ORDER OF BUSINESS - REGULAR MEETING

Wednesday, May 15, 2013
Public Session 2:00 p.m.
Closed Session
(Immediately Following Adjournment of Capital Construction Committee)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (2:00 p.m.)

II. Flag Salute

III. Reports from Representatives of Employee Organizations at the Resource Table

IV. Announcements from College Presidents

V. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VI. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
     BT1. Absence-Hardship Ratification

VII. Reports from the Chancellor
   • Reports from the Chancellor regarding District activities or pending issues

VIII. Consent Calendar
   Matters Requiring a Majority Vote
   FPD1. Authorize Assumption of Contracts
   HRD2. Reopen the 2011-2014 Collective Bargaining Agreement with the Los Angeles Community College District Administrators’ Unit Represented by California Teamsters Public Professional & Medical Employees Union Local 911, Regarding Compensation Issues for 2013-2014
   HRD3. Authorize Transportation Allowance for Executive Personnel Commission Action
   PC1. 

   Matters Requiring a Super Majority Vote
   BF1. Authorization to Encumber
IX. Recommendations from the Chancellor

FPD2. Adopt a Resolution of Intention to Convey an Irrevocable Covenant for Pedestrian Access over a Portion of Property at Los Angeles Trade-Technical College

FPD3. Authorize Issuance of Cash Bond and Acceptance of Vacated Street Blocks from the City of Los Angeles

X. Recess to Capital Construction Committee
A. Roll Call
B. Public Speakers
C. Proposed Non-LEED™ Renovation or Infrastructure Projects – Presentation and Approval
   1. Los Angeles Valley College – Community Workforce, Omega Data Center and Swing Spaces – Part 1, $4.6M (Design-Build)
D. Presentations/Initiative Reviews
   1. Program Management Update from AECOM
E. New Business
F. Adjourn Capital Construction Committee

XI. Reconvene Regular Meeting of the Board of Trustees

XII. Roll Call

XIII. Notice Reports and Informatives


XIV. Announcements and Indications of Future Proposed Actions

XV. Requests to Address the Board of Trustees – Closed Session Agenda Matters

Location: Board Room

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5. Location: Hearing Room

XVII. Reconvene Regular Meeting Location: Board Room

XVIII. Report of Actions Taken in Closed Session – May 15, 2013
XIX. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, June 12, 2013
(Public Session scheduled for 2:00 p.m.)
Los Angeles Valley College
5800 Fulton Avenue
Valley Glen, CA 91401
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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.
I. Public Employee Appointment
   (pursuant to Government Code section 54957)
   A. Position: Chancellor

II. Public Employee Evaluation
    (pursuant to Government Code section 54957)
    A. College Presidents
    B. Vice Chancellors
    C. General Counsel
    D. Position: Deputy Chancellor
    E. Position: CFO/Treasurer

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(a)
    A. Arthur Day v. LACCD
    B. Rosa Espinosa v. LACCD
D. People v. Carlos Morataya

E. People v. Richard Morino

F. Empire Cleaning Supply v. Los Angeles Southwest College

G. Peter Mesquita v. Los Angeles Community College District

V. Conference with Legal Counsel - Anticipated Litigation
   (pursuant to Government Code section 54956.9(b))

   A. Allegation of race discrimination, retaliation and harassment by a student at Los Angeles Trade-Technical College

   B. Claim for construction costs at West Los Angeles College
Subject: **ABSENCE-HARDSHIP RATIFICATION**

That the Board of Trustees of the Los Angeles Community College District hereby compensate Trustee Tina Park for the Board meeting of May 1, 2013 despite her absence pursuant to Board Rule 2104.14. Trustee Park’s absence was due to a matter requiring her attention.
SUBJECT: AUTHORIZE ASSUMPTION OF CONTRACTS

Action

(1) Authorize the District to assume leases entered into by Taisei Construction Corporation ("Taisei") with the following vendors, effective June 15, 2013, for the continued provisions of temporary "swing space" facilities at Los Angeles Pierce College ("Pierce"):  
   a. Lease with Williams Scotsman, Inc. for a monthly not-to-exceed rental rate of $6,809.72, plus applicable taxes;  
   b. Lease with LA ProPoint, Inc. for a weekly not-to-exceed rental rate of $2,128.18;  
   c. Lease with Special Event Contractors, Inc. for a monthly not-to-exceed rental rate of $2,500;  

(2) Authorize the District to acquire a tent structure from Sprung Instant Structures Inc., currently leased by Taisei for use as temporary swing space facilities at Pierce, for the sum of $53,322.80, inclusive of taxes.

Background

The District retained Taisei to renovate the Performing Arts Building at Pierce. As part of the construction contract, the District required Taisei to enter into the following leases with vendors to provide temporary swing space performance facilities for the College’s use during construction:

(1) a lease with Williams Scotsman for five temporary structures: two 64’ x 24’ mobile classrooms, two 44’ x 12’ mobile toilet units and one 44’ x 24’ mobile classroom, at a collective monthly rental rate of approximately $3,223;  
(2) a lease with LA ProPoint, Inc. for stage equipment at a weekly rental rate of $2,128.18;  
(3) a lease with Special Event Contractors for stage equipment at a monthly rental rate of $2,500; and  
(4) a lease with Sprung Instant Structures for a tent structure for a monthly rental rate of $5,730.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaViña, Chancellor
Construction has taken much longer than expected, and the District is currently in a dispute with Taisei over its work on the Performing Arts Building. While the parties are attempting to resolve the dispute, District staff has become concerned about the potential for interruption of College operations, since Taisei has been irregular in its lease payments to the vendors and has requested that the District assume the lease obligations. Since section 5.2.1 of the General Conditions provisions of the District's contract with Taisei provides for the right of the District to “accept assignment of the General Contractor's, Subcontractor's or Subconsultant’s agreement,” the District staff has pursued lease assumption and buy-out options with the vendors in an effort to avoid interruption of operations at the College.

Build-LACCD and District staff recommend taking over the Taisei obligations to prevent interruption of operations at the College. Taisei has agreed to pay all lease obligations through June 15, 2013, if the District will assume them thereafter. Staff estimate that the temporary structures will be needed at Pierce at least through December 31, 2013. Demands for any losses associated with the assumption will be included in the dispute with Taisei.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles College Staff Guild, AFT Local 1521A, re-open the Agreement between the Los Angeles Community College District and the Los Angeles College Staff Guild dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues for 2012-2013 and 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter was noticed on May 1, 2013, with an expected adoption date of May 15, 2013. The public will have an opportunity to comment on May 15, 2013, before the parties begin formal bargaining.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles Community College District Administrators' Unit Represented By California Teamsters Public, Professional & Medical Employees Union Local 911, re-open the Agreement between the Los Angeles Community College District and the Los Angeles Community College District Administrators' Unit Represented By California Teamsters Public, Professional & Medical Employees Union Local 911 dated July 1, 2011 through June 30, 2014 for the purpose of renegotiating compensation issues for 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter was noticed on May 1, 2013, with an expected adoption date of May 15, 2013. The public will have an opportunity to comment on May 15, 2013, before the parties begin formal bargaining.
SUBJECT: AUTHORIZE TRANSPORTATION ALLOWANCE FOR EXECUTIVE

Authorize local transportation allowance of $500 per month, effective June 1, 2013, for James D. O'Reilly, Executive Director, Facilities Planning and Development. The local transportation allowance will serve in lieu of reimbursement for mileage and related expenses, such as parking, within Los Angeles County for day-to-day activities associated with his employment.

Background: Mr. O'Reilly has served in this position since April 2, 2012 during which time he has been required to travel to all District locations as well as throughout Los Angeles County in the course of discharging his duties.
Subject: PERSONNEL COMMISSION ACTION

I. Classification and Salary Study for Executive Director of Facilities Planning and Development:

Concur with the action of the Personnel Commission to reallocate the salary schedule for Executive Director of Facilities Planning and Development from (14200.63) to salary schedule (14887.76), effective January 1, 2013.

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Background:

The Chancellor requested a salary study for the position of Executive Director of Facilities Planning and Development. In support of the request he cited the following changes in the nature and scope of responsibilities for the position:

- Reestablishment of a centralized management structure for the Bond Program effective September 2012.
- Responsibility for: (1) the supervision of legal counsel for new transactions related to construction and real property acquisition matters effective December 1, 2012; and (2) the selection and supervision of legal counsel for all transactions involving construction, construction defects litigation, and real property acquisitions effective January 1, 2013.

The recommend salary reallocation is based on a salary study which included data for comparable positions at the local, state, and national level which were adjusted to Los Angeles comparable rates using the Cost of Living Index by the Council for Community and Economic Research. The recommended salary takes into consideration the size and complexity of the District and its Bond Program as compared to those of other multi-college community college districts in California as well as the salaries paid to analogous positions in other major public jurisdictions in the Los Angeles area. The salary increase represents an increase of approximately 4.8%.

In conjunction with this study the job description for the classification was updated and the title changed to Chief Facilities Executive.

Recommended by:  
Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ______________
This recommendation was rejected by unanimous vote of the Board of Trustees on March 6, 2012 with a request that the Personnel Commission assess the appropriateness of amending the salary schedule upward by an additional 11% (making 5th step the 3rd step). This request was later amended downward by the Board President to a 5.5% increase. The Personnel Commission responded to the Board indicating that their proposal was not consistent with the principle of like pay for like service. In response, the Board indicated its intent to accept the Personnel Commission’s recommended salary schedule.
Subject: AUTHORIZATION TO ENCUMBER

Authorize the Chancellor or his designee to approve encumbrances of up to fifty percent (50%) of any appropriation and up to one hundred percent (100%) of designated appropriations in the 2013-2014 budget prior to the adoption of the Tentative Budget. In order to authorize encumbrances of funds against the subsequent fiscal year, it is necessary to suspend Board Rule 7603 that mandates the adoption of the Tentative Budget and waiting until after May 15, 2013 before appropriations may be encumbered.

Background: Board Rule 7603 authorizes the encumbrance of up to fifty percent (50%) of any appropriation and up to one hundred percent (100%) of designated appropriations following the adoption of the Tentative Budget. Since the adoption of the 2013-2014 Tentative Budget is scheduled for June 26, 2013, this action enables the Chancellor, or designee, to review and approve encumbrances, such as continuing contract orders for summer school purchases, considered necessary to the on-going operations of the District during the period from May 16, 2013 through the date of the Tentative Budget adoption.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor
SUBJECT: ADOPT A RESOLUTION OF INTENTION TO CONVEY AN IRREVOCABLE COVENANT FOR PEDESTRIAN ACCESS OVER A PORTION OF PROPERTY AT LOS ANGELES TRADE-TECHNICAL COLLEGE

In accordance with the requirements of Education Code section 81310 and following adoption of the attached Resolution (Attachment 1) authorizing the District to convey to the City of Los Angeles an irrevocable covenant for pedestrian access over a 10-foot-wide portion of 21st Street between Olive Street and Grand Avenue, adjacent to Los Angeles Trade-Technical College.

Background

To facilitate construction of the Construction Technology Building at Los Angeles Trade-Technical College, the City of Los Angeles has agreed to vacate a block of 21st Street and a block of 22nd Street, both between Grand Avenue and Olive Street, to unify a number of parcels acquired for the College. As a condition for vacating the block of 21st Street, the City is requiring that the District execute an irrevocable covenant for pedestrian access across a 10-foot-wide portion of 21st Street. The City is requiring the dedication to maintain pedestrian access between Grand Avenue and Olive Street, in light of the closure of the two streets. In satisfaction of this requirement, the City has approved the District’s design of a landscaped “paseo” walkway in the area of 21st Street as part of the building project.

The provisions of the Education Code section 81310 and following, authorize a community college district to convey, without a vote of the electors, any interest in District property to facilitate public access to or from any public street or highway. Before ordering the conveyance, the Board must adopt a resolution by at least a two-thirds vote of the members at a public session, declaring its intention to convey the property interest at a second public session, to be held at least 10 days after the initial resolution.

In addition, the Education Code requires that at least 10 days before the public hearing, the District must provide notice of the proposed conveyance by posting a copy of the resolution, signed by a majority of the Board members, in three places within the District. The District must also publish the notice in a paper of general circulation within the District at least 5 days before the public hearing.

Once the attached resolution is adopted and executed by the Board, the matter will be posted and advertised for the June 12, 2013 Board meeting.

Requires Five (5) Affirmative Votes

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date __________________________
RESOLUTION OF INTENTION TO CONVEY AN IRREVOCABLE COVENANT FOR PUBLIC ACCESS OVER A PORTION OF PROPERTY AT LOS ANGELES TRADE-TECHNICAL COLLEGE

WHEREAS, the District is in the process of planning and constructing a new Construction Technology Building at Los Angeles Trade-Technical College; and

WHEREAS, the location of the Construction Technology Building will be on property acquired by the District located between Grand Avenue and Olive Street, across the street from the traditional campus; and

WHEREAS, to facilitate construction of the complex on several lots separated by public streets, the District has asked, and the City of Los Angeles has provisionally agreed, to vacate the block of 21st Street and the block of 22nd Street between Grand Avenue and Olive Street, to connect all of the parcels and make a cohesive site; and

WHEREAS, with the proposed vacation of the two streets, the City is concerned that the District maintain pedestrian access between Grand Avenue and Olive Street across the property; and

WHEREAS, as a condition of the City of Los Angeles agreeing to permanently vacate 21st Street, the City is requiring that the District execute and record an irrevocable access covenant, providing a 10-foot-wide pedestrian access passage between Grand Avenue and Olive Street, in the location of 21st Street;

NOW, THEREFORE, the Board of Trustees of the Los Angeles Community College District hereby resolves as follows:

1. At the next meeting of the Board of Trustees, currently scheduled for June 12, 2013, to be held at the District's Los Angeles Valley College, the Board intends to authorize the conveyance of an irrevocable covenant for pedestrian access across a 10-foot portion of 21st Street, which the City of Los Angeles has agreed to vacate to facilitate expansion of the Los Angeles Trade Technology College Campus.

2. For purposes of identification, a legal description and plat map of the portion of 21st Street that the City intends to vacate and over which the District intends to convey the 10-foot-wide covenant for pedestrian access is attached hereto as Exhibit "A."
PASSED AND ADOPTED on _______, 2013 by the following vote:

AYES: ______________________
NOES: ______________________
ABSENT: ____________________

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) ss

I, XXXXXXXXX, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date, _______, 2013.

_________________________________________________
Clerk/Secretary of the Board of Trustees

This Resolution is executed by the following Board Members who have voted in favor of the Resolution:

______________________________
Steve Veres

______________________________
Tina Park

______________________________
Nancy Pearlman

______________________________
Kelly Candaele

______________________________
Mona Field

______________________________
Miguel Santiago

______________________________
Scott J. Svonkin
SUBJECT: AUTHORIZE ISSUANCE OF CASH BOND AND ACCEPTANCE OF VACATED STREET BLOCKS FROM THE CITY OF LOS ANGELES

Action

(1) Authorize a cash bond for deposit with the City of Los Angeles ("City") in the amount of $112,500 in consideration of the City's agreement to vacate a block of 21st Street to facilitate expansion of the campus of Los Angeles Trade Technical College ("Trade Tech");
(2) Authorize payment of $545 for the City's bond preparation fee; and
(3) Authorize the District to accept vacated portions of 21st Street and 22nd Street from the City for the Trade Tech campus.

Background

The District has acquired property on both sides of 21st Street and 22nd Street between Grand Avenue and Olive Street, for expansion of the Trade Tech campus including the construction of a new Construction Technology Building. To facilitate construction on the properties, the City has agreed to vacate the two blocks. The City has, however, conditioned the vacation of 21st Street on the District granting the City an irrevocable covenant for public pedestrian access across a 10-foot-wide portion of 21st Street, once the construction is complete. In satisfaction of this requirement, the City has approved the District's design of a landscaped "paseo" walkway in the area of 21st Street as part of the building project.

To allow construction to proceed, the City has agreed to issue a revocable permit vacating 21st Street, conditioned on the District making a cash bond deposit with the City in the amount of $112,500. The amount of the cash bond is based on the City's estimate of the cost to reconstruct the street improvements on the block of 21st Street, in the event that the District fails to construct the access passage and convey the access covenant across the property. When the District constructs and opens the walkway and conveys the access covenant to the City, the City will adopt ordinances permanently vacating the blocks of 21st Street and 22nd Street and return the cash bond funds to the District.


Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it.

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Los Angeles/Orange Counties Building and Construction Trades Council reopen the Agreement between the Los Angeles Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council for the purpose of discussing compensation matters for 2013-2014.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting any proposed reopening at a public meeting of the Board. The matter is being noticed on May 15, 2013, with an expected adoption date of June 12, 2013. The public will have an opportunity to comment on the proposal before the Board considers its adoption.

Recommended by: Michael Shanahan, Sr. Associate Vice Chancellor
Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaVista, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________