ORDER OF BUSINESS - REGULAR MEETING

Wednesday, June 25, 2014

Public Session 3:30 p.m.
Closed Session
(Immediately Following Public Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (3:30 p.m.)

II. Flag Salute

III. Reports from Representatives of Employee Organizations at the Resource Table

IV. Announcements from College Presidents

V. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VI. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
     BT1. Adopt the Legislative & Public Affairs Committee’s Recommendation (June 25, 2014)
     BT2. Trustee Absence Ratification
     BT3. Conference Attendance Authorization
     BT4. Adopt Resolution for Board Member Elections and Request for Consolidation of Single Board Member Election

VII. Consent Calendar
     Matters Requiring a Majority Vote
     BF1. 2014-2015 Tentative Budget Adoption
     BF2. Adopt a Resolution to Authorize Debt Service Estimate
     BSD1. Ratifications for Business Services
     HRD1. Authorize Executive Employment Action

VIII. Recommendations from the Chancellor
     CH1. Approve Los Angeles City College Mission Statement
     CH2. Approve Los Angeles Valley College Educational Master Plan, 2014-2020

     • Public Hearing on 2013-14 Budget Adjustments and Revised Spending Plan for the Education Protection Act (EPA)

     BF3. 2013-14 Budget Adjustments and Revised Spending Plan for the Education Protection Act (EPA)
IX. Recess to Committee of the Whole
   A. Roll Call
   B. Public Speakers
   C. Presentations/Initiative Reviews
      - College Safety/Emergency Preparedness
   D. Other Business
   E. Adjournment of the Committee of the Whole

X. Reconvene Regular Meeting of the Board of Trustees

XI. Roll Call

XII. Notice Reports and Informatives
    BT/A. Board Meeting Locations, 2014-2015
    BT/B. Adopt Board Rule 7103.18 – Bid Protests for Bond-Funded Activities

XIII. Announcements and Indications of Future Proposed Actions

XIV. Requests to Address the Board of Trustees – Closed Session Agenda Matters
    Location: Board Room

XV. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code
    sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed
    Session agenda pursuant to Government Code section 54954.5. Location: Hearing Room

XVI. Reconvene Regular Meeting (Immediately Following Closed Session)
    Location: Hearing Room

XVII. Roll Call

XVIII. Report of Actions Taken in Closed Session – June 25, 2014

XIX. Consent Calendar
    Matters Requiring a Majority Vote
    HRD2. Disciplinary Action Regarding Classified Employee

XX. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, July 9, 2014
(Public Session Scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
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In compliance with Government Code section 54957.5(b), documents made available to the Board
after the posting of the agenda that relate to an upcoming public session item will be made available
by posting on the District's official bulletin board located in the lobby of the Educational Services
Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public
wishing to view the material will need to make their own parking arrangements at another location.
CLOSED SESSION  
Wednesday, June 25, 2014

Educational Services Center  
Hearing Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017

I. Public Employee Evaluation  
(pursuant to Government Code section 54957)

A. Positions: College Presidents

II. Conference with Labor Negotiator  
(pursuant to Government Code section 54957.6)

A. District Negotiators: Adriana D. Barrera  
Albert Román

Employee Units: All Units

All Unrepresented Employees

B. District Negotiators: Ken Takeda  
Laurence Frank  
Albert Román

Employee Unit: Building and Construction Trades Council

C. District Negotiators: Albert Román  
Renee Martinez  
Farley Herzek

Employee Unit: Academic Administrators, Teamsters Local 911
D. District Negotiators: Albert Román
   Monte Perez

   Employee Unit: SEIU Local 99

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
    (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(d)(1))

    A. Selwyn Young v. LACCD, Michael Miller and Dan Cowgill
    B. Edrik Stamps v. LACCD
    C. Rodney Carswell v. LACCD
    D. Sheldon Mechanical Corporation v. Suffolk Construction Company, Inc.,
       LACCD, et al.
    F. Air Plus Corporation v. LACCD, et al.
Closed Session
June 25, 2014
Page 3

V. Discussion with Real Property Negotiator as may be announced prior to the closed session (pursuant to Government Code section 54956.8)

A. Property: New Education Center
   Van De Kamp Innovation Center

   Negotiating Party: Alliance Charter School
   District negotiators: Adriana D. Barrera
   Under negotiation: Price & terms of payment of lease
Subject: ADOPT THE LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE'S RECOMMENDATION (JUNE 25, 2014)

The following motion is presented by Legislative & Public Affairs Committee members Eng, Pearlman, and Field, Alternate:

AB 2372 (Ammiano and Bocanegra) – Proposition 13
Under current law, what constitutes a "change of ownership" for the purposes of assessing property tax in accordance with Proposition 13 is fairly ambiguous and due to this, many larger corporations/businesses have taken advantage and avoided property reassessment.

Analysis: AB 2372 changes this by better defining “change of ownership” as when either (1) more than half of the ownership/control of a property has been transferred; or (2) 90 percent of the cumulative ownership interests, other than stocks, have been transferred (like when 10 people buy nine percent ownership each). In addition to these changes, the bill increases the penalty if an entity fails to report a change of ownership to the state. Additional revenues derived from the change would be in the form of increased property taxes which would increase Proposition 98, increasing funding to community colleges. Community colleges would receive approximately 11 percent of any additional Proposition 98 revenues and LACCD would receive approximately 10 percent of that. To become law, this bill will need a 2/3 vote from both houses of the state legislature and it would also need to be signed by the Governor. The Los Angeles Chamber of Commerce supports the measure.
Subject: **TRUSTEE ABSENCE RATIFICATION**

That the Board of Trustees of the Los Angeles Community College District hereby compensate Student Trustee LaMont G. Jackson for the Special Board meeting of June 9, 2014 despite his absence pursuant to Board Rule 2104.14 Absence—Hardship.

**Background:** The Special Board meeting of June 9, 2014 was Closed Session only.
Subject: CONFERENCE ATTENDANCE AUTHORIZATION

Authorize payment of necessary expenses for LaMont G. Jackson, student member of this Board of Trustees, to attend the Community College League of California (CCLC) Student Trustees Workshop to be held on August 8-9, 2014 in Burlingame, California.
ADOPT RESOLUTION FOR BOARD MEMBER ELECTIONS AND REQUEST FOR CONSOLIDATION OF SINGLE BOARD MEMBER ELECTION

Adopt a resolution and order (Attachment A) calling for a Single Board Member Election pursuant to Education Code Section 72031 to fill Board of Trustees Seats 1, 3, 5, and 7, to be consolidated with the Los Angeles Primary Nominating Election on March 3, 2015. The candidate who receives the greatest number of votes for an individual Seat in the Single Board Member Election shall be deemed the candidate elected to that Seat in that single election. No run-off election will be required. The Office of General Counsel shall transmit copies of the resolution to the County and City officials designated in the resolution. Copies of the resolution have been appropriately posted and distributed to Board Members:

Background: This resolution has been prepared in accordance with the provisions of Education Code Sections 5224, 5231, 5304, 5322 and 72031, Election Code Sections 10400 through 10418, and Board Rules 2101 and 2102. The election is being called to fill Board of Trustees Seats 1, 3, 5, and 7. The successful candidates will begin their terms of office on July 1, 2015. The term of the present incumbents will expire the day before the newly elected members take office.

Pursuant to Education Code Section 72031, the candidate who receives the greatest number of votes for an individual Seat in the Single Board Member Election on March 3, 2015, will be deemed elected to that Seat in that single election. No run-off election will be required. The consolidation of the Board of Trustees election with the elections to be held by the City of Los Angeles will lessen the cost to the District because the total election expense will be shared with the City of Los Angeles and other participating districts.
Attachment A

ORDER OF COMMUNITY COLLEGE BOARD MEMBER ELECTION
FOR THE LOS ANGELES COMMUNITY COLLEGE DISTRICT
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

REQUEST FOR CONSOLIDATION WITHIN
LOS ANGELES PRIMARY NOMINATING ELECTION

ON

MARCH 3, 2015

RESOLUTION ORDERING SINGLE BOARD MEMBER ELECTION

WHEREAS, for the purposes of Education Code Section 5224 the terms of seat numbers 1, 3, 5, and 7 of the Board of Trustees of the Los Angeles Community College District will expire on June 30, 2015, and

WHEREAS, Education Code Section 5224 provides in part:

In any school district or community college district situated wholly or partly within a city containing a population of over 1,900,000 according to the 1950 federal census; the governing board shall be composed of seven members holding office numbers 1, 2, 3, 4, 5, 6, and 7, and shall be elected at large at the same time and in the same manner as the members of the city council of said city and shall serve for a term of four years.

IT IS THEREFORE RESOLVED AND ORDERED by the Board of Trustees of the Los Angeles Community College District that, under the authority of Education Code Section 5224, the County Superintendent of Schools of Los Angeles County is hereby contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5224, 5304, 5322, and 72031, and that, under the authority of Education Code Section 5324 and Elections Code Section 10400 through 10418, the City Council of the City of Los Angeles is requested to give written approval of consent and to order, and the County Superintendent of Schools is requested to effect, a complete consolidation of this Single Board Member Election with the Primary Nominating Election of the City of Los Angeles to be held on Tuesday, March 3, 2015. This Resolution and Order shall be implemented pursuant to Education Code Section 72031 which allows for a Single Board Member Election commencing with the 2013 election.

SPECIFICATIONS OF THE ELECTION ORDER

The Primary Nominating Election of the City of Los Angeles shall be held on Tuesday, March 3, 2015. The Single Board Member Election shall be consolidated with the Primary Nominating Election of the City of Los Angeles and shall also be held on Tuesday, March 3, 2015.

Pursuant to Education Code Section 72031, at said Single Board Member Election on March 3, 2015, the electors of the Los Angeles Community College District shall vote in the Single Board Member Election for members of the Los Angeles Community College District governing board to fill the positions of the governing board members in Seat numbers 1, 3, 5, and 7 whose terms will expire on June 30, 2015. In the Single Board Member Election, the candidate who receives the greatest number of votes for an individual Seat shall be deemed the candidate elected to that Seat in that single election. No run-off election will be required.
IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that this Single Board Member Election is hereby requested to be consolidated with the Primary Nominating Election of the City of Los Angeles to be held on March 3, 2015; that within the Los Angeles Community College District the ballots, precincts, polling places, and election officers shall be the ballots, precincts, polling places, and election officers provided for said Primary Nominating Election within said District; that the City Council is hereby requested to give written approval of consent and to order, and the County Superintendent of Schools is hereby requested to effect, said consolidation, and the City Council is requested to fix the expense of this board member election, which the Board of Trustees agrees to pay pursuant to an agreement between the City and District; and that the City Council of the City of Los Angeles is authorized to canvass the returns of this election, pursuant to Sections 10412 and 10413 of the Elections Code, which shall be in all respects as if there were only one election and only one form of ballot shall be used.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that notice of said election shall be given by the publication of notice thereof, containing the matters required by law, in a newspaper of general circulation published within the District, once each week for three successive weeks prior to said election; and that the Business Services Division is hereby directed to cause the notice to be published, in accordance with this Resolution and Order.

IT IS FURTHER RESOLVED, AND IT IS HEREBY ORDERED, that the City Council be requested to make certification of the results of the election to the County Superintendent of Schools, to the governing board of the Los Angeles Community College District, to the County Registrar-Recorder and to the Board of Supervisors of the County of Los Angeles.

IT IS FURTHER ORDERED, that the Office of General Counsel shall immediately after the adoption hereof, but not less than one hundred twenty-three (123) days prior to the date set for the election, deliver four certified copies of this Resolution and Order to the County Superintendent of Schools pursuant to Section 5322 of the Education Code; and shall immediately, but not less than one hundred and twenty-three (123) days prior to the date set for the election, file one certified copy with the City Clerk of the City of Los Angeles and one with the County Registrar-Recorder of the County of Los Angeles.

The foregoing Resolution and Order was adopted by the Board of Trustees of the Los Angeles Community College District of Los Angeles County, being the Board authorized by law to make the designations therein contained by the following vote on this ______ day of ______________ 2014.

AYES: _______

NOS: _______

ABSENT: ______

________________________________________
Chancellor and Secretary of the Board of Trustees
Subject: 2014-2015 TENTATIVE BUDGET ADOPTION

Adopt the 2014-2015 Tentative Budget and authorize staff to file the same with the California Community College Chancellor's Office.

Background: The Governing Board of the Los Angeles Community College District must adopt the 2014-2015 Tentative Budget no later than July 1, 2014, for the year ending June 30, 2015, as required under Section 58305(a) of Title 5, California Code of Regulations. Adoption of the Tentative Budget will allow the District to begin its operations for the 2014-2015 fiscal year.
Subject: ADOPT A RESOLUTION TO AUTHORIZE DEBT SERVICE ESTIMATE

Adopt Resolution dated June 25, 2014 (here attached and identified as Attachment 1) entitled “Resolution Authorizing Debt Service Estimate” to be provided to the County regarding a portion of the $1,875,000,000 remaining authorized Los Angeles Community College District 2008 Election General Obligation Bonds in an amount not to exceed $500,000,000 during the period August-December 2014. This resolution is necessary so that the Los Angeles County can calculate an estimated tax rate for fiscal year 2014-2015.

Background: The adoption of the resolution by the Board of Trustees directs staff to provide data to the County regarding the possibility that the District will issue more of its Measure J authorization during 2014-2015. This resolution does not authorize the actual sale or issuance of general obligation bonds at this time.
RESOLUTION NO. ______

RESOLUTION REQUESTING BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ESTABLISH TAX RATE FOR BONDS OF LOS ANGELES COMMUNITY COLLEGE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2014-15, AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH.

WHEREAS, this Board of Trustees (the “Board”) of the Los Angeles Community College District (the “District”), located in Los Angeles County (the “County”), California, is authorized to, and intends to, issue a series of its bonds for purposes authorized by the voters of the District on November 4, 2008 (“Measure J”);

WHEREAS, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2014-15, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors’ action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District’s bonds in time to permit the Auditor-Controller, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2014-2015 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Trustees of the District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District’s bonds during Fiscal Year 2014-15, as authorized by the Government Code, and that the County levy a tax for payment on debt service estimated to come due on such bonds during Fiscal Year 2014-15, and believes that said bonds will be sold during said Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF LOS ANGELES COMMUNITY COLLEGE DISTRICT:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. The Chancellor or the Chief Financial Officer/Treasurer of the District or such other officer of the District as either authorized officer may designate (each, an “Authorized District Representative”), are hereby authorized and directed to prepare, or cause KNN Public Finance, a financial advisor to the District, to prepare, an estimate of all payments of principal and interest which shall become due on a series of bonds of the District
expected to be sold prior to the making of the tax levy for Fiscal Year 2014-15, and to cause the
debt service schedule so prepared to be provided to the Board of Supervisors and the Auditor-
Controller of the County and to any other officers of the County responsible for preparing the tax
levy for bonds of the District and for levying said tax. The District estimates that the sale of its next
series of bonds shall be in an estimated amount of $500 million, an amount within the District’s
authorized but unissued bond allowance, and shall be issued between August 2014 and December
2014.

Section 3.  **Request to County to Levy Tax.** The Board of Supervisors of the County is
hereby requested, in accordance with Education Code Section 15252-15254, to adopt a tax rate for
bonds of the District expected to be sold during Fiscal Year 2014-2015, based upon the estimated
debt service schedule prepared by officers of the District, and to levy a tax in Fiscal Year 2014-15
on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of
such tax shall be deposited into the debt service fund of the District established pursuant to the
Education Code for bonds of the District.

Section 4:  **Application of Tax Proceeds.** In the event that the bonds of the District are
not sold during Fiscal Year 2014-15, or sold in such amount and on such terms that the proceeds of
the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt
service due on the bonds, or payment of other outstanding bonds of the District payable from the
debt service fund of the District, this Board hereby requests that the Auditor-Controller, or other
appropriate official of the County cause the remaining proceeds of the tax to be held in the debt
service fund and applied to debt service on outstanding bonds of the District coming due in Fiscal
Year 2014-15.

Section 5.  **Filing of Resolution.** The Secretary of this Board is hereby authorized and
directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of
Supervisors of the County, and to cause copies of this Resolution to be delivered to the Auditor-
Controller and the Treasurer-Tax Collector of the County.

Section 6.  **Further Authorization.** The President of this Board, the Secretary of this
Board, or any Authorized District Representative, shall be and they are hereby authorized and
directed to take such additional actions consistent with the intent of this Resolution in connection
with the sale of the bonds of the District, which any of them deem necessary and desirable to
accomplish the purpose hereof.
Section 7. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 25th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President of the Board of Trustees of the
Los Angeles Community College District

Attest:

Secretary of the Board of Trustees of the
Los Angeles Community College District
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

Authorize amendment no 2 to extend agreement with Brian Rix dba Burke/Rix Communications to provide consulting and coordination services involving the operation and fundraising activities of the Los Angeles Community College District Foundation increasing the total contract amount from $123,000 to $139,000 from June 30, 2014 to September 30, 2014, inclusive, at an additional total cost not to exceed $36,000.

Background: Agreement no. 4500190983 was authorized by the Board of Trustees on June 12, 2013 (Com. No. BSD2) for a period beginning September 1, 2013 to provide continued momentum and support for the District and its colleges as provided by Brian Rix over the preceding five years. The services rendered will primarily focus on fundraising efforts for students scholarship, support and visibility among the District’s business and community constituents, as well as the continued efforts of a strong and influential Foundation Board of Directors. Funding is through the District Chancellor’s Office.

II. AUTHORIZE PLACEMENT OF INSURANCE

Authorize placement of the insurance policies specified in Attachment A for the policy period of July 1, 2014 to June 30, 2015, through USI Insurance Services, the District’s broker of record.

Background: Education Code Section 72506 provides that the insurance may be obtained from any insurance carrier authorized to transact business insurance in the state, or by a nonadmitted insurer as allowed by Insurance Code Section 1763. That Insurance Code provision allows for a surplus line broker to place insurance with nonadmitted insurers only after a diligent search, if that insurance cannot be procured from insurers admitted for the particular class or classes of insurance and that actually write the particular type of insurance in this state. In preparation for the District’s insurance renewal on July 1, 2014, the District’s broker,

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By: __________________________ Date: ________________
USI Insurance Services, obtained competitive quotes. Per USI corporate standards, they can only obtain quotes from A-VII A.M. Best Company rated carriers and above to ensure financial stability and solvency is maintained. The insurers listed in Attachment A offered the best combination of cost and coverage to the District. The Crime insurance coverage cost increase of almost $20,000 (35%) over last year’s cost is due to an increase of claims filed against the policy. The cost increase for the Excess Liability insurance coverage of over $260,000 (72%) is due to an increase retained over the SIR. The coverage is being placed pursuant to Board Rule 7300. Funding is through Districtwide accounts.

ALTERNATIVE QUOTES:

- CV Starr Excess Liability - $5MM limit - $2.5 MM retention $267,800
- Ironshore - $5MM X $5MM excess with $2.5MM retention $136,740
- Berkley Insurance - $15MM X $10MM excess with $2.5MM retention $110,000
- Lexington Account Engineering Services $21,875
- AXIS Insurance - Stand Alone Employment Practices liability $134,160

$2,500,000 Each Claim / $10,000,000 Aggregate
$1,000,000 Retention Each Claim

III. AUTHORIZE SERVICE AGREEMENTS

Authorize an agreement with Managed Health Network, a Health Net Company for administration of an employee assistance program for the District Employees, retirees, and their households during the period July 1, 2014 to June 30, 2016, inclusive, with option to renew the agreement for three additional one-year terms, subject to evaluation by the District, at a cost not to exceed $2.14 per employee for counseling and resource services and $250 per hour for specialized training during the first two years of the agreement, and with a 3% rate increase cap for the third to fifth years of the contract, if applicable.

Background: The proposed award is the result of a Request for Proposals issued by Wells Fargo Insurance Services, the health benefits broker/consultant for the District, after the JLMBC developed the scope of services. The EAP contract was marketed to 11 companies and 8 companies submitted bids. The JLMBC EAP Evaluation Team decided to interview 3 finalists, the incumbent Aetna Resources for Living, Empathia and Managed Health Network. The evaluation team consisted of various JLMBC committee members and a Vice President of Wells Fargo Insurance Services. Managed Health Network was selected as recommended by this evaluation team to
administer the District’s EAP program. The cost for counseling and resource services under the agreement is based on the District’s current number of 3,900 active employees. Said services for the District’s 3,100 retired employees will be at no cost. Funding is through the District Office General fund.

IV. **AUTHORIZE TERMINATION OF CONTRACT NEGOTIATIONS WITH HIGHER ONE AND ENTER INTO NEGOTIATIONS WITH ELAVON FOR DISTRICT-WIDE STUDENT INFORMATION SYSTEM PAYMENT PROCESSING SERVICES**

Authorize termination of contract negotiations with Higher One, Inc., and enter into negotiations with Elavon for an agreement to provide third party payment processing services necessary to support the configuration and deployment of the District-wide Student Information System (SIS).

**Background:** The Board authorized staff to enter into contract negotiations with Higher One for Third Party Payment Processing Services for the District-wide Student Information System (SIS) – Request for Proposal (RFP) No. 12-21 on March 6, 2013. Higher One, Inc. ranked first out of three vendor firms in the evaluated proposal responses for third party payment processing services with Elavon ranking a close second.

After six months of unsuccessful negotiations with Higher One, the negotiating team conferred and recommends withdrawing from negotiations with Higher One and entering into negotiations with Elavon. The recommendation is based upon Higher One’s inability to unbundle additional features of Higher One’s Cashiering System from the required payment processing services requested, with the operational and technical complexities of the software services features and its integration with the anticipated Oracle/PeopleSoft Student Information System. Under Education Code Section 81645 and as further identified in RFP 12-21, the District may choose to negotiate with one or more vendors in the competitive proposal process.

Elavon has confirmed that they will materially extend their proposal and additional three (3) months to comply with all mandatory requirements, including but not limited to its RFP responses and pricing.

This action is to approve withdrawal from negotiations with Higher One and authorizes intent to award the contract and direct staff to proceed with contract negotiations with Elavon. A subsequent authorization by the Board of Trustees to approve the contract with Higher One will be sought once the agreement has been successfully negotiated and finalized by all the parties.
V. RATIFY LEASE OF DISTRICT FACILITIES

Ratify a lease agreement with Community Career Development, Inc. for use of 1613 square feet in Suite #206 located in the Student Services Building at Los Angeles Southwest College located at 1600 West Imperial Highway, Los Angeles, CA 90047. The lease agreement shall be during the term of April 1, 2014 through August 31, 2014 at a rental rate of $4,166.67 per month. Total rental income for the lease term is $20,833.35.

Background: The area to be leased is Suite 206 in the Student Services Building. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased by rental comparisons with LACCD sister colleges. Rent to be provided for this lease is at $4,166.67 per month. Total rental income for the lease term is $20,833.35.

VI. RATIFY PROFESSIONAL SERVICES AGREEMENTS

A. Authorize agreement with Lee Consulting to perform a gap analysis of current District Educational Services Center (ESC) practices in the outcomes cycle and the program review process in light of sound practice and the applicable new ACCJC Standards, based on District documentation and, as needed, interviews, with key personal during the period June 18, 2014 to June 30, 2015, inclusive, at a total cost not to exceed: $83,550

Background: The Educational Services Center (ESC) along with LACCD’s nine colleges will be subject to an accreditation visit during the spring of 2016. Dr. Lee will assist employees of the ESC to implement the program review process as an initial step in preparation for the accreditation visit.

B. Authorize agreement with Pansky Markle Ham LLP, Attorneys at Law to provide legal services under the auspices of the Office of Deputy Chancellor during the period April 24, 2014 to December 31, 2014, inclusive, at a total cost not to exceed: $15,000.
Background: Pursuant to Chapter IV of the Board Rules, the Deputy Chancellor has a legal matter that requires expertise and review by a firm outside the regular attorney panel. The firm is being retained for a specialty, limited assignment. Authorized fees and costs incurred for said services shall be paid from the Districtwide Legal Expense Account.
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<th>Insurer</th>
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<th>% Variance</th>
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SUBJECT: AUTHORIZE EXECUTIVE EMPLOYMENT ACTION

I. AUTHORIZE EMPLOYMENT CONTRACT FOR COLLEGE PRESIDENT AT HARBOR COLLEGE

Authorize employment contract with Otto Lee as College President from August 1, 2014 through June 30, 2017, with a starting salary at Step 9 of the President’s Salary Schedule and the regular local transportation allowance for executives under contract of $500 per month. Dr. Lee will also be reimbursed relocation allowance not to exceed $10,000.

Background: Dr. Otto Lee was selected by the Board of Trustees to serve as President for Los Angeles Harbor College after a comprehensive and competitive search process. Dr. Lee’s salary was determined through the rating-in process provided in the Board Rules.

II. AUTHORIZE EMPLOYMENT CONTRACT FOR COLLEGE PRESIDENT AT VALLEY COLLEGE

Authorize employment contract with Erika Endrijonas as College President from August 1, 2014 through June 30, 2017, with a starting salary at Step 1 of the President’s Salary Schedule and the regular local transportation allowance for executives under contract of $500 per month.

Background: Dr. Erika Endrijonas was selected by the Board of Trustees to serve as President for Los Angeles Valley College after a comprehensive and competitive search process. Dr. Erika Endrijonas’s salary was determined through the rating-in process provided in the Board Rules.

Recommended by:
Albert O. Roman
Vice Chancellor, Human Resources

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ________________
III. AUTHORIZE EMPLOYMENT CONTRACT FOR COLLEGE PRESIDENT AT SOUTHWEST COLLEGE

Authorize employment contract with Linda Rose as College President from July 15, 2014 through June 30, 2017, with a starting salary at Step 1 of the President’s Salary Schedule and the regular local transportation allowance for executives under contract of $500 per month.

**Background:** Dr. Linda Rose was selected by the Board of Trustees to serve as President for Los Angeles Southwest College after a comprehensive and competitive search process. Dr. Linda Rose’s salary was determined through the rating-in process provided in the Board Rules.
Subject: APPROVE LOS ANGELES CITY COLLEGE MISSION STATEMENT

Approve the Mission Statement for Los Angeles City College.

Background: Accreditation standards require that colleges regularly review their mission statements to ensure that they continue to reflect the institution's broad educational purpose, its intended population, and its commitment to achieving student learning. Accreditation standards also require Board of Trustees approval of the mission statement since it is central to institutional planning and decision-making. On June 11, 2014, the Board's Institutional Effectiveness & Student Success Committee reviewed the “Los Angeles City College Mission Statement” and recommended its approval, with a wording change, by the Board.

Recommended and approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________________________

Eng. ________________________ Santiago ________________________
Field ________________________ Svorkin ________________________
Moreno ______________________ Veres ________________________
Pearlman _____________________ Jackson ________________________
Student Trustee Advisory Vote
Subject: **APPROVE LOS ANGELES VALLEY COLLEGE EDUCATIONAL MASTER PLAN, 2014-2020**


**Background:** Accreditation standards require that colleges periodically evaluate and revise their strategic and educational master plans since these plans provide a framework for institutional direction, improvement, and public accountability. As these plans represent the college’s mission and purpose, they are submitted for review and approval to the Board of Trustees. On June 11, 2014, the Board’s Institutional Effectiveness & Student Success Committee reviewed the “Los Angeles Valley College Educational Master Plan, 2014-2020” and recommended its approval by the Board.
Subject: 2013-14 BUDGET ADJUSTMENTS AND REVISED SPENDING PLAN FOR THE EDUCATION PROTECTION ACCOUNT (EPA)

A. Authorize the following budget adjustment to state Education Protection Account (EPA) income (eBTA: D-0681):

Increase the EPA income for Fiscal Year 2013-14 from $65,692,554 to $65,995,551, or an increase of $302,997, as provided in the State Chancellor’s First Principal Apportionment report released on February 20, 2014.

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>2013-14 Approved Spending Plan*</th>
<th>1213 Carryforward Unspent Balance</th>
<th>Additional EPA Funds FY 1213 Recalculated(P)*</th>
<th>Subtotal (FY 1314)</th>
<th>March Revision (Projected Additional EPA Funds)</th>
<th>Total Funding</th>
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*BCom. No. BF3, November 6, 2013
**Com. No. BF3, March 12, 2014

B. Adopt the District’s revised spending plan submitted by the colleges as shown in Attachment I.

Background: A public hearing must be conducted at the Board of Trustee’s meeting prior to the adoption of the revised Education Protection Account (EPA) Spending Plan. The spending plan is limited to instructional (classroom instruction) and other student support services (excluding general administration and campus administration) in accordance with the language of Proposition 30 and the State Chancellor’s Office’s Accounting Advisory: Proposition 30 Education Protection Account Guidelines dated April 3, 2013. Colleges are required to expend EPA funds according to the Board adopted revised EPA spending plan.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: Date

Page 1 of 2 Pages Com. No. BF3 Div. BUSINESS AND FINANCE Date 6-25-2014
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<td>- $ 66,813,800</td>
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*2012-13 Balance include 2012-13 Recalculation and unspent balance.

**Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.
### Schools and Local Public Safety Protection Act (Prop 30)
**Fund 10106**

Revised 2013-2014 Spending Plan*

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<th>Southwest</th>
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<td>418,868</td>
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*Expenditures for EPA Fund are prohibited to be used for Administrator Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)
Subject: BOARD MEETING LOCATIONS, 2014-2015

The Board meeting locations have been scheduled as follows:

- Wednesday, July 9, 2014  
  (Annual Organizational Meeting)  
  Educational Services Center
- Wednesday, July 23, 2014  
  Educational Services Center
- Wednesday, August 6, 2014  
  Educational Services Center
- Wednesday, August 20, 2014  
  Educational Services Center
- Wednesday, September 3, 2014  
  Educational Services Center
- Wednesday, September 17, 2014  
  Educational Services Center
- Wednesday, October 8, 2014  
  Los Angeles Trade-Technical College
- Wednesday, October 22, 2014  
  Educational Services Center
- Wednesday, November 5, 2014  
  Los Angeles Pierce College
- Wednesday, November 19, 2014  
  Educational Services Center
- Wednesday, December 3, 2014  
  Los Angeles City College
- Wednesday, December 17, 2014  
  Educational Services Center
- Wednesday, January 14, 2015  
  Los Angeles Valley College
- Wednesday, January 28, 2015  
  Educational Services Center
- Wednesday, February 11, 2015  
  Los Angeles Southwest College
- Wednesday, February 25, 2015  
  Educational Services Center
- Wednesday, March 11, 2015  
  West Los Angeles College
- Wednesday, March 25, 2015  
  Educational Services Center
- Wednesday, April 15, 2015  
  Los Angeles Harbor College
- Wednesday, April 29, 2015  
  Educational Services Center
- Wednesday, May 13, 2015  
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Wednesday, June 10, 2015

Wednesday, June 24, 2015

Wednesday, July 8, 2015
(Annual Organizational Meeting)

Wednesday, July 22, 2015
ADOPT BOARD RULE 7103.18 – BID PROTESTS FOR BOND-FUNDED ACTIVITIES

Adopt Board Rule 7103.18 as follows:

7103.18  Bid Protests for Bond-Funded Activities

A.  Bid protests heard through the administrative level shall be conducted in accordance with regulations issued by the Chancellor.

B.  For matters funded at least fifty percent (50%) by funds from Proposition A, Proposition AA or Measure J, upon exhaustion of the administrative-level appeal(s), the protesting party may seek a further appeal by filing an appeal within five (5) business days. In that event, the Chancellor or his or her designee will promptly forward any such appeal to the Facilities Master Planning & Oversight Committee, which shall serve as an appeal panel. In consultation with the chair of the Committee, the Chancellor or his or her designee will issue a notice of hearing within seven (7) business days. During the hearing, the protestor, intended awardee, and the District may present their positions to the Committee. Other members of the public shall be entitled to address the Committee in keeping with applicable Board Rules.

C.  The Committee will make a recommendation to the Board of Trustees. The Board may accept, reject or modify the Committee’s recommendation. The Board decision will constitute the District’s final decision on the appeal.
SUBJECT: DISCIPLINARY ACTION REGARDING CLASSIFIED EMPLOYEE

The dismissal of employee (EN1034829) assigned to East Los Angeles College as a permanent Instructional Assistant is based on the following causes:

- Inattention to or Dereliction of Duty
- Insubordination
- Incompetence
- Inefficiency
- Dishonesty
- Unauthorized Use or Abuse of District or Student Body Property
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

Recommended by:
Albert J. Roman
Vice Chancellor, Human Resources

Recommended by:
Adriana D. Barrera, Deputy Chancellor

Approved by:
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ____________