ORDER OF BUSINESS - REGULAR MEETING
Wednesday, June 11, 2014
Public Session 3:30 p.m.
Closed Session
(Immediately Following Public Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (3:30 p.m.)

II. Flag Salute

III. Oath of Office
   • LaMont G. Jackson, Student Trustee

IV. Approval of Minutes: Regular Meeting and Closed Session: April 30, 2014

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Announcements from the College Presidents

VII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

IX. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
      BT1. Resolution – District Classified Employees Retirement
      BT2. Adopt Report of the 2014 Board of Trustees Self-Assessment

X. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District
      o Presentation on the 2014-15 Tentative Budget
XI. Consent Calendar

Matters Requiring a Majority Vote

BF1. Budget Revisions and Appropriation Transfers
BF3. Authorization to Make Appropriation Transfers
BF4. Authorize Acceptance of Fund for Proposition 39 California Clean Energy Projects for FY 2013-14
BSD1. Ratifications for Business Services
BSD2. Business Services Routine Report
BSD3. Authorize Placement of Insurance
FPD1. Facilities Planning and Development Routine Report
FPD2. Authorize Master Procurement Agreements
HRD1. Personnel Services Routine Actions
HRD2. Declaration of Compensation as Indefinite
HRD3. Salary Reallocation for Miscellaneous Classifications in the Unclassified Service
HRD4. Adopt the District’s Initial Proposal to the Exclusive Representatives of the Service Employees International Union, Local 721
HRD5. District’s Initial Proposal to the Exclusive Representatives of the District’s Employees Regarding Negotiation of the Master Benefits Agreement
ISD1. Approval of Educational Programs and Courses
ISD2. Approve Community Services Offerings
ISD3. Ratification of Student Travel
ISD4. Adopt Revisions to Board Rules Chapter VIII Article II – Academic Probation and Disqualification

Matters Requiring a Super Majority Vote

BF5. 2013-2014 Budget Adjustments

XII. Recommendations from the Chancellor
CH1. Approve Issuance of an Honorary Degree

XIII. Notice Reports and Informatives

ISD/A. [Informative] Notification of Student Travel

XIV. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).

XVII. Reconvene Regular Meeting

XVIII. Roll Call
XIX. Report of Actions Taken in Closed Session – June 11, 2014

XX. Consent Calendar
   Matters Requiring a Majority Vote
   HRD6. Disciplinary Action Regarding Classified Employees
   ISD5. Student Discipline – Expulsion with Reconsideration

XXI. Adjournment

********************************************************************
Next Regularly Scheduled Board Meeting
Wednesday, June 25, 2014
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
********************************************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, June 11, 2014

Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employee Employment
(pursuant to Government Code section 54957)

A. Position: President, Los Angeles Valley College
B. Position: President, Los Angeles Harbor College
C. Position: President, Los Angeles Southwest College
D. Position: Chief Business Officer

II. Public Employee Evaluation
(pursuant to Government Code section 54957)

A. Positions: College Presidents

III. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Adriana D. Barrera
   Albert Román
   Employee Units: All Units
   All Unrepresented Employees
B. District Negotiators: Ken Takeda
   Lawrence Frank
   Albert Román
   Employee Unit: Building and Construction Trades Council

C. District Negotiators: Albert Román
   Renee Martinez
   Farley Herzek
   Employee Unit: Academic Administrators, Teamsters Local 911

D. District Negotiators: Albert Román
   Monte Perez
   Employee Unit: SEIU Local 99

IV. Consideration of Student Discipline
   (pursuant to Government Code section 54962 and Education Code section 72122)

V. Public Employee Discipline/Dismissal/Release/Charges/Complaints
   (pursuant to Government Code section 54957)

VI. Conference with Legal Counsel - Existing Litigation
   (pursuant to Government Code section 54956.9(d)(1))

A. Carlos Smith v. LACCD

B. Darlene Clark v. LACCD

C. Eric Ellis, County of Los Angeles v. LACCD

D. Deonte Williams v. LACCD

E. Andrea Lopes v. LACCD

F. Arch Insurance v. LACCD

H. The Board of Trustees of the Cement Masons Southern California v. Two Brothers Construction Corporation, LACCD, et al.

I. AWI Builders, Inc. v. LACCD, California Department of Industrial Relations, et al.
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Miguel Santiago, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acosta</td>
<td>Lucy</td>
<td>Financial Analyst</td>
<td>35</td>
<td>City</td>
<td>4/30/2014</td>
</tr>
<tr>
<td>Gibbs</td>
<td>Georgia</td>
<td>Custodian</td>
<td>31</td>
<td>West</td>
<td>4/16/2014</td>
</tr>
<tr>
<td>Jones</td>
<td>Charles</td>
<td>Plumber</td>
<td>14</td>
<td>West</td>
<td>4/24/2014</td>
</tr>
</tbody>
</table>
Subject: ADOPT REPORT OF THE 2014 BOARD OF TRUSTEES SELF-ASSESSMENT

Adopt the report of the 2014 Board of Trustees self-assessment conducted during spring 2014. A summary of the outcomes of this process is included in Exhibit 1.

Background: On March 13, 2014, the Board of Trustees met during a Special Meeting and participated in a professional development session facilitated by external consultants. During this session, Board members reviewed several documents and agreed to an interview process whereby the consultants could interview each Board member individually.
LACCD Board of Trustees

Self-Evaluation Process

Spring 2014

1. Tom Brown & Associates (Tom Brown and Jose Leyba) conducted a professional development session with the Board of Trustees and reviewed:

- 2013 Board Evaluation Summary Report
- LACCD Vision 2017 Strategic Plan
- 2014 LACCD Board Themes and Goals

The consultants conducted face to face interviews with four Board members and phone interviews with three

2. Board’s Greatest Strengths:

- Its diversity (age, ethnicity and professional backgrounds)
- Board members’ engagement in decision-making
- Commitment to students and student success
- Fiscal discipline
- Mutual respect

3. Board’s Major Accomplishments:

- Focus on accreditation
- Resolving and getting beyond bond construction crisis
- Selection of a permanent chancellor
- Restoring classes and redirecting resources to students
- Maintaining healthy reserves

4. Areas for Improvement:

- Consistency in scheduling meeting dates and times
- Continued emphasis on Board roles and responsibilities
- Ensure Board functions as a whole
- Ensure that staff provides Board members with adequate and timely information
- Continued focus on accountability
Subject: **BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $3,772,366 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date: __________________________
# BUDGET REVISIONS AND APPROPRIATION TRANSFERS

## NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal 810000-849999</td>
<td>317,402</td>
</tr>
<tr>
<td>State 850000-859999</td>
<td>1,293,584</td>
</tr>
<tr>
<td>Local 870000-889999</td>
<td>2,155,320</td>
</tr>
<tr>
<td>Interfund Transfer In 861000-892999</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources 893000-897999</td>
<td>6,060</td>
</tr>
<tr>
<td>Contribution to Restricted Program 898000-899999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>3,772,366</strong></td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th>Account</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries 100000-199999</td>
<td>241,166,248</td>
<td>585,662</td>
<td>1,979,736</td>
<td>243,741,646</td>
</tr>
<tr>
<td>Classified Salaries 200000-299999</td>
<td>154,889,175</td>
<td>512,376</td>
<td>227,034</td>
<td>156,628,585</td>
</tr>
<tr>
<td>Employee Benefits 300000-399999</td>
<td>156,366,386</td>
<td>116,576</td>
<td>111,904</td>
<td>156,584,866</td>
</tr>
<tr>
<td>Books/Supplies 400000-499999</td>
<td>37,727,816</td>
<td>647,042</td>
<td>690,330</td>
<td>39,065,188</td>
</tr>
<tr>
<td>Contract Services 500000-599999</td>
<td>111,718,348</td>
<td>205,564</td>
<td>1,449,321</td>
<td>113,373,233</td>
</tr>
<tr>
<td>Capital Outlay 600000-699999</td>
<td>24,507,531</td>
<td>30,646</td>
<td>555,560</td>
<td>25,093,757</td>
</tr>
<tr>
<td>Other Outgo 700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services 710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers 720000-729999</td>
<td>12,541</td>
<td>-</td>
<td>-</td>
<td>12,541</td>
</tr>
<tr>
<td>Interfunds Transfers 730000-739999</td>
<td>14,256,572</td>
<td>6,060</td>
<td>-</td>
<td>14,264,632</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs 740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants 750000-759999</td>
<td>397,231,540</td>
<td>23,600</td>
<td>(17,225)</td>
<td>397,238,115</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902) 760000-799999</td>
<td>53,599,783</td>
<td>1,634,640</td>
<td>(4,996,680)</td>
<td>50,237,743</td>
</tr>
<tr>
<td>Reserve for Contingency* 790200</td>
<td>14,508,036</td>
<td>-</td>
<td>-</td>
<td>14,508,036</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,205,976,206</strong></td>
<td><strong>3,772,366</strong></td>
<td>-</td>
<td><strong>1,209,748,572</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $14.50 million, which is 2.81% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

Jeanette L. Gordon
Chief Financial Officer/Treasurer
# New Income and Grants

<table>
<thead>
<tr>
<th>BTA Number</th>
<th>Fund/Grant Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td><strong>Title V Cooperative with California State University Dominguez Hills</strong></td>
<td><strong>$326,300</strong></td>
</tr>
<tr>
<td>W-0544</td>
<td>Title V Cooperative with California State University Dominguez Hills</td>
<td>$326,300</td>
</tr>
<tr>
<td>Federal</td>
<td>South Los Angeles/Compton Work Source Center</td>
<td><strong>56,000</strong></td>
</tr>
<tr>
<td>S-0330</td>
<td>South Los Angeles/Compton Work Source Center</td>
<td>56,000</td>
</tr>
<tr>
<td>Federal</td>
<td>California State Preschool Program - Federal</td>
<td><strong>(38,760)</strong></td>
</tr>
<tr>
<td>E-0654</td>
<td>California State Preschool Program - Federal</td>
<td>38,760</td>
</tr>
<tr>
<td>Federal</td>
<td>General Child Care &amp; Development Program</td>
<td><strong>(26,138)</strong></td>
</tr>
<tr>
<td>E-0666</td>
<td>General Child Care &amp; Development Program</td>
<td>26,138</td>
</tr>
</tbody>
</table>

**Total Federal**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$317,402</strong></td>
</tr>
</tbody>
</table>
State California Work Opportunity and Responsibility for Kids (CalWORKs) $64,909

To accept additional funding to increase the 2013-2014 budget for the CalWORKs program for funding to encourage collaboration and regional activities and to support and enhance regional efforts. Funding is from the California Community Colleges Chancellor’s Office.

Faculty & Staff Diversity (1,466)

To adjust the budget for the Faculty and Staff Diversity fund to align with the allocation provided by the State Chancellor’s Office in the First Principal Apportionment (P1). Funding is from the California Community Colleges Chancellor’s Office.

Child Development Training Consortium 10,000

To establish funding to be used to address the critical shortage of qualified early childhood education teachers in the State of California. Eligible participants are students of the college who are currently employed in licensed or license exempt programs and are taking coursework toward earning a Child Development Permit. An estimated thirty to fifty (30-50) students will be enrolled in the program. Funding is from the California Department of Education.

Proposition 39 Clean Energy Workforce Program 350,000

To establish funding to enroll students completing energy related certificates or credentials in the Employment Development Division’s CalJOBS system and collect outcome data via the Launchboard. The program will identify at least one faculty member per program included to participate in program improvement activities. Funding is from the California Community Colleges Chancellor’s Office.

Board Financial Aid Assistance Program-Student Financial Aid Assistance (BFAP-SFAA) 25,000

To adjust college budgets to align with the apportionment released in the First Principal Apportionment (P1) by the State Chancellor’s Office. Funding is from the California Community Colleges Chancellor’s Office.

Nursing Enrollment Growth and Retention for Registered Nursing 28,500

To accept additional funding to provide pre-enrollment assessment, retention program, and National Council Licensure Exam support and preparation services to promote program completion and student success on the National Council Licensure Exam. The program will expand current enrollment capacity in the nursing program by ten additional qualified students each semester (twenty students per year). These additional funds bring the total program funding to $249,500. Funding is from the California Community Colleges Chancellor’s Office.
**California State Preschool Program**

To accept additional funding to provide early childhood education to income eligible families and to increase accessibility to the college by providing child care services to student parents. The contract will affect three hundred and ninety-six (396) students. These additional funds bring the total program allocation to $3,212,724. Funding is from the California Department of Education.

**General Child Care & Development Programs**

To accept additional funding to provide early childhood education to income eligible families and to serve as a supervision/field training site for instructional divisions. The contract will affect two hundred nineteen (219) students. These additional funds bring the total program allocation to $1,034,320. Funding is from the California Community Colleges Chancellor’s Office.

**TOTAL STATE**

$1,293,584

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**Local**

**Food Services**

To augment the Office Supplies and Food-Café-Child-Care accounts in the Cafeteria Fund at Los Angeles Harbor College from income generated by food services sales to cover operational needs.

**Bookstore**

To augment the accounts in the Bookstore Fund at Los Angeles City College from income collected from Other Sales to cover bookstore expenses.

**Salvage Sales**

To augment the Sanitation account in the General Fund at Los Angeles Trade-Technical College from income collected from Salvage Sales to be used to cover the cost of custodial supplies.

**Rental Income-College Site**

To augment the Office Supplies account in the General Fund at Los Angeles Trade-Technical College from income collected from the Rental of College Site to cover the costs of purchases of items needed to conduct events on campus.
E-0167  **Puente Project**

To accept funding to serve underrepresented community college students. The focus is on university transfer, English writing skills, college success through Personal Development courses, community leadership and extensive mentor interaction with Puente students. Each year, the program has a phase one cohort of forty (40) students who are currently registered in English 28, a phase two cohort of forty (40) students who are currently registered in English 101, and a phase three cohort of approximately one hundred (100) students who are completing their university transfer courses and maintain a connection with the Puente Program through the campus Puente Club. Funding is from the Regents of the University of California.

V-0455  **LAVC Job Training**

To accept funding for employment training services provided to participants in the South Bay Service Delivery area. Twenty-five (25) individuals will receive customized training through the program. The training regimen will consist of customer service, vocational English, and technical training focusing on the areas of transportation, manufacturing, or computer application. Funding is from the South Bay Workforce Investment Board.

C-0438  **Customized Training Program**

To augment the Salary and Benefit accounts in the Customized Training Program Fund at Los Angeles City College from income generated through trainings to be used to cover expenditures.

T-0451, T-0485, T-0488, T-0489, T-0490, T-0491, T-0497, T-0498  **Technical & Career Education**

To accept funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department Fees, the Foundation for California Community Colleges, NCS Pearson, PSI trainings, the Peralta Colleges Foundation, SKILLSUSA California, and the Southern California Regional Transit Training Consortium.

W-0514  **Contract Education – Emergency Medical Technician (EMT) Paramedic Training Program**

To accept funding for an EMT Paramedic Training program to train between one thousand (1,000) to twelve hundred (1,200) students and granting approximately ninety (90) Paramedic certificates and forty (40) to fifty (50) Associate degrees each year. This program will provide forty (40) training sections to students. Each student will take one (1) to eight (8) training courses. Funding is from The Regents of the University of California.

W-0445  **Contract Education – Century Center for Economic Opportunity YouthBuild**

To accept funding to engage youth residing in South Central Los Angeles and living in at-risk conditions in a comprehensive program of leadership development. Computer Science classes will be provided. Funding is from the Century Center for Economic Opportunity YouthBuild.
**Contract Education — Faculty Entrepreneurship Champion Mini-Grant**

To accept funding to develop three one-hour modules on entrepreneurship to prepare students to approach career choices in their chosen field of study from an entrepreneurial spirit and point of view. The module will be taught in spring 2014 to encourage students to consider starting their own business as a viable career pathway. Funding is from the Solano Community College District.

**Contract Education — City Honors College Preparatory High School**

To accept funding to provide fee-based, credit and non-credit, and short-term education, training, and technical services in order to meet community and partner needs. Approximately two hundred ten (210) students will be served during the 2014 Spring Semester. Funding is from the Inglewood Unified School District.

**Contract Education — Valley Assessment Center**

To accept funding to assess participants' work-related needs. The assessment service offers a test of ability, achievement, interests, values, and study habits. The funding will provide assessors and language translators in Spanish, Armenian, Russian, Farsi, Thai, Korean, and other languages, if needed. Approximately 1,500 assessments will be provided. Funding is from the Los Angeles County Office of Education (LACOE).

**Donation**

To receive funding for previously approved donation and establish budget line items. On February 12, 2014 communication number BF2, the Board of Trustees approved the receipt of two donations from the Blanca Flanagan Rios Irrevocable Trust. These actions are to establish the budget so that the District can proceed with complying with the stated directions of these donations. Funding is from Blanca Flanagan Rios Irrevocable Trust.

**TOTAL LOCAL**

$2,155,320

**OTHERS:**

**Interfund**

**Increase Support — East Los Angeles College Library**

To set up an interfund transfer to the ELAC Library. These funds are being transferred to the Low Value Asset Equipment Account in the General Fund at ELAC.
**Fund Redistribution**

**E-0669, E-0714**  
*Extended Opportunity Programs and Services (EOPS)*  
To redistribute funds from EOPS fund number 20487 to EOPS fund number 10487 at East Los Angeles College.  
(66,882)

**E-0670, E-0715**  
*Extended Opportunity Programs and Services (EOPS)*  
To accept redistributed funds from EOPS fund number 20487 to EOPS fund number 10487 at East Los Angeles College.  
66,882

**H-0546**  
*Extended Opportunity Programs and Services (EOPS)*  
To redistribute funds from EOPS fund number 10487 to EOPS fund number 20487 at Los Angeles Harbor College.  
(6,000)

**H-0547**  
*Extended Opportunity Programs and Services (EOPS)*  
To accept redistributed funds from EOPS fund number 10487 to EOPS fund number 20487 at Los Angeles Harbor College.  
6,000

**T-0466**  
*Extended Opportunity Programs and Services (EOPS)*  
To redistribute funds from EOPS fund number 20487 to EOPS fund number 10487 at Los Angeles Trade-Technical College.  
(161,244)

**T-0456**  
*Extended Opportunity Programs and Services (EOPS)*  
To accept redistributed funds from EOPS fund number 20487 to EOPS fund number 10487 at Los Angeles Trade-Technical College.  
161,244

**V-0510**  
*Extended Opportunity Programs and Services (EOPS)*  
To redistribute funds from EOPS fund number 10487 to EOPS fund number 20487 at Los Angeles Valley College.  
(7,800)

**V-0511**  
*Extended Opportunity Programs and Services (EOPS)*  
To accept redistributed funds from EOPS fund number 10487 to EOPS fund number 20487 at Los Angeles Valley College.  
7,800

**TOTAL OTHERS**  
$6,060

**TOTAL INCOME**  
$3,772,366
Organizational Membership

In accordance with Education Code 72670, the following organization is submitted for Board approval:

Amend the List of Organizational Memberships to include the Community College Forum with annual dues of $26,500. This request originated from the Los Angeles Mission College.

**Background:** Membership in this organization provides best practice research and practical advice to leaders of academic affairs, business affairs, student affairs, advancement, continuing, online, and professional education, and community colleges across North America. Some of the services provided are best practice briefs, access to experts, performance audit tools, and online research database.
Subject: RESOLUTION – DISTRICT APPROPRIATIONS LIMITS FOR 2014-2015

WHEREAS Article XIIIB of the Constitution of the State of California, as approved by the Voters in November, 1979, requires the establishment of Appropriation limits in “proceeds of taxes” revenues for public agencies, including school districts, beginning with the 1980-81 fiscal year; and

WHEREAS Each district is required to determine and adopt such Appropriations limits for the 2014-2015 fiscal year, as a legislative act; and

WHEREAS The Los Angeles Community College District’s Appropriations limits have been calculated in accordance with Article XIIIB of the State Constitution and Division 9 of Title I of the Government Code; therefore, be it

RESOLVED That as a legislative act of this governing board, that for the purposes of Article XIIIB, there is hereby, established this District’s “appropriation limit” of $741,550,536 for the 2014-2015 fiscal year.

Background: The passage of Proposition 4 in 1979 added Article XIIIB to the Constitution of the State of California. This article places a limit on appropriations and provides that revenues from taxes may not exceed that appropriation limit.* Each year, prior to adoption of the Final Budget, each district is required to determine and adopt such appropriations limit. The budgeted expenditures subject to limitation in 2014-2015 total $426,042,284 (Attachment #1: GANN Limit Worksheet) which is well within the appropriations limit of $741,550,536.

*The Appropriation Limit is adjusted each year by inflation and population factors. Government Code Section 7908(c) requires each community college district to report to the Chancellor of the California Community Colleges and to the Director of Finance annually its appropriations limit. The appropriations subject to limit include State aid apportionments, State subventions, Local property taxes, estimated excess Debt Services taxes, estimated Parcel taxes, less any local appropriations for unreimbursed State, Court, and Federal mandates.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ________________________ Date: ________________________
DISTRICT NAME: LOS ANGELES COMMUNITY COLLEGE DISTRICT
DATE: 06/11/14

I. 2014-15 APPROPRIATIONS LIMIT:

A. 2013-14 Appropriations Limit $715,498,685
B. 2014-15 Price Factor: .9977
C. Population factor:
   1. 2012-13 Second Period Actual FTES 97,759
   2. 2013-14 Second Period Actual FTES 101,550
   3. 2014-15 Population change factor 1.0388
      (line C.2. divided by line C.1.)
D. 2013-14 Limit adjusted by inflation and population factors $741,550,536
   (line A multiplied by line B and line C.3.)
E. Adjustments to increase limit:
   1. Transfers in of financial responsibility $0
   2. Temporary voter approved increases 0
   3. Total adjustments - increase 0
      Sub-Total $741,550,536
F. Adjustments to decrease limit:
   1. Transfers out of financial responsibility $0
   2. Lapses of voter approved increases 0
   3. Total adjustments - decrease < 0
G. 2014-15 Appropriations Limit $741,550,536

II. 2014-15 APPROPRIATIONS SUBJECT TO LIMIT:
A1. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence) $210,457,320
A2. Education Protection Act (EPA) $65,995,551
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.) 1,141,378
C. Local Property taxes 155,870,545
D. Estimated excess Debt Service taxes 0
E. Estimated Parcel taxes, Square Foot taxes, etc. 0
F. Interest on proceeds of taxes 76,707
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates < 7,499,217
H. 2014-15 Appropriations Subject to Limit $426,042,284
Subject: **AUTHORIZATION TO MAKE APPROPRIATION TRANSFERS**

The Governing Board of the Los Angeles Community College District, hereby authorizes the County Superintendent of Schools and the Chancellor of the Los Angeles Community College District, or his designee, to make appropriate transfers necessary at the close of the school year, 2013-2014, to permit payment of obligations of the District incurred during such school year. In addition, the Governing Board authorizes the Chancellor, or his designee, to ensure the elimination of all negative account balances.

**Background:** The Board of Trustees duly authorizes the County Superintendent of Schools to move funds between accounts of expenditures to cover negative account balances and to ensure prompt payment of invoices at year-end. The Board is requested to authorize the Chancellor to ensure the necessary transfer of appropriations between accounts of expenditures at year-end so that locations may cover expenditures prior to the close of the District’s fiscal records.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date: __________________________
Subject: AUTHORIZE ACCEPTANCE OF FUND FOR PROPOSITION 39 CALIFORNIA CLEAN ENERGY PROJECTS FOR FY 2013-14

Authorize the acceptance of additional funds for California Clean Energy Projects from the following funding sources: (D-0622, D-0623, D-0630, D-0647, D-0648, D-0649)

1. California Community College, Chancellors' Office:

   - Revised award amounts: $3,499,794
   - Previous approved awards (Com No, BF-1, May 14, 2014): $3,074,433

   Total additional awards: $425,361

2. Utility Incentives:

   - Southern California Edison: $113,446
   - Southern California Gas Company: $112,136

   Total Incentive amount: $225,582

The complete Clean Energy Project list is attached (Attachment A)

Background: The California Clean Energy Jobs Act (Proposition 39) was approved on November 6, 2012 by voters of California for five fiscal years, beginning with 2013-2014. These funds may be used for energy efficiency and alternative energy projects with related improvements and repairs that contribute to reduce operating costs and improved health and safety conditions in the community college system.

The total project cost is $3,725,376 which includes $3,499,794, awarded from State Chancellor's Office for Proposition 39 and $225,582 from the utilities incentives.
Los Angeles Community College  
Proposition 39: Clean Energy Projects  
Fiscal Year: 2013-2014

<table>
<thead>
<tr>
<th>College</th>
<th>Project</th>
<th>State Funding</th>
<th>Utilities</th>
<th>Total Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>East</td>
<td>Indoor Pool Covers</td>
<td>$45,604.00</td>
<td>$18,164.00</td>
<td>$63,768.00</td>
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<tr>
<td>East</td>
<td>High Bay Lighting</td>
<td>$183,310.00</td>
<td>$7,503.00</td>
<td>$190,813.00</td>
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<tr>
<td>East</td>
<td>Exterior Lighting/Walkway</td>
<td>$235,460.00</td>
<td>$7,302.00</td>
<td>$242,762.00</td>
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<tr>
<td>East</td>
<td>Pneumatic to DDC</td>
<td>$497,550.00</td>
<td>$52,450.00</td>
<td>$550,000.00</td>
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<tr>
<td>Valley</td>
<td>Outdoor Pool Covers</td>
<td>$30,438.00</td>
<td>$8,562.00</td>
<td>$39,000.00</td>
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<tr>
<td>West</td>
<td>Fine Arts Boilers Retrofit</td>
<td>$142,077.00</td>
<td>$10,223.00</td>
<td>$152,300.00</td>
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<tr>
<td>West</td>
<td>Science Building RCx Electric &amp; Gas</td>
<td>$23,378.00</td>
<td>$33,122.00</td>
<td>$56,500.00</td>
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<tr>
<td>West</td>
<td>Exterior Lighting</td>
<td>$109,442.00</td>
<td>$6,890.00</td>
<td>$116,332.00</td>
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<tr>
<td>West</td>
<td>AHU Replacement</td>
<td>$981,978.00</td>
<td>$8,022.00</td>
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<tr>
<td>Southwest</td>
<td>Package Unit-&gt; AHU</td>
<td>$382,760.00</td>
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<tr>
<td>Southwest</td>
<td>Exterior Lighting</td>
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<tr>
<td>Southwest</td>
<td>EMS Upgrade</td>
<td>$102,664.00</td>
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<td>$110,000.00</td>
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<tr>
<td>Southwest</td>
<td>Pool Boiler</td>
<td>$40,974.00</td>
<td>$2,762.00</td>
<td>$43,736.00</td>
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<tr>
<td>Trade Tech</td>
<td>Pool Covers</td>
<td>$124,786.00</td>
<td>$5,154.00</td>
<td>$129,940.00</td>
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<tr>
<td>Harbor</td>
<td>Boiler</td>
<td>$222,258.00</td>
<td>$49,212.00</td>
<td>$271,470.00</td>
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<tr>
<td>Harbor</td>
<td>Central Plant EMS Controls Upgrade</td>
<td>$208,663.00</td>
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<td>$208,663.00</td>
</tr>
</tbody>
</table>

Total Project Cost $3,499,794.00 $225,582.00 $3,725,376.00
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS
   631 issued from April 28, 2014 to May 15, 2014 which totaled $3,382,211.

B. FACILITIES ORDER FORMS
   63 issued from April 1, 2014 to April 30, 2014 which totaled $265,788.26.

C. AGREEMENT FOR ART MODELING SERVICES
   8 issued which totaled $824.

D. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES
   17 issued which totaled $40,165.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS
   8 issued from April 1, 2014 to April 30, 2014 for a total income of $18,749 City
   4 issued from April 1, 2014 to April 30, 2014 for a total income of $9,896 Harbor
   3 issued from March 1, 2014 to April 30, 2014 for a total income of $5,751
   Mission
   21 issued from March 1, 2014 to April 30, 2014 for a total income of $19,517
   Valley

Total Income of Section E: $53,913
F. LEASE OF EQUIPMENT AGREEMENTS

4500103976 City. Amendment No. 1 to extend agreement with Xerox Corporation for lease, including maintenance, of two Xerox W5665PT self-serve copiers, increasing the total contract amount from $60,611 to $72,734, to extend the agreement from December 10, 2012 through the termination date of November 30, 2013, inclusive for the sixth year of the agreement. Total additional cost: $12,123.

4500110230 City. Amendment No. 1 to extend agreement with Xerox Corporation for lease, including maintenance, of a Xerox W5665PT copier located in the President’s Office, increasing the total contract amount from $22,985 to $26,050, to extend the agreement through the termination date of December 9, 2013. Total additional cost: $3,065.

4500199830 East. Agreement with Ricoh Americas Corp. for lease, including maintenance, of a Ricoh MP4002SP copier system to be located in the Fiscal Office for a 60-month period beginning June 15, 2014 or the actual date of delivery, whichever is later. Overage charges as applicable shall be billed at the rate of $0.0117 per copy, based on actual usage. Total cost: $12,420.

Total Cost of Section F: $27,608

G. LEASE OF FACILITIES FOR DISTRICT USE

4500199084 City. Facilities Use agreement with Ned-Greek, Inc. (Greek Theatre – Nederlander Concerts) in conjunction with the City of Los Angeles – Department of Recreation and Parks, to use the Greek Theatre for the graduation ceremony venue for the college on June 12, 2014. Total cost: $15,550.

4500198741 East. No-cost Facilities Use agreement with El Rancho Unified School District for use of classroom space at their school site to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of June 11, 2014 to July 25, 2014, inclusive.

4500199457 East. No-cost Facilities Use agreement with Garvey School District for use of classroom space at their school site to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of June 16, 2014 to July 25, 2014, inclusive.

4500199505 East. No-cost Facilities Use agreement with Whittier Union High School District for use of classroom space at their school site to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of June 29, 2014 to July 17, 2014, inclusive.
<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: June 11, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500199507</td>
<td>East. No-cost Facilities Use agreement with KIPP LA School District for use of classroom space at their school site to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of June 23, 2014 to August 8, 2014, inclusive.</td>
<td></td>
</tr>
<tr>
<td>4500196066</td>
<td>East. Correct name to Semillas Sociedad Civil (dba Semillas Community Schools) for use of classroom space at their school site for the Jaime Escalante Math Program as ratified by the Board of Trustees on April 23, 2014 (Com. No. BSD1).</td>
<td></td>
</tr>
<tr>
<td>4500199432</td>
<td>Educational Services Center. Agreement with the Radisson Hotel at Los Angeles Airport for the use of facilities and meals, snacks and beverages provided for the Los Angeles Southwest College presidential interviews conducted by the Human Resources Division on two days during the period May 15, 2014 to May 16, 2014, inclusive. Total cost: $3,717. Funding is through Educational Services Center Exempt Costs fund.</td>
<td></td>
</tr>
<tr>
<td>4500199517</td>
<td>Educational Services Center. Agreement with the Doubletree Hotel San Pedro for the use of facilities and meals, snacks and beverages provided for the Los Angeles Harbor College presidential interviews conducted by the Human Resources Division on two days during the period May 20, 2014 and May 22, 2014, inclusive. Total cost: $4,134. Funding is through Educational Services Center Exempt Costs fund.</td>
<td></td>
</tr>
<tr>
<td>4500199521</td>
<td>Educational Services Center. Agreement with the Marriott Los Angeles Burbank Airport for the use of facilities and meals, snacks and beverages provided for the Los Angeles Valley College presidential interviews conducted by the Human Resources Division on two days during the period May 19, 2014 and May 21, 2014, inclusive. Total cost: $7,720. Funding is through Educational Services Center Exempt Costs fund.</td>
<td></td>
</tr>
<tr>
<td>4500200211</td>
<td>Educational Services Center. Agreement with Fullerton Marriott at Cal State University to provide one-night sleeping accommodations for participants attending the CAP Summer 2014 Institute hosted by Fullerton College under the auspices of the Office of Educational Programs and Institutional Effectiveness and funded by the ESL/Basic Skills Professional Development Grant during the period June 7, 2014 to June 8, 2014. Total cost: $10,000</td>
<td></td>
</tr>
</tbody>
</table>

Total Cost of Section G: $43,121

H. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: 6-11-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500198736</td>
<td>Pierce. Agreement with Pacific Coast Baseball League for use of the baseball field for baseball practice &amp; games on designated weekends</td>
<td></td>
</tr>
</tbody>
</table>
from 10 a.m. to 12 noon for a total of 26 hours during the period of March 16, 2014 to September 28, 2014, inclusive. Total income: $3,335.

4500199539  Pierce. Agreement with Valentino's New York Style Pizza Restaurant for use of a designated site to sell food and refreshments on Monday through Thursday 7:30 a.m. to 8:30 p.m. and Fridays from 7:30 a.m. to 3 p.m. at a rate of $50 per business day during the period of February 10, 2014 to December 31, 2014, inclusive. Total estimated income: $8,000.

Total Income of Section H: $11,335

I. LICENSE AGREEMENTS

4500164539  City. Amendment No. 2 to renew agreement with XAP Corporation for participation in an electronic transcript exchange system (e Transcript California), increasing the total contract amount from $9,000 to $13,500, from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. Total additional cost: $4,500.

4500199833  Harbor. No-cost agreement with Mathematics Diagnostic Testing Project (MDTP) to provide a license to have access to testing and scoring materials for reproduction as a pilot program for the first year during the period June 1, 2014 to June 30, 2015, inclusive.

Total Cost of Section I: $4,500

J. MAINTENANCE AGREEMENTS

4500199198  East. Agreement with IBE Digital to provide maintenance for one Konica Biz Hub copier located in the Adelante Office during the period April 14, 2014 to April 13, 2019, inclusive. Total cost: $1,500.

4500199300  East. Agreement with Harland Technology Services to provide maintenance for the Class Climate system used by the Office of Institutional Effectiveness Office during the period June 19, 2014 to June 18, 2015, inclusive. Total cost: $2,200.

4500144412  Educational Services Center. Amendment No.4 to renew agreement with ISE, Inc. for its EnterpriseSCHEDULE software system to maintain the open VMS system for the Office of Information Technology, increasing the total contract amount from $22,144 to $27,277, from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $5,113.

4500146608  Educational Services Center. Amendment No. 4 to renew agreement with Hewlett Packard Company for maintenance of the DegreeWorks servers for the Office of Information Technology, increasing the total contract amount from $34,509 to $39,943, from July 1, 2014 to June
Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BSD</th>
<th>Business Services</th>
<th>Date: June 11, 2014</th>
</tr>
</thead>
</table>

30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $5,434.

4500146659 Educational Services Center. Amendment No. 4 to renew agreement with Hewlett-Packard Company for maintenance and remote support of the SIS, FIS and HIS DEC computer system, increasing the total contract amount from $70,820 to $86,426, from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $15,606.

4500162003 Educational Services Center. Amendment No. 3 to renew agreement with SirsiDynix Corporation for maintenance of the Districtwide library automation software and the SmartSource subscription, increasing the total contract amount from $200,748 to $274,318, from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. Total additional cost: $73,570.

4500183729 Educational Services Center. Amendment No. 1 to renew agreement with Harland Technology Services for maintenance of a Scantron machine for the Assessment and Placement Management System Project located at Pierce College, increasing the total contract amount from $1,691 to $3,351, from December 1, 2013 to November 30, 2014, inclusive, for the second year of the agreement. Total additional cost: $1,660.

4500186715 Educational Services Center. Amendment No. 1 to renew agreement with Information Builders, Inc. for software license and maintenance of its PH Alpha ES45 system, increasing the total contract amount from $22,695 to $46,055, from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost: $23,360.

4500199215 Harbor. Agreement with Hewlett Packard Company to provide hardware maintenance and software support on HP Bladestream and VMware license during the period April 17, 2014 to May 31, 2015, inclusive. Total cost: $10,172.

4500184713 Pierce. Amendment No. 1 to agreement with Specialty Fitness, Inc. for repairs including parts of various exercise equipment in the Athletic Training Room, to increase the total contract amount from $4,500 to $12,000 from April 14, 2014 to August 1, 2014, inclusive. Total additional cost: $7,500.

4500177897 Valley. Amendment No. 2 to renew agreement with Spitz, Inc. to provide maintenance for one Spitz Model Scidome Planetarium projector for the Earth Science Department, increasing the total contract amount from $11,751 to $17,892 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $6,141.
Agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC5235 copier in the Institutional Effectiveness Office during the period June 1, 2014 to May 31, 2019, inclusive. **Total cost: $2,500.**

Total Cost of Section J: $154,756

**K. STUDENT INTERN AGREEMENTS**

Various Pierce. Five no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 10, 2014 to February 9, 2019, inclusive.

4500199304 Northridge Animal Medical Center
4500199305 California Animal Hospital
4500199306 Bay Animal Hospital
4500199307 Westchester Veterinary Center & Cat Clinic
4500199308 Pet Medical Center Chatoak

4500188506 West. No-cost agreement with Culver West Convalescent for clinical training of students enrolled in the Nursing Pharmacy Technician program during the period March 14, 2013 to March 13, 2015, inclusive.

Total Cost of Section K: $0

**L. SERVICE AGREEMENTS**

4500161799 City. Amendment No. 3 to renew agreement with Etudes, Inc. to provide Level 6 services, for up to 15,500 enrollments at Los Angeles City College, for its Etudes-NG (Next Generation) software system, including hosting and related services, system administrative support and account/site management, project training and collaboration services, and membership services, increasing the total contract amount from $273,300 to $364,600, from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. **Total additional cost: $91,300.**

4500173130 City. Amendment No. 2 to renew agreement with DoorTech to provide maintenance services for all automatic doors on campus as needed, increasing the contract amount from $25,000 to $37,500 from March 2, 2014 to March 1, 2015, inclusive, for the third year of the agreement. **Total additional cost: $12,500.**

4500189172 City. Amendment No. 1 to renew agreement with Thomson West to provide Paralegal Primary Law and Analytical online legal research database for the Library, increasing the contract amount from $5,376 to $11,957 from March 1, 2014 to February 28, 2015, inclusive, for the second year of the agreement. **Total additional cost: $6,581.**
City. Agreement with Teter, Inc. to provide the Final Project Proposal (FPP) to the State Chancellor’s Office and in the Fusion system for project finding that identifies the project justification, final scope and estimated costs for the Theater Arts Replacement project during the period April 14, 2014 to June 30, 2014, inclusive. Total cost: $40,000.

City. Agreement with Full Capacity Marketing, Inc. to create several marketing tools, including developing a website and an e-Newsletter that will be hosted as part of the statewide Doing What Matters Small Business website through the Deputy Sector Navigators grant during the period May 1, 2014 to June 30, 2014, inclusive. Total cost: $9,690.

City. Agreement with Panera Bread #1149 to provide catering service for 100 people each day at Los Angeles City Hall as allowed by the 2014 Small Business Regional Collaborate grant during the period May 12, 2014 to May 13, 2014, inclusive. Total cost: $5,417.

East. Agreement with Nebraska Book Company to provide the Campus Hub and Web Prism programs used in the Bookstore during the period April 9, 2014 to April 8, 2019, inclusive. Total cost: $37,000.

East. Agreement with Uversity to provide Schools App program used to run the college’s social media platform for students during the period June 1, 2014 to May 30, 2015, inclusive. Total cost: $16,000.

East. Agreement with Golden Star Technology to provide Symantec Altaris program used in the Information Technology Department during the period June 1, 2014 to May 31, 2015, inclusive. Total cost: $11,600.

Educational Services Center. Correct the period of services for Amendment No. 4 to renew agreement with Hewlett Packard Company for its Campuswide Software License Grant for the Office of Information Technology, from the period from January 1, 2013 to December 31, 2013, as approved by the Board of Trustees on April 23, 2014 (Com. No. BSD1), to the period from January 1, 2014 to December 31, 2014, inclusive.

Educational Services Center. Amendment No. 4 to renew agreement with Remote-Learner US Inc. to provide dedicated host services for the Moodle open source course management system Enterprise Package, Mahara ePortfolio and support for East Los Angeles College, Pierce College and Los Angeles Trade-Technical College and for Moodle open source course management system Enterprise Package for Los Angeles Harbor College, through the Office of Information Technology, increasing the total contract amount from $238,954 to $341,212, from July 1, 2014 to June 30, 2015, inclusive.
for the fourth year of the agreement. **Total additional cost:** $102,258.

4500186777 **Educational Services Center.** Amendment No. 1 to agreement with Paul J. Lane, Ph.D., to perform psychological fitness-for-duty examinations of permanent District employees, under the auspices of the Human Resources Division, increasing the total contract amount from $10,000 to $20,000, from July 1, 2013 to June 30, 2014, inclusive. **Total additional cost:** $10,000.

4500199476 **Educational Services Center.** Agreement with Louis Gattoso to provide services as Resource Network Coordinator work for ESL/Basic Skills Professional Development Grant (3CSN) under the auspices of the Office of Educational Programs and Institutional Effectiveness and funded by ESL/Basic Skills Professional Development Grant (3CSN) during the period November 1, 2013 to June 30, 2014. **Total Cost not to exceed:** 3,000

4500200271 **Educational Services Center.** Agreement with the Regents of the University of California on behalf of the University of California at Los Angeles (UCLA) staff from the Department of Psychology to work with faculty, staff, and administrators from the Los Angeles Community College District (LACCD) Student Success Initiative to create, test, and improve a series of open education resources (OERs) that help LACCD students prepare for the English and mathematics placement tests under the auspices of the Office of Educational Programs and Institutional Effectiveness and funded by the ESL/Basic Skills Professional Development Grant (3CSN) during the period March 1, 2014 to June 30, 2015, inclusive. **Total cost:** $3,400

4500129496 **Harbor.** Terminate agreement with IBE Digital to conclude maintenance agreement on Konica 7045, serial no. 55YE0080 in the Library, effective June 4, 2014. **Total savings:** $480.

4500199041 **Harbor.** Agreement with Kuder, Inc. to provide a software license to access Kuder Journey on-line career planning system that responds to individual needs and addresses educational and career goals during the period February 26, 2014 to February 2, 2017, inclusive. **Total cost:** $1,050.

4500199528 **Harbor.** Agreement with John S. Sparks to provide grantsmanship consulting for Song-Brown nursing grants during the period January 15, 2014 to February 1, 2014, inclusive. **Total cost:** $2,750.

4500199818 **Harbor.** Agreement with Laerdal Medical Corporation to provide preventative maintenance service and inspection of manikin to determine eligibility for warranty for the Nursing Department during...
the period June 1, 2014 to May 31, 2015, inclusive. **Total cost:** $6,210.

**4500197935** Mission. Amendment No. 1 to agreement with Sheraton Universal Hotel to provide banquet services for 150 EOPS/CARE participants’ Annual Recognition Ceremony as allowed by the EOPS Program, to increase the total contract amount from $7,200 to $7,701, on May 9, 2014. **Total additional cost:** $501.

**4500187840** Pierce. Amendment No. 1 to renew agreement with John Tyler dba John Tyler & Associates to conduct CPR classes for the Community Services Department, increasing the total contract amount from $25,000 to $50,000 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. **Total additional cost:** $25,000.

**4500188760** Pierce. Amendment No. 1 to renew agreement with Elysee Calcagnini to conduct “Introduction to QuickBooks” classes for the Community Services Department, increasing the total contract amount from $10,000 to $25,000 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. **Total additional cost:** $15,000.

**4500199541** Pierce. Agreement with MC Catering, Inc. to provide approximately 9,200 lunches for the 2014 Summer Fun Under the Sun Day Camp participants for the Community Services Department during the period June 16, 2014 to August 8, 2014, inclusive. **Total cost:** $58,000.

**4500199542** Pierce. Agreement with Quality Matters to conduct workshops on Applying the Quality Matters Rubric; Linking Instructional Materials and Learner Engagement for Distance Education Program on April 25, 2014. **Total cost:** $10,000.

**4500199721** Pierce. Agreement with Alexander Carrillo to conduct “Life Drawing” classes for the Community Services Department during the period March 2, 2014 to June 30, 2015, inclusive. **Total cost:** $15,000.

**4500199748** Pierce. Agreement with SMS Transportation Services to provide a fully compliant ADA access 22 passenger bus and services for the college during the period July 1, 2014 to September 30, 2014, inclusive. **Total cost:** $34,207.

**4500199097** Southwest. Agreement with SARS Software Products, Inc. to provide software license and technical support for SARS-GRID (Scheduling and Recording Software) during the period January 22, 2014 to January 21, 2015, inclusive. **Total cost:** $2,700.
Trade-Technical Agreement with Mission Inn to provide lodging and food services for 30 participants attending the College Administration Council Retreat during the period June 12, 2014 to June 13, 2014, inclusive. **Total cost: $10,685.**

Valley Agreement with New Horizons Computer Learning Center to provide training for two Information Technology staff to support web based planning and assessment systems for the Institutional Effectiveness Office during the period April 4, 2014 to June 30, 2014, inclusive. **Total cost: $28,510.**

Valley Agreement with Ann Zumwinkle dba Zumwinkle.com to implement Kentico CMS system and migrate current web platform to this system; this new platform will allow to have unlimited web editors, and to implement webapps for the Information Technology Department and Institutional Effectiveness Office during the period June 1, 2014 to December 31, 2014, inclusive. **Total cost: $22,345.**

Valley Amendment No. 4 to agreement with Education To Go to provide various online classes for the Community Services Department, to increase the total contract amount from $41,300 to $51,300 from April 1, 2014 to June 30, 2014, inclusive. **Total additional cost: $10,000.**

Valley Agreement with Viatron Systems, Inc. to provide a VT Scanner including installation, set-up, configuration and training for the CalWORKs Office during the period May 1, 2014 to April 30, 2015, inclusive. **Total cost: $1,522.**

Valley Agreement with John Tyler dba John Tyler & Associates to provide lifeguard training and certification classes for the Community Services Department during the period May 1, 2014 to July 1, 2014, inclusive. **Total cost: $8,200.**

Valley Agreement with Kentico Software, Inc. for license to use its CMS Ultimate software including maintenance and support for the Institutional Effectiveness Office during the period April 15, 2014 to April 14, 2017, inclusive. **Total cost: $11,324.**

Valley Agreement with Brooks Transportation to provide bus transportation services for the 2014 Monarch Summer Camp participants during the period July 9, 2014 to August 8, 2014, inclusive. **Total cost: $15,520.**

<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: June 11, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500199540</td>
<td>Valley. Agreement with Meat Company to provide food for 2014 Monarch Camp cookout for the Community Services Department during the period June 1, 2013 to August 9, 2014, inclusive. <strong>Total cost:</strong> $6,700.</td>
<td></td>
</tr>
<tr>
<td>4500199018</td>
<td>West. Agreement with Thomson Reuters West to provide on-line Paralegal Primary Law and Analytical Library for students during the period November 1, 2013 to October 31, 2016, inclusive. <strong>Total cost:</strong> $26,971.</td>
<td></td>
</tr>
<tr>
<td>4500199019</td>
<td>East. Agreement with Curtis Adney to provide Scholarship for Success classes for the Community Services Department during the period July 1, 2013 to June 30, 2014, inclusive. <strong>Total cost:</strong> $2,500.</td>
<td></td>
</tr>
</tbody>
</table>

**Total Cost of Section L:** $670,691  
**Total Savings of Section L:** $480

### M. SPECIAL GRANT FUNDED AGREEMENTS

<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: June 11, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500191739</td>
<td>City. Amendment No. 1 to agreement with the California Community Colleges Chancellor's office for that agency to provide additional funds for the Foster and Kinship Care Education to provide 400 hours in parenting and specialized workshops for caregivers taking care of children placed in out of home care, increasing the contract amount from $106,910 to $107,205 from July 1, 2013 to June 30, 2014, inclusive. <strong>Total additional expense:</strong> $295.</td>
<td></td>
</tr>
<tr>
<td>4500199723</td>
<td>Mission. Agreement with Youth Policy Institute for that agency to fund the Youth Policy Institute – Los Angeles Promise Neighborhood, to conduct outreach services to approximately 400 high school senior students during the period January 1, 2014 to June 30, 2014, inclusive. <strong>Total expense:</strong> $30,000.</td>
<td></td>
</tr>
<tr>
<td>4500147645</td>
<td>Mission. Amendment No. 6 to agreement with California Department of Education for that agency to fund the Family Child Care Homes Network Program, to increase the total contract amount from $2,529,064 to $2,543,366 from July 1, 2013 to June 30, 2014, inclusive. <strong>Total additional expense:</strong> $14,302.</td>
<td></td>
</tr>
<tr>
<td>4500152033</td>
<td>West. Amendment No. 2 to renew agreement with UCLA Center for Pre-hospital Care for that agency to fund the Emergency Medical Technician and Paramedic Training Programs, increasing the total contract amount from $110,000 to $145,000 from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. <strong>Total additional expense:</strong> $35,000.</td>
<td></td>
</tr>
</tbody>
</table>

**Total Expense of Section M:** $79,597
### N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

<table>
<thead>
<tr>
<th>Agreement Number</th>
<th>City/Department</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500195181</td>
<td>City.</td>
<td>Agreement with Jed Mills to conduct “Improvisational Theater and Communication Techniques” classes through the Community Services Department during the period January 2, 2014 to April 25, 2014, inclusive. Total cost: $1,500.</td>
<td></td>
</tr>
<tr>
<td>4500196805</td>
<td>City.</td>
<td>Agreement with Sarah Utso to provide a fitness class on leading an active life, body toning and dance through the Community Services Department on March 28, 2014. Total cost: $80.</td>
<td></td>
</tr>
<tr>
<td>4500196858</td>
<td>City.</td>
<td>Agreement with Julia Nizinski to provide a workshop on “Stress Management Through Hypnotherapy” through the Community Services Department on April 25, 2014. Total cost: $425.</td>
<td></td>
</tr>
<tr>
<td>4500198519</td>
<td>City. No-cost agreement with Royal Thai Consulate-General to conduct “Muay Thai’ classes through the Community Services Department during the period April 26, 2014 to June 28, 2014, inclusive.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198685</td>
<td>City.</td>
<td>Agreement with Quiznos Sub to provide catering services for 70 participants at event as allowed by the GEAR-UP 4 LA grant on April 30, 2014. Total cost: $392.</td>
<td></td>
</tr>
<tr>
<td>4500199243</td>
<td>City.</td>
<td>Agreement with Subway Sandwich to provide catering services for participants in the Western Law Center and Poverty workshop as allowed by the CalWORKs grant on May 9, 2014. Total cost $545.</td>
<td></td>
</tr>
<tr>
<td>4500197539</td>
<td>East.</td>
<td>Agreement with California Office Systems, Inc. to provide maintenance for one Rizo RZ220 duplicator located in the Math Department during the period November 28, 2013 to November 27, 2014, inclusive. Total cost: $1,370.</td>
<td></td>
</tr>
<tr>
<td>4500198515</td>
<td>East.</td>
<td>Agreement with Marie Thibeault to provide art juror services for an art exhibition at the Vincent Price Museum to be held on June 17, 2014. Total cost: $250.</td>
<td></td>
</tr>
<tr>
<td>4500199064</td>
<td>East.</td>
<td>Agreement with Luminarias Restaurant to provide banquet services as allowed by the MESA grant for the annual Math, Engineering and Science Achievement Recognition Luncheon held on June 5, 2014. Total cost: $4,922.</td>
<td></td>
</tr>
<tr>
<td>Agreement Id</td>
<td>East</td>
<td>Description</td>
<td>Total cost</td>
</tr>
<tr>
<td>--------------</td>
<td>------</td>
<td>--------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>4500199095</td>
<td></td>
<td>East. Agreement with Raul Vergara to provide art juror services for an art exhibition at the Vincent Price Museum to be held on June 17, 2014.</td>
<td>$250</td>
</tr>
<tr>
<td>4500199175</td>
<td></td>
<td>East. Agreement with Pacific Parking Systems to provide Vue Parking System license for the college during the period June 11, 2014 to June 10, 2015, inclusive.</td>
<td>$500</td>
</tr>
<tr>
<td>4500199173</td>
<td></td>
<td>East. Agreement with Ventek International to provide cellular hosting for seven credit card machines used in the Sheriff’s Department during the period June 11, 2014 to June 10, 2015, inclusive.</td>
<td>$4,121</td>
</tr>
<tr>
<td>4500199299</td>
<td></td>
<td>East. Agreement with Network Hardware Resale to provide maintenance for one Cisco Switch located in the E1 Building during the period June 1, 2014 to May 31, 2015, inclusive.</td>
<td>$3,500</td>
</tr>
<tr>
<td>4500199303</td>
<td></td>
<td>East. Agreement with Patricia Galarza-Calderon to provide workshops for the Foster Care and Kinship Care Education program during the period June 16, 2014 to June 27, 2014, inclusive.</td>
<td>$4,950</td>
</tr>
<tr>
<td>4500199309</td>
<td></td>
<td>East. Agreement with Canon Solutions America, Inc. to provide maintenance for one Canon IR5570 copier located in the CalWORKs Department during the period May 1, 2014 to April 31, 2015, inclusive.</td>
<td>$1,400</td>
</tr>
<tr>
<td>4500199363</td>
<td></td>
<td>East. Agreement with Canon Solutions America, Inc. to provide maintenance for one Canon IR5570 copier located in the English Department during the period April 1, 2014 to March 31, 2015, inclusive.</td>
<td>$3,200</td>
</tr>
<tr>
<td>4500199368</td>
<td></td>
<td>East. Agreement with Golden Star Technology to provide maintenance for the Visix Content Manager located in the Information Technology Department during the period June 1, 2014 to May 31, 2015, inclusive.</td>
<td>$4,000</td>
</tr>
<tr>
<td>4500199400</td>
<td></td>
<td>East. Agreement with Stevens Steak &amp; Seafood House to provide banquet services as allowed by the Care grant for the Care Recognition Awards Luncheon to be held on June 13, 2014.</td>
<td>$2,700</td>
</tr>
<tr>
<td>4500199418</td>
<td></td>
<td>East. Agreement with Oswaldo Piceno to provide workshops on Best Practices for the Foster Youth Training for Trainers program to be held on June 20, 2014.</td>
<td>$1,815</td>
</tr>
<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: June 11, 2014</td>
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</tr>
<tr>
<td>4500199420</td>
<td><strong>East.</strong> Agreement with Winnie Lam to provide workshops on careers in civil engineering for the Engineering Department program held on May 23, 2014. <strong>Total cost: $250.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199422</td>
<td><strong>East.</strong> Agreement with Sybil Venegas to provide art curator services for Robert Chavez exhibition at the Vincent Price Museum during the period April 1, 2014 to June 1, 2014, inclusive. <strong>Total cost: $1,000.</strong></td>
<td></td>
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</tr>
<tr>
<td>4500199424</td>
<td><strong>East.</strong> Agreement with William Moreno to provide art curator services for Robert Chavez exhibition at the Vincent Price Museum during the period April 1, 2014 to June 1, 2014, inclusive. <strong>Total cost: $1,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500186924</td>
<td><strong>Educational Services Center.</strong> Agreement with Keenan Holloway to provide music at Graduation ceremony for Los Angeles Trade-Technical College on May 28, 2013. <strong>Total cost: $325.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500194989</td>
<td><strong>Educational Services Center.</strong> Agreement with Linda Adler-Kassner to provide a workshop at the Links 8 convention on September 1, 2013 sponsored by ESL/Basic Skills Professional Development. <strong>Total cost: $818.</strong></td>
<td></td>
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</tr>
<tr>
<td>4500198896</td>
<td><strong>Educational Services Center.</strong> Agreement with Bennett Motivational Services, LLC to provide the keynote speaker for the 2014 Black Graduation Celebration at Los Angeles Southwest College held on June 3, 2014. <strong>Total cost: $2,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198898</td>
<td><strong>Educational Services Center.</strong> Agreement with the African Cultural Study Group of Long Beach for the Dembrebrah West African Drum and Dance Ensemble to perform at the 2014 Black Graduation Celebration held on June 3, 2014 at Los Angeles Southwest College. <strong>Total cost: $375.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198899</td>
<td><strong>Educational Services Center.</strong> Agreement with Peggy Jones to decorate the stage and tent area for the Black Graduation celebration held on June 3, 2014 at Los Angeles Southwest College. <strong>Total cost: $200.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199156</td>
<td><strong>Educational Services Center.</strong> Agreement with T'Keyah Crystal Keymah, Inc. to sign/perform the Black National Anthem at the 2014 Black Graduation celebration held at Los Angeles Southwest College on June 3, 2014. <strong>Total cost: $150.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199331</td>
<td><strong>Educational Services Center.</strong> Agreement with HP Direct to provide support for HP LaserJet printers, model HZ132PE for the APMS project through the Office of Information Technology during the period of June 1, 2014 to May 31, 2015. <strong>Total cost: $1,044.</strong></td>
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<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: June 11, 2014</td>
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<tr>
<td>4500199362</td>
<td><strong>Educational Services Center.</strong> Agreement with Richard Kahlenberg to make a presentation to the Board of Trustees on May 28, 2014. The presentation is regarding inequality in higher education. <strong>Total cost:</strong> $4,500.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199545</td>
<td><strong>Educational Services Center:</strong> Agreement with Keenan Holloway to provide music at the Black Graduation Celebration held on June 3, 2014 at Los Angeles Southwest College. <strong>Total cost:</strong> $700.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500195971</td>
<td><strong>Harbor.</strong> Agreement with VIP Tours of California to provide bus transportation for students and staff to California State University Long Beach for a campus tour on March 21, 2014. <strong>Total cost:</strong> $450.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500196975</td>
<td><strong>Harbor.</strong> Agreement with Angela Romero to develop and maintain advertising for all Extension classes and Swap Meet events presence on social media such as Twitter and Facebook during the period March 20, 2014 to June 30, 2014, inclusive. <strong>Total cost:</strong> $2,000.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197288</td>
<td><strong>Harbor.</strong> Agreement with A-1 Coast Rental to rent a forklift to move the air hockey table into the Seahawk Center Lounge for A.S.O during the period March 14, 2014 to April 11, 2014, inclusive. <strong>Total cost:</strong> $213.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197890</td>
<td><strong>Harbor.</strong> Agreement with Nieves Galvez-Arango Duncan to conduct a 2-hour lecture on infection control through the Nursing Department on March 19, 2014. <strong>Total cost:</strong> $300.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197511</td>
<td><strong>Harbor.</strong> Agreement with Southern California Marine Institute to provide a 4-hour teaching cruise for Oceanography students to have hands-on experience on oceanographic data collections on April 22, 2014. <strong>Total cost:</strong> $1,080.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197991</td>
<td><strong>Harbor.</strong> Agreement with VIP Tours of California to provide bus transportation for students and staff to the University of California, Santa Barbara for a campus tour on April 25, 2014. <strong>Total cost:</strong> $1,045.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198170</td>
<td><strong>Harbor.</strong> Agreement with Appalachian State University to process 1,000-1,200 surveys and convert data and statistical analysis to a report format during the period April 1, 2014 to May 1, 2014, inclusive. <strong>Total cost:</strong> $2,558.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198278</td>
<td><strong>Harbor.</strong> Agreement with VIP Tours of California to provide bus transportation for Geology and Oceanography students to and from geologic sites around the greater Los Angeles area on May 10, 2014. <strong>Total cost:</strong> $990.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198305</td>
<td><strong>Harbor.</strong> Agreement with Pronto Gym Services to repair two broken treadmills in the gym during the period April 1, 2014 to May 1, 2014, inclusive. <strong>Total cost:</strong> $1,571.</td>
<td></td>
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</tr>
<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: June 11, 2014</td>
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</tr>
<tr>
<td>4500198985</td>
<td>Harbor. Agreement with VIP Tours of California to transport Banning, San Pedro and Carson high school students to the College for campus tour through EOPS Department during the period March 19, 2014 to April 10, 2014, inclusive. <strong>Total cost: $4,463.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199075</td>
<td>Harbor. Agreement with Brit-West Soccer, Inc. to conduct soccer camps for children ages 2-12 through the Community Services Department during the period June 1, 2014 to August 31, 2014, inclusive. <strong>Total cost: $5,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199622</td>
<td>Harbor. Agreement with VIP Tours of California to transport Angeles Gate High School students to the College for a campus tour through CTE Transitions on May 23, 2014. <strong>Total cost: $495.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198817</td>
<td>Mission. Agreement with Miguel Bautista to conduct a workshop titled “Vegan Raw Food Event” for the Professional Development Department during the period April 15, 2014 to April 17, 2014, inclusive. <strong>Total cost: $600.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198858</td>
<td>Mission. Agreement with The Bus to provide bus transportation services for Title V Hispanic Serving Institutions Program participants’ field trip to Cal State University Northridge on April 24, 2014. <strong>Total cost: $550.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199030</td>
<td>Mission. Agreement with William Wright to conduct a workshop titled “Managing Complex Video Production Projects as a Producer” for the Multimedia Arts Department on May 19, 2014, inclusive. <strong>Total cost: $500.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199106</td>
<td>Mission. Agreement with Dee L. Shepherd-Look to conduct workshops on the topics of parent/child interactive program and issues related to children in and out of home care for the Foster and Kinship Care Education Program participants during the period May 5, 2014 to June 30, 2014, inclusive. <strong>Total cost: $4,800.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199107</td>
<td>Mission. Agreement with Tawanna Smith to conduct workshops on the topics of working with the systems, the needs of foster children, school issues and discipline for the Permanence and Safety – Model Approach to Partnerships in Parenting Program during the period April 28, 2014 to June 30, 2014, inclusive. <strong>Total cost: $2,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199211</td>
<td>Mission. Agreement with Carlos Davila to serve as speaker for the EOPS/CARE Annual Awards Ceremony during the period May 6, 2014 to June 30, 2014, inclusive. <strong>Total cost: $700.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199212</td>
<td>Mission. Agreement with Noemi Castaneda to conduct a workshop on the topics of interviewing and job skills for the CARE participants during the period May 6, 2014 to June 30, 2014, inclusive. <strong>Total cost: $3,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agreement ID</td>
<td>Department</td>
<td>Agreement Details</td>
<td>Total Cost</td>
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</tr>
<tr>
<td>4500199358</td>
<td>Mission</td>
<td>Agreement with Margareth Gomez to conduct workshops on the topics of helping relatives to care for children in the system and working with the system for the Foster and Kinship Care Education Program participants during the period May 7, 2014 to June 30, 2014, inclusive.</td>
<td>$180.00</td>
</tr>
<tr>
<td>4500199371</td>
<td>Mission</td>
<td>Agreement with Yslas Music for a cultural presentation for the EOPS/CARE Annual Awards Ceremony during the period May 6, 2014 to June 30, 2014, inclusive.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>4500199381</td>
<td>Mission</td>
<td>Agreement with The Bus to provide bus transportation services for High School Senior Day College Event for the Outreach Program on May 15, 2014.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>4500198652</td>
<td>Pierce</td>
<td>Agreement with Joseph H. Hackett to conduct a workshop on the topic of navigating Department for Children, Schools and Families for the Foster and Kinship Care Education Program participants on April 19, 2014.</td>
<td>$150.00</td>
</tr>
<tr>
<td>4500198705</td>
<td>Pierce</td>
<td>Agreement with Dr. Charles Sophy to conduct a workshop on the topic of special medication issues for children for the Foster and Kinship Care Education Program participants on April 30, 2014.</td>
<td>$300.00</td>
</tr>
<tr>
<td>4500199283</td>
<td>Pierce</td>
<td>Agreement with Hi-Tech Services to serve as the external evaluator of the Title V Cooperative grant as required by this grant during the period December 1, 2013 to January 31, 2014, inclusive.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>4500199295</td>
<td>Pierce</td>
<td>Agreement with AT&amp;T for wireless data connect subscription for one Apple tablet in the President’s Office during the period May 1, 2014 to April 30, 2015, inclusive.</td>
<td>$1,002.00</td>
</tr>
<tr>
<td>4500199392</td>
<td>Pierce</td>
<td>Agreement with Eza Studios, Inc. to conduct “Artist Survival Skills” class for the Community Services Department on June 28, 2014.</td>
<td>$1,062.00</td>
</tr>
<tr>
<td>4500199393</td>
<td>Pierce</td>
<td>Agreement with Soraya Deen to conduct “Certified Babysitter Training” classes for the Community Services Department during the period May 3, 2014 to June 7, 2014, inclusive.</td>
<td>$2,928.00</td>
</tr>
<tr>
<td>4500191223</td>
<td>Trade-Technical</td>
<td>Agreement with Altaware, Inc. to provide maintenance for the IB 550A Network Server located in the Information Technology Department during the period August 1, 2013 to July 31, 2014, inclusive.</td>
<td>$1,990.00</td>
</tr>
<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: June 11, 2014</td>
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</tr>
<tr>
<td>4500190745</td>
<td><strong>Trade-Technical.</strong> Agreement with Sagecom, Inc. to provide maintenance for the Xmedius FAX System located in the Information Technology Department during the period August 17, 2013 to August 16, 2014, inclusive. <strong>Total cost: $4,968.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500191376</td>
<td><strong>Trade-Technical.</strong> Agreement with Hospitality Training Academy to provide workshops for the Workforce Development Program during the period August 29, 2013 to September 6, 2013, inclusive. <strong>Total cost: $1,212.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500192124</td>
<td><strong>Trade-Technical.</strong> Agreement with Victor Lozano to provide a Hospital Career workshop for the Workforce Development Program held on August 15, 2013. <strong>Total cost: $800.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500193845</td>
<td><strong>Trade-Technical.</strong> Agreement with Tamis Systems, Inc. to provide maintenance for the work request scheduling program used in the Information Technology Department during the period July 1, 2013 to June 30, 2014, inclusive. <strong>Total cost: $1,530.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500194951</td>
<td><strong>Trade-Technical.</strong> Agreement with Harland Technology Services to provide maintenance for the Scanmark ES2260 scoring system used in the Workforce Division Office during the period March 13, 2014 to March 12, 2015, inclusive. <strong>Total cost: $960.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197087</td>
<td><strong>Trade-Technical.</strong> Agreement with Hazel Hill to provide workshops for the Foster Youth Special Needs program during the period March 3, 2014 to April 14, 2014, inclusive. <strong>Total cost: $3,000.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197088</td>
<td><strong>Trade-Technical.</strong> Agreement with Elonda Austin to provide workshops for the Foster Care and Kinship Care Education program during the period March 18, 2014 to April 14, 2014, inclusive. <strong>Total cost: $1,500.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500197970</td>
<td><strong>Valley.</strong> Agreement with Cathy Hasson to provide assessment, recommendations and improvement strategies for the institutional research and planning functions to assist with campus-wide planning and data usage for the Institutional Research Effectiveness Office during the period April 10, 2014 to September 1, 2014, inclusive. <strong>Total cost: $4,500.</strong></td>
<td></td>
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</tr>
<tr>
<td>4500198005</td>
<td><strong>Valley.</strong> Agreement with Heiberg Consulting, Inc. for access and support for its Student Access Online, a program use as database for Upward Bound Math and Science students and to generates the annual performance report required by the Department of Education</td>
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</table>
for the Upward Bound Math and Science Program during the period March 19, 2014 to March 18, 2015, inclusive. **Total cost:** $1,499.

4500198249  Valley. Agreement with Robert K. Moore dba Mountain Medical Supply for repairs including replacement parts of various equipment in the Fitness Center being used by Services for Students with Disabilities Program participants on February 10, 2014. **Total cost:** $580.

4500198279  Valley. Agreement with Marutyan Distribution, Inc. to provide ice cream and desserts for the 2014 Monarch Summer Day Camp for the Community Services Department during the period June 9, 2014 to August 8, 2014, inclusive. **Total cost:** $2,375.

4500198280  Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2200 copier in the CalWORKs Office during the period January 1, 2014 to December 31, 2014, inclusive. **Total cost:** $1,435.

4500198380  Valley. Agreement with Robert Gustafson to conduct “Botany” workshop for Faculty on plant diversity and update and identification of common flora at Gold Creek on April 26, 2014. **Total cost:** $250.

4500198388  Valley. Agreement with Simon’s Power Equipment to provide repairs and maintenance for various gardening equipment for the Maintenance and Operations Department during the period March 24, 2014 to May 24, 2014, inclusive. **Total cost:** $503.

4500198467  Valley. Agreement with Miguel Powers to conduct workshops titled “Growth Mindset: A Growing Solutions for Fixing Education” and “Flexing Your Growth Mindset Muscles” for Faculty for the Science, Technology, Engineering and Mathematics grant on May 9, 2014. **Total cost:** $300.

4500198474  Valley. Agreement with Carnival Services to provide carnival rides for the 2014 Monarch Day Camp participants on June 27, 2014. **Total cost:** $3,555.

4500198520  Valley. Agreement with Cheryl Ooten to conduct workshops titled “Models for Managing Academic Anxiety and Taking Charge of Test-Taking” for Faculty for the Science, Technology, Engineering and Mathematics grant on May 9, 2014. **Total cost:** $500.

4500198867  Valley. Agreement with Mark Newton to speak on “Gold Creek is Earthquake Country” during the Gold Creek Open House on May 17, 2014. **Total cost:** $300.

4500198870  Valley. Agreement with Laurel Woodley to conduct a “Botany” workshop for Faculty at Gold Creek on April 26, 2014. **Total cost:** $250.
<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: June 11, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500199235</td>
<td>Valley. Agreement with Rattler’s Bar B Que, Inc. to provide catering services for TRIO Program Annual Seminar/Dinner which recognizes academic achievement and provides technical information for student success by motivational speakers and cultural awareness through musical performance as allowed by the grant on May 29, 2014. <strong>Total cost:</strong> $2,031.</td>
<td></td>
</tr>
<tr>
<td>4500197075</td>
<td>West. Agreement with Eugene Konstant to provide workshops for the Community Services Department program during the period March 15, 2014 to June 30, 2014, inclusive. <strong>Total cost:</strong> $1,500.</td>
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<tr>
<td>4500197853</td>
<td>West. Agreement with Yesenia Reyes to provide workshops for the Foster Care and Kinship Care Education program during the period February 19, 2014 to June 30, 2014, inclusive. <strong>Total cost:</strong> $180.</td>
<td></td>
</tr>
<tr>
<td>4500197854</td>
<td>West. Agreement with Diana Maria Villalobos to provide workshops for the Foster Care and Kinship Care Education program during the period February 19, 2014 to June 30, 2014, inclusive. <strong>Total cost:</strong> $300.</td>
<td></td>
</tr>
<tr>
<td>4500198198</td>
<td>West. Agreement with Ed Cirino to provide sound system for the Graduation Ceremony held on May 10, 2014. <strong>Total cost:</strong> $1,775.</td>
<td></td>
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<tr>
<td>4500198199</td>
<td>West. Agreement with Kimberly Rodgers to provide decorations for the Graduation Ceremony held on May 10, 2014. <strong>Total cost:</strong> $1,978.</td>
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<tr>
<td>4500198333</td>
<td>West. Agreement with John Davis to provide workshops on Classroom Presentation for the West Tech Fair held on March 10, 2014. <strong>Total cost:</strong> $350.</td>
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</tr>
<tr>
<td>4500198345</td>
<td>West. Agreement with Gregory Spevack to provide live musical performance for the Reggae Festival held on April 23, 2014. <strong>Total cost:</strong> $500.</td>
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<tr>
<td>4500199110</td>
<td>West. Agreement with F Intelligence Publishing to provide workshops on financial resources to enable student learning for the West Tech Fair held on March 4, 2014. <strong>Total cost:</strong> $350.</td>
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<tr>
<td>4500199111</td>
<td>West. Agreement with Carolina San Juan to provide workshops on ethnic studies and blogging for the West Tech Fair held on April 21, 2014. <strong>Total cost:</strong> $350.</td>
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<tr>
<td>4500199112</td>
<td>West. Agreement with Nancy Armstrong to provide workshops on reflexive research and the digital age for the West Tech Fair held on April 3, 2014. <strong>Total cost:</strong> $350.</td>
<td></td>
</tr>
</tbody>
</table>

**Total Cost of Section N:** $137,553
O. SETTLEMENT OF CLAIM

121303 Trade-Technical. Settlement of claim in the amount of $2,500.

Total Cost of Section O: $2,500
Subject: BUSINESS SERVICES ROUTINE REPORT

I. WORK-BASED INTERNSHIP & JOB PLACEMENT TRAINING AGREEMENT

Ratify agreement with the City of Los Angeles Workforce Investment Board (WIB) to collaborate with other partners in the H1-B Los Angeles Engineering Collaborative Project grant program, conducted under the auspices of the Training Administration of the United States Department of Labor at Los Angeles Southwest College during the period July 1, 2014 to April 1, 2016, inclusive, at a total cost of $180,000.

Background. Under the terms of the Los Angeles Engineering Collaborative Project, the College will partner with Kiewit Infrastructure West Co, Society of Hispanic Professional Engineers, and the City of Los Angeles Workforce Investment Board and their respective WorkSource Centers to prepare 400 unemployed workers in the Los Angeles region for employment and advancement in high growth field of engineering. The project will target long-term unemployed engineers and unemployed individuals with post-secondary education and/or experience in related fields. Between the College and its partners, each will bring unique and complementary strengths and expertise that will be strategically leveraged to ensure success of the program. The College will develop and implement education and training to diverse populations and their existing infrastructure (existing courses, facilities, and state-of-the-art equipment, and faculty expertise). The Los Angeles City, the County and South Bay WIB’s will provide labor market information and leverage their extensive network of WorkSource Centers throughout the target area that will provide recruitment, intake, assessment and job development services to WIA-eligible participants. Employer partners will offer industry-based advice on curriculum development to ensure that programs reflect relevant training for real world jobs, provide sites for work-based occupational training and hire program graduates, as appropriate.
II. AUTHORIZE LEASE OF DISTRICT FACILITIES

Authorize a lease agreement with Los Angeles Sparks for 319 square feet of office space and non-exclusive use of Gymnasium and Locker-room of the Lakin Fitness and Wellness Center at Los Angeles Southwest College located at 1600 West Imperial Highway, Los Angeles CA 90047. The lease agreement shall be during the term of June 12, 2014 through October 31, 2017 at a rental rate of $2083.33 per month. Rental income for the lease term is $25,000 annually, plus in-kind payments of $50,000 for a total rental income of $75,000 annually.

Background: The area to be leased is for non-exclusive use of the Lakin Fitness and Wellness Center. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased by comparing gymnasium and room leasing at El Camino College, a similar location. Rent to be provided for this lease is at $2083.33 per month. Total rental income for the lease term is $225,000.00.

III. AUTHORIZE LEASE OF EQUIPMENT AGREEMENTS

A. Pursuant to Public Contract Code 10298, and under the authority of the State of California Multiple Award Schedule Contract No. 3-01-36-0030A, authorize an agreement with Xerox Corporation for 58 Xerox Copier Devices at Los Angeles Southwest College for a 60-month period beginning June 15, 2014, or the actual date of delivery, whichever is later, at a total cost of $1,336,440, plus overage costs, as applicable, based on actual usage, at the rates ranging from $0.0069 to $0.0649 per copy, plus applicable taxes.

Background: This agreement will continue to provide a consolidated photocopying environment in which will also result in an overall reduction of cost of $360,000 during the contract period. These copier systems are being obtained from Xerox Corporation utilizing the State of California Multiple Award Schedule Contract. Public Contract Code 10298 permits state and local agencies to contract with suppliers under cooperative agreements, including this CMAS contract without further competitive bidding. Funding is through College General fund.

B. Pursuant to Public Contract Code 10298, and under the authority of the State of California Western States Contracting Alliance (WSCA) Contract No. 1715, authorize an agreement with Ricoh Americas Corporation for lease of two Ricoh PRO8100S copiers for the Reprographics Department at East Los Angeles College, for a 60-
month period beginning June 15, 2014, or the actual date of delivery, whichever is later, at a total cost of $95,880, plus overage costs as applicable, based on actual usage, at a rate of $0.0035 per copy, plus applicable taxes.

**Background:** These copier systems are being obtained from Ricoh Americas Corporation utilizing the State of California WSCA contract. Public Contract Code 10298 permits state and local agencies to contract with suppliers under cooperative agreements, including this WSCA contract without further competitive bidding. Funding is through College General fund.

### IV. AUTHORIZE SERVICE AGREEMENTS

A. Authorize a Professional Services Agreement with St. John’s Well Child and Family Center to provide student health services including mental health for the Student Health Center located at Los Angeles Trade-Technical College during the period July 1, 2014 to June 30, 2017, inclusive. _Total cost not to exceed: $330,000._

**Background:** This agreement will allow the College and its Health Center to provide health services to students. Funding is through the Student Health Services fees.

B. Authorize Amendment No. 3 to Agreement No. 4500187988 with Etudes, Inc. to provide Level 5 services, for its Etudes-NG (Next Generation) software system, including hosting, administrative support, account management and membership services, for up to 10,000 enrollments at Los Angeles Valley College, from July 1, 2014 to June 30, 2015, inclusive, increasing the total contract amount from $58,800 to $114,600, at a total additional cost of $55,800.

**Background:** This agreement was authorized by the Board of Trustees on July 10, 2013 (Com No. BSD1). This amendment will provide the college with the required services to provide the student participants enrolled in the online courses. Funding is through the College General fund.

C. Authorize Amendment No. 1 to Agreement No. 4500188548 with Etudes, Inc. to provide Enterprise Level services for its Etudes-NG (Next Generation) software system, including hosting, backup services, system administration, live and development site installations, account management, faculty support, routine roster importation and membership services for West Los Angeles College, from July 1, 2014 to June 30, 2015, inclusive, increasing the total contract amount from $94,500 to $219,500, at a total additional cost of $125,000.

**Background:** This agreement was authorized by the Board of Trustees on June 12, 2013 (Com No. BSD1). This amendment will provide the college with the required services to provide the student participants.
enrolled in the online courses. Funding is through the College Televised Education General fund.

D. Authorize contract for Civic Publications to prepare and develop promotional, recruitment material, conduct market research regarding digital marketing targets, produce a 32-page glossy magazine and comparable digital product, and place and promote advertising both in local print media and to local IP addresses. The contract shall be from June 12, 2014 through August 31, 2014, with professional services fees of $60,000 and reimbursables up to $240,000, for a total cost not to exceed $300,000.

Background: Additional marketing measures need to be undertaken prior to the fall term in order to capture all available enrollment-based funding in the 2014-2015 year, in light of the recent revisions to the State's Tentative Budget. This contract will place 400,000 magazine inserts into local newspapers and promote digital publication to at least 150,000 targeted IP addresses. There is inadequate time to conduct a formal competition and ensure finished product is published prior to the start of Fall Semester. This District-wide marketing strategy is outside the scope of customary marketing efforts, skills and timeframes. After assessment of this effort, staff will determine whether to recommend a sustained level of this activity. Funding is from District General Funds.

V. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Trade-Technical College Class 3 Disposable Records:

Business Office - journal vouchers, ASO invoices, contracts, financial statements, canceled checks all over three years old from the years 2007-2010.

Background: In accordance with Title V of the California Code of Regulations, the Board's Record Policy (Board rule 7706et seq.) Health and Safety Code 123145, and Chancellor's Administrative Regulation E-106, the Los Angeles Trade-Technical College Vice President of Administrative Services has determined that the above referenced Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board's Records Policy.

VI. AUTHORIZE LICENSE AGREEMENT

Pursuant to Public Contract Code 20652, (a) find that it is in the best interest of the District to procure under the authority of the Foundation for California Community Colleges Contract No. CB-135-13, and (b) authorize an agreement with Govern for a license to use its Automated Curriculum Development and Approval Tracking System (CurricUNET META) during the
period June 16, 2014 to June 15, 2015, inclusive, at a total first-year cost not to exceed $360,000.

Background: CurricUNET is a software system used to create courses and course outlines. Six years ago Governent, maker of CurricUNET, was hired by the CCCCO to create a Statewide curriculum system. When implemented in 2010, it became the State system of record and all colleges were required to begin using it to upload courses and programs for State approval. In addition to uploading documents, the CurricUNET database is used to review degree and certificate approval status and verify MIS data elements for reporting purposes. The majority of colleges/districts in California also use CurricUNET locally to create their courses. The few colleges who don't have an in-house system, such LACCD's Electronic Curriculum Development (ECD) system.

ECD will become obsolete in 15 months, when Protocol - the current course and scheduling database – is subsumed into PeopleSoft. Since ECD is a custom-built interface to Protocol, there is no option to transition the system into PeopleSoft.

In 2013, CurricUNET won another Statewide bid, for the ASSIST database. ASSIST is the interface between Community Colleges and the CSU systems, and is used to review and verify course transferability between 2-year and 4-year colleges. The wide scope of CurricUNET's use occasioned a master agreement with the Foundation for California Community Colleges.

These services are being obtained from Governent, utilizing the competitively-bid contract established by the Foundation for California Community Colleges which is available for use by California community colleges. Funding is through the Districtwide SIS Modernization funds.

VII. **RATIFY LEASE OF DISTRICT FACILITIES**

Ratify a lease agreement with Community Career Development, Inc. for use of 1613 square feet in Suite #206 located in the Student Services Building at Los Angeles Southwest College located at 1600 West Imperial Highway, Los Angeles, CA 90047. The lease agreement shall be during the term of April 1, 2014 through August 31, 2014 at a rental rate of $4,166.67 per month. Total rental income for the lease term is $20,833.35.

Background: The area to be leased is Suite 206 in the Student Services Building. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased by rental comparisons with LACCD sister colleges. Rent to be provided for this lease
is at $4,166.67 per month. Total rental income for the lease term is $20,833.35.

VIII. AUTHORIZE SPECIALLY FUNDED GRANT AGREEMENT

Authorize agreement with the California Community Colleges’ Chancellor’s Office for the funds the California Legislature has committed to the Assembly Bill 86 regional consortia of K-12 and community college districts to collaborate regionally to develop plans for expanding and improving adult education services during the period March 5, 2014 to June 30, 2015, inclusive. Total Expense: $1,751,663

Background: The 2013-2014 State Budget appropriated $25 million to the California Community College Chancellor’s Office (CCCCO) in order to create regional planning and development groups comprised of community colleges and unified school districts as members as well as adult education-related stakeholders as partners. This funding will allow eligible consortia to collaborate during the development phases of the new Adult Education Program, which will begin in 2015. Assembly Bill 86 (AB 86) outlines how the regional consortium strategy will expand and improve the provision of adult education services especially in the following categories: basic skills including high school diploma/equivalency, citizenship/ESL, programs for adults with disabilities, short-term career technical education, and programs for apprentices. As fiscal agent of this regional consortium, LACCD will work with four (4) local Unified School Districts to form the largest regional consortium throughout the state. These Unified School Districts (USD) are: Burbank USD, LAUSD, Culver City USD, Montebello USD.

IX. AUTHORIZE PAYMENT

Authorize payment of the following expenditures:

$1,200 to Kennedy White, Inc. for mediation services during the month of April 2014 for the Human Resources Division.

Background: Funding is through the Personnel Operations General fund.
Subject: AUTHORIZE PLACEMENT OF INSURANCE

Authorize placement of the insurance policies specified in Attachment A table below, for the policy period of July 1, 2014 to June 30, 2015, through USI Insurance Services, the District’s broker of record.

Background: Education Code Section 72506 provides that the insurance may be obtained from any insurance carrier authorized to transact business insurance in the state, or by a nonadmitted insurer as allowed by Insurance Code Section 1763. That Insurance Code provision allows for a surplus line broker to place insurance with nonadmitted insurers only after a diligent search, if that insurance cannot be procured from insurers admitted for the particular class or classes of insurance and that actually write the particular type of insurance in this state. In preparation for the District’s insurance renewal on July 1, 2014, the District’s broker, USI Insurance Services, obtained competitive quotes. Per USI corporate standards, they can only obtain quotes from A-VII A.M. Best Company rated carriers and above to ensure financial stability and solvency is maintained. The insurers listed in Attachment A offered the best combination of cost and coverage to the District. The coverage is being placed pursuant to Board Rule 7300. Funding is through Districtwide accounts.

NON ADMITTED CARRIERS:
- RSUI / Shelter Re – Earthquake
- Landmark – Pierce Vet Professional Liability
- Nautilus – Southgate Liability
- Colony – Swap Meet Liability

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees
By: ___________________________ Date ________________
<table>
<thead>
<tr>
<th>Line of Insurance</th>
<th>Limits</th>
<th>Deduct/SIR</th>
<th>Insurer</th>
<th>Premium 2013 / 2014</th>
<th>Premium 2014 / 2015</th>
<th>% Variance</th>
<th>A.M. Best Rating</th>
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<tbody>
<tr>
<td>Property Excluding Terrorism [1]</td>
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<td>$25,000 except $100,000</td>
<td>Lexington</td>
<td>$712,776.00</td>
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<td>Exposure Type</td>
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<td>$2,695,772,306</td>
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<td>Rates</td>
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<td>.0292/$100 value</td>
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<tr>
<td>Earthquake – Building, Personal Property, ICC/Demo – 770 Wilshire</td>
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<td>5% of TIV subject to $26,381,250</td>
<td>RSUI / Shelter Re</td>
<td>$88,422.00</td>
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<tr>
<td>Southgate Ed</td>
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<td>Nautilus</td>
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<td>Swap Meet Liability – Pierce,</td>
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<td>$1,000</td>
<td>Colony</td>
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<td>rates per $100 payroll</td>
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<td>$45,635</td>
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</table>

Page 1 of 2
<table>
<thead>
<tr>
<th>Line of Insurance</th>
<th>Limits</th>
<th>Deduct/SIR</th>
<th>Insurer</th>
<th>Premium</th>
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<tr>
<td>Field Trip Accidental Death &amp; Dismemberment</td>
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<td>Intercollegiate Athletic Accident</td>
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<td>Aetna Life</td>
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**TOTAL PREMIUM**

$3,209,218.00 including EQ $2,558,250

1[1] Premium based on rate per $100 of total reported building values.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE NAME CHANGE

Authorize use of a change of name to Agreement No. 50401 with NV5 BTC Labs - Vertical Five to now use the formal and legal business name NV5 West, Inc.

II. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Authorize an agreement with Osborn Architects to provide continued project closeout services for the Life Science Modernization project and Chemistry Modernization project at Los Angeles City College.

B. Authorize a short term agreement with Jacobs Engineering Group, Inc. to provide continued commissioning services on a Task Order basis for the Health, Fitness, PE Building; Clausen Hall Modernization; and Holmes Hall Modernization projects at Los Angeles City College.

C. Authorize a short-term agreement with Cannon Design Group, Inc. to provide continued design and construction administration services on a Task Order basis for the Athletic Training Facility project at Los Angeles Valley College.

D. Authorize an agreement with Bickmore to provide Owner Controlled Insurance Program (OCIP) Administrator Services on a Task Order basis District-wide.

E. Authorize an agreement with Dirango LLC to provide website development and hosting on a Task Order basis Districtwide.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENTS

A. Authorize Amendment No. 2 to Agreement No. 32073-1 with TDM Architects, Inc. to provide additional design services for the Men’s Baseball Field Renovation project at East Los Angeles College.
B. Authorize Amendment No. 1 to Agreement No. 33630 with Arquitectonica International Corporation to provide continued design services and complete the Division of the State Architect process for the Performing and Fine Arts Complex project at East Los Angeles College.

C. Authorize the actions for Amendment No. 2 to Agreement No. 33594 with PBWS Architects, LLP to provide additional design and construction administration services for the Stadium - Americans with Disabilities Act (ADA) Improvements project at Pierce College.

D. Authorize Amendment No. 2 to Agreement No. 33624 with SectorPoint, Inc. to extend the term of the agreement from June 30, 2014 through December 31, 2014 to allow the continued provision of website development and database integration services for the LACCD.

E. Authorize Amendment No. 4 to Agreements for the provision of continued Relocation Project Management (RPM) services on a Task Order basis District-wide.

IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Climatec, LLC to provide general construction services for the Energy Management Controls Repair Central Plant project at Los Angeles Harbor College.

B. Authorize a contract with Best Contracting Services to provide general construction services for the Campus-Wide Roof Repairs project at Los Angeles Mission College.

C. Authorize a contract with Chapman Coast Roofing Company, Inc. to provide general construction services for the Music Building - Steep & Low Slope Roof Repairs project at Pierce College.

D. Authorize a contract with Chapman Coast Roofing Company, Inc. to provide general construction services for the Fine Arts Building Roof Repairs project at Pierce College.

E. Authorize a contract with Waisman Construction Inc. to provide general construction services for the Southwest Drive Street Lights & Power project at Los Angeles Southwest College.

F. Authorize a contract with Waisman Construction Inc. to provide general construction services for the CDC Generator project at Los Angeles Southwest College.

G. Authorize a contract with Condor, Inc. to provide general construction services for the Re-plaster and Re-tile Pool project at Los Angeles Trade Technical College.

H. Authorize a contract with Xcel Mechanical Systems, Inc. for general construction services for the Replace Fan Coil Units at Various Buildings project at Los Angeles Valley College.

I. Authorize a contract with Chapman Coast Roofing Company, Inc. for general construction services for the Repair Arcade Main Entrance Roof project at Los Angeles Valley College.

V. RATIFY CONSTRUCTION CONTRACTS

A. Ratify a contract with Access Pacific, Inc. to provide general construction – minor demolition services for the Temporary Village Expansion project at Pierce College.

B. Ratify a contract with American Technologies Inc. to provide general construction services for the New Education Building project at the Van de Kamp Innovation Center.
VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 25 to Contract No. 33357-1 with Liberty Mutual Insurance; Change Order Nos. 4 & 5 to Contract No. 33603 with Masters Contracting Corporation; Change Order No. 4 to Contract No. 33747 with GMZ Engineering, Inc.; Change Order No. 1 to Contract No. 33433 with Sinanian Development Inc.; and Change Order No. 1 to Contract No. 33736 with Gilman Builders, Inc.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 6 to Contract No. 33524 with GMZ Engineering, Inc.; Change Order No. 2 to Contract No. 33717 with Ranbay Construction Corporation; and Change Order No. 2 to Contract No. 33607 with McKernan, Inc.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33676 with Siekertech Inc. to provide general construction – cabinet installation services for the Student Union project at Los Angeles City College.

B. Authorize Acceptance of Completion of Contract No. 33603 with Masters Contracting Corporation to provide general construction services for the Athletic Field - Track Repair project at Los Angeles City College.

C. Authorize Acceptance of Completion of Contract No. 33483 with RAMCO, General Engineering & Building Contractor to provide general construction – furniture and fixture installation services for the Library Learning Resource Center project at Los Angeles Harbor College.

D. Authorize Acceptance of Completion of Contract No. 33621 with RAMCO, General Engineering & Building Contractor to provide general construction - furniture and fixtures installation for the Science Complex project at Los Angeles Harbor College.

E. Authorize Acceptance of Completion of Contract No. 33607 with McKernan Inc. to provide general construction services for the Phase 1 Renovations - Business Education Door Replacement project at Pierce College.

F. Authorize Acceptance of Completion of Contract No. 33747 with GMZ Engineering, Inc. to provide general construction services for the Exhibition & Events Center - Phase 1B - Fence Relocation project at Pierce College.

IX. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize Amendment No. 2 to Lease Agreement No. 33112 with Reliant Asset Management, LLC to extend the term by twenty-four (24) months for fourteen (14) modular units utilized to accommodate the Science Career & Mathematics Building - Swing Space project at East Los Angeles College.
X. **AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT**

Authorize Amendment No. 6 to Agreement No. 32527 with Masters Contracting Corporation for additional Design-Build services for the Campus Modernization Phase I project at Los Angeles Mission College.

XI. **AUTHORIZE PAYMENT FROM BOND PROCEEDS**

Authorize payment of Bond proceeds to the City of Los Angeles to permit the use of five tennis courts at the City of Los Angeles Riverside Tennis Facility for the Temporary Facilities project at Los Angeles City College.

XII. **AUTHORIZE SERVICE AGREEMENT**

Authorize actions for a service agreement with Access Control Security, Inc. to provide roving foot patrol services for the project formally known as the North of Mail project (and which is now part of the North of Mail Bundle project) at Pierce College.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

Locker Equipment

Authorize Master Procurement Agreements for the entire catalog, with McMurray Stern, Inc., Engineered Storage Systems, Inc., and J.K. Miklin, Inc. d/b/a Yamada Enterprises for locker equipment for use District-wide for a period of five (5) years, from start date of June 12, 2014 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated in the tables that follow.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________
# AGREEMENT WITH: McMurray Stern, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Single Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 43&quot; (with legs)</td>
<td>$127.00</td>
</tr>
<tr>
<td>2</td>
<td>Single Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 43&quot;H (with legs)</td>
<td>$213.00</td>
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<td>3</td>
<td>Double Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
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<td>4</td>
<td>Double Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$300.50</td>
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<tr>
<td>5</td>
<td>Triple Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$196.00</td>
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<tr>
<td>6</td>
<td>Triple Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$369.00</td>
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<tr>
<td>7</td>
<td>Multiple Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$244.00</td>
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<tr>
<td>8</td>
<td>Multiple Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$378.50</td>
</tr>
<tr>
<td>9</td>
<td>ADA Locker, Single Width, Single Height, 12&quot;W x 18&quot;D x 48-5/8&quot;H</td>
<td>$181.00</td>
</tr>
<tr>
<td>10</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$391.90</td>
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<tr>
<td>11</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Programmable Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$499.70</td>
</tr>
<tr>
<td>12</td>
<td>Single Width, Dual Height Phenolic Locker, 12&quot;W x 20&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$521.70</td>
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<td>$736.20</td>
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<td>14</td>
<td>Single Width, Triple Height Phenolic Locker, 15&quot;W x 20&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
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<td>15</td>
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<td>$894.60</td>
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<tr>
<td>16</td>
<td>Single Width, Quadruple Height Phenolic Locker, 15&quot;W x 15&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
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<td>17</td>
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<td>18</td>
<td>Locker Room Bench, Hardwood, 6-ft with 2 Pedestals, 72&quot;W x 9-1/2&quot;D x 18&quot;H</td>
<td>$172.50</td>
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<tr>
<td>19</td>
<td>Locker Room Bench, Plastic Laminate Top, 6-ft with 2 Pedestals, 72&quot;W x 12&quot;D x 18&quot;H</td>
<td>$204.50</td>
</tr>
</tbody>
</table>
## AGREEMENT WITH: Engineered Storage Systems, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Single Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 43&quot; (with legs)</td>
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<td>Double Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
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<td>$212.53</td>
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<tr>
<td>8</td>
<td>Multiple Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$386.01</td>
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<td>9</td>
<td>ADA Locker, Single Width, Single Height, 12&quot;W x 18&quot;D x 48-5/8&quot;H</td>
<td>$165.68</td>
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<td>10</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Hasp Closure,</td>
<td>$559.50</td>
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<tr>
<td></td>
<td>Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td></td>
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<tr>
<td>11</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Programmable</td>
<td>$758.70</td>
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<td>Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous</td>
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<tr>
<td></td>
<td>Steel Hinge</td>
<td></td>
</tr>
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<td>12</td>
<td>Single Width, Dual Height Phenolic Locker, 12&quot;W x 20&quot;D x 72&quot;H, Hasp Closures,</td>
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<td>Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
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<td>13</td>
<td>Single Width, Dual Height Phenolic Locker, 12&quot;W x 20&quot;D x 72&quot;H, Programmable</td>
<td>$1,021.10</td>
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<tr>
<td></td>
<td>Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous</td>
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<tr>
<td></td>
<td>Steel Hinge</td>
<td></td>
</tr>
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<td>14</td>
<td>Single Width, Triple Height Phenolic Locker, 15&quot;W x 20&quot;D x 72&quot;H, Hasp Closure,</td>
<td>$803.80</td>
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<td>Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
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<td>Single Width, Triple Height Phenolic Locker, 15&quot;W x 20&quot;D x 72&quot;H, Programmable</td>
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<tr>
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<td>Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous</td>
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<tr>
<td></td>
<td>Steel Hinge</td>
<td></td>
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<tr>
<td>16</td>
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<td>$739.57</td>
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<tr>
<td></td>
<td>Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
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<td>17</td>
<td>Single Width, Quadruple Height Phenolic Locker, 15&quot;W x 15&quot;D x 72&quot;H, with</td>
<td>$1,451.60</td>
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<tr>
<td></td>
<td>Programmable Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates</td>
<td></td>
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<tr>
<td></td>
<td>and Continuous Steel Hinge</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Locker Room Bench, Hardwood, 6-ft with 2 Pedestals, 72&quot;W x 9-1/2&quot;D x 18&quot;H</td>
<td>$110.30</td>
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<td>19</td>
<td>Locker Room Bench, Plastic Laminate Top, 6-ft with 2 Pedestals, 72&quot;W x 12&quot;D x</td>
<td>$197.83</td>
</tr>
<tr>
<td></td>
<td>18&quot;H</td>
<td></td>
</tr>
</tbody>
</table>
## AGREEMENT WITH: J.K. Miklin, Inc. d/b/a Yamada Enterprises

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Single Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 43&quot; (with legs)</td>
<td>$177.00</td>
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<tr>
<td>2</td>
<td>Single Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 43&quot;H (with legs)</td>
<td>$208.00</td>
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<td>3</td>
<td>Double Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$249.00</td>
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<td>4</td>
<td>Double Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$419.00</td>
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<td>5</td>
<td>Triple Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
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<td>6</td>
<td>Triple Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$512.00</td>
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<td>7</td>
<td>Multiple Tier Locker, Standard Steel, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$326.00</td>
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<tr>
<td>8</td>
<td>Multiple Tier Locker, Standard Steel, Heavy Duty, 12&quot;W x 18&quot;D x 66&quot;H (with legs)</td>
<td>$517.00</td>
</tr>
<tr>
<td>9</td>
<td>ADA Locker, Single Width, Single Height, 12&quot;W x 18&quot;D x 48-5/8&quot;H</td>
<td>$257.00</td>
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<tr>
<td>10</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$485.00</td>
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<tr>
<td>11</td>
<td>Single Width, Single Height Phenolic Locker, 12&quot;W x 12&quot;D x 72&quot;H, Programmable Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$591.00</td>
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<tr>
<td>12</td>
<td>Single Width, Dual Height Phenolic Locker, 12&quot;W x 20&quot;D x 72&quot;H, Hasp Closures, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$647.00</td>
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<td>$858.00</td>
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<tr>
<td>14</td>
<td>Single Width, Triple Height Phenolic Locker, 15&quot;W x 20&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$711.00</td>
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<tr>
<td>15</td>
<td>Single Width, Triple Height Phenolic Locker, 15&quot;W x 20&quot;D x 72&quot;H, Programmable Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$1,028.00</td>
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<tr>
<td>16</td>
<td>Single Width, Quadruple Height Phenolic Locker, 15&quot;W x 15&quot;D x 72&quot;H, Hasp Closure, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$633.00</td>
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<tr>
<td>17</td>
<td>Single Width, Quadruple Height Phenolic Locker, 15&quot;W x 15&quot;D x 72&quot;H, with Programmable Digital Locking Mechanism, Stainless Steel Hooks, Engraved ID Plates and Continuous Steel Hinge</td>
<td>$1,056.00</td>
</tr>
<tr>
<td>18</td>
<td>Locker Room Bench, Hardwood, 6-ft with 2 Pedestals, 72&quot;W x 9-1/2&quot;D x 18&quot;H</td>
<td>$239.00</td>
</tr>
<tr>
<td>19</td>
<td>Locker Room Bench, Plastic Laminate Top, 6-ft with 2 Pedestals, 72&quot;W x 12&quot;D x 18&quot;H</td>
<td>$345.00</td>
</tr>
</tbody>
</table>
Background: This proposed Agreement is identified for award at the not to exceed amount of $1,000,000 to three (3) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were four (4) bidders and the awardees are:

- McMurray Stern, Inc.
- Engineered Storage Systems, Inc.
- J.K. Miklin, Inc. d/b/a Yamada Enterprises

The award is for nineteen (19) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Valley College and Los Angeles Mission College and is available for use district-wide. District-wide Locker Equipment Bid #FE-0159-14-D. 40J.5J55.05 Furniture, Fixtures and Equipment. All Phases.
## SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

### I. ROUTINE REPORT

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-13 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>233</td>
<td>4358</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>75</td>
<td>1374</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>663</td>
<td>17771</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>971</td>
<td>23503</td>
</tr>
</tbody>
</table>

**DATE RANGE:** April 22, 2014 – May 19, 2014; SR 679; SR 680

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

---

**Signature:**

Albert J. Román
Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by:
Adriana D. Barrera, Deputy Chancellor

Approved by:
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
II. **AUTHORIZE DESTRUCTION OF RECORDS**

Authorize the destruction of the following Class 3-Disposable Records:


**Background:** In accordance with Title V of the California Code of Regulations and the Los Angeles Community College’s Board Rules (Chapter VII, Article VII, 7706 – 7708), the Vice Chancellor, Human Resources, has certified the original records have been imaged and will be maintained in electronic format. These electronic copies are now classified as Class I Permanent records.
SUBJECT: DECLARATION OF COMPENSATION AS INDEFINITE

Declare that all management, confidential, and other unrepresented academic, classified and unclassified employees’ salaries, benefits, and other terms and conditions of employment are declared indefinite for the 2014-2015 fiscal year as a result of financial uncertainties, negotiations, legislation, and other factors.

Background: The California Constitution allows for retroactive pay when salaries are uncertain because of collective bargaining, reclassifications or other matters. This action will allow the Board of Trustees to adjust compensation for unrepresented employees as may be warranted based on the outcome of changes arising from collective bargaining, including but not limited to the cost of employee benefits, which will not be completed by the beginning of the fiscal year.
SUBJECT: SALARY REALLOCATION FOR MISCELLANEOUS CLASSIFICATIONS IN THE UNCLASSIFIED SERVICE

Authorize the alignment of the job classifications in the unclassified service listed in Exhibit A with the new State of California minimum wage beginning July 1, 2014.

Background: The State of California will increase the minimum wage to $9.00 effective July 1, 2014. In order to be compliant with the new law, the baseline classifications in the unclassified service that are currently below the new rate have all been increased to $9.00. The unclassified service classifications affected by the change in the minimum wage are the student and community recreation series. The remaining student classification pay rates have been updated in line with the rates of pay identified in Board Rule Article XIX 101902. The community recreation rates have been updated where necessary.

Recommended by: Alberto Román
Vice Chancellor, Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________

Page 1 of 1 Pages Com. No. HRD3 Div. Human Resources Date: 6-11-14
## Exhibit A

**LACCD**  
**Proposed Rates for Student and Community Recreation Series**  
*Effective July 1, 2014*

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Job Classification</th>
<th>Current Rate</th>
<th>Proposed New Rates</th>
<th>Effective 7/1/2014</th>
</tr>
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<tbody>
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<td>U8685</td>
<td>Student Aide</td>
<td>$8.00</td>
<td>$9.00</td>
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</tr>
<tr>
<td>U8687</td>
<td>Student Aide (Special)</td>
<td>$8.00</td>
<td>$9.00</td>
<td></td>
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<tr>
<td>U8684</td>
<td>Student Worker</td>
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<td>$10.35</td>
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</tr>
<tr>
<td>U8686</td>
<td>Student Worker (Special)</td>
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<td>$10.35</td>
<td></td>
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<tr>
<td>U8221</td>
<td>Program Assistant</td>
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<td>$12.42</td>
<td></td>
</tr>
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<td>Program Assistant (Special)</td>
<td>$11.04</td>
<td>$12.42</td>
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<tr>
<td>U8210</td>
<td>Career Guidance Counselor Assistant</td>
<td>$15.46</td>
<td>$17.39</td>
<td></td>
</tr>
<tr>
<td>U8691</td>
<td>Calworks Student Assistant I</td>
<td>$8.00</td>
<td>$9.00</td>
<td></td>
</tr>
<tr>
<td>U8692</td>
<td>Calworks Student Assistant II</td>
<td>$9.20</td>
<td>$10.35</td>
<td></td>
</tr>
<tr>
<td>U8693</td>
<td>Calworks Student Assistant III</td>
<td>$11.04</td>
<td>$12.42</td>
<td></td>
</tr>
<tr>
<td>U8272</td>
<td>Student Tutor I</td>
<td>$9.20</td>
<td>$10.35</td>
<td></td>
</tr>
<tr>
<td>U8273</td>
<td>Student Tutor II</td>
<td>$11.04</td>
<td>$12.42</td>
<td></td>
</tr>
<tr>
<td>U8274</td>
<td>Student Tutor III</td>
<td>$13.25</td>
<td>$14.90</td>
<td></td>
</tr>
<tr>
<td>U8275</td>
<td>Student Tutor IV</td>
<td>$15.46</td>
<td>$17.39</td>
<td></td>
</tr>
<tr>
<td>U8282</td>
<td>Police Cadet I</td>
<td>$8.00</td>
<td>$9.00</td>
<td></td>
</tr>
<tr>
<td>U8283</td>
<td>Police Cadet II</td>
<td>$9.20</td>
<td>$10.35</td>
<td></td>
</tr>
<tr>
<td>U8477</td>
<td>Recreation Event Assistant I</td>
<td>$8.00</td>
<td>$9.00</td>
<td></td>
</tr>
<tr>
<td>U8459</td>
<td>Recreation Event Assistant II</td>
<td>$8.75</td>
<td>$9.90</td>
<td></td>
</tr>
<tr>
<td>U8456</td>
<td>Child Development Center Assistant I</td>
<td>$8.75</td>
<td>$9.90</td>
<td></td>
</tr>
<tr>
<td>U8455</td>
<td>Child Development Center Assistant II</td>
<td>$9.75</td>
<td>$9.90</td>
<td></td>
</tr>
<tr>
<td>U8466</td>
<td>Youth Camp Assistant</td>
<td>$8.75</td>
<td>$9.00</td>
<td></td>
</tr>
<tr>
<td>U8465</td>
<td>Lead Youth Camp Assistant</td>
<td>$9.75</td>
<td>$9.90</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**  
* Classifications in the student or community recreation series that did not change as a result of the increase in the minimum wage are: Student Law Clerk I & II, Recreation Assistant III, Recreation Technician & Specialist, the Pool Lifeguard, Child Development Center Assistant III, and the Youth Camp Coordinator.*
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the Service Employees International Union, Local 721 commence negotiations on the 2014-2017 collective bargaining agreement, with a particular focus on the following items:

- Agreement
- Hours and Overtime
- Leaves and Absences
- Transfer, Reassignment and Shift Change
- Safety, Open
- Performance Evaluation Procedure
- Vacation
- Holidays
- Uniforms and Tools
- Professional Growth
- Special Pay Practices
- Wages and Salaries
- Personnel File
- Layoff and Furlough
- Work Environment
- Committees and Shared Governance

Recommended by:  
Albert J. Román  
Vice Chancellor, Human Resources

Recommended by:  
Adriana D. Barrera, Deputy Chancellor

Approved by:  
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ______________________  Date ______________________

Page 1 of 2 Pages  Com. No. HRD4 Div. Human Resources  Date 6-11-14

Noticed: 5-28-14
Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board’s agenda today so that the public may comment on the proposal before the Board considers its adoption.

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.
SUBJECT: DISTRICT’S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE DISTRICT’S EMPLOYEES REGARDING NEGOTIATION OF THE MASTER BENEFITS AGREEMENT

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the AFT College Faculty Guild, Local 1521; the AFT College Staff Guild, Local 1521A; the Los Angeles/Orange Counties Building and Construction Trades Council; the Los Angeles Community College District Administrators’ Unit represented by California Teamsters Public, Professional & Medical Employees Union, Local 911; the Los Angeles City & County School Employees Union, Local 99; and the Supervisory Employees’ Union, SEIU Local 721 commence negotiations on the Master Benefits Agreement with particular focus on the District’s Health Benefits Program.

Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named unions to reopen negotiations on the issues of health benefits and compensation. The matter is on the Board’s agenda today so that the public may comment on the proposal before the Board considers its adoption.

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.

Recommended by: Albert J. Roman
Vice Chancellor, Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date ____________

Page 1 of 1 Pages Comm. No. HRD5 Div. Human Resources Date: 6-11-14

Noticed: 5-28-14
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>EGD TEK</td>
<td>Engineering Graphics (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>EGD TEK</td>
<td>CAD-Advanced Applications 3-D (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>DNCESPC</td>
<td>Special Topics in Dance I (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>DNCESPC</td>
<td>Special Topics in Dance II (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>MIT</td>
<td>Introduction to Robotics (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER</td>
<td>Script Study for Theatre Performance, Production, and Appreciation (3 Units) PIERCE</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>

Recommended by: Donald Gauthier, President, DAS

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees
II. REAUTHORIZE EXISTING CREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANML SC 537</td>
<td>Sheep Production Laboratory (1 Unit) PIERCE</td>
</tr>
<tr>
<td>CO SCI 601</td>
<td>Introduction to Computers and Their Uses (3 Units) SOUTHWEST</td>
</tr>
<tr>
<td>CO TECH 001</td>
<td>Introduction to Computers for Technicians (4 Units) SOUTHWEST</td>
</tr>
<tr>
<td>ENV SCI 001</td>
<td>The Human Environment: Physical Processes (3 Units) SOUTHWEST</td>
</tr>
<tr>
<td>ENV SCI 023</td>
<td>Pollution Prevention and Waste Minimization (3 Units) SOUTHWEST</td>
</tr>
<tr>
<td>ENVSTDS 101</td>
<td>Introduction to Environmental Studies (3 Units) SOUTHWEST</td>
</tr>
<tr>
<td>MULTIMD 802</td>
<td>Introduction to Podcast (3 Units) PIERCE</td>
</tr>
<tr>
<td>MUSIC 650</td>
<td>Beginning Guitar (2 Units) SOUTHWEST</td>
</tr>
<tr>
<td>PHOTO 102</td>
<td>Advanced Digital Photography (4 Units) PIERCE</td>
</tr>
<tr>
<td>PLNT SC 815</td>
<td>Blueprint Reading and Cost Estimating (3 Units) PIERCE</td>
</tr>
<tr>
<td>PLNT SC 816</td>
<td>Grading and Drainage Planning (3 Units) PIERCE</td>
</tr>
<tr>
<td>POLI SCI 019</td>
<td>Women In Politics (3 Units) SOUTHWEST</td>
</tr>
<tr>
<td>TECHTR 342</td>
<td>Technical Stage Production (2 Units) PIERCE</td>
</tr>
<tr>
<td>THEATER 450</td>
<td>Beginning Stage Make-Up (3 Units) PIERCE</td>
</tr>
</tbody>
</table>
III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

East Los Angeles College

A. Associate in Science in Administration of Justice for Transfer AS-T (60 Units)

B. Associate in Arts in Elementary Education for Transfer AA-T (60 Units)

C. Associate in Arts in History for Transfer AA-T (60 Units)

D. Associate in Arts in Journalism for Transfer AA-T (60 Units)

E. Associate in Science in Mathematics for Transfer AA-T (60 Units)

F. Associate in Arts in Spanish for Transfer AA-T (60 Units)

Los Angeles Valley College

A. Associate in Science in Administration of Justice for Transfer AS-T (60 Units)

B. Associate in Arts in Spanish for Transfer AA-T (60 Units)

C. Associate in Arts in History for Transfer AA-T (60 Units)

IV. APPROVE RECOMMENDED PROGRAM FOR DISCONTINUANCE

Los Angeles Valley College

The college is requesting discontinuance of the following certificate due to lack of student demand, as evidenced by low-to-no enrollments, and lack of relevance per their respective industry advisory councils. No students are currently enrolled in these programs.

A. Certificate of Achievement in Bank Management (26-27 Units)
Subject: APPROVE COMMUNITY SERVICES OFFERINGS

Approve the community services course offerings for Los Angeles City College and Los Angeles Valley College as listed in Attachment 1.

Recommended by:
Bobbi Kimble, Interim Vice Chancellor

Recommended by:
Adriana D. Barrera, Deputy Chancellor

Approved by:
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ______________
Los Angeles City College

**Vocational**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Safety Instructor Training</td>
<td>The Water Safety Instructor Training offering certifies swimming instructors to teach Red Cross swimming, diving and water safety programs.</td>
</tr>
</tbody>
</table>

**Technical**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer &amp; Internet Fundamentals for Seniors</td>
<td>This is a course for basic computer and internet instruction targeted at the elderly.</td>
</tr>
<tr>
<td>Taking the Terror Out of Tech</td>
<td>Students in this course learn about the choices available when purchasing a tablet, smartphone or other device and basic instruction on how to use it.</td>
</tr>
<tr>
<td>Shop Online with Confidence</td>
<td>Overview of online security, credit card transactions, navigating and discerning safe vendors and conducting informed “ecommerce” for consumers new to online shopping.</td>
</tr>
<tr>
<td>Online and Technology Safety Tips for Parents</td>
<td>Instruction on best-practices for parents to make informed decisions as they help guide and restrict children’s use of technology for their safety.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Baila Merengue, Bachata y Salsa</td>
<td>This course introduces students to the Latin dance styles of Merengue, Bachata and Salsa.</td>
</tr>
<tr>
<td>College for Kids</td>
<td>Students will improve their academic skills while gaining college exposure through multidisciplinary workshops and instruction on various topics including math, literacy, science, technology, the arts, study skills, and fitness.</td>
</tr>
<tr>
<td>Explore Thai Town Through Thai Food</td>
<td>Students in this class explore Thai culture through its cuisine, including cooking demonstrations, food tastings and excursions to culinary fixtures in the iconic Los Angeles neighborhoods.</td>
</tr>
<tr>
<td>Face Painting</td>
<td>Students learn to transform faces into animals, caricatures, or as a canvas for artistic designs. Skills are learned for fun, artistic exploration, theatrical presentation or as a career.</td>
</tr>
<tr>
<td>Rhythm &amp; Hand Drumming for Kids</td>
<td>Students will receive a historical overview of drumming, rhythm and percussion basics, utilizing pad kits and hand-drums.</td>
</tr>
</tbody>
</table>

Los Angeles Valley College

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Education Program</td>
<td>The Community Services Department will offer the following Outdoor Education Classes/Programs in the summer of 2014: 1. Catalina Island (six days, five nights camping experience); 2. Mammoth Lakes (four days, 3 nights camping experience). Participants will learn outdoor living skills (campfire building, trailblazing, etc.) and will learn about the flora and fauna of the area visited by a college biology/botany professor. Participants will engage in other activities (depending on location) such as hiking, fishing, and rafting.</td>
</tr>
</tbody>
</table>
Subject: RATIFICATION OF STUDENT TRAVEL

East Los Angeles College

A. Three students and one faculty member will attend the International Architecture Biennale Rotterdam (IABR) in Rotterdam, Netherlands during the period of May 27 to June 1, 2014.

Background: The sponsoring organization is the IABR in Rotterdam, Netherlands. The original total estimated cost for this trip approved on May 14, 2014 was for $8,800.00, but due to airplane costs being higher than expected, an increase of $1,000.00 is requested.

FISCAL IMPLICATION: The total estimated cost of the trip is not to exceed $9,800.00. The funds will come from the College General Fund.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________
Subject: ADOPT REVISIONS TO BOARD RULES CHAPTER VIII ARTICLE II – ACADEMIC PROBATION AND DISQUALIFICATION

Adopt revisions to Article II of the Board Rules as shown below.

ARTICLE II

ACADEMIC PROBATION AND DISQUALIFICATION

8200. STANDARDS FOR PROBATION. The following standards for academic and progress probation shall be applied as required by regulations adopted by the Board of Governors of the California Community Colleges.

8200.10 Probation. A student enrolled in the LACCD shall be placed on academic or progress probation under any one of the following conditions:

a. Academic Probation. The student has attempted at least minimum of 12 semester units of work and has a grade point average of less than a "C" (2.0).
b. **Progress Probation.** The student has enrolled in the Los Angeles Community College District in a total of at least 12 semester units, and the percentage of all units in which a student has either enrolled or passed (for which entries of "W" (Withdrawal), "I" (Incomplete), and "NC" (No Credit) or "NP" (No Pass) are recorded) reaches or exceeds fifty percent (50%).

g. **Transfer Student.** The student has met the conditions of Section a. or Section b. at another college within the Los Angeles Community College District.

d. **Provisional Students.** The student is admitted as a provisional student with probationary status pursuant to Board Rule 8100.

Chapter VIII – Article II – Page 1

8200.10

8200.11 **Appeal of Probation.** A student who is placed on probation may submit a written appeal in compliance with college procedures and regulations issued by the Chancellor.

8200.12 **Units Attempted.** "Units Attempted" for probation and dismissal purposes only, means all units of credit in the LACCD community college of attendance in which the student is enrolled.

8200.13 **Units Enrolled.** "Units Enrolled", means all units of credit in the LACCD for which the student is enrolled after census, the first four weeks or 30% of the time the class is scheduled to meet, whichever is less, in the current community college of attendance.

8201. **REMOVAL FROM PROBATION.** A student shall be removed from academic or progress probation upon meeting the following criteria specified in this section.

8201.10 **Academic Probation.** A student on academic probation for a grade point deficiency shall be removed from academic probation when the student’s accumulated his/her cumulative grade point average is 2.0 or higher.

8201.11 **Progress Probation.** A student shall be removed from progress probation when the percentage of units for which entries of "W" (Withdrawal), "I" (Incomplete), and "NC" (No Credit) or
“NP” (No Pass) are recorded shall be removed from probation when the percentage of units in this category drops below fifty percent (50%).

8201.12 Notification. Each college shall make reasonable efforts to promptly notify students that they have become subject to academic probation and/or dismissal. Notification shall be made at or near the beginning of the semester in which it will take effect but in no case later than the start of the Fall semester.

Each college shall make reasonable efforts to provide counseling and other support services to help students on probation overcome academic difficulties.

Each college shall make reasonable efforts to notify a student of removal from probation or reinstatement after dismissal within timelines established by the District. Probation and dismissal policies and procedures shall be published in the college catalog.

8202. STANDARDS FOR DISMISSAL DISMISSAL OF STUDENTS ON PROBATION.

Students A student shall be on academic or progress probation are subject to dismissal, and subsequently dismissed under the conditions set forth within this section as follows:

8202.10 Academic Probation. Dismissal - Academic Probation. A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three (3) consecutive semesters.

A student who is on academic probation and earns a semester grade point average of 2.0 or better shall not be dismissed as long as this minimum semester grade point average is maintained.

As used in this Rule, “consecutive semesters” are those where a break in the student’s enrollment does not exceed one full primary term.

8202.11 Progress Probation. Dismissal - Progress Probation. A student who is on progress probation is shall be subject to dismissal if the cumulative percentage of units for in which the student he/she received has been enrolled for which entries of “W”, “I”, and “NC,” and “NP” are recorded in at least three (3) consecutive semesters reaches or exceeds fifty percent (50%) over a period of three (3) consecutive semesters.
A student who is on progress probation shall not be dismissed after a semester in which the percentage of units in which the student has been enrolled for which entries of "W", "I", and "NC" are recorded is less than fifty percent (50%).

As used in this Rule, "consecutive semesters" are those where a break in the student's enrollment does not exceed one full primary term.

Chapter VIII – Article II Page 3 8202.11

8202.12 Consecutive Semesters. Semesters shall be considered "consecutive" based on the student's enrollment, so long as the break in the student's enrollment does not exceed one full primary term.

8202.132 Notification of Dismissal

Dismissal. A student who is subject to dismissal shall be notified by the College President, or his/her designee, of the dismissal, which will Dismissal becomes effective the semester following notification.

Dismissal from any one college in the District shall disqualify a student from admission to any other District college.

8202.143 Exceptions to Dismissal. A student who is subject to dismissal may be continued on probation under the following conditions: Appeal of Dismissal

a—— The dismissal determination is based on the academic record for one semester in which the record does not reflect the student's usual level of performance due to accident, illness, or other circumstances beyond the control of the student.

b—— The student selects to enroll in a prescribed corrective program designed to assist him/her in improving academic skills.

Students who are subject to dismissal and wish to remain on probation must file a petition/appeal with the college that notified the student that they are subject to dismissal.
8202.15 Appeal of Dismissal. A student who is subject to dismissal may submit a written appeal only to the college sending the dismissal notification in compliance with college procedures. Dismissal may be postponed and the student continued on probation if the student presents evidence of extenuating circumstances or shows significant improvement in academic achievement but has not been able to achieve to a level that would meet the requirements for removal from probation.

8202.164 Re-admission after Dismissal: RE-ADMISSION AFTER DISMISSAL. A student who has been dismissed must wait two semesters before requesting readmission to any his/her home college in compliance with that college's procedures. Re-admission may be granted, denied, or postponed subject to fulfillment of conditions prescribed by the colleges. Readmitted students are returned to probationary status and will be subject to dismissal in accordance with 8202.10 and 8202.14.
Subject: **2013-2014 BUDGET ADJUSTMENTS**

In the General Fund, transfer $1,000,000 from the Contingency Reserve to account 500000 to prepare for the newly approved Districtwide Accreditation activities to include District colleges and the Educational Services Center occurring in Fiscal Year 2016. (eBTA: D-0632)

**Background:** In preparation for the Fiscal Year 2016 Accreditation visit, the Chancellor has recommended providing $1,000,000 from the Contingency Reserve as additional necessary funding to ensure that all locations have sufficient resources to prepare for the Accreditation process.

**FISCAL IMPLICATIONS:** This action establishes the budget for district-wide Accreditation planning activities of $1,000,000 and reduces the Contingency Reserve by the same amount, leaving a balance in the Contingency Reserve of $13,508,036.

**REQUIRES FIVE (5) AFFIRMATIVE VOTES**
Subject: **APPROVE ISSUANCE OF HONORARY DEGREE**

Approve issuance of an honorary degree to Henry Walton, a returning student to Los Angeles City College, who did not pass a class in photography when he was enrolled in the 1960s.

**Background:** Mr. Henry Walton returned to LACC during the fall of 2013 and enrolled in the photography class which he had previously failed and passed the class with a grade of "A." Mr. Walton earned an Associate of Arts degree in Liberal Arts at Los Angeles Valley College and a Bachelor's degree in Business (2002) and a Master of Science degree of Science in Human Service (2003) from Springfield College, Springfield, Massachusetts. Although Mr. Walton did not complete the photography program at LACC, he went on to pursue his interest in photography documenting critical civil rights events, including the Black Panther movement and Black Pride events in Watts, California. In recognition of Mr. Walton's outstanding work depicting through his photography the civil unrest in the Los Angeles area, the LACC Academic Senate, administration and College President have recommended that Mr. Walton be issued an honorary Associate of Arts degree in Applied Photography.

As Chancellor, I recommend that this honorary degree be conferred during the LACC June 2014 graduation ceremony in recognition of the 50th anniversary of the Civil Rights Act.
Subject: 2014-2015 TENTATIVE BUDGET ADOPTION

Adopt the 2014-2015 Tentative Budget and authorize staff to file the same with the California Community Colleges Chancellor’s Office.

Background: The Governing Board of the Los Angeles Community College District must adopt the 2014-2015 Tentative Budget no later than July 1, 2014 for the year ending June 30, 2015, as required under Section 58305(a) of Title 5, California Code of Regulations. Adoption of the Tentative Budget will allow the District to begin its operations for the 2014-2015 fiscal year.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
NOTIFICATION OF STUDENT TRAVEL

A. Los Angeles City College

1. Twenty students and one faculty member will attend the Study Abroad program in Paris, France during the period of July 1 to July 30, 2014.

   Background: The sponsoring organization is the European Studies Association.

   FISCAL IMPLICATION: The total estimated cost of the trip is not to exceed $84,000.00. No District funds will be used for this trip. The students and faculty member will fund their own travel.

2. Twenty students and two faculty members will attend the Study Abroad program in Madrid, Spain during the period of July 2 to July 29, 2014.

   Background: The Sponsoring Organization is the Foreign Study Programs/FORSPRO.

   FISCAL IMPLEMENTATION: The total estimated cost of the trip is not to exceed $94,000.00. No District funds will be used for this trip. The students and faculty members will fund their own travel.
SUBJECT: DISCIPLINARY ACTION REGARDING CLASSIFIED EMPLOYEES

I. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEES

A. The ten (10) day suspension of employee (EN1014836) assigned to Los Angeles Harbor College as a permanent Custodian is based on the following causes:

- Frequent Unexcused Absence or Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d I94 (1975) have been afforded the above listed permanent employee.
B. The ten (10) day suspension of employee (EN792238) assigned to Los Angeles Southwest College as a permanent Assistant Bookstore Manager is based on the following causes:

- Dishonesty
- Inefficiency
- Incompetence
- Insubordination
- Inattention to or Dereliction of Duty
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Willful and Persistent Violation of the Provisions of the Education Code, Public Policy, or of Policies, Rules, Regulations, or Procedure Adopted By the Board of Trustees or the Personnel Commission

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

C. The ten (10) day suspension of employee (EN1037772) assigned to West Los Angeles College as a permanent Custodian is based on the following causes:

- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired
- Inefficiency
Absence Without Leave or Abandonment of Position

Inattention to or Dereliction of Duty

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

**D.** The ten (10) day suspension of employee (EN1034270) assigned to West Los Angeles College as a permanent Custodian is based on the following causes:

- Frequent Unexcused Absence and Tardiness
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired
- Inefficiency
- Absence Without Leave or Abandonment of Position
- Inattention to or Dereliction of Duty

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
II. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEE

The dismissal of employee (EN1034829) assigned to East Los Angeles College as a permanent Instructional Assistant is based on the following causes:

- Inattention to or Dereliction of Duty
- Insubordination
- Incompetence
- Inefficiency
- Dishonesty
- Unauthorized Use or Abuse of District or Student Body Property
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d I94 (1975) have been afforded the above listed permanent employee.
Subject: **STUDENT DISCIPLINE – EXPULSION WITH RECONSIDERATION**

I. Expel Los Angeles Pierce College Student, SID # XX-XXX-6196, from all colleges in the Los Angeles Community College District with reconsideration.

The student has violated the following Standards of Student Conduct:

- **Board Rule 9803.17** – Interference with Peace of the College
- **Board Rule 9803.18** – Assault or Battery
- **Board Rule 9805.10** – Assault or Abuse of Instructor

**Background:** Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.

Recommended by: ____________
Bobbi Kimble, Interim Vice Chancellor

Recommended by: ____________  Approved by: ____________
Adriana D. Barrera, Deputy Chancellor  Francisco C. Rodriguez, Chancellor
I. **AUTHORIZE NAME CHANGE**

**Action**

Authorize use of a change of name to Agreement No. 50401 with NV5 BTC Labs - Vertical Five to now use the formal and legal business name NV5 West, Inc. There are no other changes.

**Background**

This agreement was authorized by the Board of Trustees on February 12, 2014 (Com. No. FPD1). Pursuant to notification from the company previously known as NV5 BTC Labs - Vertical Five this item authorizes staff to revise the legal business name to NV5 West, Inc.

II. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENT**

A. **Action**

Authorize an agreement with Osborn Architects to provide continued project closeout services for the Life Science Modernization project and Chemistry Modernization project at Los Angeles City College from June 12, 2014 through June 11, 2015 at a cost not to exceed $55,200 inclusive of eligible reimbursable expenses.

**Background**

On February 25, 2009 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 32345 with Osborn Architects to serve as the Architect of Record for this project. The Agreement expired on February 25, 2014 at the end of the five year term. A new Agreement is proposed – with funding requested to be entirely from the unexpended funds from the previous agreement – to complete the Division of the State Architect process. This agreement has been considered through the participatory governance process.

**Award History**

This agreement represents the seventh awarded to this company through the Bond Program and a cumulative original award total of $1,234,209. Other projects include the Child Development Center and Da Vinci Hall Modernization project at Los Angeles City College. The fee is within the Design and Specialty Consultant Fee Guidelines.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Chemistry Building and Life Science Modernization 31C.5150.03, 31C.5151.03. Design Phase.

B. **Action**

Authorize a short term agreement with Jacobs Engineering Group, Inc. to provide continued commissioning services on a Task Order basis for the Health, Fitness, PE Building; Clausen Hall Modernization; and Holmes Hall Modernization projects at Los Angeles City College from June 12, 2014 through December 31, 2014 at a cost not to exceed $69,998 inclusive of eligible reimbursable expenses.
Background

On June 24, 2009 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 50166 with Jacobs Engineering Group, Inc. to provide commissioning services campus-wide at Los Angeles City College. The Agreement shall expire on June 25, 2014 at the end of the five year term. The proposed short term agreement will allow Jacobs Engineering Group, Inc. to complete commissioning services for the projects listed above through substantial completion and post construction. The unexpended funds remaining from Agreement No. 50166 shall be utilized exclusively to fund this proposed Agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the 43rd awarded to this firm through the Bond Program and a cumulative original award total of $43,619,995. Other projects include the Science Complex, Library Learning Resource Center and the Theater Drama Speech project at Los Angeles Harbor College and the Maintenance and Operations Facility project at Pierce College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Health, Fitness, PE Building, Clausen Hall Modernization, and Holmes Hall Modernization. Projects to be determined on an as-needed basis. Construction Phase.

C. Action

Authorize a short-term agreement with Cannon Design Group, Inc. to provide continued design and construction administration services on a Task Order basis for the Athletic Training Facility project at Los Angeles Valley College with specific assignments to be issued incrementally at the direction of the College Project Manager on an as-needed basis from June 12, 2014 to October 31, 2014 at a cost not to exceed $104,309 inclusive of eligible reimbursable expenses.

Background

On May 27, 2009 (Com No. FPD1), the Board of Trustees authorized Agreement No. 32477 with Cannon Design Group, Inc. to serve as the Architect of Record for this project from June 1, 2009 to May 31, 2014. The project was subsequently suspended while the college evaluated its merit. As a result, the college has confirmed the project should move forward. A new Agreement is proposed – with funding to be entirely from the unexpended funds from the previous agreement – for continuity of services through the project procurement process. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the 16th awarded to this firm through the Bond program and a cumulative original award total of $9,838,793. The fee is within the Design and Specialty Consultant Fee Guidelines.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.

D. Action

Authorize an agreement with Bickmore to provide Owner Controlled Insurance Program (OCIP) Administrator Services on a Task Order basis District-wide with specific assignments to be issued incrementally at the direction of the Program Management Office on an as-needed basis from June 12, 2014 to June 11, 2015 at a not to exceed cost of $400,000 inclusive of eligible reimbursable expenses and with two (2) one year options to extend at costs to be negotiated at that time.

Background

An Owner Controlled Insurance Program provides insurance for certain types of construction related matters – such as workman’s comp, damages resulting from defective work, and damage to properties during construction. Through this Program the District provides the insurance instead of the contractor. This arrangement requires an experienced administrator to ensure coverage, manage the insurance claims process, oversee the insurance broker, and other related matters.

A competitive Request for Proposals (RFP) process was conducted for the purpose of establishing a Task Order based Agreement for Owner Controlled Insurance Program (OCIP) Administrator services with individual Task Orders to be issued by the Program Manager on an as-needed basis District-wide. The RFP was advertised for a period of two (2) weeks.

Of the two proposals received, two were determined to be responsive and were then evaluated by the evaluation committee (“Committee”). This Committee is composed of the Director of Facilities Planning and Development for the LACCD, Deputy Program Director for the Program Management Office, and a Vice President of Education Construction Services at AECOM. As a result of this comprehensive review and selection process, Bickmore is recommended for award of this Agreement.

Award History

This agreement represents the first awarded to this firm through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific assignments to be made as needed by Task Order. All Phases.

E. Action

Authorize an agreement with Dirango LLC to provide website development and hosting on a Task Order basis Districtwide to be issued incrementally at the direction of the Program Management Office beginning on June 14, 2014, for a period of three (3) years, with two (2) one year options to extend and ending on June 13, 2019 at a not to exceed cost of $500,000 inclusive of eligible reimbursable expenses.
Background

Dirango LLC has been selected through a competitive Request for Proposal (RFP) process that was advertised for two (2) weeks.

The purpose of the RFP is to establish a Task Order based Agreement for the bond website development and ongoing hosting services which will update, combine and enhance the laccdbuildsgreen.org and build-laccd.org websites. The updated website will provide interactive features and valuable information to the users and community. Individual Task Orders will be issued by the Program Management Office on an as-needed basis District-wide.

Of the four (4) proposals received, four (4) were determined to be responsive and were then evaluated by the evaluation committee ("Committee"). This Committee is composed of the Public Information Officer from Los Angeles Valley College and three (3) Representatives from the Program Management Office. As a result of this comprehensive review and selection process, Dirango LLC is recommended for award of this Agreement.

Award History

This agreement represents the first awarded to this firm through the Bond Program. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Specific assignments to be made as needed by Task Order. All Phases.

III. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize Amendment No. 2 to Agreement No. 32073-1 with TDM Architects, Inc. to provide additional design services for the Men's Baseball Field Renovation project at East Los Angeles College from June 15, 2014 through June 30, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $62,776.

Background

This agreement was ratified by the Board of Trustees on June 13, 2012 (Com. No. FPD1) with TDM Architects, Inc. to serve as the Architect of Record for this project. The Men's Baseball Field Renovation project contains three different scopes of work under three separate agreements. The scope of work under this agreement is the design of the following: artificial turf playing field, irrigation/cooling system for the field, lighting for the batting cage, and an automated pitching arm. The proposed amendment provides additional time to the agreement to accommodate additional equipment testing required by the Division of the State Architect (DSA) before the project is closed out. Fees shall be within the District guidelines established for these services.
Funding and Development Phase

Funding is through Proposition A Bond proceeds. Men’s Baseball Field Renovation 02E.6230.03. Construction Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 33630 with Arquitectonica International Corporation to provide continued design services and complete the Division of the State Architect process for the Performing and Fine Arts Complex project at East Los Angeles College from June 18, 2014 through June 17, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $245,023.

Background

This agreement was authorized by the Board of Trustees on December 5, 2012 (Com. No. FPD1) with Arquitectonica International Corporation to serve as the Architect of Record for this project. It is requested the agreement be extended at no additional cost to allow additional time for the Division of the State Architect’s review of changes made the project. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Performing and Fine Arts Complex 02E.6207.02. Construction Phase.

C. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33594 with PBWS Architects, LLP to provide additional design and construction administrations services for the Stadium Americans with Disabilities Act (ADA) Improvements project at Pierce College from May 19, 2014 to December 31, 2016 at a cost not to exceed $16,250 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 2 from May 19, 2014 through June 11, 2014 for additional design services for project schematic designs at a cost not to exceed $8,750; and

2. Authorize Amendment No. 2 from June 12, 2014 through December 31, 2016 for additional design services for construction documents at a cost not to exceed $7,500.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $232,994.

Background

This agreement was authorized by the Board of Trustees on September 12, 2012 (Com. No. FPD1) with PBWS Architects, LLP to serve as the Architect of Record for this project. The proposed amendment expands the scope of work to accommodate: a request from the college to revise the landscape plans for the project with drought tolerant plant species that were not included by the previous architect in the original project design; and to provide additional time for completion of the scope of work for this agreement which
had a delayed start. Fees shall be within the District guidelines established for these services.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Stadium ADA Improvements project 35P.5537.03. **Construction Phase.**

**D. Action**

Authorize Amendment No. 2 to Agreement No. 33624 with SectorPoint, Inc. to extend the term of the agreement from June 30, 2014 through December 31, 2014 to allow the continued provision of website development and database integration services for the LACCD intranet at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains $78,000.

**Background**

This agreement was authorized by the Board of Trustees on December 5, 2012 (Com. No. FPD1) for the provision of website development and database integration services for the Group Messaging/Portal/Student Email project. The proposed amendment extends the term of the agreement at no additional cost due to its postponement until sufficient supervisory LACCD Information Technology staff are available after the completion of a higher priority project.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Group Messaging / Portal / Student Email 40J.5J05.10. **All Phases.**

**E. Action**

Authorize Amendment No. 4 to the following Agreements for the provision of continued Relocation Project Management (RPM) services on a Task Order basis District-wide with assignments to be made incrementally at the direction of the Program Management Office from August 1, 2014 through September 30, 2014 at no additional cost:

<table>
<thead>
<tr>
<th>FIRM NAME</th>
<th>AGREEMENT NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordoba Corporation</td>
<td>50329</td>
</tr>
<tr>
<td>Plan Corp</td>
<td>50331</td>
</tr>
<tr>
<td>Telacu</td>
<td>50333</td>
</tr>
</tbody>
</table>

**Background**

The proposed amendments allow for the continued provision of Relocation Project Management (RPM) services on a Task Order basis for projects currently underway. The current need for services is identified in the following table:
Firm Name

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Current Need</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordoba Corporation</td>
<td>Los Angeles Harbor College: Theater/Drama/Speech, Old Admin Pierce College: Performing Arts, North of Mall Los Angeles Trade Technical College: Arts &amp; Culinary Building</td>
</tr>
<tr>
<td>Plancorp</td>
<td>East Los Angeles College: Student Success and Retention Center, Campus Student Center and Bookstore, Science Career &amp; Mathematics Building</td>
</tr>
<tr>
<td>Telacu</td>
<td>Los Angeles Southwest College: Cox Building Upgrade, School of Career and Technical Education</td>
</tr>
</tbody>
</table>

Funding and Development Phase

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. Construction Phase.

IV. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Climatec, LLC to provide general construction services for the Energy Management Controls Repair Central Plant project at Los Angeles Harbor College at a cost of $279,935. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Seven (7) contractors requested bid packets. One (1) responsive bid was received for $279,935. This construction contract is for Energy Management Controls. The project will provide global control of campus buildings by adding and upgrading controls to the campus Allerton system for campus heating and cooling.

Funding

Funding is through 2013 – 2014 Block Grant and Proposition 39 Funds. Non-Bond project.

B. Action

Authorize a contract with Best Contracting Services to provide general construction services for the Campus-Wide Roof Repairs project at Los Angeles Mission College at a cost of $66,815. Consistent with Board Rule 7100.10, the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from $66,815 to $419,450 (Base Bid plus Alternate No. 1). The scope of work is for campus-wide roof repairs.
Funding

Funding is through 2013-14 One-Time Block Grant for Physical Plant Funds. Non-Bond project.

C. Action

Authorize a contract with Chapman Coast Roofing Company, Inc. to provide general construction services for the Music Building – Steep & Low Slope Roof Repairs project at Pierce College at a cost of $88,577. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Three (3) responsive bids were received ranging from $88,577 to $108,000. The scope of work is to replace existing asphalt tile roof and repair built-up roofs.

Funding

Funding is through Locally Funded Deferred Maintenance Funds. Non-Bond project.

D. Action

Authorize a contract with Chapman Coast Roofing Company, Inc. to provide general construction services for the Fine Arts Building Roof Repairs project at Pierce College at a cost of $142,562. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Three (3) responsive bids were received ranging from $142,526 to $172,215. The scope of work for this contract is to replace existing built-up roofs.

Funding

Funding is through 2013-14 One-Time Block Grant for Physical Plant Funds. Non-Bond project.

E. Action

Authorize a contract with Waisman Construction Inc. to provide general construction services for the Southwest Drive Street Lights & Power project at Los Angeles Southwest College at a cost of $87,000. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.
Background

This contract is the result of formal competitive bidding. Seven (7) contractors requested bid packets. Two (2) responsive bids were received ranging from $87,000 to $199,804. This construction contract is for the replacement of street lights and to connect power and controls.

Funding and Development Phase

Funding is through the 2013 – 2014 Locally Funded Deferred Maintenance Fund. Construction Phase.

F. Action

Authorize a contract with Waisman Construction Inc. to provide general construction services for the CDC Generator project at Los Angeles Southwest College at a cost of $69,000. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Two (2) contractors requested bid packets. One (1) responsive bid was received for $69,000. This construction contract is for the CDC Generator to meet AQMD emission standards.

Funding and Development Phase

Funding is through the 2013 – 2014 Block Grant Fund. Construction Phase.

G. Action

Authorize a contract with Condor, Inc. to provide general construction services for the Re-plaster and Re-tile Pool project at Los Angeles Trade Technical College at a cost of $157,000. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Three (3) responsive bids were received ranging from $157,000 to $188,000. This construction contract is for the re-plaster and re-tile of the pool.

Funding and Development Phase

Funding is through 2013-2014 Locally Funded Deferred Maintenance Fund. Construction Phase.

H. Action

Authorize a contract with Xcel Mechanical Systems, Inc. for general construction services for the Replace Fan Coil Units at Various Buildings project at Los Angeles Valley College in the amount of $236,577. This project is a combination of the Replace Heating &
Cooling Coils project and the Repair Air Handler Motor Starters project at various buildings at Los Angeles Valley College. The projects were combined due to engineer's recommendation for cost effectiveness and performance efficiency. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Two (2) contractors requested bid packets. Two (2) responsive bids were received, ranging from $236,577 to $257,350 (Base Bid only). The scope of work is to replace air handling units at the Music Building.

Funding and Development Phase

Funding is through Locally Funded Deferred Maintenance Funds.

I. Action

Authorize a contract with Chapman Coast Roofing Company, Inc. for general construction services for the Repair Arcade Main Entrance Roof project at Los Angeles Valley College at a cost of $58,187. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from $58,187 to $71,000.

Funding

Funding is through 2013-14 One-Time Block Grant for Physical Plant Funds.

V. RATIFY CONSTRUCTION CONTRACTS

A. Action

Ratify a contract with Access Pacific, Inc. to provide general construction – minor demolition services for the Temporary Village Expansion project at Pierce College at a cost of $3,672.

Background

Access Pacific, Inc. provided the only quote from among three companies solicited to remove the wire track installed on the floor and previously covered with furniture at the Temporary Village Expansion project. As part of the upcoming continued use of these leased facilities, the furniture was rearranged and the unused wire track became a potential trip hazard that has now been removed.
Award History

This contract represents the second awarded to this company through the Bond Program and a cumulative original award total of $92,619. A previous award has been given to this company for the Roadway Improvement project at Los Angeles Mission College.

Funding and Development Phase

Funding is through Proposition AA bond proceeds. Temporary Village Expansion. 15P.7577.04.05. Construction Phase.

B. Action

Ratify a contract with American Technologies Inc. to provide general construction services for the New Education Building project at the Van de Kamp Innovation Center at a cost of $30,500.

Background

American Technologies Inc. provided the low quote from among three written quotes ranging from $25,500 to $29,122 to accomplish the specific remediation and repair scope of work, as detailed by Forensic Analytical, to remove wet drywall material from the lower two feet (2') of exterior walls, dry out and replace with painted cement board that will resist mold growth until the water intrusion problem is corrected (possible defective construction). This work was preceded by the Belfor USA preliminary cleaning contract (Com. No. FPD1, May 14, 2014). Cleaning of walls, floors and contents will be accomplished once again at the completion of construction. There was one change order to the contract in the amount of $5,000. The total cost of this contract including the change order is $30,500.

Award History

This contract represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Measure J Bond proceeds. New Education Building 40J.5155.05. Construction Phase.

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND RECEIVED</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization No. 33357-1   | Liberty Mutual Insurance No. 33357-1 | $12,611,789            | CO No. 25 Unforeseen Conditions: $218,063 7.09% (excludes the scope of work identified in the Purpose column as due to Unforeseen Conditions). | $109,071 | The following scope of work has been identified as due to Unforeseen Conditions and the Board of Trustees has previously authorized the applicability of the findings from Voskanian v. Alhambra USD which excuses the scope of work counting towards the 10% maximum limit:  

- Add additional and larger supports to welded connections due to differences from as-built drawings.  
- Remove, repair, and relocate door, window, and mechanical openings in shear walls due to existing structural modifications not shown on as-built drawings.  
- Relocate and add additional bracing to acoustical ceiling attachment and structural beams due to additional Division of the State Architect field inspector requests.  
- Change electric infrastructure to allow independent operation of adjacent structure site lighting due to the power feed not being shown on as-built drawings. |
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND RECEIVED</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Field</td>
<td>Masters Contracting Corporation</td>
<td>$1,961,900</td>
<td>CO Nos. 4 and 5 for Unforeseen Conditions: (-$17,144).</td>
<td>$402,764</td>
<td></td>
</tr>
<tr>
<td>Track Repair</td>
<td>No. 33803</td>
<td></td>
<td>College Requests &amp; Additional Requirements: $109,315.</td>
<td>9.98% (excludes the scope of work identified in the Purpose column as due to Unforeseen Conditions).</td>
<td></td>
</tr>
<tr>
<td>Los Angeles City College</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11C.7120.02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following scope of work has been identified as due to Unforeseen Conditions and the Board of Trustees has previously authorized the applicability of the findings from Voskanian v. Alhambra USD which excuses the scope of work counting towards the 10% maximum limit:

- Credit for the cancellation of an extended warranty due to revised concrete mix design in the amount of $90,900.
- Install additional adhesive to level the final track surface for an additional cost of $43,756.

College Request:

- Expand scope of work to include additional waterproofing repairs.

Additional Requirements:

- Additional abrasive blasting of the concrete topping slab as required by the waterproofing manufacturer per the Engineer of Record.
- Thirty-eight (38) day compensable time extension due to revised concrete mix design per Engineer of Record.
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND RECEIVED</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Exhibition & Events Center - Phase 1B - Fence Relocation | GMZ Engineering, Inc. No. 33747 | $987,500 | CO No. 4 for $22,800, 9.96% | $13,200 | The following scope of work has been identified as due to Unforeseen Conditions and the Board of Trustees has previously authorized the applicability of the findings from Voskanian v. Alhambra USD which excuses the scope of work counting towards the 10% maximum limit:  
- N/A  
  College Request:  
- 24 day compensable time extension for the installation of a new fence and gates at the north end of Parking Lot 9.  
  Additional Requirements:  
- 35 day time extension for revisions to electrical equipment, additional accessibility improvements, and the provision of a catch basin cover per Architect of Record. |
| Student Services - Kitchen & Electrical Upgrades West Los Angeles College 39W.5904.02.01 | Sinanian Development, Inc. No. 33433 | $123,000 | CO No. 1 for $8,633, 7.01% | N/A | Additional Requirements:  
- Furnish and install additional concrete curbs and wheelchair stop plates for improved accessibility compliance per IOR.  
- Furnish and install air ducts and damper to eliminate fume build up in the machine room of the elevator required to meet additional health and safety codes per IOR. |
| Campus Wide Fiber Optic Backbone West Los Angeles College 39W.5979.03.32 | Gilman Builders, Inc. No. 33736 | $155,000 | CO No. 1 for $0, 0% | N/A | College Request:  
- Postponement of work with a 203 day time extension until summer when the college is closed. |
Background

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

When a Change Order for a construction contract of $30,000 or greater in original value includes a scope of work that is due to one or more Unforeseen Conditions, the Board of Trustees may elect to allow use of findings from the case Voskanian v. Alhambra Unified School District which then excuses the scope of work resulting from the Unforeseen Conditions to count towards the ten percent (10%) cumulative aggregate limit. The excusal then applies to all subsequent scope of work due to Unforeseen Conditions for that construction contract and will be so noted in the Purpose column of the Change Order table.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 Issued Under The Standard “Design-Bid-Build” Method of Project Delivery

Action

Ratify Change Order for additional construction services for the projects identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| SLE Community Services - Agricultural Science Renovation Pierce College 35P.5535.03.05 | GMZ Engineering, Inc. No. 33524 | $9,800. Funding is through Measure J Bond proceeds. | CO No. 6 for $3,000. $15,806. | Unforeseen Condition: 
  • Extend term for rental and maintenance of temporary site fence. |
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
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<th>PURPOSE</th>
</tr>
</thead>
</table>
| Phase II Renovations - Administration Building - Interior and Exterior Pierce College 05P.6505.03.02 | Ranbay Construction Corporation No. 33717 | $14,850. | CO No. 2 for Measure J Bond proceeds. | Unforeseen Condition:  
- Extend term for rental and maintenance of temporary site fence. |
| SLE - North of Mall - Classroom Modernization/Technology/Low Voltage Pierce College 35P.5535.03.02 | | | | |
| Phase I Renovations - Business Education (Door Replacement) Pierce College 05P.6513.03.01 | McKean, Inc. No. 33607 | $18,548. | CO No. 2 for Proposition A Bond proceeds. | Unforeseen Condition:  
- Provide two custom doors to fit doorframe shown incorrectly on as-built drawings. |

Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.
VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 33676 with Siekertech Inc. to provide general construction – cabinet installation services for the Student Union project at Los Angeles City College with a substantial completion date of November 18, 2013.

Background

This contract was authorized by the Board of Trustees on April 3, 2013 (Com. No. FPD1).

The total cost of this contract is $4,852.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Green Technology Student Union Building 31C.5145.02. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33603 with Masters Contracting Corporation to provide general construction services for the Athletic Field - Track Repair project at Los Angeles City College with a substantial completion date of September 30, 2013.

Background

This contract was authorized by the Board of Trustees on October 3, 2012 (Com. No. FPD1).

The total cost of this contract is $2,197,221.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Athletic Field 01C.6120.02, 11C.7120.02. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 33483 with RAMCO, General Engineering & Building Contractor to provide general construction – furniture and fixture installation services for the Library Learning Resource Center project at Los Angeles Harbor College with a substantial completion date of January 21, 2014.

Background

This contract was authorized by the Board of Trustees on February 8, 2012 (Com. No. FPD1).

The total cost of this contract is $21,731.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Library Learning Resource Center 13H.7348.02. Construction Phase.

D. Action

Authorize Acceptance of Completion of Contract No. 33621 with RAMCO, General Engineering & Building Contractor to provide general construction services for furniture and fixtures installation for the Science Complex project at Los Angeles Harbor College with a substantial completion date of November 5, 2013.

Background

This contract was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1).

The total cost of this contract is $21,500.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Complex 33H.5344.02. Construction Phase.

E. Action

Authorize Acceptance of Completion of Contract No. 33607 with McKernan Inc. to provide general construction services for the Phase 1 Renovations – Business Education Door Replacement project at Pierce College with a substantial completion date of April 4, 2014.

Background

This contract was authorized by the Board of Trustees on October 3, 2012 (Com. No. FPD1).

The total cost of this contract is $24,244.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Phase 1 Renovations – Business Education Project 05P.6513.03.01. Construction Phase.

F. Action

Authorize Acceptance of Completion of Contract No. 33747 with GMZ Engineering, Inc. to provide general construction services for the Exhibition & Events Center - Phase 1B - Fence Relocation project at Pierce College with a substantial completion date of March 28, 2014.
Background

This contract was authorized by the Board of Trustees on October 9, 2013 (Com. No. FPD1).

The total cost of this contract is $1,085,902.

Funding and Development Phase

Funding is through Bond Measure A and Measure J Bond proceeds. Exhibition & Events Center - Phase 1B - Fence Relocation 05P.6526.02.06, 35P.5526.02.06. Construction Phase.

IX. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize Amendment No. 2 to Lease Agreement No. 33112 with Reliant Asset Management, LLC to extend the term by twenty-four (24) months for fourteen (14) modular units utilized to accommodate the Science Career & Mathematics Building - Swing Space project at East Los Angeles College from June 30, 2014 through June 29, 2016 at an additional cost of $675,552. If applicable, all sales tax shall be paid.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $4,186,630.

Background

This Lease Agreement was authorized by the Board of Trustees on September 15, 2010 (Com. No. FPD1) and was implemented on June 30, 2011. It is requested the term of this agreement be extended by twenty-four (24) months to allow for the continued use of temporary classroom space for the science and math departments during construction of the new Science Career & Mathematics Building.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Building - Swing Space 32E.5222.02.01. Construction Phase.

X. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Authorize actions for Amendment No. 6 to Agreement No. 32527 with Masters Contracting Corporation for additional Design-Build services for the Campus Modernization Phase I project at Los Angeles Mission College, at a cost not-to-exceed $396,662 inclusive of eligible reimbursable expenses.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on April
15, 2009 (Com. No. FPD1). This Design-Build agreement with Masters Contracting Corporation was authorized by the Board of Trustees on June 24, 2009 (Com. No. FPD1).

1. Additional Design-Build services completed and requested to be ratified:

   Excusable, non-compensable delays to the project extending the substantial completion date to November 16, 2014 at no cost.

2. Additional Design-Build services are proposed and requested to be authorized:

   a. Due to requests by the college:
      - Change the specification for toilet partitions to be composite material for improved performance and vandal resistance, provide and install.
      - Replace inoperative waterless urinals with flush valve urinals at the Instructional Administration and Learning Resource Center Building restrooms.

   b. Due to unforeseen conditions:
      - Provide an ADA compliant ramp southeast of the Instructional Administration Building. The original site survey did not identify this need discovered after the project was implemented.
      - Update the specifications for the A/V system and associated equipment for Smart Classrooms located in:
        - Instructional Administration building – Rooms 1005, 1015, and 2005;
        - Campus Center building - Rooms 2411, 2413, 2417, 2420, 2425, 2427;
        - Collaborative Studies building – Rooms 103, 107, 115, 116, 120, 123, 202, 203, 204, and 205;
        - Library LRC building - Rooms 126, 203, 205, 208, 215, 216, 233, and 234
      - The postponement of this work has resulted in the discovered obsolescence of previously specified equipment.
      - Install fire rated drywall discovered to not exist as shown on as-built drawings for restrooms 46, 1205, 2203, 2205 in the Instructional Administration Building.
      - Provide temporary doors to separate areas undergoing air sampling to determine any further action for the abatement of discovered potentially hazardous materials.
      - As part of the renovation of restrooms, provide structurally adequate steel wall framing and build fire-rated walls at restrooms 46, 1205, 2203, and 2205 in the Instructional Administration building identified on the as-built drawings and discovered to be different. This work is required before the ADA compliant toilets can be provided and installed under this agreement.
      - Change the specification for electric hand dryers to high efficiency type for 26 restrooms at the Campus Center building, Library LRC building, and Instructional Administration building.

Amendment No. 9 to Agreement No. 32527 includes Change Order Nos. 8 and 9.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Campus Modernization Phase I 34M.5419.03. Design and Construction Phases.
XI. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Action

Authorize payment from Bond proceeds to the City of Los Angeles to permit the use of five tennis courts at the City of Los Angeles Riverside Tennis Facility for the Temporary Facilities project at Los Angeles City College from June 12, 2014 through June 30, 2015 in the amount of $5,500.

Background

The college’s existing tennis courts were removed to provide space for the Health, Fitness, and Physical Education Building. This request is to provide temporary tennis court facilities until the permanent tennis courts facilities are completed at the college.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities/3020 Wilshire 31C.5142.03. Construction Phase.

XII. AUTHORIZE SERVICE AGREEMENT

Action

Authorize the following actions for a service agreement with Access Control Security, Inc. to provide roving foot patrol services for the project formally known as the North of Mal project (and which is now part of the North of Mall Bundle project) at Pierce College. The service shall be limited to the following buildings: Buildings 600, 800, 900, 1000, 1100, 1600 and 1700. The total cost of this agreement is not-to-exceed $51,057.

1. Ratify this service agreement from May 8, 2014 to June 11, 2014 at a cost not to exceed $6,966; and
2. Authorize this service agreement from June 12, 2014 through December 31, 2014 at a cost not to exceed $44,091.

Background

Access Control Security, Inc. provided the only quote from among four written quotes requested to provide continuous roving foot patrol services and install security signage on fencing and gates to prevent trespassing, vandalism, and theft within the construction sites of the North of Mall Bundle projects.

Funding and Development Phase

Funding is through Proposition A and Measure J Bond proceeds. SLE - Faculty Center / Campus Center 35P.5535.03.07; Phase II Renovations - Administration Building - Interior and Exterior 05P.6505.03.02; Life Science, Chemistry, Physics Building 35P.5502.03; Phase II Renovations - Behavioral Science, Social science, Mathematics, and English Buildings 35P.5510.03; Phase II Renovations - Computer Science and Computer Learning. Construction Phase.