TO: Members of the Board of Trustees  
FROM: Adriana D. Barrera, Interim Chancellor  
DATE: December 4, 2013  
SUBJECT: BOARD LETTER FOR DECEMBER 11, 2013 MEETING

Board Meeting Location
Next week’s Board meeting will be held at the Educational Services Center and Los Angeles Trade-Technical College. The meeting times and locations are as follows:

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convene for Public Session</td>
<td>9:00 a.m.</td>
<td>ESC – Hearing Room</td>
</tr>
<tr>
<td>Recess to Closed Session</td>
<td>9:10 a.m. – 12:00 p.m.</td>
<td>ESC – Hearing Room</td>
</tr>
<tr>
<td>Lunch</td>
<td>1:00 p.m. – 2:00 p.m.</td>
<td>LATTC – Aspen Hall (TE) 120</td>
</tr>
<tr>
<td>Reconvene for Second Public Session</td>
<td>2:00 p.m.</td>
<td>LATTC – Aspen Hall (TE) 101</td>
</tr>
<tr>
<td>Recess to Second Closed Session</td>
<td>Immediately Following Second Public Session</td>
<td>LATTC – Aspen Hall (TE) 120</td>
</tr>
<tr>
<td>Reconvene for Third Public Session</td>
<td>Immediately Following Second Closed Session</td>
<td>LATTC – Aspen Hall (TE) 120</td>
</tr>
</tbody>
</table>

Parking
Parking for Board Members and Chancellor will be located between the tents in the Pegasus Parking Lot. A campus map has been included for your convenience.

Agenda Format
Under Reports from the Chancellor, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues
  - Presentation on LATTC’s Pathways to Academic, Career and Transfer Success (PACTS)

Please note that although there are two student discipline matters for your consideration, one student has requested that your deliberation take place during the Public Session. This is item ISD3. The second deliberation of a student discipline matter will take place during Closed Session. This is item ISD4.

Please be aware that several hearing impaired students have signed up to speak during the Public Session at LATTC. Sign language interpreters will be present to provide assistance. However, in order to allow sufficient time for interpretation, each speaker will likely require more than the usual five minutes allotted to public speakers.
Confidential Matters
The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
  - Enclosed for your review is background information pertaining to District-related litigation matters. *(Refer to Attachment A)*
  - Enclosed for your review is background information pertaining to Bond-related litigation matters. *(Refer to Attachment B)*
  - Enclosed for your review is an update pertaining to the status on personnel actions. *(Refer to Attachment C)*
  - Enclosed for your review is an update pertaining to complaints of discrimination/harassment. *(Refer to Attachment D)*
  - Enclosed for your review is background information pertaining to a Student Expulsion Hearing to be deliberated during Public Session and a second matter to be discussed during Closed Session. *(Refer to Attachment E) Due to its size, this document will be sent via U.S. mail.*

- **Human Resources** – Enclosed for your review is information pertaining to an Appeal to Letter of Determination. *Due to its size, this document will be sent via U.S. mail.*

- **Chancellor’s Office**
  - Enclosed for your review is a memo regarding a bond program contract. *(Refer to Attachment F)*

Please let me know should you have any questions regarding the meeting.
**Board Meeting Information**

**Date:**
12/11/13

**Building Address:**
2215 S. Grand Ave.,
Los Angeles, CA 90007

---

**Meetings in Aspen Hall Building**

**AH 120**
Board, Chancellor, and Executive staff
Lunch @ 1:00pm

**AH 101**
Board Meeting Public Session @ 2:00pm

**AH 113**
Presidents and Board Secretaries
Lunch @ 1:00pm

---

**Parking**

- Chancellor and board member parking
- Parking for Presidents and other attendees

---

**23rd St. Lot**

---