ORDER OF BUSINESS - REGULAR MEETING
Wednesday, May 1, 2013
Public Session 2:00 p.m.
Closed Session
(Immediately Following Public Session)

Los Angeles Mission College
Campus Center Main
13356 Eldridge Avenue
Sylmar, CA 91342

I. Roll Call (2:00 p.m.) Location: Campus Center Main

II. Flag Salute

III. Welcoming Remarks by Monte Perez, President, Los Angeles Mission College

IV. Approval of Minutes: Special Meeting and Closed Session: March 28, 2013
   Regular Meetings and Closed Sessions: April 3, 2013 and April 17, 2013

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Announcements from the College Presidents

VII. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions

VIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

IX. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Amend Chapter XVII, Article III of the Board Rules
     BT3. Adopt the Legislative Committee’s Recommendations
     BT4. Adoption of 2013 – 2014 Board Meeting Calendar
     BT5. Resolution – Reaffirming the Role of the Student Trustee Pursuant to Education
          Code Section 72023.5
     BT6. Authorize Chancellor Search
     BT7. Appoint Interim Chancellor and Authorize Additional Compensation
X. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District
     o Presentation on Access and Preparation: The Role of Ethnic and Chicano Studies
       in Improving Student Success and Community Responsiveness.

XI. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Budget Revisions and Appropriation Transfers
   BF2. Authorize the First Principal Apportionment (P1) Unrestricted Income/
        Appropriations Adjustments
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Authorize Master Service Agreements
   HRD1. Personnel Services Routine Actions
   HRD2. Authorize Contracts for College Presidents
   HRD3. Adopt the District's Initial Proposal to the Exclusive Representatives of the
         Service Employees International Union, Local 99 Regarding Reopener on
         Compensation Issues of the Collective Bargaining Agreement for 2012-2013
   HRD4. Reopen the 2011-2014 Collective Bargaining Agreement with the Los Angeles
         College Faculty Guild, AFT Local 1521, Regarding Compensation Issues for
         2013-2014
   ISD1. Approval of Educational Programs and Courses
         • Correspondence
   Matters Requiring a Super Majority Vote
   BSD3. Ratify Lease of District Facilities

XII. Recommendations from the Chancellor
    • Public Hearing to Adopt the Spending Plan of the Revised Education Protection
      Act (EPA) of 2012
    BF3. Adopt the Spending Plan of the Revised Education Protection Act (EPA) of 2012

XIII. Notice Reports and Informatives
    BF/A. [Informative] 2012-2013 Third Quarter Financial Status Report
    HRD/A. [Collective Bargaining Informative] Reopen the 2011-2014 Collective
            Bargaining Agreement of the Los Angeles College Staff Guild, AFT Local
            1521A with the Los Angeles Community College District as Agreed in Article
            23 of the Collective Bargaining Agreement to Discuss Compensation Matters
            for 2012-2013 and 2013-2014
            Agreement with the Los Angeles College Staff Guild, AFT Local 1521A,
            Regarding Compensation Issues for 2012-2013 and 2013-2014
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HRD/C. [Collective Bargaining Informative] Reopen the 2011-2014 Collective Bargaining Agreement of the Los Angeles Community College District Administrators’ Unit Represented by California Teamsters Public, Professional & Medical Employees Union Local 911 with the Los Angeles Community College District as Agreed to in Article 9 of the Collective Bargaining Agreement to Discuss Compensation Matters for 2013-2014


ISD/A. [Informative] Notification of Student Travel

XIV. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

Location: Campus Center, Room 4

XVII. Reconvene Regular Meeting Location: Campus Center, Room 4

XVIII. Roll Call

XIX. Report of Actions Taken in Closed Session – May 1, 2013

XX. Consent Calendar

Matters Requiring a Majority Vote

HRD5. Disciplinary Action Regarding Classified Employee

ISD2. Student Discipline - Expulsion

XXI. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, May 15, 2013
(Public Session scheduled for 2:00 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
************************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.
If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION  
Wednesday, May 1, 2013  

Los Angeles Mission College  
Campus Center, Room 4  
13356 Eldridge Avenue  
Sylmar, CA 91342

I. Public Employee Appointment  
(pursuant to Government Code section 54957)  
A. Position: Chancellor  
B. Position: College Presidents

II. Public Employee Evaluation  
(pursuant to Government Code section 54957)  
A. Position: CFO/Treasurer  
B. Position: Deputy Chancellor  
C. Executive Director of Facilities, Planning and Development

III. Consideration of Student Discipline  
(pursuant to Government Code section 54962 and Education Code section 72122)

IV. Public Employee Discipline/Dismissal/Release/Charges/Complaints  
(pursuant to Government Code section 54957)

V. Conference with Legal Counsel - Existing Litigation  
(pursuant to Government Code section 54956.9(a))  
A. LACCD v. RROS dba Studios Architecture
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employee has contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employee for her contributions and extend best wishes in her retirement.

Steve Veres, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
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<tr>
<td>Swarens</td>
<td>Debbie</td>
<td>Assistant Administrative Analyst</td>
<td>19</td>
<td>Pierce</td>
<td>3/31/2013</td>
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Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________
Subject: AMEND CHAPTER XVII, ARTICLE III OF THE BOARD RULES

The following motion is presented by Trustees Veres, Santiago, and Park:

Amend Chapter XVII, Article III of the Board Rules as follows:

OFFICE OF THE INSPECTOR GENERAL
BOND PROGRAM MONITOR

17300 Establishment Retention of the Office of Inspector General Bond Program Monitor

The Los Angeles Community College District board of Trustees and Chancellor authorize the creation retention of the Office of Inspector General a consultant to ensure that its capital program funded by Proposition A, Proposition AA, and Measure J ("Bond Program") is performing with the utmost of integrity, and in furtherance of that objective authorize efficiency and when the Inspector General Bond Program Monitor to investigate and report on circumstances involving action or inaction by an employee, contractor, consultant, or Trustee that the Bond Program Monitor reasonably suspects may involve or aid and abet in the occurrence of misconduct constituting fraud, corruption, has a violation of reasonable suspicion that a non-discretionary law, rule or regulation, an abuse of discretion in rule or district policy has been or is being materially violated by someone affiliated with the exercise of a right or authority granted under a discretionary law, rule, or regulation, gross mismanagement or other actions or inactions occurring in the context of an evident deliberate or reckless disregard of an actual or probable waste or abuse of District funds and its Bond Program.

17300.1 Reporting

A. General Reporting

The Inspector-General Bond Program Monitor shall report directly to the Board of Trustees, but be directed and supervised on a day-to-day basis by the Chancellor. To the extent that reports reflect matters under investigation for which a final determination has not been made, such reports shall be treated as confidential pursuant to the "deliberative process" exception of the California Public Records Act.

B. Executive Briefings

As determined by the District, the Bond Program Monitor shall provide periodic briefings and reports to keep executive management for the District apprised of important undertakings by the Bond Program Monitor, their outcomes, and other matters that warrant attention, including timely advice to the Chancellor if any employee, official, contractor, consultant or Trustee attempts to impede or obstruct any investigation or other activity of the Bond Program Monitor.
C. Semiannual Reports

The Bond Program Monitor shall make semiannual reports on its activities, which shall be available to the public and, not later than three days after issuance of any report that is publicly available, post that report on the Bond Program Monitor website. Such website shall include a service that allows an individual to request automatic receipt of information relating to any public report, or portion thereof, by means of electronic transmittal of the information, or notice of the availability of the information, without further request.

17300.2 Generally Authorized Activities

The Inspector General Bond Program Monitor is authorized to interview witnesses, take testimony, and demand the production of all any information, documents, reports, answers, records, accounts, papers, and other data and documentary evidence the Bond Program Monitor deemed deems material, relevant and reasonably related to any audit, inquiry, or investigation of misconduct related to the Bond Program undertaken by the Inspector General.

17301 Powers and Duties

The Inspector General Bond Program Monitor shall have the following powers and duties:

A. To plan, direct, and conduct investigations and audits designed to promote accountability to the public and to insure the economy, efficiency, effectiveness, and integrity of the Bond Program monitor day-to-day operations of the Bond Program insofar as may involve the detection, prevention, occurrence, or report of misconduct, or the threat of misconduct, related to the Bond Program;

B. To receive and with integrity, objectivity, independence, and confidentiality, investigate complaints concerning incidents of possible misconduct misfeasance, malfeasance or violations of laws, rules or regulations by any officer, employee or appointee in any department or contractor firm directly responsible related to the Bond Program; and

C. To investigate the performance of LACCD employees and contract staff, appointees performing work related to the Bond Program, in order to detect and prevent misconduct within the programs and operations evaluate the policies and procedures governing the Bond Program, as well as where appropriate, the performance of work related to the Bond Program, in order to develop recommendations on revisions that would facilitate prevention and detection of possible misconduct related to the Bond Program;

D. To promote integrity in the administration of the programs and operations, identify any potential for misconduct therein, and make recommendations to the Board of Trustees and Chancellor for policies and methods for the prevention of misconduct;

E. To report to the Chancellor and Board of Trustees concerning results of investigations undertaken by the Office of Inspector General.
17302 Creation of Whistleblower Hotline

As soon as practicable after appointment of the Inspector-General, the Inspector-General Bond Program Monitor is directed to create and maintain a toll-free “Whistleblower Hotline” and a post office box for anonymous reporting, for the purpose of receiving citizen and employee reports of public corruption and misconduct related to the Bond Program. Unless the caller consents to disclosure, the identity of any individual placing a call or submitting a complaint to the hotline providing such reports shall to the maximum extent allowed by applicable law be kept confidential during and after the investigation of any complaint made by the caller, unless the caller consents to disclosure or due process of law otherwise requires disclosure of the caller's identity and any persons involved in the reporting should not be alerted until an investigation is complete and a corrective action is recommended by the Bond Program Monitor and approved by the District. All reports received shall be prioritized and investigated according to the nature and urgency of the allegation and the credibility of the report. The hotline and post office box will be publicized in a manner reasonably designed to reach all employees, contractors, and consultants, including, without limitation, by posting informative notices at locations where employees congregate and providing links on the websites maintained by the District (including, without limitation, the Bond Program website) and the Bond Program Monitor.

17303 Investigation Reports and Other Documentary Material

A. Public Summary

Upon conclusion of an investigation into possible misconduct, and in the interest of accountability, the Inspector-General Bond Program Monitor shall prepare a written report on the investigation as appropriate and such report shall be released to the issue a summary of the report (“Public Summary”); public, subject to any redactions needed to protect witnesses. The Bond Program Monitor's investigation reports should be provided Public Summary shall be delivered to the Chancellor and the Board of Trustees, and may be forwarded also be provided to parties affected by or involved in the investigation, if appropriate.

B. Investigatory Materials

In light of the purpose of the Inspector-General Bond Program Monitor as stated in Board Rule 17300, the records of the Inspector-General Bond Program Monitor are presumptively deemed investigatory records exempt from disclosure under the California Public Records Act. However, materials provided to the Board of Trustees for a matter that will be discussed in public session must be made available contemporaneously to the public as required by the Ralph M. Brown Act. Materials that relate to potential or existing litigation, employee privacy or other matters exempt from disclosure or subject to a lawful closed session discussion shall not be subject to public disclosure except as required by law.

17304 Duty of Vigilance and Cooperation in Investigations

It shall be the duty of every employee, contract, professional contractor, consultant, and/or Trustee Board Member to cooperate with extend full cooperation and all reasonable assistance to the Inspector-General Bond Program Monitor and his/her designees in connection with any Bond Program Monitor investigation, and all Trustees, employees, contractors, consultants are expected to be vigilant in preventing and reporting fraud, abuse, and corruption undertaken pursuant to this Article.
17305 Retaliation Prohibited

No employee, contractor, consultant, vendor, student, or Trustee shall retaliate against, punish, or penalize any person for complaining to, cooperating with, or assisting the Inspector General Bond Program Monitor in the performance of his or her duties. Any employee, contractor, consultant, vendor, student, or Trustee who violates the provisions of this section shall be subject to disciplinary action, in accordance with the due process provisions associated with his or her position.

17306 Reports and Referrals of Investigations

Upon making a preliminary determination that alleged misconduct may involve possible criminal conduct, the Inspector General Bond Program Monitor, in consultation with the Chancellor, may refer complaints regarding such misconduct to the appropriate law enforcement authority. In the event that the Chancellor is the alleged wrongdoer, the Bond Program Monitor shall consult with the Board President.

17307 Conflicts of Interest

The Bond Program Monitor and its staff members, must be free both in fact and appearance from person, external, and organizational impairments to its objectivity and independence. Consistent with the foregoing, all allegations against the Bond Program Monitor or its staff for violations of the provisions of these rules and any matters that the Bond Program Monitor determines cannot be objectively and independently investigated by the Bond Program Monitor shall be submitted directly to the Chancellor and, if appropriate, to proper law enforcement authorities. The Bond Program Monitor and its staff shall submit to periodic background checks and shall submit such conflict of interest disclosures and certifications as may be requested by the District in order to confirm compliance with this requirement.

17308 Legal Counsel

The Bond Program Monitor shall retain, at the expense of the District, its own legal counsel, who shall not be a legal counsel contemporaneously retained by the District on any other matters, to advise the Bond Program Monitor on legal matters related to performance of its functions under these rules and who shall be free of any conflicts of interest. Such legal counsel is not retained to provide advice to the Bond Program Monitor on matters relating to the Bond Program Monitor's legal or contractual duties to the District or on questions that may arise between the District and the Bond Program Monitor relating to the adequacy of the Bond Program Monitor's performance. Such legal counsel shall be deemed to be in a direct and confidential client—attorney relationship with the District, and not with the Bond Program Monitor individually, and the District shall be deemed the holder of all related legal privileges.
17309 Internal Principles, Policies, and Procedures

The Bond Program Monitor and its staff shall act with integrity and exercise objectivity and professional skepticism and avoid circumstances that would cause a reasonable and informed third party to believe that the Bond Program Monitor or its staff is not capable of exercising objectivity and impartial judgment or that the Bond Program Monitor’s work has been compromised. Consistent with the foregoing, the Bond Program Monitor shall (1) develop internal rules and procedures for conduct of investigations and for external quality assurance reviews of investigations and other activities of the Bond Program Monitor, (2) identify and assess threats to its independence of objectivity from both external and internal sources, (3) evaluate the significance of threats identified and prioritize them in a manner consistent with the Bond Program Monitor’s obligations under these rules or as otherwise directed by the Chancellor or Trustees, (4) apply safeguards as necessary to eliminate the threats or reduce them to an acceptable level, (5) not use confidential information for personal gain or in any other manner that is detrimental to the legitimate interests of the District, and (6) establish criteria for conduct of investigations before commencing investigations, and (7) prepare an “Investigative Manual” that described the principles, policies, and procedures to implement and govern the Bond Program Monitor’s performance of its duties and responsibilities under these rules.

17310 Auditing and Management Functions

It is not the function of the Bond Program Monitor to perform management functions, to give recommendations on management decisions, to evaluate budgets, to set policy, to design internal management controls affecting routine management functions, to perform functions assigned to the District’s auditors performing financial or performance audits (internal or external), or to issue interpretations of or legal determinations on existing policies, rules, or regulations of or governing the Bond Program. Notwithstanding the foregoing, however, the Bond Program Monitor in performing the duties and obligations provided for under these rules shall review, assess, and recommend enhancements to the functions and duties of the District’s auditors and to the District’s program management policies and procedures that will facilitate the prevention, detection, and reporting of misconduct related to the Bond Program.

17311 Training Programs

The Bond Program Monitor shall develop and document special awareness and training initiatives designed to alert the District to systemic weaknesses in its programs or procedures that make them vulnerable to misconduct related to the Bond Program.

Background: The Office of Inspector General ("OIG") was created by a Board initiative in March 2010 in response to allegations of misconduct in the Bond Program. Unlike such offices for other agencies, there was no legislative direction regarding the framework of the OIG. The current contract was terminated for convenience in order to allow for a reexamination of the scope of the office. In consultation with a qualified technical expert, revisions were developed for the charge of the OIG to focus the operation on fraud or misconduct, in order to minimize unintended overlap with management and the performance auditor. These revisions were reviewed by an ad hoc committee appointed by the Board President and are now recommended to the full Board for adoption.
Subject: **ADOPT THE LEGISLATIVE COMMITTEE'S RECOMMENDATIONS**

The following motion is presented by Legislative Committee members Candaele, Field, and Park:

A. **Support** AB 1030 (Cooley) — would authorize the student leaders of a community college district to appoint a new student trustee in the case of a vacancy rather than require the district to hold another election.

B. **Support** SB 141 (Correa) — would exempt a student from nonresident tuition if the student (A) has a parent who has been deported or voluntarily departed; (B) moved abroad and lost California residency as a result of that deportation or voluntary departure; (C) is a United States citizen; (D) lived in California immediately before moving abroad; and (E) attended an elementary or secondary school in the state for three or more years.

C. **Support** SB 681 (Hernandez) — would permit a community college district to authorize the lease or purchase of personal property directly from a vendor by contract, lease, requisition, or purchase order and make payment to the vendor on the same terms as provided in an existing contract between a public corporation or agency and the vendor for the lease or purchase of the personal property.

D. **Support** SB 440 (Padilla) if amended based on timing issues — would require community college districts to create an associate degree for transfer in every major offered by that district that has an approved transfer model curriculum (TMC) before the commencement of the 2014–15 academic year, thereby imposing a state-mandated local program.

**Background:** The Board's Legislative Committee met on April 17, 2013 and after full discussion, voted to support AB 1030, SB 141, and SB 681 as presented and SB 440 as amended.
Subject: **ADOPTION OF 2013 – 2014 BOARD MEETING CALENDAR**

Adopt the following Board Meeting Calendar for the period covering July 2013 through July 2014.

**Board Meeting**
Wednesday, July 10, 2013 (Annual Organizational Meeting)
Wednesday, July 24, 2013
Wednesday, August 7, 2013
Wednesday, August 21, 2013
Wednesday, September 11, 2013
Wednesday, September 25, 2013
Wednesday, October 9, 2013
Wednesday, October 23, 2013
Wednesday, November 6, 2013
Wednesday, November 20, 2013
Wednesday, December 11, 2013
Wednesday, December 18, 2013
Wednesday, January 15, 2014
Wednesday, January 29, 2014
Wednesday, February 12, 2014
Wednesday, February 26, 2014
Wednesday, March 12, 2014
Wednesday, March 26, 2014
Wednesday, April 16, 2014
Wednesday, April 30, 2014
Wednesday, May 14, 2014
Wednesday, May 28, 2014
Wednesday, June 11, 2014
Wednesday, June 25, 2014
Wednesday, July 9, 2014 (Annual Organizational Meeting)
Wednesday, July 23, 2014

**Background:** The proposed dates reflect the consideration of such factors as legal holidays, District holidays, religious holidays, Budget calendar, staff preparation time frames, and applicable Board Rules. The location sites will be determined and announced at a date in the future.
RESOLUTION – REAFFIRMING THE ROLE OF THE STUDENT TRUSTEE PURSUANT TO EDUCATION CODE SECTION 72023.5

The following resolution is presented by Student Trustee Campos:

WHEREAS, Assembly Bill 1369, introduced by Assemblywoman Teresa Hughes, a strong advocate of students and their educational goals, reaffirms Education Code Section 72023.5 which established the role of a student board member; and

WHEREAS, This Education Code section requires annual review by the governing board of its rules and regulations regarding student board member rights and privileges; and

WHEREAS, The Student Trustee of the Los Angeles Community College District represents approximately 133,000 students in the nine-college system; and

WHEREAS, The primary role of the Student Trustee is that of representing to the Board the views and concerns of the students; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District is committed to providing its Student Trustee with appropriate parliamentary and governing experience and in assisting in the goal of representing the voice of the students; and

WHEREAS, Reaffirming the rights and privileges of the Student Trustee recognizes the role of students as active participants in the democratic process; and

WHEREAS, As a symbol of institutional identity and as a means of fostering student participation and communication, the role of the Student Trustee should be strengthened by granting to him/her the rights and privileges accorded by law; and

WHEREAS, An advisory vote for the Student Trustee on issues impacting students would afford the students with the opportunity to have their position recorded as part of the historical record; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District reaffirms the Student Trustee’s right to receive compensation at the rate of $500 per month; and be it further

Date: May 1, 2013

Student Trustee Advisor/ Vote
RESOLVED, That the Student Trustee be provided with an annual travel allocation for budget-related travel; and be it further

RESOLVED, That the Student Trustee may participate in the Los Angeles Community College District group benefits plan (Health, Dental, Life, Vision) during the period that he/she serves in that office; at his/her own expense; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District reaffirms the existing rights of the Student Trustee to include a recording of the Student Trustee’s advisory vote by the recording secretary on all matters discussed in public session, with the exception of matters concerning personnel, collective bargaining, and litigation; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District reaffirms the rights and privileges of the Student Trustee to include the right to make and second motions for the period of June 1, 2013 through May 31, 2014.

Background: California Education Code section 72023.5 requires the governing board of each community college district to review by May 15 of each year its rules and regulations reaffirming the rights and privileges of its student board member. The Education Code affords the local governing board the discretion to permit its student board member the privilege to make and second motions.
Subject: AUTHORIZE CHANCELLOR SEARCH

Authorize the recruitment process for the appointment of a regular Chancellor, in consultation with the previously selected executive search firm (Association of Community College Trustees), with a committee to be comprised as follows:

Members

1. Board President
2. One student, selected by the Student Affairs Committee
3. One representative from the District Academic Senate
4. One representative from the Los Angeles College Faculty Guild, Local 1521
5. One representative from the AFT College Staff Guild, Local 1521A
6. One representative selected collectively by SEIU Local 721, SEIU Local 99 and Los Angeles/Orange Counties Building and Construction Trades Council
7. One representative from the Teamsters' Academic Administrators' bargaining unit
8. Two unrepresented administrators (college president/vice president)
9. One unrepresented administrator from the Educational Services Center
10. Two community members

Background: Chancellor Daniel LaVista's resignation will be effective July 1, 2013 and an Interim Chancellor will be appointed to serve while the recruitment process for the regular Chancellor is conducted. A committee, representative of the District's constituencies, will be appointed as listed in this item. The Board President will serve as the committee's moderator and convener.
Subject: APPOINT INTERIM CHANCELLOR AND AUTHORIZE ADDITIONAL COMPENSATION

Appoint Dr. Adriana D. Barrera as Interim Chancellor effective July 1, 2013, through the start of employment of the regular Chancellor, and in recognition of her service as Interim Chancellor, authorize additional compensation in the amount of twenty percent (20%) of her current salary.

Background: Dr. Barrera will fulfill the duties and responsibilities of Interim Chancellor during the period in which a national search will be conducted for the regular Chancellor.
Subject: **BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $5,278,970 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (**EXHIBIT I**).
**EXHIBIT 1**

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

**ALL FUNDS, EXCLUDING BUILDING BOND FUND**

May 1, 2013

### NEW INCOME (Attachment 1)

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<th>AMOUNT</th>
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<td>860000-869999</td>
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<td>Interfund Transfer In</td>
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<td>Contribution to Restricted Program</td>
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<td><strong>Total New Income</strong></td>
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### EXPENDITURES

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<td>Other Debt Services</td>
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<td>Tuition Transfers</td>
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<td>Interfunds Transfers</td>
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<td>Direct Support/Indirect Costs</td>
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<td>Loan/Grants</td>
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<td>(293)</td>
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<td>(608,567)</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>24,381,565</td>
<td>-</td>
<td>24,381,565</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>1,106,394,952</td>
<td>5,278,970</td>
<td>-</td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $24.38 million, which is 5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]

Jeanette L. Gordon,
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S-0247</td>
<td>Predominantly Black Institutions</td>
<td>250,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to address low performance levels in core measures of institutional effectiveness, the large number of developmental students with low success rates, and the limited knowledge of available services among students. This program will target more than two hundred and twenty-five (225) first-time freshman students. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>W-0472</td>
<td>Entertainment Industry Sector Grant</td>
<td>250,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to recruit, train, and place unemployed workers who are underrepresented minorities, veterans, or participants with multiple barriers to employment into high paying, high demand jobs in the ever-growing entertainment industry. The program will serve eighty (80) Workforce Investment Act (WIA), adult and dislocated workers. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td>T-0400</td>
<td>Community Development Department</td>
<td>75,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to serve as a Workforce Investment Act (WIA) Sector Workforce Intermediary within the utilities industry to provide City of Los Angeles residents with the opportunity to be trained in employment sectors that are in demand and/or show growth potential. Thirty-five (35) workers will be trained and twenty-eight (28) will be placed in industry jobs. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td>T-0401</td>
<td>Trade Adjustment Assistance Community College and Career Training Grants Credentials to Career Program</td>
<td>149,831</td>
</tr>
<tr>
<td></td>
<td>To establish funding for the design, development, and implementation of a program to improve and expand the ability to deliver education and career training programs that can be completed in two years or less. The program will have a focus on Science Technology Engineering Math (STEM)-related education and is suited for workers who are eligible for training under the Trade Adjustment Assistance for Workers Program of the Trade Act of 1974. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td>D-0584</td>
<td>Los Angeles Southwest College Transit Center</td>
<td>1,104,500</td>
</tr>
<tr>
<td></td>
<td>To establish funding for the transit center at Los Angeles Southwest College. Funding is through the Los Angeles County Metropolitan Transportation Authority (MTA) as a pass-through from the Federal Transit Administration (FTA).</td>
<td></td>
</tr>
</tbody>
</table>
Los Rios Health Information Technology for Economic and Clinical Health (HITECH) Community College Consortium

To establish funding to develop a curriculum and offer training in the area of Electronic Healthcare Records. This program will support training of individuals in the healthcare industry. East Los Angeles College will collaborate with local Worksource Centers to recruit and place sixty (60) individuals. Funding is from the United States Department of Health and Human Services.

TOTAL FEDERAL

$1,989,331

State

M-0304 California Work Opportunity and Responsibility for Kids (CalWORKs)

To accept additional funds for CalWORKs Region 7 coordination to encourage collaboration and regional activities. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0635, D-0636 Basic Skills

To adjust funding for the Basic Skills program to align with the amount provided on the First Principal Apportionment (P1) Allocation for Basic Skills that was released by the State Chancellor's office on February 21, 2013. This adjustment brings the program funding to $1,250,202. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0598 Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)

To adjust funding for the 2012-13 EOPS program at Los Angeles Southwest College. The State has reduced the program funding level based on the 2011-12 EOPS expenditure level, to exclude the unspent funds.

D-103 Mandate Block Grant Payment

To accept funding from the Mandate Block Grant payment as detailed in the California Community Colleges 2012-13 Mandate Block Grant Payment distribution that was released on October 31, 2012. These funds will be allocated to all nine LACCD colleges and the Instructional Television Program. Funding is from the California Community Colleges Chancellor's Office.
**E-0386  Science Technology Engineering Math (STEM) General Education Pilot Partnership Project**

To establish funding for a focused pilot that embeds intellectual skills like writing and quantitative literacy into coursework in chemistry. Through practice, students will learn the central role of written communication and statistical analysis in the sciences. Community engagement and the theme of environmental sustainability will demonstrate the real-world consequences of such learning. The Project will serve all students taking STEM courses. Funding is through the Trustees of the California State University from an award provided by the Rosalinde and Arthur Gilbert Foundation.

**P-0153  Foster and Kinship Care Education**

To provide funding for pre-service and renewal hours for state licensed foster parents, relative caregivers and non-relative extended-family care providers in order for them to care for children in out-of-home care. Last year, the program served over two hundred and sixty-six (266) people. These additional funds bring the program total to $135,464. Funding is from the California Community Colleges Chancellor’s Office.

**T-0394  Enrollment Growth and Retention for Registered Nursing Program**

To provide funding to expand, enrich, and improve policies that have been put in place under the aegis of a previous grant. The goal is to decrease the attrition rate, increase the success rate and maintain at least a 90% annual National Council Licensing Examination (NCLEX) pass rate. This program will accept sixteen (16) to twenty-four (24) students every semester. These additional funds bring the program total to $186,587. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**P-0208  California State University Northridge (CSUN) Next Generation Learning Community (NGLC) EDUCAUSE: Hybrid Math Courses for Core Math Courses**

To establish funding to provide six (6) hours of non-teaching for adjunct instructors to run workshops to accommodate six (6) courses (3 MAP Intermediate Algebra and 3 ASAP Algebra 1 and 2 Immersion). Each of the workshops will have tutors working with the workshop instructors. Funding is through the University Corporation representing California State University, Northridge from a grant awarded by EDUCAUSE.

**TOTAL STATE**

$2,754,535
Local

P-0189  
Farm
$6,025
To augment the Office Supplies account in the Farm fund at Pierce College from income collected from Farm activities.

V-0353  
GED Testing
10,820
To accept revenues generated by providing GED Testing services to be used to augment the Contracts-Personal Services account.

V-0360  
LAVC Job Training
61,236
To provide funding for employment training services provided to participants in the South Bay service delivery area. There are thirty-six (36) individuals who will receive customized training through the program. The training regimen will consist of customer service, vocational English, and technical training focusing on the areas of transportation and manufacturing. Funding is from the South Bay Workforce Investment Board.

T-0362, T-0369, T-0378, T-0380, T-0381, T-0382, T-0383, T-0384, T-0385, T-0390, T-0402, T-0404  
Technical & Career Education
177,109
To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department fees, the Los Angeles Trade-Technical College Foundation, American College Testing (ACT) fees, North American Board of Certified Energy Practitioners (NABCEP), the Peralta Colleges Foundation, PSI trainings, and the Southern California Regional Transit Training Consortium.

W-0473  
Police Orientation and Preparation Program (POPP), Puente, and Umoja
90,000
To establish funding to be used primarily for program coordination, recruitment and/or tutoring services for the POPP portion of the program. The funds will also be used to provide academic and support services such as financial aid and scholarship assistance for the Puente and Umoja portion of the program. Funding is from the Beatrix Finston Padway Charitable Trust for Arts and Education.

D-0615  
Gates Millennium Scholarship
5,629
To accept a Gates Millennium Scholars Program scholarship for Los Angeles Harbor College. The scholarship was established in 1999, initially funded by a $1 billion grant from the Bill & Melinda Gates Foundation. One thousand talented students each year are selected to receive a good-through-graduation scholarship to use at any college or university of their choice. The program provides Gates Millennium Scholars with academic support throughout their college careers. Funding is from the Gates Millennium Scholars Program.

T-0393  
The Guardian Scholars Program
12,500
To establish funding to provide financial, educational and technical assistance to qualified emancipated foster youth via the Guardian Scholars Program. Funding is from the Foster Care Counts organization.
**Hilda Solis Learning Academy Tutoring Project**

To establish funding to provide tutoring services at a total cost of $15,000 per semester to one hundred thirty-nine (139) ninth graders at the Hilda Solis Academy. Tutors will be recruited, selected, and trained by the Director of the East Los Angeles College Learning Assistance Center. Funding is from the Los Angeles Unified School District/Hilda Solis Academy.

**Contract Education-Valley Assessment Center - LACOE**

To provide funding to assess the participant's work related needs. Spanish, Armenian, Russian, and Farsi vocational technicians will provide language translation services. The program anticipates providing approximately 150 assessments in this three-month extension period. Funding is from the Los Angeles County Office of Education.

**Contract Education-Dale Carnegie Training**

To establish funding to provide Dale Carnegie contract education services to companies, organizations, military personnel, and international students. The program will serve up to seven hundred and forty (740) participants each year. Funding is from Dale Carnegie & Associates, Inc.

**Contract Education-City Honors**

To establish funding to provide on-site college courses to Inglewood Unified School District high school students. Each student will complete a college course which will appear on their transcript when applying for colleges. Approximately two hundred and twenty-five (225) students will be served. Funding is from Inglewood Unified School District.

**Contract Education-Sustainability in Healthcare**

To establish funding for credit courses in Sustainability in Healthcare for up to thirty (30) incumbent environmental services workers at the Kaiser Los Angeles Medical Center. Students will analyze the hospital's use of natural resources and its impact on the community. Students will explore concepts such as how green fits into an organizational map, balanced and unbalanced ecosystems, cultural diversity, observation, and internal communications. Funding is from the Service Employees International Union United Healthcare Workers (SEIU-UHW) West and Joint Employer Education Fund.

**Donation**

To accept a donation to the Chemistry department at Los Angeles Valley College to be used for purchasing glassware for the Chemistry department laboratories. Funding is from the Los Angeles Valley College Foundation.

**TOTAL LOCAL**

$535,104
**OTHERS:**

**Adjustment of Funds**

<table>
<thead>
<tr>
<th>Code</th>
<th>Program Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-0613</td>
<td><em>California Work Opportunity and Responsibility to Kids (CalWORKs) – Child Care Program</em>&lt;br&gt;To adjust college CalWORKs Child Care funding by returning funds to the State Chancellor's office to be reallocated to the state CalWORKs program.</td>
<td>($343,485)</td>
</tr>
<tr>
<td>D-0614</td>
<td><em>California Work Opportunity and Responsibility to Kids (CalWORKs) Program</em>&lt;br&gt;To accept funding from the State Chancellor's office resulting from reallocated unused state CalWORKs Child Care funding.</td>
<td>343,485</td>
</tr>
</tbody>
</table>

**Funds Redistribution**

<table>
<thead>
<tr>
<th>Code</th>
<th>Program Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>W-0475</td>
<td><em>Extended Opportunity Programs and Services (EOPS)</em>&lt;br&gt;To redistribute funds from EOPS fund number 20486, to EOPS fund number 10486, at West Los Angeles College.</td>
<td>($22,479)</td>
</tr>
<tr>
<td>W-0476</td>
<td><em>Extended Opportunity Programs and Services (EOPS)</em>&lt;br&gt;To accept redistributed funds from EOPS fund number 20486, to EOPS fund number 10486, at West Los Angeles College.</td>
<td>22,479</td>
</tr>
<tr>
<td>W-0535</td>
<td><em>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</em>&lt;br&gt;To redistribute funds from EOPS-CARE fund number 10868, to EOPS-CARE fund number 20868, at West Los Angeles College.</td>
<td>(6,815)</td>
</tr>
<tr>
<td>W-0536</td>
<td><em>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</em>&lt;br&gt;To accept redistributed funds from EOPS-CARE fund number 10868, to EOPS-CARE fund number 20868, at West Los Angeles College.</td>
<td>6,815</td>
</tr>
</tbody>
</table>

**TOTAL OTHER**

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<table>
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<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>TOTAL OTHER</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

**TOTAL INCOME**

<p>| | |</p>
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<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td><strong>$5,278,970</strong></td>
</tr>
</tbody>
</table>
Subject: AUTHORIZE THE FIRST PRINCIPAL APPORTIONMENT (P1) UNRESTRICTED INCOME/APPROPRIATIONS ADJUSTMENTS

Authorize the following budget adjustments to state revenues in the Unrestricted General Fund based on the First Principal Apportionment (P1) as released by the State Chancellor’s Office on 3/8/13. (eBTA’s: D-0677/D-0678):

1. Increase in Enrollment Growth Income by $1,224,539 from $3,899,583 to $5,124,122
2. Increase in Part-Time Faculty Office Hours by $12,133 from $1,202,112 to $1,214,245; and
3. 2011-12 State Apportionment Recalculation - $2,099,876.

Background: The additional income, as detailed above, will not be distributed to the colleges until the Second Principal Apportionment (P2) is released by the State Chancellor’s Office in June 2013 due to the projected statewide deficit of $310 million or a deficit factor of 6.30%. This is mainly from the Redevelopment Agency (RDA) Revenue shortfall. The District share is estimated at a deficit of $29 million. The State Chancellor’s Office has received assurance that any shortage in RDA recoveries will be backfilled, and has estimated that any remaining deficit will be no more than 1% to 1.5% at the recalculation later. In the event that the RDA backfill does not occur prior to the close of FY 2012-13 year-end (June 30, 2013), the District will use its reserves to offset the state deficit to avoid cuts to the college budgets in mid-year.
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS** 1,012 issued from March 1, 2013 to March 29, 2013 which totaled $1,849,607.

B. **FACILITIES ORDER FORMS** 86 issued from March 1, 2013 to March 31, 2013 which totaled $141,690.

C. **AGREEMENTS FOR ART MODELING SERVICES** 31 issued which totaled $5,312

D. **MAINTENANCE AGREEMENT**
   Agreement No.: 4500184713
   (Total Cost: $4,500)

E. **STUDENT INTERN AGREEMENTS**
   Agreement Nos.: 4500183780; 4500184657; 4500184658; 4500184659;
   4500184660; 4500184661; 4500184662; 4500184664;
   4500184665; 4500184666; 4500184667; 4500184668;
   4500184669; 4500184671; 4500184673; 4500184674;
   4500184675; 4500184677; 4500184678; 4500184679;
   4500184680; 4500184681; 4500184682; 4500184684;
   4500184687
   (Total Cost: $0)

F. **SERVICE AGREEMENTS**
   Agreement Nos.: 4500183844; 4500184165; 4500184166; 4500184407;
   4500149306(extend); 4500107407; 4500184268;
   4500184582; 4500184901; 4500184904;
   4500171635(renew); 4500182768; 4500184731;
   4500183661; 4500184452; 4500184580; 4500184912

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. La Vista, Chancellor
G. SPECIAL GRANT FUNDED AGREEMENTS
Agreement Nos.: 4500183376; 4500183200; 4500162593(renew); 4500184149; 4500184732
(Total Expense: $1,029,800)

H. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR
Agreement Nos.: 4500183710; 4500184099; 4500184100; 4500184107; 4500184144; 4500184297; 4500183361; 4500183437; 4500183841; 4500184085; 4500184104; 4500183784; 4500184294; 4500184578; 4500183609; 4500184278; 4500184300; 4500184491; 4500184643; 4500184685; 4500184690; 4500184695; 4500183401; 4500183686; 4500183724; 4500184347; 4500183934; 4500183979; 4500183980; 4500184092; 4500184415; 4500184573; 4500183452; 4500184147; 4500184148
(Total Cost: $46,052)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE INDEPENDENT FINANCIAL AUDIT SERVICES AGREEMENTS

A. Authorize agreement with KPMG LLP to perform the annual audits on the District's basic financial statements for fiscal years 2012-13, 2013-14 and 2014-15 at total three year cost of $835,500, with the option to extend the agreement for two additional one-year terms.

B. Authorize agreement with Vasquez & Company LLP to perform audits related to the provisions of OMB Circular A-133 Single Audit and Student Financial Aid Program and to test the District's ongoing compliance with Governmental Accounting Standards Board requirements for fiscal years 2012-13, 2013-14 and 2014-15 at total three year cost of $668,100 with the option to extend the agreement for two additional one-year terms.

Background: These agreements are being awarded pursuant to the result of a Request for Proposal (RFP) process. The Notice Inviting Proposals was published for two weeks and posted on the District's website. Three responsive proposals were received. A committee comprised of representatives from the District and a Chief Business Officer from another community college district was constituted for the selection of a vendor to provide these services. Using the methodology in the RFP wherein the proposals were evaluated against various factors with relative weights, the proposal submitted by KPMG LLP and Vasquez and Company LLP received the highest aggregate final rating. Funding is through the Centralized Audit Expense Account.

II. RATIFY PERSONAL SERVICE AGREEMENT

Ratify an agreement with Hollywood Cinema Production Resources, Inc., (Hollywood CPR), to develop curriculum and provide expert training to underrepresented minorities, veterans, and incumbent workers in high-paying, high-demand jobs in the entertainment industry, during the period of May 1, 2012 to June 30, 2013, inclusive. Total cost $180,000.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ___________
Background: This agreement is to provide industry specific curriculum and course offerings to be provided by Hollywood CPR staff that will provide experts from the International Alliance of Theatrical Stage Employees (IATSE) thereby creating a path to possible IATSE union production positions.

Funding is through the United States Department of Labor Workforce Investment Act grant funds.

III. RATIFY FOUNDATION AGREEMENTS

A. Ratify an agreement between the District on behalf of Los Angeles Mission College and the Los Angeles Mission College Foundation for the purpose of promoting the College, receiving property and gifts for the benefit of the College, establishment of scholarships, and support for alumni activities and the enhancement of the College through public relations outreach programs. In exchange for said services, the College will provide the Foundation with necessary and appropriate support, such as the loan of staff, office space, and related like-kind operational necessities, to realize the successful continuation of the Foundation during the period January 17, 2013 to January 16, 2018, inclusive. The Foundation may reimburse the District for these expenditures either monetarily or by providing equivalent services to the District of College; however, no more than 50% of the reimbursement may be made in the form of non-monetary benefits. The non-monetary benefits shall be assigned a good faith reimbursement value by the District.

Background: The Los Angeles Mission College Foundation will focus on issues and activities of a college-wide nature and on an as needed-basis. The recommended agreement will be in compliance with existing Board policy (13100 et seq.) involving the establishment of auxiliary organizations.

B. Ratify an agreement between the District on behalf of Los Angeles Valley College and the Los Angeles Valley College Foundation for the purpose of promoting the College, receiving property and gifts for the benefit of the College, establishment of scholarships, and support for alumni activities and the enhancement of the College through public relations outreach programs. In exchange for said services, the College will provide the Foundation with necessary and appropriate support, such as the loan of staff, office space, and related like-kind operational necessities, to realize the successful continuation of the Foundation during the period January 17, 2013 to January 16, 2018, inclusive. The Foundation may reimburse the District for these expenditures either monetarily or by providing equivalent services to the District of College; however, no more than 50% of the reimbursement may be made in the form of non-monetary benefits. The non-monetary benefits shall be assigned a good faith reimbursement value by the District.
Background: The Los Angeles Valley College Foundation will focus on issues and activities of a college-wide nature and on an as needed-basis. The recommended agreement will be in compliance with existing Board policy (13100 et seq.) involving the establishment of auxiliary organizations.

C. Ratify an agreement between the District on behalf of Los Angeles Southwest College and the Los Angeles Southwest College Foundation for the purpose of promoting the College, receiving property and gifts for the benefit of the College, establishment of scholarships, and support for alumni activities and the enhancement of the College through public relations outreach programs. In exchange for said services, the College will provide the Foundation with necessary and appropriate support, such as the loan of staff, office space, and related like-kind operational necessities, to realize the successful continuation of the Foundation during the period January 1, 2013 to December 31, 2018, inclusive. The Foundation may reimburse the District for these expenditures either monetarily or by providing equivalent services to the District of College; however, no more than 50% of the reimbursement may be made in the form of non-monetary benefits. The non-monetary benefits shall be assigned a good faith reimbursement value by the District.

Background: The Los Angeles Southwest College Foundation will focus on issues and activities of a college-wide nature on an as needed-basis. The recommended agreement will be in compliance with existing Board policy (13100 et seq.) involving the establishment of auxiliary organizations.

IV. RATIFY LEASE OF FACILITIES FOR DISTRICT USE

Ratify amendment to extend agreement with the State of California, Employment Development Department (EDD), through the California Department of General Services, to sublease to Los Angeles Mission College, office space at facilities that are currently being leased by the State in the city of Pacoima, California, during the period of January 1, 2013 to June 30, 2013, inclusive, increasing the total contract amount from $345,109.02 to $390,123.24. Total increase cost: $45,014.22

Background: This amendment will continue to provide for the 1,909 square feet of office space in this facility to operate the College’s One-Stop Center (California Work Source). The co-location of the One-Stop Center in the EDD location is to provide the additional advantages to the students of a single source location of educational and employment information. In accordance with the terms of the sublease agreement, the College may use the subleased premises for the sole purpose of general office use. Funding is provided through the College Vocational Education and WIA Specially Funded Program funds.
V. RATIFY PLACEMENT OF INSURANCE

Ratify placement, through USI Southern California, as District’s broker of record, of Film Production insurance (student film productions), with a limit of $2 million for the student film productions at Los Angeles City College, through One Beacon Insurance Company, for the policy period January 12, 2013 through January 12, 2014, at a cost of $3,402, including premium, fees and taxes.

Background: The District’s insurance broker has annually marketed the risk to insurance companies that underwrite student film production coverage. One Beacon Insurance Company is an insurance company based in Massachusetts that is authorized to write business on general liability. This coverage is being placed pursuant to Board Rule 7300. Funding is through Districtwide accounts.

VI. AUTHORIZE DESTRUCTION OF RECORDS

A. Authorize the destruction of the following Los Angeles Harbor College financial Class 3 Disposable records:

5. Cash Register Manual (Old)
7. Check Register (2002)
17. F952 Form (2002)
Board of Trustees
Los Angeles Community College District

Com. No. BSD2  Division  Business Services  Date: May 1, 2013

25. Purchase Authority (prior to 2001)
27. Xerox Meter Readers

Background: In accordance with Title V of the California Code of Regulations and the Board’s Records Policy (Board Rule 7706 et seq.), the Vice President of Administration has determined that the listed Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no records included in this Action conflict with the Board’s Records Retention Policy.

B. Authorize the destruction of the following Los Angeles Community College – Educational Services Center – Accounts Payable financial Class 3 Disposable records:

15. ATP/Library Books L-Z all colleges (2005-2006 to 2009-2010)
Background: In accordance with Title V of the California Code of Regulations and the Board’s Records Policy (Board Rule 7706 et seq.), the Director of Accounting has determined that the listed Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no records included in this Action conflict with the Board’s Records Retention Policy.

VII. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donor for their contribution to the District’s educational program.

A. Los Angeles Pierce College

Two cartons of Geo carpet tile including installation from Tandus US, LLC, valued at $622.30 by the donor, to be installed at the main entry of the Maintenance and Operations Office.

B. A variety of historical and memorabilia items including an illuminated florescent Van De Kamp Dutch Bakers sign, saleswoman uniform and apron and multiple framed photographs, from Mr. Robert L. Barto, a previous Vice President for Van De Kamp, to be displayed at the Van De Kamp Innovation Center.

VIII. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $3,404 to the State of California Department of General Services, Office of Administrative Hearings (OAH) for conducting hearings under an administrative law judge during the month of February 2013.

   Background: The services of an administrative law judge were required to adjudicate a legal action filed by a District employee. Funding is through the Districtwide Legal Fund.

B. $438.80 to Pablo X. Manzo, Associate Vice Chancellor, Facilities Management, Los Rios Community College District, in reimbursement for travel expense for proposers interviews on January 11, 2013.

   Background: Mr. Manzo had been on the selection panel for Program Management Services for LACCD Bond Program A/AA and Measure J, RFP-PM 01-10-12. Funding is through Districtwide General Funds.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Authorize an agreement with Webb Cleff Architecture & Engineering to provide design services for the Temporary Facilities – Art & Physical Education Department Swing Space project at Los Angeles City College.

B. Authorize an agreement with ARCADIS U.S., Inc. to provide construction project management services for the Los Angeles Unified School District Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College.

C. Authorize an agreement with Steinberg Architects to provide design criteria services for the Los Angeles Unified School Districts (LAUSD) Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College.

D. Authorize an agreement with NBP Consulting to provide fire and life safety code analysis services for the Library - Learning Crossroads project at Los Angeles Pierce College.

E. Authorize an agreement with Schneider Electric Building Americas, Inc. to provide Central Plant Building Automation System (BAS) software upgrade services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Southwest College.

F. Authorize an agreement with Arup North America Ltd. to provide continued building commissioning services for the Library and Learning Resource Center project at Los Angeles Valley College.

G. Authorize an agreement with J & S Consulting Engineers, Inc. to provide campus-wide engineering services on a Task Order basis to be issued at the direction of the College Project Manager at West Los Angeles College.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 3 to Agreement No. 33205 with Gonzalez Goodale Architects to provide additional design services for the South Gym Modernization project at Los Angeles City College.

B. Authorize Amendment No. 1 to Agreement No. 32073-1 with TDM Architects, Inc. to provide additional design services for the Men's Baseball Field Renovation Project at East Los Angeles College.

C. Authorize actions for Amendment No. 5 to Agreement No. 32641 with DLR Group, Inc. to provide additional Division of the State Architect process services for the Student Services E1, Baum Center G1 & Entry Plaza projects at East Los Angeles College.

D. Authorize Amendment No. 1 to Agreement No. 33593 with Tetra Design, Inc. to provide additional construction administration services for the Bailey Library Modernization project at East Los Angeles College.

E. Authorize Amendment No. 5 to Agreement No. 32494 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. to provide additional construction administration services for Marquee Sign Modernization project at Los Angeles Harbor College.

F. Authorize Amendment No. 2 to Agreement No. 50258 with RBF Consulting to provide additional storm water consulting services on a Task Order basis to be issued at the direction of the College Project Manager at Pierce College.

G. Authorize Amendment No. 4 to Agreement No. 33132 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. for the North of Main (NOM) project at Pierce College.

H. Authorize Amendment No. 1 to Agreement No. 33610 with Uniplan Engineering, Inc. to provide additional engineering services for the Site Survey & Infrastructure project at West Los Angeles College.

I. Authorize Amendment No. 4 to Agreement No. 33456 with Uniplan Engineering, Inc. to provide additional engineering services for the Campus Improvements - Street Improvements - Lower Fire Service Road project at West Los Angeles College.

J. Authorize Amendment No. 1 to Agreement No. 50271 with Geotechnologies, Inc. to provide additional geotechnical services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College.

K. Authorize Amendment No. 5 to Agreement No. 30572-1 with DLR Group, Inc. of California to provide additional design and construction administration services for the General Classroom and Student Services Building projects at West Los Angeles College.

L. Authorize Amendment No. 4 to Agreement No. 33516 with DLR Group, Inc. of California to provide additional architectural and engineering services for the Infrastructure Bus Route Turn Around project at West Los Angeles College.

M. Authorize Amendment No. 2 to Agreement No. 33517 with Breen Engineering to provide continued engineering services for the Storm Water Management project at West Los Angeles College.

N. Authorize Amendment No. 2 to Agreement No. 33517 with DLR Group, Inc. of California to provide additional design services for the Campus Improvements - Student Services Entry Green project at West Los Angeles College.

O. Authorize actions for Amendment No. 1 to Agreement No. 33541 with TTG Engineers d/b/a TMAD Taylor & Gaines, Inc. to provide additional engineering services for the Science & Math Building - Energy Infrastructure Improvements (Fume Hoods) project at West Los Angeles College.
P. Authorize Amendment No. 5 to Agreement No. 50190 with Annams Systems Corporation for continued asset management services on a Task Order basis to be issued at the direction of the Asset Program Management Team for Phase II including technology implementation and integration services for deployment of software, hardware and mobile handheld equipment to scan, label and track assets District-wide.

III. RATIFY PROFESSIONAL SERVICE AGREEMENT

A. Ratify an agreement with KDC Systems to provide an HVAC control system study for the Technology Instruction & Classroom Building project at Los Angeles Harbor College.

B. Ratify an agreement with Playground Safety Analysts to provide an analysis audit, testing and certification of the playground surface for the Child Development Center project at Los Angeles Mission College.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 3 to Agreement No. 70355 with Tetra Design, Inc. to provide additional design services for the Bailey Library Modernization project at East Los Angeles College.

V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

A. Authorize the adoption of plans and specifications for the Storm Water Infiltration & Catch Basin Inserts project at West Los Angeles College.

B. Authorize the adoption of plans and specifications for the College Boulevard – Second Access Road Slope Stabilization project at West Los Angeles College.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with RT Contractor Corp. to provide general construction – scoreboard installation services for the Athletic Field Scoreboard project at Los Angeles City College.

B. Authorize a contract with Rafael 26 Construction Inc. to provide general construction for installation services for two scoreboards, shot clocks, and a CRYOTherm hydrotherapy console for the Health, Fitness & PE Building project at Los Angeles City College.

C. Authorize a contract with James Sieker d/b/a Siekertech to provide general construction – stair fireproofing services for the MLK Library - Learning Resource Center project at Los Angeles City College.

D. Authorize a contract with RT Contractor Corp. to provide general construction services for the Temporary Facilities - Trash Compactor Relocation project at Los Angeles City College.

E. Authorize a contract with RAMCO General Engineering Contractor to provide general construction services for the Men's Fitness Center Conversion project at East Los Angeles College.

F. Authorize a contract with RAMCO General Engineering Contractor to provide electric door closer installation services for the Motion Picture Building - TV Broadcasting Studio project at Los Angeles Valley College.

VII. RATIFY CONSTRUCTION CONTRACT
Ratify a contract on an emergency basis with Harper Construction Company, Inc. for general construction – fire service water line repair services for the Site Improvements – Campus East Pump House & Fire Water Upgrade project at Los Angeles Southwest College.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 7 to Contract No. 33357 with Summit Builders; Change Order No. 1 to Contract No. 33605 with Keystone Builders, Inc.; Change Order No. 14 to Contract No. 33019 with HB Parkco Construction, Inc.; Change Order Nos. 1 & 2 to Contract No. 33595 with Byrom-Davey, Inc.; Change Order No. 1 to Contract No. 33519 with Andersen Environmental; Change Order No. 1 to Contract No. 33617 with Toro Enterprises; Change Order No. 1 to Contract No. 33616 with Gilman Builders, Inc.

IX. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 1 to Contract No. 33669 with Ramco General Engineering & Building Contractor.

X. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

A. Ratify requests for substitution for Contract No. 33149 with Woodcliff Corporation for the Life Sciences and Chemistry Buildings Modernization project and new construction of Health, Fitness & PE Building project at Los Angeles City College.

B. Ratify the following substitution regarding Contract No. 33393 with GMX Construction, Inc. for the Student Services / Administration Swing Space project at Los Angeles Mission College.

XI. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

Authorize Amendment No. 1 to Agreement No. 33002 with Pankow Special Projects, LLC for additional Design-Build services for the Educational Services Center Renovation project at District Educational Services Center.

XII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Authorize the following actions for Amendment No. 9 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc. for additional Design-Build services for the Student Union project at Los Angeles City College.

B. Ratify Amendment No. 9 to Agreement No. 32881 with Harper Construction Company, Inc. for reduced Design-Build services for the School of Career & Technical Education and School of Arts & Humanities project at Los Angeles Southwest College.

C. Ratify Amendment No. 12 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building - Little Theater Upgrade, Cox Building Upgrade, and Fitness and Wellness Center projects at Los Angeles Southwest College.
XIII. AUTHORIZE PURCHASE ORDERS

A. Pursuant to Education Code 81651, authorize the purchase of educational films and videos from Freedom Scientific BLV Group LLC for use in teaching classes at the Library / Learning Crossroads Building project at Pierce College.

B. Authorize a purchase order with Gaylord Bros., Inc. to provide a book return cart for the Library / Learning Crossroads Building project at Pierce College.

XIV. AUTHORIZE ASSIGNMENT AGREEMENT

Authorize the execution of an assignment agreement from William Scotsman, Incorporated to Reliant Asset Management, LLC for fourteen (14) leased modular buildings used by the Science Career & Mathematics Building - Swing Space project at East Los Angeles College.

XV. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33612 with Schneider Electric Building Americas, Inc. to provide Demand Side Management services at Los Angeles City College.

B. Authorize Acceptance of Completion of Contract No. 32654 with S.J. Amoroso Construction Company, Inc. to provide general construction services for the Student Union Building project at Los Angeles City College.

C. Authorize Acceptance of Completion of Contract No. 33576 with Ramco General Engineering & Building Contractor to provide general construction services – seismic bracing of cabinets for the Chemistry Building project and the Life Science Modernization project at Los Angeles City College.

D. Authorize Acceptance of Completion of Contract No. 4500165041 with First Fire Systems, Inc. to provide general construction services for the installation of an EST Fire Alarm Mass Notification Speaker Array System at East Los Angeles College.

E. Authorize Acceptance of Completion of Contract No. 33667 with Harper Construction Company, Inc. to provide general construction – fire service water line emergency repair services for the Site Improvements - Campus East Pump House & Fire Water Upgrade project at Los Angeles Southwest College.

F. Authorize Acceptance of Completion of Contract No. 33617 with Toro Enterprises to provide general construction services for the Infrastructure Bus Route Turn Around project at West Los Angeles College.

G. Authorize Acceptance of Completion of Contract No. 33636 with Precision Air Balance Co., Inc. to provide general construction services for the Central Plant Phase 1 project at West Los Angeles College.

H. Authorize Acceptance of Completion of Contract No. 33616 with Gilman Builders, Inc. to provide general construction services for the General Classroom and Student Services Building - Phase II project at West Los Angeles College.

XVI. RATIFICATION OF SETTLEMENTS

A. In accordance with Board Rule 7313, ratify the Settlement of Claim No. 2013-D01 in the amount of $3,658.

B. In accordance with Board Rule 7313, ratify the Settlement of Claim No. 2013-E01 - $6,238.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

1. Authorize Master Procurement Agreements

Voice Over Internet Protocol (VOIP) Services and Hardware

Authorize a Master Procurement Agreement for the entire catalog, with Digital Telecommunications Corporation (DTC), for voice over internet protocol (VOIP) services and hardware for use District-wide and for other public entities, for a period of five (5) years, from start date of May 2, 2013 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

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<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<td>2</td>
<td>VOIP Virtual Office Phone Service, Optional Features: Toll Free Number</td>
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<td>3</td>
<td>VOIP Virtual Office Phone Service, Optional Features: Internet Fax Capability</td>
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<td>4</td>
<td>VOIP Phone Unit, 4 Line Phone with GigE and Backlit Display</td>
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<td>Hosted PBX Services for Ten (10) Users</td>
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<td>Hosted PBX Services Additional Features: Instant Conference Group</td>
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<td>Hosted PBX Services Additional Features: Multi-Party Conference Bridge</td>
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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ________________
Date: ________________

Candidate: Santiago
Field: Svonkin
Park: Veres
Pearlman: Campos
Student Trustee Advisory Vote
**Board of Trustees**

Los Angeles Community College District

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<thead>
<tr>
<th>Com. No. FPD2</th>
<th>Division</th>
<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: May 1, 2013</th>
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<tr>
<th></th>
<th>Description</th>
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<td>11</td>
<td>Hosted PBX Number Options: Toll Free Number</td>
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<td>12</td>
<td>Hosted PBX Calling Rate Plans: Domestic 1500 Minute Plan</td>
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<td>Hosted PBX Calling Rate Plans: Domestic Long Distance Premium 6500 Minute Plan</td>
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<td>VOIP Phone Unit, Conference</td>
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<td>VOIP Cordless Phone Unit, DECT, with Single Charger Stand and Handset, Basic</td>
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<td>20</td>
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**Contract Minimum:** $1,000.00  
**Contract Maximum:** $3,000,000.00

**Background:** This proposed Agreement is identified for award at the amount of $1,000.00 to one (1) vendor because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardee is:

- **Digital Telecommunications Corporation (DTC)**

This proposed catalog agreement is supported by the District Technology Council (College IT Managers) and District's Information Technology Department and is intended to be accessible by other public agencies. The minimum agreement value is determined by the minimum requirement for the sponsoring college. The amount
Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No.</th>
<th>FPD2</th>
<th>Division</th>
<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: May 1, 2013</th>
</tr>
</thead>
</table>

awarded is for $1,000.00 for twenty (20) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Valley College and is available for use district-wide. District-wide Voice over Internet Protocol (VOIP) Services and Hardware 40J.5J55.05. (Bid# 140). All Phases.

2. Authorize Amendment to Master Procurement Agreements

A. Actions

Authorize the following actions for Amendment No. 3 to Master Procurement Agreement No. 40124 with Fisher Scientific Company, LLC. to continue the provision of equipment and science materials for the Bond Program at no additional cost:

1. Ratify Amendment No. 2 to Master Procurement Agreement No. 40124 with Fisher Scientific Company, LLC. to continue the provision of science equipment and science materials for the Bond Program from March 25, 2013 to May 1, 2013; and

2. Authorize Amendment No. 3 to Master Procurement Agreement No. 40124 with Fisher Scientific Company, LLC. to continue the provision of science equipment and science materials for the Bond Program from May 2, 2013 to March 24, 2015.

Background

This Master Procurement Agreement was authorized by the Board of Trustees on March 25, 2010 (Com. No. FPD2) for three (3) years with Fisher Scientific Company, LLC. Pursuant to Education Code section 81644, a contract for services, apparatus or equipment may be for a period not to exceed five (5) years. This proposed amendment extends the Agreement to March 24, 2015.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. Science Materials 40J.5J55.05. All Phases.
B. Agati, Inc.

Action

Authorize Amendment No. 1 to Master Procurement Agreement No. 40162 with Agati, Inc. to increase the not to exceed amount by $1,000,000 for library furniture purchases for upcoming projects at the colleges.

Inclusive of this proposed amendment, the total amount of this Agreement is increased to $3,000,000.

Background

This Master Procurement Agreement was originally authorized by the Board of Trustees on October 6, 2010 (Com. No. FPD2) for a not to exceed amount of $2,000,000 pursuant to a best interest finding made in accordance with Public Contract Code Section 20652 to procure under authority from Master Procurement Agreements established by the Foundation for California Community Colleges. Purchases from Agati, Inc. are anticipated to exceed the original authorized not to exceed amount. This request will provide adequate funding to purchase furniture for upcoming projects at the colleges.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. Library Furniture 40J.5J55.05. All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
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<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-12 to Date)</th>
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</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
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<td>3939</td>
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<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
<td>56</td>
<td>1134</td>
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<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
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<td>3. Unclassified Service:</td>
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<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
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<tr>
<td>Total</td>
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DATE RANGE: March 13, 2013 – April 8, 2013

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Sharanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. La Vista, Chancellor

Recommended by: Student Trustee Advisory Vote

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________

Page 1 of 1 Pages Com. No. HRD1 Div. Human Resources Date: 5-1-13
S u b j e c t:  A U T H O R I Z E  C O N T R A C T S  F O R  C O L L E G E  P R E S I D E N T S

I. Authorize contract with Mr. Lawrence Frank as President of Los Angeles Trade-Technical College for the period of July 1, 2013 through June 30, 2016. Mr. Frank will be placed on Step 4 of the salary schedule for College Presidents, with $500 per month for local transportation expenses.

**Background:** Mr. Frank was selected as President of Los Angeles Trade-Technical College as the result of a nationwide search. The college selection committee screened and interviewed the applicants and forwarded the list of finalists for the Board and the Chancellor to consider.

II. Authorize contract with Ms. Renee Martinez as President of Los Angeles City College for the period of July 1, 2013 through June 30, 2016. Ms. Martinez will be placed on Step 3 of the salary schedule for College Presidents, with $500 per month for local transportation expenses.

**Background:** Ms. Martinez was selected as President of Los Angeles City College as the result of a nationwide search. The college selection committee screened and interviewed the applicants and forwarded the list of finalists for the Board and the Chancellor to consider.

Approved by: __________________________
Michael Shanahan, Sr. Associate Vice Chancellor
Human Resources

Recommended by: __________________________
Adriana D. Barrera, Deputy Chancellor

Approved by: __________________________
Daniel J. LaVista, Chancellor
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 99 REGARDING REOPENER ON COMPENSATION ISSUES OF THE COLLECTIVE BARGAINING AGREEMENT FOR 2012-2013

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Service Employees International Union, Local 99 re-open the Agreement between the Los Angeles Community College District and the Service Employees International Union, Local 99, dated July 1, 2011 through June 30, 2014 for the purpose of discussing compensation issues.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter is on the Board's agenda today so that the public will have an opportunity to comment on the proposal before the Board considers its adoption.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles College Faculty Guild, AFT Local 1521, re-open the Agreement between the Los Angeles Community College District and the Los Angeles Faculty Guild dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues for 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter is on the Board’s agenda today so that the public will have an opportunity to comment on the proposal before the Board considers its adoption.
Subject: **APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES**

I. **APPROVE NEW COURSES**

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<th>Course Title</th>
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**Recommended by:**
- Donald Gauthier, President, DAS
- Adriana D. Barrera, Deputy Chancellor

**Approved by:**
- Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________
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<td>Hip-Hop Techniques</td>
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<td>Units</td>
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<td>Histological Microscopy (4 Units)</td>
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<td>ENT MCR 202</td>
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<td>Fluorescence Microscopy and Live Cell Imaging (3 Units)</td>
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<td>ENT MCR 204</td>
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<td>ENT MCR 207</td>
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<td>Publication Laboratory I (2 Units)</td>
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<td>JOURNAL 219-2</td>
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<td>JOURNAL 228-2</td>
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<td>Judo Skills-2</td>
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<td>KIN 215-3</td>
<td>Judo Skills-3</td>
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<tr>
<td>KIN 237</td>
<td>Boot Camp I</td>
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<tr>
<td>KIN 287-1</td>
<td>Basketball Skills 1</td>
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<td>Bicycle Spinning I</td>
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<td>Cardio Kickboxing I</td>
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<td>Softball I (1 Unit)</td>
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<td>METEOR</td>
<td>Severe and Hazardous Weather (3 Units)</td>
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<td>Mobile Media Explorations (3 Units)</td>
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<td>Stagecraft (3 Units)</td>
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<td>Stage Management (3 Units)</td>
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<td>Technical Theatre Practicum (4 Units)</td>
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<td>Scenery Practicum (2 Units)</td>
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<td>TECTHTR</td>
<td>Props Practicum (2 Units)</td>
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<td>TECTHTR</td>
<td>Costume and Make-up Practicum (2 Units)</td>
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<td>TECTHTR</td>
<td>Lighting Practicum (2 Units)</td>
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<td>TECTHTR</td>
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<td>Stage Management Practicum (2 Units)</td>
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<td>House Management Practicum I (2 Units)</td>
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<td>Units</td>
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<td>Costume and Fashion History (3 Units) EAST</td>
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<td>TECTHTR 702</td>
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<td>TECTHTR 703</td>
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<td>THEATER 246-3</td>
<td>Vocal Performance Workshop – Level 3 (2 Units) CITY</td>
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<tr>
<td>THEATER 282</td>
<td>Advanced Musical Theater (2 Units) VALLEY</td>
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II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
<th>Title</th>
<th>Units</th>
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<tr>
<td>ANTHRO</td>
<td>385</td>
<td>Directed Study – Anthropology</td>
<td>3</td>
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<tr>
<td>ARTHIST</td>
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<td>Survey of Western Art From Prehistory Through Middle Ages</td>
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<td>ARTHIST</td>
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<td>Survey of Western Art From Renaissance to Contemporary</td>
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<td>ARTHIST</td>
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<td>History of Asian Art</td>
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<td>ARTHIST</td>
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<td>The Arts of Africa, Oceania, and Ancient America</td>
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<td>CITY CSU</td>
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<tr>
<td>ARTHIST</td>
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<td>Introduction to Latin American Art</td>
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<td>ASTRON</td>
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<td>AUTOCOR</td>
<td>112</td>
<td>Auto Body Construction, Repair, and Welding Fundamentals</td>
<td>9</td>
<td>TRADE NT</td>
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<td>CH DEV</td>
<td>007</td>
<td>Introduction to Curriculum in Early Childhood Education</td>
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<td>VALLEY CSU</td>
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<td>HUMAN</td>
<td>089</td>
<td>Current Musical Dramatic and Art Events</td>
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<td>MARKET</td>
<td>031</td>
<td>Retail Merchandising</td>
<td>3</td>
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<td>203</td>
<td>Harmony III</td>
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<td>Musicianship 3</td>
<td>1</td>
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<td>PHYSICS</td>
<td>285</td>
<td>Directed Study – Physics</td>
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<td>WEST CSU</td>
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III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

Los Angeles Harbor College
A. Associate of Science in Early Childhood Education for Transfer - AS-T (60 Units)
B. Associate of Arts in English for Transfer- AA-T (60 Units)
C. Associate of Science in Computer Science for Transfer - AS-T (60 Units)
D. Associated of Science in Mathematics for Transfer - AS-T (60 Units)
E. Associated of Arts in Psychology for Transfer - AA-T (60 Units)

West Los Angeles College
A. Certificate of Achievement in Medical Assisting – Administrative (22 Units)
B. Certificate of Achievement in Medical Assisting – Clinical (31.5 Units)
Subject: RATIFY LEASE OF DISTRICT FACILITIES

Ratify a lease agreement with Miller Toyota of Culver City for use of 69,592 square feet of space in the east end of Lot 7 at West Los Angeles College, 4800 Freshman Drive, Culver City, California 90230. The lease agreement shall be during the term of April 1, 2013 to April 30, 2015. Total rental income: $175,000.

Background: The area to be leased is currently designated as a construction site after removal of the D Village/swing space bungalows in 2012 and will be used "as is". Access to the site is during regular business hours and by prior arrangement on weekends, holidays and non-instruction days. The hours of use are regular business hours of the college. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased at $1.10 per square footage annually for the similar location. Rent to be provided for this lease is at $1.20 per square footage annually.

REQUIRES FIVE AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVesta, Chancellor
Subject: ADOPT THE SPENDING PLAN OF THE REVISED EDUCATION PROTECTION ACT (EPA) OF 2012

A. Authorize the following budget adjustments to state revenue apportionment and EPA income (eBTA’s: D-0671/D-0674/D-0675/D-0676):

Increase the EPA income from $35,213,804 to $76,271,474, or an increase of $41,057,670, and reduce state apportionment income for the same amount as provided in the State Chancellor’s First Principal Apportionment report released on March 8, 2013.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>INITIAL EPA FUNDS-DISTRIBUTED (12/05/12)</th>
<th>REVISED PROJECTED EPA FUND (P1, 308/13) *</th>
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<td>$10,929,872</td>
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<td>$7,592,097</td>
<td>$16,527,186</td>
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<td>$2,365,672</td>
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<td>$2,115,782</td>
<td>$4,575,561</td>
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<td>Pierce</td>
<td>$5,085,642</td>
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<td>$3,815,432</td>
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<td>Trade-Tech</td>
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<td>Valley</td>
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<td>West</td>
<td>$2,456,006</td>
<td>$5,291,050</td>
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<tr>
<td>ITV</td>
<td>$143,027</td>
<td>$334,129</td>
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<tr>
<td>TOTAL</td>
<td>$35,213,804</td>
<td>$76,271,474</td>
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</table>

*Increase in Fund 10106 (EPA Fund) and decrease in Fund 10100 (College Unrestricted General Fund)

B. Adopt the District’s revised spending plan submitted by the colleges as shown in Attachment I.
**Background:** A public hearing must be conducted at the Board of Trustee’s meeting prior to the adoption of the revised Education Protection Act (EPA) Spending Plan. The spending plan is limited to instructional (classroom instruction) and other student support services, except for those general administration, campus administration, and instructional administration expenditures in accordance with the language of Proposition 30 and the State Chancellor’s Office’s Accounting Advisory: Proposition 30 Education Protection Account Guidelines dated April 3, 2013 (Attachment I). Colleges are required to expend EPA funds according to the Board adopted revised EPA spending plan.

On December 5, 2012, the Board of Trustees approved the District’s initial EPA spending plan based on a preliminary estimate of $35,213,804. In the First Principal Apportionment (P1) released by the state on March 8, 2013, the amount identified from the EPA funding source was increased to $76,271,474. This increase will require the college’s to revise their spending plans for EPA funds to match the amounts detailed on Attachment I. This additional funding supplants state funding to the General Fund and will require a corresponding adjustment to General Apportionment income.
# Los Angeles Community College District
## Schools and Local Public Safety Protection Act
### Fiscal year 2012-13
#### Prop 30 EPA Expenditure Report

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<td>76,271,474</td>
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<tr>
<td><strong>Activity Classification</strong></td>
<td><strong>Activity Code</strong></td>
<td><strong>Salaries and Benefits</strong></td>
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<tr>
<td>Instructional Activities</td>
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<tr>
<td>Fall 2012 - Teaching, Hourly Instructional Salaries</td>
<td>0100-5900</td>
<td>15,276,395</td>
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<td>Fall 2012 - Regular Salaries</td>
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<td>Winter 2013 - Teaching, Hourly Instructional Salaries</td>
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<td>0100-5900</td>
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<td>Other Support Activities (list below)</td>
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**Total Expenditures for EPA**

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<th>Salaries and Benefits</th>
<th>Operating Expenses</th>
<th>Capital Outlay</th>
<th>Total</th>
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<td>76,249,530</td>
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**Revenues less Expenditures**

0

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*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.*
Los Angeles Community College District
Proposition 30 - Education Protection Act (EPA) of 2012
2012-13 Revised Spending Plan
By College

**Total EPA Funds**  $ 78,271,474

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<tr>
<th>2012-13 Spending Plans Submitted by College</th>
<th>City</th>
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<th>Harbor</th>
<th>Mission</th>
<th>Pctoca</th>
<th>Southwest</th>
<th>Trade-Technical</th>
<th>Valley</th>
<th>West LA</th>
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<td>2. Fall 2012 - Regular Salaries</td>
<td>0</td>
<td>6,055,452</td>
<td>0</td>
<td>0</td>
<td>197,062</td>
<td>0</td>
<td>0</td>
<td>1,004,132</td>
<td>0</td>
<td>0</td>
<td>$ 7,286,587</td>
</tr>
<tr>
<td>3. Winter 2013 - Teaching, Hourly Instructional Salaries</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>267,990</td>
<td>457,940</td>
<td>0</td>
<td>0</td>
<td>$ 725,930</td>
</tr>
<tr>
<td>4. Spring 2013 - Teaching, Hourly Instructional Salaries</td>
<td>3,800,000</td>
<td>0</td>
<td>2,209,400</td>
<td>1,911,985</td>
<td>4,577,615</td>
<td>1,615,030</td>
<td>0</td>
<td>4,364,780</td>
<td>3,754,256</td>
<td>2,469,056</td>
<td>0</td>
</tr>
<tr>
<td>5. Spring 2013 - Teaching, Full-time (Regular) Instructional Salaries</td>
<td>5,207,861</td>
<td>6,199,400</td>
<td>0</td>
<td>0</td>
<td>197,062</td>
<td>0</td>
<td>3,069,600</td>
<td>0</td>
<td>2,092,652</td>
<td>141,962</td>
<td>17,107,924</td>
</tr>
<tr>
<td>6. Summer 2013 - Teaching, Hourly Instructional Salaries</td>
<td>190,000</td>
<td>0</td>
<td>0</td>
<td>120,960</td>
<td>246,810</td>
<td>0</td>
<td>121,555</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$ 702,140</td>
</tr>
<tr>
<td>7. Tutoring</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>8. Counseling</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>9. Instructional Aides - Salaries</td>
<td>0</td>
<td>810,570</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$ 810,570</td>
</tr>
<tr>
<td>10. Employees Benefits Associated with Salaries Above</td>
<td>1,732,211</td>
<td>3,431,764</td>
<td>425,889</td>
<td>432,090</td>
<td>975,099</td>
<td>331,546</td>
<td>1,177,782</td>
<td>314,129</td>
<td>709,022</td>
<td>57,797</td>
<td>$ 5,439,814</td>
</tr>
<tr>
<td>11. Instructional Media Materials</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>21,944</td>
</tr>
<tr>
<td>12. Other Student Support Services</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total EPA Spending Plan</strong></td>
<td>10,929,872</td>
<td>16,037,186</td>
<td>5,049,363</td>
<td>4,575,581</td>
<td>10,845,268</td>
<td>3,815,432</td>
<td>5,192,160</td>
<td>9,751,551</td>
<td>5,261,090</td>
<td>334,129</td>
<td>$ 78,271,474</td>
</tr>
</tbody>
</table>
Subject: 2012-2013 THIRD QUARTER FINANCIAL STATUS REPORT

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (Attachment I). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
<table>
<thead>
<tr>
<th>Line</th>
<th>Description</th>
<th>Actual 2009-10</th>
<th>Actual 2010-11</th>
<th>Actual 2011-12</th>
<th>Projected 2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1</td>
<td>Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>530,569,426</td>
<td>539,813,920</td>
<td>496,160,233</td>
<td>512,567,025</td>
</tr>
<tr>
<td>A.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>253,312</td>
<td>200,000</td>
<td>625,000</td>
<td>150,000</td>
</tr>
<tr>
<td>A.3</td>
<td>Total Unrestricted Revenue (A.1 + A.2)</td>
<td>530,822,738</td>
<td>540,013,920</td>
<td>496,985,233</td>
<td>512,717,025</td>
</tr>
<tr>
<td>B.1</td>
<td>Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>498,374,408</td>
<td>513,662,754</td>
<td>502,937,482</td>
<td>500,495,929</td>
</tr>
<tr>
<td>B.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>10,476,205</td>
<td>12,346,309</td>
<td>12,317,171</td>
<td>6,318,989</td>
</tr>
<tr>
<td>B.3</td>
<td>Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>508,850,613</td>
<td>526,029,063</td>
<td>515,254,653</td>
<td>506,818,918</td>
</tr>
<tr>
<td>C.</td>
<td>Revenues Over(Under) Expenditures (A.3 - B.3)</td>
<td>21,972,125</td>
<td>13,984,857</td>
<td>-13,69,420</td>
<td>5,898,107</td>
</tr>
<tr>
<td>D.1</td>
<td>Prior Year Adjustments + (-)</td>
<td>5,490,858</td>
<td>2,805,794</td>
<td>2,862,772</td>
<td>1,264,220</td>
</tr>
<tr>
<td>D.2</td>
<td>Adjusted Fund Balance, Beginning (D + D.1)</td>
<td>51,331,095</td>
<td>76,109,014</td>
<td>92,956,643</td>
<td>75,951,443</td>
</tr>
<tr>
<td>E.</td>
<td>Fund Balance, Ending (C. + D.2)</td>
<td>73,303,220</td>
<td>90,093,871</td>
<td>74,687,223</td>
<td>81,849,550</td>
</tr>
<tr>
<td>F.1</td>
<td>Percentage of GF Fund Balance to GF Expenditures (E. / B.3)</td>
<td>14.4%</td>
<td>17.1%</td>
<td>14.5%</td>
<td>16.1%</td>
</tr>
<tr>
<td>G.1</td>
<td>Annualized FTES (excluding apprentice and non-resident)</td>
<td>128,124</td>
<td>109,350</td>
<td>103,529</td>
<td>97,759</td>
</tr>
<tr>
<td>H.1</td>
<td>Cash, excluding borrowed funds</td>
<td>70,218,391</td>
<td>49,213,822</td>
<td>49,213,822</td>
<td>5,912,731</td>
</tr>
<tr>
<td>H.2</td>
<td>Cash, borrowed funds only</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>80,000,000</td>
</tr>
<tr>
<td>H.3</td>
<td>Total Cash (H.1 + H.2)</td>
<td>51,565,335</td>
<td>70,218,391</td>
<td>49,213,822</td>
<td>85,912,731</td>
</tr>
<tr>
<td>I.1</td>
<td>Revenues:</td>
<td>469,983,496</td>
<td>512,859,560</td>
<td>266,567,153</td>
<td>52%</td>
</tr>
<tr>
<td>I.2</td>
<td>Other Financing Sources (Object 8900)</td>
<td>0</td>
<td>150,000</td>
<td>150,000</td>
<td>100%</td>
</tr>
<tr>
<td>I.3</td>
<td>Total Unrestricted Revenue (I.1 + I.2)</td>
<td>469,983,496</td>
<td>513,009,560</td>
<td>266,717,153</td>
<td>52%</td>
</tr>
<tr>
<td>J.1</td>
<td>Expenditures:</td>
<td>538,374,730</td>
<td>513,682,754</td>
<td>502,937,482</td>
<td>500,495,929</td>
</tr>
<tr>
<td>J.2</td>
<td>Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>6,318,989</td>
<td>6,316,989</td>
<td>6,183,298</td>
<td>97.9%</td>
</tr>
<tr>
<td>J.3</td>
<td>Total Unrestricted Expenditures (J.1 + J.2)</td>
<td>544,670,719</td>
<td>587,062,743</td>
<td>370,309,775</td>
<td>64.1%</td>
</tr>
<tr>
<td>K.</td>
<td>Revenues Over(Under) Expenditures (I.3 - J.3)</td>
<td>-74,687,223</td>
<td>-74,687,223</td>
<td>-109,760,124</td>
<td>-109,760,124</td>
</tr>
<tr>
<td>L.</td>
<td>Adjusted Fund Balance, Beginning</td>
<td>74,687,223</td>
<td>74,687,223</td>
<td>74,687,223</td>
<td>74,687,223</td>
</tr>
<tr>
<td>L.1</td>
<td>Fund Balance, Ending (C. + L.2)</td>
<td>0</td>
<td>0</td>
<td>35,072,901</td>
<td>0%</td>
</tr>
<tr>
<td>M.</td>
<td>Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>
V. Has the district settled any employee contracts during this quarter?  

**NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled (Specify)</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Temporary</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>YYYY-YY</td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
<td>% *</td>
<td>Total Cost Increase</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)?  

**YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

On March 15, 2013, the District issued $80 million from Tax Revenue Anticipation Notes (TRANs) to provide adequate cash flow for the General Fund operations for the remainder of the fiscal year. The borrowed funds will be paid back from the state apportionment deferrals of approximately $85 million which will be received in July 2013 and November 2013. The maturity date of the TRANs is December 31, 2013.

VII. Does the district have significant fiscal problems that must be addressed?  

This year? **NO**  

Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
 Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District:  (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name:  Jeanette L. Gordon
CBO Phone:  213-891-2090
CBO Signature:
Date Signed:

Chief Executive Officer Name:  Dr. Daniel J. LaVista
CEO Signature:
Date Signed:

Electronic Cert Date:  04/22/2013

District Contact Person
Name:  Vinh D. Nguyen
Title:  Director of Budget and Management Analysis
Telephone:  213-891-2085
Fax:  213-891-2413
E-Mail:  NguyễnVD@email.laccd.edu

Fiscal Year:  2012-2013
Quarter Ended:  (Q3) Mar 31, 2013

Pursuant to Government Code section 3547 and the District's public notice procedure, the Los Angeles College Staff Guild, AFT Local 1521A, requests to reopen negotiations on compensation matters for 2012-2013 and 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles College Staff Guild, AFT Local 1521A, re-open the Agreement between the Los Angeles Community College District and the Los Angeles College Staff Guild dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues for 2012-2013 and 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter is being noticed on May 1, 2013, with an expected adoption date of May 15, 2013. The public will have an opportunity to comment on May 15, 2013, before the parties begin formal bargaining.

Recommended by:
Michael Shanahan, Sr. Associate Vice Chancellor
Human Resources

Adriana D. Barrera, Deputy Chancellor
Secretary to the Board of Trustees

By __________________________ Date __________________________

Pursuant to Government Code section 3547 and the District’s public notice procedure, the Los Angeles Community College District Administrators’ Unit Represented By California Teamsters Public, Professional & Medical Employees Union Local 911, requests to reopen negotiations on compensation matters for 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles Community College District Administrators' Unit Represented By California Teamsters Public, Professional & Medical Employees Union Local 911, re-open the Agreement between the Los Angeles Community College District and the Los Angeles Community College District Administrators' Unit Represented By California Teamsters Public, Professional & Medical Employees Union Local 911 dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues for 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter is being noticed on May 1, 2013, with an expected adoption date of May 15, 2013. The public will have an opportunity to comment on May 15, 2013, before the parties begin formal bargaining.
Subject: NOTIFICATION OF STUDENT TRAVEL

East Los Angeles College

A. Seven students and one faculty member attended the Society of Hispanic Professional Engineers Regional Leadership Development Conference in Tempe, Arizona for one day on April 7, 2013.

  Background: The sponsoring organization was the Society of Hispanic Professional Engineers.

  FISCAL IMPLICATION: The total estimated cost of this trip was $3000.00. The funds for this trip came from the College Associated Student Organization (ASO) Fund. No District funds were used for this trip.

B. One student attended the National Student Nurses’ Association 61st Annual Convention (NSNA) in Charlotte, North Carolina during the period of April 2, 2013 to April 6, 2013.

  Background: The sponsoring organization was the National Student Nurses’ Association.

  FISCAL IMPLICATION: The total estimated cost of this trip was $1,596.00. The funds for this trip came from fundraising by the Nursing Student Club. No District funds were used for this trip.
SUBJECT: DISCIPLINARY ACTION REGARDING CLASSIFIED EMPLOYEE

DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN1034584) assigned to Los Angeles Harbor College as a permanent Custodian is based on the following causes:

- Frequent Unexcused Absence Or Tardiness
- Abuse Of Leave Privileges By Habitual Use Of Leave For Trivial Indisposition Or By Absence So Frequent That The Efficiency Of The Service Is Impaired
- Absence Without Leave Or Abandonment Of Position

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by: 
Michael Shahahan  
Sr. Associate Vice Chancellor  
Human Resources

Recommended by:  
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees
By ___________________________ Date ___________________________
Subject: STUDENT DISCIPLINE – EXPULSION

I. Expel Los Angeles Trade-Technical College student, SID# - - 9237 from all colleges in the Los Angeles Community College District, without reconsideration.

The student has violated the following Standards of Student Conduct:

9803.10 Willful Disobedience
9803.15 Disruption of Classes or College Activities
9803.17 Interference with Peace of College
9803.21 Discriminatory Behavior
9803.24 Threatening Behavior
9803.25 Disorderly Conduct
9805. Interference w/Performance of Duties by Employees

II. Expel West Los Angeles College student, SID# - - 4864, from all colleges in the Los Angeles Community College District, without reconsideration.

The student has violated the following Standards of Student Conduct:

9803.11 Violation of College Rules and Regulations
9803.13 Unauthorized Entry

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.17.

Recommended by: Jjasmin Delahoussaye, Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
BSD1 RESOURCE DOCUMENT

A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $83,400 each.

B. Facilities Order Forms.

C. Agreements for Art Modeling Services.

D. MAINTENANCE AGREEMENT

4500184713  Pierce. Agreement with Specialty Fitness, Inc. for maintenance and repairs of various exercise equipment in the Athletic Training Room during the period March 1, 2013 to February 29, 2016, inclusive. Total cost: $4,500.

E. STUDENT INTERN AGREEMENTS

4500183780  East. No-cost agreement with Garfield Medical Center to provide clinical training for students enrolled in the Nursing Program during the period November 1, 2012 to October 31, 2014, inclusive.

Various  Pierce. Twenty-four no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 4, 2013 to August 26, 2017, inclusive.

- 4500184657  Agoura Animal Clinic
- 4500184658  Animal Specialty & Emergency Center
- 4500184659  Best Friends Animal Society
- 4500184660  Beverly Hills Small Animal Hospital
- 4500184661  Big Tujunga Veterinary Hospital
- 4500184662  Boulevard Pet Clinic
- 4500184664  Calabasas Animal Clinic
- 4500184665  Camarillo Vet Hospital DADL Corp.
- 4500184666  Cinema Veterinary Centre
- 4500184667  County of Los Angeles Department of Animal Care & Control
- 4500184668  Creature Comforts Caring Veterinary Clinic
- 4500184669  Healing Touch Veterinary Wellness Center
- 4500184671  Heaven on Earth Society for Animals
- 4500184673  Las Posas Veterinary Medical Center
- 4500184674  Pasadena Humane Society
- 4500184675  Vetco Animal Hospital (Paws Plus)
- 4500184677  Pet Emergency Clinics and Specialty Hospital
- 4500184678  Roxford Vet Clinic
- 4500184679  Simi Valley Animal Hospital
- 4500184680  Studio City Animal Hospital
F. SERVICE AGREEMENTS

4500183844  East. Agreement with Nebraska Book Company to provide the Prism retail sales system used in the Bookstore during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $6,950.

4500184165  East. Agreement with Community Career Development to provide certified security guard training for the Logistics Department during the period May 6, 2013 to September 30, 2013, inclusive. Total cost: $37,500.

4500184166  East. Agreement with East Los Angeles College Foundation to provide six art lectures for the Goals And Needs to Accelerate Science, Technology, Engineering, and Mathematics program during the period April 15, 2012 to September 30, 2015, inclusive. Total cost: $25,000.

4500184407  East. Agreement with Novelas Educativas to produce a video highlighting the Extended Opportunity Programs and Services (EOP&S) and Disabled Student Programs and Services (DSP&S) departments at the college during the period May 15, 2013 to June 30, 2013, inclusive. Total cost: $10,000.

4500149306  Harbor. Amendment No. 2 to extend agreement with Dewey Pest Control Company to provide integrated pest management services, increasing the total contract amount from $59,000 to $83,000, from July 15, 2013 to March 14, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $24,000.

4500107407  Mission. Agreement with Los Angeles Cable Television Access Corporation – LA Channel to provide broadcasting services for the Instructional Television Program during the period June 15, 2013 to June 30, 2014, inclusive. Total cost: $9,480.

4500184268  Mission. Agreement with Strumpf Associates to conduct an organization assessment and opportunity analysis of the college’s WorkSource Center during the period March 15, 2013 to June 30, 2013, inclusive. Total cost: $25,100.

4500184582  Mission. Agreement with DeWayne Johnson to conduct workshops on the topics of financial planning, careers, and job search for Permanence and Safety – Model Approach
to Partnerships in Parenting Program participants during the period March 18, 2013 to June 30, 2013, inclusive. 
Total cost: $2,400.

4500184901 Mission. Agreement with Studio Arts, Ltd. to provide Compositing and Visual Effects training classes to a WorkSource Program participant during the period February 18, 2013 to June 25, 2013, inclusive. Total cost: $6,800.

4500184904 Mission. Agreement with Anderson Medical Career College to provide Certified Nursing Assistant/Home Health Aide training for two WorkSource Program participants during the period March 26, 2013 to May 17, 2013, inclusive. Total cost: $6,960.

4500171635 Pierce. Amendment No. 1 to renew agreement with College Central Network, Inc. to provide license to use its web-based Career Office Management System – BRAHMAJobs for employers and students with 24/7 access to job postings and employment related information for the Counseling Office from April 1, 2013 to March 31, 2014, inclusive, for the second year of the agreement. Total cost: $1,500.

4500182768 Trade-Technical. Agreement with Host International to provide food, utensils and technical expertise on equipment used at the Host facility at Los Angeles International Airport to provide commercial food service for Culinary Arts Department during the period November 1, 2012 to May 10, 2013, inclusive. Total cost: $32,500.

4500184731 Trade-Technical. Agreement with Manuel Morales to provide development and production of promotional videos for the college during the period December 20, 2012 to June 30, 2013, inclusive. Total cost: $30,000.

4500183661 Trade-Technical. Agreement with Enterprise Rent-A-Car Company for rental of 12-15 passenger vans for the Athletic Department inter-collegiate activities; rental rates are per State of California Department of Services Agreement No. 5-11-99-01 corporate rates during the period January 1, 2013 to June 30, 2013, inclusive. Total cost: $15,000.

4500184452 Valley. Agreement with Golden Star Technology, Inc. to provide VMWare software subscription, updates, emergency phone consulting services and technical support for the Science, Technology, Engineering, and Mathematics Program during the period September 12, 2012 to March 30, 2016, inclusive. Total cost: $17,742.

4500184580 Valley. No-cost agreement with American Institute for Foreign Studies to provide transportation and program
support services for the International Education Program, Summer 2014 Study Away Program in Dublin, Ireland during the period September 1, 2013 to July 29, 2014, inclusive.

4500184912 Van De Kamp Center. Agreement with First Fire Systems to provide materials and services for repair of the fire alarm and emergency lighting system at the Van De Kamp Innovation Center during the period March 21, 2013 to June 1, 2013, inclusive. Total cost: $36,800.

G. SPECIAL GRANT FUNDED AGREEMENTS

4500183376 East. Agreement with Hilda L. Solis Learning Academy for that agency to fund the Learning Academy Tutoring Program for students during the period March 1, 2013 to May 31, 2013, inclusive. Total expense: $15,000.

4500183200 Trade-Technical. Agreement with California Department of Education for that agency to fund the Academic Opportunities Program to provide tutoring for students enrolled in low performing schools for up to 200 students during the period July 1, 2012 to June 30, 2013, inclusive. Total expense: $313,800.

4500162593 Valley. Amendment No. 1 to renew agreement with South Bay Workforce Investment Board for that agency to fund the Classroom Training Individual Referral services under the Workforce Investment Act, increasing the total contract amount from $600,000 to $1,200,000 during the period July 1, 2013 to June 30, 2015, inclusive, for the third and fourth years of the agreement. Total additional expense: $600,000.

4500184149 West. Agreement with Beatrix Finston Padway Charitable Trust for Arts for that agency to fund the Police Orientation and Preparation Puente and Umoja programs for up to 50 students during the period January 1, 2013 to December 31, 2015, inclusive. Total expense: $90,000.

4500184732 West. Agreement with SEIU-UHW-West & Joint Employer Education Fund for that agency to fund the Sustainability in Healthcare program to provide job training for up to 30 participants during the period March 1, 2013 to June 30, 2014, inclusive. Total expense: $11,000.

H. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500183710 East. Agreement with Dean Evans and Associates, Inc. to provide software support for the Event Management System used at the college during the period March 1, 2013 to February 28, 2014, inclusive. Total cost: $2,800.
4500184099  East. Agreement with Ana Serrano to provide an art exhibit for the Vincent Price Museum during the period May 23, 2013 to June 30, 2013, inclusive. Total cost: $1,000.

4500184100  East. Agreement with Mark Sergurson to provide a workshop on cartoon studio based production for the Art Department on March 20, 2013. Total cost: $100.

4500184107  East. Agreement with Adriana Yugovich to provide an art workshop for the Vincent Price Museum during the period March 1, 2013 to April 26, 2013, inclusive. Total cost: $200.

4500184144  East. Agreement with Isabel Avija to provide photography based art for the Vincent Price Museum during the period March 1, 2013 to April 13, 2013, inclusive. Total cost: $700.

4500184297  East. Agreement with Carlos Enrique Prado Herrera to provide a guest lecture on Cuban Art for the Vincent Price Museum during the period March 1, 2013 to April 13, 2013, inclusive. Total cost: $200.


4500183437  Harbor. Agreement with Carousel Industries to repair the campus telephone system and to install a signaling server on February 8, 2013, inclusive. Total cost: $910.

4500183841  Harbor. Agreement with International Trade Education Programs to provide bus transportation services for the GPS Your Future program to shuttle students from Banning, Carson and Gardena High Schools during the period January 24, 2013 to January 26, 2013, inclusive. Total cost: $1,700.

4500184085  Harbor. Agreement with Calle Bell to teach horsemanship for the Community Services Department during the period March 21, 2013 to June 30, 2013, inclusive. Total cost: $1,100.

4500184104  Harbor. Agreement with Notary Public Seminars to provide classes in California Notary Public including State exam class and Renewing Notaries class. Also providing Child Visitation Monitor class for the Community Services Department during the period March 1, 2013 to June 30, 2013, inclusive. Total cost: $2,500.
4500183784  Mission. Agreement with Te Conectarnos, LLC to provide internet access at the WorkSource Center located in Pacoima during the period January 1, 2013 to June 30, 2013, inclusive. **Total cost:** $2,370.


4500184578  Mission. Agreement with David Johnson to serve as motivation speaker for the Faculty and Staff Development events on April 16, 2013 to April 17, 2013, inclusive. **Total cost:** $1,500.

4500183609  Pierce. Agreement with Dr. Charles Sophy to conduct a workshop on the topic of special medication issues for children for the Foster and Kinship Care Education Program participants on February 5, 2013. **Total cost:** $300.

4500184278  Pierce. Agreement with Greg Elliott dba Bottom Scratcher Diving Charter for rental of a charter boat for an 11-hour cruise to conduct Biology 11A classes for the Life Science Department during the period March 12, 2013 to June 30, 2013, inclusive. **Total cost:** $2,300.

4500184300  Pierce. Agreement with Western Scientific Company, Inc. for maintenance and repair of 117 microscopes in the Life Science Department during the period January 1, 2013 to June 30, 2013, inclusive. **Total cost:** $4,742.

4500184491  Pierce. Agreement with Kyoko Kassarjian to conduct a class titled “Ikebana” for the Community Services Department during the period April 27, 2013 to May 18, 2013, inclusive. **Total cost:** $1,507.

4500184643  Pierce. Agreement with Enterprise Rent-A-Car for rental of vans for Physics Department’s class field trips during the period January 1, 2013 to December 31, 2013, inclusive. **Total cost:** $2,000.

4500184685  Pierce. Agreement with Evan Goldstein to conduct classes titled “Aerobics/Cardio Kickboxing”, “Zumba Gold” and “Country Western Dancing” classes for the Community Services Department during the period May 4, 2013 to June 11, 2013, inclusive. **Total cost:** $300.

4500184690  Pierce. Agreement with Robert Cates to conduct classes titled “Salsa Red Hot” and “Beginning Ballroom” classes for the Community Services Department during the period May 5, 2013 to June 7, 2013, inclusive. **Total cost:** $300.
4500184695 Pierce. Agreement with Computer Support Team, Inc. to host a Pierce College student's domain to allow the Computer Applications and Office Technologies Department to execute and administer their academic program during the period March 1, 2013 to February 28, 2014, inclusive. Total cost: $399.

4500183401 Valley. Agreement with Heiberg Consulting, Inc. to provide Student Access – Upward Bound hosting, online access, support and generates the annual performance report required by the Department of Education for the Upward Bound Math & Science Program during the period March 19, 2013 to March 18, 2014, inclusive. Total cost: $1,499.

4500183686 Valley. Agreement with Judith Heineman to conduct a workshop on techniques for getting children and students to tell their stories and engage their audience for the Faculty and Staff Development Department on March 20, 2013. Total cost: $350.

4500183724 Valley. Agreement with Maruty an Distribution, Inc. to provide ice cream and desserts for the 2013 Monarch Summer Day Camp for the Community Services Department during the period June 10, 2013 to June 28, 2013, inclusive. Total cost: $791.

4500184347 Valley. Agreement with Michael E. Heim to train student athletes enrolled in off-season football conditioning class for speed and agility development using equipment, speed apparatus and drills for the Athletics Department during the period February 1, 2013 to March 30, 2013, inclusive. Total cost: $1,500.


4500183979 Valley. Agreement with Commercial Meat Company to provide food for 2013 Monarch Summer Camp cookout and overnight activities for the Community Services Department during the period June 1, 2013 to June 28, 2013, inclusive. Total cost: $1,233.

4500183980 Valley. Agreement with Tereso Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for the Puente and Student Support Services Programs’ Northern California University Tours during the period April 1, 2013 to April 2, 2013, inclusive. Total cost: $775.

4500184092 Valley. Agreement with Charles Wilken to provide consulting services for the Engineering Pathway activities for the Career Technology Education Program during the

4500184415 Valley. Agreement with First Student Charter Bus to provide bus transportation services to transport high school students visiting the college during Senior Day on May 1, 2013. Total costs: $3,760.


4500184147 West. Agreement with Mark Lee Groh to provide parking citation hearings during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $2,640.

I. AUTHORIZE PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize an agreement with Webb Cleff Architecture & Engineering to provide design services for the Temporary Facilities – Art & Physical Education Department Swing Space project at Los Angeles City College beginning on May 2, 2013 and ending on November 1, 2013 at a cost not to exceed $30,000 inclusive of eligible reimbursable expenses.

Background

Webb Cleff Architecture & Engineering has been selected through solicitation of proposals from no less than three (3) firms.

The purpose of this Agreement is to obtain design services for swing space to accommodate the Art Department and Physical Education Department within the Chemistry Building, the Men’s Gymnasium Building, the Administration Building, Jefferson Hall and the Faculty & Staff Center during construction of DaVinci Hall and the South Gym. The proposed design services scope includes preparation and completion of construction documents for structural, electrical, plumbing, and accessibility modifications.

Of the three (3) proposals received, three (3) proposals were determined to be responsive for review by a Selection Committee composed of the CPM Project Director, the CPM Project Engineer, and the RPM Move Manager. As a result of the review and selection process, Webb Cleff Architecture & Engineering is recommended for award of this Agreement.

Award History

This agreement represents the third awarded to this firm through the Bond Program and a cumulative original award total of $116,716. Other projects include the Temporary Facilities – Music Swing Space project at Los Angeles City College and the Communications Building Re-Roof project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities / 3020 Wilshire 31C.5142.03. Design Phase.

B. Action

Authorize an agreement with ARCADIS U.S., Inc. to provide construction project management services for the Los Angeles Unified School District Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College from May 2, 2013 through December 31, 2017 at a cost not to exceed $1,505,037 inclusive of eligible reimbursable expenses.

Background

This Agreement is the result of a non-competitive selection process. ARCADIS U.S., Inc. has been providing College Project Management services to Los Angeles Harbor College since 2001.
In order for the proposed new Agreement to be advanced to the Board of Trustees for consideration, it was necessary to follow the District's procurement requirements that were updated in September 2012. Consistent with the District's adopted business practice (Business Operations Policy and Procedures 04-08 "Procurement of Special and Professional Services"), it is requested that the procurement of a professional services agreement with ARCADIS U.S., Inc. for the provision of Construction Management Services for the HTPA at Los Angeles Harbor College be exempted from the competitive selection process.

The LACCD has determined it is in the best interests of the district to utilize ARCADIS U.S., Inc. to serve as the construction manager for the HTPA to ensure construction activities for the HTPA do not conflict with ongoing construction activities taking place on the surrounding college campus. Further, utilization of ARCADIS U.S., Inc. will ensure construction activities for the HTPA are not charged to the LACCD's Bond funds.

On April 17, 2013, the Executive Director of Facilities Planning and Development approved the college's request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

Funding and Development Phase

Funding is through LAUSD proceeds. LAUSD – Harbor Teacher Preparation Academy.

Construction Phase.

C. Action

Authorize an agreement with Steinberg Architects to provide design criteria services for the Los Angeles Unified School District's (LAUSD) Harbor Teacher Preparation Academy (HTPA) project at Los Angeles Harbor College from May 2, 2013 through May 31, 2016 at a cost not to exceed $271,000 inclusive of eligible reimbursable expenses.

Background

This Agreement is the result of a non-competitive selection process. Steinberg Architects has provided professional planning and design services to Los Angeles Harbor College since 2002 in the following roles:

- On June 5, 2002 (Com. No. BSD4), the Board of Trustees authorized Agreement No. 30149 with Steinberg Architects to provide Programming services for 17 projects at Los Angeles Harbor College under Proposition A shown on the approved 2002 Campus Master plan.
- On July 9, 2003 (Com. No. BSD4) the Board of Trustees ratified amendment No. 1 to contract 30149 with Steinberg Architects to provide a comprehensive survey of the existing campus ADA and path of travel from parking and public transportation areas, and assist the College in developing a strategy and budget for extension & adaptation of campus wide technology;
- On January 14, 2004 (Com. No. BSD4) the Board of Trustees authorized agreement No. 70012 with Steinberg Architects to provide Master Planning Services related to Propositions A & AA; Establish architectural guidelines and campus standards;
- On June 11, 2008 (Com. No. FPD1), the Board of Trustees ratified agreement No. 70477 with Steinberg Architects to provide Design Services to prepare the Design Build criteria for the Science Complex project.

In order for this proposed new Agreement to be advanced to the Board of Trustees for consideration, it was necessary to follow the District's procurement requirements that were updated in September 2012. Consistent with the District's adopted business
practice (Business Operations Policy and Procedures 04-08 "Procurement of Special and Professional Services"), it is requested that the procurement of a professional services agreement with Steinberg Architects for the provision of Planning & Design services for the LAUSD HTPA at Los Angeles Harbor College be exempted from the competitive selection process. Steinberg is uniquely qualified to provide these services. It would be impractical and not in the best interests of the District to utilize a competitive procurement process to obtain such services.

On April 17, 2013, the Executive Director of Facilities Planning and Development approved the college’s request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

**Funding and Development Phase**

Funding is through LAUSD proceeds. LAUSD – Harbor Teachers Preparation Academy.

**Design Phase**

**D. Action**

Authorize an agreement with NBP Consulting to provide fire and life safety code analysis services for the Library - Learning Crossroads project at Pierce College from May 15, 2013 through July 15, 2013 at a cost not to exceed $4,900 inclusive of eligible reimbursable expenses.

**Background**

NBP Consulting has been selected through solicitation of proposals from no less than three firms.

Pursuant to the direction of the Program Manager, this Agreement is to obtain an independent review pertaining to the fire protection of floor penetrations and shaft enclosures for the Pierce College Library-Learning Crossroads Building.

Of the two proposals received one was determined to be responsive. NBP Consulting is recommended for award of this Agreement.

**Award History**

This agreement represents the first award to this company through the Bond Program.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. Specialty Consulting - 40J.5595.05. Construction Phase.

**E. Action**

Authorize an agreement with Schneider Electric Building Americas, Inc. to provide Central Plant Building Automation System (BAS) software upgrade services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Southwest College beginning on May 2, 2013 and ending on May 31, 2014 at a not to exceed cost of $71,276 inclusive of eligible reimbursable expenses.
Background

Schneider Electric has been selected through solicitation of proposals from three firms.

The purpose of this Agreement is to obtain central plant software upgrade to be provided under individual Task Orders issued by the College Project Manager as needed. The current need is to upgrade the existing Central Plant's BAS to Struxureware Building Operation to allow Campus facilities to control, monitor, and manage Input/Output modules.

Of the three firms solicited, one proposal was received, which was determined to be responsive and was then evaluated by the Central Plant BAS Committee. This Committee is composed of Campus Facilities Director, Campus Facilities Assistant, and Campus Electrician. As a result of this comprehensive review and selection process, Schneider Electric Building Americas, Inc. is recommended for award of this Agreement.

Award History

This agreement represents the seventh awarded to this firm through the Bond Program and a cumulative original award total of $251,301. Other projects include the Demand Side Management project at Los Angeles City College and the District Education Services Center project. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Specific assignments to be made on an as-needed basis. All Phases.

F. Action

Authorize an agreement with Arup North America, Ltd. to provide continued building commissioning services for the Library and Learning Resource Center project at Los Angeles Valley College from May 2, 2013 through December 31, 2014 at a cost not to exceed $14,000 inclusive of eligible reimbursable expenses.

Background

On February 10, 2011 (Com. No. FPD2), the Board of Trustees ratified Agreement No. 30485-1 with Arup, North America, Ltd. to provide commissioning services for this project. The Agreement expired on August 31, 2012. This proposed Agreement is for the provision of post-occupancy commissioning of the building. The unexpended funds remaining from Agreement No 30485-1 will be utilized to fund this proposed Agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the thirty-seventh awarded to this company through the Bond Program and a cumulative original award total of $10,019,208. Other projects include the A - Building Restoration and Modernization project at Los Angeles Trade Technical College and the Old Administration Building Modernization project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Library and Learning Resource Center 08V.6802.02. Construction Phase.
G. Action

Authorize an agreement with J & S Consulting Engineers, Inc. to provide campus-wide engineering services on a Task Order basis to be issued at the direction of the College Project Manager at West Los Angeles College beginning on May 2, 2013 and ending on April 30, 2018 at a cost not to exceed $75,000 inclusive of eligible reimbursable expenses.

Background

J & S Consulting Engineers, Inc. has been selected through solicitation of proposals from four firms.

The purpose of this Agreement is to obtain campus-wide infrastructure engineering services to be provided under individual Task Orders issued by the College Project Manager as needed. The current need as indicated in the solicitation is for the following: engineering for the completion of the Central Plant under the Central Plant – Phase II project including the addition of a third chiller; engineering for an additional fence to secure the central plant building; and engineering for a walkway to provide access to the chilled water tank farm.

Of the four proposals received, four were determined to be responsive and were then evaluated by a committee comprised of the Campus Facilities Manager, the College Project Management Director, and the Project Manager. As a result of this comprehensive review and selection process, J & S Consulting Engineers, Inc. is recommended for award of this Agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the first awarded to this firm through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific assignments to be made on an as-needed basis. Design Phase.

H. Action

Authorize an agreement with Uniplan Engineering, Inc. to provide civil engineering facilities assessment, design and construction administration services on a Task Order basis for civil works projects campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from May 2, 2013 through May 1, 2018 at a cost not to exceed $75,000 inclusive of eligible reimbursable expenses.

Background

This Agreement is the result of a non-competitive selection process. On February 8, 2012 (Com. No. FPD1), the Board of Trustees ratified Agreement No. 33456 with Uniplan Engineering, Inc. (“Uniplan”) to provide engineering services for the Campus Improvements - Street Improvements - New Service and Fire Road project at West Los Angeles College (“WLAC”). On September 12, 2012, the Board of Trustees authorized Agreement No. 33610 to provide street and paved area condition surveying services in support of the Site Survey & Infrastructure project at WLAC. Completion of the scope
work under these two Agreements has provided Uniplan Engineering, Inc. with a detailed and comprehensive knowledge of the existing paving, roads and grounds conditions at WLAC. Because it takes time to gain this type of knowledge, it is a valuable asset. It allows the firm to provide future services more economically when compared to another firm that does not have this acquired knowledge.

Consistent with the District’s adopted business practice (Business Operations Policy and Procedures 04-08 “Procurement of Special and Professional Services”), it is requested that the procurement of this professional services agreement with Uniplan Engineering, Inc. for the provision of civil engineering services on a Task Order basis campus-wide at West Los Angeles College be exempted from the competitive selection process. The use of a competitive procurement might not be in the best interests of the District because the selection of another firm without Uniplan’s experience would likely be more expensive.

On April 17, 2013, the Executive Director of Facilities Planning and Development concurred with the foregoing and approved the college’s request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

Award History

This agreement represents the third awarded to this firm through the Bond Program and a cumulative original award total of $108,813. Other projects include the Master Planning - Site Survey Infrastructure project at West Los Angeles College and the Campus Improvements - Street Improvements - Lower Services and Fire Road project at West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funds. Projects to be determined on an as-needed basis. Design Phase.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Action

Authorize Amendment No. 3 to Agreement No. 33205 with Gonzalez Goodale Architects to provide additional design services for the South Gym Modernization project at Los Angeles City College from May 2, 2013 through January 11, 2016 at a cost not to exceed $4,355 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $792,155.

Background

This agreement was authorized by the Board of Trustees on January 12, 2011 (Com. No. FPD1) with Gonzalez Goodale Architects to serve as the Architect of Record (AOR) for this project. The existing contract will expire on August 31, 2013 and this proposed amendment has two parts. The first part extends the contract term for completion of remaining services at no additional cost. The second part of this proposed amendment includes additional design services at the request of the college to confirm the accuracy of the structural as-built drawings per the AOR and to revise the electrical drawings for the weight room equipment at a cost of $4,355. The services that have been completed include completion and submittal of the construction documents to Division of the State...
Architect (DSA) for review. The remaining services to be completed include DSA design approval, bid and award services, construction administration and DSA closeout. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. South Gym Modernization 31C.5148.03 Design Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 32073-1 with TDM Architects, Inc. to provide additional design services for the Men's Baseball Field Renovation Project at East Los Angeles College from May 2, 2013 through June 14, 2014 at a cost not to exceed $3,600 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $62,776.

Background

Agreement No. 32073 was authorized by the Board of Trustees on October 22, 2008 to provide design services for the Men's Baseball Field - Renovation project with a completion date of September 17, 2011.

Agreement No. 32073-1 was ratified by the Board of Trustees on June 13, 2012 (Com. No. FPD1) with TDM Architects, Inc. to serve as the Architect of Record for this project with a start date of April 20, 2012. This proposed amendment expands the scope of work to include additional architectural/engineering services at the request of the college for lighting for the batting cage and electrical power distribution for the mechanical pitching arm. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Men's Baseball Field Renovation 02E.6230.03 Construction Phase.

C. Action

Authorize the following actions for Amendment No. 5 to Agreement No. 32641 with DLR Group, Inc. of California to provide additional Division of the State Architect process services for the Student Services (Building E1), Baum Center (Building G1), and Entry Plaza projects at East Los Angeles College from August 7, 2012 through September 22, 2014 at a cost not to exceed $87,125 inclusive of eligible reimbursable expenses.

1. Ratify this agreement to provide these services from August 7, 2012 to May 1, 2013 at a cost not to exceed $58,565.

2. Authorize this agreement to provide these services from May 2, 2013 to September 22, 2014 at a cost not to exceed $28,560.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $803,365.
Background

This agreement was authorized by the Board of Trustees on September 23, 2009 (Com. No. FPD1) with DLR Group, Inc. of California to serve as the Architect of Record for the Student Services (Building E1), Baum Center (Building G1), and Entry Plaza projects. The three projects were subsequently converted to utilize the Design-Build method of project delivery which expanded their scope. This change required additional documentation by DLR Group, Inc. of California to meet requirements of the Division of the State Architect (DSA). Continued DSA process services are requested for all three projects. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Student Services E1 02E.6217.02, Baum Center G1 12E.7214.03.02 and Entry Plaza 02E.6274.05.03. Construction Phase.

D. Action

Authorize Amendment No. 1 to Agreement No. 33593 with Tetra Design, Inc. to provide continued Division of the State Architect process services for the Bailey Library Modernization project at East Los Angeles College from May 2, 2013 through December 30, 2014 at a cost not to exceed $7,617 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $223,947.

Background

This agreement was authorized by the Board of Trustees on August 8, 2012 (Com. No. FPD1) with Tetra Design, Inc. to serve as the Architect of Record for this project. This proposed amendment provides an extension of this Agreement to complete additional design work and finish Division of the State Architect process services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Bailey Library Modernization 32E.5212.03. Construction Phase.

E. Action

Authorize Amendment No. 6 to Agreement No. 32494 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. to provide additional construction administration services for Marquee Sign Modernization project at Los Angeles Harbor College from May 2, 2013 through November 30, 2013 at a cost not to exceed $10,800 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $142,847.

Background

This agreement was authorized by the Board of Trustees on June 10, 2009 (Com. No. FPD1) with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. to provide construction administration services to modernize the college marquee
sign. On June 13, 2012 (Com. No. FPD1), the Board of Trustees authorized Amendment No. 4 to this Agreement for additional design services due to the discovery of a water line located between the column supports of the Marquee Sign. As a result of the discovered unforeseen conditions, additional construction administration services are requested as further review is required by the Division of the State Architect (DSA) for the re-engineered column footings and relocated water line. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J bond Proceeds. Marquee Sign Modernization 33H.5366.02.03. Construction Phase.

F. Action

Authorize Amendment No. 2 to Agreement No. 50258 with RBF Consulting to provide additional storm water consulting services on a Task Order basis to be issued at the direction of the College Project Manager at Pierce College from May 2, 2013 through October 18, 2013 at a cost not to exceed $27,150 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $100,000.

Background

This agreement was authorized by the Board of Trustees on October 5, 2011 (Com. No. FPD 1) with RBF Consulting to provide storm water consulting services on a Task Order basis at Pierce College. Initial storm water evaluation work completed at Pierce College resulted in the identification of the need for an Infiltration Study regarding the erosion of soil by storm water and the absorption of storm water into the ground. This proposed amendment expands the scope of work to allow RBF Consulting to provide the Infiltration Study. Previous Task Orders under this Agreement have been assigned by the College Project Manager for a Storm Water Implementation Study. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific assignments to be made on an as needed basis. Storm Water Implementation for Pierce College 40J.5509.05. Construction Phase.

G. Action

Authorize Amendment No. 4 to Agreement No. 33132 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. for the North of Main (NOM) project at Pierce College to modify the scope of work as follows from May 2, 2013 through October 5, 2015 at a not to exceed net additional cost of $257,438:

1. Reduce the scope of work through the elimination of Architect of Record design services associated with the subject project when formerly identified to be developed through the standard Design-Bid-Build method of project delivery for a credit of ($14,687); and

2. Expand the scope of work through the provision of additional contract administration services as the Criteria Architect for subject project now authorized to be developed
through the Design-Build method of project delivery, as well as the provision of
selection services for the Furniture, Fixtures, and Equipment for the subject project
for an additional cost not to exceed $272,123 inclusive of eligible reimbursable
expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by
the Board of Trustees is $1,157,867.

Background

On April 4, 2008 (Com. No. FPD1), the Board of Trustees authorized Agreement No.
31678 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture,
Inc. to serve as the Architect of Record for Division of the State Architect (DSA) process
and construction administration services for the project which was to be delivered through
the standard design-bid-build methodology. The design was submitted to DSA for review.
On October 6, 2010 (Com. No. FPD1), the Board of Trustees authorized Agreement No.
33132 with Richard Berliner Architects, Inc., d/b/a Berliner and Associates Architecture,
Inc. for continued design services. Subsequently, on November 7, 2012 (Com. No.
FPD3), the Board of Trustees authorized a resolution that changed the project delivery
method for this project to utilize the Design-Build project delivery method. Under the
currently proposed Amendment No. 4 to Agreement No. 33132, the role of Richard
Berliner Architects, Inc., d/b/a Berliner and Associates Architecture, Inc. is changed to
add Criteria Architect services for Design-Build delivery, while continuing to provide Architect
of Record services to complete construction change documentation for the original project
submitted to DSA as a Design-Bid-Build project. This agreement has been considered
through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Life Science,
Chemistry, Physics Building 05P.6502.03, 35P.5502.03; Phase II Renovations –
Administration Building – Interior and Exterior 05P.6505.03.02; Phase II Renovations –
Computer Science and Computer Learning Building 35P.5507.03; Phase II Renovations –
Behavioral Science, Social Science, Mathematics, and English Buildings 35P.5510.03;
Student Learning Environments (SLE) - NOM - ADA/Landscaping 35P.5542.05.06; SLE –
NOM – Classroom Modernization/Technology/Low Voltage 35P.5535.03.02; SLE –
Faculty Center / Campus Center 35P.5535.03.07. Design and Construction Phases.

H. Action

Authorize Amendment No. 1 to Agreement No. 33610 with Uniplan Engineering, Inc. to
provide additional engineering services for the Site Survey & Infrastructure project at
West Los Angeles College from May 2, 2013 through September 12, 2013 at a cost not to
exceed $23,265 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by
the Board of Trustees is $47,970.

Background

This agreement was authorized by the Board of Trustees on September 12, 2012 (Com.
No. FPD1) with Uniplan Engineering, Inc. to serve as Engineer of Record for this project.
This proposed amendment expands the scope of work to include an assessment for the
potential widening of C Street between Sophomore Drive and B Street; modifications to
the driveway at the parking structure on C Street; and modifications to the intersection of
B Street and Albert Vera Drive. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Master Planning - Site Survey Infrastructure 39W.5980.01. Design Phase.

I. Action

Authorize Amendment No. 4 to Agreement No. 33456 with Uniplan Engineering, Inc. to provide additional engineering services for Campus Improvements - Street Improvements - Lower Fire Service Road at West Los Angeles College from May 2, 2013 through June 12, 2014 at a cost not to exceed $5,500 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $89,608.

Background

This agreement was ratified by the Board of Trustees on February 8, 2012 (Com. No. FPD1) with Uniplan Engineering, Inc. to serve as Engineer of Record for this project. This proposed amendment expands the scope of work to include electrical drawings for additional street lighting requested by the College. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Street Improvements - Lower Fire Service Road 39W.5979.03.30. Design and Construction Phases.

J. Action

Authorize Amendment No. 1 to Agreement No. 50271 with Geotechnologies, Inc. to provide additional geotechnical services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from May 2, 2013 through June 12, 2017 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $30,000.

Background

This agreement was authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1) with Geotechnologies, Inc. to provide geotechnical services on a Task Order basis. An extension of time at no additional cost is requested to allow the issuance of additional Task Order assignments. The current need is to provide additional geotechnical services for Campus-wide Paving Upgrade Project. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.
K. Action

Authorize Amendment No. 6 to Agreement No. 30572-1 with DLR Group, Inc. of California to provide additional design and construction administration services for the General Classroom and Student Services Building projects at West Los Angeles College from May 2, 2013 through November 13, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $946,000.

Background

This agreement was authorized by the Board of Trustees on August 25, 2010 (Com. No. FPD4) with DLR Group, Inc. of California to serve as the Architect of Record for this project. The subject Agreement will expire on May 31, 2013 prior to the completion of the Division of the State Architect (DSA) process. It is requested the term of the Agreement be expanded to allow provision of services through the completion of the DSA process. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. General Classroom Building 09W.6912.02 Student Services & Administration Building 19W.7904.02.01. Design Phase.

L. Action

Authorize Amendment No. 4 to Agreement No. 33516 with DLR Group, Inc. of California to provide additional architectural and engineering services for the Infrastructure Bus Route Turn Around project at West Los Angeles College from May 2, 2013 through September 8, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $77,985.

Background

This agreement was authorized by the Board of Trustees on May 9, 2012 (Com. No. FPD1) with DLR Group, Inc. of California to serve as Architect of Record for this project. The scope of work completed is design and construction administration services. Due to an extended construction period resulting from unforeseen underground utility work, it is requested the agreement be extended to facilitate completion of the Division of the State Architect process services. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Infrastructure Bus Route Turn Around 39W.5979.03.29. Design Phase.

M. Action

Authorize Amendment No. 2 to Agreement No. 33540 with Breen Engineering to provide continued engineering services for the Storm Water Management project at West Los Angeles College from May 2, 2013 through June 12, 2015 at no additional cost.
Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $158,200.

Background

This agreement was authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1) with Breen Engineering, Inc. to serve as the Engineer of Record for this project. The scope of work completed is schematic design and design development. The remaining scope of work is completion of the Division of the State Architect process services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Storm Water Management 40J.5909.05.02. Design Phase.

Action

Authorize Amendment No. 2 to Agreement No. 33517 with DLR Group, Inc. of California to provide additional design services for the Campus Improvements - Student Services Entry Green project at West Los Angeles College from May 2, 2013 through September 10, 2013 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $38,849.

Background

This agreement was authorized by the Board of Trustees on May 9, 2012 (Com. No. FPD1) with DLR Group, Inc. of California to serve as Architect of Record for this project. The scope of work completed is design and construction administration services. The remaining scope of work is the Division of the State Architect process services. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Improvements - Student Services Entry Green 39W.5979.03.07. Construction Phase.

Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33541 with TTG Engineers d/b/a TMAD Taylor & Gaines, Inc. to provide additional engineering services for the Science & Math Building - Energy Infrastructure Improvements (Fume Hoods) project at West Los Angeles College from March 21, 2013 through December 12, 2013 at a cost not to exceed $19,000 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 1 to Agreement No. 33541 to provide these additional services from March 21, 2013 to May 1, 2013 at a cost not to exceed $19,000, and;

2. Authorize Amendment No. 1 to Agreement No. 33541 to provide continuation of the original services under this agreement from May 2, 2013 to December 12, 2013 at no additional cost.
Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $34,500.

Background

This agreement was authorized by the Board of Trustees on June 13, 2012 (Com. No. FPD1) with TTG Engineers d/b/a TMAD Taylor & Gaines, Inc. to reduce the energy costs of the fume exhaust system of the Science and Math Building which continues. This proposed amendment is to expand the scope of work to address a separate, recently discovered ventilation issue related to the adequacy of the facility fume exhaust system identified by a third party specialist. The extension of the services under the original agreement is necessary to provide for the completion of Division of the State Architect process services. This agreement has been considered through the participatory governance process.

Funding and Development Phase


P. Action

Authorize Amendment No. 5 to Agreement No. 50190 with Annams Systems Corporation for continued asset management services for Phase II including technology implementation and integration services for deployment of software, hardware and mobile handheld equipment to scan, label and track assets District-wide. Assignments will be issued on a Task Order basis to be issued incrementally at the direction of the Asset Program Management team within the existing term which expires on February 11, 2014. The additional cost is not to exceed $1,452,240 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $4,547,563.

Background

This agreement was authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1). Annams Systems Corporation was originally selected as the result of a competitive Request for Proposal process to provide asset management services district-wide on a Task Order basis which included the issuance of individual Task Orders for strategic planning, technology implementation and integration services as well as to conduct a baseline physical inventory for the Asset Management Project. The current need is to administer services associated with the implementation of mobile technologies to complete the final Phase II of the asset management program. This includes the installation of hardware and integration of software to SAP (purchased through a separate competitive procurement process) which includes handheld and fixed scanners to support new asset tagging activities, inventory control, data management and loss prevention of District property. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.
III. RATIFY PROFESSIONAL SERVICE AGREEMENT

A. Action

Ratify an agreement with KDC Systems to provide an HVAC control system study for the Technology Instruction & Classroom Building project at Los Angeles Harbor College from March 19, 2013 through May 2, 2013 at a cost not to exceed $500 inclusive of eligible reimbursable expenses.

Background

KDC Systems is the maintenance contractor for the HVAC system at the Technology Instruction & Classroom Building. A forensic claims consultant was hired to work with the KDC Systems to assist in determining the cause of control problems possibly related to the original contractor’s installation. KDC Systems was the subcontractor for the project under the General Contractor for the installation of the HVAC system. KDC has the knowledge needed to manage their system and continued utilization of their services was identified to be necessary.

In order for the proposed new Agreement to be advanced to the Board of Trustees for consideration, it was necessary to follow the District’s procurement requirements that were updated in September 2012. Consistent with the District’s adopted business practice (Business Operations Policy and Procedures 04-08 “Procurement of Special and Professional Services”), it is requested that the procurement of a professional services agreement with KDC Systems for the provision of Control system programming and maintenance services at Los Angeles Harbor College be exempted from the competitive selection process. KDC Systems is uniquely qualified to provide these services and it would therefore be impractical and not in the best interests of the District to utilize a competitive procurement process to obtain such services.

Previous to May 1, 2013, the Executive Director of Facilities Planning and Development approved the college’s request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

Award History

This agreement represents the first awarded to this company through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition AA Bond Proceeds. Technology Instruction & Classroom Building 13H.7314.02. Construction Phase.

B. Action

Ratify an agreement with Playground Safety Analysts to provide an analysis audit, testing and certification of the playground surface for the Child Development Center project at Los Angeles Mission College beginning on March 21, 2013 and ending on May 1, 2013 at a cost not to exceed $1,430 inclusive of eligible reimbursable expenses.

Background

This Agreement is the result of a non-competitive selection process. The purpose of this Agreement is to provide analysis and testing of the playground equipment and surfaces to
obtain certification by the Division of the State Architect (DSA) for the Child Development Center at Los Angeles Mission College.

In order for the proposed new Agreement to be advanced to the Board of Trustees for consideration, it was necessary to follow the District's procurement requirements that were updated in September 2012. Consistent with the District's adopted business practice (Business Operations Policy and Procedures 04-08 "Procurement of Special and Professional Services"), it is requested that the procurement of a professional services agreement with Playground Safety Analysts be exempted from the competitive selection process. Playground Safety Analysts is approved by the manufacturer to certify its playground equipment and surfaces for review by the Division of the State Architect. This agreement has been considered through the participatory governance process.

On April 17, 2013, the Executive Director of Facilities Planning and Development approved the college's request for the exemption which was made on the required Justification for Waiver from Procurement Policy form.

Award History

This agreement represents the first awarded to this firm through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Child Development Center 04M.6412.02. Construction Phase.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT

Action

Ratify Amendment No. 3 to Agreement No. 70355 with Tetra Design, Inc. to provide additional design services for the Bailey Library Modernization project at East Los Angeles College from July 1, 2011 through August 30, 2012 at a cost not to exceed $155,302 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,953,085.

Background

This agreement was authorized by the Board of Trustees on September 5, 2007 (Com. No. FPD1) with Tetra Design, Inc. to provide design services for this project as the Architect of Record. This amendment expands the scope of work to include additional design services including: revisions to the self checkout kiosk; a drop-off shelving room; audio/visual design; participation in review of the construction claim; extended construction phase support services related to fire sprinkler and curtain wall approvals; and additional furniture, fixtures, and equipment selection. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Bailey Library Modernization 32E.5212.03. Construction Phase.
V. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

A. Action

Authorize the adoption of plans and specifications for the Storm Water Infiltration & Catch Basin Inserts project at West Los Angeles College. This project is less than $5,000,000 in value and does not require the review of the Capital Construction Committee.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed engineer and reviewed by the LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Storm Water Infiltration & Catch Basin Inserts project 40J.5909.05.01. Bid Phase.

B. Action

Authorize the adoption of plans and specifications for the College Boulevard - Second Access Road Slope Stabilization project at West Los Angeles College. This project is less than $5,000,000 in value and does not require the review of the Capital Construction Committee.

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by the LACCD Facilities Planning and Development Executive Director or designee, the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through Measure J Bond proceeds. College Boulevard - Second Access Road Slope Stabilization 39W.5981.01.02. Bid Phase.

VI. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with RT Contractor Corp. to provide general construction - scoreboard installation services for the Athletic Field Scoreboard project at Los Angeles City College at a cost of $6,250.

Background

RT Contractor Corp. was the only written quote received from among six requested. The scope of work is to complete the installation of a scoreboard located at the Athletic Field project at Los Angeles City College.
Award History

This agreement represents the ninth awarded to this company through the Bond Program and a cumulative original award total of $184,250. Previous awards have been given to this company for the Northeast Academic and Student Services Enhancement project at Los Angeles Harbor College and the Utility Infrastructure and Traffic Improvements project at East Los Angeles College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Athletic Field 11C.7120.02. Construction Phase.

B. Action

Authorize a contract with Rafael 26 Construction Inc. to provide general construction for installation services for two scoreboards, shot clocks, and a CRYOTherm hydrotherapy console for the Health, Fitness & PE Building project at Los Angeles City College at a cost of $7,000.

Background

Rafael 26 Construction Inc. provided the low quote from among three written quotes ranging from $7,000 to $14,387 to install two scoreboards, shot clocks, and one CRYOTherm hydrotherapy console (purchase authorized on June 6, 2012 Com No. FPD1).

Award History

This agreement represents the 12th awarded to this company through the Bond Program and a cumulative original award total of $300,263. Previous awards have been given to this company for the Stadium Americans with Disabilities Act (ADA) improvements - ADA and Emergency Access project at Pierce College and the Campus Center - Title V Computer Lab and Classroom project at Los Angeles Mission College.

Funding and Development Phase

Funding is through Proposition AA Bond Proceeds. Health, Fitness & PE Building 11C.7115.02. Construction Phase.

C. Action

Authorize a contract with James Sieker d/b/a Siekertech to provide general construction - stair fireproofing services for the MLK Library - Learning Resource Center project at Los Angeles City College at a cost of $3,696.

Background

James Sieker d/b/a Siekertech provided the only responsive written quote from among the three requested. The scope of work is to fireproof the metal deck stairs at the MLK Library per the Architect's drawing details and UL listing to comply with Fire Life safety and code requirements. The previous general contractor will be back charged.
Award History

This agreement represents the second awarded to this company through the Bond Program and a cumulative original award total of $8,548. Previous awards have been given to this company for the cabinet installation services for the Green Technology Student Union Building project at Los Angeles City College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. MLK Library - Learning Resource Center 11C.7131.02. Closeout Phase.

D. Action

Authorize a contract with RT Contractor Corp. to provide general construction services for the Temporary Facilities - Trash Compactor Relocation project at Los Angeles City College at a cost of $6,500.

Background

RT Contractor Corp. provided the low quote from among three written quotes ranging from $6,500 to $7,500 to furnish all labor, equipment and material as required relocating a trash compactor and a cardboard bailer from their temporary locations into their permanent enclosure at the Student Union building.

Award History

This agreement represents the ninth awarded to this company through the Bond Program and a cumulative original award total of $184,500. Previous awards have been given to this company for the Northeast Academic and Student Services Enhancement project at Los Angeles Harbor College and the Utility Infrastructure and Traffic Improvements project at East Los Angeles College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities / 3020 Wilshire 31C.5142.03. Construction Phase.

E. Action

Authorize a contract with RAMCO General Engineering to provide general construction services for the Men’s Fitness Center Conversion project at East Los Angeles College at a cost of $54,800. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. 25 contractors requested bid packets. Ten responsive bids were received ranging from $54,800 to $159,300. This construction contract is to remove the functions of temporary library facilities in the Men’s Gym and return the space to Men’s Gym function again.
Award History

This agreement represents the 19th awarded to this company through the Bond program and a cumulative original award total of $350,938. Previous awards have been given to this company for the Temporary Facilities/3020 Wilshire project at Los Angeles City College and the Roadway, Walkway, Grounds, Parking Lot project at Los Angeles Harbor College.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Men’s Fitness Center Conversion 32E.5206.03. Construction Phase.

F. Action

Authorize a contract with RAMCO General Engineering Contractor to provide electric door closer installation services for the Motion Picture Building - TV Broadcasting Studio project at Los Angeles Valley College at a cost of $22,799.

Background

RAMCO General Engineering & Building Contractor provided the low quote from among three written quotes ranging from $22,799 to $24,850 to remove existing door closer and strike from doors 100A and 102A at Sound Stage and replace both with electrical door operators.

Award History

This agreement represents the 19th awarded to this company through the Bond Program and a cumulative original award total of $318,937. Previous awards have been given to this company for the Temporary Facilities-Gas Line Support Installation & Fire Sprinkler Addition project at Los Angeles City College and the marquee Sign Modernization-foundation Dowel project at Los Angeles Harbor College.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Motion Picture Renovation 18V.7823.03.01. Construction Phase.

VII. RATIFY CONSTRUCTION CONTRACTS

Action

Ratify a contract issued on an emergency basis with Harper Construction Company, Inc. for general construction - fire service water line repair services for the Site Improvements - Campus East Pump House & Fire Water Upgrade project at Los Angeles Southwest College. The contract was issued pursuant to the provision of Public Contract Code Sections 22035 and 22050 which permits the issuance of a contract for the making of repairs, alterations, or improvements without using the bid process when such action is determined to be an emergency necessary to prevent the interruption of classes as shown on a published schedule or to avoid imminent danger to life or property. The cost of the construction contract is $10,132.
Background

On January 1, 2013, the fire service water line connected underground to the Temporary Library buildings, Cox Building, Cox Little Theater, and School of Math and Sciences was identified to be leaking and was turned off. It was necessary to repair the leak on an emergency basis because the lack of flowing water to the fire sprinklers posed an imminent danger to life and property.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Site Improvements - Campus East Pump House & Fire Water Upgrade 36S.5679.02.08. Construction Phase.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects, colleges, and amounts shown:

<table>
<thead>
<tr>
<th>PROJECT NAME</th>
<th>CONTRACTOR NAME</th>
<th>ORIGINAL COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization Los Angeles City College B1C.5107.03 | Summit Builders No. 33357 | $12,611,789 | CO No. 7 for $106,249. 7.12% | $19,848 | Unforeseen Conditions:  
  - Replace existing exterior soffit formerly to remain in place and discovered to be non-code compliant during demolition of attached walls.  
  - Complete unfinished door jamb discovered when existing door was replaced.  
  Additional Requirements:  
  - Revise HVAC ducts, provide additional fire smoke dampers, provide additional anchors in exterior walls, and modify door hardware and signage per AOR. |

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<table>
<thead>
<tr>
<th>Project Description</th>
<th>Contractor</th>
<th>Funding Details</th>
<th>CO No. Details</th>
<th>Contract Amount</th>
<th>Unforeseen Condition</th>
</tr>
</thead>
</table>
| Stadium Modernization - Phase 2 (East End Terrace)                               | Keystone Builders, Inc. No. 33805 | $965,100 Funding is through Measure J Bond proceeds. | CO No. 1 for $45,318, 4.7% | $6,048           | • Adjust an existing glass guard rail shoe discovered by the general contractor to be bent and unable to receive new glass panels.  
• Provide a conduit, not shown on the as-builts between the wheelchair lift and the electrical panel.  
• Improve storm drain at west slope and patio discovered to differ from the as-builts. |
| Parking Structure 4 (Northeast) East Los Angeles College                           | HB Parkco Construction, Inc. No. 33019 | $12,040,020 Funding is through Measure J Bond proceeds. | CO No. 14 for $135,352, 8.17% | $48,567          | • Remove an underground ductbank not shown on as-built drawings.  
• 153 calendar days-compensable time extension due to construction modifications to the street, curb and sidewalks.  
• Provide deeper excavation due to discovered grade elevation difference not shown on as-built drawings to run the new storm drain.  
Additional Requirements:  
• Credit for unused allowances for rebar, steel and post tension cables. |
| Men's Baseball Field Renovation & Baseball Paving/Fencing East Los Angeles College | Byrom-Davey, Inc. No. 33595 | $1,547,500 Funding is through Proposition A Bond proceeds. | CO Nos. 1 & 2 for $17,081, 1.10% | $500             | • Chip existing retaining wall footing, not shown on the as-builts, to allow for the installation of the new netting pole.  
• Relocate existing irrigation line, not shown on the as-builts, to allow for the installation of the new batting cage structure.  
College Request:  
• Add spare conduit for future use.  
Additional Requirements:  
• Excavate retaining wall footing to proper alignment shown incorrectly on the construction documents per AOR. |
<table>
<thead>
<tr>
<th>Description</th>
<th>Contractor</th>
<th>Amount</th>
<th>College Request</th>
<th>Additional Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firestone Educational Services Center</td>
<td>Andersen Environmental No. 33519</td>
<td>$48,800</td>
<td>CO No.1 for ($21,515)</td>
<td>Unforeseen Condition: Provide credit for remaining work so that project can be competitively rebid; Asbestos Containing Material (ACM) was discovered during the excavation of the underground storage tanks. Due to this discovery, work was placed on hold and eventually stopped.</td>
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<tr>
<td>East Los Angeles College (South Gate Campus)</td>
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<tr>
<td>22G.8261.02</td>
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<tr>
<td>Infrastructure</td>
<td>Toro Enterprises No. 33617</td>
<td>$413,501</td>
<td>CO No. 1 for $38,056. 9.20%</td>
<td>College Request: Credit for removal of Domestic/Fire Water Line, as scope was covered by another contract.</td>
</tr>
<tr>
<td>Bus Route Turn Around</td>
<td></td>
<td></td>
<td></td>
<td>Additional Requirements: Additional temporary fencing per IOR, Accessibility improvements per IOR.</td>
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<tr>
<td>West Los Angeles College</td>
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<tr>
<td>39W.5979.03.28</td>
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<tr>
<td>General Classroom Building (Bldg A)/ Student Services Building (Bldg B)</td>
<td>Gilman Builders, Inc. No. 33616</td>
<td>$164,890</td>
<td>CO No. 1 for $15,117. 9.17%</td>
<td>College Request: Adjust diffuser size in Bldg B to increase airflow to offices, Relocate thermal sensor to different room in Bldg B, Install additional ducting in several rooms in Bldg B to balance air pressure.</td>
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<tr>
<td>Ph II</td>
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<tr>
<td>West Los Angeles College</td>
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<tr>
<td>19W.7904.02.01</td>
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</tbody>
</table>

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

**Funding and Development Phase**

Funding for each item is shown in the table above. **Construction Phase.**

**IX. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

**Action**

Ratify Change Order for additional construction services for the projects identified below at the listed campus for the amounts indicated:
Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

X. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

A. Action

Ratify the following requests for substitution for Contract No. 33149 with Woodcliff Corporation for the Life Sciences and Chemistry Buildings Modernization and new construction of Health, Fitness & PE Building project at Los Angeles City College:

- Substitute subcontractor D&M Painting for subcontractor J.Kel Painting to complete paint work because J.Kel Painting has refused to perform the requirements of the subcontract.

Background

This contract was authorized by the Board of Trustees on November 3, 2010 (Com. No. FPD1). Each substitution is due to a subcontractor request for release and is at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Chemistry Building Modernization 31C.5150.03 and B1C.5150.03; Life Science Modernization 31C.5151.03 and B1C.5151.03; Health, Fitness and PE Building 01C.6115.02 and 11C.7115.02. Construction Phase.
B. Action

Ratify the following substitution regarding Contract No. 33393 with GMX Construction, Inc. for the Student Services / Administration Swing Space project at Los Angeles Mission College:

- Substitute subcontractor Garcon Construction, Inc. for subcontractor 10 / 4 Construction, Inc. for concrete installation.

Background

This contract was authorized by the Board of Trustees on October 2, 2011 (Com. No. FPD1). This substitution was the result of the sub-contractor refusing to perform the requirements of the subcontract and is at no additional cost to the District.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services / Administration Swing Space 34M:5406.02.01. Construction Phase.

XI. AUTHORIZE AMENDMENT TO DESIGN BUILD AGREEMENT

Action

Authorize Amendment No. 1 to Agreement No. 33002 with Pankow Special Projects, LLC for additional Design-Build services for the Educational Services Center Renovation project at District Educational Services Center at a cost not to exceed $1,760,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $19,655,030.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 12, 2010 (Com. No. FPD1). This Design-Build agreement with Pankow Special Projects, LLC was authorized by the Board of Trustees on June 30, 2010 (Com. No. FPD1).

Additional Design Build services are proposed to allow for continuation of the Educational Services Center (ESC) Renovation Project, specifically renovation of the LACCD Main Data Center facility. This Amendment is offered at this time following completion of the ESC renovation project where priority was given to renovation of the Employee Work Environment, improvements to the building Fire, Life Safety systems and ADA related upgrades.

Remaining renovation work is limited to the LACCD Main Data Center facility only and includes upgrades to the HVAC systems, installation of an Uninterruptible Power Supply, new dedicated Fire and Life Safety Systems as well as construction of new interior spaces within the facility. Funding transferred from IT sources to Build LACCD account to accomplish Data Center renovation.

Amendment No. 1 to Agreement No. 33002 includes Change Order No. 2.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Education Services Center Renovation (Data Center) 40J.5J05.16.01. Construction Phase.

XII. RATIFY AMENDMENT TO DESIGN BUILD AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 9 to Agreement No. 32654 with S.J. Amoroso Construction Company, Inc. for additional Design-Build services for the Student Union project at Los Angeles City College at a cost of $82,410 inclusive of eligible reimbursable expenses:

1. Ratify this Amendment to this Agreement to provide additional Design-Build services at a cost of $6,001; and

2. Authorize this Amendment to this Agreement to provide additional Design-Build services at a cost of $76,409.

Inclusive of this amendment, the total cost of this Design-Build agreement is $35,302,766.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 17, 2008 (Com. No. FPD1). This Design-Build agreement with S.J. Amoroso Construction Company, Inc. was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

The following additional Design-Build services have been completed:

Due to unforeseen conditions:

- To compensate for discovered differing site elevations, expand grading improvements to accommodate accessible path of travel between the campus to the Student Union building.

The following additional Design-Build services are proposed to accommodate additional scope requested by the college:

- Install Bookstore security improvements, install electrical sub-meter and water sub-meter for the coffeehouse and vendor spaces, install data ports in the Multi-Purpose Room, install safety fencing around physical plant electrical equipment, purchase the Monroe St. perimeter fence, connect the fire alarm system to the Sherriff's Office and connect card readers with the security system.

Amendment No. 9 to Agreement No. 32654 includes Change Order No. 10.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Green Technology Student Union Building 31C.5145.02. Design and Construction Phases.
B. Action

Ratify Amendment No. 9 to Agreement No. 32881 with Harper Construction Company, Inc. for reduced Design-Build services for the School of Career & Technical Education and School of Arts & Humanities project at Los Angeles Southwest College at a reduced cost not to exceed $15,010,159 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $36,333,059.

Background

On December 3, 2003 (Com. No. BSD5), the Board of Trustees adopted the Design-Build system of project delivery as a project delivery option available for use District-wide. On December 3, 2008 (Com. No. FPD1), the Board of Trustees approved the School of Career & Technical Education [formerly Career and Applied Technology Building] and School of Arts & Humanities [formerly Visual Communications and Performing Arts Training Complex] projects at Los Angeles Southwest College for delivery by the Design-Build system.

On April 14, 2010 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 32881 with Harper Construction Company, Inc. for these projects. However, On December 14, 2011, the Board of Trustees expanded a previously approved temporary Moratorium on certain new projects to include all projects throughout the District where work had not yet begun. A purpose of the expanded Moratorium was to allow the opportunity for the Colleges to re-evaluate their project plans and determine if the realized projects could be supported in terms of student enrollment and operating funds. As a result, Los Angeles Southwest College completed a comprehensive review of the projects and confirmed that the School of Career & Technical Education project should move forward and the School of Arts & Humanities project should be cancelled.

Design-Build has identified potential delays which could entitle them to payment for liquidated damages, as well as requests for payment for extra work and unforeseen conditions. After evaluation of Design-Build's assertions, and the review of the credit to be received by the District in the amount of $15,010,159 by an independent third party estimator, Amendment No. 9 represents a fair and equitable resolution. Amendment No. 9 will provide the District with a release of all potential rights to recovery against the District by Design-Build prior to the date of execution of Amendment No. 9, a credit in the amount of $15,010,159 for the cancellation of the School of Arts & Humanities project, and will allow the School of Career & Technical Education project to be completed.

Amendment No. 9 to Design-Build Agreement No. 32881 includes Change Order No. 12.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Career & Technical Education 36S.5631.02. and School of Arts & Humanities 36S.5632.02. Design and Construction Phases.

C. Action

Ratify Amendment No. 12 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building - Little Theater Upgrade, Cox Building Upgrade, and Fitness and Wellness Center projects at Los Angeles Southwest College at a cost not to exceed $47,999 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $90,474,813.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

Additional Design-Build services are proposed:

Due to unforeseen conditions:

- Repair existing Main Service A and Main Service B that were discovered and deemed unsafe because it failed electrical performance testing during a power shutdown. Repairs are required to safely energize the new switchgear during cutover.
- Remove unforeseen concrete surrounding existing central plant piping that is not in record drawings and discovered during excavation. The concrete had to be chipped out and removed so demolition of the existing pipe and installation of the new pipe could proceed.

Amendment No. 12 to Agreement No. 33063 includes Change Order Nos. 19, 20, and 21.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building - Little Theater Upgrade 36S.5607.03.09, Cox Building Upgrade 36S.5607.03.10, Fitness and Wellness Center 36S.5667.03. Construction Phase.

XIII. AUTHORIZE PURCHASE ORDERS

A. Action

Pursuant to Education Code 81651, authorize the purchase of educational films and videos from Freedom Scientific BLV Group LLC for use in teaching classes at the Library / Learning Crossroads Building project at Pierce College at a cost of $2,836. If applicable, all sales tax shall be paid.

Background

Education Code 81651 states: “The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials . . . in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids.” The District finds that this purchase order will provide educational materials to be used only for the purpose of teaching students in classes in the Library / Learning Crossroads Building students at Pierce College. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Library / Learning Crossroads Building 35P.5541.02. Construction Phase.
B. **Action**

Authorize a purchase order with Gaylord Bros., Inc. to provide a book return cart for the Library / Learning Crossroads Building project at Pierce College at a cost of $1,326. If applicable, all sales tax shall be paid.

**Background**

Gaylord Bros., Inc. provided the only quote from among three (3) written quotes requested. Delivery and set up are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Library / Learning Crossroads Building 35P.5541.02. Construction Phase.

XIV. **AUTHORIZE ASSIGNMENT AGREEMENT**

**Action**

Authorize the execution of an assignment agreement from William Scotsman, Incorporated to Reliant Asset Management, LLC for fourteen (14) leased modular buildings used by the Science Career & Mathematics Building - Swing Space project at East Los Angeles College.

**Background**

On September 15, 2010 the Board of Trustees authorized Lease Agreement No. 33112 with William Scotsman, Inc. to provide fourteen (14) leased modular buildings for the Science Career & Mathematics Building-Swing Space project with William Scotsman, Incorporated. William Scotsman, Incorporated has notified the District that the equipment was sold to Reliant Asset Management, LLC and that the leases had been assigned to Reliant Asset Management, LLC. William Scotsman, Inc. has requested that Lease Agreement 33112 be assigned to Reliant Asset Management, LLC.

**Funding and Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. Science Career & Mathematics Building-Swing Space 32E.5222.02.01. Construction Phases.

XV. **AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS**

A. **Action**

Authorize Acceptance of Completion of Contract No. 33612 with Schneider Electric Building Americas, Inc. to repair and replace previously installed Demand Side Management equipment at Los Angeles City College with a substantial completion date of February 1, 2013.

**Background**

This contract was authorized by the Board of Trustees on September 12, 2012 (Com. No. FPD1).

The total cost of this contract is $127,506.
Funding and Development Phase

Funding is through Measure J Bond proceeds. City - Demand Side Management 40J.5101.02.03. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 32654 with S.J. Amoroso Construction Company, Inc. to provide general construction services for the Student Union Building project at Los Angeles City College with a substantial completion date of July 20, 2012.

Background

This contract was authorized by the Board of Trustees on October 7, 2009 (Com. No. FPD1).

The total cost of this contract is $35,302,766.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Green Technology Student Union Building 31C.5145.02. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 33576 with Ramco General Engineering & Building Contractor to provide general construction services – seismic bracing of cabinets for the Chemistry Building project and the Life Science Modernization project at Los Angeles City College with a substantial completion date of January 31, 2013.

Background

This contract was authorized by the Board of Trustees on August 8, 2012 (Com. No. FPD1).

The total cost of this contract is $9,425.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Chemistry Modernization B1C.5150.03; Life Science Modernization B1C.5151.03. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 4500165041 with First Fire Systems, Inc. to provide general construction services for the installation of an EST Fire Alarm Mass Notification Speaker Array System at East Los Angeles College with a substantial completion date of June 29, 2012.

Background

This contract was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1). The total cost of this contract is $108,000.
Funding and Development Phase

Funding is through 2011-2012 Campus General Funds. Construction Phase.

E. Action

Authorize Acceptance of Completion of Contract No. 33667 with Harper Construction Company, Inc. to provide general construction – fire service water line emergency repair services for the Site Improvements - Campus East Pump House & Fire Water Upgrade projects at Los Angeles Southwest College with a substantial completion date of February 8, 2013.

Background

This contract was ratified by the Board of Trustees on May 1, 2013 (Com. No. FPD1). The total cost of this contract is $10,132.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Site Improvements - Campus East Pump House & Fire Water Upgrade 36S.5679.02.08. Construction Phase.

F. Action

Authorize Acceptance of Completion of Contract No. 33617 with Toro Enterprises to provide general construction services for the Infrastructure Bus Route Turn Around project at West Los Angeles College with a substantial completion date of April 15, 2013.

Background

This contract was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). The total cost of this contract is $443,874.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Infrastructure Bus Route Turn Around 39W.5679.03.29. Construction Phase.

G. Action

Authorize Acceptance of Completion of Contract No. 33636 with Precision Air Balance Co., Inc. to provide general construction services for the Central Plant Phase 1 project at West Los Angeles College with a substantial completion date of December 17, 2012.

Background

This contract was authorized by the Board of Trustees on December 5, 2012 (Com. No. FPD1). The total cost of this contract is $1,760.
Funding and Development Phase
Funding is through Measure J Bond proceeds. Central Plant - Phase 1 39W.5979.03.02. 
Construction Phase.

H. Action
Authorize Acceptance of Completion of Contract No. 33616 with Gilman Builders, Inc. to 
provide general construction services for the General Classroom and Student Services 
Building - Phase II project at West Los Angeles College with a substantial completion 
date of March 11, 2013.

Background
This contract was authorized by the Board of Trustees on November 7, 2012 (Com. No. 
FPD1).
The total cost of this contract is $180,007.

Funding and Development Phase
Funding is through Proposition A/AA Bond proceeds. General Classroom and Student 
Services Buildings - Phase II 09W.6912.02/19W.7904.02.01. Construction Phase.

XVI. RATIFY SETTLEMENT OF CLAIMS
A. In accordance with Board Rule 7313, Ratify the Settlement of Claim No. 2013-D01 in the 
amount of $3,658.
B. In accordance with Board Rule 7313, Ratify the Settlement of Claim No. 2013-E01 in the 
amount of $6,238.