ORDER OF BUSINESS - REGULAR MEETING  
Wednesday, October 8, 2014  
Public Session 3:30 p.m.  
Closed Session  
(Immediately Following Public Session)  

Los Angeles Trade-Technical College  
Aspen Hall – Room 101  
400 West Washington Blvd.  
Los Angeles, CA 90015  

I. Roll Call (3:30 p.m.) Location: Aspen Hall – Room 101  
II. Flag Salute  
III. Welcoming Remarks by Laurence Frank, President, Los Angeles Trade-Technical College  
IV. Approval of Minutes: Regular Meetings and Closed Sessions:  
  August 6, 2014; August 20, 2014; September 3, 2014; and September 17, 2014  
  Special Meetings: August 20, 2014 and August 23, 2014  
V. Reports from Representatives of Employee Organizations at the Resource Table  
VI. Announcements from the College Presidents  
VII. Public Agenda Requests  
  A. Oral Presentations  
  B. Proposed Actions  
VIII. Requests to Address the Board of Trustees – Multiple Agenda Matters  
IX. Reports and Recommendations from the Board  
  • Reports of Standing and Special Committees  
  • Proposed Actions  
    BT1. Resolution – District Classified Employees Retirement  
    BT2. Resolution – Hispanic Heritage Month September 15 – October 15, 2014  
X. Reports from the Chancellor and College Presidents  
  • Report from the Chancellor regarding activities or pending issues in the District
XI. Consent Calendar
   Matters Requiring a Majority Vote
   BF1. Budget Revisions and Appropriation Transfers
   BF2. Adoption of the 2015-2016 Budget Development Calendar
   BF3. Adopt Resolution for Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Authorize Master Procurement Agreements
   FPD3. Adopt Resolution Ratifying Staff Issuing a Request for Qualifications and Proposals Under Education Code Section 81335 for the Demolition of Elm and Aloe Halls Project at Los Angeles Trade-Technical College; and Authorizing the Award of a Site Lease, Facilities Lease and Related Construction Services Agreement
   HRD1. Personnel Services Routine Actions
   HRD2. Authorize Employment Actions for District Executives
   ISD1. Approval of Educational Programs and Courses
   ISD2. Approve New Community Services Offerings
   ISD3. Approve Out-of-State Student Travel
   PC1. Personnel Commission Actions
   — Correspondence

Matters Requiring a Super Majority Vote
   BF4. Authorize use of $4.6 Million from Contingency Reserve to Augment College Budgets to Fund a 2% Over-Cap Enrollment Growth

XII. Recommendations from the Chancellor – None

XIII. Notice Reports and Informatives
   HRD/A. [Collective Bargaining Informative] Initial Proposal of the AFT College Staff Guild, Local 1521A to the Los Angeles Community College District for Negotiating the 2014-2017 Collective Bargaining Agreement
   HRD/B. [Collective Bargaining Notice] Adopt the District's Initial Proposal to the Exclusive Representatives of the AFT College Staff Guild, Local 1521A
   ISD/A. [Informative] Notification of Out-of-State Student Travel

XIV. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XV. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XVI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).
   Location: Aspen Hall – Room 120

XVII. Reconvene Regular Meeting Location: Aspen Hall – Room 120
XVIII. Roll Call

XIX. Report of Actions Taken in Closed Session – October 8, 2014

XX. Consent Calendar

Matters Requiring a Majority Vote

HRD3. Disciplinary Action Regarding Classified Employees

ISD4. Student Discipline – Expulsion Without Reconsideration

XXI. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, October 22, 2014
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017
********************************************

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
ATTACHMENT A

CLOSED SESSION
Wednesday, October 8, 2014

Los Angeles Trade-Technical College
Aspen Hall Building
Room AH120
400 W. Washington Boulevard
Los Angeles, CA 90015

I. Public Employee Evaluation
   (pursuant to Government Code section 54957)
   A. Position: Chancellor

II. Conference with Labor Negotiator
    (pursuant to Government Code section 54957.6)
   A. District Negotiators: Adriana D. Barrera
      Albert Roman

      Employee Units: All Units
      All Unrepresented Employees

   B. District Negotiators: Albert Roman
      Renee Martinez

      Employee Unit: Academic Administrators, Teamsters Local 911

   C. District Negotiators: Albert Roman
      Monte Perez

      Employee Unit: SEIU Local 99

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
     (pursuant to Government Code section 54957)
IV. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1)

A. Jazmyne Goodwin v. Igor Daza and LACCD

B. Lior Agam v. LACCD, Robert Lofrano, Efran Martinez, Juan Navarro, Claude Clayborne and Kort Huettinger

C. Leslie Linet v. LACCD

D. Ronald Vaught v. LACCD

V. Consideration of Student Discipline
(pursuant to Government Code section 54962 and Education Code section 72122)
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iyemura</td>
<td>Cathy Sakaye</td>
<td>Senior Research Analyst</td>
<td>38</td>
<td>District</td>
<td>8/22/2014</td>
</tr>
<tr>
<td>Klein</td>
<td>Abbey Joan</td>
<td>SFP-Program Director</td>
<td>12</td>
<td>Pierce</td>
<td>8/30/2014</td>
</tr>
</tbody>
</table>
RESOLUTION - HISPANIC HERITAGE MONTH SEPTEMBER 15 – OCTOBER 15, 2014

The following resolution is presented by Board Members Svonkin, Veres and Santiago:

WHEREAS, In 1968, Congress authorized President Lyndon B. Johnson to proclaim a week in September as National Hispanic Heritage Week and in 1988, this celebration was expanded to National Hispanic Heritage Month from September 15 to October 15 of each year; and

WHEREAS, During this time, America celebrates the culture and traditions of United States residents who trace their roots to Spain, Mexico, and the Spanish-speaking nations in Central America, South America, and the Caribbean; and

WHEREAS, The founding origins of the city of Los Angeles are Latino and we take this opportunity to recognize the contributions of Latino-Americans for helping shape our national character and strengthen our communities for a better tomorrow; and

WHEREAS, Latinos continue to be the largest and fastest growing group, comprising 55 percent of the total student population (Fall 2013) as compared with Los Angeles County which is 48 percent Latino; and

WHEREAS, Latinos comprise 53 percent of the 18-34 year-old age group in Los Angeles County; and

WHEREAS, The Los Angeles Community College District (LACCD) Latino workforce continues to grow but, overall, it still lacks parity within the total District workforce; and

WHEREAS, The LACCD family is encouraged to become enriched by the contributions and achievements of the many cultures that foster the pride of the Latino community; and

WHEREAS, Understanding, tolerance, and acceptance of the diverse populations living in our communities is especially critical in these days; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim September 15 – October 15, 2014 as Hispanic Heritage Month in honor of the diverse cultures that comprise the Latino communities of the greater Los Angeles area and specifically the Los Angeles Community College District; and

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby encourage faculty during this month to integrate and share the contributions of Latinos with their students, via their curriculum, to further enlighten the students to be well-informed individuals.
Subject: BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $7,234,867 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
EXHIBIT I

BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
October 8, 2014

NEW INCOME (Attachment I)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>850000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
</tr>
</tbody>
</table>

EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>240,177,676</td>
<td>572,622</td>
<td>1,451,617</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>145,236,164</td>
<td>870,632</td>
<td>2,292,016</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>143,479,955</td>
<td>339,070</td>
<td>816,519</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>34,975,916</td>
<td>40,896</td>
<td>428,890</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>108,534,857</td>
<td>393,998</td>
<td>2,181,738</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>17,754,624</td>
<td>5,006,500</td>
<td>210,739</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>3,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>9,683,947</td>
<td>-</td>
<td>(27,307)</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>277,586,857</td>
<td>50,770</td>
<td>78,030</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-769999</td>
<td>100,037,282</td>
<td>(38,621)</td>
<td>(7,433,342)</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>19,085,721</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,096,558,239</td>
<td>7,234,867</td>
<td>-</td>
<td>-</td>
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</tbody>
</table>

* Reserve for Contingency balance is $19.08 million, which is 3.5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]
Jeannette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td><strong>TRIO Student Support Services</strong></td>
<td>$512,613</td>
</tr>
<tr>
<td>C-0050, V-0020</td>
<td>To establish funding to support students who are interested in obtaining an</td>
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<td></td>
<td>Associate's degree or Certificate and transferring to a four-year university.</td>
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<td></td>
<td>The goal of Student Support Services is to increase the college retention and</td>
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<td>graduation rates of participants and facilitate the process of transition from</td>
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<tr>
<td></td>
<td>one level of higher education to the next. The program assists low-income, first</td>
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<tr>
<td></td>
<td>generation and/or disabled students by providing opportunities for academic</td>
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<tr>
<td></td>
<td>development and assistance with basic college requirements, and by motivating</td>
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<td></td>
<td>students towards the successful completion of their postsecondary education.</td>
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<tr>
<td></td>
<td>The program is funded to serve three hundred and twenty (320) eligible</td>
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<tr>
<td></td>
<td>participants for this fiscal year. Funding is from the United States Department</td>
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<td></td>
<td>of Education.</td>
<td></td>
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<tr>
<td></td>
<td>**Upward Bound Program for Fairfax, Manual Arts, Belmont, and Hollywood</td>
<td>584,661</td>
</tr>
<tr>
<td></td>
<td>High Schools**</td>
<td></td>
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<tr>
<td>C-0053, C-0054</td>
<td>To establish funding to provide college preparatory services to low-income</td>
<td></td>
</tr>
<tr>
<td></td>
<td>youth from four high schools (Fairfax, Manual Arts, Belmont, and Hollywood).</td>
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<tr>
<td></td>
<td>The program will target potential first-generation college students. Services</td>
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<td>include tutoring, academic advisement, study skills development and career</td>
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<td>guidance workshops, exposure to college campuses, and a six-week summer</td>
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<td></td>
<td>academic program that incorporates college level courses. The program is funded</td>
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<tr>
<td></td>
<td>to serve one hundred and thirty (130) students. Funding is from the United</td>
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<td></td>
<td>States Department of Education.</td>
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<tr>
<td></td>
<td><strong>TRIO Talent Search</strong></td>
<td>460,000</td>
</tr>
<tr>
<td>S-0029, W-0041</td>
<td>To establish funding to assist low-income, potential first-generation college</td>
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<tr>
<td></td>
<td>students. The program will offer seminars in areas such as financial aid, SAT,</td>
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<tr>
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<td>financial literacy, career discovery, A-G high schools completion, CAHSEE, and</td>
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<td>college applications. The program will also offer other services including</td>
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<td></td>
<td>academic support such as tutoring. The program is funded to serve one</td>
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<tr>
<td></td>
<td>thousand ninety-two (1,092) project participants. Funding is from the United</td>
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<tr>
<td></td>
<td>States Department of Education.</td>
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</tr>
</tbody>
</table>

**TOTAL FEDERAL**

$1,557,274
**Linked Learning Pathways to the Baccalaureate Grantees (LLPB)**

To establish funding to use the University of California's Curriculum Integration Institute (UCCI) process to integrate Career Technical Education and academic core courses at the high school level in the Engineering and Design sector that articulate with existing courses at the post-secondary level. Students will be able to earn college credit at a secondary level. The program is funded to serve approximately two hundred and fifty (250) students. Funding is from the California State University Office of the Chancellor.

**Assessment, Remediation and Retention for Associate Degree Nursing-Registered Nursing (ADN-RN) Program**

To establish funding to expand enrollment capacity or maintain prior additional enrollments in the nursing program. The funds will be used to provide support services, review courses or software and practice to assist graduating students in preparation for the National Council Licensing Examination-Registered Nursing (NCLEX-RN) examination. The program is funded to serve up to two hundred and seventy-four (274) students. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**Information Communication Technology and Digital Media Deputy Sector Navigator**

To establish funding to provide curriculum development, revision, enhancement, articulation and to better align coursework between campuses. This will also improve alignment with industry needs and employers in existing sectors, increase student retention and successful transfer, and retraining opportunities through stackable credentials for incumbent workers. Approximately ten thousand (10,000) students will be served. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

**TOTAL STATE**

$471,000

**Department of Health Services Tutoring/Mentoring Program**

To accept funding to offer personalized academic and clinical support for nursing students. The program is designed to improve study skills and enhance the overall learning process and success and to assist each participant to seek employment in county facilities. In the past, approximately one hundred and twenty (120) students have benefited from services. Funding is from the County of Los Angeles Department of Health Services.
**Customized Training Program**


**Donation**

To accept a donation to West Los Angeles College to be used for food expenses for the Upward Bound Math and Science program participants. Funding is from Freeport-McMoRan Oil & Gas LLC.

**Grand Avenue Enhancement Project**

Ratify acceptance of a one-time payment on behalf of Los Angeles Trade-Technical College in order to design and construct enhancements along Grand Avenue between 23rd Street and Washington Boulevard in connection with the Mid-City/Exposition Light Rail Transit Project. Due to the number of matters encompassing the Exposition Light Rail Transit Project transaction with the College, the agreement in 2008 was overlooked and not approved by the Board of Trustees at the time of execution and funds were instead received by the Los Angeles Trade-Technical Foundation. Recently, in an attempt to transfer funding from the Foundation back to the College's Proposition A/AA account for reimbursement of the project, the lack of board approval on the agreement in 2008 was discovered and is now being corrected. Funding is from the City of Los Angeles.

**Journalism**

To augment the Salary, Membership, Travel, and Other Expense accounts in the Journalism Fund at Los Angeles City College from income generated by the Journalism Program.

**TOTAL LOCAL**

$5,233,900

**OTHERS:**

**Interfund**

**Reduction of Support – Child Development Fund from General Fund**

To reduce support to the Child Development Fund at Los Angeles Trade-Technical College. The college has determined that the support provided to the program at the beginning of the fiscal year is above the needs of the program.
D-0221, D-0222

Increase Support – Scheduled Maintenance Program (SMP) 2013-14 from General Fund

To allocate funds from the District Deferred Maintenance Reserve for the following Scheduled Maintenance and Repair projects:

1. Campus Wide Roof Repairs at Los Angeles Mission College $30,000
2. Repair Campus Center Passenger & Freight Elevator at Los Angeles Valley College $61,000

These funds are being transferred to the Scheduled Maintenance Project Accounts in Fund 5.

Fund Redistribution

V-0049

Extended Opportunity Programs and Services (EOPS)

To redistribute funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Valley College.

V-0050

Extended Opportunity Programs and Services (EOPS)

To accept redistributed funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Valley College.

TOTAL OTHERS

($27,307)

TOTAL INCOME

$7,234,867

Organizational Membership

In accordance with Education Code 72670, the following organizations are submitted for Board approval:

A. Amend the List of Organizational Memberships to include the Middle College National Consortium with annual dues of $800. This request originated from Los Angeles Harbor College.

Background: Membership in this organization allows access to data accumulated over the years from its member schools to focus on improving both student outcomes and high school and college collaboration. It also provides a successful model of education to follow and the ability to participate in and contribute to dialogues on national high school reform.
B. Amend the List of Organizational Memberships to include the Coalition of Community College Architecture Programs (CCCAP) with annual dues of $325. This request originated from Los Angeles Harbor College.

**Background:** Membership in this organization provides access to regional and national data, including curriculum, articulation agreements, and surveys of students. It also provides access to educational resources, including sample course curricula and articulation agreements and strategies.
Subject: **ADOPTION OF THE 2015-2016 BUDGET DEVELOPMENT CALENDAR**

Adopt the Budget Development Calendar for fiscal year 2015-2016 (Attachment I).

**Background:** Adoption of the 2015-2016 Budget Development Calendar by the Board of Trustees informs the Board, the District and community constituencies of the planned schedule of budget development activities in order to promote participation in the budget process. This calendar was presented to the District Budget Committee for review.

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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________ Date ____________

---

Eng ___________________ Santiago ____________

Field ___________________ Svonkin ____________

Moreno ___________________ Veres ____________

Pearlman ___________________ Jackson ____________

Student Trustee Advisory Vote

Page 1 of 1 Pages Com. No. BF2 Div. BUSINESS AND FINANCE Date 10-08-2014

Noticed 09-17-2014
<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEPTEMBER, 2014</td>
<td>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</td>
</tr>
<tr>
<td>September 10</td>
<td>District Budget Committee reviews proposed Budget Development Calendar.</td>
</tr>
<tr>
<td>September 17</td>
<td>A) Budget and Finance Committee Meeting;</td>
</tr>
<tr>
<td></td>
<td>B) Notice of Budget Development Calendar presented to Board of Trustees.</td>
</tr>
<tr>
<td>OCTOBER, 2014</td>
<td>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</td>
</tr>
<tr>
<td>October 8</td>
<td>A) Adoption of Budget Development Calendar;</td>
</tr>
<tr>
<td></td>
<td>B) Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>October 17 - 31</td>
<td>College Projections and Financial Plans Review.</td>
</tr>
<tr>
<td>October 31</td>
<td>1st Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>NOVEMBER, 2014</td>
<td>DEVELOPMENT OF BUDGET OPERATION PLAN</td>
</tr>
<tr>
<td>November 4</td>
<td>Initial assessment projections of Centralized accounts.</td>
</tr>
<tr>
<td>November 5</td>
<td>A) Budget and Finance Committee receives briefing on 1st Quarter Rep.;</td>
</tr>
<tr>
<td></td>
<td>B) 1st Quarter Report submitted to Board of Trustees for approval.</td>
</tr>
<tr>
<td>November 6 - 30</td>
<td>Constituencies review of 1st Quarter Report and Districtwide projections.</td>
</tr>
<tr>
<td>November 7 - 30</td>
<td>Review of Centralized Accounts Projection.</td>
</tr>
<tr>
<td>November 15</td>
<td>1st Quarter Report due to State.</td>
</tr>
<tr>
<td>DECEMBER, 2014</td>
<td>BUDGET PREP WORKSHOP</td>
</tr>
<tr>
<td>December 3 - 4</td>
<td>A) Budget Prep files available;</td>
</tr>
<tr>
<td></td>
<td>B) Budget Prep Workshop.</td>
</tr>
<tr>
<td>December 3</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>December 3 - 26</td>
<td>Constituencies review of mid-year projections and possible mid-year reductions.</td>
</tr>
<tr>
<td>JANUARY, 2015</td>
<td>GOVERNOR’S PROPOSED STATE BUDGET AND PRELIMINARY ALLOCATIONS</td>
</tr>
<tr>
<td>January 6</td>
<td>A) Budget Office distributes Budget Operation Plan Instructions;</td>
</tr>
<tr>
<td></td>
<td>B) Dedicated Revenue Projections due to the Budget Office.</td>
</tr>
<tr>
<td>January 7 - 10</td>
<td>Budget Office reviews colleges’ 2015-16 dedicated revenue projections.</td>
</tr>
<tr>
<td>January 14</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>January 21 - 31</td>
<td>Cabinet reviews Proposed 2015-16 Preliminary Allocation.</td>
</tr>
<tr>
<td>January 22</td>
<td>CFO and Accounting Office provide initial ending balance projections.</td>
</tr>
<tr>
<td>FEBRUARY, 2015</td>
<td>CONSTITUENCIES REVIEW BUDGET STATUS</td>
</tr>
<tr>
<td>February 3</td>
<td>2nd Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>February 4</td>
<td>Budget Office distributes 2015-16 Preliminary Allocation.</td>
</tr>
<tr>
<td>February 11</td>
<td>A) Budget and Finance Committee receives briefing on 2nd Quarter Report;</td>
</tr>
<tr>
<td></td>
<td>B) 2nd Quarter Report submitted to Board of Trustees for approval.</td>
</tr>
<tr>
<td>February 14</td>
<td>2nd Quarter Report due to State.</td>
</tr>
<tr>
<td>February 18 - 28</td>
<td>A) Cabinet reviews 2015-16 Budget update;</td>
</tr>
<tr>
<td></td>
<td>B) Constituencies review 2nd Qtr Report &amp; College Financial Plans.</td>
</tr>
<tr>
<td>February 25</td>
<td>CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>MARCH, 2015</td>
<td>PREPARATION OF PRELIMINARY BUDGETS</td>
</tr>
<tr>
<td>March 3</td>
<td>Budget Prep files transmitted to Budget Office.</td>
</tr>
<tr>
<td>March 4 - 18</td>
<td>Technical review of Budget Prep data files and upload to SAP.</td>
</tr>
<tr>
<td>March 11</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>March 25</td>
<td>A) CFO and Accounting Office update ending balance projections;</td>
</tr>
<tr>
<td></td>
<td>B) Preliminary Budget available on SAP system.</td>
</tr>
<tr>
<td>DATE</td>
<td>ACTIVITY</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>APRIL, 2015</td>
<td>REVIEW OF PRELIMINARY BUDGET DATA</td>
</tr>
<tr>
<td>April 1 - May 8</td>
<td>Open period for Tentative Budget adjustments (First Adjustment).</td>
</tr>
<tr>
<td>April 15</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>April 22</td>
<td>CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>April 29 - May 2</td>
<td>Constituencies review budget status.</td>
</tr>
<tr>
<td>April 30 - May 21</td>
<td>Budget meetings on preliminary budgets conducted with college administrators.</td>
</tr>
<tr>
<td>MAY, 2015</td>
<td>REVENUE PROJECTIONS UPDATED</td>
</tr>
<tr>
<td>May 3</td>
<td>3rd Quarter Reports due from colleges.</td>
</tr>
<tr>
<td>May 5</td>
<td>Revised revenue projections based on Governor's proposed State Budget.</td>
</tr>
<tr>
<td>May 11 - 15</td>
<td>A) Constituencies review May Revise update;</td>
</tr>
<tr>
<td></td>
<td>B) Constituencies receive briefing on Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>C) Open period for Final Budget adjustments (Second Adjustment).</td>
</tr>
<tr>
<td>May 13</td>
<td>A) Board of Trustees authorization to encumber new year appropriations;</td>
</tr>
<tr>
<td></td>
<td>B) 3rd Quarter Report submitted to Board of Trustees for approval;</td>
</tr>
<tr>
<td></td>
<td>C) Budget and Finance Committee receives briefing on 3rd Quarter Report.</td>
</tr>
<tr>
<td>May 15</td>
<td>3rd Quarter Report due to State.</td>
</tr>
<tr>
<td>May 20</td>
<td>A) Cabinet receives briefing on Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>B) CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>May 21</td>
<td>Budget Operation Plans due to the Budget Office.</td>
</tr>
<tr>
<td>JUNE, 2015</td>
<td>TENTATIVE BUDGET</td>
</tr>
<tr>
<td>June 10</td>
<td>A) Budget and Finance Committee reviews Proposed Tentative Budget;</td>
</tr>
<tr>
<td></td>
<td>B) Notice of Tentative Budget to Board of Trustees;</td>
</tr>
<tr>
<td>June 18</td>
<td>CFO and Accounting Office update ending balance projections.</td>
</tr>
<tr>
<td>June 24</td>
<td>Adoption of Tentative Budget.</td>
</tr>
<tr>
<td>June 26</td>
<td>Deadline for submission of revised Dedicated Revenue for Final Budget.</td>
</tr>
<tr>
<td>JULY, 2015</td>
<td>REVISION TO REVENUE PROJECTIONS/ALLOCATIONS</td>
</tr>
<tr>
<td>July 1</td>
<td>File Tentative Budget report with County and State Agencies.</td>
</tr>
<tr>
<td>July 10</td>
<td>Budget and Finance Committee Meeting.</td>
</tr>
<tr>
<td>July 13 - 17</td>
<td>Constituencies review of Budget status.</td>
</tr>
<tr>
<td>July 13</td>
<td>CFO and Accounting Office run 1st closing activities.</td>
</tr>
<tr>
<td>July 20</td>
<td>A) CFO and Accounting Office update ending balance projections;</td>
</tr>
<tr>
<td></td>
<td>B) CFO and Accounting Office run 2nd closing activities.</td>
</tr>
<tr>
<td>AUGUST, 2015</td>
<td>FINAL BUDGET</td>
</tr>
<tr>
<td>August 3</td>
<td>Final year-end closing and establishment of actual ending balances.</td>
</tr>
<tr>
<td>August 5*</td>
<td>A) Notice/briefing of Final Budget to Board of Trustees;</td>
</tr>
<tr>
<td></td>
<td>B) Budget and Finance Committee to review Proposed Final Budget.</td>
</tr>
<tr>
<td>August 5 - 13*</td>
<td>Publication budget available for public review.</td>
</tr>
<tr>
<td>August 29*</td>
<td>Public Hearing and adoption of Final Budget.</td>
</tr>
<tr>
<td>SEPTEMBER, 2015</td>
<td>FINAL BUDGET/YEAR-END ANALYSIS</td>
</tr>
<tr>
<td>September 11</td>
<td>File Final Budget report with County and State agencies.</td>
</tr>
</tbody>
</table>

* Based on 2015/16 Board Meeting calendar (TBA).
Subject: ADOPT RESOLUTION FOR ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY

Adopt the following resolution (Attachment 1) for Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority (the "JPA") for three additional fiscal years ending June 30, 2014, June 30, 2015 and June 30, 2016 and Authorizing Execution and Delivery of Related Documents and Actions.

Background: Under this proposal, which is called the JPA's proposal, public school agencies in Los Angeles County – including the community college districts – have received an upfront premium which is increasing from 8.5% which has been paid for the past 10 years to 10% of their property tax delinquencies assigned to the JPA for the next 3 years, with this amount not offsetting state aid. Thus, the district has received and will continue to receive a guaranteed risk-free benefit, with the JPA and its underwriter assuming all of the risks from the financing and collection process.

This program has generated more than $62.9 million in additional unrestricted income for the participating school agencies in LA County since the initial financing in 2002 through the most recently completed financing in June 2014. The board of the Joint Powers Authority recently selected a new underwriter, Tower Capital Management, who has agreed to provide financing for this program for the next 3 years with the higher 10% premium, but with all of the terms and conditions of the prior agreement with JP Morgan/Plymouth being the same. The JPA board formally entered into a three-year agreement with Tower Capital on May 2, 2014.
RESOLUTION NO. ___


WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the “Law”), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the “Authority”) has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency’s allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Los Angeles Community College District (the “District”) in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2014, 2015 and 2016 (collectively, the “Tax Receivables”), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the “Board”) wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Los Angeles Community College District as follows:
Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Chief Financial Officer/Treasurer, Chancellor of the District (the "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this ___ day of __________, 2014, by the following vote:

AYES: [List]

NOES: [List]

ABSENT: [List]

President

ATTEST: [Signature]

Secretary
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS
   765 dated August 1, 2014 to August 29, 2014 which totaled $1,971,056.

B. FACILITIES ORDER FORMS
   62 dated August 1, 2014 to August 31, 2014 which totaled $252,145.

C. AGREEMENT FOR ART MODELING SERVICES
   29 issued which totaled $13,464.

D. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES
   1 issued which totaled $9,298.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS
   City: 4 dated from August 1, 2014 to August 30, 2014 for a total income of $5,341
   East: 14 dated June 5 to August 1, 2014 for a total income of $31,957
   Harbor: 12 dated from August 1, 2014 to August 30, 2014 for a total income of $23,535
   Pierce: 18 dated from April 1, 2014 to September 11, 2014 for a total income of $12,775
   Southwest: 1 dated from August 1, 2014 to August 30, 2014 for a total income of $9,507

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ________________________ Date: ________________________
Valley: 17 dated from May 28, 2014 to September 28, 2014 for a total income of $15,116

West: 11 dated July 14 to July 28, 2014 for a total income of $67,027

**F. CONTRACT EDUCATION AGREEMENT**

4500203888 **Southwest.** Agreement with Aspire Public Schools for the College to provide college level American Sign Language course at Aspire's campus during the period September 3, 2014 to December 21, 2014, inclusive. Total income: $6,000.

Total Income of Section F: $6,000

**G. LEASE OF EQUIPMENT AGREEMENTS**

4500203641 **City.** Agreement with Ricoh Americas Corp. for lease, including maintenance, of a Ricoh MP6502 copier system to be located in the Cafeteria/International Student Center for a 12-month period beginning October 1, 2014 or the actual date of delivery, whichever is later. Overage charges, as applicable, shall be billed at the rate of $0.0068 per copy, based on actual usage. Total cost: $5,358.

4500129795 **East.** Amendment No. 1 to agreement with Ricoh Americas Corp. for lease of an Aficio MP 6000SP copier system for the Administrative Services Department, increasing the total contract amount from $14,562 to $17,468, from September 1, 2014 to August 31, 2015, inclusive, for the sixth year of the agreement. Total additional cost: $2,906

Total Cost of Section G: $8,264

**H. LEASE OF FACILITIES FOR DISTRICT USE**

4500203357 **East.** No-cost Facilities Use agreement with New Millennium Secondary School for use of classroom space at their school sites to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of August 11, 2014 to May 28, 2015, inclusive.

4500203363 **East.** No-cost Facilities Use agreement with Los Angeles Unified School District for use of classroom space at their school sites to allow the Jaime Escalante Math Program to provide math courses free of cost to their students during the period of August 18, 2014 to August 17, 2015, inclusive.

4500200828 **Educational Services Center.** Revise amount of agreement with Hyatt Regency Sacramento to provide lodging and banquet services for 45 participants of the two-day Threshold/Compass Leadership Institute on July 17 and 18, 2014 under the auspices of the office of...
Educational Programs and Institutional Effectiveness and funded by the ESL/Basic Skill Grant increasing the total contract amount from $16,000 to $16,451. **Total additional cost: $451**

4500199836  Pierce. No-cost agreement with the Los Angeles Unified School District ("LAUSD") for use of their LAUSD Headquarters facility at 333 South Beaudry Avenue in Los Angeles, to allow the PACE Program to provide on-site degree classes to LAUSD employees to help meet LAUSD workforce development issues and build the capacity of the classified workforce desired by the LAUSD during the period of September 2, 2014 to September 1, 2016, inclusive.

**Total Cost of Section H: $451**

I. **LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES**

4500188916  Mission. Amendment No. 3 to extend agreement with Pacific Oaks College and Children’s School for use of classroom space to provide the Bachelor’s Degree Program in Child Development classes which are courses not currently available at the college, on Wednesday’s and Fridays and occasional weekends, increasing the total contract amount from $23,500 to $32,000 from September 3, 2014 to December 12, 2014, inclusive. **Total additional income: $8,500.**

4500194201  Mission. Correct period of services for agreement with the Department of Parks and Recreation of the County of Los Angeles for joint use of the Los Angeles Mission College Parking Structure levels 2-4 located on the southwestern portion of the main campus, as approved by the Board of Trustees on February 12, 2014 (Com. No. BSD3), from the period from January 1, 2013 to December 31, 2017, inclusive, to the period from December 9, 2014 to December 31, 2017, inclusive.

4500203229  Pierce. Agreement with Los Angeles Water Polo Club for use of the swimming pool for water polo practice on designated dates and times for a total of 42 hours during the period of September 3, 2014 to November 20, 2014, inclusive. **Total income: $4,200.**

4500203331  Pierce. Agreement with Louisville High School for use of the instructional/practice field for soccer practice on designated dates and times for a total of 70.5 hours during the period of September 9, 2014 to February 10, 2015, inclusive. **Total income: $5,288.**

4500203542  Valley. Agreement with Bass Falafelicious for use of a designated site to sell food and refreshments from Monday through Thursday, 7:00 a.m. to 7:00 p.m., at the rate of $137.50 per day during the period September 15, 2014 to December 31, 2014, inclusive. **Total estimated income: $8,750.**
J. LICENSE AGREEMENTS

4500192245 Districtwide. Amendment No. 1 to agreement with Red Cross of America (ARC) to provide first aid, first responder, cardiopulmonary resuscitation (CPR), and automated external defibrillator (AED) courses to the District, and to license the District’s Occupational Safety and Health Specialist as a certified provider of the ARC-authorized courses and training classes under the auspices of the Office of Safety and Occupational Health from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost no to exceed: $25,000.

4500189084 Harbor. Amendment No. 1 to renew agreement with Augusoft, Inc. to provide Lumens Professional online registration software subscription through the Community Services Department, increasing the total contract amount from $10,000 to $21,000 from November 19, 2014 to November 18, 2015, inclusive, for the second year of the agreement. Total additional cost: $11,000.

4500160462 Southwest. Amendment No. 3 to renew agreement with Augusoft, Inc. to provide Lumens Professional online registration software subscription through the Community Services Department, increasing the total contract amount from $40,000 to $50,150 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost: $10,150.

Total Cost of Section J: $46,150

K. MAINTENANCE AGREEMENTS

4500203464 City. Agreement with Golden Star Technology to provide maintenance and software upgrade support for 455 licenses on Faronics Insight Lab monitoring software during the period November 1, 2014 to October 31, 2017, inclusive. Total cost: $4,368.

4500190229 Educational Services Center and Van De Kamp Innovation Center. Amendment No. 1 to renew agreement with Dell Software, Inc. to provide software maintenance for the VDI (Virtual Desktop Infrastructure) environment at the Educational Services Center and the Van De Kamp Innovation Center, increasing the total contract amount from $8,678 to $15,361, from July 15, 2014 to July 15, 2015, inclusive, for the second year of the agreement. Total cost: $6,683.

4500192264 Educational Services Center. Amendment No. 1 to renew agreement with Cities Digital for the maintenance of four Fujitsu scanners (two for the Human resources Division, one each for the Retirement Unit and Payroll Office), maintenance of the Laserfiche licenses and Workflow software module, including the Silver Support package,
increasing the total contract amount from $12,580 to $25,160 from November 20, 2014 to November 19, 2015, inclusive, for the second year of the agreement. **Total additional cost: $12,580.**

4500192027 Harbor. Amendment No. 1 to renew agreement with Emcor Services to provide preventative maintenance services on Centrifugal and Absorption chillers, increasing the total contract amount from $12,939 to $32,347 from July 1, 2014 to November 30, 2015, inclusive, for the second and third years of the agreement. **Total additional cost: $19,408.**

4500149024 Trade-Technical. Amendment No. 4 to renew agreement with Titan Water Technology, Inc. to provide water treatment services for the College, increasing the total contract amount from $67,000 to $84,000 from August 1, 2014 to July 31, 2015, inclusive, for the fifth year of the agreement. **Total additional cost: $17,000.**

4500164302 Trade-Technical. Amendment No. 2 to exercise the renewal option for agreement with Ascent Elevator Services, Inc. for elevator maintenance services, increasing the total contract amount from $111,060 to $148,080 from September 1, 2014 to August 31, 2015, inclusive, for the fourth year of the agreement. **Total additional cost: $37,020.**

4500184452 Valley. Amendment No. 1 to agreement with Golden Star Technology, Inc. dba GST to include six additional VMWare software subscriptions including updates, emergency phone consulting services and technical support for the Science, Technology, Engineering, and Mathematics Program, to increase the total contract amount from $17,724 to $23,004 from March 31, 2014 to March 30, 2016, inclusive. **Total additional cost: $5,280.**

4500202144 Valley. Agreement with Canon Solutions America, Inc. to provide maintenance services for Canon IR7105 and IR7085 copiers in the Reprographics Department during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost: $28,275.**

**Total Cost of Section K: $130,614**

L. **RENTAL AGREEMENT**

4500164953 Educational Services Center. Amendment No. 3 to renew agreement with Pitney Bowes, Inc. for rental of a postage meter for the Central Financial Aid Unit, increasing the total contract amount from $840 to $1,104 from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. **Total additional cost: $264.**

**Total Cost of Section L: $264**
M. REVENUE SHARING AGREEMENTS

4500151189 East. Amendment No. 4 to renew agreement with County of Los Angeles Sheriff’s Department to provide jointly with the College, mutually agreed upon educational courses to Sherriff’s Probation Department personnel, in an FTES-revenue-generation and apportionment -sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $4.00 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $5,376,596 to $6,576,596 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $1,200,000.

4500151191 East. Amendment No. 4 to renew agreement with City of Alhambra to provide jointly with the College, mutually agreed upon educational courses to City personnel, in an FTES-revenue-generation and apportionment -sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.75 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $280,000 to $335,000 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $55,000.

4500152166 East. Amendment No. 1 to renew agreement with Los Angeles County District Attorney’s Office to provide jointly with the College, mutually agreed upon educational courses to City personnel, in an FTES-revenue-generation and apportionment -sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.75 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $215,000 to $225,000 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $10,000.

4500153014 East. Amendment No. 5 to renew agreement with California Fire Chiefs Association to provide jointly with the College, mutually agreed upon educational courses to Fire Chiefs’ personnel, in an FTES-revenue-generation and apportionment -sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $143,000 to $168,000 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional cost: $25,000.
Amendment No. 1 to renew agreement with Los Angeles Fire Department In Service Training Section to provide jointly with the College, mutually agreed upon educational courses to Fire Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.70 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $5,700,000 to $6,900,000 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $1,200,000.

Amendment No. 3 to renew agreement with California State Firefighter’s Association to provide jointly with the College, mutually agreed upon educational courses to Firefighter’s personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $40,000 to $50,000 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $10,000.

Amendment No. 3 to renew agreement with Monterey Park Fire Department to provide jointly with the College, mutually agreed upon educational courses to Fire Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.75 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $158,500 to $243,500 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $85,000.

Amendment No. 2 to renew agreement with California Gang Investigators Association to provide jointly with the College, mutually agreed upon educational courses to Gang Investigators personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program, increasing the total contract amount from $80,000 to $120,000 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $40,000.
East. Agreement with County of Los Angeles Probation Department to provide jointly with the College, mutually agreed upon educational courses to Probation Department personnel, in an FTES-revenue-generation and apportionment-sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $45,000

Total Cost of Section M: $2,670,000

N. STUDENT INTERN AGREEMENTS

City. No-cost agreement with Children’s Hospital of Los Angeles for clinical training of students enrolled in the Dietetic Technician Program during the period October 1, 2014 to September 30, 2019, inclusive.

City. No-cost agreement with Silver Lake Medical Center for clinical training of students enrolled in the Nursing Program: Medical Surgical & Behavior Health during the period January 1, 2015 to December 31, 2018, inclusive.

Pierce. No-cost agreement with Senior Concern Adult Day Care Center for clinical training of students enrolled in the Nursing Program during the period February 2, 2014 to January 31, 2019, inclusive.

Various

Nine no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period September 9, 2014 to September 8, 2019, inclusive.

Animal Medical Center Hollywood
North Hollywood Animal Care Center
Exotic Animal Care Center, Inc.
East Ventura Animal Hospital, Inc.
Dr. Y’s Animal Hospital
Dr. Battier’s Vet Clinic
Dr. Annie, LLC
David Ramey, DVM
City of Burbank Animal Shelter

Total Cost of Section N: $0
O. SERVICE AGREEMENTS

4500169118  City. Amendment No. 4 to add additional funds to agreement with Nebraska Book Company to cover cost for Webprism maintenance and hosting fee services, increasing the total contract amount from $86,200 to $86,915 from June 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. Total additional cost: $715.

4500186237  City. Amendment No. 2 to renew agreement with Ramona Munsell & Associates to provide grant writing services for the TRIO-Upward Bound Project #1 that serves Belmont and Hollywood High Schools, increasing the total contract amount from $23,753 to $35,628 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. Total additional cost: $11,875.

4500188965  City. Amendment No. 2 to renew agreement with Ramona Munsell & Associates to provide grant writing services for the TRIO-Upward Bound Project #2 that serves Manual Arts and Fairfax High Schools, increasing the total contract amount from $31,797 to $47,693 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. Total additional cost: $15,896.

4500191924  City. Amendment No. 1 to renew agreement with Viatron Systems to provide technical, hardware and software support on the scanners, increasing the total contract amount from $14,671 to $28,826 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost: $14,155.

4500196790  City. Amendment No. 1 to renew agreement with Ramona Munsell & Associates to provide grant writing services for the Title IV-Student Support Services, increasing the total contract amount from zero to $8,009 from September 1, 2014 to August 31, 2015, inclusive, for the second year of the agreement. Total cost: $8,009.

4500169845  East. Amendment No. 1 to renew agreement with College Central Network, Inc. to provide online job database for the college, increasing the total contract amount from $3,000 to $5,375 from July 1, 2014 to June 30, 2016, inclusive, for the fourth and fifth years of the agreement. Total additional cost: $2,375.

4500188574  East. Amendment No. 2 to renew agreement with Notary Public Seminars to provide notary classes previously approved by the Board for the East Community Services Department, increasing the total contract amount from $3,200 to $6,200 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $3,000.
Amendment No. 1 to renew agreement with Accuvant, Inc. to provide Palo Alto Networks technical support and software upgrades for internet security hardware firewalls that are at the perimeter between the College and Internet. These firewalls protect student, financial and human resources information, building automation and energy systems at the college and can provide a replacement firewall image in the event of hardware failure, through the Office of Information Technology, increasing the total contract amount from $35,000 to $71,000 from August 3, 2014 to August 2, 2015, inclusive, for the second year of the agreement. This agreement is being renewed under the authority of the competitively-bid State of California Department of General Services, California Multiple Award Schedule (CMAS) Contract No. 3-09-70-2428M. Total additional cost: $36,000.

Amendment No. 1 to renew agreement with Nebraska Book Company to provide support for the Winprism Program used in the Bookstore, increasing the total contract amount from $13,140 to $26,280 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost: $13,140.

Agreement with PC & MAC Exchange to provide support for the Fluke Optiview network analyzer used in the Information Technology Department during the period August 30, 2014 to August 29, 2015, inclusive. Total cost: $7,522.

Agreement with Ebsco Industries to provide periodical subscription services for the Library during the period January 1, 2015 to December 31, 2015, inclusive. Total cost: $10,227.

Agreement with Causeconnect, LLC to provide exhibit of Chicanitas art work for the Vincent Price Museum during the period July 11, 2014 to September 6, 2015, inclusive. Total cost: $5,500.

Agreement with Sprint Solutions, Inc. to provide a mobile phone and wireless communication services for the Chancellor's Office for a 2-year period, beginning May 24, 2014. Total cost: $2,817.

Amendment No. 2 to extend the agreement with WestEd for training services under the auspices of the Office of Educational Programs and Institutional Effectiveness and required as part of a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor's Office, from July 1, 2014 to June 30, 2015, inclusive, increasing the total contract amount $130,000 to $167,650, to provide a 6-week online course titled RA 101: Reading Apprenticeship for 22 faculty members of various California community colleges who are participating in the ESL/Basic Skills
Professional Development Grant program during the term Fall 2014. Total additional cost: $37,650.

4500204195 Educational Services Center. Agreement with the RP Group to provide for California Community College personnel from across the state to attend and present at the 2014 Strengthening Student Success Conference as a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office and funded by that grant during the period October 8, 2014 to October 10, 2014, inclusive. Total cost $20,000.

4500204201 Educational Services Center. Agreement with Lauren Servais to implement mandatory activities for a regional network serving participating colleges in the Northern California area for the Northern California Learning Network (NCLN) area as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Development Grant during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $7,500.

4500204202 Educational Services Center. Agreement with Daniel Pittaway to implement mandatory activities for a regional network serving participating colleges in the Orange County area for the Orange County Learning Network (OCLN) area as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Development Grant during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $7,500.

4500204220 Educational Services Center. Agreement with Maverick Solutions, LLC to provide five days of support system installation and administration training of the Peoplesoft Campus Solution software for the Student Information Project under the auspices of the Office of Information Technology, during the period September 29, 2014 to October 3, 2014, inclusive. This agreement is based on BuildLACCD Services Master Agreement Contract No. 50340. Total cost: $18,165.

4500181066 Educational Services Center. No-cost agreement with the California Department of Motor Vehicles to obtain information on delinquent and defaulted student loan borrowers in order to reduce the quantity of outstanding loans and the quantity and frequency of student loan defaults for the Central Financial Aid Unit during the period June 13, 2014 to June 13, 2018, inclusive.

4500189017 Educational Services Center. Revise the period of services for Amendment No. 1 to agreement with Accuvant to provide Palo Alto Networks technical support and software upgrades for internet security hardware firewalls that are at the perimeter between the District and the Internet, through the Office of Information Technology, from the period August 18, 2014 to August 17, 2015.
exclusive, to the period August 18, 2014 to September 24, 2015, inclusive. **No additional cost.**

4500190230  **Educational Services Center.** Amendment No. 1 to renew agreement with IBM Corporation to provide for SPSS Statistics software, including support, used by District and campus research offices for data management and statistical analysis, increasing the total contract amount from $16,197 to $24,010 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. **Total additional cost: $7,813.**

4500191668  **Educational Services Center.** No-cost Amendment No. 1 to extend agreement with Runyan, Salzman & Einhorn, Inc. to provide for the undertaking of all advertising and promotional services related to the California Community College Chancellor's Office (CCCCO) - Associate Degree for transfer program from July 1, 2014 to December 31, 2014, inclusive. **No additional cost.**

4500203214  **Educational Services Center.** Agreement with Priority Mailing, LLC to provide subscription services for the Satori BulkMailer software and the National Change of Address (NCOA) software for the Central Financial Aid Unit during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost: $3,151.**

4500175592  **Harbor.** Amendment No. 3 to renew agreement with Ramona Munsell & Associates Consulting to provide technical assistance and grant writing services for Title III Science Technology, Engineering and Mathematics Program, increasing the total contract amount from $103,951 to $155,815 from October 1, 2014 to September 30 2015, inclusive, for the third year of the agreement. **Total additional cost: $51,864.**

4500191773  **Harbor.** Amendment No. 1 to renew agreement with Statewide Seating and Grandstands to provide rental of bleachers, increasing the total contract amount from $9,600 to $19,200 from July 6, 2014 to July 5, 2015, inclusive, for the second year of the agreement. **Total additional cost: $9,600.**

4500203052  **Harbor.** Agreement with AVR Van Rental Solutions to provide transportation services for athletic teams to games during the period September 1, 2014 to June 30, 2015, inclusive. **Total cost: $20,000.**

4500203109  **Harbor.** Agreement with South Coast Water to provide reverse osmosis deionized water system monthly service at the Science Complex during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost: $7,944.**
Harbor. No-cost agreement with UltraServ Automated Services to install beverage equipment in the bookstore in order to sell coffee, tea and frozen beverages during the period September 18, 2014 to September 17, 2017.

Mission. Amendment No. 3 to extend agreement with Enterprise Rent-A-Car for rental of 12-15 passenger vans for the Athletics Department's intercollegiate competitions; rental rates are per State of California Department of General Services Agreement No. 5-11-99-01 corporate rates, increasing the total contract amount from $48,000 to $60,500 from July 1, 2014 to December 31, 2014, inclusive, for the third year of the agreement. Total additional cost: $12,500.

Mission. Amendment No. 2 to renew agreement with California Math Diagnostics Testing Project (MDTP) for license to use the MDTP tests used in the Assessment Center to place students into Math courses, increasing the total contract amount from $1,600 to $2,400 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $800.

Mission. Agreement with Transit Systems Unlimited, Inc. to provide bus transportation services for the Athletics Department's intercollegiate competitions during the period August 29, 2014 to June 30, 2015, inclusive. Total cost: $22,000.

Mission. Amendment No. 2 to renew agreement with Ebsco Industries to provide newspaper and magazine subscriptions for the Library, increasing the total contract amount from $9,600 to $14,900 from October 15, 2014 to October 14, 2015, inclusive, for the third year of the agreement. Total additional cost: $5,300.

Mission. Agreement with Niaz Khani, Psy.D. to conduct 12 workshops for Summer Bridge and Algebra Success at Pierce Program participants titled "Stress Management" and "Sleep Hygiene" for the Center for Academic Success Department during the period June 14, 2014 to December 31, 2014, inclusive. Total cost: $6,000.

Mission. Agreement with Utelogy Corporation for U-Server Core license, U-Manage and U-Help subscription including consulting, design, project management, custom engineering, deployment and commissioning services for the Information Technology Department during the period August 1, 2014 to June 30, 2015, inclusive. Total cost: $40,000.

Southwest. Correct contract amount on agreement with El Segundo Unified School District, as approved by the Board of Trustees on September 3, 2014 (Com. No. BSD1), to provide lunch and snacks for the children in the Young Scholars Summer Camp program, increasing the total contract amount from $17,600 to $60,800 from
Los Angeles Community College District

June 16, 2014 to August 8, 2014, inclusive. **Total additional cost: $43,200.**

4500203440  **Southwest.** Agreement with National CineMedia to provide advertisement space before the start of movies at three movie theaters: Baldwin Hills, Cinemark 18 and South Gate Stadium 20 to promote college enrollment during the period August 15, 2014 to September 11, 2014, inclusive. **Total cost: $9,149.**

4500160285  **Trade-Technical.** Amendment No. 5 to renew agreement with Alsco to provide shop towel laundry services for the Auto Tech Department, increasing the total contract amount from $2,000 to $3,000 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. **Total additional cost: $1,000.**

4500178045  **Trade-Technical.** Amendment No. 2 to renew agreement with Gerber Technology to provide maintenance and support for two Infinity plotters and digitizers located in the Fashion Department, increasing the total contract amount from $14,000 to $22,000 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. **Total additional cost: $8,000.**

4500202304  **Trade-Technical.** Agreement with UCLA Institute for Research on Labor and Employment to provide The Student Leadership Academy program for the College during the period June 23, 2014 to August 13, 2014, inclusive. **Total cost: $14,000.**

4500203445  **Trade-Technical.** Agreement with Meltwater to provide Mnews Social Media program during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost: $6,000.**

4500203586  **Trade-Technical.** Agreement with Uversity, Inc. to provide network for students using the College's Facebook page allowing them to access various school related applications during the period September 1, 2014 to August 31, 2015, inclusive. **Total cost: $10,000.**

4500152131  **Valley.** Amendment No. 4 to renew agreement with Ramona Munsell & Associates Consulting, Inc. to provide technical assistance and grant writing services for the 2010-2015 Title IV Student Support Services grant, increasing the total contract amount from $46,502 to $57,479 from July 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. **Total additional cost: $10,977.**

4500164533  **Valley.** Amendment No. 3 to renew agreement with XAP Corporation for participation in an electronic transcript exchange system (eTranscript California), increasing the total contract amount from $13,500 to $17,495 from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. **Total additional cost: $3,995.**
Los Angeles Community College District

Com. No. BSD1

Business Services

Date: October 8, 2014

4500175138 Valley. Amendment No. 2 to renew agreement with Diane O. Tebbetts to serve as external evaluator and to provide consulting services for the Hispanic Serving Institutions – Science, Technology, Engineering and Mathematics grant as required by this grant, increasing the total contract amount from $15,000 to $22,500 from October 1, 2013 to September 30, 2014, inclusive, for third year of the agreement. Total additional cost: $7,500.

4500177725 Valley. Amendment No. 4 to extend agreement with Enterprise Rent-A-Car Company for rental of 12-15 passenger vans for the Athletics Department’s intercollegiate competitions, rental rates are per State of California Department of General Services Agreement No. 5-11-99-01 corporate rates, increasing the total contract amount from $64,935 to $77,672 from July 1, 2014 to December 31, 2014, inclusive, for the third year of the agreement. Total additional cost: $12,737.

4500200639 Valley. Amendment No. 1 to agreement with Erik Pulatian dba Al Service Catering to provide additional 650 lunches for Upward Bound Math and Science (UBMS) Program Saturday Academies participants as allowed by the UBMS grant, to increase the total contract amount from $4,000 to $7,900 from June 1, 2014 to August 31, 2014, inclusive. Total additional cost: $3,900.

4500203170 Valley. Agreement with Fast Deer Bus Charter, Inc. to provide coach buses for the college’s football team intercollegiate competitions during the period September 1, 2014 to November 30, 2014, inclusive. Total cost: $8,062.

4500203624 Valley. Agreement with Education To Go to provide various online classes previously approved by the Board for the Community Services Department during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $27,600.

4500203625 Valley. Agreement with Fast Deer Bus Charter, Inc. to provide mini buses for the Athletics Department’s intercollegiate competitions during the period August 1, 2014 to June 30, 2015, inclusive. Total cost: $7,174.

4500203626 Valley. Agreement with Blackboard Connect, Inc. to provide unlimited student outreach notification services as well as online training and support for the Student Services Department during the period September 1, 2014 to August 31, 2015, inclusive. This feature was provided by Blackboard Connect as an additional service at the time that of the procurement for emergency notification. The cost is comparable to current market value. Total cost: $26,600.
### Los Angeles Community College District

**Com. No. BSD1** | **Business Services** | **Date:** October 8, 2014
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**4500203909** | Valley. Agreement with Viatron Systems, Inc. for maintenance of Viatron Imaging Systems and to provide five additional VT-Xtender licenses for the Student Services Department during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost:** $28,318.

**4500188482** | West. Amendment No. 1 to renew agreement with Fujitec America, Inc. to provide maintenance for 16 elevators, increasing the total contract amount from $37,500 to $75,000 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. **Total additional cost:** $37,500.

**4500186652** | West. Amendment No. 3 to renew agreement with Viatron Systems, Inc. to provide scanning and data conversion services, increasing the total contract amount from $16,187 to $22,521 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the contract. **Total additional cost:** $6,334.

**4500202967** | West. Agreement with Wildcard Thinking to provide innovation and creativity workshops for faculty development during the period August 1, 2014 to June 30, 2015, inclusive. The training will include three stages: 1) A workshop for 40+ faculty and prospective curriculum developers, 2) An innovative leadership retreat for college leadership, and 3) Workshops and ongoing online support for curriculum developers to assist in integration of innovations into courses. **Total cost:** $15,000.

**Total Cost of Section 0:** $696,064

### P. SPECIAL GRANT FUNDED AGREEMENTS

**4500152719** | City. Amendment No. 2 to renew agreement with the U.S. Department of Education for that agency to fund the Upward Bound Program providing college preparatory services to low-income youth from Belmont and Hollywood High Schools, increasing the total contract amount from $486,925 to $736,925 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. **Total additional expense:** $250,000.

**4500152720** | City. Amendment No. 2 to renew agreement with the U.S. Department of Education for that agency to fund the Upward Bound Program providing college preparatory services to low-income youth from Fairfax and Manual Arts High Schools, increasing the total contract amount from $651,819 to $986,480 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. **Total additional expense:** $334,661.

**4500175589** | City. Amendment No. 4 to renew agreement with the Community College Foundation for that agency to fund the Partnering For Safety and Permanence-Model Approach To Partnership In Parenting program, increasing the total contract amount from $52,500 to
Los Angeles Community College District

Date: October 8, 2014

$95,000 from August 1, 2014 to July 31, 2015, inclusive, for the fifth year of the agreement. **Total additional expense: $42,500.**

4500191739 **City**. Amendment No. 2 to renew agreement with the California Community Colleges Chancellor's Office for that agency to fund the Foster and Kinship Care Education Program to provide 330 hours in parenting and specialized workshops for caregivers taking care of children placed in out of home care, increasing the total contract amount from $107,205 to $214,115 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. **Total additional expense: $106,910.**

4500136411 **City, East, Harbor, Mission, Pierce and Southwest**. Amendment No. 5 to extend agreement with the California Department of Education to provide funding for meals to children at the colleges' Child Development Centers through the State's Child and Adult Care Food Program from October 1, 2014 to September 30, 2015, inclusive. **Total expense: $889,214.**

4500153658 **Harbor**. Amendment No. 4 to renew agreement with Yosemite Community College for that agency to fund the Child Development Training Consortium, increasing the total contract amount from $40,000 to $50,000 from September 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. **Total additional expense: $10,000.**

4500179966 **Harbor**. Amendment No. 2 to renew agreement with the City of Los Angeles Community Development Department for that agency to fund the Youth WorkSource Center project serving existing eligible students (youth 14-21), concentrating on out-of-school youths (17-21) to connect them with education and employment opportunities, increasing the total contract amount from $1,773,000 to $2,576,160 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. **Total additional expense: $803,160.**

4500189768 **Harbor**. Amendment No. 1 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the Harbor Teacher Preparation Academy, a Middle College High School Project, by providing a part-time College Counselor to increase student success in math, assist with enrollment and tutoring as needed, increasing the total contract amount from $99,000 to $198,000 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. **Total additional expense: $99,000.**

4500203893 **Harbor**. Agreement with the City of Los Angeles Community Development Department for that agency to fund the City Summer Youth Employment program to serve eligible at-risk youth and young adults (ages 14-24) with subsided work experience that provides opportunities for participants to earn a paycheck while developing foundational workplace skills and making a connection to the labor
For the period July 1, 2014 to December 31, 2014, inclusive, total expense: $138,625.

4500167272  Mission. Amendment No. 3 with U.S. Department of Education for that agency to fund the Hispanic Serving Institutions – Science, Technology, Engineering, and Mathematics (HIS-STEM) Project, improving STEM success and access for Hispanic low-income students, to reduce the fourth year funding from $869,550 to $827,545 from October 1, 2014 to September 30, 2015, inclusive. Total reduction of expense: $42,005.

4500169902  Southwest. Amendment No. 2 to renew agreement with the U.S. Department of Education for that agency to fund the Science, Technology, Engineering, and Mathematics Scholars Program, increasing the contract amount from $415,211 to $628,391 from September 1, 2014 to August 31, 2015, inclusive, for the third year of the agreement. Total additional expense: $213,180.

4500190007  Southwest. Amendment No. 1 to renew agreement with the U.S. Department of Education for that agency to fund the Upward Bound Program which serves 70 Fremont high school students, increasing the total contract amount from $248,771 to $511,271 from September 1, 2014 to August 31, 2015, inclusive, for the second year of the agreement. Total additional expense: $262,500.

4500194013  Southwest. Amendment No. 1 to renew agreement with U.S. Department of Education for that agency to fund the Upward Bound Project #2 for up to 57 students from Fremont High School, increasing the contract amount from $202,158 to $452,158 from September 1, 2014 to August 31, 2015, inclusive, for the second year of the agreement. Total additional expense: $250,000.

4500203163  Southwest. Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Enrollment Growth for Associate Degree Nursing grant to provide pre-enrollment assessment and preparation, retention program and National Council Licensure exam support and preparation services during the period July 1, 2014 to June 30, 2015, inclusive. Total expense: $175,187.

4500203184  Southwest. Agreement with Long Beach Community College District for that agency to fund the Faculty Global Trade and Logistics Sector Champion Mini grant; funds will be used to develop a skills certificate (leading to a Certificate of Achievement) that provides students with the knowledge of global economics and international markets and logistics necessary to be successful entrepreneurs or employees in this growing area of business during the period July 1, 2014 to December 31, 2014, inclusive. Total expense: $15,000.
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Los Angeles Community College District

Com. No. BSD1 | Business Services | Date: October 8, 2014

4500203192  Southwest. Agreement with U.S. Department of Education for that agency to fund the TRIO Scholars Program to increase the college retention and graduation rates of its participants and facilitate the process of transition from one level of higher education to the next during the period September 1, 2014 to August 31, 2015, inclusive. Total expense: $439,582.

4500203879  Southwest. Agreement with the Community College Foundation for that agency to fund the Partnering for Safety and Permanence-Model Approach To Partnership In Parenting (PS-MAPP) training program during the period August 1, 2014 to July 31, 2015, inclusive. Total expense: $51,000.

4500147651  Trade-Technical. Amendment No. 4 to agreement with Community Career Development, Inc. for that agency to fund the Chemical Technology Displaced Workers Program for up to 35 participants, increasing the total contract amount from $279,180 to $356,124 from June 1, 2014 to June 30, 2015, inclusive, for the fifth year of the agreement. Total additional expense: $76,944.


4500203558  Trade-Technical. Agreement with California Community Colleges Chancellor’s Office for that agency to fund the Natural Gas Certificate of Achievement program for up to 30 participants during the period November 6, 2013 to May 6, 2015, inclusive. Total expense: $100,000.

4500203627  Valley. Agreement with County of Los Angeles, Department of Human Resources for that agency to fund the Employment Training Program, for the Job Training Department to conduct customized training and workshops in Customer Service, Vocational English, Vocational Math, written and oral communication and technical training that relates to their specific area to approximately 1,800 participants, to upgrade their skill set in order for them to advance within the County of Los Angeles workforce system during the period July 1, 2014 to June 30, 2015, inclusive. Total expense: $519,660.

4500180161  Valley. Correct the period of services with U.S. Department of Education from September 1, 2012 to August 31, 2017; to the period October 1, 2012 to September 30, 2017, as ratified by the Board of Trustees on December 5, 2012 (Com. No. BSD1) for that agency to fund the Upward Bound Math and Science Program.

Total Expense of Section P: $4,991,080
Total Reduction of Expense of Section P: $42,005.
Q. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500198647 City. Agreement with Roubo's Place Restaurant to provide catering services for Care workshop, as allowed by the EOPS Care grant, on April 25, 2014. Total cost: $690.

4500200318 City. Agreement with Be Your Own Brand to provide a workshop on "Best Practices in CalWORKs", as allowed by the CalWORKs grant, on June 5, 2014. Total cost: $1,100.

4500200534 City. Amendment No. 1 to extend agreement with Mel Dangcil to provide singer's workshop classes, previously approved by the Board for the Community Services Department, increasing the total contract amount from $800 to $1,600 from June 14, 2014 to August 30, 2014, inclusive, during the first year of the agreement. Total additional cost: $800.

4500200534 City. Amendment No. 2 to extend agreement with Mel Dangcil to provide singer's workshop classes, previously approved by the Board for the Community Services Department, increasing the total contract amount from $1,600 to $3,200 from September 20, 2014 to December 6, 2014, inclusive, for the first year of the agreement. Total additional cost: $1,600.

4500200536 City. Amendment No. 1 to renew agreement with Libca, Inc. to conduct "Medical Terminology I, II, and III" and "How to Start a Home-Based Medical Billing Service" classes, previously approved by the Board for the Community Services Department, increasing the total contract amount from $2,400 to $5,000 from September 20, 2014 to December 6, 2014, inclusive, for the first year of the agreement. Total additional cost: $2,600.

4500200540 City. Amendment No. 1 to renew agreement with Toros Pottery to conduct "Pottery Making" classes, previously approved by the Board for the Community Services Department, increasing the total contract amount from $800 to $2,400 from September 20, 2014 to December 6, 2014, inclusive, for the first year of the agreement. Total additional cost: $1,600.

4500202346 City. Agreement with Post Publishing, LLC to provide advertisement of Community Services class offering in World Magazine during the period August 1, 2014 to June 30, 2015, inclusive. Total cost: $2,850.

4500202421 City. Agreement with Robert Hanna to conduct Foster and Kinship Care education trainings on parental skills, child development, behavioral issues, teen issues, and specialized care for individuals who are foster parents and relative caregivers during the period August 11, 2014 to June 30, 2015, inclusive. Total cost: $3,640.
4500202602 City. Agreement with Maggiano's Little Italy to provide catering services for CalWORKs' Planning Committee meetings, as allowed by the CalWORKs Temporary Assistance for Needy Families Program (TANF) grant, during the period August 1, 2014 to August 16, 2014, inclusive. Total cost: $1,582.

4500202709 City. Agreement with Victor Lozano to conduct a 6-hour fire safety workshops classes, previously approved by the Board for the Community Services Department, during the period August 11, 2014 to June 30, 2015, inclusive. Total cost: $3,000.

4500202712 City. Agreement with Eduardo Montez to conduct 3-hour Management of Assaultive Behavior classes, previously approved by the Board for the Community Services Department, during the period August 11, 2014 to June 5, 2015, inclusive. Total cost: $2,000.

Various City. Three agreements with the following contractors to act as a local advisor to the Consortium for Undergraduate Research Experience (CURE) Program to help recruit, train and supervise students from a particular college. CURE is a National Science Foundation grant to the college to fund a number of student internships at the Jet Propulsion Laboratory in Pasadena during the period August 1, 2014 to July 31, 2015, inclusive. Total cost: $5,400.

4500202836 James Somers $1,800  
4500202839 John Sepikas $1,800  
4500203481 Michael Butros $1,800

4500202887 City. Agreement with CI Solutions to provide technical support on ID Card System and ID Card Printer during the period August 25, 2014 to August 24, 2015, inclusive. Total cost: $3,357.

4500203062 City. Agreement with City of Los Angeles Department of Recreation and Parks to rent the tennis courts at Griffith Park for ten days to conduct tennis classes, previously approved by the Board for the Community Services Department, during the period September 20, 2014 to December 20, 2014, inclusive. Total cost: $300.

4500203269 City. Agreement with Be Your Own Brand to provide two workshops for CalWORKs students, staff faculty and guests on "Best Practices on Branding Our CalWORKs Program", as allowed by the CalWORKs Temporary Assistance for Needy Families Program (TANF) grant, on October 24, 2014 and March 13, 2015, inclusive. Total cost: $2,250.

4500203317 City. Agreement with Michael Holley to conduct "Comedy Improvisation" classes, previously approved by the Board for the Community Services Department, during the period September 20, 2014 to December 6, 2014, inclusive. Total cost: $625.
<table>
<thead>
<tr>
<th>Agreement ID</th>
<th>Department</th>
<th>Description</th>
<th>Dates</th>
<th>Total Cost</th>
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<tr>
<td>4500203444</td>
<td>City</td>
<td>Agreement with 100 Points Educational Services to provide SAT preparation classes, previously approved by the Board for the Community Services Department, during the period September 20, 2014 to December 6, 2014, inclusive.</td>
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<td>4500203699</td>
<td>City</td>
<td>No cost agreement with Royal Thai Consulate-General to conduct &quot;Muay Thai&quot; classes, previously approved by the Board for the Community Services Department, during the period September 20, 2014 to December 6, 2014, inclusive.</td>
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<tr>
<td>4500202311</td>
<td>East</td>
<td>Agreement with Golden Star Technology to provide maintenance for the Hewlett Packard LeftHand Storage system located in Information Technology during the period September 16, 2014 to November 30, 2014, inclusive.</td>
<td>September 16, 2014 to November 30, 2014</td>
<td>$141</td>
</tr>
<tr>
<td>4500202314</td>
<td>East</td>
<td>Agreement with Ace Business Machines, Inc. to provide maintenance for the Accroprint time stamp machine located in the Admissions Office during the period May 21, 2014 to May 20, 2015, inclusive.</td>
<td>May 21, 2014 to May 20, 2015</td>
<td>$230</td>
</tr>
<tr>
<td>4500202315</td>
<td>East</td>
<td>Agreement with Ace Business Machines, Inc. to provide maintenance for the Rapid Print time and date stamp machine located in the Admissions Office during the period March 18, 2014 to March 17, 2015, inclusive.</td>
<td>March 18, 2014 to March 17, 2015</td>
<td>$230</td>
</tr>
<tr>
<td>4500202856</td>
<td>East</td>
<td>Agreement with Robert E. Chavez to provide a solo artist exhibition for the Vincent Price Museum during the period August 15, 2014 to September 1, 2015, inclusive.</td>
<td>August 15, 2014 to September 1, 2015</td>
<td>$500</td>
</tr>
<tr>
<td>4500203156</td>
<td>East</td>
<td>Agreement with Maxine Guerra to provide first aid medical services for a college event held on August 20, 2014.</td>
<td>August 20, 2014</td>
<td>$300</td>
</tr>
<tr>
<td>4500203157</td>
<td>East</td>
<td>Agreement with Cummings Allison Corporation to provide maintenance for two currency counters located in the Fiscal Office during the period August 14, 2014 to August 13, 2015, inclusive.</td>
<td>August 14, 2014 to August 13, 2015</td>
<td>$2,190</td>
</tr>
<tr>
<td>4500203160</td>
<td>East</td>
<td>Agreement with Tony Lopez to provide disc jockey services for a college event held on September 16, 2014.</td>
<td>September 16, 2014</td>
<td>$150</td>
</tr>
<tr>
<td>4500203248</td>
<td>East</td>
<td>Agreement with Ofelia Esparza to participate in a panel discussion about artist Roberto Chavez for the Vincent Price Museum event held on October 4, 2014.</td>
<td>October 4, 2014</td>
<td>$100</td>
</tr>
<tr>
<td>Agreement ID</td>
<td>Department</td>
<td>Agreement Description</td>
<td>Duration</td>
<td>Total Cost</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------</td>
<td>----------------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>4500203251</td>
<td>East.</td>
<td>Agreement with Golden Star Technology, Inc. to provide maintenance for the VM ware server located in the Information Technology Department during the period September 14, 2014 to September 13, 2015, inclusive.</td>
<td>Total cost: $2,928.</td>
<td></td>
</tr>
<tr>
<td>4500203492</td>
<td>East.</td>
<td>Agreement with Golden Star Technology, Inc. to provide maintenance for the Quest Enterprise system located in the Information Technology Department during the period October 31, 2014 to October 30, 2015, inclusive.</td>
<td>Total cost: $2,456.</td>
<td></td>
</tr>
<tr>
<td>4500201708</td>
<td>East.</td>
<td>Agreement with Kartar Diamond to provide “Nine Star Ki” workshops, previously approved by the Board for the Community Services Department, during the period October 19, 2014 to June 30, 2015, inclusive.</td>
<td>Total cost: $900.</td>
<td></td>
</tr>
<tr>
<td>4500201300</td>
<td>Harbor.</td>
<td>Agreement with Callie Bell to conduct horsemanship classes, previously approved by the Board for the Community Services Department, during the period July 1, 2014 to June 30, 2015, inclusive.</td>
<td>Total cost: $275.</td>
<td></td>
</tr>
<tr>
<td>4500201406</td>
<td>Harbor.</td>
<td>Agreement with Wayne Williams to conduct classes on “Make Money in the Auto Wholesale Business”, previously approved by the Board for the Community Services Department, during the period July 8, 2014 to June 30, 2015, inclusive.</td>
<td>Total cost: $4,000.</td>
<td></td>
</tr>
<tr>
<td>4500202100</td>
<td>Harbor.</td>
<td>Agreement with Angela Romero to develop and maintain LAHC Extension presence on social media such as Twitter and Facebook to advertise extension classes and swap meet events during the period July 1, 2014 to June 30, 2015, inclusive.</td>
<td>Total cost: $5,000.</td>
<td></td>
</tr>
<tr>
<td>4500202565</td>
<td>Harbor.</td>
<td>Agreement with Thomas Penland to conduct “Anatomy of Annuities-for Your Financial Health”, &quot;Income Planning for 50+&quot;, and “Maximizing Social Security” classes, previously approved by the Board for the Community Services Department, during the period July 1, 2014 to June 30, 2015, inclusive.</td>
<td>Total cost: $2,000.</td>
<td></td>
</tr>
<tr>
<td>4500200629</td>
<td>Mission.</td>
<td>Amendment No. 1 to agreement with Image IV Systems, Inc. for maintenance of a Konica Minoita Bizhub Model 350 copier in the Disabled Student Program &amp; Services, to increase the total contract amount from $363 to $507 from July 1, 2013 to June 30, 2014, inclusive.</td>
<td>Total additional cost: $144.</td>
<td></td>
</tr>
<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: October 8, 2014</td>
<td></td>
<td></td>
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<tr>
<td>---------------</td>
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</tr>
<tr>
<td>4500200816</td>
<td>Mission. Amendment No. 1 to agreement with Image IV Systems, Inc. for maintenance of a Konica Minolta Bizhub copier in the CalWORKs Office, to increase the total contract amount from $363 to $370 from July 1, 2014 to June 30, 2015, inclusive. <strong>Total additional cost:</strong> $7.</td>
<td></td>
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</tr>
<tr>
<td>4500202360</td>
<td>Mission. Agreement with The Bus to provide bus transportation services for the Student Support Services Program participants' trips to cultural sites and universities during the period August 1, 2014 to December 31, 2014, inclusive. <strong>Total cost:</strong> $600.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4500201731</td>
<td>Pierce. Agreement with Joseph A. Hackett to conduct a workshop on navigating the children's court for the Foster and Kinship Care Education Program participants on August 8, 2014. <strong>Total cost:</strong> $150.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500202532</td>
<td>Pierce. Agreement with Steris Corporation for maintenance of 3011 Gravity sterilizer in the Life Science Department during the period September 1, 2014 to August 31, 2015, inclusive. <strong>Total cost:</strong> $4,500.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500202713</td>
<td>Pierce. Agreement with Western Scientific Company, Inc. for annual preventive maintenance of up to 70 microscopes in the Life Science Department during the period August 15, 2014 to August 14, 2015, inclusive. <strong>Total cost:</strong> $2,450.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500202833</td>
<td>Pierce. Agreement with Prudential Overall Supply for rental and maintenance of uniforms, towels, seat covers and mops for the Maintenance and Operations Department during the period September 1, 2014 to August 31, 2015, inclusive. <strong>Total cost:</strong> $4,200.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500202966</td>
<td>Pierce. Agreement with Medical Processor Services to provide metal analysis to assure the Environmental Protection Agency compliance for the Agriculture Department during the period August 1, 2014 to December 31, 2014, inclusive. <strong>Total cost:</strong> $640.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500198921</td>
<td>Southwest. No-cost agreement with Ultimate Exposures, Inc. to provide commencement photography services by taking two pictures of each graduate, one shaking hands with an administrator and the other with the student standing alone holding their diploma. Order cards were provided for graduates to purchase their own prints at charges specified by vendor during the period April 28, 2014 to March 30, 2015, inclusive.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4500199652</td>
<td>Southwest. Agreement with Marina Del Rey Marriott to provide banquet services for attendees at the CalWORKs Student Recognition Breakfast meeting, as allowed by the CalWORKs</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Temporary Assistance for Needy Families Program grant, on June 12, 2014. Total cost: $4,872.

4500200346 Southwest. Agreement with Kevin Daley to serve as motivational speaker for the 2014 CalWORKs Student Recognition Breakfast meeting, as allowed by the CalWORKs Temporary Assistance for Needy Families Program grant, on June 12, 2014. Total cost: $500.

4500200378 Southwest. Agreement with Marina Del Rey Marriott to provide banquet services for additional attendees at the CalWORKs Student Recognition Breakfast meeting, as allowed by the CalWORKs Temporary Assistance for Needy Families Program grant, on June 12, 2014. Total cost: $464.

4500200660 Southwest. Agreement with College Source to provide Transfer Evaluation System online campus access software for the counselors in Matriculation/Assessment Department during the period February 28, 2014 to February 27, 2015, inclusive. Total cost: $4,812.

4500201337 Southwest. Agreement with Tiana Sanchez Professional Coaching Services to conduct two 2 ½-hour workshop on “The Value of Networking for the 21st Century Professional” and “The Impact of Social” for the Summer Business Institute students, as allowed by the Career Technical Education grant, during the period July 1, 2014 to July 31, 2014, inclusive. Total cost: $740.

4500202055 Southwest. Agreement with Sheldon Douglas to conduct a workshop on how to start a business for the Summer Business Institute students, as allowed by the States Sector Navigator grant, during the period June 1, 2014 to July 31, 2014, inclusive. Total cost: $1,200.

4500202059 Southwest. Agreement with Michael Fernandez to provide photography services for the Summer Business Institute Culmination Ceremony to include photos of the event, photos of awardees and CD of the event, as allowed by the Business Sector Navigators Mini grant during the period July 1, 2014 to July 31, 2014, inclusive. Total cost: $381.

4500202117 Southwest. Agreement with CI Solutions to provide technical support on ID Card System and ID Card Printer during the period August 25, 2014 to August 24, 2015, inclusive. Total cost: $1,624.

4500202172 Southwest. Agreement with Association of Classroom Teach Testers to provide Celsa site license for the ESL Department to provide Ability to Benefit tests up to 60 students during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $210.

4500202435 Southwest. Agreement with Be Your Own Brand to conduct a workshop on “Youth Branding”, as allowed by the Career Technical Education grant, on June 18, 2014. Total cost: $872.
<table>
<thead>
<tr>
<th>Agreement ID</th>
<th>Type</th>
<th>Description</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500203429</td>
<td>Southwest</td>
<td>Agreement with Dave &amp; Buster’s to provide banquet services for Educational Talent Search Middle School collegiate summer program award ceremony for staff and students, as allowed by the Talent Search grant, on June 20, 2014.</td>
<td>$1,731</td>
</tr>
<tr>
<td>4200201420</td>
<td>Trade-Technical</td>
<td>Agreement with Altaware, Inc. to provide maintenance for the One Network server located in the Information Technology Department during the period August 1, 2014 to July 31, 2015, inclusive.</td>
<td>$1,990</td>
</tr>
<tr>
<td>4500201182</td>
<td>Trade-Technical</td>
<td>Agreement with Jamex, Inc. to provide maintenance for the HP server located in the Information Technology Department during the period March 31, 2014 to March 30, 2015, inclusive.</td>
<td>$2,358</td>
</tr>
<tr>
<td>4500201813</td>
<td>Trade-Technical</td>
<td>Agreement with Tamis Systems, Inc. to provide maintenance for the scheduling system located in the Information Technology Department during the period July 1, 2014 to June 30, 2015, inclusive.</td>
<td>$3,240</td>
</tr>
<tr>
<td>4500202305</td>
<td>Trade-Technical</td>
<td>Agreement with Abed Technologies, Inc. to provide workshops for Workforce Development during the period July 17, 2014 to July 22, 2014, inclusive.</td>
<td>$600</td>
</tr>
<tr>
<td>4500202459</td>
<td>Trade-Technical</td>
<td>Agreement with Eric Mittleman to provide high light reel production services for the Obama Event held on July 19, 2014.</td>
<td>$1,000</td>
</tr>
<tr>
<td>4500202783</td>
<td>Trade-Technical</td>
<td>Agreement with Cheri Estelle Summer Dodd to assist with concept and design of a modernized Public Relations Brand Brochure for LATTC on July 19, 2014.</td>
<td>$2,300</td>
</tr>
<tr>
<td>4500203233</td>
<td>Trade-Technical</td>
<td>Agreement with Eprime Designs to provide maintenance for software and program updates in the Information Technology Department during the period July 1, 2014 to June 30, 2015, inclusive.</td>
<td>$4,200</td>
</tr>
<tr>
<td>4500189862</td>
<td>Valley</td>
<td>Amendment No. 1 to agreement with All Air Compressor Mechanical Engineering, Inc. for maintenance of an Ingersoll Rand UP6-20 air compressor in the Maintenance and Operations Department, to increase the total contract amount from $2,294 to $2,422 from September 1, 2013 to August 31, 2014, inclusive.</td>
<td>$128</td>
</tr>
<tr>
<td>4500190697</td>
<td>Valley</td>
<td>Amendment No. 1 to agreement with Commercial Meat Company to provide food for Upward Bound (UP) After School Tutoring Program, as allowed by UP grant, to increase the total contract amount from $1,220 to $1,520 from June 1, 2014 to August 31, 2014, inclusive.</td>
<td>$320</td>
</tr>
</tbody>
</table>
Valley. Amendment No. 1 to agreement with Commercial Meat Company to provide food for Upward Bound Math & Science (UBMS) After School Tutoring Program, as allowed by UBMS grant, to increase the total contract amount from $3,000 to $4,500 from July 1, 2014 to September 30, 2014, inclusive. Total additional cost: $1,500.


Valley. Agreement with Daniel Scoville to accompany the 2014 Fall semester Theatre Musical class for the Theatre Department during the period September 4, 2014 to December 1, 2014, inclusive. Total cost: $1,500.

Valley. Agreement with Melissa Jean Sky-Eagle to serve as Musical Director for Main Stage Production of “In the Heights” for the Theatre Department during the period September 8, 2014 to November 14, 2014, inclusive. Total cost: $2,500.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR1600 copier in the Student Health Center during the period July 21, 2014 to July 20, 2015, inclusive. Total cost: $578.

Valley. Agreement with Southern California Orthopedic Institute Medical Group to provide on-site physician services for five football home games and one inter-squad scrimmage for the Athletics Department during the period August 15, 2014 to November 30, 2014, inclusive. Total cost: $300.

Valley. Agreement with Superior Scientific, Inc. for maintenance of various rehab and exercise equipment in the Athletic Training Center during the period August 1, 2014 to June 30, 2015, inclusive. Total cost: $1,500.

Valley. Agreement with Southern California Orthopedic Institute Medical Group to conduct physicals for student athletes for the Athletic Department during the August 1, 2014 to January 30, 2015, inclusive. Total cost: $4,000.

Valley. Agreement with AAR Security to provide monitoring and maintenance on four Ademco alarm systems in the Art Gallery, Business Office, Bookstore and TV Building during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $4,320.
<table>
<thead>
<tr>
<th>Valley No.</th>
<th>Agreement Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500202468</td>
<td>Agreement with A-1 Lawnmower to provide repairs on Scag lawn mower for the Maintenance and Operations Department during the period July 28, 2014 to August 8, 2014, inclusive. <strong>Total cost:</strong> $956.</td>
</tr>
<tr>
<td>4500202680</td>
<td>Agreement with AV Graphics, Inc. for printing of business cards for various departments at the college during the period July 1, 2014 to June 30, 2015, inclusive. <strong>Total cost:</strong> $2,859.</td>
</tr>
<tr>
<td>4500202902</td>
<td>Agreement with E G Brennan &amp; Co., Inc. for maintenance of a Destroyit 4605CC shredder in the Financial Aid Office during the period July 1, 2014 to June 30, 2015, inclusive. <strong>Total cost:</strong> $1,150.</td>
</tr>
<tr>
<td>4500202949</td>
<td>Agreement with E G Brennan &amp; Co., Inc. for maintenance of a Destroyit 4605CC shredder in the Admissions and Records Office during the period July 1, 2014 to June 30, 2015, inclusive. <strong>Total cost:</strong> $1,246.</td>
</tr>
<tr>
<td>4500202950</td>
<td>Agreement with CI Solutions Division of Card Integrators Corporation for maintenance of two ID card systems and two ID card printers in the Admissions and Records Office during the period August 1, 2014 to July 31, 2015, inclusive. <strong>Total cost:</strong> $3,730.</td>
</tr>
<tr>
<td>4500202983</td>
<td>Agreement with Agile Sports Technologies dba Hudl to provide video software tool to assist coaches in their specific sport for the Athletics Department during the period August 15, 2014 to August 14, 2015, inclusive. <strong>Total cost:</strong> $1,600.</td>
</tr>
<tr>
<td>4500203087</td>
<td>Agreement with L A Parent to provide color ads for Community Services classes during the period October 1, 2014 to December 31, 2014, inclusive. <strong>Total cost:</strong> $1,674.</td>
</tr>
<tr>
<td>4500203271</td>
<td>Agreement with Trina M. Lewis to conduct workshops with inspirational, practical and transformation tools to help EOPS/CARE students achieve their goals during the period September 16, 2014 to October 21, 2014, inclusive. <strong>Total cost:</strong> $400.</td>
</tr>
<tr>
<td>4500203274</td>
<td>Agreement with Comer Bakery Café to provide food for the CARE Program participants, as allowed by this program, during the period September 19, 2014 to November 14, 2014, inclusive. <strong>Total cost:</strong> $999.</td>
</tr>
<tr>
<td>4500203401</td>
<td>Agreement with Zee Medical Service, Inc. to supply and restock first aid kit in the Sheriff's Office during the period August 1, 2014 to June 30, 2015, inclusive. <strong>Total cost:</strong> $2,400.</td>
</tr>
<tr>
<td>4500203402</td>
<td>Agreement with Inte telecom to provide online access to its Educational Video Library for the Distance Learning Education Program during the period July 1, 2014 to June 30, 2015, inclusive. <strong>Total cost:</strong> $1,500.</td>
</tr>
</tbody>
</table>
Board of Trustees
Los Angeles Community College District

Com. No. BSD1 
Business Services 
Date: October 8, 2014

4500204204 Van De Kamp Innovation Center. Agreement with Emergency Lighting Equipment to provide preventative maintenance program for the Myers power system (UPS) during period August 1, 2014 to June 30, 2015, inclusive. Total cost: $1,207.

4500201082 West. Agreement with Prudential Overall Supply to provide uniform cleaning services for Plant Facilities during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $4,900.

4500201708 West. Agreement with Brown and Associates to provide grant writing workshops, previously approved by the Board for the Westside Extension, during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $2,500.

4500202369 West. Agreement with Intelecom to provide on-line Resources Network Subscription services for the Library during the period September 1, 2014 to August 31, 2015, inclusive. Total cost: $1,500.

4500203142 West. Agreement with Paradigm Entertainment to have William Allen Young provide guest speaker services for Flex Day event held on August 28, 2014. Total cost: $3,000.

Total Cost of Section Q: $154,606

R. SUMMARY RATIFICATION

OGC No. 14-178 Ratify settlement with employee for short-term, paid leave in exchange for a resignation and promise not to seek reemployment.

S. SETTLEMENT OF CLAIM

14-179 Harbor and Educational Services Center. Settlement of claim in the amount of $30,928.42 for services related to storage of documents and materials.
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZE AGREEMENT WITH ELAVON FOR THIRD PARTY PAYMENT PROCESSING SERVICES

Authorize a five-year agreement with Elavon to provide third party payment processing services effective October 9, 2014. Transaction costs will be charged to the District at a percentage of sales plus $0.05 per authorization for card processing fees each year for the next five years as follows:

- Year 1 = 1.85% plus $0.05 per authorization fee
- Year 2 = 1.89% plus $0.05 per authorization fee
- Year 3 = 1.93% plus $0.05 per authorization fee
- Year 4 = 1.97% plus $0.05 per authorization fee
- Year 5 = 2.02% plus $0.05 per authorization fee

Background: On June 25, 2014, the Board authorized staff to enter into contract negotiations with Elavon for third party payment processing services to be integrated with the Districtwide Student Information System (SIS) pursuant to a competitive Request for Proposal process. This proposed agreement with Elavon has been successfully negotiated.

II. AUTHORIZE LEASE OF DISTRICT FACILITIES

Authorize a lease agreement with Culver City Motor Cars, Inc. for use of 69,592 square feet in Parking Lot 7 to store new vehicles at West Los Angeles College located at 9000 Overland Avenue, Culver City, CA 90230. The lease agreement shall be during the term of October 9, 2014 through August 6, 2016 at a rental rate of $7,000 per month. Total rental income for the lease term is $168,000.

Background: The area to be leased is a fenced construction site tentatively scheduled for renovation in September 2016 and will be used "as is." The area will be used for new vehicle storage. The use of the parking lot was approved for daily student parking in West Los Angeles College's 2014 Facilities Master Plan, SEIR update and Addendum. There will be limited...
ingress and egress, of an average of ten vehicles per day. Access to the site is during regular business hours and by prior arrangement on weekends, holidays, and non-instruction days. California Environmental Quality Act ("CEQA") counsel was consulted and determined no additional action was required as the use was consistent with the present Facilities Master Plan, SEIR update and Addendum. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the board action. In reviewing comparison locations in the area, the college arrived at the fair market value of the location to be leased by comparison with similar locations. Rent is based on prior lease for this location in 2013. Rent to be provided for this lease is at $7,000 per month. Total rental income for the lease term is $161,000.

III. AUTHORIZE DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Trade-Technical College Class 3 Disposable Records:

Business Office - journal vouchers, ASO invoices, contracts, financial statements, canceled checks all over three years old from the years 2007-2010.

Background: In accordance with Title V of the California Code of Regulations, the Board’s Record Policy (Board rule 7706et seq.) Health and Safety Code 123145, and Chancellor’s Administrative Regulation E-106, the Los Angeles Trade-Technical College Vice President of Administrative Services has determined that the above referenced Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention period. No records included in the Action conflict with the Board’s Records Policy.

IV. RATIFY SERVICE AGREEMENTS

A. Agreement with Cincinnati State Technical and Community College to provide supportive services to Los Angeles Trade-Technical College regarding pathway implementation of the Department of Labor Trade Adjustment Assistance Community College and Career Training Grant Program (TAACCCT), and will be responsible for the continuation of the national movement to implement healthcare core competencies in community colleges. Total cost over four years: $750,000.
Background: Cincinnati State as contractor will subcontract with National Network of Health Career Programs in Two-Year Colleges (NN2) and other technical assistance experts for services which includes: 1) maintenance and expansion of partnerships with national stakeholders and implementing National Healthcare Competency Institutes in order to continue to scale the work of the Consortium; 2) facilitating technical assistance to LA Trade Tech in the development of a common competency based core founded upon the H2P model; 3) designing, organizing, and conducting initial and ongoing Healthcare Competency Institutes; 4) launching Phase Two of Galvanizing a National Movement of a Core Competency in Health Pathways; 5) providing Project Management while coordinating with LA Trade Tech as Lead Institution, 6) serving as convener of the National Advisory Council. This contract is required and funded by the United States Department of Labor TAACCCT grant. Total Budget: Year 1 - $40,000, Year 2 - $245,000, Year 3 - $325,000, and Year 4 - $140,000. Total 4 Years: $750,000.

B. Agreement with International Institute of Los Angeles to provide meals for eligible children enrolled in the Child Care Center at Los Angeles Valley College, under the auspices of the College’s child Care Program, during period October 1, 2014 to September 30, 2015, inclusive, at a total cost of $164,974.

Background: The Child and Adult Food Program (CACFP) administer federal requirements to provide child development centers at the district’s Colleges with the ability to make meals available to all children enrolled. Eligible participants are the children of the student-parents, mostly of low-income levels, who attend the College full- or part-time, enrolled in college-level coursework or ESL classes during day or evening hours. Children are 2½ to 12 years old. Typically, 150 families are enrolled for as many as 226 days each year between the hours of 7:45 am to 10:20pm. Program performance and evaluation are documented on a daily, monthly and annual basis as records of the meals produced and served are counted at the point of service and recorded for reimbursement through the CACFP. Funding is through a Nutrition Services Division grant from the California Department of Education.

C. Authorize Amendment No. 3 to extend agreement with Brian Rix dba Burke/Rix Communications to provide consulting and coordination services involving the operation and fundraising activities of the Los Angeles Community College District Foundation, increasing the total contract amount from $139,000 to $201,500 from October 1, 2014 to February 28, 2015, inclusive, at an additional total cost not to exceed $62,500.
Background: Agreement No. 4500190983 was authorized by the Board of Trustees on June 12, 2013 (Com. No. BSD2) for a period beginning September 1, 2013 to provide continued momentum and support for the District and its colleges as provided by Brian Rix over the preceding five years. The services rendered will primarily focus on fundraising efforts for students scholarship, support and visibility among the District’s business and community constituents, as well as the continued efforts of a strong and influential Foundation Board of Directors. Funding is through the District Chancellor’s Office.

V. RATIFY DONATION OF SURPLUS PROPERTY

Pursuant to Education Code Section 81450 find that the surplus property listed below is not required or suitable for college use and authorize the Vice President of Administrative Services at Los Angeles Pierce College to donate the property to the University of California Los Angeles Herbarium, a university deemed appropriate by the District’s Board of Trustees, pursuant to EC Section 81450.5 (b).

2,800 each plant slides specimens

Background: In accordance with EC Section 81450.5 (b), the property is to be donated to a public entity that has had an opportunity to examine the property to be donated.

The recommended recipient of the donation, University of California, Los Angeles Herbarium located at 621 Charles E. Young Drive, South, Los Angeles, CA 90095, is one of the ten campuses in the University of California System.

VI. RECOMMENDATION FOR APPOINTMENT TO DISTRICT’S UNDERWRITING POOL

Approve the recommendation of the RFP review panel, to appoint the following 13 investment banking firms to the District’s underwriting pool for a period of three (3) years beginning on October 9, 2014. These firms will be available to assist in the sale of the District’s general obligation bonds.

Backstrom McCarley Berry & Co.
Citigroup
Edward Jones
Fidelity Capital Markets
Goldman Sachs
J.P. Morgan
Morgan Stanley
Piper Jaffray & Co.
RBC Capital Markets
Ramirez & Co.
Siebert Brandford & Shank
Stifel Nicolaus & Co
The Williams Capital Group

Background: In October 2011, the District adopted a Debt Policy to establish new procedures for selecting underwriters. The Debt Policy establishes a review committee which includes appointees of the Chancellor, the Chairman of the Board of Trustees and the Chairman of the Finance Committee, as well as District staff and its financial advisor. The Policy also sets forth certain criteria to take into account in reviewing proposals.

The Review Panel evaluated 27 proposals based on the criteria from the Debt Policy. Following the initial review and scoring the Review Panel created a short list of underwriters to interview. The Review Panel selected a pool of 13 underwriters in varying size and characteristics. It is their belief that a diverse group of firms will help to provide a more balanced marketing effort because it will include firms with different specialties that can reach various market segments and will help to provide opportunities for small firms.

VII. RATIFY ACCEPTANCE OF DONATION

Ratify the following donation and express appreciation to the donor for its contribution to the District.

Los Angeles Southwest College

Cash donation of $75,000 from Los Angeles Southwest College Foundation, to be used to purchase office supplies to support all areas of the college in fiscal year 2014-2015.

VIII. AUTHORIZE PAYMENT

Authorize payment of the following expenditure:

$198 to Todd Scott, the Academic Affairs Dean at Los Angeles City College for reimbursement of meals for new students attending the OneStop Program on August 7, 2014.

Background: Funding is through the Student Success and Support Program fund.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE NAME CHANGE

A. Authorize use of a change of name to Agreement No. 50433 with Nadel Architects, Inc. to now use the formal and legal business name Nadel, Inc.
B. Authorize use of a change of name to Agreement No. 50435 with Pedersen, Beckhart, Wesley & Stice Architects to now use the formal and legal business name PBWS Architects, LLP.
C. Authorize use of a change of name to Agreement No. 33833 with Clark Construction Group, LLC to now use the formal and legal business name Clark Construction Group - California, LP.

II. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Authorize an agreement with OpTerra Energy Services to provide continued design and Division of the State Architect closeout services for the Roadway, Walkway, Grounds, Parking Lot - Landscaping/Hardscape Improvements project at Los Angeles City College.
B. Authorize an agreement with Peter M. Mitsakos & Associates Architects d/b/a West Edge Architects, Inc. to provide continued design services for the Campus Student Center Swing Space - F9/B2 Bungalow project at East Los Angeles College.

III. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS

A. Authorize actions for Amendment No. 1 to Agreement No. 33477 with Ted Tokio Tanaka Architects to provide additional design services including value engineering for the Roadway, Walkway, Grounds, Parking Lot - Red Line Pedestrian Corridor project at Los Angeles City College.

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: Date

Eng. Santiago
Field Svonkin
Moreno Veres
Pearlman Jackson

Student Trustee Advisory Vote

Page 1 of 3 Pages Corn. No. FPD1 Div. FACILITIES PLANNING AND DEVELOPMENT Date 10-8-2014
B. Authorize Amendment No. 2 to Agreement No. 50266 with First Fire Systems, Inc. to provide additional fire alarm system programming services on a Task Order basis campus-wide at Los Angeles Harbor College.

C. Authorize Amendment No. 1 to Agreement No. 33775 with Gruen Associates for the provision of programming and design criteria services for the Grand Avenue Enhancement - Phase 1 project and Blue Line Station Extension project at Los Angeles Trade-Technical College.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Unilateral Change Order Nos. 34 & 35 to Contract No. 33357-1 with Liberty Mutual Insurance Company; and Change Order No. 1 to Contract No. 4500200744 with Condor Inc.

V. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33810 with GMZ Engineering, Inc. to provide general construction services for the Stadium ADA Improvements (Stadium Site Stabilization) project at Pierce College.

B. Authorize Acceptance of Completion of Contract No. 4500200744 with Condor Inc. to provide general construction services for the Replaster and Retile Pool project at Los Angeles Trade-Technical College.

C. Authorize Acceptance of Completion of Contract No. 33805 with R.T. Contractor Corporation to provide general construction services for the Campus Improvements - Signage for Safety and Public Information project at West Los Angeles College.

D. Authorize Acceptance of Completion of Contract No. 33827 with Gilman Builders, Inc. to provide construction services on an emergency basis for the Campus-Wide Fiber Optic Backbone project at West Los Angeles College.

VI. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize actions for Amendment No. 5 of Lease Agreement No. 32340 with McGrath Rent Corp, d/b/a Mobile Modular Management to extend the term 12 months to continue the lease of two modular buildings for the College Project Team at Los Angeles Harbor College.

VII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Authorize actions for Amendment No. 3 to Agreement No. 33741 with Harper Construction Company, Inc. to provide additional Design-Build services for the Student Services Center and Holmes Hall Modernization project at Los Angeles City College.

B. Authorize actions for Amendment No. 2 to Agreement No. 33648 with Pankow Special Projects, L.P. for additional Design-Build services for the Physical Plant (M&O Bldg) and Tennis Courts project at Los Angeles City College.
VIII. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Ratify Amendment No. 15 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the School of Career & Technical Education project at Los Angeles Southwest College.

B. Ratify Amendment No. 25 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade and Fitness and Wellness Center projects at Los Angeles Southwest College.

IX. AUTHORIZE PURCHASE ORDER

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/Nexus - Contract No. 3-09-70-0163AE, and b) authorize the purchase and integration of Information Technology (IT) network equipment for the Campus-wide Technology Upgrades project at Los Angeles Southwest College.

X. AUTHORIZE PAYMENT OF BOND PROCEEDS

Authorize actions for certain legally-required advertising in newspapers of general circulation owned by the Daily Journal Corporation at a reduced cost.

XI. RATIFY GRAND AVENUE ENHANCEMENT PROJECT AGREEMENT WITH CITY OF LOS ANGELES

Ratify Agreement with the City of Los Angeles to accept a one-time payment of $5,000,000 on behalf of Los Angeles Trade-Technical College.

XII. RATIFICATION OF SETTLEMENT

A. In accordance with Board Rule 7313, ratify the Settlement of an OCIP General Liability Claim No. ESIS 67833456234602, related to East Los Angeles College E-3 & E-5 Replacement Building project and the F7 Building - 1st floor bathrooms.

B. In accordance with Board Rule 7313, ratify the Settlement of Builder's Risk Construction Claim No. 683-526875, related to Los Angeles Trade Technical College Project Nos. 177.7702.03.01 and 377.5702.03.01.
Subject: **AUTHORIZE MASTER PROCUREMENT AGREEMENTS**

**Management and Application Software**

Authorize Master Procurement Agreements for the entire catalog, with Dirango LLC, CCT Technologies, Inc. d/b/a Compuerland of Silicon Valley, Golden Star Technology d/b/a GST, Archway Systems, Inc., SecureNet Solutions, Inc., Biopac Systems, Inc., ASC Direct West, Inc. d/b/a ASC Direct, Inc. and Sweetwater Sound Inc. d/b/a Sweetwater Music Education Technology for management and application software for use District-wide for a period of three (3) years, from start date of October 9, 2014 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

### AGREEMENT WITH: Dirango LLC

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<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>1</td>
<td>Windows Applications Program for MAC Computers</td>
<td>$90.00</td>
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<td>2</td>
<td>MAC Based Editing Software Program</td>
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<td>3</td>
<td>Location and Security Software Program for Windows and MAC Laptops</td>
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<td>4</td>
<td>Video Production Software</td>
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<td>5</td>
<td>Web Design Software -- HTML5</td>
<td>$600.00</td>
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<td>6</td>
<td>Web Design Software -- Standards Based</td>
<td>$600.00</td>
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<tr>
<td>7</td>
<td>Application Design Software</td>
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<td>8</td>
<td>Photo Editing Software Program</td>
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<td>9</td>
<td>Library Staff Training Software</td>
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<td>Classroom Management Software</td>
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<td>11</td>
<td>Integrated Software &amp; Licensing Management Program, 3 Year License</td>
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<td>12</td>
<td>Magnifier/Reader Program</td>
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<tr>
<td>13</td>
<td>Student Organic Chemistry Software</td>
<td>$1,400.00</td>
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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: Date

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Student Trustee Advisory Vote

Page 1 of 6  Pages  Com. No. FPD2  Div. FACILITIES PLANNING AND DEVELOPMENT  Date 10-8-2014
# AGREEMENT WITH: Dirango LLC

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<td>Student Recording Studio Software</td>
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<td>Music Notation Software, Network License</td>
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<td>20</td>
<td>Application Development Software</td>
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<td>21</td>
<td>Suite of MS Office Software Programs</td>
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<td>22</td>
<td>MS Office 365 Subscription Software Programs</td>
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<td>23</td>
<td>Project Management and Resource Allocation Software</td>
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<td>Server Operating System Datacenter</td>
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<td>Productivity Software for Database Developers, DBAs, and Analysts.</td>
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<td>Back-up Utility for Servers</td>
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# AGREEMENT WITH: CCT Technologies, Inc. d/b/a ComputerLand of Silicon Valley

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<td>Video Production Software</td>
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<td>4</td>
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### AGREEMENT WITH: CCT Technologies, Inc. d/b/a Computerland of Silicon Valley

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<td>Music Notation Software, Network License</td>
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### AGREEMENT WITH: Golden Star Technology d/b/a GST

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### AGREEMENT WITH: Golden Star Technology d/b/a GST

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### AGREEMENT WITH: Archway Systems, Inc.

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<td>Application Development Software</td>
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<td>3</td>
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<td>4</td>
<td>Project Management and Resource Allocation Software</td>
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## AGREEMENT WITH: SecureNet Solutions, Inc.

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## AGREEMENT WITH: Biopac Systems, Inc.

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## AGREEMENT WITH: ASC Direct West, Inc. d/b/a ASC Direct, Inc.

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<td>1</td>
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## AGREEMENT WITH: Sweetwater Sound Inc. d/b/a Sweetwater Music Education Technology

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<tbody>
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<td>1</td>
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<td>Student Recording Studio Software</td>
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<td>3</td>
<td>Recording Studio Software for Education. w/USB Audio Bundle</td>
<td>295.00</td>
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<tr>
<td>4</td>
<td>Music Notation Software, Network License</td>
<td>295.00</td>
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Background

This proposed Agreement is identified for award at the not to exceed amount of $2,000,000 to eight (8) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were nine (9) bidders and the awardees are:

- Dirango LLC
- CCT Technologies, Inc. d/b/a Computerland of Silicon Valley
- Golden Star Technology d/b/a GST
- Archway Systems, Inc.
- SecureNet Solutions, Inc.
- Biopac Systems, Inc.
- ASC Direct West, Inc. d/b/a ASC Direct, Inc.
- Sweetwater Sound Inc. d/b/a Sweetwater Music Education Technology

The award is for thirty five (35) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for East Los Angeles College, Pierce College and the Program Management Office and is available for use District-wide. District-wide Management and Application Software #FE-0166-14-D. 40J.5J55.05 Furniture, Fixtures and Equipment. All Phases.
Subject: ADOPT RESOLUTION RATIFYING STAFF ISSUING A REQUEST FOR QUALIFICATIONS AND PROPOSALS UNDER EDUCATION CODE SECTION 81335 FOR THE DEMOLITION OF ELM AND ALOE HALLS PROJECT AT LOS ANGELES TRADE-TECHNICAL COLLEGE, AND AUTHORIZING THE AWARD OF A SITE LEASE, FACILITIES LEASE AND RELATED CONSTRUCTION SERVICES AGREEMENT.

Action

Adopt a Resolution (Attachment 1): a) ratifying Staff’s issuance of a Request for Qualifications and Proposals, using the Lease-Leaseback project delivery method under Education Code Section 81335, seeking proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver a Site Lease, a Facilities Lease, and a related Construction Services Agreement to perform construction services for the project commonly known as the Demolition of Elm and Aloe Halls (formerly Buildings "E" and "R") situated on the campus of Los Angeles Trade-Technical College ("LATTC") ("Project") located at 400 West Washington Blvd., Los Angeles, CA 90015; and b) authorizing the award a Site Lease, a Facilities Lease, and a related Construction Services Agreement with GGG Demolition, Inc. regarding the Project, all of which pertain to real property, the demolition of onsite facilities, utility work, and other improvements which the District’s governing board has determined are necessary for the proper operation and function of the campus for the period of one-hundred fifty days (150) from the issuance of the Notice to Proceed through Final Completion of the Project at a cost of TWO MILLION ONE HUNDRED THIRTY FIVE THOUSAND NINETY NINE AND 00/100 DOLLARS ($2,135,099.00). The leases and construction services agreement regarding the Project pertain to real property, the demolition of onsite facilities, utility work, permanent improvements to campus grounds, and other improvements which the District’s governing board determined are necessary for the proper operation and function of the campus.

Background

Based on input from the Program Management Office (PMO) and Lead Construction Counsel, it has been determined that it is in the best interests of the District to award a contract for construction of this Project using the Lease-Leaseback delivery Method (LLB) as authorized by Education Code section 81335, and that use of this method has resulted in a well-qualified contractor being identified at a competitive price, thereby providing the District with the best value.

Staff has also determined, with the input of the PMO and Lead Construction Counsel, that: (1) the District has available funds on hand that have been designated from local bond funds to construct the Project and make the lease payments described in the Facilities Lease for such improvements. (2) awarding a contract for construction of the Project is authorized by...
Education Code section 81335; (3) that using the authority provided for in Education Code section 81335 will result in the most qualified contractor being hired for the Project at a competitive price because of the flexibility in selecting a contractor provided for under Education Code section 81335; and (4) proceeding in this manner has been in the best interests of the District, the citizens residing within the District, and will not increase the tax rate of such citizens by proceeding in this manner.

The Project scope of work includes, without limitation:

1. Demolition of two (2) LATTC campus buildings and their adjacent site work. The two (2) buildings with their areas and construction types are as follows: (1) Elm Hall (formerly Building "E"), an approximate 42,800 square feet, three stories, fire resistive concrete and wood building; (2) Aloe Hall (formerly Building "R"), an approximate 10,085 square feet, one story, wood structure modular building;

2. Removal of one modular building and one modular restroom building that were part of the temporary location for the library during its construction activities; and

3. Hazardous material abatement/removal; capping, removal and/or re-routing of existing utilities within demolition areas; demolition of campus wide copper backbone and installation of new copper backbone; installation of interim landscape improvements including graded earth, irrigated lawn, site lighting and relocated campus security phones; and the installation of new fencing for campus security at the corner of Grand Avenue and Washington Boulevard.

The selected contractor is proposed as the result of a competitive Request for Qualifications and Proposals process. Two responses were received. Both proposers were identified as responsive and qualified. Their proposals were scored by the Project Selection Committee which is comprised of college staff, the College Facilities Director, the College Project Director, and the PMO Regional Program Liaison. A best-value process was used and involved the evaluation of price, construction management plan, Community Economic Development plan, safety record, presentation, past project experience and key personnel.

The resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD3 - Staff's Report and Recommendation to the Board — and which is incorporated herein as if set forth at length hereat.

Award History

This agreement represents the first awarded to this company through the Bond Program.

Funding and Development Phase

Funding is through Proposition A/AA and/or Measure J Bond proceeds as applicable. Demolition of Elm and Aloe Halls 37T.5779.03.15, 37T.5702.03.03. Construction Phase.
WHEREAS, the Board of Trustees of the Los Angeles Community College District ("District") currently owns, previously acquired, and/or has held for some time in a manner required by law, a fee simple interest the real property and improvements thereon commonly referred to as Los Angeles Trade-Technical College ("LATTC") located at 400 W. Washington Blvd., Los Angeles, CA 90015 ("Site");

WHEREAS, the District has determined that it is necessary to perform construction services for a project commonly known as Demolition of Elm and Aloe Halls (formerly Buildings "E" and "R") situated on the Site ("Project");

WHEREAS, the necessary construction services are set forth in Com. No. FPD3 Staff's Report and Recommendation on this matter, and are further described in the Construction Services Agreement, and include without limitation, the demolition of onsite facilities, utility work, permanent improvements to campus grounds and other improvements which the District's governing board determines are necessary for the proper operation and function of the campus;

WHEREAS, the District has and/or will secure all necessary governmental approvals for the construction of the Project;

WHEREAS, the District has determined, with the input of District Staff, consultants, and Lead Construction Counsel that: (1) the District has available funds on hand that have been designated from local bond funds to construct the Project and make the lease payments described in the Facilities Lease for such improvements; (2) awarding a contract for construction of the Project is authorized by Education Code section 81335; (3) that using the authority provided for in Education Code section 81335 has resulted in a well-qualified contractor being hired for the Project in question at a competitive price because of the flexibility in selecting a contractor provided for under Education Code section 81335; (4) proceeding as Staff has done is in the best interests of the District and the citizens residing within the District; (5) the construction services to be performed are necessary for the proper operation and function of the Site and that when completed will constitute permanent improvements on and to the Site; and (6) the entering into the Site Lease, Facilities Lease, and related Construction Services Agreement will not affect an increase in the applicable maximum tax rate of the District;

WHEREAS, the District has identified a well-qualified contractor, GGG Demolition, Inc., to enter into a Site Lease, Facilities Lease, and related Construction Services Agreement with the District for the Project, and that GGG Demolition, Inc., is a general contractor, licensed and in good standing with the state of California, who has agreed to perform the services and make the improvements needed on and to the Site and, if applicable, the facilities currently located thereon, pursuant to the District's authority under Education Code section 81335, with the result being that full and clear fee simple title to the Site and all improvements thereon shall vest immediately in the District without any further action at the expiration of the terms of the Leases, or sooner as may be provided in the Lease Agreements;

WHEREAS, under the Site Lease, the District has leased a portion of the site to the general contractor, for a minimum rental amount not less than One Dollar ($1) per year and for a period of time not to exceed one hundred fifty (150) days;
WHEREAS, under the Facilities Lease and Construction Services Agreement, the District will pay to the
general contractor the amount of TWO MILLION ONE HUNDRED THIRTY FIVE THOUSAND NINETY
NINE AND 00/100 DOLLARS ($2,135,099.00) to perform all of the terms, conditions and provisions
contained therein;

WHEREAS, notwithstanding all of the foregoing, the District also recognizes the need of the District,
District employees, and/or students, may have the need to use certain portions of the Site being leased,
and/or the existing facilities thereon, during the Lease terms, and as such, the Leases shall and do
provide for such access and uses during the terms of the Leases; and

WHEREAS, the District has determined that District Staff, specifically the Chief Facilities Executive, is in
the best position to determine what other terms and conditions are in the best interest of the District
regarding said Leases and other agreements;

THEREFORE, BE IT NOW RESOLVED, that the District, after due, full and careful consideration of all of
the information provided to it by Staff and legal counsel has, for all of the reasons expressed above, and
based on the authority provided to the District under Education Code section 81335, and any and all other
applicable authority, hereby:

1. Ratifies and approves the actions taken by the Chief Facilities Executive and Staff in issuing
a Request for Proposals and Qualifications seeking proposals from general contractors,
licensed and in good standing with the state of California, to enter into, execute, and deliver,
pursuant to Education Code Section 81335, and other applicable authority, a Site Lease, a
Facilities Lease, and related Construction Services Agreement for the Project; and

2. Approves the Site Lease, Facilities Lease and related Construction Services Agreement with
GGG Demolition, Inc. for the Project based upon the terms and conditions stated in the
aforesaid documents.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said
Board of Trustees, present and voting thereon, have hereunto set our hands this 8th day of October 2014.

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

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<tr>
<th></th>
<th>Total (This Report)</th>
<th>Total (07-01-14 to Date)</th>
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<tr>
<td>1. Academic Service:</td>
<td>680</td>
<td>1528</td>
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<td>(Faculty, Academic Administration, Academic Supervisors)</td>
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<td>2. Classified Service:</td>
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<td>355</td>
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<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
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<td>3. Unclassified Service:</td>
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<td>5120</td>
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<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
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<td></td>
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<td>Total:</td>
<td>3151</td>
<td>7003</td>
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DATE RANGE: August 12, 2014 – September 15, 2014; SR 687; SR 688; SR 689; SR 690

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Albert J. Roman
Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _______________________________ Date _______________________________
SUBJECT: AUTHORIZE EMPLOYMENT ACTIONS FOR DISTRICT EXECUTIVES

I. AUTHORIZE EXTENSION OF CONTRACT AND STEP INCREASES

A. Authorize a one-year extension of employment contract for Camille Goulet, General Counsel to expire on June 30, 2017.

B. Authorize a one-step increase to Step 2 on the President’s Salary Schedule for Ms. Bobbi Kimble, Interim Vice Chancellor, Educational Services and Institutional Effectiveness, effective July 1, 2014 through June 30, 2015 or until a regular appointment is made. The annual cost of the step advancement is $3,027.48.

C. Authorize a one-year extension of employment contract for Dr. Albert Roman, Vice Chancellor, Human Resources to expire on June 30, 2017. Also, authorize a one-step increase to Step 9 on the President’s Salary Schedule for Dr. Albert Roman, effective July 1, 2014. The annual cost of the step advancement is $3,430.20.

Background: The Chancellor recommends that the Board extend the contracts and increase the salary and/or step placements as listed above. The total annual cost of these step advancements is $6,457.68.
Subject: APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES

I. APPROVE NEW COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title , Units and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>CH DEV 085-1</td>
<td>Child Development Literacy Lab I (0.5 Units) CITY</td>
<td>CSU</td>
</tr>
<tr>
<td>ADM JUS 082</td>
<td>Law Enforcement Professional Standards (1 Unit) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>ELECTRN 125</td>
<td>COMPTIA Network + Certification Training (3.5 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENG SUP 100</td>
<td>Plane Surveying I: Boot Camp for High School Students (2 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>FIRETEK 029</td>
<td>Public Safety Leadership and Ethics (2.25 Units) EAST</td>
<td>NT</td>
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<tr>
<td>MUSIC 250-3</td>
<td>Music Performance Workshop III (1 Unit) EAST</td>
<td>CSU</td>
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<tr>
<td>MUSIC 250-4</td>
<td>Music Performance Workshop IV (1 Unit) EAST</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by: Donald Gauthier, President, DAS
Bobbi Kimble, Interim Vice Chancellor
Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor
## APPROVE NEW COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
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<tbody>
<tr>
<td>RESP TH 101</td>
<td>Survey of Respiratory Therapy (2 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>CO TECH 114</td>
<td>Network Security Fundamentals (3 Units) HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>CH DEV 027</td>
<td>Advanced Curriculum: Science and Math in Early Childhood (3 Units) PIERCE</td>
<td>CSU</td>
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<tr>
<td>KIN 316-3</td>
<td>Karate III (1 Unit) PIERCE</td>
<td>NT</td>
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<tr>
<td>KIN 316-4</td>
<td>Karate IV (1 Unit) PIERCE</td>
<td>NT</td>
</tr>
<tr>
<td>THEATER 305</td>
<td>Introduction to Design for Theater (3 Units) PIERCE</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>EDUC 208</td>
<td>Effective K-12 Classroom Management (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>WATER 101</td>
<td>Introduction to Water Supply Technology (3 Units) TRADE</td>
<td>NT</td>
</tr>
<tr>
<td>KIN 364-2</td>
<td>Archery II (1 Unit) VALLEY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN 374-1</td>
<td>Rock Climbing for Fitness I (1 Unit) VALLEY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN 326-2</td>
<td>Aerobic Super Circuit Laboratory II (1 Unit) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>TRAVEL 102</td>
<td>Legal, Ethical, and Fiduciary Matters (3 Units) WEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>TRAVEL 131</td>
<td>Introduction to Destination Geography (3 Units) WEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title , Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>DANCEST</td>
<td>Dance Production III (2 Units) VALLEY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>Water Polo Skills (1 Unit) CITY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>Diving Skills (1 Unit) CITY</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>Step Aerobics and Weight Training (1 Unit) CITY</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>

III. APPROVAL OF NEW EDUCATIONAL PROGRAMS

Los Angeles Trade-Technical College

A. Associate of Arts in Small Business Entrepreneurship – A.A. (60 Units)

Los Angeles Mission College

A. Associate of Arts in Culinary Arts – A.A. (60 Units)

B. Associate of Arts in Studio Arts for Transfer Degree – A.A.-T (60 Units)

Los Angeles Pierce College

A. Associate of Arts in Geography for Transfer Degree – AA-T (60 Units)
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

Approve the new community services course offerings for Los Angeles City College and East Los Angeles College as listed in Attachment 1.

Recommended by: 
Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date __________
Los Angeles City College

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Security Secrets</td>
<td>Students will explore new ways to maximize their Social Security benefits. This course is not designed for those who have been collecting Social Security benefits for more than one year.</td>
</tr>
<tr>
<td>Computer-Based GED Testing</td>
<td>Adult students in this class can earn a high school equivalency credential with this nationally recognized test utilizing the newest computer-based format.</td>
</tr>
</tbody>
</table>

East Los Angeles College

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garment Contractor</td>
<td>This course will help garment contractors understand labor law requirements, business costs, how to create a comprehensive bid package for manufacturers, and how to justify prices.</td>
</tr>
<tr>
<td>Business Strategies</td>
<td></td>
</tr>
</tbody>
</table>
Subject: APPROVE OUT-OF-STATE STUDENT TRAVEL

A. East Los Angeles College

1. Eight students and two faculty members will travel to Bradley University in Peoria, Illinois during the period of January 8 to January 12, 2015.

   Background: The purpose of the trip is to allow the top members of the award-winning ELAC Speech Team to participate in the national "Hell Froze Over XVI Swing-Speech Tournament."

   FISCAL IMPLICATION: The total estimated cost of the trip is $5,389.87. Funds from the College General Fund will be used for this trip.

2. Ten students and two faculty members will travel to Cleveland Ohio during the period of April 2 to April 12, 2015.

   Background: The purpose of this trip is to allow students from the ELAC Speech Team to compete against the top speakers from community colleges in the nation at the "Phi Rho Pi National Championship Tournament."

   FISCAL IMPLICATION: The total estimated cost of the trip is $14,634.41. Funds from the College General Fund will be used for this trip.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Subject: PERSONNEL COMMISSION ACTIONS

I. Establishment of a New Classification

Concur with the action of the Personnel Commission to establish the new classification of Assistant Director, Human Resources Operations, and allocate the new class to salary schedule 8511, effective September 9, 2014.

Salary Schedule $8511.00
$8,511 $8,979.10 $9,472.95 $9,993.96 $10,543.63 Monthly
$102,132 $107,749.20 $113,675.40 $119,927.52 $126,523.56 Annually

BACKGROUND: The class was requested by the Vice Chancellor, Human Resources at the Educational Services Center, who expressed a need for a position that provides administrative support to him by directing the day-to-day operations of the human resources operational units.

II. Classification Studies

A. Concur with the action of the Personnel Commission to reclassify EN 762534, from Admissions and Records Assistant to Senior Office Assistant, effective March 17, 2014.

Admissions and Records Assistant
$2,953.34 $3,115.78 $3,287.14 $3,467.94 $3,658.68 Monthly
$35,440.08 $37,389.36 $39,445.68 $41,615.28 $43,904.16 Annually

Senior Office Assistant
$3,064.78 $3,233.34 $3,411.18 $3,598.79 $3,796.72 Monthly
$36,777.36 $38,800.11 $40,934.12 $43,185.50 $45,560.70 Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Senior Office Assistant. The position is located in the Admissions and Records Office at West Los Angeles College. The 2013-2014 fiscal year cost of this action is approximately $483.14. The 2014-2015 fiscal year cost of this action is approximately $1,656.48.

Recommended by: Karen J. Martin, Personnel Director

By __________________________ Date __________________________
B. Concur with the action of the Personnel Commission to reclassify EN 803431, from Accounting Assistant to Payroll Technician, effective January 4, 2014.

Accounting Assistant
$2,907.16 $3,067.04 $3,235.74 $3,413.70 $3,601.46 Monthly
$34,885.92 $36,804.48 $38,828.88 $40,964.40 $43,217.52 Annually

Payroll Technician
$3,476.93 $3,668.16 $3,869.91 $4,082.75 $4,307.30 Monthly
$41,723.12 $44,017.89 $46,438.87 $48,993.01 $51,687.63 Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Payroll Technician. The position is located in the Payroll-Retirement Unit at the Educational Services Center. The 2013-2014 fiscal year cost of this action is approximately $201.33. The 2014-2015 fiscal year cost of this action is approximately $3,221.28.

C. Concur with the action of the Personnel Commission to reclassify EN 792266, from Senior Office Assistant to Administrative Aide, effective July 29, 2014.

Senior Office Assistant
$3,064.78 $3,233.34 $3,411.18 $3,598.79 $3,796.72 Monthly
$36,777.36 $38,800.11 $40,934.12 $43,185.50 $45,560.70 Annually

Administrative Aide
$3,594.33 $3,792.02 $4,000.58 $4,220.61 $4,452.74 Monthly
$43,131.96 $45,504.22 $48,006.95 $50,647.33 $53,432.94 Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Administrative Aide. The position is located in the Plant Facilities Department at Los Angeles Mission College. The 2014-2015 fiscal year cost of this action is approximately $2,242.46.

III. Claims for Temporary Work Out of Classification

A. Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 787474 for the period of July 22, 2013 to June 30, 2014.

BACKGROUND: EN 787474, an Administrative Analyst (Confidential) in the Human Resources Division at the Educational Services Center, had provided assistance in the preparation of the Board Agenda during the transition period when the Deputy Chancellor was serving as interim Chancellor. The recommended salary differential for the employee’s work performed during the specified time periods took into account the consequence of error associated with the assigned responsibilities. The estimated cost of this action is $474.64.
Subject: AUTHORIZE USE OF $4.6 MILLION FROM CONTINGENCY RESERVE TO AUGMENT COLLEGE BUDGETS TO FUND A 2% OVER-CAP ENROLLMENT GROWTH

In the General Fund, authorize the distribution of $4,630,012 to the nine colleges and ITV from the Contingency Reserve account to fund 2% over-cap enrollment growth at $2,324 per FTES. (eBTA: D-0347)

Background: On July 18, 2014, the District Budget Committee (DBC) made a recommendation to the Chancellor concerning the 2014/15 Enrollment Growth Target as follows:

1. Establish the district’s growth goal at 4.75% and fund the college’s over-cap enrollment growth at $4,000 per FTES which is 2% above the State funded enrollment growth cap of 2.75%; and

2. Make a special funding provision for LA Southwest College to fund their college up to 8% growth.

The Chancellor approved the DBC’s recommendation with some modifications as follows:

1. Establish the district’s growth goal at 4.75%, as recommended by the DBC, and fund 2% over-cap enrollment growth at 2,324 per FTES; and

2. Concur with the DBC to fund enrollment growth at LA Southwest College at the over-cap funding rate of $2,324 per FTES up to 8%. Additional funding for the Los Angeles Southwest College above the 4.75% to be allocated when the college achieves its enrollment goal.

On September 17, 2014 the Budget and Finance Committee approves the Chancellor’s recommendation. A total of $4,630,012 will be distributed to the colleges and ITV from the Contingency Reserve account (see Attachment A).

FISCAL IMPLICATIONS: This action increases the college’s and ITV budget by $4,630,012 and reduces the Contingency Reserve by the same amount, leaving a balance in the Contingency Reserve of $14,455,709.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ________________ Date ________________

Student Trustee Advisory Vote

Svonkin

Jackson

Field

Pearlman

Moreno

Veres

Eng

Santiago

By ________________ Date ________________

Page 1 of 1 Pages Com. No. BF4 Div. BUSINESS AND FINANCE Date 10-8-2014
## 2014-15 2% OVERCAP GROWTH FUNDING DISTRIBUTION

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<th>FTES @ 4.75%</th>
<th>CHANGE @ 2324/FTES</th>
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<td>14,355</td>
<td>14,635</td>
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<tr>
<td>EAST</td>
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<td>22,312</td>
<td>22,746</td>
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<td>HARBOR</td>
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<td>MISSION</td>
<td>6,013</td>
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<td>PIERCE</td>
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<td>SOUTHWEST</td>
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<td>5,165</td>
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<td>102,352</td>
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Funded @ $2324/FTES:
- CITY: $649,372
- EAST: $1,009,313
- HARBOR: $309,557
- MISSION: $279,484
- PIERCE: $658,575
- SOUTHWEST: $233,655
- TRADE-TECH: $555,018
- VALLEY: $593,875
- WEST: $320,666
- ITV: $20,498
- TOTAL: $4,630,012

Pursuant to Government Code Section 3547 and the District’s public notice procedure, the AFT College Staff Guild presents its initial proposal as follows.

1. Article 6, AFT Rights
   Release time for contract enforcement and representation.

2. Article 10, Vacation
   Review vacation structure.

3. Article 11, Holidays
   Additional District holiday and the additional four hours for Friday of Spring Break.

4. Article 17, Professional Development and Retraining
   Increase funding for tuition reimbursement; provide dedicated funding for Classified Professional/Staff Development.

5. Article 21, Health and Welfare
   Negotiated under Master Benefits Agreement.

6. Article 23, Wages and Salaries
   Increase the salary schedule and all differentials with COLA, growth and other funding received by the District.

7. Article 26, Air Quality Management District (AQMD) Compliance
   Review current regulations and data to improve transparency, compliance and implementation of AQMD.

The AFT College Staff Guild proposes to incorporate appendices into existing articles.

The AFT College Staff Guild proposes “No Change” in all articles not cited above.

Background: Government Code Section 3547 and the Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that related to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it at the Board's next scheduled meeting.
SUBJECT: ADOPT THE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE AFT COLLEGE STAFF GUILD, LOCAL 1521A

Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and the AFT College Staff Guild, Local 1521A, commence negotiations on the 2014-2017 collective bargaining agreement, with a particular focus on the following items:

1. **Procedure for Performance Evaluation**
   - Review process and timelines.
   - Article 16

2. **Professional Development and Retraining**
   - Review funding for tuition reimbursement.
   - Article 17

3. **Health and Welfare**
   - Negotiated under *Master Benefits Agreement*.
   - Article 21

4. **Wages and Salaries**
   - Review the salary schedule and all differentials.
   - Article 23

5. **Term of Agreement and Renegotiations**
   - Article 27

**Background:** Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named union to open negotiations on the issues listed above. The matter is on the Board’s agenda today so that the public may comment on the proposal before the Board considers its adoption.

Recommended by:
Albert J. Romero
Vice Chancellor, Human Resources

Recommended by:
Adriana D. Barrera, Deputy Chancellor

Approved by:
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By __________ Date __________
Subject: NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL

A. Los Angeles Pierce College

1. Twenty-five students and one faculty member will travel to Estero de Punta Banda, Baja California, Mexico during the period of October 24 to October 26, 2014.

   Background: This is a regular semester class offering for Biology 11B. The purpose of the trip is to study the ecology of the rocky intertidal region of the Punta Banda and Medio Camino region of the Baja California peninsula.

   FISCAL IMPLICATION: The total estimated cost of the trip is $3,250.00. No District funds will be used for this trip. The students and faculty member will personally fund their own travel.

B. Los Angeles City College

1. One student will travel to Arlington, Virginia during the period of October 25 to October 27, 2014.

   Background: One student intern in the CURE program was invited to present the results of his summer research at the "Research Experiences for Undergraduates Symposium."

   FISCAL IMPLICATION: The total estimated cost of the trip is $1,000.00. National Science Foundation (NSF) grant funds from the CURE program will be used to fund this travel.
SUBJECT: DISCIPLINARY ACTION REGARDING CLASSIFIED EMPLOYEES

I. SUSPENSION OF CLASSIFIED PERMANENT EMPLOYEE

The (10) day suspension of employee (EN1036764) assigned to Los Angeles City College as a permanent Custodian is based on the following causes:

- Dishonesty
- Frequent Unexcused Absences or Tardiness
- Failure to Disclose Material Facts or the Making of any False or Misleading Statements on any Official Document of the District or Personnel Commission
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired
- Willful and Persistent Violation of the Provisions of the Education Code, Public Policy, or Policies, Rules, Regulations, or Procedures Adopted by the Board of Trustees or the Personnel Commission
- Willful Misconduct or any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Discourteous, Abusive, or Threatening Language or Behavior Directed Toward any Person, Including Sexual Harassment, Racial Harassment, or Other Legally Prohibited Actions or Behavior.

Recommended by: ____________________________
Albert J. Román
Vice Chancellor, Human Resources

Recommended by: ____________________________ Approved by: ____________________________
Adriana D. Barrera, Deputy Chancellor    Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________________
Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

II. DISMISSAL OF CLASSIFIED PERMANENT EMPLOYEES

A. The dismissal of employee (EN1037772) assigned to West Los Angeles College as a permanent Custodian is based on the following causes:

- Insubordination
- Unauthorized Use or Abuse of District or Student Body Property
- Frequent Unexcused Absence and Tardiness
- Willful Misconduct or Any Other Willful Failure of Good Conduct Tending to Injure the Public Service
- Willful and Persistent Violation of the Provisions of the Education Code, Public Policy, or of Policies, Rules, Regulations, or Procedures Adopted by the Board of Trustees or the Personnel Commission
- Abuse of Leave Privileges by Habitual Use of Leave for Trivial Indispositions or by Absence so Frequent that the Efficiency of the Service is Impaired
- Inefficiency
- Inattention to or Dereliction of Duty

Background: The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
B. The dismissal of employee (EN805191) assigned to the Los Angeles Community College District Human Resources Division as a permanent Academic Personnel Specialist is based on the following causes:

- One or More Criminal Convictions Which Indicate that the Person is a Poor Employment Risk in the Job Classification He/She Holds

- Failure to Disclose Material Facts Regarding Criminal Records

**Background:** The above recommendation is in accordance with procedures listed in Education Code Section 88123 and Personnel Commission Rule 735. Evidence is on file in the Employer-Employee Relations Unit of the Human Resources Division to support the above recommendation.

Due process rights guaranteed by Skelly v. State Personnel Board, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.
Subject: STUDENT DISCIPLINE – EXPULSIONS WITHOUT RECONSIDERATION

I. Expel Los Angeles Southwest College Student, SID # XX-XXX-2253, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

Board Rule 9803.11 – Violation of College Rules and Regulations
Board Rule 9803.18 – Assault or Battery

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.

II. Expel Los Angeles Southwest College Student, SID # XX-XXX-4369, from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

Board Rule 9803.20 – Lethal Weapons

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
I. AUTHORIZE NAME CHANGE

A. Action

Authorize use of a change of name to Agreement No. 50433 with Nadel Architects, Inc. to now use the formal and legal business name Nadel, Inc. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on July 9, 2014 (Com. No. FPD1). Pursuant to notification from the company previously known as Nadel Architects, Inc. this item authorizes staff to revise the legal business name to Nadel, Inc.

B. Action

Authorize use of a change of name to Agreement No. 50435 with Pedersen, Beckhart, Wesley & Stice Architects to now use the formal and legal business name PBWS Architects, LLP. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on July 9, 2014 (Com. No. FPD1). Pursuant to notification from the company previously known as Pedersen, Beckhart, Wesley & Stice Architects this item authorizes staff to revise the legal business name to PBWS Architects, LLP.

C. Action

Authorize use of a change of name to Agreement No. 33833 with Clark Construction Group, LLC to now use the formal and legal business name Clark Construction Group-California, LP. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on August 6, 2014 (Com. No. FPD1). Pursuant to notification from the company previously known as Clark Construction Group, LLC this item authorizes staff to revise the legal business name to Clark Construction Group-California, LP.

II. AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize an agreement with OpTerra Energy Services to provide continued design and Division of the State Architect closeout services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Landscaping/Hardscape Improvements project at Los Angeles City College from October 9, 2014 through August 7, 2018 at a cost not to exceed $194,005 inclusive of eligible reimbursable expenses.

Background

On May 21, 2008 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 70478 with Chevron U.S.A., Inc., d/b/a Chevron Energy Solutions to serve as the Architect of Record and design-builder for the campus-wide underground utility/infrastructure improvement. A new
agreement is proposed to continue design and Division of the State Architect (DSA) certification services. While the design-build agreement was active for the project under the auspices of Chevron, two change orders were issued to expand the scope of work to include pedestrian area hardscape/landscape improvements adjacent to the project as well as design of a fire lane. However, the required submittals of the added design work was rejected by DSA when submitted for review on the basis that the added scope was separate and distinct from the campus-wide underground utility/infrastructure improvement project and required a separate and comprehensive application. Chevron later sold its interest in the company to OpTerra and the new agreement accommodates design work and related DSA process services for: landscape/hardscape work around the central plant and a fire lane between Franklin Hall and the Child Development Center. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the 27th agreement awarded to this company through the Bond Program and a cumulative original award total of $190,576,334. Other projects include the Photovoltaic Solar Energy System project at Los Angeles Valley College and Central Plant project at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. RWGPL – Landscaping/Hardscape Improvements 31C.5173.05.02. Construction Phase.

B. Action

Authorize an agreement with Peter M. Mitsakos & Associates Architects d/b/a West Edge Architects, Inc. to provide continued design services for the Campus Student Center Swing Space – F9/B2 Bungalow project at East Los Angeles College from December 2, 2014 through December 31, 2016 at a cost not to exceed $46,895 inclusive of eligible reimbursable expenses.

Background

On December 2, 2009 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 32726 with Peter M. Mitsakos & Associates Architects d/b/a West Edge Architects, Inc. to serve as the Architect of Record for this project. The current Agreement shall expire on December 1, 2014 at the end of the five year term. The scope of work is to provide continued design services which includes Division of the State Architect approval of plans and specifications, construction administration and project closeout activities. A new agreement is proposed – with funding requested to be entirely from the unexpended funds from the previous agreement – to complete the project. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the fourth awarded to this company through the Bond Program and a cumulative original award total of $647,499. Other projects include the Plant Facilities project and master planning services at the West Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Student Center Swing Space – F9/B2 Bungalow 32E.5231.02.01. All Phases.
III. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 1 to Agreement No. 33477 with Ted Tokio Tanaka Architects to provide additional design services including value engineering for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) - Red Line Pedestrian Corridor project at Los Angeles City College from June 12, 2014 through February 8, 2017 at a cost not to exceed $55,895 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 1 to this Agreement to provide these services from June 12, 2014 to October 8, 2014 at a cost not to exceed $58,325; and

2. Authorize Amendment No. 1 to this Agreement to provide these services from October 9, 2014 to February 8, 2017 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $250,977.

Background

This Agreement was authorized by the Board of Trustees on February 8, 2012 (Com. No. FPD1) with Ted Tokio Tanaka Architects to serve as the Architect of Record for this project. Several issues were encountered and resolved that extended the project’s timeline and which necessitate the requested additional services including: consideration and abandonment of an alternative delivery method (Com. No. FPD3 – July 9, 2014); design revisions to be compliant with an adjacent public works project; suspension of work due to grant funding challenges; and the inclusion of value engineering to reduce overall project costs and revise the project’s design for approval by the Division of the State Architect. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. RWGPL - Red Line Pedestrian Corridor 11.C7173.05.03. Design Phase.

B. Action

Authorize Amendment No. 2 to Agreement No. 50266 with First Fire Systems, Inc. to provide additional fire alarm system programming services on a Task Order basis campus-wide at Los Angeles Harbor College with individual assignments to be issued incrementally at the direction of the College Project Director from October 9, 2014 through February 8, 2017 at a cost not to exceed $150,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $350,000.

Background

This agreement was authorized by the Board of Trustees on February 8, 2012 (Com. No. FPD1) with First Fire Systems, Inc. to provide fire alarm system programming services on a Task Order basis. Previous Task Orders under this Agreement have been assigned by the College Project Director for the provision of these services for the Astronomy Building Modernization project; Campus Restroom Building project; Theater Drama Speech Building project; Science Complex
project; and P.E. and Wellness Center project. The proposed Amendment expands the capacity of the Agreement to allow the continued issuance of Task Orders as needed. The current need is for the Student Union & Infrastructure projects, the Old Administration Building Modernization project, and the demolition of the Science & Physics Building. This agreement has been considered through the participatory governance process.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Projects to be determined on an as-needed basis. **All Phases**.

C. **Action**

Authorize Amendment No. 1 to Agreement No. 33775 with Gruen Associates for the provision of programming and design criteria services for the Grand Avenue Enhancement - Phase 1 project and Blue Line Station Extension project at Los Angeles Trade-Technical College from October 9, 2014 through December 11, 2016 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $213,478.

**Background**

This agreement was authorized by the Board of Trustees on December 11, 2013 (Com. No. FPD1) with Gruen Associates to provide architectural and engineering services as the Architect of Record for these projects. The projects are being evaluated to determine if appropriate for conversion to the Design-Build project delivery method. As part of the evaluation process, a subsequent item will be advanced to the Board requesting consideration of Design-Build. Proposed Amendment No. 1 to Agreement No. 33775 modifies the scope of work to include programming and design criteria services at no added cost. Fees shall be within the District guidelines established for these services.

**Funding and Development Phase**

Funding is through Proposition A/AA Bond proceeds along with Non-Bond funding sources. Grand Avenue Enhancement - Phase 1 17T.7773.05.05, Blue Line Station Extension 07T.6773.05.06. **Design Phase**.

**IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

**Action**

Ratify the following Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and PERCENTAGE OF ORIGINAL CONTRACT COST</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization Los Angeles City College 31C.5107.03 | Liberty Mutual Insurance Company No. 33357-1 | $12,611,789 Funding is through Measure J Bond proceeds. | Unilateral CO No. 34 for $223,683. 1.77% Unilateral CO No. 35 for $86,195. 0.68% | $71,563. | Unforeseen Condition:  
- Replace seismic supports discovered to be unable to carry the new loads calculated by the dimensions shown on as-built drawings.  
- Refinish interior walls discovered to be unfinished and not shown on as-built drawings to be non-compliant.  
- Improve existing accessibility ramp discovered to not meet ADA requirements and to achieve certification by the Division of the State Architect.  
Additional Requirements:  
- Widen existing door frame to provide required ADA access per AOR.  
- Install smoke detectors in the Band Orchestra Room and insulation for the hot and cold water lines per AOR.  
- Install framing for the HVAC penetration in the Recital Hall per AOR.  
- Install floor tile in the Recital Hall due to condition of exposed concrete slab per AOR.  
College Request:  
- Credit for the deletion of scope for voice and data outlet boxes and conduit. |
| Replaster and Retile Pool Los Angeles Trade-Technical College | Condor Inc. No. 4500200744 | $157,000 Funding is through Locally Deferred Maintenance Fund. | CO No. 1 for $7,720. 4.92% | | Unforeseen Condition:  
- Replacement of reinforcement at gutter curb and plaster work at small pool which cracked after being drained along with the large pool. |
The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

**Funding and Development Phase**

Funding for each item is shown in the table above. Construction Phase.

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**V. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT**

**A. Action**

Authorize Acceptance of Completion of Contract No. 33810 with GMZ Engineering, Inc to provide general construction services for the Stadium ADA Improvements (Stadium Site Stabilization) project at Pierce College with a substantial completion date of August 8, 2014.

**Background**

This contract was authorized by the Board of Trustees on May 14, 2014 (Comm. No. FPD1).

The total cost of this contract is $30,016.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Stadium ADA Improvements 35P.5537.03. Construction Phase.

**B. Action**

Authorize Acceptance of Completion of Contract No. 4500200744 with Condor Inc. to provide general construction services for the Replaster and Retile Pool project at Los Angeles Trade-Technical College with a substantial completion date of August 29, 2014.

**Background**

This contract was authorized by the Board of Trustees on June 11, 2014 (Comm. No. FPD1).

The total cost of this contract is $164,720.

**Funding and Development Phase**


**C. Action**

Authorize Acceptance of Completion of Contract No. 33805 with R.T. Contractor Corporation to provide general construction services for the Campus Improvements – Signage for Safety and Public Information project at West Los Angeles College with a substantial completion date of July 25, 2014.

**Background**

This contract was authorized by the Board of Trustees on April 23, 2014 (Comm. No. FPD1).
The total cost of this contract is $23,980.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Campus Improvements – Signage for Safety and Public Information 39W.5974.05. Construction Phase.

**D. Action**

Authorize Acceptance of Completion of Contract No. 33827 with Gilman Builders, Inc. to provide construction services on an emergency basis for the Campus-Wide Fiber Optic Backbone project at West Los Angeles College with a substantial completion date of June 18, 2014.

**Background**

This contract was ratified by the Board of Trustees on August 6, 2014 (Com. No. FPD4).

The total cost of this contract is $21,180.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Campus Wide Fiber Optic Backbone 39W.5979.03.32. Construction Phase.

**VI. AUTHORIZE AMENDMENT TO LEASE AGREEMENT**

**Action**

Authorize the following actions for Amendment No. 5 of Lease Agreement No. 32340 with McGrath Rent Corp, d/b/a Mobile Modular Management to extend the term 12 months to continue the lease of two modular buildings for the College Project Team at Los Angeles Harbor College from October 1, 2014 to October 1, 2015 at a cost of $20,929. If applicable, all sales tax shall be paid.

1. Ratify Amendment No. 5 to Lease Agreement No. 32340 from October 1, 2014 to October 8, 2014 at a cost not to exceed $451; and

2. Authorize Amendment No. 5 to Lease Agreement No. 32340 from October 9, 2014 to October 1, 2015 at a cost not to exceed $20,478.

Inclusive of this amendment, the total cost of this Lease Agreement approved by the Board of Trustees is $262,235.

**Background**

This Lease Agreement was authorized by the Board of Trustees on February 25, 2009 (Com. No. FPD1). It is requested the term of the lease be extended to continue the use of two (2) modular buildings serving as the College Project Team offices.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Harbor FF&E 40J.5355.05. Construction Phase.
VII. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 3 to Agreement No. 33741 with Harper Construction Company, Inc. to provide additional Design-Build services for the Student Services Center and Holmes Hall Modernization project at Los Angeles City College for a total cost not to exceed $265,086 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 3 to Agreement No. 33741 to provide these services at a cost of $60,744; and
2. Authorize Amendment No. 3 to Agreement No. 33741 to provide these services at a cost of $204,342.

Inclusive of this amendment, the total cost of this Design-Build agreement is $40,343,483.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Comm. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on January 16, 2013 (Comm. No. FPD3). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on September 11, 2013 (Comm. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Remove and replace underground irrigation pipe discovered not shown on as-built drawings to contain asbestos.
- Remove and replace corroded existing domestic water lines in Holmes Hall not shown on as-built drawings exposed by adjacent demolition.
- Complete concrete deck infill in-lieu-of slab-on-grade infill due to the discovery of a hidden crawl space during demolition and not shown on as-built drawings.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to requests by the college:

- Complete all work necessary to achieve certification of the adjacent route to accessible parking and for the ADA Path of Travel as required by the Division of the State Architect to certify the new Student Services Building.

Due to additional requirements:

- Install steel pipe fire access gates at the two Monroe Street entrances as required by the Los Angeles Fire Department for fire road access.

Amendment No. 3 to Agreement No. 33741 includes Student Services Change Order Nos. 3-SS and 4-SS and Holmes Hall Change Order No. 4-HH.
Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Student Services Center 11C.7134.05, 31C.5134.02, B1C.5134.02, B1C.5134.05, Holmes Hall Modernization 01C.6110.03, 11C.7110.03, 31C.5110.03, B1C.5110.03. Construction Phase.

B. Action

Authorize the following actions for Amendment No. 2 to Agreement No. 33648 with Pankow Special Projects, L.P. for additional Design-Build services for the Physical Plant (M&O Bldg.) and Tennis Courts project at Los Angeles City College including credits in the amount of ($12,557) and costs in the amount of $175,801 for a total cost not to exceed $163,244 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 2 to Agreement No. 33648 to provide these services at a cost of $29,662; and
2. Authorize Amendment No. 2 to Agreement No. 33648 to provide these services at a cost of $133,582.

Inclusive of this amendment, the total cost of this Design-Build agreement is $7,040,739.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was subsequently approved for delivery by Design-Build system by the Board of Trustees on October 6, 2010 (Com. No. FPD1). This Design-Build agreement with Pankow Special Projects, L.P. was authorized by the Board of Trustees on January 16, 2013 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to requests by the college:

Physical Plant (M&O)

- Complete the design for: double doors in-lieu-of roll-up doors to lower costs and increase security; combined paint and signage workshops to lower costs; and to reduce the glazing area in the Carpentry Shop.
- Redesign a storage space to be an office due to deletion of the Administration Building;
- Redesign the locksmith workshop to increase accessibility to Campus Faculty & Staff;
- Redesign campus receiving dock area to include a vehicular gate and to replace deteriorated existing fencing.

The following additional Design-Build services are proposed and are requested to be authorized:

Due to requests by the college:

Physical Plant (M&O)

- Install double doors; combine paint and signage workshops; reduce glazing area in the Carpentry Shop; repurpose storage space into office space; modify the locksmith workshop; add vehicular gate to provide access to Campus receiving loading dock; replace deteriorated existing fencing; and restore asphalt in all areas except within the Vehicle & Equipment Storage Building.
Tennis Courts

- Design and construction services to add night lighting and construction services to restore asphalt in all areas.

Amendment No. 2 to Agreement No. 33648 includes Change Order Nos.: Physical Plant (M&O): 2-MO; Tennis Courts: 1-TC.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Physical Plant (M&O Bldg.) B1C.5146.02, Tennis Courts 31C.5152.02. Design and Construction Phases.

VIII. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Ratify Amendment No. 15 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the School of Career & Technical Education project at Los Angeles Southwest College at a cost not to exceed $225,231.

Inclusive of this amendment, the total cost of this Design-Build agreement is $36,821,362.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 3, 2008 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Furnish and install (48) hardwired data ports to accommodate the technological requirements of the Computer Science & Information Technology (CSIT) and Computer Application & Office Technology Lab (CAOT) curriculum. CSIT and CAOT were originally intended to go into the School of Arts & Humanities (SoAH) building. However, after a comprehensive review of the projects by the District, the SoAH building project was cancelled. Therefore, CSIT and CAOT were re-located to the SoCTE building.

2. Due to unforeseen conditions:
   - As the Design-Builder was excavating and compacting the soil to expand the visitor’s parking lot (north of the Cox annex – per Amendment No. 9 to this Design-Build Agreement and approved by the Board on Com. No. FPD1 May 1, 2013), it was discovered that the existing soil was not achieving 90% compaction level in accordance to specifications. Since the actual condition of the existing soil did not match the geotechnical reports, additional grading and base was required.

Amendment No. 15 to Agreement No. 32881 includes Change Order Nos. 18 and 19.
Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Career & Technical Education 36S.5631.02. Construction Phase.

B. Action

Ratify Amendment No. 25 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade and Fitness and Wellness Center projects at Los Angeles Southwest College at a cost not to exceed of $1,167,585 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $99,204,971.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

1. Due to requests by the college:

- Provide connection for the permanent Uninterrupted Power Supply (UPS) to secure power to the Campus’ main Information Technology (IT) core switch during regional Southern California Edison (SCE) power outage.
- Relocate the college’s existing servers to a temporary location so as not to impact the construction schedule of the Cox Building Upgrade.

2. Due to unforeseen conditions:

- Install concrete anchors in-lieu-of shot pins due to the hardness of the existing concrete soffit.
- Furnish and install library shelving that was called for in the Request For Proposal to be installed by the college. The installation of the library shelving requires Division of the State Architect (DSA) approval; therefore, it is in the best interest of the District to have the Design-Build coordinate all efforts required for DSA approval.
- Repair existing south entrance to the Fitness and Wellness Center to implement part of the “Campus Site Accessibility Transition Plan.”

Amendment No. 25 to Agreement No. 33063 includes Change Order Nos. 45, 46, and 47.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10, B6S.5607.03.10, Fitness and Wellness Center 36S.5667.03. Construction Phase.
IX. **AUTHORIZE PURCHASE ORDER**

**Action**

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the California Multiple Award Schedule (CMAS)/Nexus - Contract No. 3-09-70-0163AE, and b) authorize the purchase and integration of Information Technology (IT) network equipment for the Campus-wide Technology Upgrades project at Los Angeles Southwest College at a cost of $6,629. If applicable, all sales tax shall be paid.

**Background**

LACCD is authorized to utilize the above contract through CMAS, a California State supported program under the Department of General Services that was created to provide an equipment purchasing vehicle along with services for publicly funded agencies. Delivery and setup are included.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Campus-wide Technology Upgrades 36S.5664.03. **Construction Phase.**

X. **AUTHORIZE PAYMENT OF BOND PROCEEDS**

**Action**

Authorize the following actions for certain legally-required advertising in newspapers of general circulation owned by the Daily Journal Corporation at a reduced cost not to exceed $165,000:

A. Reduce the number of outreach newspapers for the continued provision of legally-required advertising from 19 to 8 achieving a 60% cost reduction (a savings of approximately $140,250); and

B. Provide payment from Bond proceeds:

1. Ratify the payment of Bond proceeds to the Daily Journal Corporation from July 1, 2014 through October 8, 2014 in an amount not to exceed $30,000; and

2. Authorize the payment of Bond proceeds to the Daily Journal Corporation from October 9, 2014 through June 30, 2015 in an amount not to exceed $135,000.

**Background**

The District is required to inform the public about certain upcoming public hearings as well as opportunities for bidding/proposals for the provision of products, services, and/or construction projects through the placement of advertisements in newspapers of general circulation. Further, to ensure this information is widely available, the District encourages the advertising effort to include the use of outreach newspapers that are in foreign languages and community-focused.
On July 24, 2002 (Com. No. BSD4), the Board of Trustees established an account funded through Bond proceeds for the payment of the advertising services and there is an unused balance of $529,400 remaining. In the Spring of 2014, the Program Management Office staff evaluated the effectiveness of the advertising and what could be done to reduce costs while continuing to meet legal requirements and outreach efforts. Staff determined that the same effective level of advertising could be achieved if the number of outreach newspapers utilized was reduced from 19 to 8. The proposed reduction allows the Bond program to realize a savings of approximately $140,250 per year.

**Development Phase**

Funding is through Propositions A/AA and Measure J Bond proceeds. District-wide Advertising 40J.5J55.05. All Phases.

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**XI. RATIFY GRAND AVENUE ENHANCEMENT PROJECT AGREEMENT WITH CITY OF LOS ANGELES**

**Action**

Ratify Agreement with the City of Los Angeles to accept a one-time payment of $5,000,000 on behalf of Los Angeles Trade-Technical College in order to design and construct enhancements along Grand Avenue between 23rd Street and Washington Boulevard in connection with the Mid-City/Exposition Light Rail Transit project.

**Background**

In April of 2008, an agreement was executed with the City of Los Angeles to accept payment of $5,000,000 to design and construct enhancements along Grand Avenue between 23rd Street and Washington Boulevard in connection with the Mid-City/Exposition Light Rail Transit Project. These enhancements are part of a larger project to receive funding from the Bond program in addition to the payment from the City of Los Angeles to ensure proper vehicular and pedestrian circulation in the area around the college most impacted by the Mid-City/Exposition Light Rail Transit Project.

At the direction of former College Vice President of Administration, a check for $5,000,000 was issued by the City of Los Angeles to the Los Angeles Trade-Technical College Foundation. The Foundation has held the funding until recently. Funding is presently being transferred back to the District to reimburse the College Proposition A/AA funds used in the earlier phases of the Grand Avenue enhancements construction. This action is represented in Com. No. BF1 (Item D-0266) of this agenda reflecting the acceptance of funds from the Foundation.

Unfortunately due to the number of matters encompassing the Exposition Light Rail Transit Project transactions with the College, the agreement in 2008 was overlooked and not approved by the Board of Trustees at the time of execution. Recently, in an attempt to transfer funding from the Foundation back to the College’s Proposition A/AA account for reimbursement of the project, the lack of board approval on the agreement in 2008 was discovered and is now being corrected.
XII. **RATIFICATION OF SETTLEMENT**

A. In accordance with Board Rule 7313, ratify the Settlement of an OCIP General Liability Claim No. ESIS #67833456234602, related to East Los Angeles College E-3 & E-5 Replacement Building project and the Building F7 – 1st floor bathrooms in the amount of $24,750.40 to be paid to the District as reimbursement for costs incurred.

B. In accordance with Board Rule 7313, ratify the Settlement of Builder's Risk Construction Claim No. 683-526875, related to Los Angeles Trade-Technical College Project Nos. 17T.7702.03.01 & 37T.5702.03.01 in the amount of $12,433.81 to be paid to contractor as final claim settlement for repair costs associated with a broken water pipe in an exterior planter box that leaked inside the building during construction.