ORDER OF BUSINESS - REGULAR MEETING
Wednesday, May 13, 2015
Public Session 3:30 p.m.
Closed Session
(Immediately Following Public Session)

Los Angeles Mission College
Campus Center Main
13356 Eldridge Avenue
Sylmar, CA 91342

I. Roll Call (3:30 p.m.) Location: Campus Center Main

II. Flag Salute

III. Welcoming Remarks by Monte Perez, President, Los Angeles Mission College

IV. Approval of Minutes: Regular Meetings and Closed Sessions:
   March 11, 2015; March 25, 2015; and April 15, 2015

V. Reports from Representatives of Employee Organizations at the Resource Table

VI. Announcements from the College Presidents

VII. Public Agenda Requests
   A. Oral Presentations
   B. Proposed Actions

VIII. Requests to Address the Board of Trustees – Multiple Agenda Matters

IX. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
   • Reports from Board Members on Conference Attendance

   BT1. Resolution – District Classified Employees Retirement
   BT2. Adopt the Legislative & Public Affairs Committee’s Recommendations (May 13, 2015)
X. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District
     o Los Angeles Mission College Presentation: The Child Development Resource Center

XI. Consent Calendar
Matters Requiring a Majority Vote
   BF1. Ratify Budget Revisions and Appropriation Transfers
   BSD1. Ratify Business Services Actions
   BSD2. Approve Business Services Actions
   FPD1. Approve Facilities Planning and Development Routine Report
   FPD2. Adopt Resolution Ratifying Staff’s Issuance of a Request for Qualifications and Proposals Under Education Code Section 81335 for the Demolition Evaluation Study and Services Project at East Los Angeles College; (Firestone Education Center); and Authorizing the Award of a Site Lease, Facilities Lease and Related Construction Services Agreement
   FPD3. Adopt Resolution Ratifying Implementation of Design-Build System of Project Delivery for Three Projects at Los Angeles Mission College; Ratifying the Request for Qualifications and Proposals Process; and Authorizing the Award of Three Design-Build Agreements
   FPD4. Adopt Resolution: (1) Determining that the Action of Designating Certain District-Owned Buildings as Offsite Locations Under Education Code Section 81529 is Exempt From Review Under CEQA; and (2) Designating Certain District-Owned Buildings as Offsite Locations Under Education Code Section 81529
   HRD1. Personnel Services Routine Actions
   ISD1. Approve New Educational Courses and Programs
   ISD2. Approve New Community Services Offerings
   ISD3. Ratify Amendment of Cost of Out-of-State Student Travel
   PC1. Personnel Commission Action
   • Correspondence

Matters Requiring a Super Majority Vote
   BF2. Authorize Use of $3,394,955 from Contingency Reserve to Augment College Budgets
   BF3. Authorize Encumbrances
XII. Recess to Committee of the Whole
   A. Roll Call
   B. Public Speakers
   C. Presentation/Initiative Reviews
      • Developmental Education Classes
   D. Other Business
   E. Adjournment of the Committee of the Whole

XIII. Reconvene Regular Meeting of the Board of Trustees

XIV. Roll Call

XV. Recommendations from the Chancellor
   CH1. Approve College Planning and Institutional Effectiveness Reports
       • Los Angeles Trade-Technical College
       • Los Angeles Valley College
       • West Los Angeles College
   CH2. Approve Award of Honorary Associate of Arts Degree
   CH3. Amend Board Rule Chapter II Article IV – 2408 Order of Business
   ISD4. Amend Board Rule Chapter VI Article II – Graduation Requirements

XVI. Notice Reports and Informatives
   ISD/A. [Informative] Notification of Out-of-State Student Travel
   ISD/B. [Notice] Amend Board Rule Chapter VIII Article II – Academic Probation and Disqualification

XVII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XVIII. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XIX. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).

   Location: Campus Center, Room 4
XX. Reconvene Regular Meeting  
   Location: Campus Center, Room 4

XXI. Roll Call

XXII. Report of Actions Taken in Closed Session – May 13, 2015

XXIII. Discussion on Board Self-Evaluation

XXIV. Adjournment

Next Scheduled Regular Board Meeting  
Wednesday, May 27, 2015  
(Public Session scheduled for 3:30 p.m.)
Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
ATTACHMENT A

CLOSED SESSION
Wednesday, May 13, 2015

Los Angeles Mission College
Campus Center, Room 4
13356 Eldridge Avenue
Sylmar, CA 91342

I. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Albert Román
   Adriana D. Barrera

   Employee Unit: Clerical/Technical – Local 1521A

II. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

III. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1)

A. Ewan Paymah v. LACCD

B. 700 Wilshire Properties v. Roosevelt Lofts, Inc., et al.

C. Delicia Mosley v. LACCD, et al.

D. Jane Fealy v. LACCD

E. Edrik Stamps v. LACCD

F. Rodney Carswell v. Judith Samuel

G. Rodney Carswell v. Ruth Bledsoe

H. Rodney Carswell v. Dr. Mary Gallagher
IV. Conference with Legal Counsel - Potential Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2)

A. Claim for construction work at Harbor College

B. Claim by the District for property damage from a construction contractor at East Los Angeles College

V. Conference with Legal Counsel - Potential Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1)

A. Potential litigation – 1 matter
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coleman</td>
<td>Darrow</td>
<td>Student Services Aide</td>
<td>25</td>
<td>City</td>
<td>04/01/2015</td>
</tr>
<tr>
<td>Cybulski</td>
<td>Akiko</td>
<td>Administrative Secretary</td>
<td>22</td>
<td>Trade Tech</td>
<td>04/01/2015</td>
</tr>
<tr>
<td>Martinez</td>
<td>Sofia</td>
<td>Senior Office Assistant</td>
<td>14</td>
<td>East</td>
<td>04/16/2015</td>
</tr>
</tbody>
</table>

By __________________________ Date __________________________
Subject: ADOPT THE LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE’S RECOMMENDATIONS (MAY 13, 2015)

The following motion is presented by Legislative & Public Affairs Committee members Eng (Chair), Field (Vice Chair), and Fong:

Support  Oppose

AB 968 (Williams) Postsecondary education: transcripts

Summary: This bill would require the governing board of each community college district, the CSU Trustees, the UC Regents, the governing body of each independent institution of higher education, and the governing body of each private postsecondary educational institution to indicate on a student’s transcript when the student is ineligible to reenroll due to suspension or expulsion for the period of time the student is ineligible to reenroll.

Analysis: Current law authorizes a community college district to deny enrollment, permit conditional enrollment or enroll, after a hearing, a student who has committed one of numerous serious offenses and been expelled for that offense from another community college district. One of the difficulties surrounding the implementation of that law is that it is difficult to identify which students have been expelled for those offenses. The length of time of this authority is for five years.

Update: The transcripts would only impact students that were expelled for serious offenses such as assault, sexual assault, stalking or other serious offenses. As noted above, the length of time that the indication on the transcript would be for no more than 5 years.

Recommendation: Support, if amended

AB 1016 (Santiago) Public Postsecondary Education: Student Transfer Reform Achievement Act

Summary: This bill would require the Office of the Chancellor of the California Community Colleges to report to the Legislature the status of each community college’s compliance with the Student Transfer Achievement Act’s provisions related to creating associate degrees for transfer. This bill would also require the CSU to submit 2 reports to the Legislature on campus acceptance of transfer model curricula by concentration. The bill would require the California State University, commencing November 1, 2018, to annually post publicly available data on the extent to which the CSU admitted associate degree transfer students to the students’ first choice campus and to a program that is similar to their transfer degree, and to post data concerning associate degree transfer student outcomes.

Chancellor and Secretary of the Board of Trustees

By __________________________ Date __________________________

Eng __________________________ Pearlman __________________________
Field __________________________ Svonkin __________________________
Fong __________________________ Veres __________________________
Moreno __________________________ Jackson __________________________
                                                      Student Trustee Advisory Vote

Page 1 of 3 Pages  Com. No. BT2   Div.  Board of Trustees  Date  5/13/15
**Analysis:** Since the passage of SB 1440 which created the Student Transfer Reform Achievement Act, the community college academic senate has been working with the CSU academic senate to create model transfer curriculum for community colleges to use in offering associate degrees for transfer. Many students have chosen to take this route to transfer as it guarantees a spot in a CSU. That guarantee, however, is not necessarily to a student's first choice of CSU campus. This measure would provide greater transparency to the extent that students are getting their campus and major of their choice.

**Staff Recommendation:** Support

SB 222 (Block) School bonds: school facilities: statutory lien

**Summary:** This bill would require school bonds issued and sold to be secured by a statutory lien on all revenues received pursuant to the levy and collection of the tax.

**Analysis:** This measure is considered a technical amendment relating to bonds issued by schools and community college districts. School districts in California finance construction, reconstruction, rehabilitation, or replacement of school facilities by issuing general obligation bonds. These bonds are debts of the school district payable solely from a dedicated property tax levied on all properties in the school district. When collected, all taxes levied for the bonds must be paid into the county treasury into a special fund dedicated solely to the payment of the district's bonds. While bond rating agencies rate bonds based on the fiscal health of the district, in fact, the health of the district has little to no bearing as to the likelihood of the bond being paid off. This measure could likely result in better bond rating for districts.

**Update:** This bill was amended to apply to all local agency that issue bonds, rather than just K-12 schools and community colleges. The lien would automatically arise without any action or authorization of the local agency or governing board. The lien would be active and binding from the time the bonds are executed and delivered. The revenues received pursuant to the levy and collection of the tax shall be immediately subject to the lien, and the lien shall immediately attach to the revenues and be effective, binding, and enforceable.

**Recommendation:** Support

SB 767 (de León): Los Angeles County Metropolitan Transportation Authority: transactions and use tax

**Summary:** This bill would authorize the Los Angeles Metropolitan Transportation Authority to place a new half-cent sales tax measure on the 2016 ballot in order to fund transportation improvements.
# Board of Trustees

Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BT2</th>
<th>Division</th>
<th>Board of Trustees</th>
<th>Date: May 13, 2015</th>
</tr>
</thead>
</table>

**Analysis:** Current law authorizes local cities and counties to exceed state sales and use taxes by up to 2% rate with voter approval. Two years ago the Legislature authorized MTA to impose a permanent transactions and use tax, but voters did not approve the tax. This measure authorizes adoption of a transactions and use tax of up to .5% and authorizes MTA to exceed the 2% cap by no more than 1%. The bill requires that an expenditure plan be submitted with the proposed tax, limits administrative costs to 1.5% of tax revenue, and that a resolution be adopted by MTA board submitting the tax. The measure would require a 2/3 vote in order to be successful. LACCD is not yet in the project, but hopes to be included. The district is trying to get low cost fare cards included in the tax measure. A further reduction in monthly fare cards for community college students or for high school students that are concurrently enrolled in a community college could build support across the county.

**Recommendation:** Support
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of $7,773,375 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
### NEW INCOME (Attachment 1)

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal 810000-849900</td>
<td>53,489</td>
</tr>
<tr>
<td>State 860000-869999</td>
<td>6,783,571</td>
</tr>
<tr>
<td>Local 870000-889999</td>
<td>630,595</td>
</tr>
<tr>
<td>Interfund Transfer In 881000-892999</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources 893000-899999</td>
<td>96,730</td>
</tr>
<tr>
<td>Contribution to Restricted Program 898000-899999</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>7,773,375</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries 100000-199999</td>
<td>267,181,654</td>
<td>1,305,724</td>
<td>550,961</td>
<td>298,018,339</td>
</tr>
<tr>
<td>Classified Salaries 200000-299999</td>
<td>163,438,968</td>
<td>488,324</td>
<td>190,973</td>
<td>152,818,895</td>
</tr>
<tr>
<td>Employee Benefits 300000-399999</td>
<td>151,670,103</td>
<td>336,506</td>
<td>311,739</td>
<td>152,318,348</td>
</tr>
<tr>
<td>Books/Supplies 400000-499999</td>
<td>39,396,549</td>
<td>302,597</td>
<td>759,584</td>
<td>40,438,560</td>
</tr>
<tr>
<td>Contract Services 500000-599999</td>
<td>134,767,561</td>
<td>436,643</td>
<td>1,301,257</td>
<td>136,504,761</td>
</tr>
<tr>
<td>Capital Outlay 600000-699999</td>
<td>30,197,879</td>
<td>664,056</td>
<td>261,081</td>
<td>31,143,016</td>
</tr>
<tr>
<td>Other Outgo 700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services 710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers 720000-729999</td>
<td>5,025</td>
<td>10,475</td>
<td>-</td>
<td>15,500</td>
</tr>
<tr>
<td>Interfund Transfers 730000-739999</td>
<td>14,264,353</td>
<td>96,730</td>
<td>-</td>
<td>14,361,083</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs 740000-749999</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants 750000-759999</td>
<td>277,734,302</td>
<td>45,510</td>
<td>223,622</td>
<td>278,002,524</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902) 760000-799999</td>
<td>66,388,617</td>
<td>4,194,715</td>
<td>(3,705,852)</td>
<td>66,877,480</td>
</tr>
<tr>
<td>Reserve for Contingency* 790200</td>
<td>16,550,223</td>
<td>-</td>
<td>-</td>
<td>16,550,223</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,161,576,574</strong></td>
<td><strong>7,773,375</strong></td>
<td>-</td>
<td><strong>1,169,348,948</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $16.56 million, which is 3.04% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by: [Signature]
Jeanette L. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P-0297</td>
<td><strong>UCLA Bridges to Baccalaureate Program</strong></td>
<td>$53,489</td>
</tr>
</tbody>
</table>

To accept additional funding to increase the number of students from underrepresented minority (URM) groups who successfully transfer to University of California, Los Angeles (UCLA), complete their baccalaureate degrees in the sciences, and pursue more advance degrees in biomedical sciences. Pierce College and Los Angeles Valley College will serve as partner institutions. The new Bridges Program will substantially increase the average number of URM transfers from these colleges into life science majors at UCLA. The average number of URM transfers from Pierce College and Los Angeles Valley College into life science majors at UCLA will be increased from three to fifteen (3-15). This additional funding brings the total program allocation to $149,909. Funding is from the National Institutes of Health.

<table>
<thead>
<tr>
<th></th>
<th>TOTAL FEDERAL</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$53,489</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>D-0591, D-0624</td>
<td><strong>California Work Opportunity and Responsibility to Kids (CalWORKs)</strong></td>
<td>$84,218</td>
</tr>
</tbody>
</table>

To accept additional funding to increase the 2014-2015 budget for the CalWORKs program at Los Angeles City College ($31,066), East Los Angeles College ($24,013), Los Angeles Southwest College ($16,391), Los Angeles Trade-Technical College ($6,274), and Los Angeles Valley College ($6,474). Funds are used to assist welfare recipient students to obtain the educational level they need to transition off welfare and ultimately achieve long-term self-sufficiency. The program will serve five thousand six hundred (5,600) students. This augmentation brings the total program funding to $4,415,342. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

| D-0618               | **Basic Skills**                                    | (100,425) |

To adjust funding to align with the amount released by the State Chancellor’s Office in the First Principal Apportionment (P1) released on February 19, 2015. Funding for Los Angeles City College, East Los Angeles College, Pierce College, Los Angeles Trade-Technical College and Los Angeles Valley College is decreased by $31,832, $24,191, $7,775, $5,185, and $31,442, respectively. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).
**Career Technical Education (CTE) Enhancement Program**

To establish funding to create greater incentive for California Community Colleges to develop, enhance, retool and expand quality Career Technical Education offerings that build on existing community college regional capacity to respond to regional labor market needs. The program will serve over one thousand (1,000) students. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Career Technical Education (CTE) Pathways (SB1070)**

To accept additional funding to improve student success and continuous program improvement for the Los Angeles Community College District, its community colleges, and the region’s K-12 system, primarily LAUSD. The additional funding is for the second and third years for the period January 1, 2015 to December 31, 2016. The program had already received $200,000 in its first year in 2013-2014. The program will identify strategies to engage industry in developing and strengthening certifications for embedding into high school and community college pathways to enhance employment opportunities; and help develop bridge data systems across secondary/post-secondary institutions. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Enrollment Growth for Associate Degree Nursing Program**

To accept additional funding to expand current enrollment capacity or maintain prior additional enrollments in the nursing program. The program will provide assessment, remediation and retention activities to assist students in succeeding in the nursing program and to prepare them to successfully complete the National Council Licensure Examination to become eligible for Licensure as registered nurses. This program will accept sixteen to twenty-four (16-24) students every semester. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Building Healthy Communities Initiative**

To accept additional funding to address three of the Prevention and Early Intervention/Student Mental Health Strategic Plan priorities: 1) faculty and staff training, 2) peer to peer support, and 3) suicide prevention. The purpose of the project is to develop campus climates in which wellness, safety, stigma reduction, and the identification and referral of at-risk students for help are top priorities. Approximately eighty thousand (80,000) individuals will benefit from this program. Funding is from the Foundation for California Community Colleges.
LA HI-TECH Regional Consortium

To accept funding for the California Career Pathways Trust-LA HI-TECH Regional Consortium from the California Department of Education through the Pasadena Area Community College District which is the fiscal agent. Los Angeles City College serves as the lead college for the Los Angeles Community College District. Funding distribution from the fiscal agent is as follows:

- Los Angeles City College: $1,162,500
- Los Angeles Mission College: $500,000
- Pierce College: $500,000
- Los Angeles Southwest College: $500,000
- Los Angeles Valley College: $812,500
- West Los Angeles College: $500,000

Total: $3,975,000

The funds will be used to build robust partnerships between community colleges, high schools, and employers that better prepare students for the 21st century workplace and improve student transition from secondary to postsecondary education, training, and employment. The program will strengthen the articulated educational career pathways between the high school and community college systems through the Linked Learning approach; contextualize academic and technical subjects to develop and integrate standards-based academics; and provide an innovative work experience education in support of careers in the Information and Communications Technology (ICT) Industry. A minimum of three thousand six hundred (3,600) high school and community college students will be served over a five-year period. Funding is from the California Department of Education.

Child Development Training Consortium (CDTC)

To establish funding to assist students in applying for child development permits. The program offers stipends and grants to Child Development students who meet the requirements for the Child Development Training Consortium (CDTC) program. This year, approximately forty (40) students will benefit from this program. Funding is from the California Department of Education.

TOTAL STATE

$6,783,571

Local

Interest Income

$7,000

To augment the Rios Flanagan East Los Angeles College Library Trust - Scholarship and Loan Fund from projected interest income generated from the East Los Angeles College Library and Rios Flanagan Scholarship Trust in fiscal year 2014-15.
**Metropolitan Transit Authority (MTA) Interest**

To augment the Unallocated account in General Fund at Pierce College from income generated by the Metropolitan Transit Authority (MTA) interest earned to assist in farm-related expenses.

**Hilda Solis Academy/Learning Assistance Center Tutorial Partnership**

To accept funding at East Los Angeles College to provide tutoring services for the students of Hilda Solis Academy. The East Los Angeles College Learning Assistance Center will recruit, train, and monitor the tutors who will work at the Hilda Solis Academy. The selected tutors will assist approximately fifty (50) English Language Learners in grades nine through eleven with English and Mathematics. Funding is from the Hilda Solis Academy/Los Angeles Unified School District.

**LAVC Job Training**

To accept additional funding for employment training services to participants in the South Bay Service Delivery area. Thirty-eight (38) participants will receive customized training through the program. The training regimen will consist of customer service, vocational English, and technical training focusing on the areas of healthcare, transportation, manufacturing, or computer applications. Funding is from the South Bay Workforce Investment Board.

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and purchase instructional equipment. Funding is from Automotive Service Excellence (ASE) Testing fees; Construction, Maintenance & Utilities (CMU) Department fees; Cosmetology Department fees; Foundation for California Community Colleges; I-CAR Training; NCS Pearson; Peralta Colleges Foundation; and PSI Trainings.

**Child, Family & Education Cohort**

To accept additional funding to provide Child, Family & Education classes to twenty-five (25) Los Angeles County Office of Education-Greater Avenues for Independence/General Relief Opportunities for Work (LACOE-GAIN/GROW) participants. Funding is from the Los Angeles County Office of Education.

**Book Voucher Pilot**

To accept funding to assist ten (10) former and current foster youth (ages sixteen to twenty-one) with the cost of books and school supplies. To qualify for this program, students must be enrolled at Los Angeles Southwest College, be part of the Guardian Scholars Program, and have at least half-time units based on their program of study (major). Funding is from the Department of Children and Family Services.
**Los Angeles Area Chamber of Commerce (Ford Foundation Grant)**

To accept funding to establish a Rapid Response Policy team, to develop a workforce outcome measurement system, and to drive data-driven decision-making to improve completion and reduce gaps. Funding is from the Los Angeles Area Chamber of Commerce.

**Family Childcare Higher Education Project**

To accept funding to organize courses for Family Child Care Providers, an underserved population in the early care and education workforce. Los Angeles Valley College will offer eight courses that lead to the Child Development certificate, child care permit, and/or two-year associate degree in Child Development. A minimum of forty (40) students will be served. Funding is from the County of Los Angeles.

**Contract Education – Ambassador High School**

To accept funding to provide instructional services to Ambassador High School for the following courses: Communication Studies 101, Geography 007, History 001, Music 111, Spanish 002, Spanish 021, Spanish 022, Theater 100, and other classes as requested by Ambassador High School. A maximum of thirty-five (35) students per class will be eligible to participate. Funding is from Ambassador High School.

**Contract Education - The Los Angeles County Office of Education (LACOE) Culinary Certification Program**

To accept funding to provide general/prerequisite classes needed to meet the requirements of the Culinary Certification Program. A maximum of thirty-five (35) students per class will be eligible to participate. Funding is from the Los Angeles County Office of Education (LACOE).

**Contract Education - The Los Angeles County Office of Education (LACOE) Greater Avenues for Independence (GAIN) Culinary Arts Spring 2015 Cohort**

To accept funding to provide Culinary Arts training to a cohort of a maximum of twenty (20) LACOE GAIN participants. Los Angeles Mission College (LAMC) will provide 200 hours of training in two Culinary Arts courses: CulArt 050 (Sanitation and Safety); and CulArt 060 (Culinary Orientation & Techniques). Both faculty and student services (e.g. orientation, assessment, financial aid workshop, career workshop) will be provided by LAMC. Students will receive college credit creating a positive and encouraging environment for them to move forward with their education. Funding is from the Los Angeles County Office of Education (LACOE).

**Contract Education - Service Employees International Union United Healthcare Workers-WEST (SEIU UHW-WEST) & Joint Employer Education Fund**

To accept funding to provide general/prerequisite classes needed to meet the requirements of the Nursing Program at Los Angeles Harbor College. A maximum of twenty-five (25) students per class will be eligible to participate. Funding is from Service Employees International Union United Healthcare Workers-West (SEIU UHW-WEST) & Joint Employer Education Fund.
C-0379  
**Journalism**  
To augment Salary and Travel accounts in the Journalism Fund at Los Angeles City College from income generated by the Journalism Program.

H-0420  
**Dedicated Revenues – Learning Resource Center**  
To accept revenues generated from the Copy Machine – Learning Resource Center at Los Angeles Harbor College, to augment the Office Supplies account.

**TOTAL LOCAL**  
$839,585

---

**OTHERS:**

**Interfund**

D-0579, D-64  
**Increase – General Fund from Scholarship and Loan Fund**  
$8,443  
To set up an Interfund transfer to increase the General Fund budget at East Los Angeles College. These funds will be transferred from the Rios Flanagan East Los Angeles College Library Trust – Scholarship and Loan Fund to the General Fund.

D-0602, D-0603  
**Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)**  
80,000  
To set up an Interfund transfer for the Elevator Repair Project at the Educational Services Center to provide the required level of funding for this project. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.

D-0633, D-0634  
**Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)**  
8,287  
To set up an Interfund transfer for the Replace Cooling and Heating Coils Music Building Project at Los Angeles Valley College per the request of the Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.
<table>
<thead>
<tr>
<th>Fund Redistibution</th>
<th>Extended Opportunity Programs and Services (EOPS)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-0279, S-0299</td>
<td>To redistribute funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Southwest College.</td>
<td>$(15,000)</td>
</tr>
<tr>
<td>S-0280, S-0300</td>
<td>To accept redistributed funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Southwest College.</td>
<td>15,000</td>
</tr>
</tbody>
</table>

**TOTAL OTHERS**

$96,730

**TOTAL INCOME**

$7,773,375
Subject: RATIFY BUSINESS SERVICES ACTIONS

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS
   1,080 issued from March 2, 2015 to March 31, 2015 which totaled $3,439,509.

B. FACILITIES ORDER FORMS
   63 issued from March 1, 2015 to March 31, 2015 which totaled $277,713.

C. AGREEMENTS FOR ART MODELING SERVICES
   2 issued which totaled $200.

D. AGREEMENT FOR MUSICIAN SERVICES
   1 issued which totaled $800.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS
   4 issued from March 1, 2015 to March 31, 2015 for a total income of $5,487 - City
   8 issued from March 1, 2015 to March 31, 2015 for a total income of $21,113 - Harbor
   2 issued from March 1, 2015 to March 31, 2015 for a total income of $21,040 - Southwest
   5 issued from March 19, 2015 to April 16, 2015 for a total income of $7,050 - Valley

   Total Income of Section E: $54,690

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
F. LEASE OF FACILITIES FOR DISTRICT USE

4500212243 Educational Services Center. Agreement with the Hyatt Regency Valencia to provide sleeping accommodations for approximately 100 people to participate in the California Acceleration Project Summer 2015 Institute at the College of the Canyons as part of a mandatory partnership under the ESL/Basic Skills Professional Development Grant during the period June 12, 2015 to June 14, 2015, inclusive, under the auspices of the Office of Education programs and Institutional Effectiveness and funded by the ESL/Basic Skills Professional Development Grant. Total estimated cost: $25,000.

4500212245 City. Agreement with the Delancey Street Foundation for use of their facilities for the Radiologic Technology Program graduation on June 20, 2015. Total cost: $11,205.

4500212246 Educational Services Center. Agreement with Courtyard by Marriott to provide use of meeting rooms, food and non-alcoholic beverages for the Chancellor’s Cabinet Retreat on May 7 and 8, 2015 under the auspices of the Office of the Chancellor and funded by the Chancellor’s reserve account. Total cost not to exceed: $7,000.

4500212249 City. Agreement with the Greek Theater for use of their facilities for the graduation on June 9, 2015. Total estimated cost: $13,825.

Total Cost of Section F: $57,030

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500210241 East. No-cost agreement with Knowledge Is Power Program L. A. to provide classrooms at various schools to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 8, 2015 to July 24, 2015, inclusive.

4500211260 East. No-cost agreement with Downey Unified School District to provide a classroom at Warren High School to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 23, 2015 to July 30, 2015, inclusive.

Total Income of Section G: $0

H. LICENSE AGREEMENTS

4500192245 Districtwide. Amendment No. 2 to agreement with Red Cross of America (ARC) to provide first aid, first responder, cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) course to the District, to license the District’s Occupational Safety
and Health Specialist as a certified provider of the ARC-authorized courses and training classes under the auspices of the Office of Safety and Occupational Health from July 1, 2015 to June 30, 2016, inclusive, for the second year of the agreement. **Total additional cost not to exceed: $10,000.**

4500212408 **Districtwide.** Agreement with Controltec, Inc. for license to use its internet-based case management software that enables agencies to manage childcare centers and accurately record and report childcare attendance, for a one-year period beginning May 5, 2015 or the actual date of software installation, whichever is later. **Total cost: $15,334.**

4500190177 **Mission.** Amendment No. 3 to renew agreement with Dallas County Community College District for license to broadcast and cablecast telecourses and provide video materials for delivery to students, increasing the total contract amount from $40,314 to $44,981, from July 1, 2015 to June 30, 2016, inclusive, for the fourth year of the agreement. **Total additional cost: $4,667.**

4500211683 **Mission.** Agreement with Coast Learning Systems for license to broadcast and cablecast telecourses and provide video materials for delivery to students, during the period July 1, 2015 to June 30, 2018, inclusive. **Total cost: $35,600.**

**Total Cost of Section H: $65,601**

I. **MAINTENANCE AGREEMENTS**

4500174297 **City.** Amendment No. 2 to agreement with Amtech Elevator Services to provide maintenance services for one additional Kone elevator in the Kinesiology Building, increasing the total contract amount from $106,140 to $106,995, from March 1, 2015 to May 31, 2015, inclusive, during the third year of the agreement. **Total additional cost: $855.**

4500211610 **East.** Agreement with Curvature, Inc. to provide maintenance for Academic Dell Servers and Network Area Storage components located in the Information Technology Department during the period April 16, 2015 to April 15, 2016, inclusive. **Total cost: $5,032.**

4500211620 **East.** Agreement with Golden Star Technology, Inc. to provide maintenance and support for Symantec Anti-virus and email system located in the Information Technology Department during the period March 14, 2015 to March 13, 2016, inclusive. **Total cost: $4,990.**

4500170919 **Educational Services Center.** Amendment No. 6 to renew agreement with GXS, Inc. for maintenance of its TrustedLink Enterprise software for the Office of Information Technology, increasing the total contract amount from $28,327 to $32,969, from March 1, 2015 to
February 28, 2016, inclusive, for the fifth year of the agreement. Total additional cost: $4,642.

4500198603  Educational Services Center. Amendment No. 1 to agreement with PeopleFluent for maintenance of its OrgPublisher software for the Office of Information Technology, increasing the total contract amount from $12,250 to $24,867, from June 1, 2015 to May 31, 2016, inclusive, for the second year of the agreement. Total additional cost: $12,617.

4500198675  Educational Services Center. Amendment No. 1 to renew agreement with Security Weaver, LLC to provide maintenance for its Security Weaver software application, to fix bugs, make enhancements, provide patches and upgrades for the Office of Information Technology, increasing the total contract amount from $50,000 to $100,000, from April 23, 2015 to April 22, 2016, inclusive, for the second year of the agreement. Total additional cost: $50,000.

4500211678  Educational Services Center. Agreement with Hewlett Packard Company to provide hardware support services for a Hewlett Packard blade server and enclosure in the 2nd Floor Data Center for the Office of Information Technology during the period May 1, 2015 to March 31, 2016, inclusive. Total cost: $9,984.

4500186889  Harbor. Amendment No. 3 to agreement with IBE Digital to provide maintenance services for one additional Konica Minolta copier, increasing the total contract amount from $71,424 to $72,504, from January 1, 2015 to June 30, 2016, inclusive. Total additional cost: $1,080.

4500204899  Mission. Amendment No. 1 to agreement with Canon Solutions America, Inc. to provide maintenance services for iP1135+, IRC7260 and IRC525 copiers for the Information Technology Department, to increase the total contract amount from $32,892 to $37,892 from October 31, 2014 to October 30, 2019, inclusive. Total additional cost: $5,000.

4500211626  West. Agreement with Canon Business Solutions to provide maintenance for 12 Canon copiers located in Student Services, General Classrooms Building, Physical Plant, Education Building and the Bookstore during the period May 1, 2015 to April 30, 2016, inclusive. Total cost: $7,500.

Total Cost of Section I: $101,700
J. **STUDENT INTERNSHIP AGREEMENTS**

4500210774  **Trade-Technical.** No-cost agreement with California State University, Los Angeles-Nursing Department to provide training for students enrolled in the Nursing Programs during the period January 15, 2015 to January 14, 2020, inclusive.

4500211599  **West.** No-cost agreement with Olympia Convalescent Hospital to provide clinical training for students enrolled in the Nursing Program during the period November 20, 2014 to November 19, 2016, inclusive.

Total Cost of Section J: $0

K. **SERVICE AGREEMENTS**

4500181242  **City.** Correct contract term date with Augusoft, Inc., as approved by the Board of Trustees on February 11, 2015 (Com. No. BSD1) to provide online registration software for the Community Services Department during the period February 1, 2015 to January 31, 2016, inclusive.

4500189172  **City.** Amendment No. 2 to renew agreement with Thomson West to provide Paralegal Primary Law and Analytical online legal research database for the Library, increasing the contract amount from $11,957 to $18,707 from March 1, 2015 to February 29, 2016, inclusive, for the third year of the agreement. **Total additional cost: $6,750.**

4500210855  **City.** Agreement with Odyssey Theater to provide administration and personnel services including box office, publicity, outreach, and technical support staff for the fulfillment of co-producing responsibilities for the ensemble production of *Our Lady of 121st Street* as allowed by the Perkins IV grant during the period September 1, 2014 to May 29, 2015, inclusive. **Total cost: $7,000.**

4500211493  **City.** Agreement with Hurst Review Services to provide National Council Licensure Examination (N-CLEX) review for nursing students preparing for the Registered Nursing exam during the period March 1, 2015 to June 30, 2015, inclusive. **Total cost: $12,000.**

4500154164  **City and West.** Amendments No. 5 to renew agreement with Ramona Munsell and Associates for technical assistance, consultation, recommendations, and grant writing services for the 2010-2015 Title V Strengthening Hispanic Institutions Cooperative Project increasing the total cost of the contract from $178,624 to $222,442 from October 1, 2014 to September 30, 2015 for the fifth year of the agreement. **Total additional cost: $43,818.**
4500194600  Districtwide. Amendment No. 1 to extend agreement with the South Bay Workforce Investment Board (SB-WIB) of the City of Inglewood, one of the 8 Workforce Investment Act (WIA) funding authorities within the Los Angeles Region and the administrator of the state recognized Eligible Training Provider List, to provide funding for contract education services to approximately 59 participants throughout the Los Angeles region covering the costs of these employer driven training activities at all nine of the Districts colleges participating from April 1, 2015 to February 29, 2016, inclusive, under the auspices of the Office of Workforce Development. No additional cost.

4500173372  East. Amendment No. 3 to renew agreement with Dr. Michael Gurevitch to provide Medical Director services for the Respiratory Therapy Program at the College, increasing the total contract amount from $36,000 to $48,000 from August 27, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. Total additional cost: $12,000.

4500189168  East. Amendment No. 1 to renew agreement with Verba, Inc. to provide software utilized to reduce the cost of textbooks to students, used in the Bookstore, increasing the total contract amount from $15,120 to $22,320 from July 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional cost: $7,200.

4500199300  East. Amendment No. 1 to extend agreement with Harland Technology Services to provide Class Climate Software used in the Office of Institutional Effectiveness, increasing the total contract amount from $2,200 to $4,400 from June 19, 2014 to June 18, 2015, inclusive, for the second year of the agreement. Total additional cost: $2,200.

4500203811  East. Amendment No. 1 to extend agreement with Charles Joyce to provide three promotional videos for the Technology and Logistics Program from March 11, 2015 to May 11, 2015, inclusive. No additional cost.

4500210469  East. Agreement with Shalom Institute to provide lodging and meals for a leadership conference of 60 students as allowed by the STEM program during the period April 10, 2015 to April 12, 2015, inclusive. Total cost: $6,600.

Various  Educational Services Center. Amendment No. 1s to renew agreements authorized by the Board of Trustees on July 7, 2012 (Com No. BSD2) with the following firms to provide legal services to the District as a result of Request for Proposals #12-07 from July 1, 2015 to June 30, 2016, inclusive, for the fourth year of the agreements under the auspices of the Office of General Counsel at rates listed below.
Educational Services Center. Agreement with the ELS Group to conduct three workshops for the purposes of preparing for the upcoming ACCJC accreditation process during the period April 1, 2015 to June 30, 2015, inclusive. Total cost not to exceed: $4,000.

Educational Services Center. Amendment No. 1 to renew agreement with North State Environmental, Inc. as authorized by the Board of Trustees on June 13, 2012 (Com No. BSD2) as a result of an Invitation for Bid #12-01, for disposal of low hazard wastes and universal wastes generated during the course of District operations, maintenance, abatement, and other project activities, excluding public works projects; at the District’s colleges and the Educational Services Center during the period of July 1, 2015 to June 30, 2017, inclusive, for the fourth and fifth years of the agreement under the auspices of the Office of Human Resource’s Risk Management Unit. Total additional cost not to exceed: $30,000.

Educational Services Center. Amendment No. 1 to renew agreement with North State Environmental, Inc. as authorized by the Board of Trustees on June 13, 2012 (Com No. BSD2) as a result of an Invitation for Bid #12-02 for the characterization, collection and disposal of hazardous materials and hazardous wastes, other than “universal wastes” and low-hazard waste, generated during the course of District operations, maintenance, abatement, and other project activities, excluding public works projects; and for the testing, calibration and routine maintenance of petroleum fuel tanks at the District’s colleges and the Educational Services Center during the period of July 1, 2015 to June 30, 2017, inclusive, for the fourth and fifth years of the agreement, under the auspices of the Office of Human Resource’s Risk Management Unit. Total additional cost not to exceed: $1,000,000.

Educational Services Center. Amendment No. 1 to renew agreement with Glendale Adventist as authorized by the Board of Trustees on June 13, 2012 (Com No. BSD2) as a result of an Invitation for Bid #12-03 for occupational medicine program services, including all regulatory occupational medical program examinations and evaluations of District employees for the District’s colleges and the Educational Services Center during the period of July 1, 2015 to June 30, 2017, inclusive, for the fourth and fifth years of the agreement, under the auspices of the Office of Human Resource’s Risk Management Unit. Total additional cost not to exceed: $300,000.
<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: May 13, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500211492</td>
<td>Educational Services Center. Agreement with On-Line Data Exchange, LLC, dba e-Oscar-Web, to provide consumer dispute verification services for the Central Financial Aid Unit, from April 1, 2015 to March 31, 2020, inclusive. <strong>Total cost: $250.</strong></td>
<td></td>
</tr>
<tr>
<td>4500175597</td>
<td>Harbor. Amendment No. 2 to renew agreement with Pinnacle Evaluation Services to provide an external evaluator for the Title III Science Technology Engineering and Math grant, increasing the total contract amount from $12,000 to $18,500 from October 1, 2015 to December 31, 2015, inclusive, for the third year of the agreement. <strong>Total additional cost: $6,500.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211457</td>
<td>Harbor. Agreement with Prudential Overall Supply to provide laundering services on towels and flat goods during the period July 1, 2015 to June 30, 2017, inclusive. <strong>Total cost: $10,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211641</td>
<td>Mission. Agreement with Windstream Corporation to provide primary telephone services for the college during the period July 1, 2015 to June 30, 2018, inclusive. <strong>Total cost: $25,955.</strong></td>
<td></td>
</tr>
<tr>
<td>4500212010</td>
<td>Mission. Agreement with Viatron Systems, Inc. to provide its document imaging system solution for the CalWORKs Department during the period May 1, 2015 to April 30, 2016, inclusive. <strong>Total cost: $19,438.</strong></td>
<td></td>
</tr>
<tr>
<td>4500181210</td>
<td>Pierce. Amendment No. 3 to renew agreement with Education To Go to provide various on-line computer classes as approved by the Board for the Community Services Department, increasing the total contract amount from $37,286 to $55,286 from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. <strong>Total additional cost: $18,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500199541</td>
<td>Pierce. Amendment No. 1 to agreement with MC Catering, Inc. for providing additional 355 lunches for the 2014 Summer Fun Under the Sun Day Camp participants for the Community Services Department, to increase the total contract amount from $59,000 to $60,777 from June 16, 2014 to August 8, 2014, inclusive. <strong>Total additional cost: $1,777.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211625</td>
<td>Pierce. Agreement with Outfront Media, LLC to provide bus interiors and shelters advertising for the college’s 2015 Summer session during the period April 16, 2015 to June 30, 2015, inclusive. <strong>Total cost: $10,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211672</td>
<td>Pierce. Agreement with Time Warner Cable to provide cable TV advertising of the college’s 2015 Summer session during the period April 27, 2015 to June 15, 2015, inclusive. <strong>Total cost: $15,000.</strong></td>
<td></td>
</tr>
<tr>
<td>Com. No. BSD1</td>
<td>Business Services</td>
<td>Date: May 13, 2015</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>4500211673</td>
<td><strong>Pierce</strong>. Agreement with Niaz Khani, Psy.D. to provide counseling services for students with psychosocial issues for the Student Health Center during the period July 1, 2015 to June 30, 2016, inclusive. <strong>Total cost: $64,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500212020</td>
<td><strong>Pierce</strong>. Agreement with Dean Evans and Associates, Inc. for license of Event Management System Enterprise Server software including implementation and training for the Information Technology Department during the period June 1, 2015 to July 31, 2016, inclusive. <strong>Total cost: $48,420.</strong></td>
<td></td>
</tr>
<tr>
<td>4500212022</td>
<td><strong>Pierce</strong>. Agreement with Medicat, LLC for license to use its Medicat software, provide database subscription for Electronic Medical Records, hosting services, annual support and maintenance for the Student Health Center during the period May 1, 2015 to April 30, 2020, inclusive. <strong>Total cost: $35,155.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211246</td>
<td><strong>Southwest</strong>. Agreement with Outfront Media, LLC to provide advertising displays on LA Metro buses to promote summer enrollment during the period April 13, 2015 to June 7, 2015, inclusive. <strong>Total cost: $35,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211617</td>
<td><strong>Trade-Technical</strong>. Agreement with Jamex, Inc. to provide the Envision Software program used in the Information Technology Department during the period April 1, 2015 to March 30, 2020, inclusive. <strong>Total cost: $30,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211677</td>
<td><strong>Trade-Technical</strong>. Agreement with Pacific Beach House to provide banquet services for the Annual LATTC College Council Meeting to be held on June 6, 2015. <strong>Total cost: $12,056.</strong></td>
<td></td>
</tr>
<tr>
<td>4500203625</td>
<td><strong>Valley</strong>. Amendment No. 1 to agreement with Fast Deer Bus Charter, Inc. to provide mini bus transportation services for the Athletics Department’s intercollegiate competitions, to increase the total contract amount from $7,174 to $8,178 from April 8, 2015 to June 30, 2015, inclusive. All buses are systematically inspected, repaired, and maintained to be safe and in proper operation condition. Ensuring safe operation and top performance of all equipment involves a constant and rigorous preventative maintenance program of the entire fleet on a regularly scheduled program by inspection and servicing all vehicles every 45 days or 3,000 miles; Driver Vehicle Inspections Report repairs; driver pre and post vehicle inspections; Annual Satisfactory Rating on California Highway Patrol vehicle inspections; certified annually to meet School Pupil Activity Bus certification, tour bus and terminal operations. <strong>Total additional cost: $1,004.</strong></td>
<td></td>
</tr>
</tbody>
</table>
4500207870 | Valley. Agreement with NG Web Solutions, LLC to provide Scholarship Manager Software, a hosted scholarship application that allows students to search, apply and accept scholarships online for the Financial Aid Department during the period May 1, 2015 to April 30, 2018, inclusive. Total cost: $21,000.

4500210735 | Valley. Agreement with KFWB News 980 for production and placement of radio advertisements for Spring 2015 Term 2 classes for the Student Services Department during the period April 2, 2015 to April 12, 2015, inclusive. Total cost: $5,500.

4500210736 | Valley. Agreement with KNX 1070 for production and placement of radio advertisements for Spring 2015 Term 2 classes for the Student Services Department during the period April 2, 2015 to April 12, 2015, inclusive. Total cost: $10,500.

4500210933 | Valley. No-cost agreement with HP Direct to provide the college with WLAN problem identification services during the period April 6, 2015 to June 30, 2015, inclusive.

4500211648 | Valley. Agreement with eLumen Collaborative, LLC for license to use its eLumen software for tracking students learning outcome assessment process and to provide implementation, core training and start-up services for the Institutional Effectiveness Department during the period May 1, 2015 to April 30, 2016. Total cost: $32,143.

4500211607 | West. Agreement with Nuventive, LLC to provide Trac Dat Implementation software program used in Academic Affairs during the period March 16, 2015 to March 15, 2018, inclusive. Total cost: $33,620.

**Total Cost of Section K: $1,871,886**

L. **SPECIAL GRANT FUNDED AGREEMENTS**

4500142570 | Districtwide. Amendments to agreement with the California Community Colleges Chancellor’s Office for that agency to fund the CalWORKs (California Work Opportunities and Responsibility to Kinds) Program which provides work study, job placement, child care, curriculum development-redesign and instructional services to the CalWORKs program participants of approximately 5,200. Program projects a retention rate of 80% of those student participants enrolled in the program under the auspices of the Office of Economic and Workforce Development. Total additional income: $178,755.
Amendment No 24 to increase the total contract amount from $16,811,154 to $16,905,691 for the Work Study program from July 1, 2014 to June 30, 2015, inclusive. Total additional income: $94,537.

Amendment No 25 to increase the total contract amount from $16,905,691 to $16,948,626 for the Work Study program from July 1, 2014 to June 30, 2015, inclusive. Total additional income: $42,935.

Amendment No 26 to increase the total contract amount from $16,948,626 to $16,989,909 for the Work Study program from July 1, 2014 to June 30, 2015, inclusive. Total additional income: $41,283.

4500142572 Districtwide. Amendments No 7 to agreement with the California Community Colleges Chancellor’s Office for that agency to fund the TANF (Temporary Assistance for Needy Families) Program to supplement costs of providing work study, job placement, coordination, childcare, counseling, career counseling, career assessment, job preparation, and case management to eligible enrolled students under the auspices of the Office of Economic and Workforce Development, increasing the total contract amount from $7,035,236 to $7,072,198 from July 1, 2014 to June 30, 2015, inclusive. Total additional income: $36,962.

4500205682 East. Amendment No. 1 to renew agreement with Los Angeles County Office of Education for that agency to grant additional funds for the Teaching Credential Program, increasing the total contract from $64,751 to $92,071 from October 1, 2014 to June 30, 2015, inclusive, for the second year of the agreement. Total additional income: $27,320.

4500205786 East. Amendment No. 1 to renew agreement with California Community Colleges Chancellors Office for that agency to fund SB1070 Pathways and Alignment Project to create a plan for K-12 student success, increasing the total contract from $200,000 to $1,614,769 from January 1, 2015 to December 31, 2016, inclusive, for the second year of the agreement. Total additional income: $1,414,769.

4500211612 East. Agreement Hilda Solis Academy for that agency to fund the tutoring services at the East Los Angeles College Learning Assistance Center for up to 50 students during the period February 9, 2015 to June 7, 2015, inclusive. Total income: $10,000.

4500212073 Educational Services Center. Agreement with the Los Angeles Unified School District (LAUSD), to fund the efforts of eight LACCD community colleges, to design and implement Linked Learning career pathway models to facilitate post-secondary student transition into employment under the auspices of the LACCD Office of Economic & Workforce Development, during the initial one-year period from June 1, 2015 to May 31, 2016, inclusive, with the option
to renew annually through May 31, 2018. The colleges listed below will each receive a total of $140,000. Total income: $1,120,000.

East LA College
Los Angeles City College
LA Mission College
LA Trade-Tech College
LA Valley College
Pierce College
LA Southwest College
West LA College

4500183202 Trade-Technical. Amendment No. 5 to renew agreement with The Anthony & Jeanne Pritzker Foundation for that agency to fund the Guardian Scholars Program for up to 75 participants, increasing the total contract from $180,500 to $230,000 from December 9, 2014 to November 9, 2015, inclusive, for the fourth year of the agreement. Total additional income: $50,000.

4500205028 Trade-Technical. Amendment No. 2 to renew agreement with California Community Colleges Chancellors Office for that agency to fund the Enrollment Growth for Associate Degree Nursing Program for up to 25 students, increasing the total contract from $203,687 to $425,374 from July 1, 2014 to December 31, 2015, inclusive, for the third year of the agreement. Total additional income: $221,687.

4500211602 Trade-Technical. Agreement with Los Angeles Chamber of Commerce for that agency to fund the Ford Foundation Program for Learning Competency for up to 100 students during the period March 1, 2013 to April 30, 2015, inclusive. Total income: $150,000.

4500211605 Trade-Technical. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Education program for up to 200 students during the period January 1, 2015 to February 28, 2016, inclusive. Total income: $443,428.

4500211596 Trade-Technical. Agreement with Yosemite Community College for that agency to fund the Child Development Training Consortium for up to 25 participants, during the period July 1, 2014 to June 30, 2015, inclusive. Total income: $8,750.

4500211597 West. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Education program for up to 80 students during the period January 1, 2015 to February 28, 2016, inclusive. Total income: $175,835.

4500211645 Valley. Agreement with Stanford Transportation Group for that agency to fund the Solar Project to purchase and install a ground mounted solar tracking system to be used to teach solar-based energy generating systems and methods for the Career Technology
Education program during the period March 1, 2015 to June 30, 2015, inclusive. Total income: $15,000.

Total Expense of Section L: $3,852,506

M. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

4500200535 City. Amendment No. 2 to extend agreement with Kelle Nicholson dba Grandma Gillie’s Greetings to conduct "The Business of Bartending” classes, previously approved by the Board for the Community Services Department, increasing the total contract amount from $4,000 to $5,000 from September 20, 2014 to June 14, 2015, inclusive. Total additional cost: $1,000.

4500207231 City. Amendment No. 2 to extend agreement with Quiznos Sub to provide catering services for 100 participants, as allowed by the Gear Up 4 LA grant, increasing the total contract amount from $1,839 to $2,771 from April 6, 2015 and April 8, 2015. Total additional cost: $932.

4500210550 City. Agreement with Tasha Stiger to facilitate the Permanence and Safety - Model Approach to Partnerships in Parenting Program training, a 33-hour training required by the County of Los Angeles and Department of Family and Children Services for individuals planning to become foster parents or adopt during the period April 1, 2015 to May 30, 2015, inclusive. Total cost: $1,700.

4500210553 City. Agreement with Subway Sandwich to provide catering services for the annual Financial Aid Awareness Day on April 15, 2015. Total cost: $1,080.

4500210572 City. Agreement with Tourcoach Charter and Tours to provide bus transportation for the Student Support Services Program participants’ field trips to universities during the period March 26, 2015 to June 30, 2015, inclusive. Total cost: $4,700.

4500210605 City. Agreement with America Lopez to facilitate a boot camp on website design for high school students, as allowed by the Gear Up Program grant, during the period April 1, 2015 to April 30, 2015, inclusive. Total cost: $600.

4500211341 City. Agreement with Kettering National Seminars to provide a two-day workshop to prepare Radiologic Technology students for the board examination during the period May 18, 2015 to May 19, 2015, inclusive. Total cost: $3,565.
<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: May 13, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500210713</td>
<td>East. Agreement with Maria De Leon to provide workshops for the Foster &amp; Kinship Care program during the period March 23, 2015 to June 20, 2015, inclusive. <strong>Total cost: $1,960.</strong></td>
<td></td>
</tr>
<tr>
<td>4500210714</td>
<td>East. Agreement with Allyne Winderman to provide workshops on community design for the Architecture Department students during the period May 1, 2015 to May 10, 2015, inclusive. <strong>Total cost: $250.</strong></td>
<td></td>
</tr>
<tr>
<td>4500210715</td>
<td>East. Agreement with Rosalinda Orta to provide workshops for the Foster &amp; Kinship Care program during the period March 23, 2015 to June 20, 2015, inclusive. <strong>Total cost: $2,250.</strong></td>
<td></td>
</tr>
<tr>
<td>4500210716</td>
<td>East. No-cost agreement with Kay K. Hashimoto to provide classes on Japanese Bunka Embroidery, approved by the Board, for the Community Services Department during the period February 1, 2015 to June 30, 2015, inclusive.</td>
<td></td>
</tr>
<tr>
<td>4500211269</td>
<td>East. Agreement with Ace Business Machines to provide maintenance for a Rapid Print Time Stamp used in the Admissions Department during the period March 18, 2015 to March 17, 2016, inclusive. <strong>Total cost: $230.</strong></td>
<td></td>
</tr>
<tr>
<td>4500210974</td>
<td>East. Agreement with Buddy’s All Stars to provide reconditioning services for football equipment during the period February 9, 2015 to February 8, 2016, inclusive. <strong>Total cost: $2,838.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211580</td>
<td>East. Agreement with Reptacular Animals to provide several display animals for the Kinder Caminata Event held at the college on May 1, 2015. <strong>Total cost: $920.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211581</td>
<td>East. Agreement with Curvature, Inc. to provide maintenance and support for a Cisco Switch located in the Information Technology Department during the period June 20, 2015 to June 19, 2016, inclusive. <strong>Total cost: $3,500.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211671</td>
<td>East. Agreement with Cookes Crating, Inc. to provide packing and crating services for the return of artwork loaned to Vincent Price Museum to artist Jaime Guerrero’s studio during the period April 17, 2015 to May 1, 2015, inclusive. <strong>Total cost: $3,736.</strong></td>
<td></td>
</tr>
<tr>
<td>4500207928</td>
<td>Harbor. Agreement with Notary Public Seminars to provide workshops to prepare participants for the state exam previously approved by the Board for the Community Services Department during the period of January 20, 2015 to June 30, 2015, inclusive. <strong>Total cost: $4,000.</strong></td>
<td></td>
</tr>
<tr>
<td>4500209262</td>
<td>Mission. Agreement with The Bus to provide bus transportation services for the Student Success and Support Program High School Senior Day on February 25, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce</td>
<td></td>
</tr>
</tbody>
</table>
Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $2,750.**

4500209742 **Mission.** Agreement with The Bus to provide bus transportation services for the Student Success and Support Program High School Senior Day on March 11, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $2,200.**

4500210622 **Mission.** Agreement with Harland Technology Services Division of Scantron for maintenance of Sanmark ES2010 48CH ADF machine for the Mathematics Department during the period February 12, 2015 to February 11, 2016, inclusive. **Total cost: $809.**

4500210687 **Mission.** Agreement with Chem Pro Laboratory, Inc. to provide water treatment services for the Center for Math & Science Building during the period April 1, 2015 to March 31, 2016, inclusive. **Total cost: $4,068.**

4500210874 **Mission.** Agreement with Transit Systems Unlimited, Inc. to provide bus transportation services for Senior Day Event on March 25, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $1,542.**

4500210944 **Mission.** Agreement with Charles R. Garcia to conduct workshops on forensic science for the Administration of Justice Department during the period February 16, 2015 to June 30, 2015, inclusive. **Total cost: $400.**

4500210985 **Mission.** Agreement with Shaka King to conduct a workshop on screenwriting and directing for television and film for the Multimedia Department during the period March 15, 2015 to June 30, 2015, inclusive. **Total cost: $250.**

4500208884 **Pierce.** Agreement with Mirza E. Arroyo to conduct various workshops for the Kinship Care Education Program participants during the period July 1, 2014 to June 30, 2015, inclusive. **Total cost: $3,120.**

4500211041 **Pierce.** Agreement with Flynton Ritchie dba 21st Century Party Rentals for rental of tables, chairs and umbrellas for Transfer Center’s UCLA/CSUN Day Event on May 6, 2015. **Total cost: $1,200.**
Pierce. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3245 copier in the Administrative Services Department during the period January 1, 2015 to December 31, 2015, inclusive. Total cost: $50.

Pierce. Agreement with Canon Solutions America, Inc. for maintenance of a Canon ADVC5250 copier in the Community Services Department during the period April 29, 2015 to April 28, 2016, inclusive. Total cost: $1,240.

Southwest. Agreement with American Transportation to provide transportation for participants to the Pasadena Playhouse for a cultural field trip, as allowed by the Upward Bound Fremont Program grant, on April 3, 2015. Total cost: $824.

Southwest. No-cost agreement with Ultimate Exposures, Inc. to provide photography services during the commencement ceremonies to include photographing each graduate and mailing them free color proofs, making available an online ordering system, and providing the College with a memory book either in digital format or in an album during the period May 1, 2015 to April 30, 2016, inclusive.

Trade-Technical. Agreement with Planet Speck, Inc. to provide photography services for the Fall Dean’s Honor Awards to be held on March 26, 2015. Total cost: $1,308.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR1630 copier in the Personnel Office during the period March 1, 2015 to February 29, 2016, inclusive. Total cost: $443.

Valley. Agreement with First Student Charter Bus to provide bus transportation services for the Career Technology Education Transitions activities on March 18, 2015. All drivers are background checked and have undergone extensive training. Buses are rigorously maintained and inspected on a regular basis. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. Total cost: $456.

Valley. Agreement with First Student Charter Bus to provide bus transportation for participants of LA Hi-Tech Orientation Event on March 24, 2015. All drivers are background checked and have undergone extensive training. Buses are rigorously maintained and inspected on a regular basis. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. Total cost: $1,840.
4500209966 Valley. Agreement with First Student Charter Bus to provide bus transportation services for the Youth Leadership Conference participants for the Student Services Department on March 26, 2015. All drivers are background checked and have undergone extensive training. Buses are rigorously maintained and inspected on a regular basis. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. Total cost: $2,245.

4500210117 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR5570 copier in the Campus Sheriff’s Office during the period April 1, 2015 to March 31, 2016, inclusive. Total cost: $208.

4500210184 Valley. Agreement with Heiberg Consulting, Inc. for access and support for its Student Access Online, a program used as database for Upward Bound Math and Science Program during the period April 1, 2015 to March 31, 2016, inclusive. Total cost: $1,499.

4500210414 Valley. Agreement with Tereso Gonzalez Galvan dba Tatis Diamond Tours to provide bus transportation services for Puente students trips to University of California Santa Cruz, Berkeley and Davis during the period April 5, 2015 to April 8, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $3,300.

4500210525 Valley. Agreement with Millipore Corporation to provide scheduled preventive maintenance including parts for the EMD Millipore water system in the Biology Department during the period February 1, 2015 to January 31, 2016, inclusive. Total cost: $4,620.

4500210609 Valley. Agreement with Noemi Castaneda to conduct a workshop that will introduce parent students to the basic behavior and individual action within a place of business for the EOPS/CARE students on April 24, 2015. Total cost: $200.

4500210610 Valley. Agreement with Steve Souisa dba Microscope Solutions to provide preventive maintenance service for 160 microscopes in the Biology Department during the period March 9, 2015 to June 30, 2015, inclusive. Total cost: $4,000.

Various Valley. Seven agreements with the following contractors to provide musical performances during the Armenian Heritage Celebration on April 15, 2015. Total cost: $1,700.

4500210825 Roubik Aroutiounian $400
4500210826 Lilit Khachatryan $200
4500210827 Armen Oganesyan $200
4500210828 Gagik Badalyan $200
4500210829 Olga Kramarova $200
<table>
<thead>
<tr>
<th>Com. No. BSD1</th>
<th>Business Services</th>
<th>Date: May 13, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500210939</td>
<td>Valley</td>
<td>4500210830</td>
</tr>
<tr>
<td></td>
<td>Agreement with Child Educational Center to conduct a workshop on the value of the outdoors in children’s development for the Child Development Department and the Office of Professional Development on March 27, 2015. <strong>Total cost: $300.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211363</td>
<td>Valley</td>
<td>4500210831</td>
</tr>
<tr>
<td></td>
<td>Agreement with Hank Aguilar to serve as parking citation hearing appeals officer for the Administrative Services Department during the period April 13, 2015 to April 12, 2016, inclusive. <strong>Total cost: $2,500.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211475</td>
<td>Valley</td>
<td>45002110841</td>
</tr>
<tr>
<td></td>
<td>Agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC4580 copier in the Nursing Department during the period January 12, 2015 to January 11, 2016, inclusive. <strong>Total cost: $364.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211552</td>
<td>Valley</td>
<td>4500211010</td>
</tr>
<tr>
<td></td>
<td>Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3235 copier in the Nursing Department during the period January 5, 2015 to January 4, 2016, inclusive. <strong>Total cost: $200.</strong></td>
<td></td>
</tr>
<tr>
<td>4500210841</td>
<td>Van De Kamp Innovation Center</td>
<td>4500211015</td>
</tr>
<tr>
<td></td>
<td>Agreement with Technical Safety Services to install, repair and re-test fume hoods in the chemistry laboratory during the period April 2, 2015 to May 15, 2015, inclusive. <strong>Total cost: $812.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211010</td>
<td>West</td>
<td>4500211015</td>
</tr>
<tr>
<td></td>
<td>Agreement with Alicia Ames-Trelles to provide workshops for the Permanence and Safety-Model Approach to Partnerships in Parenting Program during the period February 5, 2015 to June 30, 2015, inclusive. <strong>Total cost: $560.</strong></td>
<td></td>
</tr>
<tr>
<td>4500211015</td>
<td>West</td>
<td>4500211015</td>
</tr>
<tr>
<td></td>
<td>Agreement with Andrea Major to provide workshops for the Permanence and Safety-Model Approach to Partnerships in Parenting Program during the period March 30, 2015 to June 30, 2015, inclusive. <strong>Total cost: $1,700.</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Cost of Section M: $80,219**
Subject: APPROVE BUSINESS SERVICES ACTIONS

I. RATIFY WORK-BASED INTERNSHIP TRAINING AGREEMENT

Ratify agreement with Simpson & Simpson Management Consulting to provide work based training for five unemployed entry-level engineers and ten unemployed experienced engineers, as part of the specially funded H-1B Technical Skills Training Grant program, conducted under the auspices of the United States Department of Labor at Los Angeles Southwest College during the period April 10, 2015 to March 31, 2016, inclusive, at a total cost of $154,000.

Background: The H-1B Technical Skills Training Grant will provide education, training and job placement assistance related to high-growth fields in which employers are currently using the H-1B nonimmigrant visa program to hire foreign workers. More than $183 million in grants to 43 public-private partnerships serving 28 states has been designated to provide on-the-job training, allowing participants to learn new skills while earning a regular paycheck. The grants also represent significant investments in field such as information technology, advanced manufacturing and health care. Participants complete 400 hours of work-based training. Unemployed entry-level engineers are paid $17 an hour and unemployed experienced engineers are paid $30 an hour. The grant is funded through fees paid by employers to bring foreign workers into the United States under the H-1B program. They are intended to raise the technical skill levels of American workers and, over time, help businesses reduce their need to use the H-1B program.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Authorize Amendment No. 1 to Agreement No. 33816 with Osborn Architects for continued closeout services for the Life Science Modernization project and Chemistry Modernization project at Los Angeles City College.

II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 3 to Agreement No. 33150 with Harley Ellis Devereaux to provide additional design and construction administration services for Da Vinci Hall Modernization project at Los Angeles City College.

III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with South Coast Mechanical to provide general construction services for the Central Plant Boiler Replacement project at Los Angeles City College.

B. Authorize a contract with Miron Electric Construction Corporation to provide general construction services for the Electrical Switchgear Maintenance project at Los Angeles City College.

C. Authorize a contract with Best Contracting Services to provide general construction services for the Roof Repair of Theater Building project at Los Angeles City College.

D. Authorize a contract with ACCO Engineered Systems to provide general construction services for the D5 Swim Pool Mechanical System project at East Los Angeles College.

E. Authorize a contract with Geary Floors Inc. to provide general construction services for the Resurface and Restripe Floors in North Gym-E9 and South Gym-C1 Buildings project at East Los Angeles College.
F. Authorize a contract with Valle Grande Construction to provide general construction - safety improvement services for the Family and Consumer Studies Building project at Los Angeles Mission College.

G. Authorize a contract with Express Energy Services Inc. to provide general construction services for the High Bay Lighting project at Los Angeles Southwest College.

H. Authorize actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and authorize a contract with Waisman Construction to procure and install a “Diesel Particulate Filter Generator Retrofit Kit” manufactured by Collicutt for the Child Development Center project located at Los Angeles Southwest College.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Unilateral Change Order No. 49 to Contract No. 33357-1 with Liberty Mutual Insurance Company; Change Order No. 14 to Contract No. 33009 with Suffolk Construction Company, Inc.; and, Change Order Nos. 1, 2, 3, & 4 to Contract No. 4500204560 with Liftech Elevator Services, Inc.

V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order No. 1 to Contract No. 33800 with Valle Grande Construction.

VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

A. Ratify substitutions regarding Contract No. 33864 with Balfour Beatty Construction for the Stadium ADA Improvements project at Los Angeles Pierce College

B. Ratify substitution regarding Contract No. 33832 with Access Pacific, Inc. for the South Campus - Upgrade Security Doors project at Los Angeles Trade-Technical College.

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33772 with RAMCO, General Engineering Contractor to provide general construction - guardrail installation services for the Parking Structure Lot 3 at Northeast Walkway project at East Los Angeles College.

B. Authorize Acceptance of Completion of Contract No. 33524 with GMZ Engineering, Inc. to provide general construction services for the Agriculture Science - Temporary Fence project at Pierce College.

VIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize Amendment No. 2 to Lease Agreement No. 33330 with McGrath Rent Corp., d/b/a Mobile Modular Management Corp. for the continued use of 18 temporary storage containers for 42 months for the Temporary Facilities project at Los Angeles City College.
IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Authorize Amendment No. 6 to Design-Build Agreement No. 33741 with Harper Construction Company, Inc. for additional Design-Build services for the Holmes Hall Modernization project at Los Angeles City College.

B. Authorize actions for Amendment No. 11 to Agreement No. 32975 with Pinner Construction Company for additional Design-Build services for the Student Success and Retention Center project at East Los Angeles College.

C. Authorize actions for Amendment No. 3 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics Complex project at East Los Angeles College.

D. Authorize Amendment No. 18 to Agreement No. 32881 with Harper Construction Company, Inc. for additional Design-Build services for the School of Career & Technical Education (SoCTE) project at Los Angeles Southwest College.

E. Authorize actions for Amendment No. 30 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building - Little Theater Upgrade project, Cox Building Upgrade project, and School of Math & Sciences project at Los Angeles Southwest College.

X. AUTHORIZE PURCHASE ORDERS

A. Pursuant to Education Code 81651, authorize the purchase of books, DVD's and cataloging services from Baker and Taylor, Inc. for the Cox Building Upgrade project at Los Angeles Southwest College.

B. Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD) / AVC Office Automation Contract No. #P-12 13-14, and b) authorize the purchase of a photocopier with optional accessory equipment plus start up supplies for the Community Workforce Development Center project at Los Angeles Valley College.

XI. AUTHORIZE PURCHASE AND BINDING OF OWNER CONTROLLED INSURANCE PROGRAM INSURANCE COVERAGE, PAYMENT OF INSURANCE PREMIUMS AND ESTABLISHMENT OF CLAIM LOSS FUND

Authorize purchase and binding commercial general liability with excess liability insurance, and workers compensation insurance coverage collectively referred to as an Owner Controlled Insurance Program (OCIP) from Liberty Mutual Insurance Company, Inc. required for construction projects and services.
Subject: ADOPT RESOLUTION RATIFYING STAFF’S ISSUANCE OF A REQUEST FOR QUALIFICATIONS AND PROPOSALS UNDER EDUCATION CODE SECTION 81335 FOR THE DEMOLITION EVALUATION STUDY AND SERVICES PROJECT AT EAST LOS ANGELES COLLEGE (FIRESTONE EDUCATION CENTER); AND AUTHORIZING THE AWARD OF A SITE LEASE, FACILITIES LEASE AND RELATED CONSTRUCTION SERVICES AGREEMENT

Action

Adopt a Resolution (Attachment 1): a) ratifying Staff’s issuance of a Request for Qualifications and Proposals (RFQ/P), using the Lease Leaseback project delivery method under Education Code Section 81335, and other applicable laws, seeking proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver a Site Lease, Facilities Lease, and related Construction Services Agreement to perform pre-construction and construction services for the project commonly known as the Demolition Evaluation Study and Services Project situated on the campus of East Los Angeles College, Firestone Education Center located at 2540 Firestone Boulevard, South Gate, CA 90280; and b) authorizing the award of a Site Lease, Facilities Lease, and related Construction Services Agreement with Swinerton Builders for the Demolition Evaluation Study and Services Project, Firestone Education Center. The scope of work involves a demolition evaluation study as part of the pre-construction services and the construction services involve improvements to real property, including the demolition of buildings and removal of site structures to make way for future construction to place under a separate procurement.

On May 14, 2014 the Board of Trustees certified the Firestone Education Center Master Plan Subsequent Environmental Impact Report ("EIR"). The project description of the Subsequent EIR included the demolition of Building 4 only, which is located on the northern portion of the project site. Subsequent to that action, District Staff and the PMO have commenced the evaluation and feasibility of a revised project description for the Firestone Education Center which would also include the demolition of Buildings 1 and 3 on the project site and the deletion of a new seven level parking structure. It is anticipated that this revision to the project description would require a Supplement to the previously adopted EIR. Evaluation and analysis of potential environmental impacts, if any, of this revised project description have commenced.
Approval of this action and award of the Site Lease, Facilities Lease and Construction Services Agreement being presented now related to the proposed demolition activities at the Firestone project site will not limit the Board of Trustees discretion related to any proposed future Staff recommendation to adopt a Supplement to the EIR. If this Board report and resolution are approved and a Site Lease, Facilities Lease and Construction Services Agreement are awarded, pre-construction services will commence; however, a notice to proceed (NTP) for construction demolition will not proceed until after Board of Trustee consideration of the proposed new project description and Supplement to the EIR occurs; construction documents regarding demolition are finalized; all agencies having jurisdiction over the Project have given all required approvals; any further CEQA requirements are met; a Guaranteed Maximum Price is provided by the contractor to the District; the District accepts same; and the District issues a Notice to Proceed with Construction Services.

The period of performance begins on the day the District issues the Notice To Proceed (NTP) and runs through Final Completion for a total of 680 days. The not to exceed cost for the Project is $22,200,000 and the not to exceed cost for Pre-Construction Services is $210,012.

Background

Based on input from the Program Management Office (PMO) and Lead Construction Counsel, it has been determined that it is in the best interests of the District to award a contract for construction of the Project using the Lease-Leaseback delivery Method (LLB) as authorized by Education Code section 81335, and other applicable laws, and that use of this method has resulted in a well-qualified contractor being identified at a competitive price, thereby providing the District with the best value.

Staff has also determined, with the input of the PMO and Lead Construction Counsel, that: (1) the District has available funds on hand that have been designated from local bond funds to construct the Project and make the lease payments described in the Facilities Leases for such improvements; (2) the award of contracts for construction of the Project is authorized by Education Code section 81335 and other applicable law; (3) that using the authority provided for in Education Code section 81335 will result in the most qualified contractor being hired for the Project at a competitive price because of the flexibility in selecting a contractor provided for under Education Code section 81335; and (4) proceeding in this manner has been in the best interests of the District, the citizens residing within the District, and will not increase the tax rate of such citizens by proceeding in this manner.

The scope of work for the Project includes, without limitation:

Pre-construction Services and Construction Services. Pre-Construction Services involves a demolition evaluation study, review, evaluation, vetting and proposing value engineering suggestions regarding the construction documents being developed by the Architect of Record, compiling subcontractor trade packages, price estimating, bidding out the subcontractor trade packages, and without limitation, compiling and submitting to the District for consideration a proposed Guaranteed Maximum Price for demolition and other construction activity at the Project Site. Construction Services will include improvements to real property, including the demolition of buildings and removal of site structures, demolition of Pedestrian Bridge from Building 1 to 2, including hazardous material removal and abatement, site utility removal, rough grading, removal and remediation of the structures, site and civil work, temporary site fencing; protection of Building 1 and maintaining utilities to Building 2, all to make way for future construction to place under a separate procurement.
The selected contractor is proposed as the result of a competitive RFQ/P process. Five (5) responses to the RFQ were received. Three (3) proposers were identified as responsive and qualified. The proposals were scored by the Project Selection Committee which is comprised of a Director of Special Projects, Program Management Regional Project Liaison and Campus Project Director. A best-value process was used and involved the evaluation of price, construction management plan, Community Economic Development plan, safety record, presentation, past project experience and key personnel.

The Resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD2 - Staff's Report and Recommendation to the Board – and which is incorporated herein as if set forth at length hereat.

Award History

This agreement represents the seventh awarded to this company through the Bond Program and a cumulative total amount of $97,882,274.

Funding and Development Phase

Funding is through Measure J Bond proceeds as applicable. East Los Angeles College, Firestone Education Center, Demolition Evaluation Study and Services 22G.8261.02. Construction Phase.
RESOLUTION RATIFYING STAFF’S ISSUANCE OF A REQUEST FOR QUALIFICATIONS AND PROPOSALS UNDER EDUCATION CODE SECTION 81335 FOR THE DEMOLITION EVALUATION STUDY AND SERVICES PROJECT AT EAST LOS ANGELES COLLEGE (FIRESTONE EDUCATION CENTER); AND AUTHORIZING THE AWARD OF SITE LEASES, FACILITIES LEASES AND RELATED CONSTRUCTION SERVICES AGREEMENTS

WHEREAS, the Board of Trustees of the Los Angeles Community College District ("District") currently owns, previously acquired, and/or has held for some time in a manner required by law, a fee simple interest the real property and improvements thereon commonly referred to as East Los Angeles College, Firestone Education Center ("FEC") located at 2540 Firestone Boulevard, South Gate, CA 90280.

WHEREAS, the District has determined that it is necessary to perform construction services for a project commonly known as Firestone Education Center, Demolition Evaluation Study and Services Project ("Project") situated at FEC;

WHEREAS, the necessary Pre-Construction Services and Construction Services are set forth in Com. No. FPD2 Staff’s Report and Recommendation on this matter, and are further described in the Construction Services Agreement incorporated herewith by reference;

WHEREAS, on May 14, 2014 the Board of Trustees certified the Firestone Education Center Master Plan Subsequent Environmental Impact Report ("EIR"). The project description of the Subsequent EIR included the demolition of Building 4 only, which is located on the northern portion of the project site. Subsequent to that action, District Staff and the PMO have commenced the evaluation and feasibility of a revised project description for the Firestone Education Center which would also include the demolition of Buildings 1 and 3 on the project site and the deletion of a new seven level parking structure. It is anticipated that this revision to the project description would require a Supplement to the previously adopted EIR. Evaluation and analysis of potential environmental impacts, if any, of this revised project description have commenced;

WHEREAS, approval of this action and award of the Site Lease, Facilities Lease and Construction Services Agreement being presented related to the proposed demolition activities at the Firestone project site will not limit the Board of Trustees discretion related to any proposed future Staff recommendation to adopt a Supplement to the EIR;

WHEREAS, if the Board report and resolution are approved and a Site Lease, Facilities Lease and Construction Services Agreement are awarded, pre-construction services will commence; however, a notice to proceed (NTP) for construction demolition will not proceed until after Board of Trustee consideration of the proposed new project description and Supplement to the EIR occurs; construction documents regarding demolition are finalized; all agencies having jurisdiction over the Project have given all required approvals; any further CEQA requirements are met; a Guaranteed Maximum Price is provided by the contractor to the District; the District accepts same; and the District issues a Notice to Proceed with Construction Services;

WHEREAS, the District has and/or will secure all necessary governmental approvals for the construction of the Project;

WHEREAS, the District has determined, with the input of District Staff, consultants, and Lead Construction Counsel that: (1) the District has available funds on hand that have been designated from local bond funds to construct the Projects and make the lease payments described in the Facilities Leases incorporated herewith by reference for such improvements; (2) awarding a contract for construction of the Projects is authorized by Education Code section 81335, and other applicable law; (3) that using the authority provided for in Education Code section 81335, and other applicable law has resulted in a well-qualified contractor being hired for the Project in question at a competitive price.
because of the flexibility in selecting a contractor provided for under Education Code section 81335; (4) proceeding as Staff has done is in the best interests of the District and the citizens residing within the District; (5) the construction services to be performed are necessary for the proper operation and function of the Sites and that when completed will constitute permanent improvements on and to the Sites; and (6) the entering into the Site Lease, Facilities Lease, and related Construction Services Agreement will not affect an increase in the applicable maximum tax rate of the District;

WHEREAS, the District has identified a well-qualified contractor, Swinerton Builders, to enter into the Site Lease, Facilities Lease, and related Construction Services Agreement with the District for the Project, and that Swinerton Builders, is a general contractor, licensed and in good standing with the state of California, who has agreed to perform the services and make the improvements needed on and to the Sites and, if applicable, the facilities currently located thereon, pursuant to the District's authority under Education Code section 81335, and other applicable law, with the result being that full and clear fee simple title to the Site and all improvements thereon shall vest immediately in the District without any further action at the expiration of the terms of the Leases, or sooner as may be provided in the Lease Agreements;

WHEREAS, under the Site Lease, the District has leased a portion of the sites to the general contractor, for a minimum rental amount not less than One Dollar ($1) per year and for a period of time not to exceed 680 days from issuance of the Notice to Proceed with Pre-Construction Services;

WHEREAS, under the Facilities Lease and Construction Services Agreement, the District will pay to the general contractor for the Project a not to exceed amount of $22,200,000, which includes an amount of $210,012 for Pre-Construction Services, to perform all of the terms, conditions and provisions contained therein;

WHEREAS, notwithstanding all of the foregoing, the District also recognizes the need of the District, District employees, and/or students, to use certain portions of the Sites being leased, and/or the existing facilities thereon, the Leases shall and do provide for such access and uses during the terms of the Leases; and

WHEREAS, the District has determined that District Staff, specifically the Chief Facilities Executive, is in the best position to determine what other terms and conditions are in the best interest of the District regarding said Leases and other agreements;

THEREFORE, BE IT NOW RESOLVED, that the District, after due, full and careful consideration of all of the information provided to it by Staff and legal counsel has, for all of the reasons expressed above, and based on the authority provided to the District under Education Code section 81335, and any and all other applicable authority, hereby:

1. Ratifies and approves the actions taken by the Chief Facilities Executive and Staff in issuing a Request for Qualifications and Proposals (RFQ/P) seeking proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver, pursuant to Education Code Section 81335, and other applicable authority, Site Lease, Facilities Lease, and related Construction Services Agreement for the Project; and

2. Approves the Site Lease, Facilities Lease and related Construction Services Agreement with Swinerton Builders for the Project based upon the terms and conditions stated in the aforesaid documents.
IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 13th day of May 2015.

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________  ____________________________
Member, Board of Trustees    Member, Board of Trustees

__________________________
President, Board of Trustees
SUBJECT: ADOPT RESOLUTION RATIFYING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THREE PROJECTS AT LOS ANGELES MISSION COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF THREE DESIGN-BUILD AGREEMENTS

Action

For the three projects at Los Angeles Mission College listed in the table below, adopt a resolution (Attachment 1) that:

1. Ratifies implementation of the Design-Build system of project delivery;
2. Ratifies the Request for Qualifications and Proposals process (Procurement Number CS-001-15-M-RFP) conducted by staff;
3. Authorizes the award of three separate Design-Build Agreements to the single Design-Build Entity ("DBE") Rudolph & Sletten, Inc.
4. Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into said Design-Build Contracts for an aggregate amount for all three Projects not to exceed $12,951,765; and
5. If the aggregate cost for all three Projects does exceed the foregoing authorized amount, Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

Background

I. Project Descriptions

Central Plant – Project No. 04M - 425:

This new construction project is identified in the approved campus Master Plan for the college. The following is descriptive only, not all inclusive, of the work and services to be performed.

Los Angeles Mission College has two distinct areas separated by a public golf course - the main campus and the east campus. This project generally consists of a new modular Central Plant on the main campus that will serve all the permanent buildings on the main campus. Powered by natural gas and electricity, the modular Central Plant shall generate hot and chilled water for circulation through the existing underground water loops currently installed on campus and will serve the existing rooftop Heating, Ventilating, and Air Conditioning (HVAC) equipment. All controls shall be coordinated with, and connected to, the existing campus-wide Monitoring...
and Demand Response system, as well as the existing campus-wide Building Automation System.

This project also includes the following:

- Renovation of an existing warehouse-type structure to include a heating- and ventilating-only system, and installation of an eyewash/shower system;
- Design of a control room and restrooms building. This part of the scope of work should be submitted to the Division of the State Architect as a separate application. The construction of the building will be bid with the "open book buyout" at time of submission of the Guaranteed Maximum Price ("GMP") as a bid alternate; and
- A Fuel Cell Power Generation System ("FCPGS"). The FCPGS will generate electricity and waste heat that will be used to provide power to the campus and to pre-heat the back end of the campus hot water loop which supplies the Modular Central Plant. The Design Build Entity ("DBE") is responsible for pursuing all available rebates for the benefit of the District related to this technology including all required reviews and fees to the concerned utility companies, including but not limited to the Los Angeles Department of Water and Power ("LADWP") and the Southern California Gas Company ("the Gas Co.").

The DBE shall apply for LADWP and SoCalGas incentives and/or rebates based on the Modular Central Plant and Fuel Cell Equipment to be installed on behalf of the end-user. It is mandatory that the DBE maximizes the incentives and/or rebates for the end-user by using the customized methodology rather than the prescriptive methodology where feasible and applicable. Either selected methodology shall be communicated to the Build-LACCD Energy Project Manager and LACCD Utility Manager in advance and approved by them.

The DBE shall apply for The Federal Investment Tax Credit (FITC) (30%) for the stationary fuel cell equipment to be installed as well as a State Grant Incentive through the Self-Generation Incentive Program (SGIP) available through the Southern California Gas Company. The expected FITC to be received by the DBE and/or LACCD should be based on the total installed project cost of the stationary fuel cell equipment. The expected State Grant Incentive to be received by LACCD is $330,000 based on a 200kW Fuel Cell per the new 2015 SGIP guidelines.

Funding is through Measure J Bond proceeds.

East Campus Water Interconnect – Project No. 04M – 402.01:

This new construction project is identified in the approved campus Master Plan for the college. The following is descriptive only, not all inclusive, of the work and services to be performed.

This project consists of the connecting of the existing central plant at the Science Building to the Health and PE fitness center HVAC.

The East Campus consists of two separate buildings, each with their own HVAC systems. The East Campus Chilled Water Interconnect shall provide for the
connection of the existing Fitness building pump room to the existing Science building central plant for the supply of chilled water.

Chilled water piping are in place from the Science building's central plant and are stubbed out at the property line on the Science building.

All controls shall be coordinated with, and connected to, the existing campus-wide Monitoring and Demand Response system, as well as the existing campus-wide Building Automation System.

Funding is through Measure J Bond proceeds.

**East Campus Electrical Interconnect – Project No. 04M – 418.01:**

This new construction project is identified in the approved campus Master Plan for the college. The following is descriptive only, not all inclusive, of the work and services to be performed.

This project consists of relocating the electrical service to the Health and PE Building to the existing LADWP switchboard located at the Science Building.

The East Campus consists of two separate buildings, each with their own Electrical supply systems.

The East Campus Electrical Interconnect project shall provide for relocation of the electrical services of the Fitness building to the existing LADWP meter located at the Science building. Electrical conduits are in place from the Meter section of the Science building and are stubbed out at the property line of the Science building.

The DBE shall also coordinate with the United States Army Corp. of Engineers and LADWP for removal of existing LADWP electrical supply equipment.

This Project does not have any Allowances.

Funding is through Measure J Bond proceeds.

### II. Design-Build Delivery Method – Staff Recommendations:

**A. District’s Prior Adoption and Recognition of the Design-Build Delivery Method.**

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide.

Education Code sections 81700 et seq. specifically authorize community college districts to utilize the Design-Build delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective
benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the design-build entity.

The foregoing Code sections also recognize and permit that the full scope of design, construction, and equipment awarded to a design-build entity under the applicable Code sections can be authorized in a single funding phase and that a community college district can award design-build contracts on a "best value" (qualitative selection) basis.

The foregoing Code sections also require that the governing board of a community college district makes written findings that use of the design-build process will: accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project’s completion, or (iii) provide features not achievable through the traditional design-bid-build method.

B. District’s Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Projects.

Staff has reviewed these objectives and concluded that the Design-Build delivery method should be used for this procurement because: it will expedite the projects’ completion; provide features not achievable through the traditional design-bid-build method, to wit: provide for cost containment; reduce construction complexity; and reduce exposure to risk for the District for the following reasons:

Regarding the factor of "expediting the projects’ completion," Mission College has five ongoing construction projects on its main campus, separate and apart from the Mission Central Plant – Utility Interconnect Projects. One of those projects is the Media Arts Building Project ("Media Arts") that is due to be completed by September 29, 2017. It is imperative that the Mission Central Plant Projects be completed before Media Arts because Media Arts must be connected to, and serviced by, the Mission Central Plant Project. Additionally, eight other existing buildings on the Mission College Campus must be connected to, and serviced by, the Mission Central Plant Project for heating, air conditioning, and ventilation services. If the District were to procure the services of an Architect and Engineer to design and develop the design and construction documents and to obtain Division of the State Architect (DSA) approval - and then upon DSA approval go out on a separate procurement on a design-bid-build (i.e., lowest competitive bid procurement) basis, the amount of time it would take to do so would equate to approximately 20 months. Also, in order to find a well-qualified engineering type contractor to build the Mission Central Plant Project on a lowest competitive bid basis, the District would have to run a pre-qualification process, before taking lowest competitive bids, to make sure that only well-qualified contractors were submitting bids on the Mission Central Plant Project. This would take approximately an additional two months if procuring under a design bid build (lowest competitive bid) procurement. As such, the total approximate time from procurement of design and approvals, to pre-qualify contractors, and then to procure a lowest competitive bid would take a total of 22 months based on Staff’s, the PMO's, and Lead Construction Counsel's experience with such procurements. Including construction, the approximate time from procurement to project completion would take a total of 41 months.
Conversely, by using the Design-Build procurement method, that integrates as a part of an overall procurement only qualified engineering contractors who will design and build the Mission Central Plant – Utility Interconnect Projects at Mission College, the total approximate time of completing construction will be 35 months. This results in overall savings of time of approximately six months and helps to ensure that the Mission Central Plant – Utility Interconnect Projects at Mission College will come on line in time to tie in the Media Arts Building Project and the other eight existing buildings to the Central Plant, thereby expediting the Mission Central Plant – Utility Interconnect Projects at Mission College completion more quickly and efficiently than using the traditional design-bid-build (lowest competitive bid) process. This alone is enough to warrant compliance with the statutory requirements for use of the Design-Build process.

Furthermore, use of the Design-Build process for the Mission Central Plant – Utility Interconnect Projects at Mission College also meets another stand-alone factor under the statute; to wit: provide features not achievable through the traditional design-bid-build method, to wit: (i) cost containment; (ii) reduce construction complexity; and/or (iii) reduce exposure of/to risk to the District.

Regarding cost containment, the Legislature has recognized that “the cost-effective benefits to the community college district are achieved by shifting the liability and risk for cost containment and project completion to the design-build entity”. This cannot be achieved under the lowest competitive bid process because responsibility for errors and omissions in the construction documents prepared by a District retained architect are the responsibility of the District, subject to recoupment in an action, possibly, against said architect. Where a district hires an architect to design a project such as this, the errors and omissions in the construction documents are usually a predominant cause of project delay because the contractor has no responsibility for such errors and omissions. Under the Design-Build delivery method, the contractor, known as the Design Build Entity, must “design and construct” the project. As such, those responsibilities just mentioned as being the district’s now all shift to the Design Build Entity as a matter of law and the liability and risk for cost containment and project completion now all shift to the Design-Build Entity, thereby reducing the exposure to risk on the project for the District.

Regarding “reducing construction complexity”, use of the Design-Build delivery method for the Mission Central Plant – Utility Interconnect Projects at Mission College, will certainly be achieved by using the Design-Build delivery method. Generally speaking, most “construction complexity” on public works projects come from incomplete, conflicting, uncoordinated, and/or construction documents that contain errors and omissions. This then creates polarizing positions between the public entity owner and architect, on the one hand, and the contractor, on the other hand, as arguments ensue as to whether the construction documents are or are not incomplete, conflicting, uncoordinated, and/or contain errors and omissions (which posits liability on the public entity) and/or whether or not the contractor knew or should have known (which may shift liability away from the public entity owner and onto the contractor). Such polarizing positions are greatly heightened in central plant/engineering projects where an engineering contractor’s expertise can be of great assistance in the
design, but which is prohibited by law if the design-bid-build (lowest competitive bid) method of procurement is used. This of course only increases risk to the public entity on such projects if the design-bid-build (lowest competitive bid) method of procurement is used. Conversely, the experience of District Staff, the PMO and Lead Construction Counsel is such that on central plant/engineering type projects where an engineering contractor's expertise can be used to design and construct such projects, construction complexity is significantly reduced as the entity that must build the project also designs it pursuant to performance/project criteria established by the public entity owner which then merely has to state what it needs and wants to achieve. This is what is being done on the Mission Central Plant – Utility Interconnect Projects at Mission College and this alone also permits use of the Design-Build delivery method per the statute.

Staff has also conducted a pre-qualification process, using the District's established Pre-Qualification Process, as permitted by the applicable code sections, and then solicited pricing proposals from those Pre-Qualified design-build entities for this procurement seeking the "best value" proposal for the procurement.

Utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed herein below, which in Staff's opinion will provide the best value to the District for the reasons stated above and below.

The applicable code sections also require the District's governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful Design-Build Entity, stating the winning DBE's price proposal amount; and, stating its overall combined rating on the request for proposal evaluation factors. The Resolution shall also include the Board's ranking in relation to all other responsive proposers and their respective price proposals and a summary of the District's rationale for the award.

The successful DBE is: Rudolph & Sletten, Inc.

The DBE's price proposal amount for: Collaboration Services; Design & Approvals & Open Book Bidding Services; Fee for Construction; and General Conditions for Construction is: $2,654,641.00 as compared to the pricing from the other two proposers which was: $4,243,508; and $4,198,338.00, respectively. Cost for Construction will be established following Design through an open-book – Guaranteed Maximum Price process.

The DBE's overall combined rating on the request for proposal evaluation factors out of a possible score of 600 maximum points is: 538, versus the other two proposers with scores of 492 and 448, respectively.

The written findings summarized above form the basis for Staff's recommendations found herein below.
Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

III. **Award – Staff Recommendations:**

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for these projects at Mission College; ratify Staff's conduct regarding the procurement process; award the Design-Build Contracts described herein above; and take such further action as is set forth in the proposed Resolution (Attachment 1).
RESOLUTION – RATIFY IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THREE PROJECTS AT LOS ANGELES MISSION COLLEGE; RATIFY REQUEST FOR QUALIFICATIONS AND PROPOSAL PROCESS; AND AUTHORIZE AWARD OF THREE DESIGN BUILD AGREEMENTS

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700 et seq., may utilize a design-build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to build three Projects at Mission College commonly referred to as the Central Plant, East Campus Water Interconnect and East Campus Electrical Interconnect, using the Design-Build delivery method (hereinafter collectively referred to as “Projects”); and

WHEREAS, The Projects have a projected budget of $12,951,765, which is in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700 et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will accomplish the following objectives: (i) expedite the project’s completion; and (ii) provide features not achievable through the traditional design-bid-build method because: (A) using the design-bid-build delivery method (i.e., lowest competitive bid) the projects would take approximately 41 months to complete versus using the Design-Build method it will take only approximately 35 months, a savings of 6 months. And it is critical, for the reasons stated in Staff’s Report, that the projects be completed as soon as possible because the completion needs to be coordinated with the completion of other projects and buildings at the site that have to be serviced by the new Central Plant project; and (B) use of the Design-Build method here will result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the District for the reasons stated in Staff's Report; and

WHEREAS, Staff has conducted a pre-qualification process, using the District’s established Pre-Qualification Process, as permitted by the applicable code sections, and then solicited pricing proposals from those Pre-Qualified design-build entities for this procurement seeking the “best value” proposal for the procurement; and

WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in its opinion will provide the best value to the District for the reasons stated above; and

WHEREAS, Education Code Section 81700 et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which: (i) identifies the successful Design-Build Entity; (ii) the winning DBE’s price proposal; (iii) its overall combined rating on the request for proposal evaluation factors; (iv) the Board’s ranking in relation to all other responsive proposers and their respective price proposals; and (v) a summary of the District’s rationale for the award; and
WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit: lump sum amounts for collaboration and/or design through approvals services; lump sum amounts/percent Fee for overhead and profit during the construction phases; lump sum amounts for general conditions during the construction phases; and guaranteed maximum prices for all construction for the Projects which will be determined on an open-book bidding basis of the subcontractor trade packages after all approvals on the design documents have been obtained; and

WHEREAS, Staff has made the following determinations: (i) the successful Design-Build Entity; being proposed is Rudolph & Sletten, Inc. (ii) the winning DBE’s price proposal, exclusive of the guaranteed maximum prices for all construction for the Project which will be determined on an open-book bidding basis of the subcontractor trade packages after all approvals on the design documents have been obtained is $2,654,641; (iii) the successful DBE’s overall combined rating on the request for proposal evaluation factors is 538 out of a possible 600 points; (iv) the ranking in relation to all other responsive proposers and their respective price proposals is first out of three with the other proposers ratings on points being 492 out of 600 and 448 out of 600, respectively, with the other proposers’ pricing being $4,243,508 and $4,198,338, respectively; and (v) the District’s rationale for the award to the successful DBE is that Rudolph & Sletten, Inc.’s proposal will provide the best value to the District; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Projects’ design, achieved by using design-build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize design-build project delivery for the Project(s) at Mission College and; be it further

RESOLVED, That the Board adopts as the Board’s own findings, Staff’s findings regarding why the Design-Build delivery method should be used for these Projects, and hereby finds that the use of the design-build process will (i) expedite the projects’ completion, and (ii) provide features not achievable through the traditional design-bid-build method, to wit: (a) ensure cost containment; (b) reduce construction complexity; and/or (c) reduce exposure of risk to the District, all for the reasons stated in Staff’s Report which are incorporated herein as if set forth at length hereat; and; be it further

RESOLVED, The Board ratifies Staff’s use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a “best value” selection method for the reasons stated above which the Board hereby adopts as its findings; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into one of more Design-Build Contracts with Rudolph & Sletten, Inc. for the subject Projects at Mission College based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into said Design-Build Contracts for an aggregate amount for all three Projects not to exceed $12,951,765 and; be it further
RESOLVED, That if the aggregate cost of all three Projects does exceed the foregoing authorized amount, Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 13th day of May, 2015.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees
SUBJECT: ADOPT RESOLUTION: (1) DETERMINING THAT THE ACTION OF DESIGNATING CERTAIN DISTRICT-OWNED BUILDINGS AS OFFSITE LOCATIONS UNDER EDUCATION CODE SECTION 81529 IS EXEMPT FROM REVIEW UNDER CEQA; AND (2) DESIGNATING CERTAIN DISTRICT-OWNED BUILDINGS AS OFFSITE LOCATIONS UNDER EDUCATION CODE SECTION 81529

Action

Adopt a resolution (Attachment 1):

(1) determining that the action of designating certain buildings as "offsite location(s)" under Education Code section 81529 ("Section 81529") is exempt from review under the California Environmental Quality Act ("CEQA"); and

(2) designating certain District-owned buildings (commonly known as the Prop Warehouses) located at 9700 S. Sepulveda Boulevard, Los Angeles, California 90045 used by West Los Angeles College ("WLAC") for occasional educational programming and instructional use as "offsite locations" under Section 81529.

Background

The District owns improved real property located near Los Angeles International Airport (LAX) at 9700 S. Sepulveda Boulevard, Los Angeles, California 90045. A portion of the site is leased to a private party, while the remainder of the property is developed with two old airplane hangars that are currently used for the warehousing of movie set props ("Prop Warehouses").

WLAC uses the Prop Warehouses in support of its Film/Television Production Crafts program ("Program"). Although the Program's classroom education occurs on the WLAC campus, WLAC students and their instructor meet at the Prop Warehouses approximately five (5) hours twice per week for practical, hands-on field work. The Prop Warehouses do not have traditional educational facilities, such as classrooms, a lecture hall, an instructor's office, or the like.
The use of the Prop Warehouses by WLAC is an integral part of the Program, and as such, WLAC desires to continue its use of the Prop Warehouses as previously used. In order to do so without the need to modify the buildings to meet Field Act requirements, the Board must designate the Prop Warehouses as "offsite locations" under Section 81529.

To allow the continued use of the Prop Warehouses, two requirements must be met.

The first is for the Board of Trustees to determine that the action of designating the Prop Warehouses as "offsite locations" is exempt from review under CEQA for the following reasons: (i) the designation does not involve a change in the type or intensity of use of the Prop Warehouses; (ii) no instructional activities beyond those already occurring at the Prop Warehouses will occur as a result of the designation; and (iii) no physical changes to the Prop Warehouses will result as a result of the designation. Therefore, the adoption of the attached Resolution is exempt from CEQA review under CEQA Guidelines section 15301, as a Class 1 (Existing Facilities) categorical exemption.

The second is, per Section 81529, for the Board of Trustees to determine that the Prop Warehouses are needed to fulfill the Program's educational objectives as the facilities provide important "hands-on" training in support of the Program and to designate the Prop Warehouses as "offsite locations."

The Resolution (Attachment 1) has been formatted to meet the identified requirements. If the Board adopts the Resolution, District staff will file a Notice of Exemption with the Clerk of Los Angeles County to complete the CEQA compliance process for the project.
ADOPT RESOLUTION: (1) DETERMINING THAT THE ACTION OF DESIGNATING CERTAIN DISTRICT-OWNED BUILDINGS AS OFFSITE LOCATIONS UNDER EDUCATION CODE SECTION 81529 IS EXEMPT FROM REVIEW UNDER CEQA; AND (2) DESIGNATING CERTAIN DISTRICT-OWNED BUILDINGS AS OFFSITE LOCATIONS UNDER EDUCATION CODE SECTION 81529

WHEREAS, the District's West Los Angeles College ("WLAC") currently provides an educational program entitled "Film/Television Production Crafts Program" ("Program"); and

WHEREAS, WLAC conducts certain of the Program’s educational activities at two (2) warehouse and storage buildings (collectively, "Prop Warehouses") situated on District-owned property located at 9700 S. Sepulveda Boulevard, Los Angeles, California 90045; and

WHEREAS, the Prop Warehouses are used by WLAC instructional staff and students for approximately five (5) hours twice per week and provide a place for "hands-on" practical instruction and training to those students enrolled in the Program; and

WHEREAS, the type of instructional services provided at the Prop Warehouses cannot be duplicated at other District-owned facilities and such experience and training is integral to the Program’s educational purposes; and

WHEREAS, Education Code section 81529 ("Section 81529") provides that the Board of Trustees for the Los Angeles Community College District ("Board") may designate the Prop Warehouses as "offsite locations" in accordance with Section 81529 and 24 California Code of Regulations ("CCR") section 4-314; and

WHEREAS, the Board desires to designate the Prop Warehouses as offsite locations under Section 81529 and 24 CCR section 4-314.

RESOLVED, that the Board has independently reviewed the actions authorized by this Resolution and, based on the information set forth in the preceding Recitals and other information presented to the Board at or prior to the time of the consideration of this Resolution, has determined that the designation of the Prop Warehouses as offsite locations under Section 81529 is exempt from environmental review under CEQA Guidelines section 15301, as a Class 1 (Existing Facilities) categorical exemption; and be it further

RESOLVED, that, based on the information set forth in the preceding Recitals and other information presented to the Board at or prior to the time of its consideration of this Resolution, the Board determines that the use of the Prop Warehouses by WLAC instructional staff and students in support of the Program is necessary in order to adequately fulfill the Program’s objectives; and be it further

RESOLVED, that the Board designates the Prop Warehouses as "offsite locations" in accord with Section 81529 and 24 CCR section 4-314; and be it further
RESOLVED, that the Chief Facilities Executive is authorized and directed to execute on behalf of the District any documents and instruments reasonably necessary or convenient to the implementation of the actions set out in this Resolution or required by law in connection with the actions authorized by this Resolution; and be it further

RESOLVED, that District Staff is authorized and directed to prepare and file a notice of exemption in accordance with the applicable provisions of CEQA and the District's adopted local CEQA guidelines.

IN WITNESS of the unanimous passage of the foregoing resolution, as prescribed by law, we the members of said Board of Trustees, present and voting thereon, have hereunto set out hands this 13th day of May, 2015.

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________  ________________________________
Member, Board of Trustees      Member, Board of Trustees

______________________________
President, Board of Trustees
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Total (This Report)</th>
<th>Total (07-01-14 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Academic Service:</td>
<td></td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td>224</td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td></td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td>91</td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td></td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td>677</td>
</tr>
<tr>
<td>Total:</td>
<td>992</td>
</tr>
</tbody>
</table>

DATE RANGE: March 24, 2015 – April 16, 2015
EER: Case # 700

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Albert J. Roman
Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________________________
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

I. **REAUTHORIZE EXISTING CREDIT COURSES**

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
</table>
| ACCTG 015 | Tax Accounting I  
(3 Units) SOUTHWEST                              | CSU             |
| ACCTG 017 | Payroll Accounting  
(2 Units) SOUTHWEST                                | NT              |
| ACCTG 021 | Bookkeeping and Accounting I  
(3 Units) SOUTHWEST                                  | UC/CSU          |
| ADM JUS 004 | Principles and Procedures of the Justice System  
(3 Units) SOUTHWEST                                  | CSU             |
| ADM JUS 005 | Criminal Investigation  
(3 Units) SOUTHWEST                                   | UC/CSU          |
| ADM JUS 016 | Recruitment Selection Process  
(3 Units) SOUTHWEST                                   | CSU             |
| ADM JUS 083 | Introduction to Security  
(3 Units) SOUTHWEST                                   | CSU             |

Recommended by:  

- **Donald Gauthier**, President, DAS  
- **Bobbi Kimble**, Interim Vice Chancellor  
- **Adriana D. Barrera**, Deputy Chancellor  

Approved by:  

**Francisco C. Rodriguez**, Chancellor
**REAUTHORIZE EXISTING CREDIT COURSES (continued)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANATOMY</td>
<td>Introduction to Human Anatomy (4 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ANTHRO</td>
<td>Human Ways of Life: Cultural Anthropology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ASTRON</td>
<td>Elementary Astronomy (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>General Biology II (5 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>BIOLOGY</td>
<td>Human Anatomy and Physiology (8 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>BUS</td>
<td>Introduction to Business (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CAOT</td>
<td>Business Terminology (2 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CH DEV</td>
<td>Administration &amp; Supervision of Early Childhood Programs II (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CH DEV</td>
<td>Adult Supervision/Early Childhood Mentoring (2 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Introduction To Computers And Their Uses (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Cyber Security I (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Introduction to Computer Architecture and Organization (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Microcomputer Application Software (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>
### REAUTHORIZE EXISTING CREDIT COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO SCI</td>
<td>Introduction to Databases (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Programming In C (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>COMM</td>
<td>Interpersonal Communication (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>COMM</td>
<td>Introduction to Oral Interpretation of Literature (3 Units)</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>EDUC</td>
<td>Diversity in Education: Teaching For Diverse Programs (3 Units)</td>
<td>CSU</td>
</tr>
<tr>
<td>EDUC</td>
<td>Directed Study – Education (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>Intermediate Reading and Composition (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>College Reading and Composition I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>College Reading and Composition II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>Composition and Critical Thinking (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>Accelerated Reading, Reasoning, and Writing (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>GEOLOGY</td>
<td>Physical Geology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>GEOLOGY</td>
<td>Physical Geology Laboratory (2 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>HEALTH 002</td>
<td>Health and Fitness (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 001</td>
<td>Introduction to Western Civilization I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 002</td>
<td>Introduction to Western Civilization II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 005</td>
<td>History of the Americas I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 011</td>
<td>Political and Social History of the United States I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 012</td>
<td>Political and Social History of the United States II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 037</td>
<td>History of African Civilization (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>HISTORY 041</td>
<td>The African American in the History of the U.S. I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 042</td>
<td>The African American in the History of the U.S. II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 043</td>
<td>The Mexican-American in the History of the U.S. I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 052</td>
<td>The Role of Women in the History of the U.S. (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN 217</td>
<td>Self-Defense Skills (1 Unit) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>LAW 010</td>
<td>Introduction to Legal Assistant I (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>
## REAUTHORIZE EXISTING CREDIT COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>LRNSKIL 040</td>
<td>Introduction to Learning Disabilities (1 Unit) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>MATH 122</td>
<td>Intermediate Algebra for Statistics (5 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>MATH 230</td>
<td>Mathematics for Liberal Arts Students (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>MATH 275</td>
<td>Ordinary Differential Equations (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>MICRO 001</td>
<td>Introductory Microbiology (5 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>MUSIC 141</td>
<td>Jazz Appreciation (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>MUSIC 161</td>
<td>Introduction to Electronic Music (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>NURSING 518</td>
<td>Patient Care Seminar for Transfer Students (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PHYSICS 039</td>
<td>Physics for Engineers and Scientists III (5 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>POL SCI 019</td>
<td>Women In Politics (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>PSYCH 001</td>
<td>General Psychology I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>PSYCH 003</td>
<td>Personality and Social Development (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>PSYCH 037</td>
<td>Psychology of Codependency and Family Systems (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>PSYCH 043</td>
<td>Principles of Group Dynamics I (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC 001</td>
<td>Introduction to Sociology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>SOC 002</td>
<td>American Social Problems (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>SOC 007</td>
<td>Juvenile Delinquency (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC 011</td>
<td>Race and Ethnic Relations (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>SOC 019</td>
<td>Introduction to the Social Services (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC 020</td>
<td>Directed Practice in Social Welfare (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>SOC 045</td>
<td>Sociology of Media and Popular Culture: Examining Hip Hop (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 130</td>
<td>Playwriting (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>THEATER 185</td>
<td>Directed Study – Theater (1 Unit) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 271</td>
<td>Intermediate Acting (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>THEATER 291</td>
<td>Rehearsals and Performances I (1 Unit) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>THEATER 300</td>
<td>Introduction to Stage Craft (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURSING</td>
<td>399A Certified Nurse Assistant (5 Units) MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>KIN</td>
<td>291-1 Volleyball Skills I (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>334-1 Fitness Walking I (1 Unit) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>SUPV</td>
<td>012 Written Communication for Supervisors (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>A S L</td>
<td>030 Finger Spelling I (1 Unit) TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>285 Directed Study – Computer Science – Information Technology (2 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENGLISH</td>
<td>100 Accelerated Prep: College Writing (3 Units) WEST</td>
<td>NT</td>
</tr>
<tr>
<td>MUSIC</td>
<td>180-1 Applied Music Laboratory I (1.5 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC</td>
<td>180-3 Applied Music Laboratory I (1.5 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER</td>
<td>114 Script Study for Theater Performance, Production, and Appreciation (3 Units) WEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>
III. **APPROVE COURSES IN NEW SUBJECT AREA – ALL COLLEGES**

The following courses exist in the Personal Development discipline. These existing courses were re-named as Counseling at the request of the Counseling Discipline Committee. There are no changes to the current teaching load, transferability or unit value of these courses; only the subject area prefix is being changed.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUNSEL 001</td>
<td>Introduction To College</td>
</tr>
<tr>
<td>COUNSEL 002</td>
<td>Interpersonal Relationships</td>
</tr>
<tr>
<td>COUNSEL 003</td>
<td>Motivation for Study</td>
</tr>
<tr>
<td>COUNSEL 004</td>
<td>Career Planning</td>
</tr>
<tr>
<td>COUNSEL 005</td>
<td>College Survival</td>
</tr>
<tr>
<td>COUNSEL 006</td>
<td>Career Planning for Students with Disabilities</td>
</tr>
<tr>
<td>COUNSEL 007</td>
<td>Seminar for Returning Students</td>
</tr>
<tr>
<td>COUNSEL 008</td>
<td>Career Planning and Development</td>
</tr>
<tr>
<td>COUNSEL 017</td>
<td>College Survival Skills Development</td>
</tr>
<tr>
<td>COUNSEL 020</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
<tr>
<td>COUNSEL 020A</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
<tr>
<td>COUNSEL 020B</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
<tr>
<td>COUNSEL 020C</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
<tr>
<td>COUNSEL 020D</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
<tr>
<td>COUNSEL 020E</td>
<td>Post-Secondary Education: The Scope of Career Planning</td>
</tr>
</tbody>
</table>
APPROVE COURSES IN NEW SUBJECT AREA (continued)

COUNSEL 020F Post-Secondary Education: The Scope of Career Planning
COUNSEL 022 The Transfer Process
COUNSEL 030 Personal Development Seminar for Students With Disabilities
COUNSEL 040 College Success Seminar
COUNSEL 040A College Success Seminar
COUNSEL 040B College Success Seminar
COUNSEL 040C College Success Seminar
COUNSEL 041 Introduction to Higher Education
COUNSEL 111 Internship Success
COUNSEL 121 Internship Success
COUNSEL 131 Internship Success

IV. RATIFY ADDITIONS TO EXISTING NONCREDIT COURSES

The following are college additions of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSICSKL 083CE</td>
<td>GED Preparation: Literature and the Arts (0 units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 084CE</td>
<td>GED Preparation: Mathematics (0 units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 085CE</td>
<td>GED Preparation: Science (0 units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 086CE</td>
<td>GED Preparation: Social Studies (0 units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>BSICSKL 087CE</td>
<td>GED Preparation: Writing Skills (0 units) SOUTHWEST</td>
<td>NT</td>
</tr>
</tbody>
</table>
V. APPROVE NEW EDUCATIONAL PROGRAMS

Los Angeles Mission College

A. Associate in Arts in Elementary Teacher Education for Transfer Degree — A.A.-T (60 Units)

Los Angeles Trade-Technical College

A. Associate in Science in Digital Media — A.S. (60 Units)
B. Associate in Science in Digital Video & Audio — A.S. (60 Units)
C. Associate in Science in Mobile Applications & Web Design — A.S. (63 Units)
D. Certificate in Digital Media (18 Units)
E. Certificate in Digital Video & Audio (33 Units)
F. Certificate in Mobile Applications & Web Design (45 Units)

Los Angeles Valley College

A. Associate in Science in Film, Television, and Electronic Media for Transfer Degree — A.S.-T (60 Units)
B. Associate in Arts in Music for Transfer Degree — A.A.-T (60 Units)
C. Associate in Arts in Psychology for Transfer Degree — A.A.-T (60 Units)
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

Approve the following new Community Services course offerings as submitted by Los Angeles Harbor College for use in the Los Angeles Community College District, as listed in Attachment 1.

Recommended by:
Bobbi Kimble, Interim Vice Chancellor
Adriana D. Barrera, Deputy Chancellor

Approved by:
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________
Los Angeles Harbor College

<table>
<thead>
<tr>
<th>GENERAL EDUCATION</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COURSE NAME</strong></td>
<td></td>
</tr>
<tr>
<td>Minecraft® Maps</td>
<td>Students in this class will learn how to create games with 3D models using the Minecraft® video game platform.</td>
</tr>
<tr>
<td>Minecraft® Modding with Java</td>
<td>Students in this class will learn how to create 3D models using the Minecraft® video game platform and Java coding software.</td>
</tr>
<tr>
<td>Leap Forward Language Skills</td>
<td>Students in this class will review and discover the fundamentals of the English language. Simple, compound and complex sentence forms and use of regular and irregular verbs will be discussed.</td>
</tr>
<tr>
<td>K’nex® Machines in Action</td>
<td>This class will introduce children to scientific and mathematical concepts of simple machines, levers, pulleys, wheels, axles, inclined planes and gears using K’nex building systems.</td>
</tr>
<tr>
<td>Funutation® Battlebots</td>
<td>Students in this class will build simple robots using everyday materials and motors.</td>
</tr>
<tr>
<td>Stop Motion Animation with Windows® Movie Maker</td>
<td>Students in this class will learn how to build models made of clay and write and film a stop-motion animation project using Windows Movie Maker.</td>
</tr>
<tr>
<td>Funutation® Bot Build and Programming</td>
<td>Students in this class will learn how to build and program a Arduino® platform robot.</td>
</tr>
<tr>
<td>Mine, Craft, Build w/LEGO®</td>
<td>Students in this class will learn how to practice scientific concepts using Minecraft themed LEGO® sets.</td>
</tr>
<tr>
<td>Jewelry Making: Tree of Life Pendant</td>
<td>Students in this class will learn how to use intricate wire-wrap techniques to construct a “tree of life” pendant.</td>
</tr>
<tr>
<td>Conversational Brazilian Portuguese (Beginners)</td>
<td>Students in this class will learn introductory Brazilian Portuguese.</td>
</tr>
<tr>
<td>Stand-Up Comedy Workshop</td>
<td>Students in this class will learn how to develop and prepare comedy skills and routines for a stand-up setting.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>How To Write Funny!</td>
<td>Students in this class will learn how to write in a comedic style.</td>
</tr>
<tr>
<td>Everything You Should Know Before Buying a Home</td>
<td>Students in this class will learn the process and best practices for buying real estate with the purpose of establishing a primary residence.</td>
</tr>
<tr>
<td>Interviewing from Both Sides of the Table</td>
<td>Students in this class will learn tools, methods and techniques used to plan and conduct interviews effectively.</td>
</tr>
<tr>
<td>An Introduction to Meeting &amp; Event Planning</td>
<td>Students in this class will learn how to plan events of all types, including social events, corporate meetings and conferences, product launches, community service events and fundraisers.</td>
</tr>
<tr>
<td>Everything About the Chakra System</td>
<td>Students in this class will be introduced to the chakras systems, its history and theoretical use in alternative healing.</td>
</tr>
<tr>
<td>Reiki I: Energy Healing</td>
<td>Students in this class will be introduced to Reiki, its cultural history and application in alternative healing.</td>
</tr>
</tbody>
</table>
Subject: **RATIFY AMENDMENT OF COST OF OUT-OF-STATE STUDENT TRAVEL**

I. **East Los Angeles College**

A. Ratify the revised cost for five students and one faculty member that traveled to the 249th American Chemical Society (ACS) Conference in Denver, Colorado during the period of March 21 to March 24, 2015. The purpose of the trip was to provide students an opportunity to attend different presentations regarding the chemistry of natural resources, and to allow students to network with university representatives and their peers.

**Background:** The Board of Trustees approved this travel in the amount of $2,996.00 on April 15, 2015.

**FISCAL IMPLICATION:** The total revised cost of the trip was $5,735.66. Funds from the College ASO Fund in the amount of $2,739.66 and funds from the Academic and Student Support to Increase STEM Transfers (ASSIST) grant budget in the amount of $2,996.00 were used for this travel. No District funds were used.
Subject: PERSONNEL COMMISSION ACTION

Establishment of New Classification:

Concur with the action of the Personnel Commission to establish the new classification of Grants Coordinator and allocate the new class to salary schedule 6,421.94 effective April 7, 2015.

Salary Schedule $6421.94

$6,421.94  $6,775.14  $7,147.78  $7,540.90  $7,955.65  Monthly
$77,063.28  $81,301.68  $85,773.36  $90,490.80  $95,467.80  Annually

BACKGROUND: The establishment of the new class was initiated by the College President of Pierce College who indicated a need to coordinate and monitor a variety of college grants to ensure compliance with programmatic and fiscal requirement and provide technical assistance in the writing and review of grant proposals. The other college administrations were in support of the establishment of this job classification.

Recommended by: Karen J. Martin, Personnel Director
Subject: AUTHORIZE USE OF $3,394,955 FROM CONTINGENCY RESERVE TO AUGMENT COLLEGE BUDGETS

In the General Fund, authorize the distribution of $3,394,955 to the nine colleges and ITV from the Contingency Reserve account as recommended by the Chancellor for the following (eBTA’s: D-0676, D-0677, D-0678, and D-0680):

A. Los Angeles Valley College - $558,037 for restoration of the 2014-15 College Debt Repayment paid by the college.

Background: To address the ACCJC Standard III recommendation regarding the college enrollment management and sound fiscal management, the college has developed its multi-year enrollment management and fiscal budget plan to balance its budget. On February 11, 2015 and February 25, 2015, the Budget and Finance Committee reviewed the Follow-Up Report from Los Angeles Valley College to be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) and the recommendations of the Executive Committee of the District Budget Committee (ECDBC), dated January 06, 2015.

B. All Colleges and ITV - $2,836,918 additional Funding for 2% Growth Over-cap - as shown in Attachment I

Background: On April 14, 2015, the ECDBC reviewed the College’s response to the committee’s request for information on the revised three-year budget plan, athletic program costs, and release/reassigned times. This information was needed to consider the College’s three requests for financial relief, as follows:

1. Defer Debt Repayment of $558,037;
2. Fully fund 2% Growth Over-cap at $4,000 per FTES; and

The ECDBC reviewed the follow-up information and recommended to the Chancellor to grant the College’s three requests. The Chancellor approved the ECDBC recommendations.
# 2014-15 Additional Funding for 2% Over-Cap Growth

At $4,000 Per FTES

<table>
<thead>
<tr>
<th></th>
<th>Revised 2014-15 Funded Base FTES*</th>
<th>FTES @ 2.75%</th>
<th>P2 Reported FTES*</th>
<th>Computed 4.75% Target</th>
<th>Computed FTES for 2% Overcap**</th>
<th>FUNDED @ $2,324/FTES***</th>
<th>FUNDED @ $4,000/FTES</th>
<th>Budget Augmentation/Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY</td>
<td>13,889</td>
<td>14,271</td>
<td>13,814</td>
<td>14,549</td>
<td>0</td>
<td>649,372</td>
<td>0</td>
<td>(649,372)</td>
</tr>
<tr>
<td>EAST</td>
<td>21,715</td>
<td>22,312</td>
<td>22,900</td>
<td>22,746</td>
<td>434</td>
<td>1,009,313</td>
<td>1,736,000</td>
<td>726,687</td>
</tr>
<tr>
<td>HARBOR</td>
<td>6,660</td>
<td>6,843</td>
<td>6,986</td>
<td>6,976</td>
<td>133</td>
<td>309,557</td>
<td>532,000</td>
<td>222,443</td>
</tr>
<tr>
<td>MISSION</td>
<td>6,013</td>
<td>6,178</td>
<td>6,400</td>
<td>6,299</td>
<td>121</td>
<td>279,484</td>
<td>484,000</td>
<td>204,516</td>
</tr>
<tr>
<td>PIERCE</td>
<td>14,169</td>
<td>14,559</td>
<td>15,114</td>
<td>14,842</td>
<td>283</td>
<td>658,575</td>
<td>1,132,000</td>
<td>473,425</td>
</tr>
<tr>
<td>SOUTHWEST**</td>
<td>5,027</td>
<td>5,165</td>
<td>5,428</td>
<td>5,266</td>
<td>263</td>
<td>233,655</td>
<td>1,062,000</td>
<td>818,345</td>
</tr>
<tr>
<td>TRADE-TECH</td>
<td>11,941</td>
<td>12,269</td>
<td>12,509</td>
<td>12,508</td>
<td>239</td>
<td>555,018</td>
<td>956,000</td>
<td>400,982</td>
</tr>
<tr>
<td>VALLEY</td>
<td>12,777</td>
<td>13,128</td>
<td>13,461</td>
<td>13,384</td>
<td>256</td>
<td>593,675</td>
<td>1,022,931</td>
<td>429,056</td>
</tr>
<tr>
<td>WEST</td>
<td>6,899</td>
<td>7,099</td>
<td>7,229</td>
<td>7,227</td>
<td>138</td>
<td>320,666</td>
<td>552,000</td>
<td>231,334</td>
</tr>
<tr>
<td>ITV</td>
<td>441</td>
<td>453</td>
<td>444</td>
<td>462</td>
<td>0</td>
<td>20,498</td>
<td>0</td>
<td>(20,498)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>99,531</td>
<td>102,267</td>
<td>104,285</td>
<td>104,259</td>
<td>1,867</td>
<td>4,630,013</td>
<td>7,466,931</td>
<td>2,836,918</td>
</tr>
</tbody>
</table>

*Source: Attendance Accounting 2014-15 FTES-Second Period Summary Report

**Southwest Community enrollment growth target is at 8% (the over-cap would be 8% less 2.75% = 5.25%)

***As distributed in Board Agenda for October 8, 2014, Communication Number BF4

C: Documents and Settings\Universal\My Documents\Over-cap\Additional Funding for 2014-15 Over-Cap Growth.pdf
Subject: AUTHORIZE ENCUMBRANCES

Authorize the Chancellor or his designee to approve encumbrances of up to fifty percent (50%) of any appropriation and up to one hundred percent (100%) of designated appropriations in the 2015-2016 budget prior to the adoption of the Tentative Budget. In order to authorize encumbrances of funds against the subsequent fiscal year, it is necessary to suspend Board Rule 7603 that mandates the adoption of the Tentative Budget before appropriations may be encumbered.

Background: Board Rule 7603 authorizes the encumbrance of up to fifty percent (50%) of any appropriation and up to one hundred percent (100%) of designated appropriations following the adoption of the Tentative Budget. Since the adoption of the 2015-2016 Tentative Budget is scheduled for June 24, 2015, this action enables the Chancellor, or designee, to review and approve encumbrances, such as continuing contract orders for summer school purchases, considered necessary to the on-going operations of the District during the period from May 14, 2015 through the date of the Tentative Budget adoption.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Subject: **APPROVE COLLEGE PLANNING AND INSTITUTIONAL EFFECTIVENESS REPORTS**

- **Los Angeles Trade-Technical College**
- **Los Angeles Valley College**
- **West Los Angeles College**

I. Approve the College Planning and Institutional Effectiveness reports for Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College.

A. Approve the College Planning and Institutional Effectiveness Report for Los Angeles Trade-Technical College. On April 29, 2015, the Board's Institutional Effectiveness & Student Success (IESS) Committee reviewed and accepted the College Planning and Institutional Effectiveness Report for Los Angeles Trade-Technical College and recommended approval.

B. Approve the College Planning and Institutional Effectiveness Report for Los Angeles Valley College. On April 29, 2015, the Board's Institutional Effectiveness & Student Success (IESS) Committee reviewed and accepted the College Planning and Institutional Effectiveness Report for Los Angeles Valley College and recommended approval.

C. Approve the College Planning and Institutional Effectiveness Report for West Los Angeles College. On April 29, 2015, the Board's Institutional Effectiveness & Student Success (IESS) Committee reviewed and accepted the College Planning and Institutional Effectiveness Report for West Los Angeles College and recommended approval.

**Background:** As part of the LACCD Institutional Effectiveness Cycle, colleges annually present their efforts to align college and District strategic plans and advance District strategic goals to the Board’s Institutional Effectiveness & Student Success (IESS) Committee. This regular review of key indicators of student achievement and institutional plans provides the Board the opportunity to ensure that colleges are making progress toward their goals and to engage with college leadership on plans for institutional improvement.

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________
Subject: **APPROVE AWARD OF HONORARY ASSOCIATE OF ARTS DEGREE**

Approve the award of an honorary Associate of Arts degree in Social and Behavioral Sciences to Casey Maloney.

Casey Maloney, a student at Los Angeles Pierce College, has been enrolled in courses online and has completed them with A's. Mr. Maloney's current GPA is 4.0 in 28 units; he is enrolled in nine units this semester.

**Background:** Mr. Maloney was diagnosed with a terminal illness, but regardless of this diagnosis, he persisted and enrolled in online classes. In light of Mr. Maloney's situation and his academic standing, I am recommending that the Board of Trustees approve an honorary degree to be presented as soon as possible. Not only would this degree be very meaningful to Mr. Maloney, but it would be an acknowledgment of his educational accomplishments which he would leave for his small children. Mr. Maloney turned 32 on April 9.

Recommended and approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ______________________ Date ________________

Eng ____________________ Pearlman ____________
Field ____________________ Svonkin ____________
Fong ____________________ Veres ____________
Moreno ________________ Jackson
Student Trustees Advisory Vote

Page 1 of 1 Pages Com. No. CH2 Div. CHANCELLOR Date 5/13/15
SUBJECT: AMEND BOARD RULE CHAPTER II ARTICLE IV – 2408 ORDER OF BUSINESS

2408. ORDER OF BUSINESS.

A. During the first Board of Trustees meeting, the Order of Business shall be as follows:
   - Roll Call
   - Flag Salute
   - Minutes
   - Reports from Representatives of Employee Organizations at the Resource Table
   - Announcements from the College Presidents
   - Public Agenda Requests (Category A)
     1. Oral Presentations
     2. Proposed Actions
   - Requests to Address the Board of Trustees – Multiple Agenda Matters
   - Reports and Recommendations from the Board
     1. Reports of Standing and Special Committees
     2. Proposed Actions
   - Reports from the Chancellor and College Presidents
   - Consent Calendar
     - Majority Vote
     - Super-Majority Vote
       - Recommendations from the Chancellor
     - General Matters
     - Matters Requiring a Super Majority Vote
       - Notice Reports and Informatives
       - Announcements and Indications of Future Proposed Actions by members of the Board of Trustees
       - Requests to Address the Board of Trustees regarding Closed Session Matters
       - Recess to Closed Session
       - Reconvene in Public Session
       - Report of Actions Taken in Closed Session

Approved by: Francisco F. Rodriguez, Chancellor

Chancellor and Secretary to the Board of Trustees

By: ___________________________ Date: ___________________________
Public Action Items Following Closed Session Deliberations

• Adjournment

B. During the second Board of Trustees meeting each month, generally held on the fourth Wednesday of the month, the Order of Business shall be as follows:

• Call to Order
• Reports from Representatives of Employee Organizations at the Resource Table
• Announcements from the College Presidents
• Public Agenda Requests
  1. Oral Presentations
  2. Proposed Actions
     • Recess to Capital Construction Committee
     • Reports Regarding the Capital Construction Program
     • Reconvene Regular Meeting
• Reports and Recommendations from the Chancellor
• Notice Reports and Informatives
• Announcements and Indications of Future Proposed Actions
• Requests to address the Board of Trustees – Closed Session Agenda Matters
• Recess to Closed Session
• Reconvene in Public Session
• Report of Actions Taken in Closed Session
• Public Action Items Following Closed Session Deliberations
• Adjournment

Background: The proposed changes above are technical corrections to make improvements and to conform the Board Rule to the usual practices that have emerged since the Board Rule was last revised in January 2013.
Subject: AMEND BOARD RULE CHAPTER VI ARTICLE II – GRADUATION REQUIREMENTS

Amend Article II of the Board Rule as shown below.

ARTICLE II

GRADUATION REQUIREMENTS

6200. AUTHORIZATION. The Board of Governors of the California Community Colleges has authorized the Los Angeles Community College District Board of Trustees to confer the degrees of Associate in Arts and Associate in Science and Certificates of Achievement.

6201. ASSOCIATE DEGREE. The awarding of an Associate Degree symbolizes a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights and the achievement of students in attaining these goals. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student should possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Recommended by:

Bobbi Kimble, Interim Vice Chancellor

Adriana D. Barrera, Deputy Chancellor

Approved by:

Francisco C. Rodriguez, Chancellor

By _______________________________ Date ____________________

Student Trustee Advisory Vote

Page 1 of 19 Pages Com. No. ISD4 Div. EDUCATIONAL SUPPORT SERVICES Date 5/13/15

Noticed: 12/3/14
Unit Requirement. A minimum of 60-64 semester units of course credit in a selected curriculum with at least 18 semester units of study in a major or area of emphasis and at least 18 semester units of study in general education. Associate degrees for transfer, as defined in California Education Code §66746, must be aligned with transfer model curricula as approved by the State Chancellor and must require 60 semester units for completion, with at least 18 units of study in a major/area of emphasis and completion of Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education Breadth Requirements. Upon recommendation from the college Academic Senate, the Chancellor can waive the 64 unit limit for specific high unit programs. One credit hour of community college work is approximately three hours of recitation, study, or laboratory work per week throughout a term of 16 weeks.

Scholarship Requirement. A "C" (2.0) grade average or better in all work attempted in the curriculum upon which the degree is based. Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

Competency Requirement. Students entering prior to Fall 2009 must demonstrate competence in reading, in written expression, and in mathematics. This requirement may be met by achieving a grade of "C" or better in appropriate courses, recommended by the District Academic Senate, and approved by the Chancellor or by achieving a passing score on an examination or examinations recommended by the District Academic Senate and approved by the Chancellor.

Effective for all students entering on or after the Fall 2009 semester, competence in written expression shall be demonstrated by obtaining a satisfactory grade in English 101, or another English course at the same level and with the same rigor as recommended by the District Academic Senate and approved by the Chancellor. Competence in mathematics shall be demonstrated by obtaining a satisfactory grade in Mathematics 125 (Intermediate Algebra), or another mathematics course at the same level and rigor, or higher, and with elementary algebra or higher as a prerequisite, as recommended by the District Academic Senate and approved by the Chancellor.
The competency requirements in written expression or mathematics may also be met by completing an assessment, conducted pursuant to Title 5, CCR, section 55500 and achieving a score determined to be comparable to satisfactory completion of English 101 or Mathematics 125 respectively. That is, students may either place into English or mathematics courses above level of English 101 or Mathematics 125, or they may achieve a satisfactory score on a competency exam or other approved exam as recommended by the District Academic Senate and approved by the Chancellor.

The competency requirements may also be met by obtaining a satisfactory grade in courses with English and mathematics content (but taught in subjects other than English and mathematics), which require entrance skills at a level equivalent to those necessary for English 101 and Mathematics 125, respectively, and are taught at the same level and with the same rigor. The District Academic Senate shall recommend such courses to the Chancellor for approval.

6201.13

College Degree and Certificate Requirements.

Degree Requirements:

a. Students must complete no fewer than 12 units at the college conferring the degree.

b. When a student has attended multiple colleges within the LACCD, the degree shall be conferred by the college where the student has taken the majority of units in the major. When the same major is offered at multiple colleges in the LACCD, the degree shall be conferred by the college where the student has taken the majority (greater than 50%) of units in the major.

c. Exceptions to residence requirements for the associate degree may be made by the governing board when it determines that an injustice or undue hardship would be placed on the student.

Certificate of Achievement Requirements:
a. Certificates of Achievement shall be awarded by the college where the majority (greater than 50.0%) of the certificate units were taken. The CSUGE Breadth Certificate of Achievement and IGETC Certificate of Achievement are exempt from this requirement. The college that certifies completion of either of these plans may award the Certificate of Achievement to the student regardless of the number of units completed at the certifying college.

Automatic Awarding of Certificates of Achievement:

a. Students who have completed the degree requirements for which there is a paired Certificate of Achievement or other State approved and transcripted certificate(s), will be awarded the certificate(s) automatically.

6201.14

General Education Requirement.

a. Central to an Associate-Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, General Education should lead to better self-understanding.

It is desirable that, in a general education program, ways be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major social problems.
b. Developing and implementing a more specific philosophy of General Education is a responsibility of each college, since each must be sensitive to the unique educational needs and learning environment of its students. Each college shall publish such a statement of philosophy in their catalog. It is recommended that college statements of philosophy reflect the philosophy of general education articulated in subparagraph (1) of this subsection.

e. The units of General Education will be selected from courses in the following areas, recommended by the college academic senate and college president and approved by the Chancellor, Board of Trustees or its designee. The curricula (called graduation plans) to be accepted toward the degree will be recommended by the college academic senate and college president and approved by the Chancellor, Board of Trustees or its designee.

1) Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its life forms and its natural phenomena. To satisfy the General Education requirement in natural sciences, a course should help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities.

This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physics and other scientific disciplines.
2) Social and Behavioral Sciences. Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral science, a course should help the student develop an awareness of the method of inquiry used by social and behavioral sciences. It should stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in anthropology, economics, history, political science, psychology, sociology and related disciplines.

3) Humanities. Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in humanities, a course should help the student develop an awareness of the ways in which people through the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and ability to make value judgments. Such courses should include introductory or integrative courses in the arts, foreign languages, literature, philosophy and religion.

4) Language and Rationality. Courses in language and rationality are those which develop for the student principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.
(a) English Composition. Courses fulfilling the written composition requirement should include both expository and argumentative writing.
(b) Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer language and programming, and related disciplines.

d. While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. Whether it may be counted again for a different degree requirement is a matter for each college to determine.

Students may use the same course to meet a general education requirement for the Associate Degree and to partially satisfy a general education requirement at the California State Universities and Colleges.

e. Ethnic Studies will be offered in at least one of the required areas.

f. Students who are majoring in programs of study for which fewer than 36 units are required in the major may complete graduation Plan A.

Students who are majoring in programs of study for which 36 or more units are required in the major may complete graduation Plan B.

Or students may complete:

Additional graduation plans recommended by the college academic senate and college president and approved by the Board of Trustees or its designee provided that such plans comply with all statutory and regulatory requirements.

Exceptions to major requirements shall be made by the Chancellor, or his/her designee.

Graduation Plan A.
Major Requirements: At least 18 semester units of study taken in a "major or in an area of emphasis approved by the State Chancellor's Office."

Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.

General Education Requirements: Successful completion of at least 30 semester units of General Education as noted below.

a. Natural Sciences—3 semester units as defined in Section c(1).

b. Social and Behavioral Sciences—9 semester units in the following pattern:

1) At least 3 units in American Institutions to be met in U.S. History or Political Science, or U.S. Ethnic History or Political Science.

2) At least 3 units in other Social Sciences to be met in Anthropology, Economics, Ethnic Studies, Geography, History, Political Science, Psychology, Sociology, or other Social Science courses as determined by the Campus Curriculum Committee.

3) At least 3 additional units from 1 or 2 above.

c. Humanities—3 semester units as defined in Section c(3).

d. Language and Rationality—12 semester units in the following pattern:

1) English Composition—at least 3 semester units as defined in Section c(4).
2) Communication and Analytical Thinking—at least 6 semester units in Math, Logic and Critical Thinking, Speech or Computer Literacy, and/or Languages.

3) At least three additional units from 1) or 2) above.

e. Health and Physical Education—3 semester units. This requirement may be met by successful completion of at least 2 units in Health Education and at least 1 unit in a physical activity course chosen from one of the following subjects: Physical Education, Dance Techniques, Dance Specialties, Physical Fitness or Martial Arts, or a combined course in Health Education and Physical Education activity. An activity course is a course with at least 2 standard hours of activity laboratory. The Chancellor will develop policies for exemption. The Health Education requirement may also be met by successful completion of all the major requirements for the Registered Nursing Program.

Graduation Plan B:

Major Requirements: At least 36 semester units of study taken in a “major or in an area of emphasis approved by the State Chancellor’s Office.”

Effective for all students admitted for the Fall 2009 term or any term thereafter, each course counted toward the major requirements must be completed with a grade of “C” or better or a “P” if the course is taken on a “pass-no pass” basis.

General Education Requirements: Successful completion of at least 18 semester units in general education as noted below:

a. Natural Sciences—3 semester units as defined in Section e(1).
b. Social and Behavioral Sciences—3 semester units

Students must successfully complete an appropriate course or courses in American Institutions and U.S. History.

e. Humanities—3 semester units as defined in Section e(3).

d. Language and Rationality—6 semester units in the following pattern:

1) Three semester units in English Composition.

2) Three semester units in Communication and Analytical Thinking.

e. Health and Physical Education—3 semester units.

This requirement may be met by successful completion of at least 2 units in Health Education and at least 1 unit in a physical activity course chosen from one of the following disciplines: Physical Education, Dance Techniques, Dance Specialties, Physical Fitness or Martial Arts, or a combined course in Health Education and Physical Education activity. An activity course is a course with at least 2 standard hours of activity laboratory. The Chancellor will determine categories for exemption.

c. The following three general education plans are offered at the colleges of the Los Angeles Community College District: the LACCD General Education Plan; the California State University General Education Breadth Plan (CSU GE-Breadth Plan); the Intersegmental General Education Transfer Curriculum (IGETC).

LACCD General Education Plan

This associate-level general education plan is appropriate for students planning to earn an associate degree who do not plan to transfer to a 4-year institution.
At least 21 semester/28 quarter units of general education coursework must be completed in the following areas, to include an ethnic studies course in at least one of the areas:

Area A: Natural Sciences (3 semester/4 quarter units minimum)

Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. This category includes introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

Area B: Social and Behavioral Sciences and American Institutions (6 semester/8 quarter units minimum)

Courses in the social and behavioral sciences are those which focus on people as members of society. This category includes introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.

B1: American Institutions (3 semester/4 quarter units minimum)

B2: Social and Behavioral Sciences (3 semester/4 quarter units minimum)

Area C: Humanities (3 semester/4 quarter units minimum)

Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. Such courses include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.
Area D: Language and Rationality (6 semester/8 quarter units minimum)

Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses. Such courses include:

D1: English Composition (3 semester/4 quarter units minimum)

D2: Communication and Analytical Thinking (3 semester/4 quarter units minimum)

Area E: Health and Physical Education (3 semester units/4 quarter units minimum)

E1: Health Education (one course minimum)

E2: Physical Education Activity
(1 semester/1 quarter unit minimum)

California State University General Education Breadth Plan (CSU GE-Breadth Plan)

The CSU General Education-Breadth (GE-Breadth) program allows California community college transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer. This plan is governed by the California State University system.

The 39 semester/58 quarter units required for CSU GE-Breadth are distributed as follows:

Area A

Communication in the English Language and Critical Thinking (at least 9 semester/12-15 quarter units required with at least one course each from Oral Communication, Written Communication and Critical Thinking)
Board of Trustees
Los Angeles Community College District

Com. No. ISD4
Division: EDUCATIONAL SUPPORT SERVICES
Date: May 13, 2015

- A1 - Oral Communication
- A2 - Written Communication
- A3 - Critical Thinking

Area B

Physical Universe and Its Life Forms (at least 9 semester/12-15 quarter units required with at least one course each from Physical Science, Life Science (at least one to contain a laboratory component) and Mathematics/Quantitative Reasoning)

- B1 - Physical Science
- B2 - Life Science
- B3 - Laboratory Activity
- B4 - Mathematics/Quantitative Reasoning

Area C

Arts, Literature, Philosophy, and Languages Other Than English (at least 9 semester/12-15 quarter units required with at least one course each in Arts and Humanities)

- C1 - Arts (Arts, Cinema, Dance, Music, Theater)
- C2 - Humanities (Literature, Philosophy, Languages Other Than English)

Area D

Social, Political, and Economic Institutions (at least 9 semester/12-15 quarter units required with courses in at least 2 disciplines)

- D0 - Sociology and Criminology
- D1 - Anthropology and Archaeology
- D2 - Economics
- D3 - Ethnic Studies
- D4 - Gender Studies
- D5 - Geography
- D6 - History
- D7 - Interdisciplinary Social or Behavioral Science
- D8 - Political Science, Government and Legal Institutions
- D9 - Psychology
Area E

Lifelong Learning and Self-Development (at least 3 semester/4-5 quarter units)

- E - Lifelong Learning and Self-Development

Intersegmental General Education Transfer Curriculum

The Intersegmental General Education Transfer Curriculum is a general education program that California Community College transfer students can use to fulfill lower-division general education requirements at a California State University or University of California campus. This policy is governed by the Intersegmental Committee of the Academic Senates (ICAS).

The IGETC requires completion of a minimum of 37 semester/49 quarter units of courses in the following areas:

Area 1 - English Communication

Three courses required, one in English composition, one in critical thinking-English composition, and one in oral communication (at least 9 semester/12-15 quarter units)

- 1A - English Composition
- 1B - Critical Thinking - English Composition
- 1C - Oral Communication (required by CSU only)

Area 2 - Mathematical Concepts and Quantitative Reasoning

One course (at least 3 semester/4-5 quarter units units)

- 2A - Math

Area 3 - Arts and Humanities
At least three courses, with at least one from the arts and one from the humanities (at least 9 semester/4-5 quarter units)

- 3A - Arts
- 3B - Humanities

Area 4 - Social and Behavior Sciences

At least three courses from at least two disciplines (at least 9 semester/12-15 quarter units)

- 4A - Anthropology and Archaeology
- 4B - Economics
- 4C - Ethnic Studies
- 4D - Gender Studies
- 4E - Geography
- 4F - History
- 4G - Interdisciplinary, Social & Behavioral Sciences
- 4H - Political Science, Government & Legal Institutions
- 4I - Psychology
- 4J - Sociology & Criminology

Area 5 - Physical and Biological Sciences

Two courses, one physical science and one biological science; at least one must include a laboratory (at least 7-9 semester/9-12 quarter units).

- 5A - Physical Science
- 5B - Biological Science
- 5C - Laboratory Activity

Area 6 – Languages Other Than English (required by UC only)

Proficiency equivalent to two years of high school study in the same language

- 6A – Languages Other Than English
6201.15 Effective Date. These requirements become effective July 1, 2004.

6201.15 The colleges of the LACCD shall not impose any requirements in addition to the CSUGE plan or IGETC requirements, including any local college or district requirements, for students completing either of these general education plans for an associate degree.

6201.16 Graduation Requirements for Associate Degree in Nursing.

To obtain an associate degree in nursing, students who have baccalaureate or higher degrees from a United States regionally accredited institution of higher education are only required to complete the course work that is unique and exclusively required for completion of the registered nursing program, including prerequisites and nursing course work. These students are not to be required to complete any other courses required by the college for an associate degree.

6201.17 Double-Counting Of Coursework.

A course may only be counted once for General Education purposes. However, a course may be used to simultaneously satisfy both a General Education requirement and a major/area of emphasis requirement. There is no limit on the number of courses that may be used simultaneously in this manner.

Students may also simultaneously apply the same course toward satisfaction of the LACCD General Education Plan, Plan A or B Associate-Degree General Education requirements, the CSU GE Breadth Certification requirements and the Intersegmental General Education Transfer Curriculum (IGETC) requirements.

6201.18 Associate Degrees for Transfer and Local Associate Degrees.

A student who completes an Associate Degree for Transfer (ADT) in a particular major/area of emphasis may also be awarded a local associate in the same major/area of emphasis provided that the student completes any additional coursework required for the local associate degree.
6202. CATALOG RIGHTS. For these purposes, a catalog year is defined as beginning with the fall semester through the subsequent summer. A student remaining in continuous attendance in the Los Angeles Community College District may elect to satisfy the degree, certificate or graduation requirements in effect at the college from which the student will either earn his/her degree, certificate or graduate:

1. at the time the student began such attendance at the college, or
2. allow students to select an intervening catalog in years between the time the student began continuous attendance and time of graduation, or
3. at the time of graduation.

For the sole purpose of satisfying graduation competency requirements, students entering the Los Angeles Community College District prior to Fall 2009 who remain in continuous attendance within the LACCD may graduate from any LACCD College by satisfying graduation competency by either:

1. fulfilling competency requirements in place at the time the student began such attendance within the district, or
2. fulfilling competency requirements in place at the time of graduation.

For the purposes of implementing this policy, the college may develop a policy to:

1. authorize or require substitutions for discontinued courses; or
2. require a student changing his/her major to complete the major requirements in effect at the time of the change, or
3. allow students to select an intervening catalog in years between time student began continuous attendance and time of graduation.
The college’s policy shall be developed in consultation with the college Academic Senate in accordance with the provisions of Chapter XVIII of the Board Rules – ACADEMIC SENATE AND THE BOARD OF TRUSTEES SHARED GOVERNANCE POLICY, and published in all college catalogs under appropriate headings.

This policy does not apply to college programs which are governed or regulated by outside government agencies or which require licensure or certification through one of these agencies.

6203. CONTINUOUS ATTENDANCE. “Continuous attendance” means no more than one semester absence within a school year, excluding Summer Sessions and Winter Intersession.

Students granted a “military withdrawal” under the provisions of Board Rule 6701.10, will be considered to be in “continuous attendance” for their required period of military service.

6204. ADDITIONAL and CONCURRENT ASSOCIATE DEGREES. Additional Associate Degrees: Students who have previously earned an associate degree from a United States regionally accredited institution will be granted an additional associate degree when the following requirements have been met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements - i.e., scholarship, residency, competency, general education and major requirements.

2. Completion of a minimum of six (6) new units in a major requiring 18-35 units or twelve (12) new units in a major following Plan B of General Education requiring 36 or more units. Major course requirements completed in previous degrees awarded can be used again for additional degrees.

3. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of “C” or higher or “P” (pass). Major or area of emphasis courses for an Associate Degree for Transfer (ADA T or AS-T) degree must be completed with a grade of C or higher; P (pass) grades are not permitted.
4. There is no limit to the number of additional associate degrees that can be awarded provided that all the above requirements have been met.

5. Completion of any additional requirements, including new units, as determined by the college through collegial consultation with the college Academic Senate in accordance with the provisions of Chapter XVII of the Board Rules – Academic Senate and the Board of Trustees Shared Governance Policy.

Concurrent degrees: Concurrent degrees are degrees awarded in the same semester. Students may petition and be awarded concurrent associate degrees in different majors if the following criteria are met:

1. Pursuant to catalog rights, described in Board Rule 6202, completion of all current degree requirements: scholarship, residency, competency, general education and major requirements.

2. There is no maximum number of concurrent degrees that a student may be awarded.

3. If a course is a major requirement for each concurrent degree, it may be applied toward satisfaction of each major degree requirement.

4. If an Associate of Science and Associate of Arts degree can be awarded in the same major, only one degree will be granted as selected by the student.

5. Completion of the General Education requirements for one associate degree will fulfill the general education requirements for concurrent degrees, if the same general education pattern applies to the additional degree. If each degree requires the completion of different general education patterns, the general education pattern of each degree must be fulfilled. Courses may be applied toward the general education requirements for each concurrent degree.

6. All courses that count towards the associate degree major or area of emphasis must be satisfactorily completed with a grade of "C" or higher or "P" (pass).

7. The LACCD does not offer double majors.
Subject: 2014-2015 THIRD QUARTER FINANCIAL STATUS REPORT

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (Attachment I). This report provides a status of cash balances and quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.
## Quarterly Financial Status Report, CCFS-311Q
### Chancellor's Office
### View Quarterly Data

**District:** (740) LOS ANGELES

### Change the Period
**Fiscal Year:** 2014-2015
**Quarter Ended:** (Q3) Mar 31, 2015

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund Revenue, Expenditure and Fund Balance:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A 1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>496,160,233</td>
<td>495,919,617</td>
<td>528,143,921</td>
<td>555,636,585</td>
</tr>
<tr>
<td>A 2 Other Financing Sources (Object 8900)</td>
<td>825,000</td>
<td>794,758</td>
<td>1,038,800</td>
<td>20,560</td>
</tr>
<tr>
<td>A 3 Total Unrestricted Revenue (A 1 + A 2)</td>
<td>496,985,233</td>
<td>495,814,375</td>
<td>530,202,721</td>
<td>555,657,145</td>
</tr>
<tr>
<td>B. Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B 1 Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>502,637,482</td>
<td>498,969,352</td>
<td>523,748,684</td>
<td>555,074,227</td>
</tr>
<tr>
<td>B 2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>12,317,171</td>
<td>8,925,347</td>
<td>15,637,630</td>
<td>12,956,382</td>
</tr>
<tr>
<td>B 3 Total Unrestricted Expenditures (B 1 + B 2)</td>
<td>515,254,653</td>
<td>507,894,695</td>
<td>539,386,514</td>
<td>566,030,609</td>
</tr>
<tr>
<td>C. Revenues Over(Under) Expenditures (A 3 - B 3)</td>
<td>-16,279,420</td>
<td>-12,086,957</td>
<td>-9,133,893</td>
<td>-12,344,464</td>
</tr>
<tr>
<td>D. Fund Balance, Beginning</td>
<td>90,093,871</td>
<td>74,687,223</td>
<td>66,699,483</td>
<td>73,310,915</td>
</tr>
<tr>
<td>D 1 Prior Year Adjustments + (−)</td>
<td>2,862,772</td>
<td>4,092,584</td>
<td>15,795,225</td>
<td>4,488,465</td>
</tr>
<tr>
<td>D 2 Adjusted Fund Balance, Beginning (D + D 1)</td>
<td>92,956,643</td>
<td>78,779,807</td>
<td>82,494,708</td>
<td>77,799,380</td>
</tr>
<tr>
<td>E. Fund Balance, Ending (C. + D 2)</td>
<td>74,687,223</td>
<td>66,699,483</td>
<td>73,310,915</td>
<td>65,425,916</td>
</tr>
<tr>
<td>F 1 Percentage of GF Fund Balance to GF Expenditures (E. / D 2)</td>
<td>14.5%</td>
<td>13.1%</td>
<td>13.6%</td>
<td>11.5%</td>
</tr>
</tbody>
</table>

### Annualized Attendance FTES:

**G 1** Annualized FTES (excluding apprentice and non-resident)

### Total General Fund Cash Balance (Unrestricted and Restricted)

**H 1** Cash, excluding borrowed funds

**H 2** Cash, borrowed funds only

**H 3** Total Cash (H 1 + H 2)

### Unrestricted General Fund Revenue, Expenditure and Fund Balance:

**I.** Revenues:

**I 1** Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)

**I 2** Other Financing Sources (Object 8900)

**I 3** Total Unrestricted Revenue (I 1 + I 2)

**J.** Expenditures:

**J 1** Unrestricted General Fund Expenditures (Objects 1000-6000)

**J 2** Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)

**J 3** Total Unrestricted Expenditures (J 1 + J 2)

**K** Revenues Over(Under) Expenditures (I 3 - J 3)

**L** Adjusted Fund Balance, Beginning

**L 1** Fund Balance, Ending (C. + L 2)

**M** Percentage of GF Fund Balance to GF Expenditures (L 1 / J 3)
V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

<table>
<thead>
<tr>
<th>Contract Period Settled</th>
<th>Management</th>
<th>Permanent</th>
<th>Academic</th>
<th>Classified</th>
</tr>
</thead>
<tbody>
<tr>
<td>YYYYYY</td>
<td>Total Cost Increase</td>
<td>Total Cost Increase</td>
<td>Total Cost Increase</td>
<td>Total Cost Increase</td>
</tr>
<tr>
<td>a. SALARIES:</td>
<td>%</td>
<td>%</td>
<td>%</td>
<td>%</td>
</tr>
<tr>
<td>Year 1: 2014-15</td>
<td>963,074</td>
<td>4.04%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2: 2015-16</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3: 2016-17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1: 2014-15</td>
<td>160,615</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2: 2015-16</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3: 2016-17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

As specified in Collective Bargaining Agreement or other Employment Contract.

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO  Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Jeanette L. Gordon
CBO Phone: 213-891-2090
CBO Signature: [Signature]
Date Signed: 4/21/15

District Contact Person
Name: Vinh D. Nguyen
Title: Director of Budget and Management Analysis
Telephone: 213-891-2085
Fax: 213-891-2413
E-Mail: NguyenVD@email.laccd.edu

Chief Executive Officer Name: Dr. Francisco Rodriguez
CEO Signature: [Signature]
Date Signed: 4/30/15

Electronic Cert Date: 04/29/2015

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 oraleo.fiscal.accd.edu; or Tracy Britten (916)323-6899 ornotice@ccrc.edu
© 2007 State of California. All Rights Reserved.
Subject: **NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL**

A. **Los Angeles City College**

1. Twenty students and one faculty member will attend the Study Abroad program in Paris, France during the period of July 1 to July 30, 2015.

   **Background:** The sponsoring organization is the European Studies Association.

   **FISCAL IMPLICATION:** The total estimated cost of the trip is $84,000. Students and Faculty will pay for their own expenses for this travel. No District funds will be used.
Subject: **AMEND BOARD RULE CHAPTER VIII ARTICLE II – ACADEMIC PROBATION AND DISQUALIFICATION**

Adopt revisions to Article VII of the Board Rules as shown below.

**ARTICLE II**

**ACADEMIC PROBATION, DISQUALIFICATION AND LOSS OF BOARD OF GOVERNORS FEE WAIVER**

8200. STANDARDS FOR PROBATION. The following standards for academic and progress probation shall be applied as required by regulations adopted by the Board of Governors of the California Community Colleges.

8200.10 Probation and loss of fee waiver. A student enrolled in the LACCD shall be placed on academic or progress probation, under the following conditions:

a. Academic Probation. The student has attempted at least 12 semester units of work and has a grade point average of less than a "C" (2.0).

b. Progress Probation. The student has enrolled in a total of at least 12 semester units, and the percentage of all units in which they enrolled with recorded entries of "W" (Withdrawal), "I" (Incomplete), "NC" (No Credit) or "NP" (No Pass) reaches or exceeds fifty percent (50%).

**Recommended by:**

Bobbi Kimble, Interim Vice Chancellor

Adriana D. Barrera, Deputy Chancellor

**Approved by:**

Francisco C. Rodriguez, Chancellor
Board of Governors (BOG) fee waiver - loss of eligibility. A student eligible to receive a BOG fee waiver shall lose eligibility if they are placed on academic or progress probation for two consecutive semesters. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

Foster youth, or former foster youth under the age of 24, are exempt from the loss of fee waiver due to academic or progress probation.

8200.11 Appeal of Probation and loss of fee waiver.

A student who is placed on academic or progress probation may submit a written appeal in compliance with regulations issued by the Chancellor.

Appeal the loss of BOG fee waiver. A student who has lost the BOG fee waiver due to academic standing may submit a written appeal of that standing in accordance with existing regulations issued by the Chancellor.

8200.12 Units Attempted. "Units attempted" means all units of credit in the LACCD.

8202.13 Units Enrolled. "Units enrolled" means all units of credit in the LACCD for which the student is enrolled after census.

8201. REMOVAL FROM PROBATION AND REINSTATEMENT OF FEE WAIVER. A student shall be removed from academic or progress probation and have their fee waiver restored upon meeting the following criteria:

8201.10 Academic Probation. A student shall be removed from academic probation when his/her cumulative grade point average is 2.0 or higher.

8201.11 Progress Probation. A student shall be removed from progress probation when the percentage of units for which entries of "W" (Withdrawal), "I" (Incomplete), "NC" (No Credit) or "NP" (No Pass) are recorded drops below fifty percent (50%).
A student may retain or reinstate the BOG Fee waiver based on achieving the minimum grade point average or progress standard defined in 8201.10.

Notification. Each college shall make reasonable efforts to promptly notify students that they have become subject to academic probation and/or dismissal. Notification shall be made at or near the beginning of the semester in which it will take effect but in no case later than the start of the Fall semester. placed on academic or progress probation of their status no more than 30 days after the end of the term that resulted in academic or progress probation. The notice shall clearly state that two consecutive primary terms of probation will lead to loss of the BOG Fee Waiver.

Each college shall make reasonable efforts to provide counseling and other support services to help students on probation overcome academic difficulties. Colleges should also help mitigate potential loss of the BOG fee waiver and ensure that students have the opportunity to receive appropriate counseling, assessment, advising, or other services on a timely basis.

Each college shall make reasonable efforts to notify a student of removal from probation, or reinstatement after dismissal, and restoration of BOG fee waiver within timelines established by the District. Probation, and dismissal and loss of BOG Fee Waiver policies and procedures shall be published in the college catalog.

DISMISSAL OF STUDENTS ON PROBATION. Students on academic or progress probation are subject to dismissal, as follows:

Dismissal - Academic Probation. A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of three (3) consecutive semesters.

A student who is on academic probation and earns a semester grade point average of 2.0 or better shall not be dismissed as long as this minimum semester grade point average is maintained.
As used in this Rule, "consecutive semesters" are those where a break in the student's enrollment does not exceed one full primary term.

8202.11 Dismissal - Progress Probation. A student who is on progress probation is subject to dismissal if the cumulative percentage of units for which he/she received "W", "I", "NC", and "NP" reaches or exceeds fifty percent (50%) over a period of three (3) consecutive semesters.

As used in this Rule, "consecutive semesters" are those where a break in the student's enrollment does not exceed one full primary term.

8202.12 Notification of Dismissal. A student who is subject to dismissal shall be notified by the College President, or his/her designee, of the dismissal. Dismissal becomes effective the semester following notification.

Dismissal from any one college in the District shall disqualify a student from admission to any other District college.

8202.13 Appeal of Dismissal. Students who are subject to dismissal and wish to remain on probation must file a petition/appeal with the college that notified the student that they are subject to dismissal.

8202.14 Re-Admission After Dismissal. A student who has been dismissed must wait two semesters before requesting readmission. The student shall submit a written petition requesting re-admission to his/her home college. Re-admission may be granted, denied, or postponed subject to fulfillment of conditions prescribed by the colleges. Readmitted students are returned to probationary status.
I. **AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENT**

**Action**

Authorize Amendment No. 1 to Agreement No. 33816 with Osborn Architects for continued closeout services for the Life Science Modernization project and Chemistry Modernization project at Los Angeles City College from May 14, 2015 through December 31, 2015 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $55,200.

**Background**

This agreement was authorized by the Board of Trustees on June 11, 2014 (Com. No. FPD1) with Osborn Architects to serve as the Architect of Record for this project. Construction delays exceeding one year required negotiations during which time there was little review activity with the Division of the State Architect. The negotiations resulted in the resolution of issues which allowed construction and the close out process to resume. The proposed Amendment provides additional time at no additional cost to complete the closeout process. Fees shall be within the District guidelines established for these services.

**Funding and Development Phase**

Funding is through Proposition AA and Measure J Bond proceeds. Life Science Modernization and Chemistry Modernization 31C.5151.03 and 31C.5150.03. Construction Phase.

II. **RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**

**Action**

Ratify Amendment No. 3 to Agreement No. 33150 with Harley Ellis Devereaux ("HED") to provide additional design and construction administration services for the Da Vinci Hall Modernization project at Los Angeles City College from April 7, 2015 through May 13, 2015 and not changing the existing expiration date of October 20, 2015 at a cost not to exceed $44,357 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $1,520,683.

**Background**

This agreement was authorized by the Board of Trustees on October 20, 2010 (Com. No. FPD1) with Harley Ellis Devereaux to serve as the Architect of Record for this project. Subsequent to the discovery of wall penetrations above the ceilings, HED was directed to assess the existing concealed concrete shear walls using specialized equipment to determine the number of actual wall openings against those noted on the as-built drawings. The work was begun during the college’s spring break to minimize disruption to scheduled classes. This additional scope of work was outside of the original scope of work and is determined to be compensable. Fees shall be within the District guidelines established for these services.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Da Vinci Hall Modernization 31C.5108.03. Design Phase.

III. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with South Coast Mechanical to provide general construction services for the Central Plant Boiler Replacement project at Los Angeles City College at a cost of $213,480. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eight (8) contractors requested bid packets. Three (3) responsive bids were received ranging from $213,480 to $352,670. This construction contract is for the replacement of boiler at the Central Plant at Los Angeles City College.

Funding

Funding is through Schedule Maintenance Funds. Non-Bond project.

B. Action

Authorize a contract with Miron Electric Construction Corporation to provide general construction services for the Electrical Switchgear Maintenance project at Los Angeles City College at a cost of $228,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. One responsive bid was received for $228,000. This construction contract is for one time maintenance of electrical switchgear.

Funding

Funding is through Deferred Maintenance Funds. Non-Bond project.

C. Action

Authorize a contract with Best Contracting Services to provide general construction services for the Roof Repair of Theater Building project at Los Angeles City College at a cost of $130,100. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.
Background

This contract is the result of formal competitive bidding. Four contractors requested bid packets. Four responsive bids were received ranging from $130,100 to $191,300. This construction contract is for roof repair of the Theater Building.

Funding

Funding is through Scheduled Maintenance Funds. Non-Bond project.

D. Action

Authorize a contract with ACCO Engineered Systems to provide general construction services for the DS Swim Pool Mechanical System project at East Los Angeles College at a cost of $596,376. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Five (5) contractors requested bid packets. Three (3) responsive bids were received ranging from $596,376. to $874,029. This construction contract is for replacement of the HVAC mechanical system at the DS Natatorium.

Funding

Funding is through Scheduled Maintenance Funding. Non-Bond project.

E. Action

Authorize a contract with Geary Floors Inc. to provide general construction services for the Resurface and Restripe Floors in North Gym-E9 and South Gym-C1 Buildings project at East Los Angeles College at a cost of $59,800. Consistent with Board Rule 7100.10 the Chief Facilities Executive may authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Four (4) responsive bids were received ranging from $59,800 to $76,403. This construction contract is for surveying existing striping logos and markings, preparation of surfaces for new finish and repainting of of all painted markings, lettering and logos.

Funding

Funding is through college funds. Non-Bond project.
F. **Action**

Authorize a contract with Valle Grande Construction to provide general construction – safety improvement services for the Family and Consumer Studies Building project at Los Angeles Mission College at a cost of $29,841.

**Background**

Valle Grande Construction provided the only quote from among three written quotes requested. This construction contract is for the adjustment of existing pendant light fixtures, additional fire sprinkler pipe bracing, and height adjustment of existing panel displays to complete the closeout process with the Division of the State Architect.

**Award History**

This contract represents the fifth awarded to this company through the Bond Program and a cumulative original award total of $116,092. Previous awards have been given to this company for the Horticulture Fence project at Pierce College and the South of Mall - Classroom Modernization/Technology/Low Voltage (SLE) project at Pierce College.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Family and Consumers Studies Building 34M.5404.02. Construction Phase.

G. **Action**

Authorize a contract with Express Energy Services Inc. to provide general construction services for the High Bay Lighting project at Los Angeles Southwest College at a cost of $59,466. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of formal competitive bidding. Eleven (11) contractors requested bid packets. Five (5) responsive bids were received ranging from $59,466 to $167,000. This construction contract is for replacement of High Bay Lighting at the Gymnasium.

**Funding**

Funding is through Proposition 39 funds. Non-Bond project.

H. **Action**

Authorize the following actions to provide an exception to the public bidding requirements under California Uniform Public Construction Cost Accounting Act (CUPCCAA) due to impracticability, and authorize a contract with Waisman Construction to procure and install a “Diesel Particulate Filter Generator Retrofit Kit” manufactured by Collicut for the Child Development Center project located at Los Angeles Southwest College:

1. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from
formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to effectively obtain what is required in the procurement; and

2. Authorize the award of a construction contract with Waisman Construction to procure and install a "Diesel Particulate Filter Generator Retrofit Kit" manufactured by Collicut at a cost not to exceed $20,495.

Background

On June 11, 2014 (Com. No. FPD1), the Board of Trustees authorized a contract with Waisman Construction for the Child Development Center ("CDC") Generator project at Los Angeles Southwest College at a cost of $69,000. The authorization resulted in the installation of an emergency electrical generator powered by diesel fuel.

During the permitting process with the Southern California Air Quality Management District ("SCAQMD"), it was determined that an additional diesel particulate filter ("DPF") was required for the installed emergency generator and which was not identified in the project plans and specifications because of the installed generator's proximity to an off-site K-12 school. Waisman's product supplier, Collicut, provided pricing for the needed DPF retrofit kit as well as the warning that its installation by any entity except Waisman would void the generator’s warranty. Waisman provided a proposal for this additional work in the amount of $20,495. Because this amount exceeds 10% of the original contract value, it is not possible to address this matter through the issuance of a change order.

As an alternative, it is requested that the Board consider exempting this work from the bidding requirements established by CUPCCAA because of impracticability as follows:

1. The recently installed diesel powered emergency electrical generator at the Child Development Center project located on the campus of Los Angeles Southwest College is near an off-site K-12 school and as such requires the reduction of certain emissions achievable with the installation of a DPF;
2. The additional work required to install a DPF generator retrofit kit as required by SCAQMD exceeds 10% of the original contract value which precludes addressing this matter by a change order;
3. Bidding the additional scope of work has been determined to result in greater expense than if the additional work is completed by Waisman Construction; and
4. Los Angeles Southwest College seeks to avoid civil penalties that may be issued by SCAQMD if the mitigation of emissions as proscribed is not implemented.

Staff recommends authorization of a contract with Waisman Construction, Inc. at a cost not to exceed $20,495.

Funding

Funding for this project is through Locally Deferred Maintenance Funds. Non-Bond project.
IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Action

Ratify the following Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and CONTRACT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and PERCENTAGE OF ORIGINAL CONTRACT COST</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization No. 3357-1        | Liberty Mutual Insurance Company No. 49 for Proposition AA and Measure J Bond proceeds. | $12,511,789            | Unilateral CO No. 49 for $81,554. 0.65%                      | $5,362.                                   | Additional Requirements:  
  - Demolish rebar and concrete at the canopy per Architect of Record (AOR).  
  - Add a second CPU and associated equipment to connect the fire alarm to the campus via the campus network per AOR.  
  - Install a gas line flex connector to boilers and humidifier per AOR.  
  - Provide and install a new fire alarm control relay and electrical for the roof exhaust fan per AOR.  
  - Provide and install new framing, drywall, and finish to the north wall of room 222 per AOR.  
  - Provide and install wall framing and drywall in front of elevator doors per AOR.  
  - College Requests:  
    - Provide and install new attachments and test the conduit continuity for the bridge lighting.  
    - Provide and install new tile in the Lecture Hall, provide credit for concrete crack repair, and relocate ADA accessible desks for clearances. |
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and PERCENTAGE OF ORIGINAL CONTRACT COST</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Learning Assistance Center/Library Renovation Los Angeles Trade-Technical College 377.5702.03.01 | Suffolk Construction Company, Inc. No. 33009 | $21,514,634 | CO No. 14 for $330,338 1.54% | $298,954 | Unforeseen Condition:  
- Install and remove a temporary safety cable in areas where roof repairs were required.  
- Additional Requirements:  
  - Additional rigging, storage, and extended warranty costs due to the removal and replacement of the roof deck.  
  - Provide soffit wall bracing above the interior wall per Architect on Record (AOR).  
  - Modify curtain wall support at the atrium per AOR.  
  - Install guardrail at the atrium glazing and provide closure of a gap between the stairs and curtain wall as required by the Division of the State Architect (DSA) inspector due to safety concerns. |
| Replace FCU (Fan Coil Units) at Various Buildings (Music Building) project Los Angeles Valley College 40000165-6 | Xcel Mechanical Systems, Inc. No. 4500200768 | $236,577 | CO No. 1 for $6,174 2.61%  
  CO No. 2 for $17,444 7.37% | N/A | Additional Requirements:  
- CO 1 consists of installing secondary drain lines from new FCU to termination below ceiling in corridor. This is needed to allow proper FCU function.  
- CO 2 consist of correcting overpressure in Room 112 by (i) adding return air ducts and hand-adjustable volume-dampers, (ii) restoring the relief fan's function, and (iii) adjusting air balance. |
### Background

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

### Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.

### V. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

#### Action

Ratify Change Order for additional construction services for the projects identified below at the listed campus for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and PERCENTAGE OF ORIGINAL CONTRACT COST</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repair Campus Center Freight Elevator project Los Angeles Valley College Work Order Numbers: 400000107</td>
<td>Liftech Elevator Services, Inc. No. 4500204560</td>
<td>$181,072</td>
<td>CO No. 1 for $15,848.82 9.84% CO No. 2 for $10,435.23 6.48% CO No. 3 for $3,300.57 2.05% CO No. 4 for $2,520.18 1.56%</td>
<td>N/A</td>
<td>Additional Requirements:</td>
</tr>
</tbody>
</table>

- Per code, the modernization to freight elevator requires installation of (1) fire recall oper. sys, (2) smoke detectors on each floor, and (3) light fixtures, disconnects, outlets, conduit and wiring, etc; and (4) removal of automatic sprinklers in hoist-way.
### Background

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

### Funding and Development Phase

Funding for each item is shown in the table above. **Construction Phase.**

### VI. RATIFY SUBSTITUTION OF CONSTRUCTION SUBCONTRACTOR

#### A. Action

Ratify the following substitutions regarding Contract No. 33864 with Balfour Beatty Construction for the Stadium ADA Improvements project at Los Angeles Pierce College:

- Substitute subcontractor B&M Contractors for subcontractor Alameda Construction Services, Inc. for Concrete, Asphalt and Striping Services.

#### Background

This contract was authorized by the Board of Trustees on December 3, 2014 (Com. No. FPD1). These substitutions are the result of the subcontractors’ inability to meet requirements of the construction subcontract and will be at no additional cost to the District.

#### Funding and Development Phase

Funding is through Measure J Bond proceeds. Stadium ADA Improvements 35P.5537.03. **Construction Phase.**

### Table: Change Orders Summary

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horticulture Fence Project Valle Grande Construction No. 33800</td>
<td>$12,000 Funding is through Measure J Bond proceeds.</td>
<td>CO No. 1 for $9,875.</td>
<td>Unforeseen conditions: Extend term of rental of temporary site fence.</td>
<td></td>
</tr>
</tbody>
</table>
B. Action

Ratify the following substitution regarding Contract No. 33832 with Access Pacific, Inc. for the South Campus - Upgrade Security Doors project at Los Angeles Trade-Technical College:


Background

This contract was authorized by the Board of Trustees on August 6, 2014 (Com. No. FPD1). This substitution is the result of the subcontractor’s inability to meet requirements of the construction subcontract and will be at no additional cost to the District.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. South Campus - Upgrade Security Doors 07T.6701.02.07. Construction Phase.

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 33772 with RAMCO, General Engineering Contractor to provide general construction - guardrail installation services for the Parking Structure Lot 3 project at Northeast Walkway project at East Los Angeles College with a substantial completion date of November 1, 2014.

Background

This contract was authorized by the Board of Trustees on December 11, 2013 (Com. No. FPD1).

The total cost of this contract is $33,940.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Parking Structure 3 02E.6202.02. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33524 with GMZ Engineering, Inc. to provide general construction services for the Agriculture Science - Temporary Fence project at Pierce College with a substantial completion date of January 1, 2015.

Background

This contract was authorized by the Board of Trustees on May 9, 2012 (Com. No. FPD1).

The total cost of this contract is $25,606.
Funding and Development Phase

Funding is through Measure J Bond proceeds. SLE Community Service – Agriculture Science Renovation 35P.5535.03.05. Construction Phase.

VIII. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Action

Authorize Amendment No. 2 to Lease Agreement No. 33330 with McGrath Rent Corp., d/b/a Mobile Modular Management Corp. for the continued use of 18 temporary storage containers for 42 months for the Temporary Facilities project at Los Angeles City College from June 16, 2015 through December 31, 2018 at a cost of $52,523. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total amount of this lease agreement is $143,079.

Background

This Lease Agreement was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1). An extension of this lease agreement is requested to allow for the storage of existing campus-wide furniture fixtures and equipment.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Temporary Facilities 31C.5142.03. Construction Phase.

IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 6 to Design-Build Agreement No. 33714 with Harper Construction Company, Inc. for additional Design-Build services for the Holmes Hall Modernization project at Los Angeles City College at a cost not to exceed $79,084 inclusive of eligible reimbursable expenses:

1. Ratify Amendment No. 6 to Agreement No. 33714 to provide additional Design-Build services at a cost of $63,900; and,

2. Authorize Amendment No. 6 to Agreement No. 33714 to provide additional Design-Build services at a cost of $15,184.

Inclusive of this amendment, the total cost of this Design-Build agreement is $143,079.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on January 16, 2013 (Com. No.FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on September 11, 2013 (Com. No.FPD1).
The following additional Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Replace limited sections of under slab sewer piping discovered to fail pressure testing and with the condition not identified in the building survey. Cost $63,900.

The following additional Design-Build services are proposed:

1. Due to requests by the college:
   - Replace restroom partitions, paper dispensers, and accessories at a cost of $684. Certain original fixtures are determined to require replacement which is allowable at additional cost per the Design-Build Agreement.

2. Due to unforeseen conditions:
   - Remove discovered cracked concrete beams at the skylight area of the Lecture Hall which were not shown on as-built drawings. Cost is $14,500.

Amendment No. 6 to Agreement No. 33714 includes Change Order No. 7-HH.

Funding and Development Phase:

Funding is through Measure J Bond proceeds as applicable. Holmes Hall Modernization 31C.5110.03. Construction Phase.

B. Action

Authorize the following actions for Amendment No. 11 to Agreement No. 32975 with Pinner Construction Company for additional Design-Build services for the Student Success and Retention Center project at East Los Angeles College including credits in the amount of $191,681 and costs in the amount of $520,075 for a total cost not to exceed $328,394 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 11 to Agreement No. 32975 to provide additional Design-Build services at a cost of $400,914.

2. Authorize Amendment No. 11 to Agreement no. 32975 to modify Design-Build services including credits in the amount of $(191,681) and costs in the amount of $119,161 for a total credit of $(72,520).

Inclusive of this amendment, the total cost of this Design-Build agreement is $61,190,628.

Background:

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on June 24, 2009 (Com. No. FPD1). This Design-Build agreement with Pinner Construction Company Inc. was authorized by the Board of Trustees on June 16, 2010 (Com. No. FPD1).
The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
   - To prevent compensable time delays, install a deep building storm drain connection to avoid discovered existing utility duct banks not shown on as-built drawings.

2. Due to additional requirements:
   - Design and construct one (1) stair tower at the south side of the building due to changed California Building Codes (CBC) from CBC 2007 to CBC 2010, enhancing the ingress and egress of each floor.

The following additional Design-Build Services are proposed and are requested to be authorized:

Due to requests by the college:
- Reduce the scope of the agreement by deleting the radiant flooring system, graphics elements for the south stair corridor, and thirty-one (31) marker boards.
- Install fifteen (15) door automatic push button operators at building entries at all floors for additional ADA assistance building entry.

Amendment No. 11 to Agreement No. 32975 includes Change Order Nos. 18, 19, & 20.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Success and Retention Center 32E.5234.02. Construction Phase.

C. Action

Authorize the following actions for Amendment No. 3 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics Complex project at East Los Angeles College at a cost not to exceed $3,369,983 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 3 to Agreement No. 33801 to provide additional Design-Build services at a cost of $149,571 and,

2. Authorize Amendment No. 3 to Agreement No. 33801 to provide additional Design-Build services at a cost of $3,220,411.

Inclusive of this amendment, the total cost of this Design-Build agreement is $57,475,299.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees.
on July 11, 2012 (Com. No. FPD1). This Design-Build agreement with Harper
Construction Company was authorized by the Board of Trustees on April 23, 2014 (Com.
No. FPD1).

The following Design-Build services have been completed and are requested to be
ratified:

1. Due to requests by the college:
   - Install concrete curbs in all restroom and janitorial closets.

2. Due to additional requirements:
   - Design an additional hot water system, upsize HVAC transfer ducts, and provide
     combustion air vent through building roof for the hot water boiler in lower level.
   - Design and construct additional concrete brick ledgers not indicated on
     construction documents.

The following additional Design-Build services are proposed and are requested to be
authorized:

1. Due to requests by the college:
   - Provide and install four (4) interior door automatic push button operators at
     building entries for enhanced accessibility.
   - Demolish the existing G6 and H8 buildings, originally to be modernized as part of
     the scope of this agreement, and construct a new 25,200 GSF two-story
     building. The scope of services includes construction administration, closeout,
     and certification by the Division of the State Architect.

2. Due to unforeseen conditions:
   - Extend contract duration by thirty-five (35) non-compensable calendar days due
     to weather-related delays.
   - Install additional owner-provided generator parts required by the Southern
     California Air Quality Management District.

3. Due to additional requirements:
   - Add structural feature for conduit penetrations and additional steel rebar and
     embeds not indicated on construction documents.

Amendment No. 3 to Agreement No. 33801 includes Change Order Nos. 5, 6, and 7.

Funding and Development Phase

Funding is through Measure J Bonds proceeds. Science Career & Mathematics Complex
32E.5222.02.03. Construction Phase.

D. Action

Authorize Amendment No. 18 to Agreement No. 32881 with Harper Construction
Company, Inc. for additional Design-Build services for the School of Career & Technical
Education (SoCTE) project at Los Angeles Southwest College at a cost not to exceed $1,548,477.

Inclusive of this amendment, the total cost of this Design-Build agreement is $38,626,840.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on December 3, 2008 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on April 14, 2010 (Com. No. FPD1).

The following additional Design-Build services are proposed and are requested to be authorized:

Due to unforeseen conditions:

- Complete installation of the campus high voltage loop to include the completed SoCTE and Cox Building and install a second additional transformer furnished by Southern California Edison discovered to require additional redundancy in the event of a power outage.
- Modernize and upgrade the existing central plant discovered to be insufficiently cooling the IT room. The deficiencies of the existing central plant were not known at the time of the project’s original cost and schedule estimates.

Amendment No. 18 to Agreement No. 32881 includes Change Order Nos. 25 and 26.

Funding and Development Phase

Funding is through Measure J Bond proceeds. School of Career & Technical Education 36S.5631.02. Construction Phase.

E. Action

Authorize the following actions for Amendment No. 30 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building - Little Theater Upgrade project, Cox Building Upgrade project, and School of Math & Sciences project at Los Angeles Southwest College for a cost not to exceed $424,402 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 30 to Agreement No. 33063 to provide additional Design-Build services at a cost of $143,182; and,

2. Authorize Amendment No. 30 to Agreement No. 33063 to provide additional Design-Build services at an additional cost of $281,220.

Inclusive of this amendment, the total cost of this Design-Build agreement is $101,243,334.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

The following additional Design-Build services have been completed and are requested to be ratified:

1. Due to requests by the college:
   - Remove the library study room doors and replace with full light glass doors.
   - Finish and paint exposed ceilings and masonry in the President's Office and the Cox Building Annex conference room.

2. Due to unforeseen conditions:
   - Replace two blue light phones at the Cox Building discovered to be non-functioning and not identified on the original project survey.
   - Remove discovered potentially hazardous materials from existing stage loading doors and structural steel beams located in the Cox Building Little Theater.

3. Due to additional requirements:
   - Re-compact soils at the site of the demolished School of Math & Sciences per the Inspector of Record (IOR) and Laboratory of Record (LOR).

The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to requests by the college:
   - Furnish and install book alarms at Library emergency stairway exits.

2. Due to unforeseen conditions:
   - Increase the capacity of the Design-Build Agreement to pay for the continued use of leased modular units for the temporary location of classes from the School of Math and Sciences.

Amendment No. 30 to Agreement No. 33063 includes Change Order Nos. 56, 57, 58, & 59.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10, B6S.5607.03.10, Cox Building - Little Theater Upgrade 36S.5607.03.09, and School of Math & Sciences 36S.5618.03.01, B6S.5618.03.01. Construction Phase.
X. AUTHORIZE PURCHASE ORDER

A. Action

Pursuant to Education Code 81651, authorize the purchase of books, DVD's and cataloging services from Baker and Taylor, Inc. for the Cox Building Upgrade project at Los Angeles Southwest College at a cost of $228,542. If applicable, all sales tax shall be paid.

Background

Education Code 81651 states: "The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids." The District finds that this purchase order will provide educational materials to be used only for the purpose of teaching Cox Building Upgrade students at Los Angeles Southwest College. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36V.5607.03.10. Construction Phase.

B. Action

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD)/AVC Office Automation Contract No. P-12 13-14, and b) authorize the purchase of a photocopier with optional accessory equipment plus start up supplies for the Community Workforce Development Center project at Los Angeles Valley College at a cost of $46,718. If applicable, all sales tax shall be paid.

Background

LACCD is authorized to utilize the above contract through GUSD along with services for publicly funded agencies. Delivery and setup are included.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Multi-Purpose Community Service Center 36V.5639.02. Construction Phase.

XI. AUTHORIZE PURCHASE AND BINDING OF OWNER CONTROLLED INSURANCE PROGRAM INSURANCE COVERAGE, PAYMENT OF INSURANCE PREMIUMS, AND ESTABLISHMENT OF CLAIM LOSS FUND

Action

A. Authorize purchase and binding commercial general liability with excess liability insurance, and workers compensation insurance coverage collectively referred to as an Owner Controlled Insurance Program (OCIP) from Liberty Mutual Insurance Company, Inc. required for construction projects and services for a term commencing May 30, 2015.
and expiring May 30, 2020. Thereafter, a ten (10) year liability insurance policy shall be in effect for completed operations.

1. Commercial General Liability with limits of $2,000,000 per occurrence and $4,000,000 annual policy total for an estimated fixed premium of $2,148,000. In addition to premiums, there may be additional costs for taxes, fees and handling/processing which are also being approved.

2. Excess Liability Insurance with a limit of $100,000,000 per occurrence and annual policy total for a fixed premium of $2,865,546 including taxes. In addition to premiums, there may be additional costs for fees and handling/processing which are also being approved.

3. Workers Compensation for an estimated fixed premium of $4,848,016 including taxes. In addition to premiums, there may be additional costs for fees and handling/processing which are also being approved.

B. Authorize the payment of insurance premiums to Liberty Mutual for Primary OCIP and to Alliant for all excess policy payments. Excess carriers are: American Guarantee & Liability Insurance Company (Zurich), Endurance Risk Solutions Assurance Company, ACE Property and Casualty Company and Allied World Assurance Company.

C. Authorize the establishment of a Loss Fund.

In addition to the fixed premium estimates and miscellaneous costs, the premium arrangement will include a Loss Fund set up with an initial deposit into an escrow account of $412,000. This account is required to be replenished on a quarterly basis as it is drawn down by claim and deductible payments. Collateral of $6,268,000 is required in the form of a Letter of Credit to secure the Loss Fund. Unused funds from this portion will revert to the District after program closeout.

Background

Alliant Insurance Services, the District’s broker, marketed the OCIP coverage to four major providers. Two were very competitive and one, Liberty Mutual, had the best overall offer.

District Staff and the Program Manager have evaluated this offer and determined that cost avoidance can be realized through the acceptance of this offer to continue a Program-wide OCIP, which the District is experienced with and has been in place for the last ten years, versus moving to individual contractor-provided policies. Savings consistent with prior OCIP policies are anticipated.

The above policies will serve as OCIP III and will replace the current OCIP II. Payments made under the policies will go to Liberty Mutual for Primary OCIP Payments and to Alliant for all excess policy payments.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. District-wide Insurance 10D.6098.05, 20D.7098.05, 40J.5387.05. Construction Phase.
XII. AUTHORIZE PURCHASE OF BUILDING PROGRAM INSURANCE COVERAGE

Authorize the purchase of Contractor's Pollution Liability insurance (CPL) policies from Ace American Insurance Company, Inc. (ACE) and various excess coverage providers in support of activities of the Bond Funded Building Program for the premium cost of $372,000 (including estimated taxes and fees) and for the period May 30, 2015 through May 30, 2020. All payments due under the policies are to be paid to Alliant Insurance Services, Inc. or the Broker of Record (if not Alliant).

Background

The CPL insurance policies are required to provide Program-wide insurance coverage for Bond related construction projects and services and covers 3rd party bodily injury and pollution losses, arising from construction, which are normally excluded from General Liability policies. The District's Broker of Record, Alliant Insurance Services (Alliant), marketed the coverage to four providers. Two providers were very competitive with the selection being based upon the District's review as well as recommendations from the District's Insurance Risk Manager (Bickmore), and the District's Broker (Alliant). The reviews and recommendations indicate the District should remain with the incumbent provider, ACE, including its various excess coverage providers. All payments due under the policies are to be paid to Alliant Insurance Services, Inc. or the Broker of Record (if not Alliant).

These policies replace the five (5) year policies that expire on May 30, 2015 with new five (5) year policies that include an additional ten (10) years for claim reporting. The time period for the policies is from June 1, 2015 through May 30, 2020. The CPL includes Base Coverage and Excess Coverage each with a $25 million dollar limit per pollution condition and $25 million dollar aggregate. The policies maintain the $100,000 Self Insured Retention (SIR) which is a deductible amount. The rates proposed for the new policies are lower than past rates due to current market conditions and the District's low loss record. Costs for the Base and Excess coverages, including estimated costs for required taxes and fees, are $372,000.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. District-wide Insurance 10D.6098.05, 20D.7098.05, 40J.5387.05. Construction Phase.