



**INTER-OFFICE CORRESPONDENCE  
LOS ANGELES COMMUNITY COLLEGES  
OFFICE OF THE CHANCELLOR**

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**TO:** Members of the Board of Trustees  
**FROM:** Adriana D. Barrera, Interim Chancellor  
**DATE:** July 3, 2013  
**SUBJECT:** **BOARD LETTER FOR JULY 10, 2013 MEETING**

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**Board Meeting Location**

Next week's Board meeting will be held at **East Los Angeles College**. The meeting times and locations are as follows:

<b><u>Meetings</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
Lunch	1:00 p.m. – 1:45 p.m.	Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room S1-201 2 <sup>nd</sup> Floor
BREAK	1:45 P.M. – 2:00 P.M.	
Convene for Public Session	2:00 p.m.	Performing & Fine Arts Complex S2 – Recital Hall
Recess to Reception	Immediately Following Oath of Office and Election of Officers (2:30 p.m.)	Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) S1 – Lobby
Reconvene to Public Session	Immediately Following Reception (3:15 p.m.)	Performing & Fine Arts Complex S2 – Recital Hall
Recess to Closed Session	Approximately 15 Minutes after conclusion of Public Session	Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room S1-201 2 <sup>nd</sup> Floor
Reconvene for Public Session	Immediately Following Closed Session	Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room S1-201 2 <sup>nd</sup> Floor

**Parking**

Parking for Board Members and Chancellor will be located in the **Administration Building Guest Parking Lot**. A campus map has been included for your convenience.

**Agenda Format**

Welcoming Remarks – President Marvin Martinez will provide welcoming remarks during the Public Session of the Board Meeting.

Under Reports from the Chancellor, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues

**Other Matters**

Office of General Counsel – Enclosed for your review is a memo regarding Board Officer Elections.  
*(Refer to Attachment A)*

**Confidential Matters**

The attached correspondence is confidential and should not be shared with other persons.

• **Office of General Counsel**

- **Office of General Counsel** – Enclosed for your review is background information pertaining to District-related litigation matters. *(Refer to Attachment B)*
- Enclosed for your review is background information pertaining to Bond-related litigation matters. *(Refer to Attachment C)*
- Enclosed for your review is an update pertaining to the status on personnel actions. *(Refer to Attachment D)*
- Enclosed for your review is an update pertaining to complaints of discrimination/harassment. *(Refer to Attachment E)*

Please let me know should you have any questions regarding the meeting.