ORDER OF BUSINESS - REGULAR MEETING
Wednesday, January 15, 2014
Public Session 3:30 p.m.
Closed Session
(Immediately Following Public Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (3:30 p.m.)

II. Flag Salute

III. Approval of Minutes: Regular Meeting and Closed Session: December 11, 2013

IV. Reports from Representatives of Employee Organizations at the Resource Table

V. Announcements from the College Presidents

VI. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VII. Requests to Address the Board of Trustees – Multiple Agenda Matters

VIII. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
      BT1. District Classified Employees Retirement
      BT2. Resolution Opposing and Condemning Boycott of Israel
      BT3. Trustee Authorizations

IX. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District

X. Consent Calendar
   Matters Requiring a Majority Vote
      BF1. Budget Revisions and Appropriation Transfers
      BSD1. Ratifications for Business Services
      BSD2. Business Services Routine Report
      FPD1. Facilities Planning and Development Routine Report
      FPD2. Authorize Master Service Agreements
FPD3. Approve Addendum to West Los Angeles College 2005 Facilities Master Plan Final Environmental Impact Report and 2010 Supplemental Environmental Impact Report and Approve the 2013-2036 Facilities Master Plan

FPD4. Adopt a Resolution to Reaffirm and Enhance the Community Economic Development Program for Proposition A, Proposition AA and Measure J

FPD5. Amend Board Rule 7103.17 – Opportunities for Local, Small and Emerging Businesses

HRD1. Personnel Services Routine Actions

HRD2. Agreement Between the Los Angeles Community College District and the AFT College Staff Guild, Local 1521A

ISD1. Approval of Educational Programs and Courses

ISD2. Ratification of Student Travel

PC1. Personnel Commission Actions

Correspondence

Matters Requiring a Super Majority Vote

BF2. 2013-2014 Budget Adjustments

XI. Recommendations from the Chancellor

HRD3. Resolution – Human Resources Management Leadership

XII. Notice Reports and Informatives

HRD/A. [Collective Bargaining Notice] Adopt the Los Angeles Community College District's and the Los Angeles Community College Faculty Guild's, AFT Local 1521, Joint Initial Proposal Regarding Negotiations of the July 1, 2014-June 30, 2017 Collective Bargaining Agreement

XIII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XIV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XV. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

Location: Hearing Room

XVI. Reconvene Regular Meeting Location: Board Room

XVII. Roll Call

XVIII. Report of Actions Taken in Closed Session – January 15, 2014

XIX. Consent Calendar

Matters Requiring a Majority Vote

HRD4. Disciplinary Action Regarding Classified Employees

XX. Adjournment
Next Regularly Scheduled Board Meeting
Wednesday, January 29, 2014
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION  
Wednesday, January 15, 2014

Educational Services Center  
Hearing Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017

I. Public Employee Employment  
(pursuant to Government Code section 54957)
A. Position: President, Los Angeles Valley College
B. Position: President, Los Angeles Harbor College
C. Position: President, Los Angeles Southwest College
D. Position: Chief Business Officer
E. Position: Chancellor

II. Conference with Labor Negotiator  
(pursuant to Government Code section 54957.6)
A. District Negotiators: Adriana D. Barrera  
Albert Román  
Employee Units: All Units  
All Unrepresented Employees
B. District Negotiators: Adriana D. Barrera  
Daniel Villanueva  
Albert Román  
Employee Unit: Clerical/Technical

C. District Negotiators: Adriana D. Barrera  
Kathleen Burke  
Marvin Martinez  
Albert Román  
Employee Unit: Faculty

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints  
(pursuant to Government Code section 54957)

IV. Consideration of Student Discipline  
(pursuant to Government Code section 54962 and Education Code section 72122)

V. Conference with Legal Counsel - Existing Litigation  
(pursuant to Government Code section 54956.9(a)

A. Nu Tran v. LACCD

B. LACCD v. Michael Miller

C. Michael Miller v. LACCD, Jamillah Moore, and Kenneth Sherwood

D. Martha Angol v. LACCD, et al.

E. LACCD v. Constantino Gabrie

F. John Colen v. LACCD


H. City of Culver City v. State of California

I. Leslie Linet v. LACCD

J. Kenneth Lu v. LACCD
K. United States of America, et al. v. CA, Inc.

L. Taisei v. LACCD

M. Surf City Steel v. Principle Steel Group, LACCD, et al.


P. Chapman Coast Roof Co., Inc. v. Taisei, LACCD, et al.

VI. Conference with Legal Counsel - Anticipated Litigation
(pursuant to Government Code section 54956.9(b)

A. Claim regarding project at Los Angeles Valley College

B. Claim regarding project at East Los Angeles College

C. Claim regarding project at Pierce College
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Miguel Santiago, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce</td>
<td>Robert</td>
<td>Custodian</td>
<td>37</td>
<td>Trade Tech</td>
<td>11/30/13</td>
</tr>
<tr>
<td>Lopez</td>
<td>Jose</td>
<td>Custodial Supervisor</td>
<td>34</td>
<td>East</td>
<td>12/01/13</td>
</tr>
<tr>
<td>Tribble</td>
<td>Denise</td>
<td>Assistant Registrar</td>
<td>23</td>
<td>City</td>
<td>12/14/13</td>
</tr>
<tr>
<td>Hayes</td>
<td>David</td>
<td>Custodian</td>
<td>22</td>
<td>Harbor</td>
<td>11/25/13</td>
</tr>
</tbody>
</table>

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date _________________
RESOLUTION OPPOSING AND CONDEMNING BOYCOTT OF ISRAEL

The following resolution is presented by Trustees Svonkin, Santiago, and Veres:

WHEREAS, The Los Angeles Community College District, its Governing Board, all nine Colleges, our faculty, staff and students believe that academic freedom and the intellectual exchange of ideas are a fundamental core value; and

WHEREAS, We find it objectionable for the American Studies Association (ASA) to urge the support of a boycott of Israeli universities or any foreign universities; and

WHEREAS, Academic boycotts violate principles of academic freedom and intellectual exchange; and

WHEREAS, The ASA boycott of Israeli universities is a repugnant attack on academic freedom, declaring academic institutions off-limits because of their national affiliation; and

WHEREAS, We find it objectionable for any educational or scholarly organization to single out one country for a boycott, especially a democratic nation such as Israel that has welcomed a number of Israeli Arab and Palestinian students into its universities; and

WHEREAS, We find the ASA's boycott even more objectionable given that many other nations in the region and around the world have much more troubling records when it comes to academic exclusion, including many nations that bar large numbers of their nation's residents from educational inclusion due to race, class, gender, national affiliation, or sexual or religious status; and

WHEREAS, We believe that there should be more, not less, exchange between Israeli and United States scholars, and between United States and foreign scholars in general; now, therefore, be it

RESOLVED, That the Los Angeles Community College District hereby calls upon the membership of the American Studies Association to rescind its boycott of Israel; and be it further

RESOLVED, That we ask the University of California Board of Regents, the California State University Board of Governors, and the California Community Colleges Board of Governors to join us in opposing the ASA boycott; and be it further

RESOLVED, That we call upon other academic organizations, colleges, and universities to condemn this unfair and biased assault on academic freedom and intellectual exchange.
Subject: TRUSTEE AUTHORIZATIONS

I. Conference Attendance Authorization

Authorize payment of necessary expenses for Mike Eng, member of this Board of Trustees, to attend the Community College League of California (CCLC) Annual Legislative Conference to be held on January 26-27, 2014 in Sacramento, California.

Background: Trustee Eng’s expenses will be reimbursed out of his travel allocation.

II. Absence Authorizations

A. That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Michael J. Griggs for the Special Board meeting of January 14, 2014 despite his absence pursuant to Board Rule 2104.14.

Background: The Special Board meeting of January 14, 2014 is Closed Session only.

B. That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee Michael J. Griggs for the Regular Board meeting of January 15, 2014 despite his absence pursuant to Board Rule 2104.12.

Background: Student Trustee Grigg’s absence is due to a matter that requires his attention.
Subject: BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $13,757,999 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
## NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th></th>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849660</td>
<td>9,065,742</td>
</tr>
<tr>
<td>State</td>
<td>860000-889899</td>
<td>4,861,407</td>
</tr>
<tr>
<td>Local</td>
<td>870000-899999</td>
<td>30,850</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
<td></td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
<td></td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>899000-899999</td>
<td></td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
<td><strong>13,757,999</strong></td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>230,995,223</td>
<td>4,519,694</td>
<td>(94,311)</td>
<td>235,420,626</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>146,197,021</td>
<td>2,378,195</td>
<td>1,576,332</td>
<td>156,151,910</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>154,620,812</td>
<td>21,876,468</td>
<td>934,475</td>
<td>156,151,869</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>35,025,958</td>
<td>395,293</td>
<td>474,565</td>
<td>35,806,816</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>100,329,161</td>
<td>1,782,268</td>
<td>817,002</td>
<td>103,322,443</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>24,722,654</td>
<td>28,115</td>
<td>(186,228)</td>
<td>24,564,541</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>10,725</td>
<td>-</td>
<td>-</td>
<td>10,725</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>730000-739999</td>
<td>14,285,472</td>
<td>-</td>
<td>-</td>
<td>14,285,472</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>358,085,496</td>
<td>(80,580)</td>
<td>(1,233)</td>
<td>358,023,683</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-799999</td>
<td>45,944,162</td>
<td>3,383,751</td>
<td>(3,180,602)</td>
<td>48,147,311</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>780000</td>
<td>14,594,752</td>
<td>-</td>
<td>-</td>
<td>14,594,752</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,124,784,486</strong></td>
<td><strong>13,757,999</strong></td>
<td>-</td>
<td><strong>1,138,542,485</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $14.59 million, which is 2.83% of the Unrestricted General Fund revenue (excluding General Reserve).

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
# NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C-0243</td>
<td><em>Title V: Anytime, Anywhere Pathways to Success</em></td>
<td>$774,922</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase the enrollment and completion rates of Latino students, and to develop and share resources to enhance each institution’s (Los Angeles City College and West Los Angeles College) ability to serve the needs of low-income and Latino students. To further help students succeed, the program will develop online student services, including tutoring, financial aid, and library services. Approximately, two thousand four hundred and thirty-five (2,435) students will be served each year. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>P-0103</td>
<td><em>Title V Cooperative with Pierce and West</em></td>
<td>775,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase enrollment and completion rates of Latino students in the Pierce College and West Los Angeles College adjacent service areas. The colleges serve dense, urban areas of the San Fernando Valley and West Los Angeles Basin, where higher education attainment is low and poverty rates are high, especially for Latinos. The project is designed to significantly enhance the quality of online course content to increase the success of students in online courses. Approximately twenty-eight thousand one hundred and seventy-nine (28,179) students are enrolled in the program. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0129</td>
<td><em>Predominately Black Institutions</em></td>
<td>578,744</td>
</tr>
<tr>
<td></td>
<td>To establish funding to address low performance levels in core measures of institutional effectiveness among African American males, lack of course alignment and prerequisite enforcement, and low levels of student engagement. The project will target two hundred (200) full-time, incoming and current African American male students who are placed in basic skills English courses. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0148, W-0238</td>
<td><em>TRIO - Upward Bound (Crenshaw/Dorsey/Fremont)</em></td>
<td>439,083</td>
</tr>
<tr>
<td></td>
<td>To establish funding to provide low-income and potential first-generation college students with comprehensive services that will allow for better understanding and the pursuit of educational opportunities the quest for postsecondary education. The program will serve one hundred and seventeen (117) students from Crenshaw, Dorsey, and Fremont High Schools each year. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
</tbody>
</table>
Upward Bound Math & Science – Los Angeles High School

To establish funding to serve high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree. The goal of the program is to increase the rate at which participants complete secondary education and enroll and graduate from institutions of postsecondary education with a Science, Technology, Engineering, and Mathematics base major. The program is funded to serve sixty (60) students from Los Angeles High School. Annual program services include academic and career advising, monthly Saturday academies, field trips and cultural excursions, financial aid and literacy workshops, SAT and CAHSEE preparation and weekly sessions of tutoring/homework club at the school site. Funding is from the United States Department of Education.

Temporary Assistance for Needy Families (CalWORKs TANF) Program

To establish funding for comprehensive support services that are designed to assist welfare recipient students to obtain the educational level they need to transition off of welfare and ultimately achieve long-term self-sufficiency. In partnership with the statewide welfare system, the District's colleges provide coordination of services for case management and counseling, curriculum development and redesign, work-study, subsidized child care, and job development and job placement. On average, the program projects to serve approximately six thousand (6,000) students during fiscal year 2013-14. Funding is from the Department of Health and Human Services.

Career Technical Education (CTE) Transitions Grant

To establish funding for a collaboration between West Los Angeles College and local high schools for outreach to high school students about career goals and interests so that students become aware of the range of CTE programs at West Los Angeles College that they can pursue to achieve their long-term career objectives. Funding is from the United States Department of Labor.

Child and Adult Care Food Program (CACFP)

To establish funding to: 1) Provide healthy meals to all children enrolled; 2) Increase awareness of healthy meal choices for the children and families enrolled; 3) Decrease the effects of childhood obesity in young children; 4) Serve as a supervision/field training site for instructional divisions. The changes in the contract will affect one thousand four hundred and fifty (1,450) students/parents combined from the LACCD Child Development Centers. Funding is from the United States Department of Labor.

Department of Labor-Trade Adjustment Assistance Community College and Career Training (DOL-TAACCCT)

To establish funding to build upon the progress of prior year TAACCCT grant projects to develop competency-based, stacked and latticed programs of study, including a common foundation credential, certificates of achievement, and A.A./A.S. degrees related to the health science professions. Funding is from the United States Department of Labor, Employment and Training Administration.
**LAVC Job Training**

To establish the budget to provide Bio Tech trainings to over three hundred (300) individuals. The trainings will cover a variety of topics in the Bio Tech field and ultimately lead to gainful employment with local Bio Tech employers. Funding is from the United States Department of Labor, Employment and Training Administration.

**TOTAL FEDERAL**

$9,065,742

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**State**

**D-0341 California Work Opportunity and Responsibility to Kids (CalWORKs) - Child Care Program**

To accept additional funding for subsidized child care services to enrolled students eligible for CalWORKs services. CalWORKs subsidized child care services are supplemental to services offered by the local county, and will assist welfare recipient students to obtain the educational level they need to transition off of welfare and ultimately achieve long-term self-sufficiency. For fiscal year 2013-2014, LACCD’s CalWORKs program projects to serve about six thousand (6,000) student participants. These additional funds bring total program funding to $1,002,160. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**D-0339 State California Work Opportunity and Responsibility to Kids (CalWORKs) Program**

To accept additional funding to assist welfare recipient students to obtain the educational level they need to transition off of welfare and ultimately achieve long-term self-sufficiency. In partnership with the statewide reform system, LACCD’s colleges provide coordination of services, case management and counseling, curriculum development and redesign, subsidized work-study, subsidized child care, job development, and job placement. On average, the LACCD college CalWORKs program projects to serve approximately six thousand (6,000) student participants during fiscal year 2013-2014. These additional funds bring total program funding to $4,009,177. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**D-89 Mandated Program Block Grant Payment**

To accept funding from the Mandate Program Block Grant payment as detailed in the California Community Colleges 2013-14 Mandated Program Block Grant Payment distribution that was released on October 24, 2013. These funds will be allocated to all nine LACCD colleges and the Instructional Television Program. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
Electronic Transcripts

To establish funding for the processing of electronic transcripts by the Admissions and Records Office. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

Child Development Training Consortium

To establish funding to assist child development program students in meeting the educational requirements for any of the Child Development permits. Eligible participants are students of the college who are currently employed in Child Development programs and are taking coursework to earn California Child Development permits. Approximately 200 students will be enrolled in the program. Funding is from the California Department of Education, Child Development Division.

California Early Childhood Mentor Program

To establish funding to provide early care and education personnel with preparation, training, and professional development. The program is designed to provide resources, support, and networking opportunities for Family Child Care providers in the San Fernando Valley. Each year approximately sixty (60) students are placed with mentors. Funding is from the California Department of Education.

Puente Project

To establish funding to increase the number of educationally disadvantaged students who enroll in four year colleges, earn degrees, and return to the community college as leaders and mentors. Funding will support the Puente counselor position and Puente activities as outlined by the Puente State Office. Each year, the project will enroll approximately thirty-five (35) students who will study as a cohort in English and Personal Development classes for the Fall and Spring semesters. Funding is from the Regents of the University of California.

Partnering for Safety and Permanence-Model Approach to Partnership in Parenting Training Services (PS-MAPP)

To accept additional funding to train at least twenty-five (25) potential resource parents. The program prepares individuals and families to make informed decisions about becoming foster, adoptive or foster/adoptive families. At the end of each session, the attendees will be provided with a questionnaire where they will have the opportunity to assess each session, and at the end of the 33 hour training the participants will also have an opportunity to evaluate the entire training. Funding is from the Community College Foundation.

TOTAL STATE

$4,661,407
Local

**Health Services**

To reduce the income projection for the Health Services Fund from the Unallocated-General Purpose account in the Health Services program at Los Angeles Southwest College to reflect the current income estimates.

**Contract Education – Cesar E. Chavez S.J. Humanitas Academy**

To accept funding to provide a Chicano Studies II class and an African American Studies II class. The program goal is to provide community access to expand student opportunity and exposure to college curriculum. The total number of students is not to exceed forty (40) students in the class. Funding is from the Cesar E. Chavez SJ Humanitas Academy.

**Technical & Career Education**

To accept funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department Fees, Building Performance Institute Training Certification, Renovation, Repair, & Painting Training, OSHA, and the Collaboratory.

**Los Angeles Area Chamber of Commerce (Ford Foundation Grant)**

To accept funding to establish a Rapid Response Policy team, to develop a workforce outcome measurement system, and to drive data-driven decision-making to improve completion and reduce gaps. Funding is from the Los Angeles Chamber of Commerce.

**LAVC Job Training**

To accept funding for employment training services provided to participants in the South Bay Service Delivery area. There are twenty-five (25) individuals who will receive customized training through the program. The training regimen will consist of customer service, vocational English, and technical training focusing on the area of transportation. Funding is from the South Bay Workforce Investment Board.

**Journalism Program**

To augment the Other Expense account in the Journalism Fund at East Los Angeles College from income generated by the Journalism Program.

**TOTAL LOCAL**

$30,850
OTHERS:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Redistribution</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>H-0217</td>
<td>Extended Opportunity Programs and Services</td>
<td>To redistribute funds from EOPS fund number 20487, to EOPS fund number 10487, at Los Angeles Harbor College.</td>
<td>(20,000)</td>
</tr>
<tr>
<td>H-0218</td>
<td>Extended Opportunity Programs and Services</td>
<td>To accept redistributed funds from EOPS fund number 20487, to EOPS fund number 10487, at Los Angeles Harbor College.</td>
<td>20,000</td>
</tr>
<tr>
<td>M-0169</td>
<td>Extended Opportunity Programs and Services</td>
<td>To redistribute funds from EOPS fund number 20487, to EOPS fund number 10487, at Los Angeles Mission College.</td>
<td>(100,526)</td>
</tr>
<tr>
<td>M-0170, M-0171</td>
<td>Extended Opportunity Programs and Services</td>
<td>To accept redistributed funds from EOPS fund number 20487, to EOPS fund number 10487, at Los Angeles Mission College.</td>
<td>100,526</td>
</tr>
<tr>
<td>M-0178</td>
<td>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</td>
<td>To redistribute funds from EOPS-CARE fund number 20869, to EOPS-CARE fund number 10869, at Los Angeles Mission College.</td>
<td>(3,556)</td>
</tr>
<tr>
<td>M-0179</td>
<td>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</td>
<td>To accept redistributed funds from EOPS-CARE fund number 20869, to EOPS-CARE fund number 10869, at Los Angeles Mission College.</td>
<td>3,556</td>
</tr>
<tr>
<td>W-0301</td>
<td>Extended Opportunity Programs and Services</td>
<td>To redistribute funds from EOPS fund number 20487, to EOPS fund number 10487, at West Los Angeles College.</td>
<td>(100,000)</td>
</tr>
<tr>
<td>W-0302</td>
<td>Extended Opportunity Programs and Services</td>
<td>To accept redistributed funds from EOPS fund number 20487, to EOPS fund number 10487, at West Los Angeles College.</td>
<td>100,000</td>
</tr>
</tbody>
</table>

TOTAL OTHERS $0

TOTAL INCOME $13,757,999
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

742 issued from November 1, 2013 to November 29, 2013 which totaled $1,490,638.

B. FACILITIES ORDER FORMS

44 issued from November 1, 2013 to November 30, 2013 which totaled $203,829.

C. AGREEMENT FOR ART MODELING SERVICES

1 issued which totaled $540.

D. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES

1 issued which totaled $3,000.

E. CONTRACT EDUCATION AGREEMENTS

4500128484 East. Amendment No. 5 to agreement with County of Los Angeles Probation Department to provide jointly with the College, mutually agreed upon educational courses to Probation Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $575,000 to $635,000 from July 1, 2013 to June 30, 2014, inclusive, during the fifth year of the agreement. Total additional cost: $60,000.

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500151189 East</td>
<td>Amendment No. 3 to agreement with County of Los Angeles Sheriff's Department to provide jointly with the College, mutually agreed upon educational courses to Sherriff's Probation Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College's Affiliation Program, increasing the total contract amount from $4,176,595 to $5,376,595 from July 1, 2013 to June 30, 2014, inclusive, during the fourth year of the agreement. <strong>Total additional cost: $1,200,000.</strong></td>
</tr>
<tr>
<td>4500151191 East</td>
<td>Amendment No. 3 to agreement with City of Alhambra to provide jointly with the College, mutually agreed upon educational courses to City personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $230,000 to $280,000 from July 1, 2013 to June 30, 2014, inclusive, during the fourth year of the agreement. <strong>Total additional cost: $50,000.</strong></td>
</tr>
<tr>
<td>4500153014 East</td>
<td>Amendment No. 4 to agreement with California Fire Chiefs Association to provide jointly with the College, mutually agreed upon educational courses to Fire Chiefs’ personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $118,000 to $143,000 from July 1, 2013 to June 30, 2014, inclusive, during the fifth year of the agreement. <strong>Total additional cost: $25,000.</strong></td>
</tr>
<tr>
<td>4500177354 East</td>
<td>Amendment No. 1 to agreement with California State Firefighter’s Association to provide jointly with the College, mutually agreed upon educational courses to Firefighter’s personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $25,000 to $40,000 from July 1, 2013 to June 30, 2014, inclusive, during the second year of the agreement. <strong>Total additional cost: $15,000.</strong></td>
</tr>
</tbody>
</table>
4500177355  East. Amendment No. 1 to agreement with Monterey Park Fire Department to provide jointly with the College, mutually agreed upon educational courses to Fire Department personnel, in an FTES-revenue-generation and apportionment—sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College's Affiliation Program, increasing the total contract amount from $75,000 to $135,000 from July 1, 2013 to June 30, 2014, inclusive, during the second year of the agreement. Total additional cost: $60,000.

4500177633  East. Amendment No. 1 to agreement with California Gang Investigators Association to provide jointly with the College, mutually agreed upon educational courses to Gang Investigators personnel, in an FTES-revenue-generation and apportionment—sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College's Affiliation Program, increasing the total contract amount from $40,000 to $80,000 from July 1, 2013 to June 30, 2014, inclusive, during the second year of the agreement. Total additional cost: $40,000.

Total Cost of Section E: $1,450,000

F. LEASE OF EQUIPMENT AGREEMENT

4500194046  East. Agreement with Ricoh Americas Corp. for lease, including maintenance, of a Ricoh MPC6003 copier system located in the Enrollment Center for a 60-month period beginning January 1, 2014 or the actual date of delivery, whichever is later. Total cost: $23,777.

Total Cost of Section F: $23,777

G. LEASE OF FACILITIES FOR DISTRICT USE

4500189405  West. Amendment No. 1 to agreement with Bright Star Secondary Charter Academy for use of classroom B5 203 as a homeroom and study hall for students cross-enrolled in classes during the period of August 26, 2013 through December 12, 2013, inclusive. Reduced enrollment in the Bright Star Secondary Charter Academy program resulted in reduced lease space, reduced lease period, and reduced income from $8,040 to $3,172. Total decrease income: $4,868.

Total Reduction of Income of Section G: $4,868
H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500193232 Harbor. Agreement with PVSC Exiles for use of football fields for practices and games on the campus of Los Angeles Pierce College on November 6, 2013 (Com. No. BSD2) to Los Angeles Harbor College during the period of January 6, 2014 to December 18, 2014, on designated times and days. Total income: $48,608.

4500193703 Pierce. Agreement with El Camino Real High School for use of the swimming pool for water polo practice & games on designated days and times for a total of 60.5 hours during the period of December 2, 2013 to January 28, 2014, inclusive. Total income: $2,277.

4500191156 Pierce. Agreement with Louisville High School for use of the Golf area next to the softball fields for soccer practice on designated days and times for a total of 60 hours during the period of November 6, 2013 to February 11, 2014, inclusive. Total income: $1,950.

4500193787 Pierce. Agreement with Louisville High School for use of the swimming pool for water polo practice & games on designated days and times for a total of 124 hours during the period of November 12, 2013 to February 21, 2014, inclusive. Total income: $4,534.

4500193791 Pierce. Agreement with Los Angeles Water Polo Club for use of the swimming pool for water polo practice & games on designated days and times for a total of 88 hours during the period of June 10, 2013 to July 27, 2013 inclusive. Total income: $3,229.

4500193792 Pierce. Agreement with Taft High School for use of the swimming pool for water polo practice & games on designated days and times for a total of 122.5 hours during the period of November 1, 2013 to January 31, 2014 inclusive. Total income: $4,476.

Total Income of Section H: $65,074

I. MAINTENANCE AGREEMENTS

4500166198 Educational Services Center. Amendment No. 2 to renew agreement with Standard Register for license, including system support and maintenance, of Contractor's copyrighted LUE-LITE LinkUp Enterprise 6.0 master disc, LinkUp 5 Batch printing module, and printer software systems for the Office of Information Technology, increasing the total contract amount from $5,220 to $7,988, from November 28, 2013 to November 27, 2014, inclusive, for the third year of the agreement. Total additional cost: $2,768.
4500190233  Educational Services Center. Change the period of services for agreement with Dell Computer Corporation to provide support for the Dell Compellent Storage Center System 20571 for the Office of Information Technology, as ratified by the Board of Trustees on September 11, 2013 (Com. No. BSD1), to the period from October 1, 2013 to September 30, 2017, inclusive, and reduce the total contract amount from $15,571 to $12,976. **Total cost reduction: $2,595.**

4500177875  Pierce. Amendment No. 1 to renew agreement with Viatron Systems, Inc. to provide maintenance and technical support on Viatron VTX Content Management Systems for the Financial Aid and Admissions and Records Offices, increasing the total contract amount from $15,418 to $31,537 from July 1, 2013 to June 30, 2014, inclusive, for the second year of the agreement. **Total additional cost: $16,119.**

**Total Cost of Section I: $18,887**
**Total Reduction of Cost of Section I: $2,595**

J. **PARTNERSHIP AGREEMENT**

4500168290  Pierce. Amendment No. 2 to renew agreement with Institute of Reading Development (IRD) to conduct a series of non-credit reading enrichment programs for the Community Services; IRD will provide registration services for all programs including collection of tuition fees of $219 for Distance Program students age four through third grade and $234 for Distance Program students fourth through eleventh grades; and will remit to the college 10% of the gross tuition income, increasing the total contract amount from $18,110 to $30,110 from January 1, 2014 to December 31, 2014, inclusive, for the third year of the agreement. **Total estimated income: $12,000.**

**Total Income of Section J: $12,000**

K. **REIMBURSEMENT AGREEMENT**

4500193406  Districtwide. No-cost agreement with the Los Angeles County Office of Education (LACOE) to coordinate the claiming process related to the California Medical Assistance Program (Medi-Cal) and the Medi-Cal Administrative Activities Program (MAA) for Local Educational Consortia Region 11, where the District is located. LACOE shall provide program technical assistance training to District staff and issue reimbursement to the District on claims approved by the State Department of Health Care Services during the period October 1, 2013 to October 1, 2015, inclusive. Los Angeles Mission College shall act as the Lead Entity for the District colleges that elect to participate with Los Angeles Mission College.

**Total Cost of Section K: $0**
L. STUDENT INTERN AGREEMENTS

4500193838 Pierce. No-cost agreement with Wilkenson's Senior Citizen Center for clinical training of students enrolled in the Nursing Program during the period February 1, 2014 to January 31, 2019, inclusive.

4500193850 Pierce. No-cost agreement with the Southern California Equine Foundation for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 10, 2014 to February 9, 2019, inclusive.

Total Cost of Section L: $0

M. SERVICE AGREEMENTS

4500180756 City. Amendment No. 1 to renew agreement with eLumen Collaborative to provide Achievement software that will enable the college to define, document and communicate data on individual student achievements, increasing the total contract amount from $11,979 to $25,156, from July 1, 2013 to June 30, 2014, inclusive, for second year of the agreement. Total additional cost: $13,177.

4500194010 City Agreement with Higher Growth Strategies, LLC to provide strategic planning and facilitation support in the execution of the Los Angeles Region Small Business Deputy Sector Navigator (DSN) Program during the period January 1, 2014 to June 30, 2014, inclusive. Total cost: $36,000.


4500194329 Educational Services Center. Agreement with Bekins Moving Solutions, Inc. to relocate boxes from the upper and lower storage rooms in the parking garage and rearrange the mezzanine areas during the period January 16, 2014 to February 17, 2014. Total cost not to exceed: $8,000.

4500181617 East. Amendment No.1 to renew agreement with C I Solutions to provide the Identification Card System for the Information Technology Department, increasing the total contract amount from $2,000 to $4,095 from December 4, 2013 to December 3, 2014, inclusive, for the second year of the agreement. Total additional cost: $2,095.

4500191908 East. Agreement with Nebraska Book Company to provide the Win Prism Point of Sale system used in the Bookstore during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $13,140.
4500193657  East. Agreement with News Publishers’ Press to provide printing services for the Campus Newspaper during the period September 1, 2013 to June 30, 2016, inclusive. Total cost: $60,000.

4500193647  Harbor. Agreement with Golden Star Technology, Inc. to provide support and updates on VMWare software running the virtual servers and desktops during the period November 5, 2013 to June 13, 2016, inclusive. Total cost: $18,586.

4500193649  Harbor. Agreement with Online Computer Library Center, Inc. to provide EZprozy software program which allows students to access library databases from home during the period January 1, 2014 to December 31, 2016, inclusive. Total cost: $495.

4500193650  Harbor. Agreement with Community College of Baltimore County Foundation to conduct Culturally Responsive Training workshops for three classified and four faculty staff at the college to understand the implications of culture and how culture influences students’ success during the period November 7, 2013 to November 8, 2013, inclusive. Total cost: $5,200.

4500193712  Harbor. Agreement with Scantron Harland Technology Services to provide maintenance and support services on the Scanmark, test scoring equipment and Parscore software program during the period February 1, 2014 to January 31, 2015, inclusive. Total cost: $2,089.

4500186493  Mission. Correct period of services with Aramark Uniform Services from June 1, 2013 to May 31, 2016; to the period January 1, 2014 to December 31, 2016, as ratified by the Board of Trustees on June 12, 2013 (Com. No. BSD1) for rental, maintenance and repairs of uniforms for the Maintenance and Operations’ staff.

4500194011  Mission. Agreement with Kentico Software, Inc. for license to use its CMS Website Ultimate software including support and maintenance for the Information Technology Department during the period December 9, 2014 to December 8, 2016, inclusive. Total cost: $5,714.

4500136074  Pierce. Amendment No. 4 to renew agreement with Blackboard Connect, Inc. pursuant to Public Contract Code 10298, and under the authority of the Foundation for California Community Colleges Agreement No. EIN 20-05-57724, for the college’s mass communication systems to provide community outreach and enrollment management with the ability to send targeted voice and text messages to landlines, cell phones, e-mail addresses, and other text-receiving devices, increasing the total contract amount from $192,750 to $240,300 from October 1, 2013 to September 30, 2014, inclusive, for the fifth year of the agreement. Total additional cost: $47,550.
<table>
<thead>
<tr>
<th>Code</th>
<th>Department</th>
<th>Description</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500177132</td>
<td>Pierce</td>
<td>Correct end date of agreement with SMS Transportation Services to provide a fully compliant ADA access 22 passenger bus and services for the college using the competitively-bid Build LACCD Master Agreement No. 50224, from January 13, 2014 to June 30, 2014. No additional cost.</td>
<td></td>
</tr>
<tr>
<td>4500186603</td>
<td>Pierce</td>
<td>Correct period of services with Regents of University of California, University of California San Diego from August 1, 2013 to July 31, 2015; to the period August 1, 2013 to July 31, 2017, as ratified by the Board of Trustees on June 12, 2013 (Com. No. BSD1); for the use of three human cadavers for anatomical study including transport of the cadavers for the Life Science Department. No additional cost.</td>
<td></td>
</tr>
<tr>
<td>4500193849</td>
<td>Pierce</td>
<td>Agreement with ReadSpeaker, LLC for license to use its ReadSpeaker Enterprise Highlighting v2.5 to be integrated into Moodle course shells and the college’s website to enable the website’s visitors to listen to the text for the Distance Education Program during the period February 1, 2014 to January 31, 2015, inclusive. Total cost: $10,000.</td>
<td></td>
</tr>
<tr>
<td>4500193852</td>
<td>Pierce</td>
<td>Agreement with CBS Outdoor to provide bus interior and shelter ads for 2014 Spring class session during the period November 1, 2013 to June 30, 2014, inclusive. Total cost: $21,250.</td>
<td></td>
</tr>
<tr>
<td>4500193853</td>
<td>Pierce</td>
<td>Agreement with UCLA Lake Arrowhead Conference Center for use of their facilities including meals and accommodations for 30 Faculty members to attend “The Great Online Teacher’s Retreat” as allowed by Title V Cooperative – Improving Quality grant during the period June 13, 2014 to June 15, 2014, inclusive. Total cost: $20,000.</td>
<td></td>
</tr>
<tr>
<td>4500193996</td>
<td>Southwest</td>
<td>Agreement with the College Brain Trust to assist in developing financial and operational analysis plan to balance budget over next three years and to provide assessment as to whether current budget is sufficient to sustain the college’s growing FTES during the period of September 30, 2013 to December 31, 2013, inclusive. Total cost: $15,471.</td>
<td></td>
</tr>
<tr>
<td>4500194047</td>
<td>Southwest</td>
<td>Agreement with CBS Outdoor to provide bus and light rail interior ads for the 2014 Spring class sessions during the period December 16, 2013 to January 30, 2014, inclusive. Total cost: $11,760.</td>
<td></td>
</tr>
<tr>
<td>4500193811</td>
<td>Trade-Technical</td>
<td>Agreement with Ebsco Subscription Services to provide periodicals for the Library during the period November 1, 2013 to October 31, 2014, inclusive. Total cost: $18,090.</td>
<td></td>
</tr>
</tbody>
</table>
4500187988 Valley. Amendment No. 1 to agreement with Etudes, Inc. to create additional sites for Biology and Writing Labs as part of Level 5 services for the college's online, hybrid, and web-enhanced courses for Distance Education Program, increasing the total contract amount from $58,300 to $58,800 from July 1, 2013 to June 30, 2014, inclusive. Total additional cost: $500.

4500193856 Valley. Agreement with Post Publishing, LLC to provide magazine ads of the college Extension Program classes during the period November 1, 2013 to June 30, 2014, inclusive. Total cost: $7,000.

4500193857 Valley. No-cost agreement with Event Photography Group, Inc. dba Gradimages to provide photography services of the graduates to be available for students to purchase for three commencement ceremonies during the period June 1, 2014 to June 30, 2016, inclusive.

4500192266 West. Agreement with Ramona Munsell & Associates to provide annual grant evaluation services as required by the U.S. Department of Education for the Predominantly Black Institutions program at the college during the period October 15, 2012 to September 30, 2013, inclusive. Total cost: $12,000.

N. SPECIAL GRANT FUNDED AGREEMENTS

4500194309 Districtwide. Agreement with the United States Department of Labor as part of the Los Angeles Healthcare Competency to Career Consortium (LA H3C) which is a multi-college consortium project among all nine colleges that comprise the Los Angeles Community College District with Los Angeles Trade-Technical College as the lead institution which will join forces with a consortium of the community colleges, trade impacted companies, sector intermediaries, the workforce system, and employers in the healthcare industry sector to create an innovative training model for trade-impacted workers and other long-term unemployed in the Greater Los Angeles area with a primary focus of the project being to build upon the progress of prior year Trade Adjustment Assistance Community College Career Training Program (TAACCCT) grant projects to develop competency-based, stacked and latticed programs of study, including a common foundation credential, certificates of achievement, and A.A./A.S. degrees related to the health science professions during the period of October 1, 2013 to September 30, 2017, inclusive with $2,957,504 being funded during year 1, $3,285,780 during year 2, $3,388,074 during year 3, and $955,748 during year 4. Total expense: $10,587,105.
4500193286  East. Agreement with Chabot College Business Services for that agency to fund the Early Childhood Mentor Teacher Program for up to 30 students during the period August 1, 2013 to July 31, 2014, inclusive. Total expense: $3,350.

4500180867  Harbor. Agreement with Yosemite Community College District for that agency to fund the Child Development Training Consortium during the period September 1, 2013 to June 30, 2014, inclusive. Total expense: $12,500.

4500193716  Harbor. No cost agreement with Chabot-Las Positas Community College District for that agency to fund the California Early Childhood Mentor Program during the period August 1, 2013 to July 31, 2014, inclusive.

4500194002  Southwest. Agreement with the U. S. Department of Education for that agency to fund the Talent Search grant that identifies and assists individuals from disadvantaged backgrounds who have the potential to succeed in higher education during the period September 1, 2013 to August 31, 2014, inclusive. Total expense: $217,971.

4500194013  Southwest. Agreement with U.S. Department of Education for that agency to fund the Upward Bound Project for up to 57 students from Fremont High School during the period September 1, 2013 to August 31, 2014, inclusive. Total expense: $202,158.

4500192269  Trade-Technical. Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Enrollment Growth and Retention for Registered Nurses Program for up to 24 students during the period May 15, 2013 to May 14, 2014, inclusive. Total expense: $238,100.


4500150651  West. Amendment No. 3 to agreement with U.S. Department of Education for that agency to fund the Trio Student Support Services program for up to 160 students, increasing the total contract amount from $503,084 to $737,719 from September 1, 2013 to August 31, 2014, inclusive, during the fourth year of the agreement. Total additional expense: $234,635.

4500181141  West. Amendment No. 1 to agreement with U.S. Department of Education for that agency to fund the Trio Upward Bound Math and Science program for up to 60 students, increasing the total contract amount from $250,000 to $486,925 from October 1, 2013 to September 30, 2014, inclusive, during the second year of the agreement. Total additional expense: $236,925.
Amendment No. 1 to agreement with U.S. Department of Education for that agency to fund the Trio Upward Bound Math and Science program at Dorsey and Crenshaw High Schools for up to 60 students, increasing the total contract amount from $290,430 to $527,355 from October 1, 2013 to September 30, 2014, inclusive, during the second year of the agreement. Total additional expense: $236,925.

Agreement with California Community Colleges Chancellor's Office for that agency to fund the Career Technical Education Transitions program for up to 12 feeder high schools during the period July 1, 2013 to June 30, 2014, inclusive. Total expense: $44,025.

Total Expense of Section M: $12,021,194

SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Agreement with Golden Star Technology, Inc. to provide software technical support on two VMWare ESX Enterprises 2P licenses and server during the period April 1, 2013 to March 31, 2014, inclusive. Total cost: $2,262.

Agreement with Lighthouse Stained Glass to conduct "Blow Glass Globes" classes through the Community Services Department during the period September 21, 2013 to December 7, 2013, inclusive. Total cost: $520.

Agreement with Rounds, Miller and Associates to conduct "Build Your Business Website", "Professional Speaking to Sell Your Ideas and Inventions" classes through the Community Services Department during the period September 26, 2013 to October 14, 2013, inclusive. Total cost: $375.

Agreement with Libca, Inc. to conduct "Medical Terminology I, II, III" and "How to Start a Home-Based Medical Billing Service" classes through the Community Services Department during the period September 14, 2013 to December 12, 2013, inclusive. Total cost: $3,675.

Agreement with John J. Adams to conduct "Read All Day and Get Paid For It", "Write For Magazines & Web", "Screenwriting Warriors", and Pitching Your Film/TV Project" classes during the period September 29, 2013 to November 24, 2013, inclusive. Total cost: $2,400.
<table>
<thead>
<tr>
<th>Agreement ID</th>
<th>City/State</th>
<th>Agreement Details</th>
<th>Period of Agreement</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500193239</td>
<td>Los Angeles</td>
<td>Agreement with Mel Dangcil to conduct Singer's Workshop classes through the Community Services Department during the period September 22, 2013 to December 8, 2013, inclusive.</td>
<td>Total cost: $1,300.</td>
<td></td>
</tr>
<tr>
<td>4500193349</td>
<td>Los Angeles</td>
<td>Agreement with Toros Pottery to conduct pottery making classes through the Community Services Department during the period November 6, 2013 to February 5, 2014, inclusive.</td>
<td>Total cost: $1,600.</td>
<td></td>
</tr>
<tr>
<td>4500193350</td>
<td>Los Angeles</td>
<td>Agreement with Elaine Moran to conduct &quot;Be a Mystery Shopper&quot; class through the Community Services Department on December 4, 2013.</td>
<td>Total cost: $300.</td>
<td></td>
</tr>
<tr>
<td>4500193351</td>
<td>Los Angeles</td>
<td>Agreement with Kellie Nicholson dba Grandma Gillie's Greetings to conduct &quot;The Business of Bartending&quot; classes through the Community Services Department during the period October 2, 2013 to October 16, 2013, inclusive.</td>
<td>Total cost: $1,500.</td>
<td></td>
</tr>
<tr>
<td>4500193417</td>
<td>Los Angeles</td>
<td>Agreement with Double Tap Training Center to conduct &quot;Security Guard Certification&quot; and &quot;How to Become a Bodyguard&quot; classes through the Community Services Department during the period October 12, 2013 to November 16, 2013, inclusive.</td>
<td>Total cost: $1,700.</td>
<td></td>
</tr>
<tr>
<td>4500193455</td>
<td>Los Angeles</td>
<td>Agreement with Quiznos Sub to provide catering services for 75 participants during the Gear-Up 4 LA on December 6, 2013.</td>
<td>Total cost: $582.</td>
<td></td>
</tr>
<tr>
<td>4500193479</td>
<td>Los Angeles</td>
<td>Agreement with Masaru Suzuki to provide an art exhibit for the Vincent Price Museum during the period January 2, 2013 to February 6, 2013, inclusive.</td>
<td>Total cost: $1,500.</td>
<td></td>
</tr>
<tr>
<td>4500193482</td>
<td>Los Angeles</td>
<td>Agreement with Grace Kook-Anderson to provide an interactive lecture for the Vincent Price Museum to be held March 1, 2014.</td>
<td>Total cost: $250.</td>
<td></td>
</tr>
<tr>
<td>4500193484</td>
<td>Los Angeles</td>
<td>Agreement with Rafael Esparza to provide an art exhibit for the Vincent Price Museum during the period January 15, 2013 to February 8, 2013, inclusive.</td>
<td>Total cost: $1,000.</td>
<td></td>
</tr>
<tr>
<td>4500193613</td>
<td>Los Angeles</td>
<td>Agreement with Intelecom to provide the Online Resources Network for the Distance Learning program during the period February 1, 2014 to December 31, 2014, inclusive.</td>
<td>Total cost: $1,375.</td>
<td></td>
</tr>
<tr>
<td>4500193616</td>
<td>Los Angeles</td>
<td>Agreement with Adtec Business Machines to provide maintenance for a Sharp AR201 copier located in the Electronics Department during the period October 28, 2013 to October 27, 2014, inclusive.</td>
<td>Total cost: $700.</td>
<td></td>
</tr>
</tbody>
</table>
4500193786  East. Agreement with Fanny Almaguer to provide workshops for the Foster Care and Kinship program during the period January 1, 2014 to March 31, 2014, inclusive.  Total cost: $2,450.

4500194328  Educational Services Center. Agreement with Dr. Mario Rivas for presentation services, inclusive of travel and lodging, during a workshop to discuss student success initiatives focusing on strategies for motivating students to complete their college going goals with suggestions on practical intervention strategies on January 10th.  Total cost: $5,000.

4500193199  Mission. Agreement with Cindy Woodmansee to conduct workshops on the topics of caring for medically fragile children for the Foster Kinship Care Education Program participants during the period November 5, 2013 to June 30, 2014, inclusive.  Total cost: $180.


4500193418  Mission. Agreement with Iraj B. Nejad to provide consultation services to develop a Green Organic Chemistry curriculum for the Physical Sciences Department during the period November 18, 2013 to December 31, 2013, inclusive.  Total cost: $1,200.

4500193633  Mission. Agreement with Harland Technology Services Division of Scantron to provide onsite maintenance of one Scanmark ES2260 in the Citizenship Center during the period July 1, 2013 to June 30, 2014, inclusive.  Total cost: $897.

4500193272  Pierce. Agreement with Ciara Dance Studio to conduct "Middle Eastern Dance" and "Ballet for Adults" classes for the Community Services Department during the period October 17, 2013 to November 21, 2013, inclusive.  Total cost: $600.

4500193289  Pierce. Agreement with Adriana Chavira to conduct workshops related to multimedia and journalism for the Career Technical Education – Community Collaborative Project Program participants during the period July 1, 2013 to November 15, 2013, inclusive.  Total cost: $300.

4500193429  Pierce. Agreement with Geneva Gas and Supply to provide industrial gases for the Auto Shop and Welding Labs for instructional use during the period November 1, 2013 to June 30, 2014, inclusive.  Total cost: $5,000.

4500193487  Pierce. Agreement with Alexander Carrillo to conduct "Life Drawing" classes for the Community Services Department during the period November 16, 2013 to March 1, 2014, inclusive.  Total cost: $1,880.
4500193895 Southwest. Agreement with Time Warner Cable Media Sales to provide TV advertisements to promote Winter 2014 Enrollment during the period December 1, 2013 to January 31, 2014, inclusive. Total cost: $4,996.

4500193896 Southwest. Agreement with Time Warner Cable to provide 30-second Producers Package TV Commercial to elevate the image of the college and help increase enrollment during the period December 1, 2013 to December 31, 2013, inclusive. Total cost: $1,700.

4500193897 Southwest. Agreement with KJLH 102.3FM to provide 45 on air advertising commercials to promote enrollment during the period December 9, 2013 to January 29, 2014, inclusive. Total cost: $4,950.

4500193230 Valley. Agreement with National Student Clearinghouse to access its student tracker system for the Student Support Services Program as required by U. S. Department of Education during the period November 1, 2013 to October 31, 2014, inclusive. Total cost: $425.

4500193306 Valley. Agreement with Canon Solutions America, Inc. for maintenance of Canon IRC3080 and IR2022 copiers in the South Gym during the period September 17, 2013 to September 16, 2014, inclusive, with a 30 days termination clause. Total cost: $810.

4500193313 Valley. Agreement with Main Street Tours to provide bus transportation services for EOPS students' trip to Getty Villa on November 12, 2013. Total cost: $395.

4500193329 Valley. Agreement with Old Town Newhall Ice, LLC to provide and place 10 tons of snow at the Parking Lot L for 2014 Monarch Winter Camp for the Community Services Department on January 8, 2014. Total cost: $1,908.

4500193421 Valley. Agreement with Sweeper Shop to provide chassis and engine services including parts on one 2010 Schwarze A-7000 and one 2010 International Harvester 4300 sweepers for the Maintenance and Operations Department during the period November 18, 2013 to November 17, 2014, inclusive. Total cost: $1,510.

4500193437 Valley. Agreement with First Student to provide bus transportation services for Career Technical Education Transition Program participants on December 3, 2013. Total cost: $450.

Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: January 15, 2014</th>
</tr>
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<tbody>
<tr>
<td>4500188268</td>
<td>West. Agreement with Curtis Adney to provide workshops on scholarship success for the West Extension during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $4,850.</td>
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<tr>
<td>4500192008</td>
<td>West. Agreement with CEO Services Group to provide business classes for the West Extension during the period October 15, 2013 to June 30, 2014, inclusive. Total cost: $1,500.</td>
<td></td>
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<tr>
<td>4500193713</td>
<td>West. Agreement with Fulcrum Learning Systems, Inc. to provide for a field trip for 15 Upward Bound students to Fulcrum Learning Systems Center held on June 14, 2013. Total cost: $950.</td>
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Total Cost of Section O: $63,390

P. SETTLEMENT OF CLAIMS

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>131402</td>
<td>Valley. Settlement of claim in the amount of $350.</td>
</tr>
<tr>
<td>131406</td>
<td>Valley. Settlement of claim in the amount of $459.77.</td>
</tr>
<tr>
<td>13-184</td>
<td>Pierce. Settlement of claim in the amount of $16,879.97.</td>
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Total Cost of Section P: $17,689.74
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE SERVICE AGREEMENTS

Authorize agreements with the following law firms to provide legal services to the District for Class 1 matters on an as-needed basis as directed by the General Counsel or her designee from April 1, 2014 to March 31, 2017, inclusive, with two one-year renewal options, at an hourly rate not to exceed each firm's respective rate.

Maximum Hourly Rate

<table>
<thead>
<tr>
<th>Law Firm</th>
<th>Maximum Hourly Rate</th>
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<tbody>
<tr>
<td>Aleshire &amp; Wynder, LLP</td>
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<tr>
<td>Alvarado Smith</td>
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<tr>
<td>Alvarez Glasman &amp; Colvin</td>
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<tr>
<td>Atkinson, Andelson, Loya, Ruud &amp; Romo</td>
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<td>Backus &amp; Ernst, LLP</td>
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<tr>
<td>Best, Best &amp; Krieger</td>
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<tr>
<td>Carlson &amp; Messer, LLP</td>
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<tr>
<td>Corporate Counsel Partners</td>
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<tr>
<td>Dannis Wolliver Kelley</td>
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<tr>
<td>Law Office of Stephen S. Densmore</td>
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<tr>
<td>Fagen Friedman &amp; Fulfrost LLP</td>
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<td>Gonzalez Saggio &amp; Harlan, LLP</td>
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<td>Gresham Savage Nolan &amp; Tilden</td>
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<td>Haight Brown &amp; Bonesteel, LLP</td>
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<tr>
<td>Hurrell Cantrall, LLP</td>
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<tr>
<td>Kohrs &amp; Fiske</td>
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<td>Lee Tran Liang &amp; Wang, LLP</td>
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<td>Liebert Cassidy Whitmore</td>
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<tr>
<td>Musick Peeler &amp; Garrett, LLP</td>
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<tr>
<td>Orbach, Huff &amp; Suarez, LLP</td>
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<td>Parker &amp; Covert, LLP</td>
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<tr>
<td>Reily &amp; Jeffery, Inc.</td>
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<tr>
<td>Wasserman &amp; Wasserman, LLP</td>
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<tr>
<td>Wood, Smith, Henning &amp; Berman, LLP</td>
<td>$275.00</td>
</tr>
<tr>
<td>Yasinski &amp; Jones, LLP</td>
<td>$300.00</td>
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</table>

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ____________________________ Date: ____________________________
Background: In September and October 2013, staff advertised for attorney firms to represent the District in a wide variety of areas. The Notice Inviting Proposals was published for three weeks and posted on the District's website. Notices were also emailed to the South Asian Bar Association, Irish American Bar Association, Armenian Bar Association, Asian Pacific American Bar Association of Los Angeles County, Afghan American Bar Association, Arab American Lawyers of Southern California, Asian Pacific American Women Lawyers, Black Women Lawyers of Los Angeles, Iranian American Bar Association of Los Angeles, Japanese American Bar Association of Los Angeles, Korean American Bar Association of Southern California, John M. Langston Bar Association of Los Angeles, Mexican American Bar Association of Los Angeles, Native American Lawyers of San Diego, Nigerian American Lawyers Association, Philippine American Bar Association, Puerto Rican Bar Association, Southern California Chinese Lawyers Association, Thai American Bar Association, Vietnamese American Bar Association, Lesbian & Gay Lawyers Association and Italian American Lawyers Association. Thirty-seven (37) proposals were received in response to a competitive Request For Proposals. Firms will continue to be assigned particular matters in accordance with District procedures. Many of the firms specialize in certain areas of law, and some firms were selected to provide services in only a single area, such as in construction matters, bonds and litigation representation in labor and employment, defense of governmental tort claims, and education law. Funding is from the Districtwide Legal Expense Fund, or from Proposition A, AA or Measure J funds, as applicable.

II. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of 12 boxes of Closed Insurance Claims, from the period January, 2001 through November, 2011, that are categorized as Class 3 Disposable Records.

Background: In accordance with Title 5 of the California Code of Regulations and the Los Angeles Community College’s Board Rules (Chapter VII, Article VII, 7706-7708) the Interim Chancellor has determined that these records are Class 3 (Disposable) and are no longer required.

III. RATIFY LICENSE AGREEMENT

Ratify an agreement with Standard Parking for the rental of between 90 and 150 parking spaces at Macy’s Plaza for Educational Services Center employees parking during the period of January 1, 2014 to December 31, 2014, inclusive, with four one-year optional renewal periods. Monthly rental of $120 per parking stall through December 31, 2014 with annual increases thereafter corresponding to changes in the U. S. Consumer Price Index for All Urban Consumers. First year cost: not to exceed $216,000.
Background: The Board of Trustees approved the previous two agreements with Standard Parking on August 25, 2004 (Com. No. BSD1) for the period expiring December 31, 2008 and January 14, 2009 (Com. No. BSD1) for the period expiring December 31, 2013. This monthly parking provide a location at Macy’s parking garage for Educational Services Center employees who cannot be accommodated at the 770 Wilshire property. A survey of the surrounding parking facilities indicates that this new rate per month is at a discounted amount inducing the request to enter into this agreement and period of service. Funding is through the Educational Services Center General funds.

IV. RATIFY SERVICE AGREEMENT

Ratify agreement with PeopleAdmin to provide a web-based software as a service for accepting and processing employment applications for certificated positions from July 1, 2013 to June 30, 2014, at a total cost of $44,764.

Background: An Agreement was authorized by the Board of Trustees on March 24, 2010 (Com. No. BSD1) as a pilot to measure the viability of this type of service. RFP 13-14 was issued (fill in date) to publically and competitively procure this type of service for use by the district. This contract is required to continue services until the RFP is complete and the awarded vendor can begin work.

V. RATIFY LEASE OF DISTRICT FACILITIES

A. Ratify a lease agreement with Camino Real Chevrolet for use of 100 parking spaces at the Corporate Center location of East Los Angeles College, 1055 Corporate Center Drive, Los Angeles, California 91754. The lease agreement shall be during the term of November 1, 2013 to October 31, 2014. The contract is for one year, but will be leased on a month to month basis with a 30 day cancellation notice. Total rental income: $24,000.

Background: The area to be leased is currently a vacant parking structure. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. The college arrived at the fair market value of the location to be leased based on negotiations with the dealership and what the dealership was willing to pay for use of the parking structure for storage of their vehicles. Rent to be provided for this lease is $24,000 annually.
B. Ratify a lease agreement with 72 Hour LLC, dba National Auto Fleet, dba Chevrolet of Watsonville, dba Wondries / Zamora Auto Group for use of 200 parking spaces at the Corporate Center location of East Los Angeles College, 1055 Corporate Center Drive, Los Angeles, California 91754. The lease agreement shall be during the term of November 1, 2013 to October 31, 2014. The contract is for one year, but will be leased on a month to month basis with a 30 day cancellation notice. Total rental income: $48,000.

Background: The area to be leased is currently a vacant parking structure. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. The college arrived at the fair market value of the location to be leased based on negotiations with the dealership and what the dealership was willing to pay for use of the parking structure for storage of their vehicles. Rent to be provided for this lease is $48,000 annually.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Authorize an Agreement with Quatro Design Group to provide continued design and construction administration services for the Media Arts Center project at Los Angeles Mission College.

B. Authorize an Agreement with Jacobs Engineering, Inc. (Jacobs) to provide continued whole building commissioning services for the Monarch Center and the Parking Structure projects at Los Angeles Valley College.

C. Authorize an Agreement with P2S Engineering, Inc. to provide design services for the Campus Wide Security Upgrade project at West Los Angeles College.

D. Authorize a short-term Agreement with Padilla & Associates to provide continued Project Labor Agreement (PLA) and Labor Compliance Program (LCP) Consulting services on a Task Order basis Districtwide.

E. Authorize a short-term Agreement with Chartered Facilities Management Group, Inc. to provide continued Technology Solutions and Standardization services on a Task Order basis Districtwide.

F. Authorize an Agreement with Jacobs Engineering Group Inc. (Jacobs) to provide continued commissioning services on a Task Order basis for the LACCD Educational Services Center project.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENTS

A. Authorize actions for Amendment No. 4 to Agreement No. 31369-1 with Steinberg Architects (Steinberg) to provide additional design services for the Health, Fitness and PE Building at Los Angeles City College.

Recommended and approved by:
Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ________________________ Date ________________________
B. Authorize Amendment No. 4 to Agreement No. 32796 with Steinberg Architects (Steinberg) to provide continuing Design-Build criteria and programming services for the Student Union, Astronomy, infrastructure, Landscaping and Security – SAILS project at Los Angeles Harbor College.

C. Authorize actions for Amendment No. 3 to Agreement No. 31230-1 with Quatro Design Group to provide continued design and construction administration services for the Family and Consumer Studies Building project at Los Angeles Mission College.

D. Authorize actions for Amendment No. 6 to Agreement No. 32923 with PSOMAS to provide additional construction administration and design services for the Parking Lot and Roadways – Mason Reroute (Olympic Drive Extension and Parking Lot 8) project at Pierce College.

E. Authorize actions for Amendment No. 2 to Agreement No. 33324 with PBWS Architects, LLP to provide additional design and construction administration services for the Transportation & Accessibility Improvements – ADA Transition project at Los Angeles Trade Technical College.

F. Authorize actions for Amendment No. 5 to Agreement No. 33561 with PV Jobs to provide for continued District-wide management of the Special opportunities program for the LACCD Bond program.

G. Authorize actions for Amendment No. 1 to Agreement No. 33624 with SectorPoint, Inc. to provide website creation and database integration services Districtwide.

III. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 1 to Agreement No. 33694 with NBBJ LP to provide additional design services for the Student Services Center project at Los Angeles Mission College.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Unilateral Change Order No. 13 to Contract No. 33357 with Summit Builders; and Change Order Nos. 14-PE & 15-PE to Contract No. 33149 with Woodcliff Corporation.

V. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order No. 3 to Contract No. 33669 with Ramco General Engineering & Building Contractor.

VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Ratify substitution of construction subcontractor regarding Contract No. 33357 with Summit Builders for the Clausen Hall Modernization project at Los Angeles City College.
VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33683 with Siekertech Inc. to provide general construction – fireproofing services for the MLK Library project at Los Angeles City College.

B. Authorize Acceptance of Completion of Contract No. 31170 with Sinanian Development, Inc. to provide general construction services for the MLK Library project at Los Angeles City College.

C. Authorize Acceptance of Completion of Contract No. 33734 with Cicero Engineering to provide general construction – playground equipment modification services for the Child Development Center project at Los Angeles Mission College.

VIII. AUTHORIZE DESIGN-BUILD HONORARIUM

Authorize payment of an Honorarium to Proposers of Design and Construction Services regarding the North of Mall project at Pierce College.

IX. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Authorize actions for Amendment No. 7 to Agreement No. 33074 with Pankow Special Projects L.P. for additional Design-Build services for the Theater Drama Speech project at Los Angeles Harbor College.

B. Authorize actions for Amendment No. 9 to Agreement No. 32882 with Taisei Construction Corporation for additional Design-Build services for the Performing Arts Building Improvements project at Pierce College.

C. Authorize actions for Amendment No. 19 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Fitness and Wellness Center project at Los Angeles Southwest College.

X. AUTHORIZE PURCHASE ORDER

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Western State Contracting Alliance (WSCA) B27164/Hewlett-Packard Company - Contract No. B27164, and b) authorize the purchase of Intelligent Management Center (IMC) Implementation Assistance for the Green Data Center project at the LACCD Educational Services Center.
Subject: AUTHORIZE MASTER SERVICE AGREEMENTS

A. ASSET TAGGING AND SURPLUS SERVICES

Action

Authorize Master Service Agreement with the following service provider to provide asset tagging and surplus services on a Task Order basis District-wide from January 16, 2014 through January 15, 2016 at a cost not to exceed the amount shown. If applicable, all sales tax shall be paid.

<table>
<thead>
<tr>
<th>Service Provider</th>
<th>Unit Pricing per Hour of Service</th>
<th>Not to Exceed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Suddath Relocation Systems of California, Inc. d/b/a Suddath Relocation Systems</td>
<td>$142</td>
<td>$375,000</td>
</tr>
<tr>
<td>2. Mike’s Moving Solutions LLC</td>
<td>$145</td>
<td>$375,000</td>
</tr>
</tbody>
</table>

Background

The completion of newly constructed or renovated buildings requires asset tagging and surplus services for District equipment, furniture, and supplies placed in those buildings. This requirement is met through the provision of these services through this Services Master Agreement.

The proposed award of each agreement is the result of formal, competitive, sealed bidding awarded to the lowest responsive bidder.

There were two bidders. One bid was at $142 per hour of service and the other bid was at $145 per hour of service. Services are for Los Angeles City College, East Los Angeles College, Los Angeles Trade Technical College, the South Gate Campus of East Los Angeles College, and the District Educational Services Center.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. District-wide Asset Tagging and Surplus Services – City Colleges Bid #155 40J.5J88.05. All Phases.

Recommended and approved by:

Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
B. ASSET TAGGING AND SURPLUS SERVICES

Action

Authorize Services Master Agreement with the following service provider to provide asset tagging and surplus services on a Task Order basis District-wide from January 16, 2014 through January 15, 2016 at a cost not to exceed the amount shown. If applicable, all sales tax shall be paid.

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Background

The completion of newly constructed or renovated buildings requires asset tagging and surplus services for District equipment, furniture, and supplies placed in those buildings. This requirement is met through the provision of these services through this Services Master Agreement.

The proposed award of each agreement is the result of formal, competitive, sealed bidding awarded to the lowest responsive bidder.

There were two bidders. One bid was at $142 per hour of service, and the other bid was for $145 per hour of service. Services are for Los Angeles Valley College, Los Angeles Mission College, and Pierce College.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through the General Funds as applicable. District-wide Asset Tagging and Surplus Services – Valley Colleges Bid #156 40J.5J88.05. All Phases.
Subject: APPROVE ADDENDUM TO WEST LOS ANGELES COLLEGE 2005 FACILITIES MASTER PLAN FINAL ENVIRONMENTAL IMPACT REPORT AND 2010 SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT AND APPROVE THE 2013-2036 FACILITIES MASTER PLAN

Action

The following actions are required in association with the proposed West Los Angeles College Facilities Master Plan Update:

- Adopt a resolution (Attachment 1) approving the Addendum to the 2005 Facilities Master Plan Final Environmental Impact Report and the 2010 Supplemental Environmental Impact Report; and

- Adopt a resolution (Attachment 2) approving the 2013-2036 West Los Angeles College Facilities Master Plan Update.

Background

A Facilities Master Plan was approved in 2005 and subsequently amended in 2009. An Environmental Impact Report was prepared and certified in 2005 (2005 EIR) and a Supplemental EIR was prepared and certified in 2010 (2010 SEIR). The 2005 EIR was certified (and the Facilities Master Plan approved) by the Los Angeles Community College District (LACCD) Board of Trustees in January 2005. In November 2008, voters approved Measure J, which included $3.5 billion in bonds to upgrade facilities at the nine Los Angeles Community College District campuses. These additional funds allowed a number of previously unfunded facilities/buildings in the College’s 2005 Facilities Master Plan to move forward. These bond funds also provided the College an opportunity to make additional minor revisions to the proposed physical improvements. The resultant changes to the 2005 Facilities Master Plan were approved in the 2009 West Los Angeles Facilities Master Plan. The Supplemental EIR (2010 SEIR) was prepared to address these changes.

Since preparation of the 2010 SEIR a number of conditions have changed. State Budget constraints have reduced the number of students enrolled at State Colleges, including WLAC. With fewer students, the demand for student classrooms at WLAC has been reduced compared to what was analyzed in 2010. In addition the funding available for WLAC has been reduced. Therefore, the 2013 Amendment to the 2009 WLAC Facilities Master Plan is proposed. Generally it includes reductions, and/or elimination of, all of the major components included in the 2009 Facilities Master Plan. In addition to changes to the Facilities Master Plan itself, changes are proposed to construction staging locations.

Recommended and approved by: Adriana D. Barrera, Interim Chancellor
The LACCD Board of Trustees must approve the proposed 2013 Facilities Master Plan Amendment (including proposed changes to staging areas).

To comply with CEQA (Public Resources Code Sections 21000 et seq.) and State CEQA Guidelines (California Code of Regulations Sections 15000 et seq., hereinafter referred to as “Guidelines”), this Addendum to the certified 2010 Final SEIR has been prepared to evaluate the proposed 2013 Facilities Master Plan.

In 2005, to address concerns from the City of Culver City, LACCD and the City of Culver City signed a Settlement Agreement that included a number of mitigation actions that LACCD agreed to undertake to reduce environmental impacts on Culver City residents.

As the 2010 SEIR was being prepared, LACCD and the City of Culver City sought to address concerns of adjacent homeowner associations. The City of Culver City represented their residents and LACCD and the City of Culver City signed Amendment No. 1 to the previously signed settlement agreement. Amendment No. 1 to the Settlement Agreement included additional mitigation requirements and included the following provision:

17. Changed Conditions. For any new buildings or structures for which construction has not been commenced by December 31, 2013, the West Los Angeles College Facilities Master Plan (“Facilities Master Plan”) will be reviewed and updated, and in connection with such update, the District shall be required to reassess whether:

a. The portions of the Facilities Master Plan not yet built will have one or more significant effects that were not identified in the FSEIR;

b. Significant effects of the Facilities Master Plan previously examined will be substantially more severe than shown in the FSEIR;

c. Mitigation measures or alternatives to the Facilities Master Plan previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project;

d. Mitigation measures or alternatives to the Facilities Master Plan which are considerably different from those analyzed in the FSEIR would substantially reduce one or more significant effects on the environment; or

e. Substantial changes have occurred with respect to the circumstances under which the Facilities Master Plan was studied in the FSEIR having the potential to trigger a new significant environmental effect or a substantial increase in the severity of previously identified significant effects.

Since the proposed 2013 Facilities Master Plan includes a number of structures that would start construction after December 2013, the above provision of the Settlement Agreement was triggered and this Addendum is intended to address the reassessment-relevant provisions of the Settlement Agreement.

As a result of the Settlement Agreement the Addendum to the 2005 Facilities Master Plan Final Environmental Impact Report and the 2010 Supplemental Environmental Impact Report 2013-2036 West Los Angeles College Facilities Master Plan Update were
prepared and circulated to the City of Culver City which then circulated it to the adjacent homeowner associations that were involved in the above referenced Settlement Agreement.

Following the circulation of the Addendum and the Amendment to the Master Plan a letter from Mr. Kenneth L. Kutcher and a letter from Raintree Townhouse Association commenting on the Addendum were received by West Los Angeles College and LACCD.

Through a process of meeting and conferring with the City of Culver City, Mr. Kenneth L. Kutcher, and Raintree Townhouse Association LACCD responded and made agreed upon changes and additions to the Addendum. The amount of space to be constructed under the proposed 2013 Facilities Master Plan has been reduced substantially from the 2009 Facilities Master Plan. Not including parking space, the new building area to be added to the Campus would be reduced from 527,100 square feet (sf) to: 1) 194,437 sf of facilities already completed, plus 2) 153,180 sf of newly proposed buildings (of which 80,000 sf are not currently funded or scheduled for construction), for a total of 347,617 sf of new building area -- 179,483 sf less than was contemplated in the 2010 SEIR. In total, the proposed 2013 Facilities Master Plan would result in 122,461 sf less building area on-campus than was contemplated in the 2009 Facilities Master Plan and associated 2010 SEIR (and 35,091 sf more area than was analyzed in the 2005 EIR).

While the North Parking Structure (1,458 spaces in the 2010 Facilities Master Plan) would not be constructed, the remaining newly-constructed South Parking Structure and all the surface lots that are available (because several buildings have been cancelled), together with the reduced anticipated on-campus enrollment as compared to what was anticipated in the 2005 EIR result in sufficient parking being available to accommodate an on-campus enrollment of 15,300.

The 2013 Facilities Master Plan includes two new main buildings as indicated below. These buildings are anticipated to be constructed starting in mid-2015 and being completed in late 2016. Other smaller buildings and renovation activities are proposed as well as infrastructure development (roads, utilities, storm drains, etc.) with all construction to be completed by the end of 2016.

- Technology Learning Center 2 (TLC 2) to be constructed at the eastern end of Parking Lot 5. The building would be 41,280 sf and four stories (75 feet) tall. It would include computer labs, offices and the campus emergency operations center.
- Watson Center 2 (WC 2) to be constructed in approximately the same location as proposed in the 2010 Facilities Master Plan (northeast quadrant of campus). The building would be 16,000 sf and would include a sound stage and motion picture/television crafts production shops. It would be one story (30 feet) tall.

In addition, three buildings are contemplated but they are currently unfunded and construction is not yet scheduled:

- Faculty office building would be 43,000 sf and four stories tall (75 feet) tall.
- Student Services annex would be 24,000 sf and two stories (45 feet) tall.
Board of Trustees
Los Angeles Community College District

- Community Performing Arts Center would be 13,000 sf and one story tall. The building would reach up to 65 feet tall at the top of the “fly” loft tower over the stage (where equipment is housed to lift scenery and other stage production equipment).

According to Section 15164(a) of the CEQA Guidelines, “the lead agency or a responsible agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.” Similarly, an addendum may be prepared if only minor technical changes or additions are necessary. A brief explanation of the decision not to prepare a subsequent EIR must also be provided in the addendum, findings or the public record.

The proposed 2013 Modifications to the WLAC Facilities Master Plan (2013 Facilities Master Plan have been reviewed by LACCD in light of Section 15162 of the CEQA Guidelines. LACCD has assessed each of the issues addressed in the 2010 Final SEIR with respect to how impacts would change with the currently proposed 2013 Facilities Master Plan. As the CEQA Lead Agency, LACCD has determined that none of the conditions apply that would trigger a Supplemental or Subsequent EIR and that an Addendum to the certified 2010 Final SEIR is the appropriate environmental documentation for the currently proposed 2013 Facilities Master Plan.

Before considering approval of the 2013 Facilities Master Plan Update, the Board must first approve the Addendum.

After the Board adopts the attached resolutions, District staff will file a Notice of Determination with the Los Angeles County Clerk and the State Clearinghouse.
RESOLUTION APPROVING THE ADDENDUM TO THE 2005 FACILITIES MASTER PLAN ENVIRONMENTAL IMPACT REPORT AND THE 2010 SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT FOR THE 2013-2036 WEST LOS ANGELES COLLEGE FACILITIES MASTER PLAN UPDATE

WHEREAS, the West Los Angeles College ("WLAC" or "the College") is part of the Los Angeles Community College District ("District"); and

WHEREAS, A Facilities Master Plan was approved in 2005 and subsequently amended in 2010 and certified by the District’s Board of Trustees ("Board") January 2005 and August 2010 respectively; and

WHEREAS, Since preparation of the 2010 SEIR a number of conditions have changed. State Budget constraints have reduced the number of students enrolled at State Colleges, including WLAC. With fewer students, the demand for student classrooms at WLAC has been reduced compared to what was analyzed in 2010. In addition the funding available for WLAC has been reduced. Therefore, the 2013 Amendment to the 2010 WLAC Facilities Master Plan is proposed; and

WHEREAS, An Environmental Impact Report was prepared and certified in January 2005 (2005 EIR) and a Supplemental EIR was prepared and certified in August 2010 (2010 SEIR); and

WHEREAS, the District has prepared the 2013-2036 Facilities Master Plan ("2013 Update" or "proposed project") to set forth the projects that continue to carry forward the concepts of providing state-of-the-art learning environments, enhanced infrastructure, improved safety, and adequate convenient parking. The 2013 Update includes the addition of new facilities and renovation work; and

WHEREAS, the 2013 Update generally includes reductions, and/or elimination of, all of the major components included in the 2010 Facilities Master Plan. In addition to changes to the Facilities Master Plan itself, changes are proposed to construction staging locations. The LACCD Board of Trustees must approve the proposed 2013 Facilities Master Plan Amendment (including proposed changes to staging areas); and

WHEREAS, the District, as lead agency, has caused to be prepared pursuant to the provisions of the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq. ("CEQA")) and the State CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq. ("State CEQA Guidelines")) an Addendum to the 2005 Facilities Master Plan EIR and the 2010 Supplemental Environmental Impact Report; and

WHEREAS, the Addendum demonstrates that no new significant environmental impacts would occur and no substantially increased significant impacts disclosed in the 2005 EIR or the 2010 SEIR would occur as a result of the 2013 Update; and

WHEREAS, since no new or substantially increased significant impacts would occur as a result of the proposed 2013 Update, the preparation of a subsequent or supplemental environmental impact report is not required or permitted; and

WHEREAS, the Addendum for the 2013 Update was prepared pursuant to and in accordance with CEQA and the State CEQA Guidelines; and

WHEREAS, the Board has independently reviewed and analyzed the information contained in the Addendum together with the 2005 EIR and the 2010 SEIR and has determined that the conclusions of the Addendum reflect the independent judgment of the Board.
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on January 15, 2014, the following:

RESOLVED, that the above recitals are true and correct; and be it further

RESOLVED, based on the 2005 EIR, the 2010 SEIR, the Addendum, and all related information presented to the Board, the Board finds that the preparation of a subsequent or supplemental EIR is not required for the 2013 Update because it does not include the addition of any new facilities or demolition work, or other unanalyzed changes to the physical environment and so: (1) does not constitute a substantial change to the project that will require major revisions of the 2005 EIR or 2010 SEIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; (2) does not constitute a substantial change with respect to the circumstances under which the project is undertaken that will require major revisions of the 2005 EIR or 2010 SEIR due to the involvement of new significant environmental effects or a substantial increase in the severity of the previously identified significant effects; and (3) does not contain new information of substantial importance that was not known and could not have been known with the exercise of reasonable diligence at the time the 2005 EIR or 2010 SEIR were certified, that shows any of the following: (a) the project will have one or more significant effects not discussed in the 2005 EIR or 2010 SEIR; (b) significant effects previously examined will be substantially more severe than shown in the 2005 EIR or 2010 SEIR; (c) mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project, but the lead agency declined to adopt such measures; or (d) mitigation measures or alternatives considerably different from those analyzed in the 2005 EIR or 2010 SEIR would substantially reduce one or more significant effects on the environment, but which the lead agency declined to adopt; and be it further

RESOLVED, that the Addendum has been completed in accordance with CEQA and the State CEQA Guidelines; and be it further

RESOLVED, that the Board has reviewed and considered the Addendum in light of the 2005 EIR and 2010 SEIR, and the information contained therein prior to deciding whether to approve the proposed Addendum and the 2013 Update; and be it further

RESOLVED, that the Board hereby finds that the Addendum, its reference documents, the staff report, and the whole of the record of proceedings, and this Resolution reflect the independent judgment and analysis of the Board and the District; and be it further

RESOLVED, that these actions recited herein having been taken and findings having been made, the Board hereby approves the Addendum; and be it further

RESOLVED, that the Addendum and the record of this proceeding are on file and available at the District Education Services Center, 770 Wilshire Boulevard, Los Angeles, CA 90017.
IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 15th day of January 2013.

__________________________________________  ________________________________________
Member, Board of Trustees                        Member, Board of Trustees

__________________________________________  ________________________________________
Member, Board of Trustees                        Member, Board of Trustees

__________________________________________  ________________________________________
Member, Board of Trustees                        Member, Board of Trustees

__________________________________________  ________________________________________
President, Board of Trustees

Attachment 1 to Com. No. FPD3
RESOLUTION APPROVING THE 2013-2036 WEST LOS ANGELES COLLEGE FACILITIES MASTER PLAN UPDATE

WHEREAS, the proposed 2013-2036 Facilities Master Plan Update (2013 Update) sets forth the projects that continue to carry forward the concepts of providing state-of-the-art learning environments, enhanced infrastructure, improved safety, and adequate convenient parking. The 2013 Update does not include the addition of any new facilities or demolition work beyond those proposed and analyzed in the 2005 Facilities Master Plan EIR and/or the 2010 Supplemental EIR; and the Addendum that has been prepared in conjunction with the 2013 Update to the Facilities Master Plan; and

WHEREAS, The 2013 Update to the Facilities Master Plan and most recent Addendum to the 2005 Facilities Master Plan EIR and/or the 2010 Supplemental EIR respects the original goals of the and vision from the original Facilities Master Plan and provides modifications to the College campus that reflect the priorities of the College and ensure that all new construction and physical changes to the College campus occur in a cohesive and efficient manner; and

WHEREAS, on December 11, 2013, the Los Angeles Community College District Board of Trustees (“Board”) adopted the Resolution Approving the Addendum to the 2005 Facilities Master Plan EIR and/or the 2010 Supplemental EIR; and

WHEREAS, with the completion of the requirements under the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq. “CEQA”) and the State CEQA Guidelines (Title 14, Cal. Code of Regs., § 15000 et seq. “State CEQA Guidelines”) the Board is authorized to approve the proposed 2013-2036 Facilities Master Plan Update; and

WHEREAS, the Board now determines it is appropriate to approve and move forward with the proposed 2013-2036 Facilities Master Plan Update.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District, at a meeting held on January 15, 2014, the following:

RESOLVED, that the above recitals are true and correct; and be it further

RESOLVED, that the Board does hereby find that the environmental impacts of the proposed 2013-2036 Facilities Master Plan Update have been analyzed in accordance with CEQA and the State CEQA Guidelines via the concurrently-adopted Addendum to the 1998 2005 Facilities Master Plan EIR and/or the 2010 Supplemental EIR; and be it further

RESOLVED, that the Board does hereby find that the 2013-2036 Facilities Master Plan Update is necessary to set forth and clarify those aspects of the Facilities Plan that remain to be implemented to meet the projected facilities needs of the West Los Angeles College; and be it further

RESOLVED, that the Board does hereby approve the 2013-2036 Facilities Master Plan Update; and be it further

RESOLVED, that the Board directs staff to prepare, execute, and file a Notice of Determination with the Los Angeles County Clerk within five (5) working days of the passage and adoption of this Resolution.
IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 15th day of January 2014.

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ______________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________
President, Board of Trustees
Subject: ADOPT A RESOLUTION TO REAFFIRM AND ENHANCE THE COMMUNITY ECONOMIC DEVELOPMENT PROGRAM FOR PROPOSITION A, PROPOSITION AA AND MEASURE J

Action

Adopt a Resolution (Attachment 1) to Reaffirm and Enhance the Community Economic Development Program for Proposition A, Proposition AA and Measure J.

Background

On October 17, 2001, the Board of Trustees adopted a Resolution to establish a Community Economic Development Program ("CED Program") to be implemented under the auspices of the Proposition A Bond program to contribute to the economic growth of the local community. The CED Program included four elements:

1. “Community Business Enterprise Program” geared to encouraging consultants and contractors to utilize local, small, emerging and disabled-veteran owned businesses neighboring each of the colleges;

2. “Local Hire Program” geared to involve local residents living in the areas neighboring the colleges in trade and non-trade job opportunities;

3. “College Internship Program” geared to involve District students at each college; and

4. “Special Opportunities Program” geared to involve the socio-economically disadvantaged and others in training and job opportunities.

On June 25, 2003, in response to the passage of Proposition AA by a vote of the People on May 20, 2003, the Board of Trustees reaffirmed the Resolution which established the Community Economic Development Program adopted on October 17, 2001.

On January 14, 2004, the Board of Trustees adopted Board Rule 7103.17 - Opportunities for Local, Small, and Emerging Businesses ("LSEB Policy") - which established a 28 percent participation goal for local, small and emerging businesses and which mandates semi-annual reporting.

Recommended and approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
On October 23, 2013, the Facilities Master Planning and Oversight Committee (FMPOC) reviewed the proposed Resolution and directed that it be revised to include the following findings:

- Los Angeles County hosts a vibrant, diverse and competitive business community that will support the design and construction of Bond funded facilities; and
- The increased utilization of LSEDV business will be a catalyst for further economic development and position the District as a national model for urban community college districts.

The proposed Resolution has been revised as directed by the FMPOC and includes the following four strategic elements:

1. Community Economic Development Program geared to encourage consultants and contractors to achieve a goal of 30 percent participation by local, small, emerging and disabled-veteran owned businesses ("LSEDVB") in new contracts which was previously identified with a goal of 28 percent;

2. Workforce Development Program geared to involve local residents living in the areas neighboring the District’s colleges in all bond-related opportunities;

3. College Internship programs geared to involve the LACCD students on each of the Bond Programs; and

4. Special Opportunity Programs geared to train and assist the disadvantaged in training and job opportunities on the Bond Program.

The Facilities Master Planning and Oversight Committee recommends to the Board of Trustees to adopt the Resolution to Reaffirm and Enhance the Community Economic Development Program for Proposition A, Proposition AA and Measure J to promote further economic development and position the District as a national model for urban community college districts.
WHEREAS, The mission of the Los Angeles Community College District is "to provide our students an excellent education that prepares them to transfer to four year institutions, successfully complete workforce development programs designed to meet local and state needs, and pursue opportunities for lifelong learning and civic engagement;" and

WHEREAS, The Los Angeles Community College District ("District") adopted a Resolution to Establish a Community Economic Development Program for Proposition A on October 17, 2001; and

WHEREAS, The Los Angeles Community College District ("District") established Board Rule 7103.17 on January 14, 2004 regarding the Policy on Opportunities for Local, Small and Emerging Businesses; and

WHEREAS, The Los Angeles Community College District ("District") has undertaken a large volume of construction and modernization work resulting from the passage of Propositions A, AA and Measure J; and

WHEREAS, Local taxpayer dollars fund Propositions A, AA and Measure J; and

WHEREAS, The passage of these bond measures has resulted in numerous contracts for projects, including management, architecture, design, master planning, engineering, construction and construction management, equipment and furnishings; and

WHEREAS, The District's Board desires to reaffirm its recognition of the opportunity to contribute to the economic growth of the local community by incorporating local, small, emerging and disabled-veteran owned businesses ("LSEDVB") in these new contracts; and

WHEREAS, Through the adoption of the Community Economic Development Program, contractors and consultants have been encouraged to utilize LSEDVB neighboring each of the colleges and within the district boundaries; and

WHEREAS, The Board of Trustees believes that the goal of 28 percent participation from "LSEDVB" firms in bond program contracts can be improved; and

WHEREAS, Los Angeles County hosts a vibrant, diverse and competitive business community that will support the design and construction of bond funded facilities; and

WHEREAS, The Board of Trustees hereby desires to reaffirm and enhance its commitment to continue its mission to contribute to the development of the local community by hiring local, small, emerging and disabled-veteran owned businesses; and

WHEREAS, The increased utilization of LSEDV businesses will be a catalyst for further economic development and position the District as a national model for urban community college districts.

NOW, THEREFORE, BE IT RESOLVED, that:

The Board of Trustees hereby re-establishes its Community Economic Development Program for Proposition A, Proposition AA and Measure J projects and shall include the following elements:

1. Community Economic Development Program geared to encourage consultants and contractors to achieve a goal of 30 percent participation by local, small, emerging and disabled-veteran owned businesses ("LSEDVB") in new contracts; and
2. Workforce Development Program geared to involve local residents living in the areas neighboring the District's colleges in all bond-related opportunities; and

3. College Internship programs geared to involve the LACCD students on each of the Bond Programs; and

4. Special Opportunity Programs geared to train and assist the disadvantaged in training and job opportunities on the Bond Program.

[Signatures]

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
Subject: AMEND BOARD RULE 7103.17 – OPPORTUNITIES FOR LOCAL, SMALL AND EMERGING BUSINESSES

Amend Board Rule 7103.17 as follows:

7103.17 OPPORTUNITIES FOR LOCAL, SMALL AND EMERGING BUSINESSES.

The Board of Trustees seeks to continue and further its mission to contribute to the economic development of the community. To that end, the Board adopts the following policy for the inclusion of local, small and emerging businesses.

A. Definitions.

1. “Bid” shall mean all facilities bids and proposals that are projected to be funded by at least fifty percent (50%) by the funds from Proposition A, Measure A, and/or Measure J, and that are first advertised on or after January 14, 2004;

2. “Emerging” shall mean a firm that has been in business in its substantially current form for up to five (5) years;

3. “Local” shall mean a business that has its principal headquarters located within Los Angeles County;

4. “Small” shall be defined in the same terms as defined by the federal Small Business Administration;

Recommended and approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
5. "Reimbursable Expenses" shall mean expenses such as photocopying, travel, telephone other services provided by another business, that are specified as permissible under the contract, and that are less than ten percent (10%) in the aggregate of the total contract. Reimbursable Expenses shall not include performance of services or materials supplies that are subcontracted to another person or firm.

B. Goals. The Board establishes a goal of twenty-eight thirty percent (30%) participation of Local, Small and Emerging businesses in its contracts regarding facilities awarded each fiscal year.

C. Bidding. As a condition to be considered responsive, a Bid must include the following:

1. Demonstrated participation of at least twenty-eight thirty percent (30%) of the total bid being performed by Local, Small or Emerging businesses; or,

2. A demonstrated good faith effort to include Local, Small or Emerging businesses, in accordance with regulations to be issued by the Chancellor; or,

3. The bidder certifies that it intends to perform ninety-five percent (95%) of the work with its own employees, excluding Reimbursable Expenses.

D. Advertising and Mentoring. In order to further the goals stated herein, the Board directs that the Chancellor or his designee undertake an appropriate advertising program directed to Local, Small and Emerging Businesses. That program should include such things as advertising in papers local to the applicable location where work will be performed, enhancement of the District’s website to include a list of self-designated Local, Small and Emerging Businesses, and accessible plan rooms for all businesses to be able to review plans and schedules for upcoming projects. The Board also directs that the Chancellor or
his designee undertake an appropriate mentoring program directed to Local, Small and Emerging Businesses to improve their business skills and likelihood of success while participating in the District’s facilities program. The mentoring program may be established as a function of the District through the Proposition A/AA and Measure J program, or it may be operated jointly by the District and another public entity with similar goals, whichever is deemed a more effective and efficient approach by the Chancellor or his designee.

E. Bonding Requirements. In order to further the goals stated herein, the Chancellor or his designee may undertake the development and operation of a District-sponsored bid, labor and materials and performance bond program to facilitate the ability of Small, Local, and Emerging firms to meet District bond requirements under the Proposition A/AA and Measure J program. All firms, regardless of qualification as Local, Small or Emerging, shall be eligible to participate, and all firms shall be required to demonstrate evidence of their ability to perform to the satisfaction of the bond provider(s).

F. Mandatory Bid Conferences. Bid conferences, or bid walk-throughs, held to inform interested business about the specific requirements of District construction projects shall generally be mandatory for those considering submitting a bid or proposal for the identified work. However, a Local, Small and Emerging firm may be exempted from the mandatory requirement if it submits an affidavit with its bid submission, stating the firm was unable to send a representative to attend the bid conference/bid walk through due to a specific, unavoidable conflict. The affidavit will further state that the bidder is fully knowledgeable about the requirements of the bid, the bidder is accountable for any information that could have been ascertained by attending the conference/bid walk, and that the bidder has the ability to perform the requested work in a professional and workmanlike manner.

G. Reporting. The Chancellor or his designee shall make a report to the Board at least semi-annually regarding the District’s performance towards these goals.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

I. ROUTINE REPORT

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<td>2103</td>
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<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
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<td>696</td>
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<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
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<td>3. Unclassified Service:</td>
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<td>(Student workers, professional experts, community services staff, community recreation)</td>
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<tr>
<td>Total:</td>
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<td>11102</td>
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</table>


All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Albert J. Roman
Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Adriana D. Barrera, Interim, Chancellor

Recommended and Approved by:

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
II. **AUTHORIZE DESTRUCTION OF RECORDS**

Authorize the destruction of 1,972 microfiche taped applicant interviews and approximately 3000 sheets of applicant documentation film, ranging from 1969 through 1989.

**Background:** In accordance with Title 5 of the California Code of Regulations and the Los Angeles Community College’s Board Rules (Chapter VII, Article VII, 7706-7708), these records have been kept in excess of several years past the retention period and the Chancellor has determined that they are Class 3 (Disposable) records.
SUBJECT: AGREEMENT BETWEEN THE LOS ANGELES COMMUNITY COLLEGE DISTRICT AND THE AFT COLLEGE STAFF GUILD, LOCAL 1521A

The Board of Trustees hereby approves the following modifications for the AFT College Staff Guild, Local 1521A, a true and signed copy of which is on file in the Office of Human Resources.

The Los Angeles Community College District and the AFT College Staff Guild, Local 1521A agree to the following:

ARTICLE 23, WAGES AND SALARIES

H. Salary Increase: Effective July 1, 2011 all salary schedules, increments, and differentials shall remain the same.

J. Reopeners: For 2013-2014, effective July 1, 2013, all schedules and increments, and differentials shall be increased by 3%. (Exhibit A and Exhibit B)

This agreement satisfies the commitments in Article 23.J, of the 2011-2014 Agreement which states that, "Reopeners: For 2013-14, compensation matters of this Agreement shall be reopened at the request of either party."

DATE: DECEMBER 12, 2013

FOR THE AFT COLLEGE STAFF GUILD

Official signature on file

VELMA J. BUTLER
PRESIDENT

FOR THE DISTRICT:

Official signature on file

ADRIANA BARRERA
INTERIM CHANCELLOR

Background: This is the first cost of living adjustment (COLA) and/or general increase awarded since 2008. The COLA is from a continuing budget augmentation from the State of California. This action completes negotiation of compensation issues with this union.
## Exhibit A

**Proposed Monthly Salary Schedules**  
**Effective July 1, 2013**  
**AFT College Staff Guild**

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## Exhibit A

### Proposed Monthly Salary Schedules

**Effective July 1, 2013**

**AFT College Staff Guild**

<table>
<thead>
<tr>
<th>JOB TITLE</th>
<th>CURRENT SALARIES</th>
<th>PROPOSED 3% SALARY INCREASES</th>
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Exhibit B

Career Increments and Salary Differentials
Monthly Rates
AFT College Staff Guild

Reflected Rates are for a 12 month employee unless otherwise noted
Employees on other assignment bases receive a prorated differential

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<thead>
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<th>Career Increment</th>
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<td>5-6 years of service</td>
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<td>7-9 years of service</td>
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<td>10-14 years of service</td>
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<td>15-19 years of service</td>
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<td>20+ years of service</td>
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<td>Speak, Read, &amp; Write</td>
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<td>MOUS/Network + Certificate</td>
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| Attendance Incentive                  | $200*     | $206                   |

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<td>C Shift</td>
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*One payment per year for perfect attendance in a fiscal year
Subject: **APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES**

I. **APPROVE NEW COURSES**

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<th>Transferability</th>
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<tr>
<td>BIOTECH 002</td>
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<td>BIOTECH 003</td>
<td>Biotechnology II</td>
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<td>BIOTECH 005</td>
<td>Biotechnology: Environmental Control</td>
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<td>BIOTECH 006</td>
<td>Biotechnology: Quality Control</td>
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<td>KIN 217-2</td>
<td>Self Defense Skills II</td>
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Recommended by: Donald Gauthier, President, DAS

Bobbi Kimble, Interim Vice Chancellor

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

By ___________________________ Date ___________________________
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees

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<th>Credits</th>
<th>Transferability</th>
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<td>KIN</td>
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<td>KIN</td>
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<td>RAD TECH</td>
<td>Clinical Education in Radiologic Technology III (4 Units) CITY</td>
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<td>4</td>
<td>CSU</td>
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<table>
<thead>
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<th>Location</th>
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<td>ANTHRO</td>
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<td>CAOT</td>
<td>Mobile Apps for Business (3 Units)</td>
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III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

Pierce College

A. Associate of Arts in Spanish for Transfer – AA-T (60 Units)
Subject: **RATIFICATION OF STUDENT TRAVEL**

East Los Angeles College

Two students and one faculty member attended the Hell Froze Over XV Swing – Speech Tournament on the campus of the University of Texas in Austin, Texas during the period of January 9, 2014 to January 13, 2014.

**Background:** The sponsoring organizations were Bradley University and University of Texas in Austin, Texas.

**FISCAL IMPLICATION:** The total estimated cost of the trip was $2,693.26. District funds were used for this trip. The funds for this trip came from the College General Fund.

Recommended by
Bobbi Kimble, Interim Vice Chancellor

Recommended and Approved by:
Adriana D. Barrera, Interim Chancellor
Subject: PERSONNEL COMMISSION ACTIONS

I. Claim for Temporary Work Out of Classification

Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 1042441 for the period of September 30, 2013 to November 13, 2013.

BACKGROUND: EN 1042441, an Office Assistant, from Los Angeles Harbor College, was performing duties outside of her current classification during the time periods specified in the report. Staff found that the employee temporarily assumed secretarial and clerical functions for the President’s Office in the absence of an administrative support member. The estimated cost of this action is $199,948.8.

II. Classification Study

Concur with the action of the Personnel Commission to reclassify EN 790932, from Library Assistant to Library Technician, effective August 15, 2013.

Library Assistant

<table>
<thead>
<tr>
<th>Monthly</th>
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<tr>
<td>$2,852</td>
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<td>$3,533</td>
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Library Technician

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<td>$3,728</td>
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<tr>
<td>$3,933</td>
<td>$47,196</td>
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</table>

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Library Technician. The position is located in the Library at Los Angeles Pierce College. The 2013-2014 fiscal year cost of this action is approximately $2,047.

Recommended by: Karen J. Martin, Personnel Director
Subject: **2013-2014 BUDGET ADJUSTMENTS**

In the General Fund, transfer $526,652 from the Contingency Reserve to accounts 100000 and 200000 to provide funding for nine positions in the Educational Services Center. Funding for future years will be provided from an ongoing reduction to the General Reserve. (eBTA: D-0361).

The positions approved for funding are the following:

- Vice Chancellor of Human Resources
- Associate Vice Chancellor of Human Resources
- Administrator of Maintenance, Maintenance and Operating Standards Coordinator
- Energy Program Manager
- Facilities Project Managers (2 positions)
- Senior Research Analyst
- Auditor
- Data Communications Specialist

**Background:** As requested by the Chancellor, on November 13, 2013, the District Budget Committee (DBC) approved funding for an additional nine essential positions in the Educational Services Center. Funding for Fiscal Year 2013-2014 will be from the Contingency Reserve and prorated for the remainder of the fiscal year. *(Attachment I)*

For future years, funding for these positions will be provided from an ongoing reduction to the General Reserve.

**FISCAL IMPLICATIONS:** This action increases the Educational Services Center’s budget by $526,652 and reduces the Contingency Reserve by the same amount, leaving a balance in the Contingency Reserve of $14,068,100.

**REQUIRES FIVE (5) AFFIRMATIVE VOTES**

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and 
Secretary of the Board of Trustees

By ______________________________ Date ______________________________
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<tr>
<th>Office/Position Title</th>
<th>#FTE</th>
<th>Estimated Annual Salary</th>
<th>Approved (Y/N)</th>
<th>Funded Amount (6 months)</th>
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<td>Senior Research Analyst</td>
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<td>Administrator-of-Maintenance</td>
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<td>Energy Program Manager</td>
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<td>Facilities Project Manager</td>
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<td>526,652</td>
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Summary Statement on Additional 9 Positions  
(revised 12-19-13)

**Senior-Research Analyst, Office of Research and Institutional Effectiveness:**

The position is a critical position in the Office of Research and Institutional Effectiveness. It is the primary position responsible for formulating methodologies to address complex educational and public policy issues, strategic planning, accreditation, institutional accountability and effectiveness, and student success, and make recommendations for policies and procedures based on the results.

The senior research analyst also develops, implements, and directs the maintenance of the specialized data systems used for institutional research and planning activities. These systems contain District-wide information on student demographic, assessment, enrollment, achievement, and financial aid and information on college section and course offerings, FTES, and weekly contact hours as well as staffing information and are utilized in research by both colleges and the District Office of Research and Institutional Effectiveness.

This position assists with data-driven decision making and District strategic planning by preparing external and internal scan data (both quantitative and qualitative), constructing data measures corresponding to objectives in the District Strategic Plan, determining methodology for measuring and evaluating progress towards the goals/objectives.

**Auditor, Internal Audit:** IAD approved annual audit plan for 2013/2014 was executed with a budgeted hour that engaged a total of four auditors, a senior auditor, and a director. At the current time, the department is staffed with three auditors and the director. The workload of the department has increased because of the implementation of the whistleblower hotlines and requests from the colleges.
The audit plan includes the completion of one audit area which is below the normal completion rate of an audit department. However, in consideration of the current budget constraints IAD has adjusted its goal to one audit area per year. With the current staff, IAD is unable to complete 39% of its required plan. Additionally, of the 71% completion, IAD is unable to complete 85% of these requests in a timely manner. Our turnaround time for an assignment has increased tremendously. For example, the turnaround time for an investigation has increased from an average of 30 days to 90 days and an audit from an average of 90 days to 150 days.

Please note that budgeted hours are more than available hours with three auditors and one Director. The addition of an auditor will help the Department meet 99% of the scheduled audit plan (a completion of only one audit area “Procurement” for the fiscal year 2013-14).

**Administrator of Maintenance-Maintenance and Operating Standards Coordinator, Facilities:** The District is implementing the Computerized Maintenance Management System (CMMS) module of the SAP software. The District has owned this module since the purchase of the SAP software but has not implemented this module yet. There has been a concentrated effort through the Bond Program to capture all the information about the District’s fixed assets. The information about these assets is housed in the CMMS module and includes things such as warranty information, ongoing maintenance requirements, and records of work performed. This position is responsible for the continued management of the CMMS database.

In addition, this position is responsible for coordinating and tracking of specialized facilities training. The need for specialized facilities training has increased as a result of new and different facility systems being added through the construction and renovation of buildings and infrastructure improvements.

The impact to the District if this position is not filled are:

1. Increased expected maintenance costs
2. Increased equipment downtime
3. Increased level of outsourcing of repairs
4. Inadequate trained facilities staff
5. Increased safety risks

**Energy of Program Manager, Facilities:** In June of 2013 the Personnel Commission changed the title of this position to Utility Program Manager.

The District through the Bond Program has engaged in several energy initiatives which include the development of solar arrays, the building of energy storage systems, the
installation of metering and monitoring systems, and the construction of central plants, as well as, several other energy savings retrofits. In addition, the District has entered into several solar purchase and lease agreements, energy savings company (ESCOs) agreements, and applied for many energy incentives and grants. This position is instrumental in the review and follow-up to ensure the District is receiving what was promised. This position will also review utility usages throughout the district looking for abnormalities and investigate any discrepancies while making operational recommendations for improvements. The goal is to maintain a comfortable learning environment while achieving a reduction in utility consumption and expenditures.

The risks to the District if this position is not filled are:

1. Utilities are not managed and the District spends considerably more than necessary
2. Energy agreements are not monitored and the District spends considerably more than necessary
3. Energy incentives are not managed and the District does not receive eligible funds
4. Excessive downtime in energy production and load shifting increasing the amount the District will spend in utilities
5. Harder to maintain a comfortable learning environment

**Facilities Project Manager, Facilities:** The District has over 500 buildings and the Bond Program is only touching about 200 of these buildings. The District’s Facilities Planning and Development department has the responsibility of managing all of the district projects over $125,000. LACCD employs project managers that handle all projects above $125,000 that are non-bond fundable.

Five years ago the District had six project managers. Since then four of these project managers have retired. The Facilities Planning and Development department had chosen not to fill the four open project manager positions because of a lack of non-bond construction funding. The current need is to increase the level of LACCD project managers by two.

This need is a result of the Board making the decision to set aside funding to address deferred maintenance issues throughout the district. In addition, the State has indicated there will be additional funding coming to the Districts to help address scheduled maintenance projects. Filling these two existing positions will allow the Facilities Planning and Development department to manage these additional projects.

The risk to the District if these positions are not filled is:
1. A majority of the projects that fall within the price range in which these projects will fall are labor intensive. External company overheads usually charged on projects this size are usually very high. Outsourcing this work would be very costly to the district and considerably more than doing the work using internal staff.

Without augmenting the Facilities Planning and Development department with the addition of the project managers, the deferred maintenance and scheduled maintenance projects will not be accomplished within this fiscal year.

**Vice Chancellor, Human Resources:** Head of the Human Resources division for the District, encompassing HR Operations, Employer-Employee Relations, Employee Benefits, and Health and Safety. Position recognizes additional responsibilities added to HR and replaces the Sr. Associate Vice Chancellor position that was being filled on an interim basis by the former Associate Vice Chancellor of Employer-Employee Relations. Interim assignments are limited in duration by law. The Vice Chancellor of Human Resources has been hired and the appointment was approved by the Board of Trustees at the November 20, 2013 meeting.

**Associate Vice Chancellor, Employer-Employee Relations:** Position is currently vacant. The former Associate Vice Chancellor of Employer-Employee Relations recently served on an interim basis as the Sr. Associate Vice Chancellor of Human Resources until his departure from the District in October 2013. The Associate Vice Chancellor of Employer-Employee Relation leads the District's employee and labor relations activities, including management coaching and consulting, discipline, appeal hearings, arbitrations, negotiations, and union relations. If position is not replaced and left vacant, there will be only one non-management employee remaining in the unit and services to the District will be severely curtailed.

**Data Communications Specialist, IT:** This position is responsible for network infrastructure changes and support. If this position is not filled, there will be an increased risk to all of our technology services. Also technology projects will take longer to complete. This position was already in the existing organizational chart.
SUBJECT:  RESOLUTION - HUMAN RESOURCES MANAGEMENT LEADERSHIP

WHEREAS, The Board of Trustees of the Los Angeles Community College District (LACCD) recognizes the importance of quality Human Resources functionality in order to manage collective bargaining, provide for timely employee evaluations, conduct appropriate disciplinary processes, and provide for staff development and orientation; and

WHEREAS, The Associate Vice Chancellor of Employer-Employee Relations recently left the District in order to take a position at another community college district; and

WHEREAS, The hiring of a regular Vice Chancellor of Human Resources involved a multi-year effort; and

WHEREAS, Limitations on post-retirement earnings have limited the District’s ability to temporarily backfill positions in the absence of an exemption to utilize retirees; now, therefore, be it

RESOLVED, That the Board of Trustees of the LACCD finds that there is a critical shortage of management leadership in the Human Resources Division, which needs to be filled before 180 days have passed; and be it further

RESOLVED, That Dr. Rose Marie Joyce is a retiree of Rio Hondo College who provided short-term assistance to the District in Human Resources matters in the past; and be it further

RESOLVED, That Dr. Joyce’s separation from her prior employment with the District was not the basis for the need to acquire her services; and be it further

RESOLVED, That Dr. Joyce has provided assurances that she was not given additional service credit or other financial inducement to retire from her position with Rio Hondo College; and be it further

RESOLVED, That the Board of Trustees of the LACCD hereby directs staff to seek an exemption allowing the District to hire Dr. Rose Marie Joyce for a period of up to one year to serve temporarily until the position of Associate Vice Chancellor of Employer-Employee Relations can be filled through regular hiring processes.

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor
Background: Education Code Section 24214.5 allows for the hiring of a retiree pursuant to an exemption with findings by the Board that the appointment is necessary to fill a critically-needed position before 180 days have passed, that the vacancy is not caused by the retiree's separation, and that the retiree was not given additional service credit or other financial retirement incentive. In light of the resignation of the Associate Vice Chancellor, there is a critical need to provide a management-level person temporarily until the position can be filled on a regular basis.

Adopt the District’s and the Los Angeles College Faculty Guild’s Initial Proposal as shown in Attachment 1.

Background: Pursuant to Government Code section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and the Los Angeles College Faculty Guild, AFT Local 1521 to commence negotiations using an Interest Based Bargaining Process for the July 1, 2014-June 30, 2017 collective bargaining agreement.

Government Code section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting this joint initial proposal to open negotiations on the issues listed in Attachment 1. The matter is on the Board’s agenda today so that the public may comment on the proposal before the Board considers its adoption.

Recommended by:

Albert J. Román, Vice Chancellor
Human Resources

Recommended by:

Joanne Weddell, President
Los Angeles College Faculty Guild, AFT Local 1521

Recommended by and Approved by

Adriana D. Barrera, Deputy Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ______________

Student Trustee Advisory Vote

Notice 1-15-14
The Los Angeles Community College District and the Los Angeles College Faculty Guild, AFT Local 1521, jointly propose to bargain regarding the following matters specific to the Faculty Guild:

1. In the area of Collegiality in the Workplace.................................................................Article 5
   • Promote and ensure professional behavior, collegiality and a non-hostile workplace.

2. In the area of Work Environment ............................................................................Article 9
   • Improve various work environment conditions.

3. In the area of Assignment .........................................................................................Article 13
   • Explore ways to support efforts to comply with student success initiatives and state regulations.

4. In the area of Assignment, Summer and Winter Intersessions..................Article 15
   • Examine condition and priority of assignment, limited to sections A.1 & B.6.

5. In the area of Adjunct Assignment ..........................................................................Article 16
   • Address fairness issues in scheduling adjunct rate assignments.

6. In the area of Evaluations .........................................................................................Articles 19 & 42
   • Provide additional training and support to ensure that faculty evaluations (peer and self-evaluations) are formative and not just summative.

7. In the area of Salary .................................................................................................Article 29
   • Explore ways to recruit and retain the most qualified faculty.

8. In the area of Distance Learning ..............................................................................Article 40
   • Explore best practices in an evolving distance learning environment.

9. In the area of Adjunct Faculty Pay Principles ..........................................................Article 43
   • Explore incentives for adjunct faculty participation in the tasks needed to accomplish our institutional goals.

10. In the area of Clerical/Technical Support ...............................................................Article 44
    • Ensure that faculty have adequate support to best promote student success.

11. Incorporate relevant MOU language into the collective bargaining agreement

12. Update all calendars

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
SUBJECT: DISCIPLINARY ACTION REGARDING CLASSIFIED EMPLOYEES

I. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEES

A. Fifteen (15) days suspension of employee (EN1017849) assigned to Los Angeles Trade-Technical College as a permanent Admissions & Records Assistant is based on the following causes:

- Abuse of Leave Privileges By Habitual Use Of Leave For Trivial Indispositions Or By Absences So Frequent That The Efficiency Of The Service Is Impaired
- Inefficiency
- Frequent Unexcused Absence Or Tardiness
- Inattention To Or Dereliction Of Duty

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by: Albert J. Roman
Vice Chancellor, Human Resources

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
B. The three (3) days suspension of employee (804417) assigned to Los Angeles City College as a permanent Graphics Artist is based on the following causes:

- Incompetence
- Inefficiency
- Insubordination
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Inattention to or Dereliction of Duty

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENT

A. Action

Authorize an Agreement with Quatro Design Group to provide continued design and construction administration services for the Media Arts Center project at Los Angeles Mission College from January 15, 2014 through August 31, 2015 at a cost not to exceed $2,350,000 inclusive of eligible reimbursable expenses.

Background

On January 14, 2009, the Board of Trustees authorized Agreement No. 32300 with Quatro Design Group to provide support as an architect for additional design services, bid phase support, construction and close-out phases for the above project. Subsequently, as the Architect of Record (AOR), construction deficiencies to the project were discovered and the general contractor abandoned the project. Amendments to this Agreement were then approved by the Board to identify the deficiencies, address them through design and redesign, and submit the information to the Division of the State Architect for review and approval. Through this investigate-and-respond process, the extent of the construction deficiencies was identified to be greater than initially estimated. Because the Agreement under which this work was being provided expired at its five-year maximum term on January 13, 2014, the proposed Agreement allows the AOR to continue with the overall corrective process with the goal of a completed facility for use by the college. Funding for this continued scope of work under this proposed Agreement is available and verified. The original Agreement with Quatro Design Group to serve as the AOR for this project was reviewed through the participatory governance process.

Award History

This agreement represents the 16th awarded to this company through the Bond Program and a cumulative original award total of $15,155,173. Other projects include the Family and Consumer Studies project at Los Angeles Mission College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Media Arts Center 34M.5405.02. Design Phase.

B. Action

Authorize an agreement with Jacobs Engineering, Inc. (Jacobs) to provide continued whole building commissioning services for the Monarch Center and the Parking Structure projects at Los Angeles Valley College from January 16, 2014 for one year at a not to exceed cost of $80,941 inclusive of eligible reimbursable expenses with one additional option year at a not to exceed cost of $66,962 inclusive of eligible reimbursable expenses through January 15, 2016 for a total not to exceed cost of $147,903.

Background

On June 15, 2011 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 33340 with Jacobs to serve as the Commissioning Agent and provide whole building commissioning services for the above projects which expired on December 31, 2013. Under that Agreement, Jacobs provided commissioning during the design
process, project submittals review, and onsite construction administration services. With the college’s recent decision to allow the projects to move forward, it is requested that a new agreement with Jacobs be authorized to capitalize on the work already provided and the experience earned. It is also requested that the unexpended funds remaining from expired Agreement No. 33340 will be utilized to fund this proposed Agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the 41\textsuperscript{st} awarded to this company through the Bond Program and a cumulative original award total of $55,751,452. Other projects include the Math and Science Complex project at East Los Angeles City College and the Cesar Chavez-Administration Building Modernization project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Monarch Center 38V.5842.02, Parking Structure 38V.5841.02. Construction Phase.

C. Action

Authorize an agreement with P2S Engineering, Inc. to provide design services for the Campus Wide Security Upgrade project at West Los Angeles College from January 16, 2014 through January 15, 2016 at a cost not to exceed $38,500 inclusive of eligible reimbursable expenses.

Background

P2S Engineering, Inc. has been selected through solicitation of proposals from nine firms.

The purpose of this Agreement is to obtain design services needed for the upgrade of campus-wide security to include the emergency notification system, a District-standard identification and card-reader system, intrusion detection systems, automatic building lockdown systems, and related improvements for the Campus Wide Security Upgrade project at West Los Angeles College. The proposal included the requirement that design services provided shall include the accommodation of the District standard for an emergency notification system.

Of the nine proposals received, two were determined to be responsive and were then evaluated by the College Selection Committee. This Committee is composed of the College Facilities Director, the CPM Director and the Project Manager. As a result of this comprehensive review and selection process, P2S Engineering, Inc. is recommended for award of this Agreement.

Award History

This agreement represents the twenty-fifth awarded to this firm through the Bond Program and a cumulative original award total of $2,862,986. Other projects include the RWGPL - Central Plant Phase II project at Los Angeles City College and the Infrastructure Upgrades project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Security Upgrade 39W.5979.03.35. Programming Phase.

D. Action

Authorize a short-term Agreement on a Task Order basis with Padilla & Associates to provide continued Project Labor Agreement (PLA) and Labor Compliance Program (LCP) Consulting services District-wide with individual assignments to be made by the Program Manager as needed from January 31, 2014 through February 28, 2014 at a cost not to exceed $100,000 inclusive of eligible reimbursable expenses.

Background

On January 14, 2009 (Com. No. FPD1), the Board of Trustees authorized Task Order based Agreement No. 50116 with Padilla & Associates to provide the Bond Program with Labor Agreement (PLA) and Labor Compliance Program (LCP) consulting services which expires on January 30, 2014. The scope of work under that Agreement has been identified to be the subject of a Request for Proposals that is underway.

Award History

This agreement represents the third awarded to this firm through the Bond Program and a cumulative original award total of $8,600,000. The other projects were to provide Project Labor Agreement (PLA) and Labor Compliance Program (LCP) Consulting services District-wide. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Other Consulting Services 40J.5J95.05. All Phases.

E. Action

Authorize a short-term Agreement with Chartered Facilities Management Group, Inc. to provide continued technology solutions and standardization services on a Task Order basis Districtwide to be issued incrementally at the direction of the Program Management Office from January 30, 2014 through February 28, 2014 at a cost not to exceed $150,000.

Background

On April 25, 2007 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 31409 with Chartered Facilities Management Group, Inc. to provide professional services to evaluate and establish future technology standards in cooperation with P2S Engineering, Inc. for all District colleges and their satellites in support of the Proposition A/AA Bond program through April 25, 2009. The Agreement was subsequently amended and extended to continue the provision of these services and expired on April 25, 2009.

On January 28, 2009 (Com. No. FPD1), the Board of Trustees authorized Task Order based Agreement No. 50112 with Chartered Facility Management Group, Inc. to provide technology solutions services for Measure J projects to develop/integrate technology
solutions to enhance student experiences and success in support of the District Strategic Plan and begin implementing the plan such that it builds upon current efforts at each college. The Agreement will expire at the end of the five year maximum term on January 29, 2014.

The proposed short term Agreement is to provide continuity of services while the scope of work is the subject of a Request for Proposals process underway which will lead towards the establishment of a longer term agreement. The current need is to provide project support and deployment oversight for SIS, Green Data Center, Fiber Ring, CMMS and Physical Security.

Award History

This agreement represents the third awarded to this firm through the Bond Program and a cumulative original award total of $10,059,450. The previous agreement awarded to this firm was for the provision of technology standards. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

F. Action

Authorize an Agreement with Jacobs Engineering Group Inc. (Jacobs) to provide continued commissioning services on a Task Order basis for the LACCD Educational Services Center project January 16, 2014 through February 28, 2015 at a cost not to exceed $36,767 inclusive of eligible reimbursable expenses.

Background

On October 20, 2010 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 50217 with Jacobs to serve as the commissioning agent for this project which has expired. Under that Agreement, Task Orders were issued to Jacobs for commissioning of various phases of the building’s renovation work including the establishment of a new Data Center. Subsequently, work on the Data Center project was suspended, the commissioning work was stopped, and Agreement No. 50217 expired at the end of the five year maximum term. As a result of the identification for work on the Data Center to resume, it is requested that a new agreement be established to allow Jacobs to similarly resume their work as the commissioning agent.

Award History

This agreement represents the 41st awarded to this company through the Bond Program and a cumulative original award total of $55,751,452. Other projects include the Maintenance and Operations Facility at Pierce College and Student Union Building at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Education Services Center Renovation (Data Center) 40J.5J05.16.01. Additional projects to be determined on an as-needed basis. Construction Phase.

II. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

A. Action

Authorize actions for Amendment No. 4 to Agreement No. 31369-1 with Steinberg Architects (Steinberg) to provide additional design services for the Health, Fitness and PE Building at Los Angeles City College from November 1, 2013 through September 30, 2014 at a cost not to exceed $190,994 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 4 to Agreement No. 31369-1 to provide these services from November 1, 2013 to January 15, 2014 at a cost not to exceed $17,749; and

2. Authorize Amendment No. 4 to Agreement No. 31369-1 to provide these services from January 16, 2014 to September 30, 2014 at a cost not to exceed $173,245.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $863,655.

Background

This agreement was authorized by the Board of Trustees on February 8, 2012 (Comm. No. FPD1) with Steinberg to serve as the Architect of Record for this project. This proposed amendment expands the scope of work to include: design revisions made to the elevator, scoreboard, and accessible Path of Travel; design of a fencing and site lighting plan; and extended construction administration services. Steinberg was directed to proceed in order to prevent project schedule delays when changes to product availability were discovered and when discrepancies were discovered between the construction documents and the documents approved by the Division of the State Architect. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Health, Fitness and PE Building 11C.7115.02. Construction Phase.

B. Action

Authorize Amendment No. 4 to Agreement No. 32796 with Steinberg Architects (Steinberg) to provide continuing Design-Build criteria and programming services for the Student Union, Astronomy, Infrastructure, Landscaping and Security – SAILS project at Los Angeles Harbor College from January 28, 2014 through January 27, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $1,477,520.
Background

This agreement was Authorized by the Board of Trustees on January 27, 2010 (Com. No. FPD1) with Steinberg to provide Design-Build criteria and programming services for the above project. The proposed Amendment accommodates a continuation of these services for detailed Design Build criteria review and compliance for the Student Union portion of the project. Fees shall be within the District guidelines established for these services.

Funding and Development Phase


C. Action

Authorize the following actions for Amendment No. 3 to Agreement No. 31230-1 with Quatro Design Group to provide continued design and construction administration services for the Family and Consumer Studies Building project at Los Angeles Mission College from January 1, 2014 through August 31, 2015 at a cost not to exceed $50,000 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 3 to Agreement No. 2 to provide the above stated services from January 1, 2014 through January 15, 2014 at no additional cost; and

2. Authorize Amendment No. 3 to Agreement No. 2 to provide the above services from January 16, 2014 through December 31, 2015 at a cost of $50,000.

Inclusive of this Amendment, the total cost of this Agreement is $305,760.

Background

This Agreement was authorized on December 7, 2011 (Com. No. FPD1) with Quatro Design Group to serve as the Architect of Record for this project. On June 12, 2013 (Com. No. FPD1), the Board of Trustees authorized amendment No. 2 to this Agreement to extend the term of the Agreement allowing for the installed fire sprinkler system to be redesigned and resubmitted to the Division of the State Architect (DSA) to meet new requirements. Subsequent to that Authorization, a determination was made not to redesign the installed fire sprinkler system and to instead provide extensive in place inspections to meet the requirements. Proposed Amendment No. 2 expands Agreement No. 31230-1 at additional cost to compensate the AOR to observe certain parts of the installed fire sprinkler system to certify to the DSA that the installation meets requirements. The cost of this additional scope of work has been properly funded and verified. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Family and Consumer Studies 34M.5404.02. Design Phase.

D. Action

Authorize the following actions for Amendment No. 6 to Agreement No. 32923 with PSOMAS to provide additional construction administration and design services for the
Parking Lot and Roadways – Mason Reroute (Olympic Drive Extension and Parking Lot 8) project at Pierce College within the existing term of the agreement expiring on April 27, 2015 at a cost not to exceed $16,250 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 6 to Agreement No. 32923 to provide these services from February 24, 2013 to January 15, 2014 at a cost not to exceed $3,000.

2. Authorize Amendment No. 6 to Agreement No. 32923 to provide these services from January 16, 2014 to April 27, 2015 at a cost not to exceed $13,250.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $454,395.

Background

This agreement was authorized by the Board of Trustees on April 28, 2010 (Com. No. FPD1) with PSOMAS to serve as Engineer of Record for this project.

This proposed amendment expands the scope of work to include the following: additional construction administration services completed due to an extended construction phase resulting from weather delays and discovered underground utilities not shown on as-built drawings; and additional design and construction administration services requested by the College for the modification of an existing street to accommodate oversized vehicles in the adjacent equestrian area and for the replacement of existing light standards on Olympic Drive to match new light fixtures and electric voltage.

This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Parking Lots and Roadways - Mason Reroute 35P.5543.05.03. Construction Phase.

E. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33324 with PBWS Architects, LLP to provide additional design and construction administration services for the Transportation & Accessibility Improvements – ADA Transition project at Los Angeles Trade Technical College from July 3, 2012 through December 31, 2015 at a cost not to exceed $336,633 inclusive of eligible reimbursable expenses.

1. Ratify this agreement to provide these services from July 3, 2012 to January 15, 2014 at a cost not to exceed $238,620.

2. Authorize this agreement to provide these services from January 16, 2014 to December 31, 2015 at a cost not to exceed $98,013.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $979,510.

Background

This agreement was authorized by the Board of Trustees on May 11, 2011 (Com. No. FPD1) with PBWS Architects to serve as Architect of Record for this project. PBWS was
engaged to provide design services for certain accessibility improvements to the college. Subsequently, the scope of work was expanded to accommodate further improvements necessitated by additional new and renovated Bond-funded projects. As part of the design work, an interpretation was required as to the applicability of new code requirements which later lead to the need for review with college project management staff. Once the expanded scope was completed, negotiation with PBWS was conducted to arrive at a mutually agreeable cost within the guidelines established by the District. It is also requested that the Agreement be further expanded to accommodate design revisions resulting from review of the project by the Division of the State Architect which will lead to the project’s final approval. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation & Accessibility Improvements - ADA Transition 40J.5702.03.01. Design & Construction Phases.

F. Action

Authorize the following actions for Amendment No. 5 to Agreement No. 33561 with PV Jobs to provide for continued District-wide management of the Special Opportunities Program for the LACCD Bond program. The scope of work includes management of the Project Labor Agreement (PLA) Apprenticeships and Internship Outreach as well as management of the Bond intern program and tracking of the participation of Small, Local, and Emerging Businesses. The term of the time extension shall be from January 1, 2014 through February 28, 2014 at a cost not to exceed $20,000 inclusive of reimbursable expenses.

1. Ratify Amendment No. 5 to Agreement No. 33561 to provide the above services from January 1, 2014 to January 14, 2014 at a cost not to exceed $5,000 inclusive of reimbursable expenses; and

2. Authorize Amendment No. 5 to Agreement No. 33561 to provide the above services from January 15, 2014 to February 28, 2014 at a cost not to exceed $15,000 inclusive of reimbursable expenses.

Inclusive of this proposed amendment, the total cost of this Agreement is $840,000.

Background

This short-term Agreement was authorized by the Board of Trustees on July 12, 2012 (Com. No. FPD1). The scope of work under this agreement is the subject of an ongoing competitive Request for Proposals leading to the establishment of a longer term agreement.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. PV Jobs - Specialty Consulting Services 40J.5JPVJ.05. Construction and Design Phase.
G. Action

Authorize the following actions for Amendment No. 1 to Agreement No. 33624 with SectorPoint, Inc. to provide website creation and database integration services Districtwide from January 1, 2014 through June 30, 2014 at no additional cost:

1. Ratify Amendment No. 1 to Agreement No. 33624 provide these services from January 1, 2014 to January 15, 2014 at no additional cost.

2. Authorize Amendment No. 1 to Agreement No. 33624 to provide these services from January 16, 2014 to June 30, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains $78,000.

Background

This agreement was authorized by the Board of Trustees on December 5, 2012 (Com. No. FPD1) with SectorPoint, Inc. to create an intranet website with Sharepoint 2010 as a web portal to access information from District-wide databases, reports, and business applications as well as manage document sharing and serve as a source for project management for the Group Messaging / Portal / Student Email project. Additional time is requested to address the needs of related projects and resource constraints for knowledge transfer.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Group Messaging / Portal / Student Email 40J.5J05.10. All Phases.

III. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 1 to Agreement No. 33694 with NBBJ LP to provide additional design services for the Student Services Center project at Los Angeles Mission College from May 31, 2013 to July 31, 2013 at no additional cost.

Inclusive of this agreement, the total cost of or this agreement approved by the Board of Trustees remains at $420,250.

Background

This agreement was ratified by the Board of Trustees on April 3, 2013 with NBBJ LP for the period of February 22, 2013 through May 31, 2013 to complete the provision of design services for the Student Services Center project. The earlier design work for the project had been completed by NBBJ through a Design-Build Agreement under FTR International. The intent of Agreement 33694 was to complete the final approval process with the Division of the State Architect (DSA) by the end of the term on May 31, 2013.
During the final approval process, the DSA identified the requirement for an exterior stairwell to be made an enclosed part of the overall building. The design was changed and the approval was issued on time before the expiration of the agreement. It then became necessary to update the completed Building Information Management (BIM) Model for the project to include the approved and completed design revision. This work was directed to be completed and no additional cost was incurred. It is requested that the agreement be amended to accommodate the additional time period required for the final invoice from NBBJ to be allowed.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center 34M.5406.02. Design Phase.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization Los Angeles City College 31C.5107.03 | Summit Builders No. 33357 | $12,611,789 | Unilateral C0 No. 13 for College Requests & Additional Requirements: $32,942, 3.21% | $13,085. | Additional Requirements:  
  - Install soffit framing not shown on renovation plans per the Architect of Record. |
Background

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

V. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Order for additional construction services for the project identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary Facilities - Gas Line Support Installation &amp; Fire Sprinkler Addition Los Angeles City College 31C.5142.03</td>
<td>Ramco General Engineering &amp; Building Contractor No. 33669</td>
<td>$22,525</td>
<td>CO No. 3 for $5,500. $24,588.</td>
<td>Unforeseen conditions: • Remove and replace hard lid ceiling not shown on as-built drawings as required to structurally reinforce projectors.</td>
</tr>
<tr>
<td>Health, Fitness &amp; PE Building Los Angeles City College 01C.6115.02</td>
<td>Woodcliff Corporation No. 33149</td>
<td>$13,264,000 Funding is through Proposition A Bond proceeds. CO Nos. 14-PE and 15-PE for College Requests &amp; Additional Requirements: $52,227 7.15%</td>
<td>$59,481.</td>
<td>Additional Requirements: • Modify structural steel framing required by the Division of the State Architect per the Architect of Record (AOR). • Modify exterior wall, roof and overflow piping, wall footing, and welding per AOR. • Provide additional auxiliary drain, roof drain, overflow drain spouts, wall framing, and signage per AOR. College Request: • Accelerate completion of work at additional cost.</td>
</tr>
</tbody>
</table>
Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

Funding and Development Phase

Funding is shown in the table above. Construction Phase.

VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

Action

Ratify the following substitution regarding Contract No. 33357 with Summit Builders for the Claussen Hall Modernization project at Los Angeles City College:

- Substitute subcontractor Couts Heating & Cooling for subcontractor California Comfort Heating & Cooling, Inc. for construction of mechanical systems.

Background

This contract was authorized by the Board of Trustees on August 10, 2011 (Com. No. FPD1). This substitution was the result of the subcontractor's inability to meet requirements of the subcontract and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. Claussen Hall Modernization 01C.6107.03, 31C.5107.03, B1C.5107.03. Construction Phase.

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Contract No. 33683 with Siekertech Inc. to provide general construction – fireproofing services for the MLK Library project at Los Angeles City College with a substantial completion date of October 3, 2013.

Background

This contract was authorized by the Board of Trustees on May 1, 2013 (Com. No. FPD1). The total cost of this contract is $9,512.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. MLK Library – Learning Resource Center 01C.6131.02, 11C.7131.02. Construction Phase.
B. **Action**

Authorize Acceptance of Completion of Contract No. 31170 with Sinanian Development, Inc. to provide general construction services for the MLK Library project at Los Angeles City College with a substantial completion date of August 30, 2008.

**Background**

This contract was authorized by the Board of Trustees on May 24, 2006 (Com. No. FPD1).

The total cost of this contract is $19,283,046.

**Funding and Development Phase**

Funding is through State Capital Outlay Program as well as Proposition A/AA Bond proceeds. MLK Library – Learning Resource Center 01C.6131.02. Construction Phase.

C. **Action**

Authorize Acceptance of Completion of Contract No. 33734 with Cicero Engineering to provide general construction – playground equipment modification services for the Child Development Center project at Los Angeles Mission College with a substantial completion date of September 27, 2013.

**Background**

This contract was ratified by the Board of Trustees on July 10, 2013 (Com. No. FPD1).

The total cost of this contract is $40,117.

**Funding and Development Phase**

Funding is through Proposition A/AA Bond proceeds. Child Development Center 04M.6412.02. Construction Phase

VIII. **AUTHORIZE DESIGN-BUILD HONORARIUM**

**Action**

Authorize payment of an Honorarium to the following responsive Proposers of Design and Construction Services regarding the North of MALL project at Pierce College (Design-Build Request for Proposals dated July 17, 2013) in the amount of $20,000 each:

1. Masters Contracting Corporation
3. SJ Amoroso Construction Company, Inc.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on November 7, 2012 (Com. No. FPD3).
The LACCD Design-Build competitive selection process provides for an Honorarium of an agreed upon amount be paid as compensation to responsive firms not selected to provide the Design-Build services. Although the Design-Build procurement of this project was cancelled, the above Proposers each submitted a responsive proposal, which is now the property of LACCD.

Funding and Development Phase

Funding is through Proposition A/AA and/or Measure J Bond proceeds as applicable. North of Mail 05P.6502.03, 35P5502.03, B5P.5502.03, 05P.6505.02, 05P6507.03, 35P.5507.03, B5P.5507.03, 05P.6510.03, 35P.5510.03, B5P.5510.03, 05P.6530.03.01, B5P.5535.03.07, 35P.5535.03.07, 35P.5535.03.02, B5P.5535.03.02, B5P.5542.05.06, 35P.5542.05.06. Design and Construction Phases.

IX. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 7 to Agreement No. 33074 with Pankow Special Projects L.P. for additional Design-Build services for the Theater Drama Speech project at Los Angeles Harbor College at a cost not to exceed $59,770 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 7 to Agreement No. 33074 to provide these services at a cost of $35,630; and,

2. Authorize Amendment No. 7 to Agreement No. 33074 to provide these services at a cost of $24,140.

Inclusive of this amendment, the total cost of this Design-Build agreement is $8,726,420.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 11, 2010 (Com. No. FPD1). This Design-Build agreement with Pankow Special Projects L.P was authorized by the Board of Trustees on September 1, 2010 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   
   • Replace undersized sewer line in the theater dressing room restroom and deteriorated chilled water isolation valves when discovered to minimize interruption of service.
2. Due to a request by the college:
   - To meet Fall class schedule, upgrade video presentation equipment in the Media Arts Seminar classrooms to conform to campus standards changed after the design of the facility was completed and not earlier known.

The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to requests by the college:
   - Redesign the landscape plan for the 1,500 square foot Fine Arts Quad portion of the project to be low water use turf in-lieu-of decomposed granite.

2. Due to additional requirements:
   - Redesign the theater per the project architect: to eliminate an access issue, deck over the orchestra pit; and improve audience viewing of the stage in compliance with the project's Design Criteria.

Amendment No. 7 to Agreement No. 33074 includes Change Order No. 7.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Theater Drama Speech 33H.5307.02. Construction Phase.

B. Action

Authorize the following actions for Amendment No. 9 to Agreement No. 32882 with Taisei Construction Corporation for additional Design-Build services for the Performing Arts Building Improvements project at Pierce College at a cost not to exceed $254,082 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 9 to Agreement No. 32882 to provide these services at a cost of $242,386; and

2. Authorize Amendment No. 9 to Agreement No. 32882 to provide these services at a cost of $11,696.

Inclusive of this amendment, the total cost of this Design-Build agreement is $10,217,212.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Taisei Construction Corporation was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:
Due to unforeseen conditions:

- Provide additional shoring under the trap room and additional excavation at proscenium column due to soil conditions discovered to differ from as-built drawings.
- Replace conduit and wiring for the fire alarm system discovered to be missing.
- Provide structural engineering for the audiovisual equipment supports due to missing as-built drawings.
- Repair notched studs at restrooms discovered to be covered by plaster and drywall and not noted as such in as-built drawings.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to unforeseen conditions:

- Correct the slope of the walkway at the loading dock entry to meet accessibility requirements which was incorrectly identified on record drawings.

Amendment No. 9 to Agreement No. 32882 includes Change Order No. 9.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Performing Arts Building Improvements 35P.5518.03.04. Construction Phase.

C. Action

Authorize the following actions for Amendment No. 19 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Fitness and Wellness Center project at Los Angeles Southwest College at a cost not to exceed $217,819 inclusive of eligible reimbursable expenses.

This proposed amendment contains both credits and additional costs. The credits are $42,400 and the additional costs are $260,219. The net result is an additional cost totaling $245,855.

1. Ratify Amendment No. 19 to Agreement No. 33063 to provide these services at a cost of $234,340; and

2. Authorize Amendment No. 19 to Agreement No. 33063 for an additional cost of $25,879 and a credit of $42,400 resulting in a total net credit of $16,521.

Inclusive of this amendment, the total cost of this Design-Build agreement is $96,525,693.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).
The following Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Seal discovered holes in the existing mechanical ducts of the HVAC system to achieve required air pressure for balance purposes.
- Remediate discovered existing roof conditions for proper drainage.
- Remove and replace existing structural steel in the racquetball court area of the building discovered to be non-compliant with current building code.
- Replace existing transition plates between the wood floor and concrete bleacher pad discovered to be deteriorated.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to requests by the college:

- During the course of renovation work, it was discovered that there is a nuisance bird issue that is interfering with construction activities. To appropriately resolve the issue, it is recommended that a deterrent system specific to the project site be installed.
- Utilize real turf in-lieu-of artificial turf, retain existing palm trees instead of removal, delete a shade structure, and eliminate a marquee sign on the building’s exterior.

Amendment No. 19 to Agreement No. 33063 includes Change Order No. 36.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Fitness and Wellness Center 36S.5667.03. Construction Phase.

X. AUTHORIZE PURCHASE ORDER

Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Western State Contracting Alliance (WSCA) B27164/Hewlett-Packard Company - Contract No. B27164, and b) authorize the purchase of Intelligent Management Center (IMC) Implementation Assistance for the Green Data Center project at the LACCD Educational Services Center at a cost of $107,200. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through WSCA, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Green Data Center 40J.5J05.16. All Phases.