-build project, cost approximately $413.03 per square foot and required 25 months from the beginning of construction to occupancy; and

WHEREAS, By comparison, the Los Angeles Southwest College Student Services Activity Center, was conducted as a design-build project, cost approximately $367.96 per square foot and required 15 months from the beginning of construction to occupancy, demonstrating a savings of approximately 12% in overall cost and 67% in construction time by utilization of design-build as the project delivery system; and

WHEREAS, Based on the comparisons described above, use of the design-build project delivery method is generally expected to save 13.5% in overall cost and 52.5% in construction time by utilization of design-build as a project delivery system; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the, ADA and Allied Health and Sciences Center project at Los Angeles Valley College and; be it further

RESOLVED, That the Board of Trustees authorizes issuance of an honorarium to non-selected Design-Build Teams which submit a responsive proposal consistent with guidelines set forth in the Education Code Section 81703.

IN WITNESS, Of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of December 2012.

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Member, Board of Trustees                                Member, Board of Trustees

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Member, Board of Trustees                                Member, Board of Trustees

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Member, Board of Trustees                                Member, Board of Trustees

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Member, Board of Trustees                                Member, Board of Trustees

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President, Board of Trustees
SUBJECT: ADOPT RESOLUTION AUTHORIZING THE IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT WEST LOS ANGELES COLLEGE

Action

Adopt a resolution (Attachment 1) authorizing the implementation of the Design-Build system of project delivery for the following project and authorizing the issuance of a Request for Proposals (RFP):

- Central Plant Phase 1 and 2 project at West Los Angeles College.

This new construction project is identified in the approved Campus Facilities Master Plan for the college.

Background

The Central Plant Phase 1 and 2 project adds capacity to the existing central heating and cooling plant to accommodate new and renovated facilities as they developed at West Los Angeles College. The project will consist of additional boilers, chillers, comprehensive energy management controls, as well as the provision of landscaping and hardscape features.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Central Plant Phase 1 and 2. 39W.5979.03.02. All Phases.
RESOLUTION- AUTHORIZE IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT WEST LOS ANGELES COLLEGE

WHEREAS, The Los Angeles Community College District, under Education Code Section 81703, may utilize a design-build project delivery method on capital projects; and

WHEREAS, Los Angeles Mission College’s Parking Structure A was conducted as a traditional design-bid-build project, cost approximately $58.99 per square foot and required 50 months from the beginning of design to occupancy; and,

WHEREAS, By comparison and adjusted to account for project size difference, the Olive Street Parking Structure for Los Angeles Trade-Technical College, was conducted as a design-build project, cost approximately $51.39 per square foot and required 36 months from the beginning of design to occupancy, demonstrating a savings of approximately 15% in overall cost and 38% in design and construction time by utilization of design-build as a project delivery system; and

WHEREAS, Pierce College’s Student Services Building was conducted as a traditional design-bid-build project, cost approximately $413.03 per square foot and required 25 months from the beginning of construction to occupancy; and

WHEREAS, By comparison, the Los Angeles Southwest College Student Services Activity Center, was conducted as a design-build project, cost approximately $367.96 per square foot and required 15 months from the beginning of construction to occupancy, demonstrating a savings of approximately 12% in overall cost and 67% in construction time by utilization of design-build as the project delivery system; and

WHEREAS, Based on the comparisons described above, use of the design-build project delivery method is generally expected to save 13.5% in overall cost and 52.5% in construction time by utilization of design-build as a project delivery system; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the Central Plant Phase 1 and 2 project at West Los Angeles College and; be it further

RESOLVED, That the Board of Trustees authorizes issuance of an honorarium to non-selected Design-Build Teams which submit a responsive proposal consistent with guidelines set forth in the Education Code Section 81703.
IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of December 2012.

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Member, Board of Trustees  Member, Board of Trustees

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Member, Board of Trustees  Member, Board of Trustees

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Member, Board of Trustees  Member, Board of Trustees

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President, Board of Trustees
SUBJECT: ADOPT RESOLUTION AUTHORIZING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES HARBOR COLLEGE

Adopt a resolution (Attachment 1) authorizing the implementation of the Design-Build system of project delivery for the following project and authorizing the issuance of a Request for Proposals (RFP):

- Old Administration Modernization/Campus Wide Americans with Disabilities Act (ADA) Transition & Access Compliance project at Los Angeles Harbor College

This renovation and modernization construction project is identified in the approved Campus Facilities Master Plan for the college.

Background

The scope of work for the Old Administration Modernization/Campus Wide ADA Transition & Access Compliance project at Los Angeles Harbor College includes the renovation and modernization of the Old Administration Building and will also address accessibility deficiencies that have been identified throughout the college campus.

The Old Administration Building currently accommodates classroom and office space. Through this project, these areas will receive architectural upgrades, structural reinforcement, and the modernization of mechanical, electrical, plumbing and technology systems. In addition, improvements will be made to the overall surrounding landscape and hardscape features. The project also includes the upgrade and consolidation of the existing campus Data Center.

The scope of work which addresses ADA requirements includes interior and exterior improvements to specific building components and existing site features.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Old Administration Modernization 33H.5329.03, Campus Wide ADA Transition & Access Compliance 13H.7338.02.01, 40J.5302.03.01. All Phases.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor
RESOLUTION – AUTHORIZE IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY AT LOS ANGELES HARBOR COLLEGE

WHEREAS, The Los Angeles Community College District, under Education Code Section 81703, may utilize a design-build project delivery method on capital projects; and

WHEREAS, Los Angeles Mission College’s Parking Structure A was conducted as a traditional design-bid-build project, cost approximately $58.99 per square foot and required 50 months from the beginning of design to occupancy; and,

WHEREAS, By comparison and adjusted to account for project size difference, the Olive Street Parking Structure for Los Angeles Trade-Technical College, was conducted as a design-build project, cost approximately $51.39 per square foot and required 36 months from the beginning of design to occupancy, demonstrating a savings of approximately 15% in overall cost and 38% in design and construction time by utilization of design-build as a project delivery system; and

WHEREAS, Pierce College’s Student Services Building was conducted as a traditional design-bid-build project, cost approximately $413.03 per square foot and required 25 months from the beginning of construction to occupancy; and

WHEREAS, By comparison, the Los Angeles Southwest College Student Services Activity Center, was conducted as a design-build project, cost approximately $367.96 per square foot and required 15 months from the beginning of construction to occupancy, demonstrating a savings of approximately 12% in overall cost and 67% in construction time by utilization of design-build as the project delivery system; and

WHEREAS, Based on the comparisons described above, use of the design-build project delivery method is generally expected to save 13.5% in overall cost and 52.5% in construction time by utilization of design-build as a project delivery system; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the Old Administration Modernization/Campus Wide Americans with Disabilities Act (ADA) Transition & Access Compliance project at Los Angeles Harbor College and; be it further

RESOLVED, That the Board of Trustees authorizes issuance of an honorarium to non-selected Design-Build Teams which submit a responsive proposal consistent with guidelines set forth in the Education Code Section 81703.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the Members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 5th day of December 2012.

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Member, Board of Trustees        Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees        Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees        Member, Board of Trustees

______________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-12 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>173</td>
<td>1601</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>109</td>
<td>580</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>631</td>
<td>6398</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>913</td>
<td>8579</td>
</tr>
</tbody>
</table>


All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ______________________ Date ______________________
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

1. APPROVE NEW COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANCETQ 111</td>
<td>Ballet Techniques I (1 Unit) CITY CSU</td>
<td></td>
</tr>
<tr>
<td>DANCETQ 112</td>
<td>Ballet Techniques II (1 Unit) CITY CSU</td>
<td></td>
</tr>
<tr>
<td>DANCETQ 113</td>
<td>Ballet Techniques III (1 Unit) CITY CSU</td>
<td></td>
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<tr>
<td>DANCETQ 114</td>
<td>Ballet Techniques IV (1 Unit) CITY CSU</td>
<td></td>
</tr>
<tr>
<td>DANCETQ 122</td>
<td>Jazz Dance Techniques II (1 Unit) CITY CSU</td>
<td></td>
</tr>
<tr>
<td>DANCETQ 123</td>
<td>Jazz Dance Techniques III (1 Unit) CITY CSU</td>
<td></td>
</tr>
<tr>
<td>EDUC 205</td>
<td>Diversity in Education: Teaching for Diverse Populations (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 265</td>
<td>Fitness Through Cross Country Conditioning (1 Unit) CITY</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by: Jasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Transferability</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU</td>
<td>TECTHTR 313</td>
<td>Scenic Art for Theater (3 Units)</td>
<td>EAST</td>
<td>CSU</td>
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<tr>
<td></td>
<td>THEATER 246C</td>
<td>Vocal Performance Workshop – Level 3 (2 Units)</td>
<td>CITY</td>
<td>CSU</td>
</tr>
<tr>
<td></td>
<td>THEATER 260</td>
<td>Acting I (3 Units)</td>
<td>EAST</td>
<td>CSU</td>
</tr>
</tbody>
</table>

III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

Los Angeles City College

A. Certificate of Achievement in Costume Design Level 2 (60 Units)

B. Certificate of Achievement in Technical Theater Entertainment Technology, Level 2 (60 Units)
Subject: PERSONNEL COMMISSION ACTIONS

I. Classification Studies:

A. Concur with the action of the Personnel Commission to reclassify EN 819233, from Maintenance Assistant to Carpenter, effective January 6, 2012.

| Maintenance Assistant | $3,269 | $3,449 | $3,638 | $3,839 | $4,050 | Monthly |
|                       | $39,233 | $41,391 | $43,667 | $46,069 | $48,603 | Annually |

Carpenter
$31.75 hourly Flat Rate

BACKGROUND: In accordance with the Provision of the SEIU Local 99 Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Carpenter. The position is located in the Plant Facilities Department at East Los Angeles College. The 2011-2012 fiscal year cost of this action is approximately $8,282.42. The 2012-2013 fiscal year cost of this action is approximately $17,285.

B. Concur with the action of the Personnel Commission to reclassify EN 1016207, from Secretary to Senior Secretary, effective August 20, 2012.

| Secretary     | $2,777 | $2,930 | $3,091 | $3,261 | $3,440 | Monthly |
|               | $33,327 | $35,160 | $37,094 | $39,134 | $41,286 | Annually |

Senior Secretary
$3,091 | $3,261 | $3,440 | $3,629 | $3,829 | Monthly
$37,094 | $39,134 | $41,286 | $43,557 | $45,953 | Annually

BACKGROUND: In accordance with the Provision of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Senior Secretary. The position is located in Academic Affairs at Los Angeles Southwest College. The 2012-2013 fiscal year cost of this action is approximately $1,749.

Recommended by: Karan J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By ______________________ Date ______________________
C. Concur with the action of the Personnel Commission to reclassify EN 1000701, from Senior Secretary to Online Technical Support Assistant, effective March 26, 2012.

**Senior Secretary**

- $3,091
- $3,261
- $3,440
- $3,629
- $3,829

Monthly

- $37,094
- $39,134
- $41,286
- $43,557
- $45,953

Annually

**Online Technical Support Assistant**

- $3,535
- $3,729
- $3,934
- $4,151
- $4,379

Monthly

- $42,421
- $44,754
- $47,216
- $49,813
- $52,553

Annually

**BACKGROUND:** In accordance with the Provision of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Online Technical Support Assistant. The position is located in the Distance Learning Center at West Los Angeles College. The 2011-2012 fiscal year cost of this action is approximately $1,045. The 2012-2013 fiscal year cost of this action is approximately $3,860.

II. Claim for Temporary Work Out of Classification

Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 819182 for the period of May 1, 2012 to August 29, 2012.

**BACKGROUND:** A Stock Control Aide assigned to the Bookstore at Los Angeles Southwest College, was performing higher level duties during the time periods specified in the report. In determining an appropriate salary differential for the work out of class performed by the employee, staff took into consideration the employee’s current salary, the salaries for Assistant Bookstore Manager and Bookstore Buyer positions, and rules of promotion. The recommended salary differential for the employee’s work out of class is 5.7%. The estimated cost of this action is $506.
Subject: APPROVAL OF THE LACC COLLEGIAL CONSULTATION AGREEMENT WITH THE COLLEGE PRESIDENT

Refer to CH1 Attachment 1.

Background: The Chancellor recommends approval of the consultation agreement developed and agreed to by the LACC Academic Senate and the Interim President.
Resolution #02-F12: Collegial Consultation Agreement with the College President

Whereas,
The district governing board or its designee, with the designee being the College President, shall consult collegially with the academic senate on academic and professional matters as defined in Title 5 section 53200 and Chapter XVIII, Article I of the LACCD Board Rules;

Whereas,
The College President shall, through the collegial consultation process, rely primarily upon primarily upon the advice and judgment of the academic senate or reach mutual agreement with the academic senate on recommendations made by the academic senate on academic and professional matters;

Whereas,
The proposed Collegial Consultation Agreement was developed and finalized in a collegial manner and agreed to by the President of Los Angeles City College;

Resolved,
That the Academic Senate of Los Angeles City College approve the Collegial Consultation Agreement and recommend to the President of Los Angeles City College submission of this agreement to the Board of Trustees of the Los Angeles Community College District for final approval.
Resolution # and Title:
Resolution #02-F12: Collegial Consultation Agreement with the College President

Resolution Type: X____ Recommendation to the President  _____ Sense of the Senate

John E. Feitas  
President, Academic Senate  

Academic Senate Disposition  X____ Approved  _____ Rejected

11/1/2012  
Date

Summary of Recommendation(s) (attach additional documentation as needed):
The Academic Senate of Los Angeles City College approve the Collegial Consultation Agreement and recommend to the President of Los Angeles City College submission of this agreement to the Board of Trustees of the Los Angeles Community College District for final approval.

College President Disposition of Recommendation(s)

_____ Approved  

_____ Rejected  
(If rejected, the President provides a written explanation to the Academic Senate, per Title 5)

Renee D. Martinez,  
Interim President, Los Angeles City College

11/6/12  
Date
Subject: **STUDENT DISCIPLINE – EXPULSION**

I. Expel Los Angeles Pierce College student, SID# - - 0406, from all Nursing programs in the Los Angeles Community College District, without reconsideration.

The student has violated the following Standard of Student Conduct:

**Board Rule 9806(a.) Unsafe Conduct in connection with a Health Services Program**

II. Expel Los Angeles City College student, SID# - - 8302, from all colleges in the Los Angeles Community College District, without reconsideration.

The student has violated the following Standards of Student Conduct:

**Board Rule 9803.12 Dishonesty: knowingly furnishing false information**

**Board Rule 9803.14 College documents: forgery, alteration or misuse of college documents**

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.17.

Recommended by: [Signature]

Adriana D. Barrera, Deputy Chancellor

Recommended by: [Signature]

Yasmin Delahoussaye, Vice Chancellor

Approved by: [Signature]

Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By [Signature] Date [Date]

Com No. ISD1 Div. EDUCATIONAL SUPPORT SERVICES Date 12-5-12
Subject: **AMEND BOARD RULE 10701. ATTENDANCE AT CONFERENCES – BOARD MEMBERS**

The following motion is presented by Trustees Svonkin, Veres, and Santiago:

Amend Board Rule 10701 as follows:

**10701. ATTENDANCE AT CONFERENCES – BOARD MEMBERS.**
A. Members of the District governing board are authorized, subject to Board approval, to attend and be reimbursed for actual and necessary expenses for meetings or conferences related to public school education as follows:
   - Visits to educational institutions.
   - Meetings of the California Legislature, its committees, or with any members thereof.
   - Meetings of or with accreditation councils or committees.
   - Meetings of conferences of any society, association or organization which the Board has approved for membership.
   - Meetings with Federal, State or local government officials on matters of District business.
   - Meetings with officers or employees of other educational institutions.
   - Meetings to interview prospective employees.
   - Such other meetings on matters of District business as may be directed by the Board.

B. **Travel Authorization and Budget**
   1. **Trustees Traveling for the District**
      a. Authority to Act as Representative. Trustees traveling as a representative of the Board or the District must obtain advance, express authority from the Board, regardless of the funding source. Trustees traveling to attend an educational conference who are not acting in a representative capacity do not need to obtain advance authority.
      b. Authority to Incur Expenses. Trustees must obtain advance, express authority of the Board in order to be reimbursed for expenses by the District, except to visit colleges, college-sponsored events, or events sponsored by District or college auxiliary organizations; to attend District Board meetings or committee meetings; or to attend educational conferences.
      c. When the Chancellor requests the assistance of a Trustee to act as a representative of the Board, and advance approval is not possible due to the press of business, the Board may ratify both the representation and the expenses incurred.
2. Travel and Mileage Allowance
   a. For each fiscal year, the Trustees shall adopt a budget with allowances for
      mileage, hotel, conference fees and other related expenses for conducting
      District business. The allowances shall be stated in the following parts:
      i. Mileage reimbursement for attending District Board meetings and any
         District Board committee meeting ("Meeting Mileage");
      ii. Other local mileage for District business ("Local Mileage");
      iii. Conference expenses ("Conferences").
   b. The Trustees shall have equal amounts available for their respective
      allowances, except as follows:
      i. Additional budgetary resources may be allowed for the President of
         the Board or for a Trustee serving as an ongoing, designated
         representative of the Board in a local, state or national organization;
      ii. The Meeting Mileage allowance shall be increased as necessary for a
         Trustee to attend any and all District Board meetings or committee
         meetings of the Board.
   c. Except as provided within this rule, an individual Trustee shall not be
      entitled to reimbursement for expenses beyond the allocated Local
      Mileage and Conference allowances, unless another Trustee consents to
      the transfer of funds from his or her respective allowances to that
      Trustee’s allowances.
   d. A Trustee may obtain permission to travel on behalf of the District at his or
      her own expense.

3. Travel on non-District Funds
   a. A Trustee may travel at the Trustee’s personal expense on his or her
      behalf.
   b. Trustees who travel on non-District funds shall have be responsible
      individually for appropriate reporting as required by the Conflict of Interest
      Code, or by other applicable laws, including but not limited to tax laws.

4. Activity Report
   a. Trustees who utilize their Conference allowance or travel as a District or
      Board representative shall provide a brief, written report regarding those
      activities in order to be reimbursed, or if advances were provided in
      keeping with District policies, within thirty (30) days after completion of
      the activity.

Background: The Finance and Audit Committee reviewed a proposed policy on Trustee travel and
mileage expenses. After deliberations regarding the draft during its meeting on November 7, 2012,
the Committee voted unanimously to recommend to the full Board the adoption of this policy.
Subject: Amend Board Rule 7503.10—Mileage Reimbursement Rates

Authorize the following change in Board Rule 7503.10, Chapter VII, Article V, Mileage Reimbursement, effective January 1, 2013.

**7503.10 Standard Mileage Rates.** For use of employee automobiles in conducting authorized District business. Fifty-Five and one half cents (55 ½) per mile for all miles. Fifty-Six and one half cents (56.5) per mile for all miles.

**10711. Transportation Cost.** When transportation is by public conveyance, allowance for air or train travel shall be at the coach rate. First class travel accommodations shall be permitted only when coach accommodations would be impractical. Reimbursement for travel by private automobile to destinations beyond a 100 mile radius of the Los Angeles City Hall shall be at a rate of fifty-five and one half cents (55 ½) cents per mile fifty-six and one-half cents (56.5) per mile. All such travel shall not exceed the cost of the appropriate available common carrier to the destination. Priority of availability for determination of payment shall be: (1) Air, (2) Rail, (3) Bus.

Background: This change increases the reimbursement rate by one cent per mile, bringing the Los Angeles Community College District mileage rate in line with the Internal Revenue Service Guidelines for miles. The Internal Revenue Service has increased their rate due to the gasoline price increases. The last District rate adjustment was authorized August 10, 2011.
Subject: AUTHORIZATION OF STUDENT TRAVEL

Los Angeles City College

Ratify the travel of four students and two faculty members who participated in an event titled the London Costume Study Trip in London, United Kingdom during the period of November 12 to November 18, 2012.

Background: The Victoria and Albert Museum was the sponsor of this trip.

FISCAL IMPLICATIONS: The total estimated cost of this trip was $8,000.00. The funds for this trip came from the personal budgets of the students and faculty. No District funds were used for this trip.

East Los Angeles College

Authorize three students and one faculty member to attend the 2013 Transportation Research Board (TRB) Annual Meeting and Eisenhower Transportation Fellowship Program Research Showcase in Washington D.C. from January 12 to January 16, 2013.

Background: The Transportation Research Board is the sponsor of this event.

FISCAL IMPLICATIONS: The total estimated cost of the trip is $4,665.00. Funds will come from the National Science Foundation ASSIST project grant. No District funds will be used.
A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $81,000 each.

B. Facilities Order Forms.

C. Agreements for Art Modeling Services.

D. LEASE OF EQUIPMENT AGREEMENTS

4500180178 Harbor. Agreement with Ricoh Americas Corp. for lease, including maintenance, of a Ricoh Pro 907EX Basic Production copier system for a 60-month period beginning December 8, 2012 or the actual date of delivery, whichever is later. Total cost: $46,114.

4500180215 East. Agreement with Ricoh Americas Corp. for lease, including maintenance, of a Ricoh Aficio MP 4002SP copier system for a 36-month period beginning December 8, 2012 or the actual date of delivery, whichever is later. Total cost: $9,357.

E. LEASE OF FACILITIES FOR DISTRICT USE

4500173813 City. Amendment to agreement with the California State University Los Angeles for use of facilities to hold graduation commencement on June 1, 2012, increasing the total contract amount from $12,347 to $13,373. Total increase in cost: $1,026.

4500180387 East. Lease of facilities with Montebello High School for the use of the baseball field by East Los Angeles College Baseball team for practices on designated dates and times for a total of 64 dates of use during the period of August 28, 2012 to December 14, 2012. Total cost: $5,760.

4500180388 Pierce. Lease of classroom facilities from St. Martin in the Fields Episcopal Church for use by Pierce College Community Extension on designated dates and times during the period of September 4, 2012 to June 30, 2013. Total cost: $15,000.
F. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500137324 City. Amendment to renew Permit for Use with Seven Star Parking for use of the Los Angeles City College parking lot located near the Los Angeles Luna Banquet Hall for overflow valet parking, for use on weekends only during the renewal period October 1, 2012 to September 30, 2013, inclusive, at a monthly income of $500. Total income: $5,750.

4500180389 Mission. Permit for Use with Concordia High School for their use of the college gymnasium for girl's and boy's volleyball practices and games and boy’s and girl’s basketball practices and games on designated dates and time during the period August 16, 2012 to May 6, 2013, with a total use of 239.5 hours. Total income: $18,000.

4500180390 Mission. Permit for Use with Lee Harris of Harris Sports for the use of the gymnasium at the Health, Fitness and Athletics Complex for basketball practices on 12 Tuesday nights from 7:00 pm to 10:00 pm during the period October 2, 2012 to December 18, 2012. Total income: $4,193.

4500180391 Pierce. Permit for Use with Louisville High School for their use of the swimming pool for Water Polo practice on designated dates and times during the period September 4, 2012 to December 28, 2012, for a total of 103.5 hours. Total income: $3,705.

4500180392 Pierce. Permit for Use with El Camino Real High School for their use of the swimming pool for Water Polo practice on designated dates and times during the period September 4, 2012 to December 19, 2012, for a total of 104 hours of use. Total income: $3,775.

4500180393 Pierce. Permit for Use with Los Angeles Hebrew High School for their use classroom space and other ancillary facilities to teach classes during the period September 1, 2012 to June 30, 2013, on designated dates and times for a total of 27 dates of use. Total income: $34,326.

G. MAINTENANCE AGREEMENTS

4500180356 District Office. Agreement with Wittler Young Service Co., Inc., to provide maintenance of the air conditioning equipment in the computer center on the second floor and on the roof of the building, for the Office of Information Technology during the period October 1, 2012 to September 30, 2013, inclusive. Total cost: $5,160.

4500178961 East. Agreement with Xerox Corporation to provide maintenance for one Xerox W5135T copier located in the Admissions Office during the period April 4, 2012 to
September 30, 2014, inclusive, with a 30 day termination clause. Total cost: $1,500.

4500178045 Trade-Technical. Agreement with Gerber Technology, Inc. to provide maintenance for plotter, digitizer and table located in the Fashion Department during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $6,720.

4500166016 Valley. Amendment No. 1 to renew agreement with Knorr Systems, Inc. to provide maintenance on two Lochinvar CopperFin II and EnergyRite Pool Heaters, increasing the total contract amount from $5,545 to $11,177 from October 1, 2012 to September 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $5,632.

H. STUDENT INTERN AGREEMENTS

4500160560 Harbor. No-cost Amendment No. 1 to correct agreement provided by health and services/Little Company of Mary providing clinical training for students in the nursing program, from a start date of February 7, 2011 to a start date of October 30, 2012.

4500180159 Pierce. No-cost agreement with Veterinary Centers of America West Los Angeles Animal Hospital for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period August 27, 2012 to August 26, 2017, inclusive.

I. SERVICE AGREEMENTS

4500180394 City. Agreement with Community College Search Services for the search and recruitment of the Interim Vice President, Academic Affairs, Dr. Mary Callahan during the period of July 11, 2011 to June 30, 2012, inclusive. Total cost: $10,000.

4500179954 City. Agreement with Sprint Solutions, Inc. for cellular and radio telecommunications services, including voicemail, direct connect, and paging, for 18 radio-only units, 8 cellular-and-radio units, and 7 cellular-only units used by the College's administrative and operations personnel, during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $12,644.

4500179030 District Office. Agreement with the Sonoma Community College District, on behalf of Santa Rosa College, for the services of a BSI network coordinator for the Bay Area Regional Network, in assisting the District, as part of the District's 2012-13 English as a Second Language/Basic Skills Professional Development grant, in providing coordination with the regional networks of the statewide Basic Skills Initiative (BSI), and direct support to the colleges participating in its BSI region, under the direction
and supervision of the 2012-13 ESL/Basic Skills Professional Development Grant Project Director, from July 1, 2012 to June 30, 2013, inclusive. Total cost: $62,500.

Various District Office. Amendment to extend agreements with the following community college systems in assisting the District, as part of the District's 2012-13 English as a Second Language/Basic Skills Professional Development grant of American Reinvestment and Recovery Act (ARRA) funds allocated to the District in providing coordination for the regional networks of the statewide Basic Skills Initiative (BSI), and direct support to the colleges participating in each BSI region, under the direction and supervision of the 2012-13 ESL/Basic Skills Professional Development Grant Project Director, increasing the total contract amount from $581,146 to $805,746 from July 1, 2012 to June 30, 2013, inclusive. Total additional cost: $224,600.

1. 4500132693 with the San Diego Community College District, on behalf of San Diego Miramar College, for the services of a BSI network coordinator for the Imperial Valley Regional Network, increasing the total contract amount from $171,250 to $233,750, at an additional cost of $62,500, for the fourth year of the agreement.

2. 4500140557 with the Pasadena Area Community College District, on behalf of Pasadena City College, for the services of the statewide BSI network project director, increasing the total contract amount from $295,729 to $405,729, at an additional cost of $110,000, for the third year of the agreement.

3. 4500155549 with the Chabot-Las Positas Community College District, on behalf of Chabot College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $72,917 to $104,167, at an additional cost of $31,250, during the second year of the agreement.

4. 4500164077 with the Contra Costa Community College District, on behalf of Los Medanos College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $41,250 to $62,100, at an additional cost of $20,850, during the second year of the agreement.

4500144513 District Office. Amendment No. 3 to extend agreement with the Regents of the University of California, through the University of California, Los Angeles (UCLA) Department of Education, to conduct external evaluation of the coordination provided by the regional networks of the
statewide ESL/Basic Skills Professional Development Grant, a grant funded through the California Community Colleges Chancellor's Office, and under the direction of the Office of Educational Programs and Institutional Effectiveness, increasing the total contract amount from $85,000 to $95,000 from July 1, 2012 to June 30, 2013, inclusive, for the third year of the agreement. Total additional cost: $10,000.

4500155865 District Office. Amendment No. 2 to renew agreement with Iron Mountain Records Management, Inc. to provide off-site data tape and other computer media "vaulting" (storage, retrieval and data transfer) services for the Office of Information Technology, increasing the total contract amount from $19,500 to $20,500 from October 5, 2012 to October 4, 2013, inclusive, for the third year of the agreement. Total additional cost: $10,000.

4500158754 District Office. Amendment No. 2 to renew agreement with the RP Group, the Research and Planning Group for the California Community Colleges (CCC), to provide technical assistance within the CCC's Success Network of community colleges to prepare reports that track statewide outcomes for various student basic skills cohorts, under the auspices of the Office of Educational Programs and Institutional Effectiveness, increasing the total contract amount from $110,650 to $120,650, from July 1, 2012 to June 30, 2013, inclusive. Total additional cost: $10,000.

4500177810 District Office. Agreement with Linda Tubach to conduct 19 two-day collective bargaining education project workshops during the winter, spring, and summer sessions at each of the District's nine colleges, under the auspices of the Educational Services and Institutional Effectiveness Division, and the Dolores Huerta Labor Institute at Los Angeles Trade-Technical College, during the period September 7, 2012 to July 25, 2013, inclusive. Total cost: $7,600.

4500179901 District Office, Southwest and West. Agreement with Matthew C. Lee, Ph.D. to provide consultation, analysis and assistance in responding to and resolving the recommendations of the evaluation teams of the Accrediting Commission for Community and Junior Colleges (ACCJC), in formalizing and assessing the master planning and annual planning processes, in evaluating student services and student learning outcomes, and to implement processes to sustain long-term improvement of services and programs at L.A. Southwest and West L.A. Colleges, and, on the District level, in reviewing the construction bond oversight structure and the progress on lifting the construction moratorium, under the auspices of the Office of Educational Programs and Institutional Effectiveness.
during the period November 1, 2012 to June 30, 2013, inclusive. **Total cost: $60,000.**

**4500179819 District Office.** Agreement with Sprint Solutions, Inc. to provide telecommunications services for the 23 phones used by the District Office floor wardens and Emergency Response Team (ERT), and to convert these ERT “Go-Kit” phones to regular telephones, under the auspices of the Office of Information Technology from June 12, 2012 to June 30, 2013, inclusive. **Total cost: $12,000.**

**4500180167 District Office.** Agreement with Kit O'Doherty for the planning and facilitation of the Districtwide CTE Deans' Retreat (CTE Strategic Planning); which took place August 21, 2012 and was paid by Career Technical Education Perkins IV - Program Year 2012-2013 Allocation. **Total cost: $5,800.**

**4500176584 Districtwide.** Correct source of funding as stated in the background to the authorization on June 13, 2012 (Corn. No. BSD2) of the competitively bid personal services agreement with North State Environmental, Inc. for the disposition of low hazard wastes and universal wastes generated during the course of District operations and activities, excluding public works projects; to include funding through Measure J Bond proceeds.

**4500176585 Districtwide.** Correct source of funding as stated in the background to the authorization on June 13, 2012 (Com. No. BSD2) of the competitively bid professional services agreement with North State Environmental, Inc. for the characterization, collection and disposal of hazard materials and wastes generated during the course of District operations and activities, excluding public works projects; to include funding through Measure J Bond proceeds.

**4500137680 East.** Amendment No. 5 to renew agreement with News Publishers Press to provide printing services for the campus newspaper, increasing the total contract amount from $57,600 to $77,600 from August 31, 2012 to August 30, 2013, inclusive, for the fifth year of the agreement. **Total additional cost: $20,000.**

**4500179866 East.** Agreement with Govplace to provide the Microsoft Share Point Software Program to be used by the Information Technology Department from November 1, 2012 to October 30, 2013, inclusive. **Total cost: $11,000.**

**4500180166 Mission.** Agreement with California Math Diagnostic Testing Project (MDTP) for the license to use the MDTP tests use in the Assessment Center to place students into Math courses during the period July 1, 2012 to June 30, 2013, inclusive. **Total cost: $800.**
Pierce. Agreement with Ebsco Subscription Services to provide newspaper and magazine subscriptions for the Library during the period October 15, 2012 to October 14, 2013, inclusive. Total cost: $4,600.

Trade-Technical. Amendment No. 2 to renew agreement with Coast Chem Extermination to provide integrated pest management services for the campus, increasing the total contract amount from $10,000 to $21,000 from October 1, 2012 to September 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $11,000.

Valley. Agreement with Air Liquide America Specialty Gases, LLC for rental of cylinders and to provide oxygen and gases for the Maintenance and Operations Department, Respiratory and Nursing Programs during the period December 17, 2012 to December 16, 2015, inclusive. Total cost: $5,670.

Valley. Agreement with John Tyler dba John Tyler & Associates to conduct lifeguard training and certification classes for the Community Services Department during the period May 1, 2013 to June 30, 2013, inclusive. Total cost: $6,960.

West. Amendment No. 2 to renew agreement with Ramona Munsell and Associates to provide grant consulting services for the Student Support Services program, increasing the total contract amount from $16,000 to $25,000 from September 1, 2012 to August 31, 2013, inclusive, for the third year of a five year agreement. Total additional cost: $9,000.

West. Amendment No. 1 to renew agreement with Worker Education and Resource Center to provide training to assist incumbent workers wishing to enroll in the Certified Nursing Assistant/ Home Health Aide program to pass entrance exams, increasing the total contract amount from $57,828 to $76,203 from July 1, 2012 to December 31, 2012, inclusive, for the second year of a five year agreement. Total additional cost: $18,375.

West. Amendment No. 1 to renew agreement with Ramona Munsell and Associates to provide grant consulting services for the Talent Search program, increasing the total contract amount from $12,000 to $23,000 from September 1, 2012 to August 31, 2013, inclusive, for the second year of a five year agreement. Total additional cost: $11,000.

West. Amendment No. 1 to renew agreement with Ramona Munsell and Associates to provide grant consulting services for the Educational Opportunity
program, increasing the total contract amount from $11,000 to $22,000 from September 1, 2012 to August 31, 2013, inclusive, for the second year of a five year agreement. Total additional cost: $11,000.

4500171515 West. Amendment No. 1 to renew agreement with Ramona Munsell and Associates to provide grant consulting services for the Title V Hispanic Serving Institutions program, increasing the total contract amount from $19,000 to $38,000 from October 1, 2012 to September 30, 2013, inclusive, for the third year of the five year agreement. Total additional cost: $19,000.

4500179868 West. Agreement with Ramona Munsell and Associates to provide grant consulting services for the Upward Bound (#2) program during the period September 1, 2012 to August 31, 2013, inclusive. Total cost: $11,900.

4500179869 West. Agreement with Ramona Munsell and Associates to provide grant consulting services for the Upward Bound (#1) program during the period October 1, 2012 to September 30, 2013, inclusive. Total cost: $13,800.

4500179744 West. Agreement with SARS Software Products, Inc. to provide SARS-GRID and SARS-CALL software used in the Matriculation and Financial Aid offices during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $6,500.

J. SPECIAL GRANT FUNDED AGREEMENTS

4500171442 City. Amendment No. 1 to agreement with the Los Angeles Unified School District Office of Data and Accountability for that agency to fund the Gaining Early Awareness and Readiness for Undergraduate Programs designed to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education, increasing the total contract amount from $72,148 to $184,148 from September 1, 2012 to August 31, 2013, inclusive, for the second year of the agreement. Total additional expense: $112,000.

4500168444 District Office. Amendment No. 1 to renew agreement with the Foundation for California Community Colleges for that agency to fund the “LearningWorks” program that will focus on supporting local, regional, and statewide opportunities to reflect on factors that strengthen and inhibit student success in the community college environment. The District will provide technical consulting and support services, and professional development and grant project expertise, under the direction of the Office of Educational Programs and Institutional Effectiveness, increasing the total contract amount from $69,000 to
$138,000 from July 1, 2012 to June 30, 2013, inclusive. 
**Total additional expense: $69,000.**

4500136411 Districtwide. Amendment No. 3 to renew agreement with the California Department of Education, for that agency to provide funding for meals to children at the colleges' Child Development Centers through the State’s Child and Adult Care Food Program, increasing the total contract amount from $2,510,433 to $3,252,325 from October 1, 2012 to September 30, 2013, inclusive, for the fourth year of the agreement. **Total additional expense: $741,892.**

4500179723 Districtwide. Agreement with the California Department of Education for that agency to fund the Workforce Investment Act, Title II, Adult Education & Family Literacy Act and English Literacy & Civics Grant program. This grant program supplements Adult Basic Education ($1,522,682), Adult Secondary Education ($20,940), and English Literacy & Civics Education ($206,722) programs which provide adult learners (over 15 years old) with basic life skills, including reading, writing, and mathematics, to increase their literacy; to prepare them for the labor market or vocational training; to help them participate effectively as citizens, workers, and consumers of goods and services; and to help them understand and navigate governmental, educational, and workplace systems. City College will serve as lead agency to the other five colleges participating in this program: East L.A., Mission, Southwest, Trade-Technical, and Valley Colleges, during the period July 1, 2012 to June 30, 2013, inclusive. **Total expense: $1,750,344.**

4500120719 East. Amendment No. 4 to renew agreement with San Francisco Community College District for that agency to fund the California Early Childhood Mentor Teacher Program for up to 12 mentor participants, increasing the total contract amount from $20,325 to $24,075 from September 1, 2012 to August 31, 2013, inclusive, for the fifth year of the agreement. **Total additional expense: $3,750.**

4500179864 East. Agreement with The U. S. Department of Labor for that agency to fund the Trade Adjustment Assistance Community College and Career Training Grants-Improving Student Outcomes for up to 488 participants, during the period October 1, 2012 to September 30, 2016, inclusive. **Total expense: $2,999,763.**

4500103140 East, Trade-Tech and West. Amendment to extend agreement with the U.S. Department of Education for that agency to fund the Title V Coop project titled, “Increasing Student and Faculty Engagement with Web 2.0” with East Los Angeles College as the lead campus of the program. Extend agreement end date from September 30, 2012 to
September 30, 2013 to provide for completion of all filing requirements. Amendment to also reduce grant award for the second year of the agreement from $713,000 to $700,000. Total reduction in expense: $13,000.

4500141302 Harbor. Amendment No. 3 to renew agreement with the United States Department of Education for that agency to fund the Title V – Developing Hispanic-Serving Institutions Program, increasing the total contract amount from $1,149,949 to $1,724,036 from October 1, 2012 to September 30, 2013, inclusive, for the third year of the agreement. Total additional expense: $574,087.

4500179966 Harbor. Agreement with the City of Los Angeles Community Development Department for that agency to fund the Youth WorkSource Center project serving existing eligible students ages 14-21, concentrating on out-of-school aged youth, during the period July 1, 2012 to June 30, 2017, inclusive. Total expense: $4,500,000.

4500180023 Harbor. Agreement with the United States Department of Education for that agency to fund the Science, Technology, Engineering and Mathematics (STEM) Title III Passport Academy Program which seeks to attract STEM declared students, improve retention, progression and transferability to four year universities for those students using the academic support initiatives, curriculum development and computer-assisted instruction during the period October 1, 2011 to September 30, 2016, inclusive. Total expense: $4,345,585.

4500147645 Mission. Amendment No. 4 to agreement with California Department of Education for that agency to fund the Family Child Care Homes Network Program, to increase the total contract amount from $1,887,546 to $1,953,142 from July 1, 2012 to June 30, 2013, inclusive. Total additional expense: $65,596.

4500180161 Valley. Agreement with U. S. Department of Education for that agency to fund the Upward Bound Math and Science Program to help approximately 60 participating students per year to recognize and develop their potential to excel in Math and Science and to encourage them to pursue postsecondary degrees in Math and Science during the period September 1, 2012 to August 31, 2017, inclusive. Total expense: $1,250,000.

4500179867 West. Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Career Technical Education program for 12 feeder high schools during the period July 1, 2012 to June 30, 2013, inclusive. Total expense: $49,389.
4500180181  **Trade-Technical.** Agreement with Los Angeles Unified School District for that agency to fund the GEAR UP 4 LA Program for up to 200 students during the period September 1, 2012 to August 31, 2013, inclusive. **Total expense: $55,250.**

**K. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR**

4500179456  **District Office.** Agreement with the law firm of Bergman Dacey Goldsmith for its senior shareholder John P. Dacey to serve as the facilitator for the Board of Trustees' retreat held on September 24, 2012. **Total cost: $1,690.**

4500179974  **District Office.** Agreement with Sirsi Corporation for an instructor-led Library Automation Training for Ms. Lauren Valdés, Library Automation Administrator, during the period April 12, 2012 to April 18, 2012, inclusive. **Total cost: $3,050.**

4500180020  **Districtwide.** Agreement with Big Screen Cuisine to provide breakfast, lunch, and drinks for 150 participants of the annual District Academic Summit, held under the direction of the Districtwide Academic Senate, on September 21, 2012. **Total cost: $3,047.**

4500177286  **East.** Agreement with Signmanet to provide maintenance for Go Print printers located in the Library during the period August 27, 2012 to August 26, 2013, inclusive. **Total cost: $250.**

4500179691  **East.** Agreement with Go Figure, Inc. to provide software license for work out management program located in the Fitness Center during the period September 1, 2012 to August 31, 2013, inclusive. **Total cost: $1,416.**

4500179717  **Mission.** Agreement Enterprise Rent-A-Car for rental of vans to transport Urban Teacher Fellowship Program participants during the period November 12, 2012 to December 31, 2012, inclusive. **Total cost: $350.**

4500179396  **Mission.** Agreement with Paul Giunta to conduct a workshop on the art and business aspects of commercial photo and film for the Multimedia Department on November 7, 2012. **Total cost: $250.**

4500179682  **Mission.** Agreement with Oxford Institute of Technology to provide operating and application software training to a Workforce Investment Dislocated Act Program participant during the period October 8, 2012 to December 3, 2012 inclusive. **Total cost: $3,000.**
4500179810 Mission. Agreement with Anderson Medical Career College to provide Certified Nursing Assistant/Home Health Aid training for a WorkSource Program participant during the period October 22, 2012 to December 21, 2012, inclusive. **Total cost:** $3,480.

4500179811 Mission. Agreement with Matt Chesse to conduct a workshop on the art and business aspects of commercial film editing for the Multimedia Department on November 16, 2012. **Total cost:** $250.

4500180136 Mission. Agreement with Technology Unlimited, Inc. for maintenance of a Canon DR-5080-C Document Scanner for the Disabled Student Program and Services Department during the period July 8, 2012 to July 7, 2013, inclusive, with a 30 day termination clause. **Total cost:** $445.

4500180139 Mission. Agreement with Image IV Systems, Inc. for maintenance of a Konica Minolta 350 copier in the Disabled Students Program and Services Department during the period November 1, 2012 to June 30, 2013, inclusive, with a 30 day termination clause. **Total cost:** $498.

4500177963 Pierce. Agreement with Evan Goldstein for rental of facilities to conduct "Self Defense for Kids, Conditioning & Core Training, and Zumba" classes for the Community Services Department during the period September 4, 2012 to January 30, 2013, inclusive. **Total cost:** $875.

4500177974 Pierce. Agreement with Robert Cates for rental of facilities to conduct dance classes for the Community Services Department during the period September 4, 2012 to December 31, 2012, inclusive. **Total cost:** $300.

4500179395 Pierce. Agreement with Ventek International for maintenance and support of five Vangard XE400 Pay and Display parking ticket machines during the period October 1, 2012 to September 30, 2013, inclusive. **Total cost:** $1,455.

4500179575 Pierce. Agreement with St. Martin In The Fields for rental of facilities to conduct "Cool Cupcakes with Sir Cakes a Lot" and "Zumba" classes for the Community Services Department during the period September 4, 2012 to January 30, 2013, inclusive. **Total cost:** $1,625.

4500179910 Pierce. Agreement with Teri Owen, Counselor at Taft High School to serve as high school liaison for Spring 2012 during the period August 29, 2011 to May 12, 2012, inclusive. **Total cost:** $600.

Trade-Technical. Agreement with PC & MAC Exchange to provide maintenance for Deep Freeze Program used in the Information Technology Department during the period January 19, 2013 to January 18, 2014, inclusive. Total cost: $2,600.

Trade-Technical. Agreement with Gerardo Montes to provide foster youth peer mentor services for the Youth Empowerment for Student Success program during the period October 15, 2012 to November 16, 2013, inclusive. Total cost: $1,400.

Trade-Technical. Agreement with Hazel Hill to provide peer mentor services for the Foster Youth Program during the period October 15, 2012 to November 16, 2013, inclusive. Total cost: $3,000.

Trade-Technical. Agreement with Julie Fletcher-Henderson to provide peer mentor services for the Foster Youth Program during the period October 15, 2012 to November 16, 2013, inclusive. Total cost: $1,000.

Valley. Amendment No. 1 to agreement with Canon Business Solutions, Inc. for maintenance of a Canon IRC3080 copier in the South Gym, to increase the total contract amount from $810 to $935 from September 17, 2011 to September 16, 2012, inclusive. Total additional cost: $125.

Valley. Agreement with Commercial Meat Company to provide after-school snacks for Upward Bound Program participants as allowed by this grant during the period September 14, 2012 to August 31, 2013, inclusive. Total cost: $1,500.


Valley. Agreement with Heiberg Consulting, Inc. to provide Student Access – Upward Bound hosting, online access, support and generates the annual performance report required by the Department of Education for the Upward Bound Program during the period August 16, 2012 to August 15, 2013, inclusive. Total cost: $1,500.

Valley. Agreement with Air Balance Co, Inc. to measure, record and certify the airflow for 44 fume hoods in the Allied Health & Science Building during the period October

4500179493 Valley. Agreement with New School of American Music to conduct piano workshops for the Community Services Department during the period September 1, 2012 to August 31, 2013, inclusive. Total cost: $1,350.

4500179528 Valley. Agreement with Teresa Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for the Student Support Services Program participants on October 19, 2012. Total cost: $475.

4500179605 Valley. Agreement with Patriot Fire Protection to provide annual maintenance, inspection and certification services for 425 fire extinguishers for the Maintenance and Operations Department during the period October 4, 2012 to October 3, 2013, inclusive. Total cost: $2,600.

4500179762 Valley. Agreement with Intelecom to provide online access to its Educational Video Library for the Title V Hispanic Serving Institutions Faculty and staff during the period July 1, 2012 to June 30, 2013, inclusive. Total cost: $2,250.

4500179963 Valley. Agreement with Old Town Newhall Ice, LLC to provide and place 10 tons of snow at Parking Lot L for Community Services Department’s 2012 Winter Camp on December 26, 2012. Total cost: $1,849.

4500179990 Valley. Agreement with Melissa Jean Sky-Eagle to provide musical direction of “Maintage Show” for the Theatre Arts Department during the February 6, 2013 to April 24, 2013, inclusive. Total cost: $2,500.

4500177206 Van de Kamp. Correct the total contract amount from $7,325 as ratified by the Board of Trustees on October 3, 2012 (Com. No. BSD1) for agreement with First Fire Systems to conduct an annual Regulation 4 testing for the fire alarm systems of the central plant, the New Education Building, and the Innovation Center Building of the Van de Kamp Innovation Center during the period August 16, 2012 to September 30, 2012, inclusive. Total cost: $4,960.

4500178022 Van de Kamp. Agreement with the Miracle Worker Company to provide high-pressure steam-cleaning of outside walkways, staircases, courtyard, landings, and all concrete surfaces of the campus on September 16, 2012. Total cost: $3,500.

4500178033 Van de Kamp. Agreement with Coit Services, Inc. to clean the carpet in the cafeteria and the library (Room A147) in the New Education Building, on September 15, 2012. Total cost: $445.
<table>
<thead>
<tr>
<th>Contract ID</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500178037</td>
<td><strong>Van de Kamp.</strong> Agreement with Sun-Ex Venetian Blind Co., Inc. provide repairs to the cafeteria and the library (Room A147) and the next-door classroom (Room A142) in the New Education Building, on September 12, 2012. Total cost: $1,476.</td>
</tr>
<tr>
<td>4500178228</td>
<td><strong>Van de Kamp.</strong> Agreement with Ametron to provide audio equipment and a sound system for the Board of Trustees meeting at the Van de Kamp Center, including rental, set-up, and take-down of the equipment, on September 19, 2012. Total cost: $1,877.</td>
</tr>
<tr>
<td>4500179238</td>
<td><strong>Van de Kamp.</strong> Agreement with FLC, Inc., dba Accurate Backflow Testing and Valve Repair to provide backflow testing services on nine large water valves that serve the center, as required by the L.A. City Department of Water and Power and the L.A. County Department of Public Health, during the period October 11, 2012 to November 30, 2012, inclusive. Total cost: $380.</td>
</tr>
<tr>
<td>4500179361</td>
<td><strong>Van de Kamp.</strong> Agreement with Firemaster for annual maintenance and testing of fire extinguishers on November 14, 2012. Total cost: $1,555.</td>
</tr>
<tr>
<td>4500179639</td>
<td><strong>Van de Kamp.</strong> Agreement with First Fire Systems to conduct the annual Regulation 4 testing for the central station signaling system, the emergency lighting system, the fire doors, the elevator recall system, the emergency power systems, and the automatic fire sprinkler system covering the central plant, the New Education building, the Innovation Center building, and the Child Development building of the Van de Kamp Innovation Center during the period August 16, 2012 to November 30, 2012, inclusive. Total cost: $2,365.</td>
</tr>
<tr>
<td>4500178816</td>
<td><strong>West.</strong> Agreement with Fulcrum Learning System, Inc. to provide Leadership and Team Development field trip for Upward Bound participants held on June 22, 2012. Total cost: $4,500.</td>
</tr>
</tbody>
</table>

L. **SETTLEMENT OF CLAIM**

<table>
<thead>
<tr>
<th>Contract ID</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>LC096276</td>
<td><strong>Valley.</strong> Settlement of claim in the amount of $15,000.</td>
</tr>
</tbody>
</table>
I. AUTHORIZE NAME CHANGES

A. Action

Authorize the use of a change of name to Agreement No. 40005 with NetSecure to now use the formal and legal business name SecureNet Solutions, Inc. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on February 11, 2009 (Com. No. FPD2). Pursuant to notification from the company previously known as NetSecure this item authorizes staff to revise the legal business name to name SecureNet Solutions, Inc. There are no other changes made.

B. Action

Authorize the use of a change of name to the following Agreements with Swinerton Management & Consulting to now use the formal and legal business name Swinerton Builders d/b/a Swinerton Management & Consulting:

- Agreement No. 50097 authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1); and
- Agreement No. 33249 authorized by the Board of Trustees on January 26, 2011 (Com. No. FPD1).

Background

These agreements were authorized by the Board of Trustees as shown above. Pursuant to notification from the company previously known as Swinerton Management & Consulting this item authorizes staff to revise the legal business name to name Swinerton Builders d/b/a Swinerton Management & Consulting. There are no other changes made.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with P2S Engineering, Inc. to provide Programming and Construction Administration Services for the Roadway, Walkway, Grounds, Parking Lot - Central Plant Phase II Project at Los Angeles City College beginning on December 6, 2012 and ending on December 6, 2017 at a not to exceed cost of $167,675 inclusive of eligible reimbursable expenses.

Background

P2S Engineering, Inc. has been selected through a competitive Request for Proposal process that was advertised from September 4, 2012 to September 25, 2012. This agreement has been considered through the participatory governance process.

The purpose of this Agreement is to complete project programming criteria documents based on load study findings and provide construction administration for the RWGPL - Central Plant Phase II Project at Los Angeles City College.
Of the five proposals received, three were determined to be responsive and were then evaluated by the Central Plant Phase II Project Selection Committee. This Committee is composed of Facilities Director, General Foreman, Mechanical Foreman, CPM Director, CPM Design Manager, CPM Project Manager, and LACCD Energy Team Project Manager. As a result of this comprehensive review and selection process, P2S Engineering, Inc. is recommended for award of this Agreement.

Award History

This agreement represents the twenty-fourth awarded to this firm through the Bond Program and a cumulative original award total of $2,824,486. Other projects include the new Shower, Restroom Facilities and Baseball Safety Fencing project at East Los Angeles College and the Infrastructure Upgrades project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. RWGPL - Central Plant Phase II 31C.5173.05.06. Design Phase.

B. Action

Authorize an agreement with Arquitectonica International Corporation to provide continued design services and complete the Division of the State Architect process for the Performing & Fine Arts Complex project at East Los Angeles College from December 6, 2012 through June 17, 2014 at no added cost.

Background

Arquitectonica International Corporation is the Architect of Record for this project under Agreement No. 31762 which expires December 31, 2012. A new agreement is proposed to continue to serve as the Architect of Record to close out the project with the Division of the State Architect. The unexpended funds from the previous expired agreement would be used to fund this proposed new agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the fourth awarded to this company through the Bond Program and a cumulative original award total of $5,204,821. Other projects include the Theatre Building Renovation project at Los Angeles City College and the Performing & Fine Arts Complex project at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A Bond Proceeds. Performing & Fine Arts Complex 02E.6207.02. Design Phase.

C. Action

Authorize an agreement with La Canada Design Group, Inc. to provide design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College beginning on December 6, 2012 and
ending on December 31, 2014 at a not to exceed cost of $350,000 inclusive of eligible reimbursable expenses.

Background

La Canada Design Group, Inc. has been selected through a competitive request for proposals process with no less than three firms.

The purpose of this Agreement is to obtain architectural and engineering services to be provided under individual Task Orders issued by the College Project Manager as needed. The current need is for the Transportation and Accessibility Improvements project.

Of the five (5) firms solicited, four (4) were determined to be responsive and were then evaluated by the ADA/Site Related Design Selection Committee. This Committee is composed of a College Faculty Representative, the Vice President of Administrative Services, a District Project Manager and a representative from the Construction Project Management (CPM) firm. As a result of this comprehensive review and selection process, La Canada Design Group is recommended for award of this Agreement.

Award History

This agreement represents the third awarded to this firm through the Bond Program and a cumulative original award total of $1,531,637. Other projects include the Physical Plant Building project at East Los Angeles College and the Maintenance & Operations/Sheriff’s Station project at Los Angeles Valley College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. 40J Transportation and Accessibility Improvements 40J.5402.03.01 Design Phase.

D. Action

Authorize an agreement with Westgroup Designs, Inc. to provide design services for the Transportation and Accessibility Improvements Path of Travel Plan at Los Angeles Mission College beginning on December 6, 2012 and ending on December 5, 2013 at a lump sum cost of $29,420 inclusive of eligible reimbursable expenses.

Background

The purpose of this Agreement is to obtain design services to update the existing Site Accessibility - Visual Assessment Master Plan for the Transportation and Accessibility Improvements Path of Travel Plan at Los Angeles Mission College.

Westgroup Designs, Inc. serves as the Architect of Record (AOR) on this project. A new agreement is proposed to update the previous Site Accessibility - Visual Assessment Master Plan.

Award History

This agreement represents the fourth (4) awarded to this firm through the Bond Program and a cumulative original award total of $595,917. Other projects include the RWGPL - General project and Campus Modernization Phase I project both at Los Angeles Mission College. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through Measure J proceeds. Transportation and Accessibility Improvements Path of Travel Plan 40J.5402.03. Design Phase.

E. Action

Authorize an agreement with NTD Architects to provide design services for the Site Improvements - Campus East Pump House & Fire Water Upgrade at Los Angeles Southwest College beginning on December 31, 2012 and ending on December 31, 2014 at a not to exceed cost of $33,239 inclusive of eligible reimbursable expenses.

Background

On June 11, 2008 (Com No. FPD1), the Board of Trustees authorized Agreement No. 31736 with NTD Architects to provide architectural and engineering services for this project which will expire on December 31, 2012. This new agreement is proposed to allow continuation of these services, including Division of the State Architect (DSA) process services, with funding transferred from expired Agreement No. 31736. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the 2nd awarded to this firm through the Bond Program and a cumulative original award total of $467,174. The previous award was for the same subject project.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Site Improvements - Campus East Pump House & Fire Water Upgrade. 06S.6679.03.08. Design Phase.

F. Action

Authorize an agreement with Arup North America Ltd. to provide continued commissioning services for the A - Building Restoration and Modernization project at Los Angeles Trade Technical College from December 6, 2012 through December 31, 2013 at a cost not to exceed $17,553 inclusive of eligible reimbursable expenses.

Background

On June 13, 2012 (Com FPD1), the Board of Trustees approved Agreement No. 70307-1 with Arup North America Ltd. to provide continued commissioning services for this project which expired on August 31, 2012. A new agreement is proposed to allow Arup to complete commissioning of the project. The funding for the proposed new agreement will be provided by the transfer of unexpended funds from expired Agreement No. 70109-1. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the thirty-fourth awarded to this company through the Bond Program and a cumulative original award total of $11,389,418. Other projects include the Library and Academic Resource Center project at Los Angeles Valley College and the Old Administration Building Modernization project at Los Angeles Harbor College.
Funding and Development Phase

Funding is through Measure J Bond proceeds. A - Building Restoration and Modernization 37T.5710.03.07. Construction Phase.

G. Action
Authorize an agreement with CIBER Inc. to configure and implement the Oracle, Student Information System (SIS) software suite including creating the California version of the software incorporating regulatory and other modifications for appropriate MIS reporting at an amount not to exceed $16,000,000 beginning December 6, 2012 or as soon thereafter as possible.

Background
CIBER was selected through a competitive Request for Proposals process for both software product and/or implementation services. Five responsive proposals were received. After undertaking an extensive evaluation process which included a written proposal review, site visits, interviews, demonstrations and reference checking, the 24 member selection committee, consisting of Faculty, the Vice Chancellor of Institutional Effectiveness, College Presidents, Vice Presidents of Administrative Services, Associate Vice Presidents of Student Services, Deans of Curriculum, Admissions and Records, Coordinators from EOP & S and Matriculation, Information Technology Managers, Directors of Accounting and Financial Aid, SPOC and a Class Scheduler, recommended award of an agreement to Oracle America Inc. for the software and an agreement to Cedar Crestone, Inc. as the implementation services partner. On March 7, 2012 [Com No. FPD1 (item XVII)], the Board of Trustees approved the intent to award to Oracle America, Inc. and to Cedar Crestone, Inc. - and directed staff to negotiate agreements with each vendor. On July 11, 2012 (Com. No. FPD1) the Board of Trustees authorized an award for software to Oracle America, Inc.

On October 17, 2012, the Board authorized staff to cease negotiations with CedarCrestone Inc., and commence negotiations with CIBER Inc.

This proposed Agreement with CIBER has been successfully negotiated. The Oracle software suite includes a wide range of functionality related to Student Administration (recruitment, admissions, student records, academic advising, and student financial aid), Campus Self-Service, Grading, Data Warehouse and other supporting functionality, and this team will configure the system and migrate student data.

Funding and Development Phase

Funding is through Measure J Bond proceeds. SIS Product and Implementation 40J-J05.02. Construction Phase.

H. Action
Authorize an agreement with Sectorpoint Inc. to create an intranet website with Sharepoint 2010 as a web portal to access information from District-wide databases, reports, and business applications as well as manage document sharing and serve as a source for project management District-wide beginning on December 6, 2012 or soon thereafter and ending on December 31, 2013 at a cost not to exceed $78,000 inclusive of eligible reimbursable expenses.
Background

The purpose of this agreement is to migrate items that are currently held in a hosted location for collaboration among the Subject Matter Experts, as well as the implementation of the Student Information System that will require Project Management and Document sharing capabilities.

Sectorpoint Inc. has been selected through a competitive request for proposal process. Three firms were solicited, three proposals were received and determined responsive.

Proposals were evaluated by the District's Chief Information Officer and staff. As a result of this comprehensive review and selection process, Sectorpoint Inc. is recommended for award of this Agreement.

Award History

This agreement represents the first awarded to this firm through the Bond Program and a cumulative original award total of $78,000.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Group Messaging/Portal/Student Email 40J.J05.10. All Phases.

I. Action

Authorize an agreement on a Task Order basis with each of the firms listed below to provide continued Laboratory of Record (LOR) services for specific Bond and non-Bond projects as shown from December 20, 2012 through December 19, 2014 at a cost not to exceed $600,000 per firm, inclusive of eligible reimbursable expenses:

<table>
<thead>
<tr>
<th>California Testing &amp; Inspections, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Converse Professional Group d/b/a Converse Consultants</td>
</tr>
<tr>
<td>Group Delta Consultants, Inc.</td>
</tr>
<tr>
<td>Koury Engineering &amp; Testing, Inc.</td>
</tr>
<tr>
<td>MTGL, Inc.</td>
</tr>
<tr>
<td>R M A Group, Inc.</td>
</tr>
<tr>
<td>Smith-Emery Laboratories, Inc</td>
</tr>
<tr>
<td>Twining, Inc.</td>
</tr>
</tbody>
</table>

Background:

The above listed firms provide LOR services for the projects listed below under agreements that are set to expire by December 19, 2012. A new agreement for twenty-four (24) months with each of the firms listed is proposed to allow continuing construction phase material testing and inspection and project close out services for current projects in association with the Division of the State Architect review process.

Award History

Continued next page.
<table>
<thead>
<tr>
<th>FIRM NAME</th>
<th>Current Assignments (including, but not limited to those shown below) where continued LOR services are requested</th>
<th>Previous Number of Agreements Awarded through the Bond Program and Cumulative Total Value of all previous awards</th>
</tr>
</thead>
</table>
| California Testing & Inspections, Inc. | East Los Angeles College: Men's Baseball Field Renovation  
Los Angeles City College: Clausen Hall Modernization | One previous award  
$1,000,000 cumulative |
| The Converse Professional Group d/b/a Converse Consultants | Los Angeles Valley College: North Gym Handicap Ramp  
Los Angeles Pierce College: North of Mall Renovation Phase 2  
Los Angeles Trade Technical College: East Parking Structure  
Learning Assistance Center/Library Renovation | One previous award  
$5,100,000 cumulative |
| Group Delta Consultants | Los Angeles Pierce College: Library Learning Crossroads Building | One previous award  
$2,200,000 cumulative |
| Koury Engineering & Testing, Inc. | West Los Angeles College: Upper Fire Service Road  
Los Angeles Southwest College: Cal Trans Pony Wall  
Los Angeles Mission College: East Campus Phase 2 | One previous award  
$9,000,000 cumulative |
| MTGL , Inc. | East Los Angeles College: Parking Structure 4  
Bailey Library  
Los Angeles Valley College: Student Services Canopy | One previous award  
$5,000,000 cumulative |
| RMA Group | Los Angeles City College: Chemistry/Life Sciences, Health Fitness, P.E. Building  
Student Union | One previous award  
$2,325,000 cumulative |
| Smith-Emery Laboratories, Inc. | East Los Angeles College: Student Success and Retention Center  
Los Angeles Mission College: Media Arts Center  
Los Angeles Pierce College: Stadium ADA improvements | One previous award  
$3,000,000 cumulative |
| Twining, Inc. | Los Angeles Harbor College: Science Complex Building  
Los Angeles Valley College: Hertzberg Library & ARC | One previous award  
$8,000,000 cumulative |

Funding and Development Phase

Funding is through Proposition A/AA and/or Measure J Bond proceeds and/or various non-Bond funding sources. Construction Phase.
III. **RATIFY PROFESSIONAL SERVICE AGREEMENT**

**Action**

Ratify an agreement with Richard L. Hood & Associates to provide design services for the Health & P.E. Fitness Center and Instructional Building - General projects at Los Angeles Mission College from October 1, 2010 through December 31, 2010 at a cost not to exceed $1,600 inclusive of eligible reimbursable expenses.

**Background**

Richard L. Hood & Associates had been selected from the list of pre-qualified consultants and provided the above services. A fiber optic link and distribution of signals for the CATV connection was designed and engineered from the main campus to the Health & P.E. Fitness Building. A CATV optic expansion was also designed and engineered from the Instructional / Administration Building to a modular trailer, library and Campus Services Building. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the first awarded to this company through the Bond Program and a cumulative original award total of $1,600. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Proposition A/AA Bond proceeds. Health and P.E. Fitness Center 04M.6402.02. Instructional Building - General 14M.7415.03.01 Design Phase.

IV. **AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS**

A. **Action**

Authorize Amendment No. 2 to Agreement No. 33150 with Harley Ellis Devereaux to provide additional design services for the DaVinci Hall Modernization project at Los Angeles City College from December 6, 2012 through October 20, 2015 at a cost not to exceed $50,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement is $1,476,326.

**Background**

This agreement was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD1). Harley Ellis Devereaux was retained originally to provide design services for the DaVinci Hall Modernization project and has been selected from the list of pre-qualified consultants to provide additional design services desired by the college. The design phase services have been completed. The bid phase, construction phase, and project closeout phases have yet to be completed. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. DaVinci Hall Modernization 31C.5108.03. Design Phase.
B. Action

Authorize Amendment No. 1 to Agreement No. 33216 with Sharette, Inc. to provide continued whole building commissioning services for the Campus Student Center/Book Store Complex at East Los Angeles College from January 14, 2013 through January 11, 2016 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $187,200.

Background

This agreement was authorized by the Board of Trustees on January 12, 2011 (Com. No. FPD1). Sharette, Inc. was retained originally to provide Whole Building Commissioning Services for the Campus Student Center/Book Store Complex and has been selected from the list of pre-qualified consultants. An extension of time is requested at no additional cost to continue the provision of whole building commissioning services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Campus Student Center/Book Store Complex 32E.5231.02. All Phases.

C. Action

Authorize Amendment No. 4 to Agreement No. 32302 with Sharette, Inc. to provide continued whole building commissioning services for the Bailey Library Modernization Project at East Los Angeles College from December 30, 2012 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $124,800.

Background

This agreement was authorized by the Board of Trustees on January 28, 2009 (Com. No. FPD1). Sharette, Inc. was retained originally to provide Whole Building Commissioning Services for the Bailey Library Modernization Project. An extension of time is requested at no additional cost to continue the provision of whole building commissioning services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Bailey Library Modernization Project 32E.5212.03. All Phases.

D. Action

Authorize Amendment No. 3 to Agreement No. 33065 with Tetra Design, Inc. to provide continued design services for the Bailey Library Modernization project at East Los Angeles College from December 31, 2012 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $111,534.
Background

This agreement was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1). Tetra Design, Inc. was retained originally to provide design services for the Bailey Library Modernization project and has been selected from the list of pre-qualified consultants. An extension of time is requested at no additional cost. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Bailey Library Modernization project 32E.5212.03. All Phases.

E. Action

Authorize Amendment No. 2 to Agreement No. 50199 with TDM Architects, Inc. to provide additional programming services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from January 10, 2013 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $185,000.

Background

This agreement was authorized by the Board of Trustees on February 24, 2010 (Com. No. FPD1). TDM Architects, Inc. was retained originally to provide programming services on a Task Order basis campus-wide. An extension of time is proposed at no additional cost to provide continuing programming services currently needed for periodic campus standard updates. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Projects to be determined on an as-needed basis. Design Phase.

F. Action

Authorize Amendment No. 3 to Agreement No. 32798 with John A. Martin & Associates, Inc. to provide continued design and engineering services for the Stadium Marquee project at East Los Angeles College from January 27, 2013 through December 12, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $139,160.

Background

This agreement was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). John A. Martin & Associates, Inc. was retained originally to provide design services for the Stadium Marquee project. The term of the agreement is proposed to be extended at no additional cost to continue the provision of design and construction administration services as well as for the Division of the State Architect (DSA) process. The remaining work includes construction administration and DSA closeout activities.
John A. Martin & Associates, Inc. has completed the design services and approximately 80% of construction administration services. The project is currently under construction and is scheduled to be complete by the December 2012 with DSA closeout thereafter. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium Marquee 32E.5235.02.

Construction Phase

G. Action

Authorize Amendment No. 2 to Agreement No. 50235 with RBF Consulting to provide additional time to complete the storm water studies on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from January 22, 2013 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $75,030.

Background

This agreement was authorized by the Board of Trustees on January 12, 2011 (Com. No. FPD1). RBF Consulting was retained originally to investigate and develop a Storm Water Feasibility Study on a Task Order basis. An extension of time is proposed at no additional cost to continue provisions of these services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Storm Water Implementation - East 40J.5209.05. All Phases.

H. Action

Authorize Amendment No. 5 to Agreement No. 32915 with Black O’ Dowd and Associates, Incorporated d/b/a BOA Architecture to provide additional design and engineering services for the Transportation & Accessibility Improvements - East (Phase 1 - Exterior) project at East Los Angeles College from December 6, 2012 through December 31, 2014 at a cost not to exceed $15,155 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $580,491.

Background

This agreement was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1). Black O’ Dowd and Associates, Inc. d/b/a BOA Architecture was retained originally to provide design services for the Transportation & Accessibility Improvements - East (Phase 1 - Exterior) project and has been selected from the list of pre-qualified consultants to provide additional design and engineering services for a pedestrian bridge being added for the transportation and accessibility improvement plans for DSA submission. This agreement has been considered through the participatory governance process.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation & Accessibility Improvements - East (Phase 1 - Exterior) 40J.5202.03.01. All Phases.

I. Action

Authorize Amendment No. 1 to Agreement No. 50240 with Mollenhauer Group to provide additional surveying services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at East Los Angeles College from February 10, 2013 through December 31, 2014 at a cost not to exceed $50,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $100,000.

Background

This agreement was authorized by the Board of Trustees on February 9, 2011 (Com. No. FPD1). Mollenhauer Group was retained originally to provide surveying services for the various campus projects and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is to provide surveying services for the Student Success and Retention Center project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

J. Action

Authorize Amendment No. 1 to Agreement No. 50266 with First Fire Systems, Inc. to provide continued fire alarm system programming services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Harbor College from December 6, 2012 through December 31, 2015 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $150,000.

Background

This agreement was authorized by the Board of Trustees on February 8, 2012 (Com. No. FPD1). First Fire Systems was retained originally to provide fire alarm system programming on a Task Order basis campus-wide and is requested to continue the provision of these services currently needed for the Student Union building and Old Administration Building projects as well as campus-wide demolition activities. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Projects to be determined on an as-needed basis. Construction Phase.
K. Action

Authorize Amendment No. 2 to Agreement No. 32808 with Sirius Environmental to provide additional environmental impact report services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Harbor College from December 6, 2012 through January 26, 2015 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $351,100.

Background

This agreement was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). Sirius Environmental was retained originally to provide environmental impact report services for the Campus Master Plan and has been selected from the list of pre-qualified consultants to provide the identified services under individual Task Orders issued by the College Project Manager as needed. The current need is to provide environmental impact study services for the Student Union, Astronomy, Infrastructure, Landscape (SAILS) and Old Administration Building modernization project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

L. Action

Authorize Amendment No. 4 to Agreement No. 50154 with Cannon/Parkin, Inc. d/b/a Cannon Design to provide additional design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Mission College from January 1, 2013 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $383,749.

Background

This agreement was authorized by the Board of Trustees on May 13, 2009 (Com. No. FPD1). Cannon/Parkin, Inc. d/b/a Cannon Design serves as the Architect of Record (AOR) for the Health and P. E. Fitness project at Los Angeles Mission College – originally through Agreement No. 71183 which expired on June 30, 2011 and subsequently through Task Orders issued under this Agreement No. 50154. An extension of time is requested at no additional cost to complete the Division of the State Architect (DSA) close-out and certification process. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.
M. Action

Authorize Amendment No. 1 to Agreement No. 31230-1 with Quatro Design Group to provide continued design services for the Family and Consumers Studies Building project at Los Angeles Mission College from January 1, 2013 through June 30, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $255,760.

Background

This agreement was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1). Quatro Design Group serves as the Architect of Record (AOR) for the above project. An extension of time is proposed at no additional cost to complete the Division of the State Architect (DSA) process. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Family and Consumers Studies Building 04M.6404.02. Design Phase.

N. Action

Authorize Amendment No. 5 to Agreement No. 32772 with Richard Beriiner Architects, Inc., d/b/a Beriiner and Associates Architecture, Inc. to provide additional design services for the Sustainable Landscape and Campus Accessibility Compliance project at Pierce College from December 6, 2012 through January 13, 2015 at a cost not to exceed $4,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $111,822.

Background

This agreement was authorized by the Board of Trustees on January 13, 2012 (Com. No. FPD1). Richard Beriiner Architects, Inc., d/b/a Beriiner and Associates Architecture, Inc. was retained originally to provide design services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Landscape and Specific Master Plan project and has been selected from the list of pre-qualified consultants to research and provide certification statuses of all currently on-going and existing projects at Pierce Campus as an additional requirement for completion of the Americans with Disabilities Act (ADA) path of travel master plan. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Sustainable Landscape and Campus Accessibility Compliance 35P.5542.05. All Phases.

O. Action

Authorize Amendment No. 3 to Agreement No. 30485-1 with Arup North America Ltd. to continue the provision of whole building commissioning services for the Library and
Learning Resource Center project at Los Angeles Valley College from February 1, 2013 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $301,525.

**Background**

This agreement was authorized by the Board of Trustees on February 9, 2011 (Com. No. FPD2) with Arup North America LTD to provide whole building commissioning services for this project. The original agreement expiration date is January 31, 2013. An extension of time is requested at no additional cost to cover the warranty review and open commissioning punch list items. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds. Library and Learning Resource Center, 08V.6802.02. Construction Phase.

**P. Action**

Authorize Amendment No. 2 to Agreement No. 32860 with ATS Consulting, Inc. to provide continued noise monitoring services required by the mitigation measures of the approved Environmental Impact Report for the Campus Facilities Master Plan at West Los Angeles College from January 1, 2013 through December 31, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $320,000.

**Background**

This agreement was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1). ATS Consulting was retained originally to provide long-term noise monitoring services for the Master Planning project. An extension of time is requested at no additional cost to continue providing noise monitoring services, in accordance with the requirements of the environmental impact report. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Master Planning 39W.5981.01.01. Construction Phase.

**Q. Action**

Authorize Amendment No. 7 to Agreement No. 32130 with CWA AIA, Inc. to provide an extension of time for continued Division of the State Architect process services for the Science and Math Building project at West Los Angeles College from January 1, 2013 through June 30, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $1,895,949.

**Background**
This agreement was authorized by the Board of Trustees on November 5, 2008 (Com. No. FPD1). CWA AIA, Inc. is the Architect of Record (AOR) for this project. An extension of time is proposed at no additional cost to complete the Division of the State Architect process. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**


**S. Action**

Authorize Amendment No. 1 to Agreement No. 33561 for an extension of time to the short-term agreement with PVJobs to provide for continued District-wide management of the Special Opportunities program for the LACCD Bond program. The scope of work includes management of the Project Labor Agreement (PLA) Apprenticeships and Internship Outreach as well as management of the Bond Intern program and tracking of the participation of Small, Local, and Emerging Businesses. The term of the time extension shall be from January 1, 2013 through March 31, 2013 at a cost not to exceed $150,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total cost of this Agreement is $23,650,000.

**Background**

This Agreement was authorized by the Board of Trustees on July 12, 2012 (Com. No. FPD1). The scope of work under this Agreement is included within the Request for Proposals for Program Management services currently underway and which will not be
completed prior to the expiration of Agreement No. 33561 on December 31, 2012. An extension of time at additional cost is requested until the new Program Management Agreement is established which will assume these services. This proposed extension of time is recommended to ensure there is no lapse in the provision of management of the Special Opportunities program for the LACCD's Bond program during the RFQ/RFP process.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. PV Jobs - Specialty Consulting Services. Construction and Design Phases.

T. **Action**

Authorize Amendment No. 1 to Agreement No. 31470 for an extension of time to the short-term agreement with Merriweather & Williams Insurance Services, Inc. to provide continued contractor surety bond program administrative services from January 1, 2013 through March 31, 2013 at a cost not to exceed $180,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this Agreement is $2,280,000.

**Background**

This Agreement was authorized by the Board of Trustees on June 13, 2012 (Comm. No. FPD1). The scope of work under this Agreement is included within the Request for Proposals of Program Management services currently underway and which will not be completed prior to the expiration date of Agreement No. 31470 on December 31, 2012. An extension of time at additional cost is requested until the new Program Management Agreement is established which will assume these services. The proposed extension of time is recommended to ensure there is no lapse in the provision of management of the Special Opportunities program for the LACCD's Bond program during the RFQ/RFP process.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. Specialty Consulting Services 40J.5J95.05. Construction Phase.

U. **Action:**

Authorize the following actions for Amendment No. 6 to Agreement No. 31083-1 with Arup North America Ltd. to provide additional engineering technical support services for all District colleges and their satellites. This additional work will be performed on a Task Order basis with assignments to be made incrementally at the direction of the District Energy Program Manager within the existing time, which expires October 31, 2013, at a cost not to exceed $200,000 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 6 to Agreement No. 31083-1 to provide these services from September 1, 2012 to December 5, 2012 at a cost not to exceed $48,500; and

2. Authorize Amendment No. 6 to Agreement No. 31083-1 to provide these services from December 6, 2012 to October 31, 2013 at a cost not to exceed $151,500.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,000,000.
Background:

This agreement was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD1) subsequent to the expiration of a previous Agreement. Arup North America Ltd. has provided services related to energy efficiency consulting, technical assistance, and research and validation services in support of the District's energy conservation goals measurement & verification, monitoring initiatives, college specific HVAC analyses, photovoltaic (PV) systems, solar thermal systems and other similar energy related systems. Their services have allowed the District to implement programs that save the District Operating Costs and gain Incentives and Rebates from various Utility Service Providers. The proposed additional services include increased technical support for analyzing the performance of the Central Plants, distribution loops and distributive generation at each college in an effort to address energy efficiency, provide assistance in preparation of the Measure & Demand Response program, consulting services for the LACCD central plant optimization program and assisting the District in documenting utility incentive applications.

Funding and Development Phase:

Funding is through Proposition A/AA and/or Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

V. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 1 to Task Order based Agreement No. 50193 with H.H. Fremer Architects to revise the start date of the agreement to February 17, 2010 and retain the existing end date of March 10, 2012 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains unchanged at $250,000.

Background

This agreement was authorized by the Board of Trustees on March 10, 2010 (Com. No. FPD1). The request to begin the Agreement should have been identified to match when H.H. Fremer Architects began providing design services on February 17, 2010. This proposed Amendment to correct the start date of the Agreement to February 17, 2010 rather than March 10, 2010. Task Orders were issued by the College Project Manager for design services associated with the Student Services/Administration Swing Space project at Los Angeles Mission College. There are no other changes.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with RAMCO General Engineering & Building Contractor to provide general construction services for the Communications Building Roof Drain/Pump project at Los Angeles City College at a cost of $6,900.
Background

RAMCO General Engineering & Building Contractor provided the low quote from among four written quotes ranging from $6,900 to $20,080 to install the roof drain pump to mitigate ponding on the Communications Building roof.

Award History

This agreement represents the thirteenth awarded to this company through the Bond Program and a cumulative original award total of $222,039. Previous awards have been given to this company for the Marquee Sign Modernization — Foundation Dowel project at Los Angeles Harbor College and the Roadway, Walkway, Grounds, Parking Lot project at Los Angeles Valley College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Communications Building 11C.7136.03.01, Construction Phase.

B. Action

Authorize a contract with Michi Floor Co. to provide flooring contractor services for the Temporary Facilities project at Los Angeles City College at a cost of $6,235.

Background

Michi Floor Co. provided the low quote from among three written quotes ranging from $6,235 to $7,430 to install flooring in the Learning Support Center to be used as swing space.

Award History

This agreement represents the fourth awarded to this company through the Bond Program and a cumulative original award total of $33,885. Previous awards have been given to this company for the Bakery Building project at LACCD Van De Kamp Innovation Center and the Temporary Facilities project at Los Angeles City College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03 Construction Phase.

C. Action

Authorize a contract with Valle Grande Construction to provide general construction services for the Measure J Animal Science Facilities project at Pierce College at a cost of $27,226.

Background

Valle Grande Construction provided the only valid quote in the amount of $27,226 from among three written quotes solicited and two responsive quotes received, one of which was withdrawn, to install a new disconnect switch, electrical conductors, and calf chute, purchase and install aluminum Livestock scale platform and Powder River panels for the chute system, and relocate existing conduits.
Award History

This agreement represents the second awarded to this company through the Bond Program and a cumulative original award total of $46,977. Previous awards have been given to this company for the Expanded Automotive and New Technical Education Facilities project at Pierce College.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Measure J Animal Science Facilities 35P.5521.02.04. Construction Phase.

VII. RATIFY CONSTRUCTION CONTRACT

Action

Ratify a contract with Precision Air Balance Co., Inc. to provide general construction services for the Central Plant Phase 1 and 2 project at West Los Angeles College at a cost of $1,760.

Background

Precision Air Balance Co., Inc. provided the low quote from among three written quotes ranging from $1,760 to $2,240 to provide waterside flow measurements to validate the system balance, pressure readings and temperature readings. System surge issues at the Central Plant require immediate attention as they result in unwarranted equipment wear and tear as well as substantially increased energy bills caused by running the equipment during peak hours.

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Central Plant Phase 1 and 2. 39W.5979.03.02. Construction Phase.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION</th>
<th>CONTRACTOR NAME and NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>

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<table>
<thead>
<tr>
<th>Project Description</th>
<th>Contractor</th>
<th>Amount</th>
<th>Change Order No.</th>
<th>Additional Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Fitness &amp; PE Building</td>
<td>Woodcliff Corporation</td>
<td>$13,264,000</td>
<td>4-PE for</td>
<td>- Install gate post &amp; footings, door column &amp; footings, structural steel, weep holes and eyewashes not coordinated in drawings.</td>
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<tr>
<td>Los Angeles City College</td>
<td>No. 33149</td>
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<td>$96,221.</td>
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<tr>
<td>Bailey Library Modernization</td>
<td>Ranbay Construction, Corp.</td>
<td>$439,400</td>
<td>CO No.2 for</td>
<td>- Paint interior walls at storage room, all exterior louvers &amp; doors, (4) study rooms</td>
</tr>
<tr>
<td>East Los Angeles College</td>
<td>No. 33443</td>
<td></td>
<td>$17,816</td>
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<td>9.99%</td>
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<tr>
<td>Scheduled Maintenance Project (SMP) - Irrigation Systems Replacement / Lot 5</td>
<td>FYR Landscaping Inc. DBA Pierre Sprinkler &amp; Landscape No. 33472</td>
<td>$415,870</td>
<td>CO No.01 for</td>
<td>- Revise irrigation system due to unknown branch lines discovered.</td>
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<td>Pierce College</td>
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<td>$15,849.</td>
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<td>3.81%</td>
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**Unforeseen Condition:**
- Revise irrigation system due to unknown branch lines discovered.
- Alternative point of connection was required due to original connection point for irrigation controller electrical was unusable.

**College Request:**
- Extend irrigation coverage to interface completely with adjacent projects.
- Revise sprinkler system in order to keep existing hedge for additional safety precaution.
| Measure J Animal Science Facilities Phase | GMZ Engineering, Inc. No. 33523 | $184,000 | CO No.01 for $18,147. 9.86% | $2,703 | Additional Requirements:  
- Existing ground location for the new cattle guard was severely steep; contractor excavated and re-graded the area.  
- Run electrical conduit for new operating table.  
- Construct a new concrete foundation to secure the new operating table. |
| Learning Assistance Center/Library Renovation | Suffolk Construction Company, Inc. No. 33009 | $21,514,634 | CO No.07 for $103,278 7.9% | $24,004 | Placeholer.  
Unforeseen Condition:  
- To replace section of deteriorated underground gas piping discovered during demolition of the site's concrete.  
College Request:  
- Upgraded restroom accessories to meet current specifications.  
Additional Requirements:  
- Fire Code requirement for 2-hour rated enclosure for fuel piping not shown in plans and add combination fire smoke damper at air conditioning supply duct.  
- Provide frame roof top equipment screen per revised layout to facilitate access to air handlers. |
| Student Services Building - Bookstore Cabinetry | Fon-Seca Cabinet & Fixture Co. No. 33282 | $118,400 | CO No.1 for $7,122.04 6.02% | N/A | Additional Requirements:  
- Adjust cabinetry to comply with ADA requirements as noted on District ADA punchlist  
- Provide additional anchorage of adjustable shelving at the request of the IGR. |

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.
Funding and Development Phase

Projects are funded through Proposition A/AA and/or Measure J Bond proceeds.

Construction Phase.

IX. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Orders for additional construction services for the projects identified below at listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry Building / Life Science Modernization Project / Los Angeles City College / B1C.5150.03 B1C.5151.03</td>
<td>RAMCO General Engineering &amp; Building Contractor No. 33576</td>
<td>$6,550</td>
<td>CO No. 2 for $1,200. $2,875. Additional Requirements: • Install additional support bracing for the dark room lighting.</td>
<td></td>
</tr>
<tr>
<td>Student Learning Environments (SLE) - Community Services/Agriculture Science Renovation Project / Pierce College / 3SP.5535.03.05</td>
<td>GMZ Engineering, Inc. No. 33524</td>
<td>$9,800</td>
<td>CO No. 02 for $500 $2,000 Additional Requirements: • Extend temporary fencing rental for an additional month due to the extended anticipated rebid contract award.</td>
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<tr>
<td>Second Access Road - Water Connection Service / West Los Angeles College / 39W.5981.01.02</td>
<td>Masters Contracting Corporation No. 33552</td>
<td>$10,181</td>
<td>CO No. 1 for $750.00 $750.00 Additional Requirements: • Provide material, labor, and equipment for additional underground trenching required by City of Culver City.</td>
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</tbody>
</table>

Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.
Funding and Development Phase

Projects are funded through Proposition A/AA and/or Measure J Bond proceeds.

X. RATIFY SUBSTITUTION OF SUBCONTRACTORS

A. Action

Ratify the following substitution regarding Contract No. 33596 with Two Brothers Construction Company for the Science Career & Mathematics Building Demolition Phase project at East Los Angeles College:

- Substitute subcontractor Superior Demolition, Inc. for subcontractor Interior Demolition, Inc. for Demolition work. Interior Demolition could not provide adequate manpower to meet the project schedule.

Background

This contract was authorized by the Board of Trustees on September 12, 2012 (Com. No. FPD1). This substitution was the result of the subcontractor not being able to adequately staff the project to meet the project schedule and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Science Career & Mathematics Building Demolition Phase 32E.5222.02.02. Construction Phase.

B. Action

Ratify the following substitution regarding Energy Conservation Service Agreement No. 32256 with Siemens Industry, Inc. for Demand Side Energy Management Services at Los Angeles Trade Technical College:

- Substitute subcontractor Green World Services, Inc. for subcontractor Bottom Line Utility Solutions as the Electrical Subcontractor.

Background

This agreement was authorized by the Board of Trustees on November 19, 2008 (Com No. CH1). Siemens Industry, Inc. was directed to perform an Investment Grade Energy Audit at Los Angeles Trade Technical College. On July 14, 2010 (Com. No. FPD3) the Board of Trustees authorized a resolution FPD3) directed Siemens Industry, Inc. to implement the findings of the Investment Grade Energy Audit.

This substitution was the result of the subcontractor Bottom Line Utility Solutions failing to meet the minimum EMR requirements of the OCIP program and will be at no additional cost to the District.

Funding and Development Phase

Government Code Section 4217 et. Seq. allows for energy conservation agreements to be awarded based on findings of funding over the life of the equipment. Funding is
X. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Contract No. 33462 with Siekertech, Inc. to provide general construction services for the Franklin Hall Modernization doors security project at Los Angeles City College with a substantial completion date of August 24, 2012.

Background

This contract was authorized by the Board of Trustees on January 11, 2012 (Com. No. FPD1).

The total cost of this contract is $273,302.48.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Franklin Hall Modernization B1C.5109.03. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33019 with HB Parkco Construction, Inc. to provide general construction services for the Parking Structure 4 (northeast) project at East Los Angeles College with a substantial completion date of June 20, 2012.

Background

This contract was authorized by the Board of Trustees on July 14, 2010 (Com. No. FPD1).

The total cost of this contract is $12,472,431 including all approved Change Orders.

The final, total cost is to be determined.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Parking Structure 4 (northeast) 32E.5205.02. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 32651 with Icon West, Inc. to provide general construction services for the Bailey Library Modernization project at East Los Angeles College with a substantial completion date of August 24, 2012.

Background

This contract was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

The total cost of this contract is $9,454,101.
Funding and Development Phase

Funding is through Measure J Bond Proceeds. Bailey Library Modernization 32E.5212.03. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 33497 with GMZ Engineering, Inc to provide general construction services for the North Of Mall (NOM) projects at Pierce College with a substantial completion date of May 31, 2012.

Background

This contract was authorized by the Board of Trustees on April 11, 2012 (Com. No. FPD1).

The total cost of this contract is $56,300.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Life Sciences, Chemistry and Physics Building 35P.5502.03, Phase II Renovations - Computer Science and Computer Learning 35P.5507.03. Construction Phase.

E. Action

Authorize Acceptance of Completion of Contract No. 33522 with GMZ Engineering, Inc to provide general construction services for the Student Learning Environments (SLE) - Faculty Office Re-plastering project at Pierce College with a substantial completion date of August 6, 2012.

Background

This contract was authorized by the Board of Trustees on May 9, 2012 (Com. No. FPD1).

The total cost of this contract is $208,197.

Funding and Development Phase

Funding is through Measure J Bond proceeds. SLE - Faculty Office Re-plastering 35P.5535.03.08. Construction Phase.

F. Action

Authorize Acceptance of Completion of Contract No. 33546 with Masters Contracting Corporation to provide general construction services for the Temporary Facilities - Relocation, Acquisition project at West Los Angeles College with a substantial completion date of October 1, 2012.

Background

This contract was ratified by the Board of Trustees on July 11, 2012 (Com. No. FPD1).

The total cost of this contract is $24,675.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities - Relocation, Acquisition 39W.5977.04.02. Construction Phase.

G. Action

Authorize Acceptance of Completion of Contract No. 33552 with Masters Contracting Corporation to provide general construction services for the Second Access Road (Water Connection) project at West Los Angeles College with a substantial completion date of October 5, 2012.

Background

This contract was authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1).

The total cost of this contract is $10,931.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Second Access Road 39W.5981.01.02. Construction Phase.

XII. AUTHORIZE TERMINATION FOR CONVENIENCE OF CONSTRUCTION CONTRACT

Action

Authorize termination for convenience of Contract No. 33435 with Sinanian Development Inc. to provide general construction services for the New Student Services Building and Modernization of Holmes Hall project at Los Angeles City College.

Background

This contract was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1). The College and College Project Manager have requested, and the Program Manager and the District have concurred that this agreement should be terminated by the District for convenience.

Funding and Development Phase

Funding is through A/AA and Measure J Bond Proceeds. Student Services Center B1C.5134.02, B1C.5134.05, 11C.7134.05; Holmes Hall Modernization 01C.6110.03, 11C.7110.03, B1C.5110.03. Construction Phase.

XIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENTS

A. Action

Authorize Amendment No. 1 to Lease Agreement No. 33372 with McGrath Rent Corp., d/b/a Mobile Modular Management Corporation to extend the term an additional 18 months for the Temporary Facilities project at Los Angeles City College from January 1, 2013 through June 30, 2014 at a cost not to exceed $7,371 inclusive of eligible reimbursable expenses. If applicable, all sales tax shall be paid.
Inclusive of this amendment, the total amount of this Lease Agreement is $19,456.

Background

This Lease Agreement was authorized by the Board of Trustees on July 13, 2011 (Com. No. FPD1). This proposed amendment seeks to extend the term of the Lease Agreement by 18 months at an additional cost of $7,371. This Lease Agreement was established as the result of a competitive process in which the vendor provided the low quote from among three (3) written quotes. This Lease Agreement provides a 12’ x 32’ modular building and accessibility ramp to be used as temporary classroom space by the Administrative Justice Department at Los Angeles City College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Temporary Facilities 11C.7142.03 Construction Phase.

B. Action

Authorize the following actions for Amendment No. 1 to Lease Agreement No. 32646 with Williams Scotsman, Inc. to extend the term by 15 months for one 40’ x 216’ modular building and to extend the term by 67 months for one 40’ x 216’ modular building and one 12’ x 40’ restroom modular building at Los Angeles Trade Technical College for a total additional cost of $388,618 as detailed below. If applicable, all sales tax shall be paid.

1. Ratify this Amendment to this Lease Agreement from June 1, 2012 to December 5, 2012 at a cost not to exceed $48,960 for the continued use as the temporary library swing space for two 40’ x 216’ modular buildings and one 12’ x 40’ restroom modular building; and

2. Authorize this Amendment to this Lease Agreement from December 6, 2012 to August 31, 2013 at a cost not to exceed $81,511 for the continued use as the temporary library swing space for two 40’ x 216’ modular buildings and one 12’ x 40’ restroom modular building; and

3. Authorize this Amendment to this Lease Agreement from September 1, 2013 to December 31, 2017 at a cost not to exceed $258,148 for the new use of one 40’ x 216’ modular building and one 12’ x 40’ restroom modular building to accommodate the College Project Management staff.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $846,858.

Background

Lease Agreement No. 32646 was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1) for the provision of two 40’ x 216’ modular buildings and one 12’ x 40’ restroom modular building to be used as the temporary swing space location for the library. Proposed Amendment No. 1 to the Lease Agreement is requested to provide continued use of these facilities through Summer of 2013 when construction of the new Learning Assistance Center/Library Renovation project is anticipated to be completed. Proposed Amendment No. 1 to the Lease Agreement also includes the request that when no longer needed to accommodate the library, one 40’ x 216’ modular building will be returned to the vendor, and the remaining 40’ x 216’ modular building plus the 12’ x 40’ restroom modular building would be used by the College project Manager until the
completion of the Bond program. This Lease Agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Learning Assistance Center/Library Renovation 37T.5702.03.01, Furniture, Fixtures and Equipment 40J.5755.05.

Construction Phase.

XIV. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 8 to Agreement No. 32654 with S.J. Amoroso Construction Company Inc. for additional Design-Build services for the Student Union project at Los Angeles City College at a credit amount of ($10,468) inclusive of eligible reimbursable expenses.

This proposed Amendment contains added costs of $165,115 and deducted credits of $175,583. The net result is the deducted credit of ($10,468). Inclusive of this amendment, the total cost of this Design-Build agreement is decreased to $35,220,356.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with S.J. Amoroso Construction Company, Inc. was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

A reduction to Design-Build services are proposed to accommodate the following:

1. Due to Unforeseen Conditions:

   Additional Scope
   • Provide Gas Company connection and re-flush hydronic piping due to Campus blockage.

   Credited Scope
   • Provide credit for remaining unforeseen conditions allowance.

2. Due to requests by the college:

   Additional Scope
   • Provide HVAC, walls and finishes in food preparation area.

   Credited Scope
   • Provide credit to omit replacement of existing functional driveway, credit for one (1) safe and credit to correct Contractor's Mark-up for Change Orders 1 & 4.

3. Due to additional requirements:

   Additional Scope
   • Provide sidewalk and fencing for building access and to secure area.
Credited Scope

- Provide credit for additional concrete testing.

Amendment No. 8 to Agreement No. 32654 includes Change Order No. 9.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Union 31C.5145.02. Design and Construction Phase.

B. Action

Authorize Amendment No. 9 to Design-Build Agreement No. 33063 with Hensel Phelps Construction Co. to pay for the extension of two lease agreements for modular units being used as temporary swing space associated with the School of Math & Sciences and Cox Building Upgrade projects at Los Angeles Southwest College at a cost not to exceed $406,877 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $89,978,295.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

The purpose of this proposed Amendment requested by the college is to pay for the extended use of leased modular units that are provided as a part of Design-Build Agreement No. 33063 with Hensel Phelps Construction Co.:

1. The leased modular units used by the School of Math and Sciences Temporary Classroom Facilities are requested to be available for an additional 15 months due to a delay caused by design revisions to the School of Math & Sciences project; and
2. The leased modular units used by the Temporary Library Complex are requested to be available for an additional 11 months due to an extended review process by the Division of the State Architect (DSA).

The proposed extension of time shall not exceed the maximum term of five years for use of the modular facilities consistent with requirements established by the DSA. Amendment No. 9 to Agreement No. 33063 includes Change Order Nos. 12 and 13.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Math & Sciences 36S.5618.03.01, Cox Building Upgrade 36S.5607.03.10. Construction Phase.

C. Action

Authorize Amendment No. 2 to Agreement No. 33376 with KPRS Construction Services, Inc. to provide design and construction administration services for fiber optic cabling to connect and complete the campus wide communication systems for the Campus Wide
Improvements General - Phase III project at Los Angeles Trade-Technical College in the amount of $201,166 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $5,603,894.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on February 23, 2011 (Com. No. FPD3). This Design-Build agreement with KPRS Construction Services, Inc. was authorized by the Board of Trustees on August 10, 2011 (Com. No. FPD1).

Additional Design-Build services are proposed to accommodate a request from the college for fiber optic cabling, connections and terminations required to improve, connect, and complete the campus wide communication systems.

Amendment No. 2 to Agreement No. 33376 includes Change Order No. 2

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Improvements General - Phase III 37T.5779.03.13. Design and Construction Phases.

D. Action

Authorize Amendment No. 6 to Agreement No. 31588 with Ameresco, Inc. for a reduction in Design-Build services for the Campus Improvements - Utility Infrastructure (Central Plant) project at West Los Angeles College at a deductive cost of -$4,883,631) inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $9,878,756.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 3, 2003 (Com. No. BSD5). This Design-Build agreement with Ameresco, Inc. was authorized by the Board of Trustees on November 7, 2007 (Com. No. FPD1).

Proposed Reduction in Design-Build services requested by the College:

- Delete equipment, controls and appurtenances consistent with a reduction in the design capacity of the plant occasioned by a reduction in the scope of new facilities at the college.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Utility Infrastructure (Central Plant) B9W.5979.03.02 Construction Phase.
E. Action

Authorize Amendment No. 5 to Agreement No. 32144 with McCarthy Building Companies,
Inc. for additional Design-Build services for the Demolition of Temporary and Obsolete
Facilities project at West Los Angeles College. These additional services will encompass
the demolition of temporary and obsolete facilities in the location of the North Parking
Garage and restoration of the area for use as a surface parking lot. This work will be
done under the Demolition of Temporary and Obsolete Facilities project at West Los
Angeles College at a cost not to exceed $2,531,313 inclusive of eligible reimbursable
expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $13,960,628.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on
December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide.
This project was approved for delivery by Design-Build system by the Board of Trustees
on May 21, 2008 (Com. No. FPD1), and the Design-Build agreement with McCarthy
Building Companies, Inc. was authorized by the Board of Trustees on November 19, 2008
(Com. No. FPD1).

Additional Design-Build services are proposed at the request of the College:

Demolition of temporary bungalows located within the area where the North Parking
Garage was scheduled to be built. The Campus has requested the removal of the
obsolete structures and restoration of the parking lot.

Amendment No. 5 to Agreement No. 32144 includes Change Order No. 5.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Demolition of Temporary and Obsolete
Facilities 39W.5979.03.33. Construction Phase.

XV. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 8 to Agreement No. 33063 with Hensel Phelps Construction Co. for
additional Design-Build services for the Northeast Quadrant Parking Structure and Campus-
wide Storm Water Collection System projects at Los Angeles Southwest College at a cost not
to exceed $14,206 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $89,571,418.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on
December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This
project was approved for delivery by Design-Build system by the Board of Trustees on August
19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co.
was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).
Additional Design-Build services are proposed due to unforeseen conditions:

- Relocate storm water system device to avoid damage to existing water line not shown on record drawings.
- Provide temporary electrical power to test Northeast Quadrant Parking Structure elevator since the new building cannot be permanently energized until discovered voltage leakage on existing electrical infrastructure has been repaired.
- Pump out water and dig out mud from footings due to seepage from unknown underground source into the protected trench.

Amendment No. 8 to Agreement No. 33063 includes Change Order Nos. 10 and 11.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Northeast Quadrant Parking Structure 36S.5668.02 and Campus-wide Storm Water Collection System 40J.5609.05.01. Construction Phase.

XVI. AUTHORIZE PURCHASE ORDER

Action

Authorize a purchase order with Discount Ramps.com LLC to provide rubber curb ramps for the Campus Restroom project at Los Angeles Harbor College at a cost of $365. If applicable, all sales tax shall be paid.

Background

Discount Ramps.com LLC provided the low quote from among three (3) written quotes ranging from $365 to $521. Delivery and set up are included.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Campus Restroom 33H.5366.02.09. Construction Phase.

XVII. RATIFY FUNDING SOURCE

A. Action

Ratify the funding source for Service Agreement No. 4500127442 with Phoenix Business Consulting for the District-Wide CMMS project to be through Measure J Bond proceeds.

Background

This Agreement was ratified by the Board of Trustees on August 10, 2011 with funding to be through District-Wide Information Technology account and through Information Technology SAP funds. Subsequent to further review and evaluation, it has been confirmed this Agreement qualifies for funding through Measure J Bond proceeds. This action serves to formalize the correct funding source.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Facility Management CMMS 40J-J05.18. All Phases.
B. **Action**

Ratify the funding source for Professional Service Agreement No. 90013 with DLR Group, Incorporated of California, d/b/a DLR Group WWCOT for the E3 & E5 (Multi Media) Replacement Building Project at the East Los Angeles College.

**Background**

This Agreement was authorized by the Board of Trustees on February 7, 2007 with funding to be through Proposition A Bond proceeds. Subsequent to further review, it has been confirmed this Agreement qualifies for funding through Proposition AA Bond proceeds. This action serves to formalize the correct funding source.

**Funding and Development Phase**

Funding is through Proposition AA Bond proceeds. E3 & E5 (Multi Media) Replacement Building Project 12E.7228.02. **All Phases.**