ORDER OF BUSINESS - REGULAR MEETING
Wednesday, June 10, 2015
First Public Session 2:30 p.m.
First Closed Session
(Immediately Following First Public Session)
Second Public Session 3:30 p.m.
Second Closed Session
(Immediately Following Second Public Session)

Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

I. Roll Call (2:30 p.m.) Location: Hearing Room

II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).
Location: Hearing Room

IV. Reconvene Regular Meeting (3:30 p.m.) Location: Board Room

V. Roll Call

VI. Flag Salute

VII. Approval of Minutes: Regular Meetings and Closed Sessions: April 29, 2015 and May 13, 2015

VIII. Reports from Representatives of Employee Organizations at the Resource Table

IX. Announcements from the College Presidents

X. Public Agenda Requests
A. Oral Presentations
B. Proposed Actions
XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Adopt the Legislative & Public Affairs Committee’s Recommendations (June 10, 2015)

XIII. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District

XIV. Consent Calendar
   Matters Requiring a Majority Vote
     BF1. Ratify Budget Revisions and Appropriation Transfers
     BF3. Authorize Appropriation Transfers
     BSD1. Ratify Business Services Actions
     BSD2. Approve Business Services Actions
     FPD1. Approve Facilities Planning and Development Report
     FPD2. Authorize Master Procurement Agreements
     HRD1. Personnel Services Routine Actions
     HRD2. Declaration of Compensation as Indefinite
     ISD1. Approve New Educational Courses and Programs
     ISD2. Approve New Community Services Offerings
     ISD3. Ratify Amendment of Cost of Out-of-State Student Travel
     PC1. Personnel Commission Action
   • Correspondence

XV. Recommendations from the Chancellor
   General Matters
     CH1. Approve First Year Goals for All Nine Colleges and the District for the Institutional Effectiveness Partnership Initiative

   Matters Requiring a Super Majority Vote
     BSD3. Authorize Disposal of Surplus Personal Property

XVI. Notice Reports and Informatives
   BT/A. [Informative] Board Meeting Locations, 2015-2016
   BF/A. [Notice] Adopt the 2015-2016 Tentative Budget Adoption

XVII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees
XVIII. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XIX. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda). Location: Hearing Room

XX. Reconvene Regular Meeting Location: Hearing Room

XXI. Roll Call

XXII. Report of Actions Taken in Closed Session – June 10, 2015

XXIII. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, June 24, 2015
(Public Session scheduled for 3:30 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
CLOSED SESSION
Wednesday, June 10, 2015

Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

I. Public Employment
(pursuant to Government Code section 54957)

A. Interim President, West Los Angeles College

II. Conference with Labor Negotiator
(pursuant to Government Code section 54957.6)

A. District Negotiators: Albert Román
   Adriana D. Barrera

   Employee Unit: Clerical/Technical – Local 1521A

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1)

A. People v. Jackson

B. Delicia Mosley v. LACCD, et al.

C. Darlene Clark v. LACCD

D. Nikol Harvey v. LACCD

E. Laronda Davison v. LACCD

F. Kamron Zarrabian v. LACCD
G. Monika Avetisyan v. LACCD

V. Conference with Legal Counsel - Potential Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(2)
A. Claim for construction work at West Los Angeles College
B. Claim for construction work at Los Angeles Harbor College

VI. Conference with Legal Counsel - Potential Litigation
(pursuant to Government Code section 54956.9(d)(2) and (e)(1)
A. Potential litigation – 1 matter
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employee has contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employee for his contributions and extend best wishes in his retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schrotenboer</td>
<td>Russel</td>
<td>Agricultural Technician</td>
<td>37</td>
<td>Pierce</td>
<td>05/02/2015</td>
</tr>
</tbody>
</table>

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date ____________________________
Subject: ADOPT THE LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE'S RECOMMENDATIONS (JUNE 10, 2015)

AB 533 (Bonta) Out-of-Network Health Coverage

Support  Oppose

Summary: This bill would require a health care service plan contract or health insurance policy to provide that if an enrollee obtains care from a contracting health facility at which the enrollee receives covered services provided by a non-contracting individual health professional the enrollee is required to pay the non-contracting individual health professional only the same cost sharing required if the services were provided by a contracting individual health professional.

Analysis: The changes in this bill would prohibit balanced billing. Balanced billing is the practice of charging health consumers the difference between what the plan covers and the actual cost of the service from a provider not in the network. This bill would lower the cost to consumers. In addition insurance provider's costs would also be contained since they are not required to expand their networks and health professionals would not be allowed to overcharge for their services. These changes mean that students, faculty, staff, and administration will not have to pay large out-of-pocket fees for out-of-network services they needed and were in no position to deny.

Staff Recommendation – Support

SB 62 (Pavley) Student Financial Aid

Support  Oppose

Summary: This bill would make changes to APLE (Assumption Program of Loans for Education) and the Governor's Teacher Fellowship Program. This bill would require a program participant to teach in a teaching field with a critical shortage of teachers and to demonstrate financial need, revise the information that the Superintendent is required to furnish to the commission annually regarding the program, and make conforming changes. This bill also increases the amount of loan assumption by the state and changes the definition of an "eligible" school.

Analysis: The change in definition expands the base of schools that can be served by potential teachers. In addition, the state will pay up $19,000 of an APLE program participant’s student loans if they teach at a low-performing school in one of the following fields: math, science, or special education. Ultimately, these changes offer extra assistance to transfer students that wish to teach primary/secondary school.

Staff Recommendation – Support
Subject: RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $2,303,493 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).
# Exhibit I

## Budget Revisions and Appropriation Transfers

All Funds, Excluding Building Bond Fund

June 10, 2015

### New Income (Attachment I)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>862,360</td>
</tr>
<tr>
<td>State</td>
<td>281,983</td>
</tr>
<tr>
<td>Local</td>
<td>1,159,150</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>-</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>-</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td><strong>2,303,493</strong></td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Account</th>
<th>Approved Budget</th>
<th>Budget Revisions</th>
<th>Appropriation Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>272,465,915</td>
<td>562,268</td>
<td>1,249,124</td>
<td>274,277,487</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>164,118,895</td>
<td>377,339</td>
<td>600,333</td>
<td>165,096,567</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>40,236,550</td>
<td>83,120</td>
<td>834,516</td>
<td>41,411,413</td>
</tr>
<tr>
<td>Contract Services</td>
<td>136,504,761</td>
<td>831,263</td>
<td>1,723,147</td>
<td>139,059,171</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>31,143,016</td>
<td>120,829</td>
<td>1,168,539</td>
<td>32,432,384</td>
</tr>
<tr>
<td>Other Outgo</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>15,500</td>
<td>-</td>
<td>-</td>
<td>15,500</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>14,361,083</td>
<td>-</td>
<td>-</td>
<td>14,361,083</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>230</td>
<td>-</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>278,003,524</td>
<td>36,816</td>
<td>211,129</td>
<td>276,251,571</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>66,824,859</td>
<td>(3,000)</td>
<td>(5,625,464)</td>
<td>61,196,375</td>
</tr>
<tr>
<td>Reserve for Contingency*</td>
<td>13,155,266</td>
<td>-</td>
<td>-</td>
<td>13,155,268</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,169,349,940</strong></td>
<td><strong>2,303,493</strong></td>
<td><strong>-</strong></td>
<td><strong>1,171,653,442</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $13.16 million, which is 2.41% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:

[Signature]

Jeanette J. Gordon
Chief Financial Officer/Treasurer
## NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>V-0461</td>
<td><strong>Solar Project</strong></td>
<td>$15,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding to expand the current solar program by purchasing equipment and paying for construction work to install a ground mount solar racking system. The installed equipment will be used to teach solar-based energy generating systems and methods during lab sessions that focus on measurements and examinations. This program will benefit over five hundred (500) community college as well as high school students. Funding is from the United States Department of Energy.</td>
<td></td>
</tr>
<tr>
<td>E-0647, H-0530</td>
<td><strong>Trade Adjustment Assistance Community College and Career Training (TAACCCT) Credentials to Careers Program-Los Angeles Healthcare Competency to Career Consortium (LA H3C)</strong></td>
<td>847,360</td>
</tr>
<tr>
<td></td>
<td>To establish funding to expand District-wide efforts in providing workers/students with opportunities to successfully earn credentials which lead to employment and career ladder progressions in high-demand, high-growth healthcare education and Health Career Pathways. A total number of seven thousand eight hundred (7,800) students will directly benefit from this program. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL FEDERAL</strong></td>
<td>$862,360</td>
</tr>
<tr>
<td>State</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P-0341</td>
<td><strong>Foster And Kinship Care Education</strong></td>
<td>$6,148</td>
</tr>
<tr>
<td></td>
<td>To accept additional funding to provide pre-service and renewal hours for state licensed foster parents, relative caregivers and non-relative extended-family care providers in order for them to care for children in out of home care. The program served one hundred ninety-seven (197) people last year. This augmentation brings the total program funding to $128,404. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</td>
<td></td>
</tr>
</tbody>
</table>
**Career Technical Education (CTE) Enhancement Program**

To establish funding to purchase equipment and supplies, fund curriculum development, and support professional development for faculty in Career Technical Education (CTE) programs. All students in the following programs will benefit from this program: Aviation Maintenance Technology, Film Production, Computer Science, and Alcohol and Drug Studies. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**TOTAL STATE**

$281,983

**Local**

**Technical & Career Education**

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and purchase instructional equipment. Funding is from Construction, Maintenance & Utilities (CMU) Department fees, Cosmetology Department fees, LATTC Foundation and PSI Trainings.

Guardian Scholars Program

To accept funding to provide financial, educational and technical assistance to qualified emancipated foster youth. Fifty to seventy (50-70) students are expected to benefit from this program. Funding is from the Anthony & Jeanne Pritzker Family foundation.

Working Families Success Network in Community Colleges (WFSNCC)

To accept funding to develop new student success activities and enhance existing student success activities to promote postsecondary completion for students whose economic challenges can thwart their academic and career goals. Approximately six hundred fifty (650) students will be served by the end of the grant in 2017. Funding is from the Achieving the Dream, Inc.
**LAVC Job Training**

To accept additional funding for employment training services to participants in the South Bay Service Delivery area. Thirty-six (36) participants will receive customized training through the program. The training regimen will consist of customer service, vocational English, and technical training focusing on the areas of healthcare, transportation, manufacturing, or computer applications. Funding is from the South Bay Workforce Investment Board.

**Hospitality and Customer Service Workforce Training**

To accept funding for West Los Angeles College and Sullivan International, Inc. to jointly offer workforce training programs in the Hospitality and Retail industries. West Los Angeles College and Sullivan International, Inc. will develop and present the curriculum, market the training programs, and assist with job placement. One hundred fifty to three hundred (150-300) individuals will be trained per year (a minimum of seven hundred in total over three years) in three programs (Front Desk Representative Certification, Certified Restaurant Server, and Retail Sales Associate). Funding is from the South Bay Workforce Investment Board (SBWIB) that will leverage Worksource Centers such as the Inglewood One Stop, United Auto Workers-Labor Employment and Training Corporation (UAW-LETC) Southeast LA Worksource Center, Brotherhood Crusade of LA, JVS in Marina Del Rey, Pacific Gateway in Long Beach, Watts Labor Community Action Committee (WLCAC), and the Job Corp.

**Contract Education – Academy of Scientific Exploration (ASE) @ Cesar Chavez Learning Academies Spring 2015 Cohort**

To accept funding to provide Psychology 1 class at Academy of Scientific Exploration @ Cesar Chavez Learning Academies during the Spring 2015 semester. This program will provide community access to expand student opportunity and exposure to college curriculum. Thirteen (13) students are enrolled in this class. Funding is from the Academy of Scientific Exploration @ Cesar Chavez Learning Academies.

**TOTAL LOCAL** $1,159,150

**OTHERS:**

**Fund Redistribution**

**Extended Opportunity Programs and Services (EOPS)**

To redistribute funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Southwest College. ($3,000)
Extended Opportunity Programs and Services (EOPS)

To accept redistributed funds from EOPS fund number 20488 to EOPS fund number 10488 at Los Angeles Southwest College.

<table>
<thead>
<tr>
<th>TOTAL OTHERS</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL INCOME</td>
<td>$2,303,493</td>
</tr>
</tbody>
</table>
Subject: ADOPT RESOLUTION – DISTRICT APPROPRIATIONS LIMITS FOR 2015-2016

WHEREAS Article XIIIIB of the Constitution of the State of California, as approved by the Voters in November, 1979, requires the establishment of Appropriation limits in “proceeds of taxes” revenues for public agencies, including school districts, beginning with the 1980-81 fiscal year; and

WHEREAS Each district is required to determine and adopt such Appropriations limits for the 2015-2016 fiscal year, as a legislative act; and

WHEREAS The Los Angeles Community College District’s Appropriations limits have been calculated in accordance with Article XIIIIB of the State Constitution and Division 9 of Title I of the Government Code; therefore, be it

RESOLVED That as a legislative act of this governing board, that for the purposes of Article XIIIIB, there is hereby, established this District’s “appropriation limit” of $790,587,478 for the 2015-2016 fiscal year.

Background: The passage of Proposition 4 in 1979 added Article XIIIIB to the Constitution of the State of California. This article places a limit on appropriations and provides that revenues from taxes may not exceed that appropriation limit.* Each year, prior to adoption of the Final Budget, each district is required to determine and adopt such appropriations limit. The budgeted expenditures subject to limitation in 2015-2016 total $466,553,428 (Attachment #1: GANN Limit Worksheet) which is well within the appropriations limit of $790,587,478.

*The Appropriation Limit is adjusted each year by inflation and population factors. Government Code Section 7908(c) requires each community college district to report to the Chancellor of the California Community Colleges and to the Director of Finance annually its appropriations limit. The appropriations subject to limit include State aid apportionments, State subventions, Local property taxes, estimated excess Debt Services taxes, estimated Parcel taxes, less any local appropriations for unreimbursed State, Court, and Federal mandates.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date: __________________________
BF2 Attachment I

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2015-16

DISTRICT NAME: LOS ANGELES COMMUNITY COLLEGE DISTRICT
DATE: 06/10/15

I. 2015-16 APPROPRIATIONS LIMIT:
   A. 2014-15 Appropriations Limit
      $741,550,536
   B. 2015-16 Price Factor: 1.0382
   C. Population factor:
      1. 2013-14 Second Period Actual FTES 101,550
      2. 2014-15 Second Period Actual FTES 104,284
      3. 2015-16 Population change factor 1.0269
         (line C.2. divided by line C.1.)
   D. 2014-15 Limit adjusted by inflation and population factors
      $790,587,478
         (line A multiplied by line B and line C.3.)
   E. Adjustments to increase limit:
      1. Transfers in of financial responsibility $0
      2. Temporary voter approved increases 0
      3. Total adjustments - increase
         Sub-Total $0
   F. Adjustments to decrease limit:
      1. Transfers out of financial responsibility $0
      2. Lapses of voter approved increases 0
      3. Total adjustments - decrease
         < 0 >
   G. 2015-16 Appropriations Limit
      $790,587,478

II. 2015-16 APPROPRIATIONS SUBJECT TO LIMIT:
   A1. State Aid (General Apportionment, Apprenticeship
       Allowance, Basic Skills, and Partnership for Excellence)
       $224,147,958
   A2. Education Protection Act (EPA)
       $ 80,561,278
   B. State Subventions (Home Owners Property Tax Relief,
      Timber Yield tax, etc.)
       1,117,238
   C. Local Property taxes
       168,620,246
   D. Estimated excess Debt Service taxes
       0
   E. Estimated Parcel taxes, Square Foot taxes, etc.
       0
   F. Interest on proceeds of taxes
       82,905
   G. Local appropriations from taxes for unreimbursed State,
      court, and federal mandates
       < 7,976,197 >
   H. 2015-16 Appropriations Subject to Limit
       $466,553,428
Subject: AUTHORIZE APPROPRIATION TRANSFERS

The Governing Board of the Los Angeles Community College District, hereby authorizes the County Superintendent of Schools and the Chancellor of the Los Angeles Community College District, or his designee, to make appropriate transfers necessary at the close of the school year, 2014-2015, to permit payment of obligations of the District incurred during such school year. In addition, the Governing Board authorizes the Chancellor, or his designee, to ensure the elimination of all negative account balances.

Background: The Board of Trustees duly authorizes the County Superintendent of Schools to move funds between accounts of expenditures to cover negative account balances and to ensure prompt payment of invoices at year-end. The Board is requested to authorize the Chancellor to ensure the necessary transfer of appropriations between accounts of expenditures at year-end so that locations may cover expenditures prior to the close of the District's fiscal records.
Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS**

1,310 issued from April 1, 2015 to April 30, 2015 which totaled $4,199,944.

B. **FACILITIES ORDER FORMS**

75 issued from April 1, 2015 to April 30, 2015 which totaled $293,361.

C. **AGREEMENTS FOR ART MODELING SERVICES**

5 issued which totaled $1,428.

D. **AGREEMENTS FOR MUSICIAN SERVICES**

1 issued which totaled $300.

E. **PERMITS FOR USE AND CIVIC CENTER PERMITS**

6 issued from April 1, 2015 to April 30, 2015 for a total income of $17,089 - City

6 issued from April 1, 2015 to April 30, 2015 for a total income of $23,022 - Harbor

3 issued from April 1, 2015 to April 30, 2015 for a total income of $12,906 - Southwest

8 issued from April 16, 2015 to May 14, 2015 for a total income of $9,500 - Valley

Total Income of Section E: $62,517

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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

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Chancellor and Secretary of the Board of Trustees

By: __________________________ Date: __________________________

---

Eng. ___________  Field ___________  Fong ___________  Moreno ___________

Fearman  Svorkin  Veres  Vacant

Student Trustee Advisory Vote
F. CONTRACT EDUCATION AGREEMENT

4500213048 Mission. Agreement with Academy of Scientific Exploration at CCLA to conduct Psychology class for its participants during the period February 9, 2015 to May 27, 2015, inclusive. Total income: $7,395.

Total Income of Section F: $7,395

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500185799 East. Amendment No. 2 to no-cost agreement with Pomona Unified School District to extend the period of performance and provide classrooms at Ganesha High School to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students from July 1, 2015 to June 30, 2016, inclusive. Total cost: $0.

4500212455 East. No-cost agreement with Semillas Community School to provide classrooms at Semillas Sociedad Civil to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 15, 2015 to July 17, 2015, inclusive. Total cost: $0.

4500212663 East. No-cost agreement with Montebello Unified School District to provide classrooms at Bell Gardens High School to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 22, 2015 to July 17, 2015, inclusive. Total cost: $0.

4500198267 Harbor. Amendment No. 2 with World Class Soccer League to extend the performance period and to add rental days for rental of the football field, for 45 days at 8 hours per day from 1:00 p.m. – 9:00 p.m. during the period July 2, 2015 to June 26, 2016, inclusive, at a rate of $720 per day. Total income: $32,400.

4500201735 Harbor. Amendment No. 1 with Jackie To dba Kingston Technology Group to extend the performance period and to add rental days for rental of the gymnasium for basketball games, for 45 days at 3 hours per Sundays from 9:30 a.m. – 12:30 p.m. during the period July 5, 2015 to June 26, 2016, inclusive, at a rate of 52 days at $180 per day. Total income: $9,360.

4500212167 Harbor. Agreement with Alliance Alice M. Baxter College for use of the track field from 4:00 p.m. to 5:00 p.m. at a rate of $45 per day for 17 days during the period January 27, 2015 to May 19, 2015, inclusive. Total income: $765.
4500212405  West. Agreement with Harout Hatikyan dba Harry’s for use of a designated area to sell food and refreshments Mondays through Thursdays, 2:30 p.m. to 9:30 p.m., at a daily pro-rated rate for partial days at $2,500 per month during the period March 9, 2015 to December 31, 2015, inclusive. Total estimated income: $5,000.

Total Income of Section G: $47,525
Total Cost of Section G: $0

H. LICENSE AGREEMENTS

4500212627  Educational Services Center. Agreement with Oracle Corporation to provide technical support services for its Oracle RDB Enterprise Edition software system for the Office of Information Technology during the period May 25, 2015 to May 24, 2016, inclusive. Total cost: $15,512.

4500213429  Educational Services Center. Agreement with Legal Files, Inc. for license to use its Law Practice Management Software to provide up to nine (9) licenses and implementation services to the Office of General Counsel with an option, exercised at the discretion of the Deputy Chancellor, to purchase up to five (5) additional user licenses in the amount of $5,950 in order to provide a case matter calendaring, contacts, litigation/subject matter and document management system during the period June 11, 2015 to June 10, 2020, inclusive. This software currently replaces old case management software that can no longer be run on the district server and is no longer supported by the software manufacturer. Total cost up to: $36,868.

4500212646  Harbor. Agreement with Utelogy Corporation to provide software license and support subscription to control the audio visual system’s input and output of laptop, video projector and play audio on classroom speakers for the Information Technology Department during the period May 1, 2015 to April 30, 2020, inclusive. Total cost: $19,363.

4500212651  Harbor. Agreement with Netop Tech, Inc. to provide software licenses and support on the computer labs to allow viewing on the instructor’s system to the other computers in the lab for the Information Technology Department during the period June 8, 2015 to July 24, 2018, inclusive. Total cost: $2,835.

Total Cost of Section H: $74,578

I. MAINTENANCE AGREEMENTS
City. Agreement with Sirona Dental, Inc. to provide maintenance, software updates and upgrades on 10 Cerec Bluecam equipment located in the Dental Science Department during the period July 1, 2015 to June 30, 2018, inclusive. Total cost: $30,000.

Educational Services Center. Agreement with ISE, Inc. for software license and maintenance of its Enterprise Schedule software system. This software scheduled the data updates and reports that support student registration, financial aid and admissions and records systems in the Student Information System (DEC) that is maintained by the Office of Information Technology during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $5,318.

Educational Services Center. Amendment No. 2 to renew agreement with Information Builders, Inc. for software license and maintenance of its WebFocus reporting tool used by the colleges to access and create student and class data information reports increasing the total contract amount from $46,055 to $70,114, from July 1, 2015 to June 30, 2016, inclusive, for the third year of the agreement. Total additional cost: $24,059.

Harbor. Agreement with IBE Digital to provide all-inclusive maintenance service including toner, developer, parts and labor on two Konica Minolta Bizhub C554e copiers located in the Special Program & Services Department during the period July 1, 2014 to June 30, 2016, inclusive. Total cost: $7,016.

Pierce. Amendment No. 2 to renew agreement with Viatron Systems, Inc. for to provide maintenance and technical support for its Viatron VTX Content Management Systems for the Financial Aid and Admissions and Records Offices, increasing the total contract amount from $31,537 to $47,656 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: $16,119.

Valley. Amendment No. 1 to agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC4580 copiers in the Job Training Office to increase the total contract amount from $14,000 to $15,254 to allow for over copy charges from October 16, 2014 to January 15, 2015, inclusive. Total additional cost: $1,254.

J. REVENUE SHARING AGREEMENT

4500153014  East. Amendment No. 6 to agreement with California Fire Chiefs Association to provide jointly with the College, mutually agreed upon educational courses to Fire Chiefs’ personnel, in an FTES-revenue-generation and apportionment –sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of $3.50 per student instructional hour, conducted under the auspices of the College’s Affiliation Program increasing the total contract amount from $168,000 to $178,000 from July 1, 2014 to June 30, 2015, inclusive, during the fifth year of the contract. Total additional cost: $10,000.

Total Cost of Section J:  $10,000

K. STUDENT INTERN AGREEMENTS

4500213295  Harbor. No-cost agreement with Torrance Memorial Medical Center to provide nurse assistant clinical training for students enrolled in the Nursing Program during the period May 1, 2015 to April 30, 2017, inclusive.

Various  Pierce. Seven no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 9, 2015 to February 8, 2020, inclusive.

4500213040  Veterinary Medical Center Studio City
4500213042  Dean Graulich, A Veterinary Corporation Malibu Coast Animal Hospital
4500213043  Beverly Robertson Veterinary Clinic
4500213044  West Hollywood Animal Hospital
4500213045  VCA Marina Animal Hospital
4500213046  Moorpark Veterinary Hospital
4500213047  Chatsworth Veterinary Center

Total Cost of Section K:  $0

L. SERVICE AGREEMENTS

4500161799  City. Amendment No. 4 to renew agreement with Etudes, Inc. to provide Level 7 services, for up to 20,000 enrollments for its Etudes-NG (Next Generation) software system, including hosting and related services, system administrative support and account/site
management, project training and collaboration services, and membership services, increasing the total contract amount from $364,600 to $462,600, from July 1, 2015 to June 30, 2016, inclusive, for the fifth year of the agreement. Total additional cost: $98,000.

4500173130 City. Amendment No. 3 to renew agreement with Doortech to provide maintenance services for all automatic doors on campus as needed increasing the contract amount from $37,500 to $50,000 from April 2, 2015 to March 31, 2016, inclusive, for the fourth year of the agreement. Total additional cost: $12,500.

4500211988 City. Agreement with Mile High Pines to provide full service camping retreat for 3 days/2 nights for 90 participants and staff as allowed by the Upward Bound program grant during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: $10,900.

4500212183 City. Agreement with AMS.Net to provide virtual migration of two Cisco Unified Communication Manager system and upgrading to the latest software version for the Information Technology Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $20,140.

4500212733 City. Agreement with Park Place Technologies, LLC to provide post warranty maintenance on 56 servers for the Information Technology Department during the period March 1, 2015 to February 28, 2016, inclusive. Total cost: $9,048.

4500212735 City. Agreement with Millennium Biltmore Hotel to provide banquet services for the Achievement Celebration event as allowed by the EOPS/CARE, TRIO and CalWorks program grants on June 6, 2015. Total cost: $18,667.

4500213220 City. Agreement with Blackboard Connect to provide unlimited outreach messaging services per recipient license fee of $0.85, a total of 18,600 recipients along with online training and support during the period March 30, 2015 to March 29, 2018, inclusive. Total cost: $54,930.

4500210893 East. Agreement with Maria Dolores Alvidrez to provide Foster and Kinship Care Education workshops for extended family caregivers in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: $9,500.

4500210895 East. Agreement with Beatriz Lopez to provide Foster and Kinship Care Education workshops for non-extended family caregivers in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: $9,600.
4500210896  East. Agreement with Oswaldo Piceno to provide Foster and Kinship Care Education workshops for emancipated youth and parent unification with parents in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: $15,000.

4500211621  East. Agreement with UCLA College of Letters and Sciences to provide the Summer Intensive Transfer Experience for students during the period August 13, 2014 to June 30, 2015, inclusive. Total cost: $52,000.

4500212949  East. Agreement with Streamlink Software to provide grant management software to be used in the Resource Development Department during the period May 13, 2015 to May 12, 2016, inclusive. Total cost: $15,636.

4500212980  East. Agreement with Golden Star Technology, Inc. to provide Symantec Backup Software to be used in the Information Technology Department during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: $4,965.

4500162971  Educational Services Center. Amendment No. 5 to renew agreement with Remote-Learner US Inc. to provide dedicated host services for the Moodle open source course management system Enterprise Package, Mahara ePortfolio and support for East Los Angeles College, Los Angeles Harbor College, Pierce College and Los Angeles Trade-Technical College, through the Office of Information Technology, increasing the total contract amount from $341,212 to $446,371, from July 1, 2015 to June 30, 2016, inclusive, for the fifth year of the agreement. Total additional cost: $105,159.

4500210346  Educational Services Center. Revise the end date for agreement with Christopher Cameron for hearing officer services, under the auspices of the Office of Personnel Commission, from March 5, 2015 to March 11, 2015. No additional cost.

4500211682  Educational Services Center. Agreement with the Foundation for California Community Colleges for a one-year unlimited data connection subscription for five mobile hotspots for mobile data access under the auspices of the Office of Information Technology, during the period March 7, 2015 to March 6, 2016, inclusive. Total cost: $900.

4500213417  Educational Services Center. Agreement with Hewlett-Packard Company for maintenance and remote support of the Student Information System computer system used for financial aid, student
records, class scheduling and grades during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $16,123.


4500213420 Educational Services Center. Agreement with Hewlett Packard Company to provide HP Carepack maintenance services to support three HP BL490c blades at the Van De Kamp Innovation Center during the period April 14, 2015 to April 13, 2016, inclusive. Total cost: $918.

4500213882 Educational Services Center. Agreement with Community College Search Services to provide recruitment services for one Vice President of Academic Affairs and four Vice President of Student Affairs positions during the period June 1, 2015 to December 31, 2015, inclusive. Total cost not to exceed: $15,000.

4500212260 Harbor. Agreement with Kit O’Doherty to facilitate the Career and Technical Education Strategic Planning Retreat to include agenda preparation/planning, meeting facilitation, and provide written summary of outcomes on May 1, 2015. Total cost: $6,800.

4500213011 Harbor. Agreement with Viatron Systems, Inc. to install and provide maintenance on a scanning system to access and store student records for the Special Program & Services Department during the period May 18, 2015 to June 30, 2015, inclusive. Total cost: $62,964.

4500213036 Harbor. Agreement with Edmentum to implement the Plato Courseware for the YouthSource Center students to help develop their Math, English and Science skills necessary to pass the California approved high school equivalence exams during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: $9,350.

4500179184 Mission. Terminate agreement with Lou Ann Norman to serve as external evaluator and provide consulting services for Hispanic Serving Institutions – Science, Technology, Engineering and Mathematics (STEM) grant previously approved by the Board of Trustees for the STEM Program effective July 4, 2015. Total savings: $30,000.

4500212938 Mission. No-cost agreement with XAP Corporation for participation in an electronic transcript exchange system (eTranscript California) for the Admissions and Records Office during the period July 1, 2014 to June 30, 2016, inclusive.
4500212220  Pierce. Agreement with A Rental Connection for rental of chairs, stage, ramp and canopy for the 2015 Commencement Ceremony during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: $11,313.

4500213031  Pierce. Agreement with Stern, Kory, Sreden & Morgan, AAC to conduct an external audit of the Foundation for Pierce College; this audit will be an independent financial audit outside of the mandated year-end audits in an effort to address some of the recent public allegations of misconduct during the period April 27, 2015 to June 30, 2015, inclusive. Total cost: $17,000.

4500213039  Pierce. No-cost agreement with Suzanne Branciforte to provide transportation and program support services for Summer 2016 Study in Genoa, Italy; international education program for students to study Art 102 and Art 385, for which enrolled students are responsible for their own personal, travel and living expenses, during the period July 1, 2015 to July 16, 2016, inclusive.

4500213650  Pierce. Agreement with Burwood Group, Inc. to provide a technology assessment of the college computing environment, effective June 1, 2015, for a six-month period of performance. Total cost: $59,200.

4500213337  Southwest. Agreement with Bread Crumbs Catering to provide catering services to include breakfast and lunch for the Freshman Year Experience 2015 Summer Bridge Program participants as allowed by the Predominately Black Institutions program grant during the period July 13, 2015 to July 16, 2015, inclusive. Total cost: $7,990.

Various  Southwest. Three agreements with the following contractors to provide work-based training under the Department of Labor H-1B Technical Skills Training Grant to identify, select, and refer to the College for enrollment of unemployed entry-level and unemployed experienced-level engineers in an industry that prepares them for advancement along a technical career pathway during the period April 1, 2015 to March 31, 2016, inclusive.

1. 4500212048 - Agreement with Harper Construction Company, Inc. to provide work based training for two unemployed individuals for entry-level engineering, at a total cost of $13,600.

2. 4500212049 - Agreement with Jacobs Project Management Company to provide work based training for six unemployed individuals for entry-level engineering, at a total cost of $40,800.
3. 4500212054 - Agreement with Yang Management, Inc. to provide work based training for two unemployed individuals for entry-level engineering, at a total cost of $13,600.

4500212453 Trade-Technical. Agreement with Jose Juan Correz Avila dba Just Do It Fitness Equipment to provide repair services for gym equipment located in the Kinesiology Department during the period April 13, 2015 to May 1, 2015, inclusive. Total cost: $9,005.

4500212609 Trade-Technical. Agreement with Qless to provide queue management system to be used in Student Services and the Bookstore during the period April 28, 2015 to April 27, 2016, inclusive. Total cost: $46,000.

4500177725 Valley. Amendment No. 6 to agreement with Enterprise Rent-A-Car Company for rental of 8-15 passenger vans for the Athletics Department’s intercollegiate competitions at Los Angeles Valley College; rental rates are per State of California Department of general Services Agreement No. 5-11-99-01 corporate rates; to increase the total contract amount from $94,462 to $97,462 from January 1, 2015 to June 30, 2015, inclusive. All vehicles must meet California Standards for both safety and emissions; all operators of a 15-passengers van are required to have California B license; all operators are required to conduct a pre-trip inspection of the vehicle. Total additional cost: $3,000.

4500203170 Valley. Amendment No. 2 to agreement with Fast Deer Bus Charter, Inc. to provide coach buses for the college’s football team intercollegiate competitions, to increase the total contract amount from $8,450 to $8,534 from September 1, 2014 to November 30, 2014, inclusive. All buses are systematically inspected, repaired, and maintained to be safe and in proper operation condition. Ensuring safe operation and top performance of all equipment involves a constant and rigorous preventative maintenance program of the entire fleet on a regularly scheduled program by inspection and servicing all vehicles every 45 days or 3,000 miles; Driver Vehicle Inspections Report repairs; driver pre and post vehicle inspections; Annual Satisfactory Rating on California Highway Patrol vehicle inspections; certified annually to meet School Pupil Activity Bus certification, tour bus and terminal operations. Total additional cost: $84.

4500203625 Valley. Amendment No. 2 to agreement with Fast Deer Bus Charter, Inc. to provide mini bus transportation services for the Athletics Department’s intercollegiate competitions, to increase the total contract amount from $8,178 to $10,009 from April 8, 2015 to June 30, 2015, inclusive. All buses are systematically inspected, repaired,
and maintained to be safe and in proper operation condition. Ensuring safe operation and top performance of all equipment involves a constant and rigorous preventative maintenance program of the entire fleet on a regularly scheduled program by inspection and servicing all vehicles every 45 days or 3,000 miles; Driver Vehicle Inspections Report repairs; driver pre and post vehicle inspections; Annual Satisfactory Rating on California Highway Patrol vehicle inspections; certified annually to meet School Pupil Activity Bus certification, tour bus and terminal operations. Total additional cost: $1,831.

4500212929 Valley. No-cost agreement XAP Corporation for participation in an electronic transcript exchange system (eTranscript California) for the Admissions and Records Office during the period July 1, 2014 to June 30, 2016, inclusive.

4500213021 Valley. Agreement with Andrea Schenck to conduct cooking classes, previously approved by the Board for the Community Services Department during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: $8,100.

4500207650 West. Amend No.1 to renew agreement with Mission School Transportation, Inc. to provide passenger bus service for students in the Upward Bound program, increasing the total contract amount from $27,000 to $39,000 from April 1, 2015 to June 30, 2015, inclusive. Total additional cost: $12,000.

Total Cost of Section L: $827,359

M. SPECIAL GRANT FUNDED AGREEMENTS

4500191739 City. Amendment No. 3 to renew agreement with the California Community Colleges Chancellors Office for that agency to fund the Foster and Kinship Care Education Program to provide 330 hours in parenting and specialized workshops for caregivers taking care of children placed in out of home care increasing the total contract amount from $107,205 to $108,170 from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. Total additional income: $965.

4500212893 East. Agreement with Rio Hondo Community College District for that agency to fund the Energy Efficiency and Utilities Sector program for up to 40 students during the period June 1, 2015 to December 1, 2015, inclusive. Total income: $25,000.

4500136623 Mission. Amendment No. 13 to agreement with California Community College Chancellor’s Office for that agency to fund the
Foster and Kinship Care Education Program to provide 350 to 500 hours of training to licensed foster parents, to increase the total contract amount from $1,466,671 to $1,467,635 from July 1, 2014 to June 30, 2015, inclusive. Total additional income: $965.

4500203627 Valley. Amendment No. 1 to extend agreement with County of Los Angeles for that agency to fund the Employment Training Program, for the Job Training Department to conduct customized training and workshops in Customer Service, Vocational English, Vocational Math, written and oral communication and technical training that relates to their specific area to approximately 1,800 participants, to upgrade their skill set in order for them to advance within the County of Los Angeles workforce system, from July 1, 2015 to June 30, 2016, inclusive, for the second year of the agreement. No additional income.

4500213023 Valley. Agreement with County of Los Angeles for that agency to fund the Family Child Care Higher Education Project, to offer courses for approximately 40 family child care providers that will lead to Child Development certificate, child care permit, and/or a 2-year associate degree in Child Development during the period March 1, 2015 to June 30, 2016, inclusive. Total income: $200,000.

4500212206 Various. Agreement with Pasadena Area Community College District to serve as the LA Hi-TECH regional Consortium fiscal agent and Los Angeles City College as the lead college for the Los Angeles Community College District colleges. Together the Colleges with LA County K-12 institutions, community colleges, community partners and the Information and Communication Technology (ICT) industry will comprise a consortium to create and sustain a skilled and competitive workforce that contributes to the economic growth of the region and meets labor demands with the assistance of high school partners and guidance from business partners, during the period July 1, 2014 to June 30, 2018, inclusive.

Funds will be distributed over a period of three years as follows:

Year 1: 50 percent of the total award for expenditures beginning in the 2014-15 school year

Year 2: 35 percent of the total award for expenditures beginning in the 2015-16 school year

Year 3: 15 percent of the total award for expenditures beginning in the 2016-17 school year

Total First Year Income: $3,975,000
YEAR 1:

Los Angeles City College Administration: $350,000
Los Angeles City College South Hub Lead: $812,500
Los Angeles Mission College East Hub Partnership: $500,000
Los Angeles Pierce College North Hub Partnership: $500,000
Los Angeles Southwest College South Hub Partnership: $500,000
Los Angeles Valley College North Hub Lead: $812,500
West Los Angeles College West Hub Partnership: $500,000

Total Income of Section M: $4,201,930

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR

Various City. Five agreements with the following contractors to be part of a panel to provide their expertise insight on the small business program development at the Los Angeles Regional Deputy Sector Navigator Small Business roundtable discussion on December 12, 2014. Total cost: $1,200.

4500212193 Plush Puffs Marshmallows $150
4500212195 Fly Free Entertainment $150
4500212197 Executive Temps $450
4500212200 Marisa Zakaria $150
4500212198 Genesis Professional Staffing $150
4500212199 Rory Schlueter $150

4500205219 City. Amendment No. 1 to extend agreement with House of Friends Catering to provide catering services for the Employer Partnership luncheon meetings as allowed by the CalWorks program grant, increasing the total contract amount from $1,850 to $3,520 from April 20, 2015 to June 30, 2015, inclusive. Total additional cost: $1,670.

4500207231 City. Amendment No. 3 to extend agreement with Quiznos Sub to provide catering services for 165 participants as allowed by the Gear Up 4 LA grant, increasing the total contract amount from $2,771 to $4,149 from May 7, 2015 and May 21, 2015. Total additional cost: $1,378.

4500210313 City. Amendment No. 1 to agreement with American Transportation Systems to provide bus transportation for the high school students from Robert F. Kennedy, Manual Arts and West Adams High Schools to and from the College for Student Support & Success Program and enrollment purposes increasing the total contract amount from
$1,783 to $2,330 from March 25, 2015 to June 30, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total additional cost: $547.

4500211609  City. Agreement with Smart Vend Corporation to upgrade the faculty/staff pay-per-print self-service copiers’ server and monitor software during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $1,629.

4500211715  City. Agreement with Panda Express to provide catering services for the Care Workshop as allowed by the EOPS Care program grant on April 22, 2015. Total cost: $395.

4500211889  City. Agreement with Corner Bakery Café to provide catering services for multiple meetings between the College Workforce and industry partners as allowed by the Perkins IV Title program during the period April 6, 2015 to June 30, 2015, inclusive. Total cost: $2,180.

450021207  City. Agreement with Cliques Photo Booth to provide 3-hour photo booth rental, set-up, breakdown, unlimited use of props and 4x6 color prints for the EOPS/Care achievement ceremony on June 6, 2015. Total cost: $902.

4500212589  City. Agreement with Mom’s BBQ House to provide catering services for 50 participants at the Retreat as allowed by the EOPS program on June 10, 2015. Total cost: $1,582.

4500212725  City. Agreement with Lasana Omar Hotep to provide presentations on the educational challenges of education inequality in the present day and professional/student development related to important milestones on civil rights movement on May 4, 2015. Total cost: $3,200.

4500212461  City. Agreement with Karine Kestenian dba Buzzy Bee Flowers to provide flower arrangements for the Achievement Recognition ceremony on June 6, 2015. Total cost: $1,220.

4500212736  City. Agreement with Xerox Corporation to provide maintenance service on Xerox WC123 copier located in the old bookstore/cafeteria building during the period May 1, 2015 to April 30, 2016, inclusive. Total cost: $200.
City. Agreement with Shalisha Barnes dba Creative Cupcakes and More to provide balloon services for the Achievement Recognition ceremony on June 6, 2015. Total cost: $538.

City. Agreement with Sycamore Park Foursquare Church to provide classroom space to facilitate the Permanence and Safety – Model Approach to Partnerships in Parenting Program training classes on Mondays and Wednesdays to accommodate 30 prospective foster and adoptive parents during the period May 20, 2015 to July 1, 2015, inclusive. Total cost: $1,500.

East. Agreement with Ace Business Machines, Inc. to provide maintenance for two Accroprint Automatic Time and Date Stamp machines located in the Admissions Office during the period May 21, 2015 to May 20, 2016, inclusive. Total cost: $400.


East. Agreement with Joel Garcia to provide solo artist exhibit for the Vincent Price Museum during the period March 1, 2015 to March 15, 2015. Total cost: $1,000.


East. Agreement with Barbara Friedman Jones to provide a workshop discussing her art works to students enrolled in Art classes at the college held on February 26, 2015. Total cost: $200.

East. Agreement with Cinzia Angelini to provide art jury services for the 2015 Juried Student Art Show to be held at the Vincent Price Museum on June 24, 2015. Total cost: $250.

East. Agreement with Golden Star Technology, Inc. to provide support and maintenance for the Kayako Helpdesk software used in
the Information Technology Department during the period May 1, 2015 to April 30, 2016, inclusive. **Total cost: $504.**

4500213262 Educational Services Center. Agreement with Dr. Darrick Smith, Assistant Professor of Educational Leadership at the University of San Francisco to present at the LACCD’s Student Success Initiative Steering Committee (SSI) and Achieving the Dream (ATD) Culturally Responsive Teaching and Learning Summit hosted by East Los Angeles College. This presentation is part of a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor’s Office. LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with local agencies on March 27, 2015. **Total cost: $2,086.** Dr. Darrick Smith, Assistant Professor of Educational Leadership at the University of San Francisco discussed issues of equity within the classroom and campus. **Total fee: $2,086.12**

4500202045 Educational Services Center. Agreement with Traver Associates, Inc. to provide the emergency replacement of the internal fans used to cool the Uninterruptible Power Supply batteries in the Information Technology department during the period of July 29, 2014 to August 12, 2014, inclusive. **Total cost: $3,800.**

4500208373 Harbor. Agreement with Atlas Backflow to repair two backflow devices for the Facilities Department during the period February 11, 2015 to March 11, 2015, inclusive. **Total cost: $790.**

4500210340 Harbor. Agreement with Ruthie Grant to provide lecture on maintaining healthy wellbeing at the Black History Month celebration on February 25, 2015. **Total cost: $300.**

4500210589 Harbor. Agreement with Four Winds, Inc. to provide bus transportation for the EOPS students and staff to the University of California, Los Angeles campus tour on April 24, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. **Total cost: $495.**

4500210750 Harbor. Agreement with Southern California Marine Institute to provide a 4-hour teaching cruise for Oceanography students to have hands-on experience on oceanographic data collections on April 21, 2015. **Total cost: $1,080.**

4500211714 Harbor. Agreement with Crown Plaza Hotel to provide banquet services for participants of the Career and Technical Education
Retreat as allowed by the Perkins IV Title grant on May 1, 2015. Total cost: $2,460.

4500211719 Harbor. Agreement with VIP Tours of California, Inc. to provide bus transportation for students and staff to University of California, Santa Barbara campus tour on April 24, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $935.

4500211983 Harbor. Agreement with Francisco Alarcon to provide lecture on his poetry reading in celebration of International Workers Day on May 1, 2015. Total cost: $600.

4500212026 Harbor. No-cost agreement with Ultimate Exposures, Inc. to provide photography services during the commencement ceremonies to include photographing each graduate and mailing them free color proofs, making available an online ordering system, and providing the College with a memory book either in digital format or in an album during the period May 1, 2015 to June 30, 2015, inclusive.

4500212088 Harbor. No-cost agreement with Pride Sash to sell customized sashes for graduating students during the period May 7, 2015 to May 12, 2015, inclusive.

4500212089 Harbor. Agreement with Imperial Party Rentals, Inc. to provide rental of tables, chairs, tablecloths and lattice for the scholarship and graduation ceremony receptions during the period June 8, 2015 to June 30, 2015, inclusive. Total cost: $4,229.


4500212278 Harbor. Agreement with Durham School Services to provide bus transportation for high school students from Narbonne, Carson and Banning to visit the college for campus tour during the period April 23, 2015 to April 30, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $2,004.

4500200911 Mission. Amendment No. 1 with Prudential Overall Supply to provide mop and shop towel rental and exchange services for the Maintenance and Operations Department, to increase the total contract amount from $2,000 to $2,055 from April 1, 2015 to June 30, 2015, inclusive. Total additional cost: $55.
Mission. Agreement with Laura Delgado to conduct workshops on the topics of working with the system, the needs of foster children, school issues and discipline for the Foster Kinship Care Education Program participants during the period March 31, 2015 to June 30, 2015, inclusive. Total cost: $200.

Mission. Agreement with Elonda Austin to conduct workshops on the topics of working with the system, the needs of foster children, school issues and discipline for the Permanence and Safety – Model Approach to Partnerships in Parenting Program participants during the period April 18, 2015 to June 20, 2015, inclusive. Total cost: $1,800.

Mission. Agreement with Marisela C. Magana to conduct workshops on the topics of issues related to taking care of medically fragile children for the Foster Kinship Care Education Program participants during the period March 31, 2015 to June 30, 2015, inclusive. Total cost: $120.

Mission. Agreement with Dean Evans and Associates, Inc. to provide technical support and upgrades for the Event Management Systems software during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $2,051.

Mission. Agreement with Lee Freeman to conduct a workshop titled “What does it take for a student to prepare themselves for a career in Photo/Design/Branding in Los Angeles?” for the Business of Media Arts and Marketing Department during the period April 22, 2015 to June 30, 2015, inclusive. Total cost: $250.

Mission. Agreement with Eric Junker, Creative Director, Designer and Artist, to give a lecture on his career in Design and Art and what it takes to be a professional in the Design Industry for the Business of Media Arts and Marketing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $250.

Mission. Agreement with Walter Stamps to conduct a workshop titled “Financing your Business with Other People’s Money” for the Business Department during the period April 1, 2015 to June 30, 2015, inclusive. Total cost: $300.

Mission. Agreement with Barry Schwartz to conduct a workshop titled “What does it take for a student to prepare themselves for a career in Photo/Design/Branding in Los Angeles?” for the Business of Media Arts and Marketing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $250.
4500212638 Mission. Agreement with Noemi Castaneda to conduct a one-day workshop on the topic of interviewing and job skills for the CARE Program participants during the period May 4, 2015 to June 30, 2015, inclusive. Total cost: $3,000.

4500212685 Mission. Agreement with RMZ Consulting to conduct a one-day workshop on the topic of interviewing and job skills for the CARE Program participants during the period May 4, 2015 to June 30, 2015, inclusive. Total cost: $3,000.

4500212827 Mission. Agreement with Fay Dardashti to conduct workshops on the topics of caregivers rights, resources, responsibilities and issues surrounding relative care for the Foster and Kinship Care Education Program participants during the period April 29, 2015 to June 30, 2015, inclusive. Total cost: $120.


4500211717 Pierce. Agreement with Gay Alliance of the Genesee Valley to conduct a Safezone Training series, a one-day introductory train-the-trainer workshop to prepare and train other in the interest of support of students who identify as LGBTQA, community education and social change for the Center for Academic Success during the period April 10, 2015 to June 30, 2015, inclusive. Total cost: $3,100.

4500212040 Pierce. Agreement with Dee Meichelbock to conduct various classes for the Foster and Kinship Care Education Program participants during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: $3,120.

4500212077 Pierce. Agreement with Sworn Testimony, LLC to provide video captioning services for the Political Science, Economics and Criminal Justice Department during the period September 1, 2014 to December 31, 2014, inclusive. Total cost: $519.

4500212145 Pierce. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3245 copier in the Child Development Center during the period March 12, 2015 to March 11, 2016, inclusive. Total cost: $547.

4500212190 Pierce. Agreement with Theresa Reed to conduct a workshop titled “The Road to Dependence” for the Foster and Kinship Care Education Program participants on May 2, 2015. Total cost: $300.
4500212194  Pierce. Agreement with American Rent All for rental of tent, tables, chairs, flooring, stage, sounds and lighting for a Town Hall Event held on May 1, 2015. Total cost: $4,285.


4500212242  Pierce. Agreement with Mission Valley Sanitation, Inc. for rental of 6x10 panels and widescreens to be used for the 2015 Commencement Ceremony during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: $500.

4500212277  Pierce. Agreement with Calabasas Saddlery, Inc. to repair and refurbish saddles for the Equine Science Department during the period February 2, 2015 to February 1, 2016, inclusive. Total cost: $2,500.

4500212280  Pierce. Agreement with Securitech to provide security alarm monitoring services for the College Bookstore during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: $2,000.

4500212681  Southwest. Agreement with Charrise Lum to provide zumba classes for the students organized by the Health Center to promote healthy lifestyles and physical fitness during the period April 1, 2014 to May 16, 2015, inclusive. Total cost: $600.

4500210260  Southwest. Agreement with Certification-Partnership, LLC to provide courses to obtain Certified Internet Web Professional Associate certification as allowed by the Perkins IV Title grant during the period April 5, 2015 to April 4, 2016, inclusive. Total cost: $500.
Southwest. Agreement with Los Angeles Sentinel to provide vertical web banner advertising campaign on L.A.Sentinel.net website to promote Spring semester enrollment during the period April 22, 2015 to May 8, 2015, inclusive. Total cost: $750.

Southwest. Agreement with Health Faculty Jobs to provide 60-day online job posting for the Nursing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: $300.

Trade-Technical. Agreement with Educational Credit Management Corp. to provide the college with assistance collecting on past due student loans and preventing defaults during the period April 1, 2015 to June 30, 2015. Total cost: $5,000.

Trade-Technical. Agreement with Alsco, Inc. to provide towel services for the Cosmetology Department during the period March 1, 2015 to February 28, 2016. Total cost: $600.

Trade-Technical. Agreement with Deanna Cherry Consulting to provide workshops on communication protocols and facilitation for the LATTC College Council Retreat during the period May 18, 2015 to June 10, 2015. Total cost: $4,800.

Valley. Agreement with Michael D. Renneker to provide tuning and maintenance of 24 pianos in the Music Building during the period April 20, 2015 to June 30, 2015, inclusive. Total cost: $2,400.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2200 copier in the Professional Development Office during the period April 22, 2015 to April 21, 2016, inclusive. Total cost: $356.

Valley. Agreement with First Student Charter Bus to provide bus transportation services for Van Nuys High School students participating in the Career Technology Education Transitions activities on May 1, 2015. All drivers are background checked and have undergone extensive training. Bus fleet is rigorously maintained and inspected on a regular basis. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. Total cost: $456.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR1630 copier in the Discipline Office during the period June 9, 2015 to June 8, 2016, inclusive. Total cost: $269.
Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3235 copier in the CalWORKs Office during the period June 12, 2015 to June 11, 2016, inclusive. Total cost: $1,092.

Valley. Agreement with Artashes Avestisyan dba Sweet 1 Bakery to provide catering services for the EOPS Annual Awards Celebration as allowed by the program on May 27, 2015. Total cost: $2,000.


Valley. Agreement with Redrock Software Corporation for license to use its Tutor, Lab, and Fitness Trac software including upgrades and support for the General Tutoring Department during the period September 1, 2015 to August 31, 2016, inclusive. Total cost: $3,592.

Valley. Agreement with Jose Gonzalez dba Tatis Diamond Tours to provide bus transportation services for John Burroughs High School students participating in the Career Technical Education Transitions Program activities on May 6, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: $500.

Valley. Agreement with Lisa Wendt dba The Wendt Group to update the Services for Student with Disabilities Department brochures using specialized software without compromising the professional look and quality of the brochures during the period May 11, 2015 to May 29, 2015, inclusive. Total cost: $200.


Valley. Agreement with Mildred V. Gonong to provide child care services for CalWORKs/GAIN Program participants during the period February 9, 2015 to June 7, 2015, inclusive. Total cost: $1,416.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2025i copier in the Continuing Education Office during the period May 15, 2015 to May 14, 2016, inclusive. Total cost: $1,371.
Board of Trustees
Los Angeles Community College District

Com. No. BSD1 Business Services Date: June 10, 2015

4500212622 Valley. Agreement with Puretec Industrial Water to provide DI Systems tank exchange services for the Child Care Center during the period April 1, 2015 to March 31, 2016, inclusive. Total cost: $4,975.


4500210841 Van De Kamp Innovation Center. Amendment No. 1 to agreement with Technical Safety Services, Inc. for installation, repair, testing and then re-testing on fume hood air flow alarms (due to failure during testing). An additional part was added and the performance period extended to the new end date of May 6, 2015. Total additional cost: $750.

4500204037 West. Agreement with Dr. John Green to provide workshops for the Foster and Kinship Care Program during the period August 25, 2014 to June 30, 2015, inclusive. Total cost: $2,200.

4500207558 West. Agreement with Dawn Person to provide a workshop on Social Justice for the West L.A. College Annual Leadership Retreat held on November 21, 2014. Total cost: $650.

4500212734 West. Agreement with Barbara Illowsky to provide keynote speaker services on, “The Future of Educational Resources”, for the West L.A. College Tech Fair held on April 29, 2015. Total cost: $2,000.

Total Cost of Section N: $110,843

O. SETTLEMENT OF CLAIMS

14-165 Pierce. Compromise of a claim in the amount of $49,999.

BC556441 Southwest. Settlement of a lawsuit in the amount of $9,855.

14K05190 Southwest. Settlement of a lawsuit in the amount of $11,000.

BC519262 Trade-Technical. Settlement of a lawsuit in the amount of $41,320.


Total Cost of Section O: $123,968.62
Subject: AUTHORIZE SERVICE AGREEMENTS

I. AUTHORIZE SERVICE AGREEMENTS

A. Authorize agreement with Tech Mahindra to provide implementation services for the SAP Planning Budget and Formulation (PBF), and SAP Business Objects software products, for a 12-15 month period of performance, beginning June 15, 2015, at a total cost not to exceed $748,499.

Background: The District issued a Request For Proposals on January 5, 2015. The Notice Inviting Proposals was published for two weeks and posted on the District’s website.

The Los Angeles Community College District currently budgets on a fiscal year calendar using a central/decentralized process whereby the campuses and the Educational Services Center develop budgets which are consolidated at the Educational Services Center and processed centrally. The current LACCD budget preparation process consists of the use of Microsoft Excel spreadsheets and custom SAP applications to load the budget into SAP. The monthly and quarterly budget planning and forecasts are also manually input on the Microsoft Excel spreadsheets. These are very cumbersome and time consuming processes that do not lend themselves well into a fluid environment where expedient decisions are needed on a frequent basis.

The implementation services include designing and implementing of the District’s budget processes and functionalities into the SAP PBF system for budget preparation and projection. It will help the District to automate its budget preparation processes by integrating the PBF with the SAP Financial and Fund Management systems.

The specific work product is to implement a comprehensive district-wide Planning and Budget Formulation module for budget development, preparation, forecasting and analysis and real time decision metrics. The product will provide on line real time budget preparation creation and decision making, automated approvals for audit and management oversight, the ability to simulate what if scenarios for any financial

Recommended by: Adriana D. Barrera, Deputy Chancellor
Approved by: Francisco C. Rodriguez, Chancellor
situation, Position Budget Control for controlling staffing levels at a District Wide and College Level, Online real time Dashboards for Department Managers to monitor performance and provide a long term digital solution to replace a manual and outdated process.

Four responsive proposals were received. Tech Mahindra was the highest ranked SAP Public Budget Formulation implementation services team that met the requirements of the District. Funding is from Centralized Accounts in the Unrestricted General Fund.

B. Authorize Amendment No. 3 to Agreement No. 4500187988 with Etudes, Inc. to provide Level 7 services, for its Etudes-NG (Next Generation) software system, including hosting, administrative support, account management and membership services, for up to 20,000 enrollments at Los Angeles Valley College, from July 1, 2015 to June 30, 2016, inclusive, increasing the total contract amount from $114,600 to $208,600, at a total additional cost of $94,000.

Background: This agreement was authorized by the Board of Trustees on July 10, 2013 (Com No. BSD1). This amendment will provide the college with the required services to provide the student participants enrolled in the online courses. Funding is through the College General fund.

C. Authorize agreements with the following firms to provide banking and treasury services to the Los Angeles Community College District during the period June 11, 2015 to June 10, 2020, inclusive.

1. Tier one accounts:
   • City National Bank

2. Tier two accounts:
   • City National Bank
   • JP Morgan Chase
   • Preferred Bank

Background: These agreements are being awarded pursuant to the result of the Requests for Proposals (RFP) process. The Notice inviting Proposals was published for two weeks, posted on the District’s website and over 150 individual letters were mailed and e-mailed to various firms in the Greater Los Angeles Area. Three proposals were received responding to both the Tier one and Tier two accounts and one proposal was received responding to Tier one only. A selection committee composed of five District employees which included two Vice-Presidents of Administrative Services, two Directors and a Senior Analyst as well as the Assistant Treasurer and Tax Collector for the Los Angeles County Treasurer’s Office and a retired Vice Chancellor of Operations. The Tier one accounts include a number of different kinds
of accounts with a cumulative daily average balance of $48 million. City National Bank was the highest scoring proposer for all the different account groups in Tier one. Tier two accounts are accounts across the many affiliated entities of the District which have an average daily balance of less than the FDIC insurance threshold. The costs for these accounts are anticipated to be net positive cash flow.

II. AUTHORIZE FOUNDATION AGREEMENT

Authorize an agreement between the Los Angeles City College and the Los Angeles City College Foundation for the purpose of promoting the College, receiving property and gifts for the benefit of the College, establishment of scholarships, and support for alumni activities and the enhancement of the College through public relations outreach programs. In exchange for said services, the College will provide the Foundation with necessary and appropriate support, such as the loan of staff with 50% reimbursement per Title 5, office space, and related like-kind operational necessities, to realize the successful continuation of the Foundation during the period July 1, 2015 to June 30, 2020, inclusive.

Background: The Los Angeles City College Foundation will focus on issues and activities of a college-wide nature and on an as needed-basis. The recommended agreement will be in compliance with existing Board policy (13100 et seq.) involving the establishment of auxiliary organizations.

III. AUTHORIZE PLACEMENT OF INSURANCE

Authorize placement of the insurance policies specified in Attachment A table below, for the policy period of July 1, 2015 to June 30, 2016, through USI Insurance Services, the District’s broker of record.

Background: Education Code Section 72506 provides that the insurance may be obtained from any insurance carrier authorized to transact business insurance in the state, or by a nonadmitted insurer as allowed by Insurance Code Section 1763. That Insurance Code provision allows for a surplus line broker to place insurance with nonadmitted insurers only after a diligent search, if that insurance cannot be procured from insurers admitted for the particular class or classes of insurance and that actually write the particular type of insurance in this state. In preparation for the District’s insurance renewal on July 1, 2015, the District’s broker, USI Insurance Services, obtained competitive quotes. Per USI corporate standards, they can only obtain quotes from A-VII A.M. Best Company rated carriers and above to ensure financial stability and solvency is maintained. The insurers listed in Attachment A offered the best combination of cost and coverage to the District. The cost increase for the Field Trip Accident insurance coverage of $11,740 over $6,264 is due to an increase in the number of field trips reported by the campuses. The cost increase for Student Film Production insurance coverage of $7,261 over $6,647 is due to an increase in the amount of equipment being rented by the students for productions as
reported by the campus. The coverage is being placed pursuant to Board Rule 7300. Funding is through Districtwide accounts.

NON ADMITTED CARRIERS:

Lloyds - Earthquake
RSUI/Landmark - Vet Professional
Nautilus – South Gate Liability
Colony – Swap Meet Liability
Lexington – Property & 10MM Excess Liability

(Attachment A on next page)
## Attachment A

<table>
<thead>
<tr>
<th>Line of Insurance</th>
<th>Limits</th>
<th>Deduct/St R</th>
<th>Insurer</th>
<th>Premium 2015 / 2016</th>
<th>Premium 2014 / 2015</th>
<th>% Variance</th>
<th>A.M. Best Rating</th>
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<tbody>
<tr>
<td>Property Excluding Terrorism [H]</td>
<td>$60,000,000</td>
<td>$25,000 except $10,000 Vacant Bldgs.</td>
<td>Lexington</td>
<td>$819,408</td>
<td>$797,060</td>
<td>Flat</td>
<td>A+ XV</td>
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<tr>
<td>Earthquake – Building, Personal Property, ICC/Demo – 779 Wisner</td>
<td>$10,000,000</td>
<td>5% of TV subject to $25,125,000 subject to $50,000 minimum</td>
<td>ICW Group / Lloyds of London</td>
<td>$59,128</td>
<td>$86,152</td>
<td>-32%</td>
<td>A X-N/A</td>
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<td>South Gate Ed</td>
<td>$1,000,000</td>
<td>$0</td>
<td>National Union</td>
<td>$1,202</td>
<td>$1,202</td>
<td>Flat</td>
<td>A+XV</td>
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<tr>
<td>Excess Work Camp Exposure Type</td>
<td>$25,000,000</td>
<td>$750,000</td>
<td>Safety National</td>
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<td>$253,485</td>
<td>9%</td>
<td>A++XIII</td>
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<tr>
<td>Excess Liability – Includes E&amp;O, and Errors &amp; Omissions coverage</td>
<td>$10MM per Occurrence with $40MM Aggregate for Bodily Injury, Property Damage, and Advertising Injury, E&amp;I Sublimit is $10MM, E&amp;O Sublimit is $10MM</td>
<td></td>
<td>Lexington</td>
<td>$490,200</td>
<td>$490,200</td>
<td>Flat</td>
<td>A VX</td>
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<tr>
<td>Excess Liability – Second layer, includes E&amp;I and Errors &amp; Omissions coverages</td>
<td>$15MM X $10MM per occurrence and $60MM aggregate, E&amp;I Sublimit $15MM, E&amp;O Sublimit $15MM</td>
<td></td>
<td>Berkeley National</td>
<td>$134,200</td>
<td>$134,200</td>
<td>5%</td>
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<td>Gemm</td>
<td>$5,000,000</td>
<td>$250,000</td>
<td>ACE</td>
<td>$9,700</td>
<td>Not Covered</td>
<td>A++XV</td>
<td></td>
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</tbody>
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**Notes:**
- Variance rate reflects changes in premium due to rate changes or renewal.
- Premiums are based on a flat rate per $1,000 payroll for the year.
- A.M. Best Rating reflects the insurer's financial strength as rated by A.M. Best.
# Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. BSD2</th>
<th>Division: Business Services</th>
<th>Date: June 10, 2015</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Foreign Accident</th>
<th>$5,000,000</th>
<th>ACE</th>
<th>Not to Exceed $25,000</th>
<th>Not Covered</th>
<th>A++XV</th>
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<tbody>
<tr>
<td>Foreign Executive Risk</td>
<td>$5,000,000</td>
<td>$5 MM</td>
<td>Beasley</td>
<td>Not to Exceed $150,000</td>
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<td>Cyber</td>
<td>$5,000,000</td>
<td>$15,000</td>
<td>$11,470</td>
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<tr>
<td>Equestrian Liability</td>
<td>$10,000,000</td>
<td>N/A</td>
<td>ACH / Scottsdale</td>
<td>A++XV</td>
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<td>Equestrian Accident</td>
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<td>N/A</td>
<td>Mutual of Omaha</td>
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<td>Athletic Participants Liability</td>
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<td>N/A</td>
<td>Greenwich</td>
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<td>$45,635</td>
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<tr>
<td>Field Trip Accidental Death &amp; Dismemberment</td>
<td>$10,000/person</td>
<td>$100</td>
<td>National Union</td>
<td>$18,804</td>
<td>$54,264</td>
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<tr>
<td>Pierce Vet Professional Liability</td>
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<td>$2,500</td>
<td>Landmark</td>
<td>$3,612</td>
<td>$3,612</td>
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<tr>
<td>Vincent Price Fine Arts – East LA College</td>
<td>$2,000,000</td>
<td>$1,000</td>
<td>ACH</td>
<td>$3,856</td>
<td>$3,226</td>
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<td>Pierce College Fine Arts</td>
<td>$250,000</td>
<td>$1,000</td>
<td>ACH</td>
<td>$850</td>
<td>$850</td>
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<tr>
<td>Student Film Productions – City College</td>
<td>$1,000,000/$2,000,000</td>
<td>$5,000</td>
<td>Atlantic Specialty Insurance</td>
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<td>$6,647</td>
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<tr>
<td>Intercolligate Athletic Accident</td>
<td>$25,000 per Injury</td>
<td>$100 per Injury</td>
<td>$938,561</td>
<td>$978,317</td>
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<td>Base Ded Self Funded Fee</td>
<td>$100</td>
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<tr>
<td>Catastrophic Intercolligate Athletic Accident</td>
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<td>Primary</td>
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<tr>
<td>TOTAL PREMIUM</td>
<td>$3,209,218</td>
<td>including EQ</td>
<td>$2,548,798</td>
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</table>

[1] Premium based on rate per $100 of total reported building values.
IV. RATIFY WORK-BASED INTERNSHIP TRAINING AGREEMENT

Ratify agreement with AECOM Technical Services, Inc. to provide work based training for four unemployed entry-level engineers and six unemployed experienced engineers, as part of the specially funded H-1B Technical Skills Training Grant program, conducted under the auspices of the United States Department of Labor at Los Angeles Southwest College during the period May 1, 2015 to March 31, 2016, inclusive, at a total cost of $99,200.

Background: The H-1B Technical Skills Training Grant will provide education, training and job placement assistance related to high-growth fields in which employers are currently using the H-1B nonimmigrant visa program to hire foreign workers. More than $183 million in grants to 43 public-private partnerships serving 28 states has been designated to provide on-the-job training, allowing participants to learn new skills while earning a regular paycheck. The grants also represent significant investments in fields such as information technology, advanced manufacturing and health care. Participants complete 400 hours of work-based training. Unemployed entry-level engineers are paid $17 an hour and unemployed experienced engineers are paid $30 an hour. The grant is funded through fees paid by employers to bring foreign workers into the United States under the H-1B program. They are intended to raise the technical skill levels of American workers and, over time, help businesses reduce their need to use the H-1B program.

V. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donor for their contribution to the District.

A. Cash donation of $75,000 from Los Angeles City College Foundation to be used for the purpose purchasing equipment and supplies that will help the college support student learning and achievement outcomes in FY2014-15.

B. Los Angeles Pierce College

Two (2) glass clear laser etched LEED platinum desk plaques and one (1) glass sand blasted LEED plaque with brackets, from HMC Architects and Bernards Brothers Construction, valued at $852 by the donor.
Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE NAME CHANGE

Authorize use of a change of name to Agreement No. 40090 with AA Equipment to now use the formal and legal business name Arizona Machinery LLC d/b/a Stotz Equipment.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENT

A. Authorize an agreement with Sharette, Inc. to provide continued whole building commissioning services for the Student Success and Retention Center project at East Los Angeles College.
B. Authorize an agreement with P2S Engineering, Inc. to provide Engineering Services for the PE Complex Transformer/Feeder Replacement project at West Los Angeles College.

III. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENTS

A. Authorize Amendment No. 3 to Agreement No. 33608 with DLR Group Inc. of California to provide continued post award services for the Student Services Center project at Los Angeles City College.
B. Authorize Amendment No. 1 to Agreement No. 33672 with NACJArchitecture to extend the time for the continued provision of design services for the Transportation and Accessibility Improvements project at Los Angeles Southwest College.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 2 to Agreement No. 33808 with CWA AIA, Inc. to provide additional design services for the Center for the Sciences project at Pierce College.

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: Date: 6-10-2015
V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with TBD to provide general construction services for the CDC Irrigation System and Landscape Repair project at East Los Angeles College.
B. Authorize a contract with Best Contracting Services to provide general construction services for the D5 Swimming Pool Roof Replacement Phase 1 project at East Los Angeles College.
C. Authorize a contract with Tecta America Southern California, Inc. to provide general construction services for the Corporate Centre Roof Repair project at East Los Angeles College.
D. Authorize a contract with Climatec, LLC to provide general construction services for the School of Behavioral and Social Sciences (SoBSS) HVAC Upgrade project at Los Angeles Southwest College.

VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify Change Order Nos. 50 and 51 to Contract No. 33357-1 with Liberty Mutual Insurance Company.

VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33684 with Rafael 26 Construction, Inc. to provide general construction - installation services for two scoreboards, shot clocks, and a hydrotherapy console for the Health, Fitness & PE Building project at Los Angeles City College.
B. Authorize Acceptance of Completion of Contract No. 33445 with Ian Thomas Group to provide general construction services for the Campus Wide Improvements - IT Department Phase II project at Los Angeles Valley College.

VIII. AUTHORIZE ASSUMPTION OF LEASE

Authorize actions for the assumption of the Lease Agreement from Hensel Phelps Construction Company, Inc. (HP) with Williams Scotsman, Inc. to continue providing twenty seven (27) modular buildings at Los Angeles Southwest College.

IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Authorize actions for Amendment No. 31 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade project and Cox Building - Little Theater Upgrade project at Los Angeles Southwest College.
B. Authorize Amendment No. 4 to Agreement No. 32233 with McCarthy Building Companies, Inc. to reduce the scope of Design-Build services for the Physical Education & Dance project at West Los Angeles College.
X. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 7 to Design-Build Agreement No. 33376 with KPRS Construction Services, Inc. for additional Design-Build services for the Campus Wide Improvements General - Phase 3 project at Los Angeles Trade-Technical College.

XI. AUTHORIZE PURCHASE ORDERS

A. Authorize the purchase of e-books from Baker and Taylor to allow students to check-out electronically at the Cox Building Upgrade project at Los Angeles Southwest College.

B. Authorize the purchase of Kurzweil software from Kurzweil Education Systems for the Cox Building Upgrade project at Los Angeles Southwest College.

XII. RATIFY PURCHASE ORDER

Ratify the purchase of books and DVD's from Baker and Taylor, Inc. for the Cox Building Upgrade project at Los Angeles Southwest College.

XIII. AUTHORIZE PAYMENT FROM BOND PROCEEDS

Authorize the payment of Bond proceeds to the Daily Journal Corporation.
Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

Security Identification Card System

Authorize Master Procurement Agreements for the entire catalog, with Identification and Security Integrators, Inc. and Diebold, Incorporated for security identification card system for use District-wide for a period of five (5) years, from start date of June 11, 2015 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

AGREEMENT WITH: Identification and Security Integrators, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Full-Color Badge Printer</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>2</td>
<td>Badge Printer Color Ribbon Cartridges</td>
<td>$90.00</td>
</tr>
<tr>
<td>3</td>
<td>Badge Printer Cleaning Cartridges</td>
<td>$60.00</td>
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<tr>
<td>4</td>
<td>Camera Kit</td>
<td>$27.77</td>
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<tr>
<td>5</td>
<td>Badge Printer Operating System Software</td>
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<tr>
<td>6</td>
<td>PVC Card</td>
<td>$0.06</td>
</tr>
<tr>
<td>7</td>
<td>Heavy Duty Proximity Cardholders</td>
<td>$0.18</td>
</tr>
</tbody>
</table>

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________ Date: ____________

Student Trustee Advisory Vote: vacant
AGREEMENT WITH: Diebold, Incorporated

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Full-Color Badge Printer</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>2</td>
<td>Badge Printer Color Ribbon Cartridges</td>
<td>$90.00</td>
</tr>
<tr>
<td>3</td>
<td>Badge Printer Cleaning Cartridges</td>
<td>$60.00</td>
</tr>
<tr>
<td>4</td>
<td>Camera Kit</td>
<td>$27.77</td>
</tr>
<tr>
<td>5</td>
<td>Badge Printer Operating System Software</td>
<td>$677.00</td>
</tr>
<tr>
<td>6</td>
<td>PVC Card</td>
<td>$0.06</td>
</tr>
<tr>
<td>7</td>
<td>Heavy Duty Proximity Cardholders</td>
<td>$0.18</td>
</tr>
</tbody>
</table>

Background

This proposed Agreement is identified for award at the not to exceed amount of $200,000 to two (2) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders’ catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were four (4) bidders and the awardees are:

- Identification and Security Integrators, Inc.
- Diebold, Incorporated

The award is for seven (7) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Security Identification Card System #FE-0172-15-D. 40J.5J87.05, OCIP. All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-14 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>389</td>
<td>4884</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>88</td>
<td>1362</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>725</td>
<td>17336</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>1202</td>
<td>23582</td>
</tr>
</tbody>
</table>

DATE RANGE: April 17, 2015 - May 18, 2015

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Albert J. Román  
Vice Chancellor  
Human Resources

Karen Martin  
Personnel Director  
Personnel Commission

Recommended by: Adriana D. Barrera, Deputy Chancellor  
Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ____________________________ Date _______________
SUBJECT: DECLARATION OF COMPENSATION AS INDEFINITE

Declare that all management, confidential, and other unrepresented academic, classified and unclassified employees’ salaries, benefits, and other terms and conditions of employment are declared indefinite for the 2015-2016 fiscal year as a result of financial uncertainties, negotiations, legislation, and other factors.

Background: The California Constitution allows for retroactive pay when salaries are uncertain because of collective bargaining, reclassifications or other matters. This action will allow the Board of Trustees to adjust compensation for unrepresented employees as may be warranted based on the outcome of changes arising from collective bargaining, including but not limited to the cost of employee benefits, which will not be completed by the beginning of the fiscal year.
Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

I. **APPROVE NEW COURSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO SCI</td>
<td>Cyber Security I (3 Units) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN</td>
<td>Karate I (1 Unit) MISSION</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>PHYS SC</td>
<td>Introduction to the Solar System (3 Units) PIERCE</td>
<td>CSU</td>
</tr>
<tr>
<td>INTBUS</td>
<td>Introduction to Global Trade and Logistics (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>INTBUS</td>
<td>Cross Cultural Management (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>INTBUS</td>
<td>Global Marketing &amp; Trade Agreements (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>INTBUS</td>
<td>Contemporary Issues in Global Trade &amp; Logistics (3 Units) SOUTHWEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

Recommended by: Donald Gauthier, President, DAS

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Student Trustee Advisory Vote

By ___________________________ Date ____________
### APPROVE NEW COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIN 234-1</td>
<td>Walking for Fitness I (1 Unit) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>FASHDSN 119A</td>
<td>History of Costume I (1.5 Units) TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>HLTHOCC 049</td>
<td>Fundamentals of Elder Care (5 Units) TRADE</td>
<td>NT</td>
</tr>
<tr>
<td>KIN 332-1</td>
<td>Step Aerobics I (1 Unit) TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>ECON 008</td>
<td>Survey in Economics (3 Units) VALLEY</td>
<td>CSU</td>
</tr>
<tr>
<td>ART 141</td>
<td>Introduction to African Art (3 Units) WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>DEN HY 309</td>
<td>Pain Control and Periodontal Soft Tissue Curettage – Clinical (0.5 Units) WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

### II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASL 040</td>
<td>Introduction to Deaf Culture (3 Units) EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>ENGLISH 094</td>
<td>Intensive Grammar Review (3 Units) EAST</td>
<td>NT</td>
</tr>
<tr>
<td>KIN ATH 557</td>
<td>Intercollegiate Baseball-Fitness &amp; Skills Training (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN ATH 564</td>
<td>Intercollegiate Softball-Fitness &amp; Skills Training (1 Unit) MISSION</td>
<td>CSU</td>
</tr>
</tbody>
</table>
RATIFY ADDITIONS TO EXISTING CREDIT COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECTHTR</td>
<td>Technical Stage Production</td>
<td>2</td>
<td>MISSION</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>KIN MAJ</td>
<td>First Aid and CPR</td>
<td>3</td>
<td>SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>MUSIC</td>
<td>Applied Music Laboratory II</td>
<td>1.5</td>
<td>WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PHOTO</td>
<td>History &amp; Aesthetics of Photography A</td>
<td>3</td>
<td>WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>PHOTO</td>
<td>History &amp; Aesthetics of Photography B</td>
<td>3</td>
<td>WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER</td>
<td>Introduction to Design for Theater</td>
<td>3</td>
<td>WEST</td>
<td>CSU</td>
</tr>
</tbody>
</table>

III. RATIFY ADDITIONS TO EXISTING NONCREDIT COURSES

The following are college additions of individual noncredit courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
<th>College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSICSKL</td>
<td>Foundations: Study Skills</td>
<td>0</td>
<td>WEST</td>
<td>NT</td>
</tr>
</tbody>
</table>

IV. SUBSTANTIVE CHANGE REQUEST TO AN APPROVED CREDIT PROGRAM: ENGINEERING GRAPHICS AND DESIGN TECHNOLOGY PROGRAM AT EAST LOS ANGELES COLLEGE

East Los Angeles College is redesigning their Engineering degree to meet changing workplace and student needs. Changes were made to the core curriculum, replacing courses and creating a certificate program within the degree itself. The major units were recombined so that students can achieve a certificate in 30 units, or add on General Education units for a full AS degree. The name of the program was changed from “Engineering” to “Engineering Graphics and Design Technology” to fully portray the new courses and emphasis.
V. REAUTHORIZE EXISTING CREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM JUS</td>
<td>Introduction to Criminology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ANATOMY</td>
<td>Introduction to Human Anatomy (4 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ANTHRO</td>
<td>Human Biological Evolution (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ANTHRO</td>
<td>Human Language and Communication (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>BUS</td>
<td>Introduction to Business (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>BUS</td>
<td>Business Computations (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CH DEV</td>
<td>Child Growth and Development (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CH DEV</td>
<td>Early Childhood: Principles and Practices (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Beginning Java Programming (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Introduction to Computer Architecture and Organization (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>CO SCI</td>
<td>Beginning Micro Assembly Language (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>COMM</td>
<td>Interpersonal Communication (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>Course</td>
<td>Title, Units and College</td>
<td>Transferability</td>
</tr>
<tr>
<td>---------</td>
<td>--------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>ECON 001</td>
<td>Principles of Economics I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ECON 002</td>
<td>Principles of Economics II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH 101</td>
<td>College Reading and Composition I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH 102</td>
<td>College Reading and Composition II (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>ENGLISH 103</td>
<td>Composition and Critical Thinking (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>FINANCE 001</td>
<td>Principles of Finance (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>GEOLOGY 001</td>
<td>Physical Geology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>GEOLOGY 006</td>
<td>Physical Geology Laboratory (2 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 001</td>
<td>Introduction to Western Civilization I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>HISTORY 011</td>
<td>Political and Social History of the United States I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>MICRO 001</td>
<td>Introductory Microbiology (5 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>POL SCI 001</td>
<td>The Government of the United States (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>POL SCI 007</td>
<td>Contemporary World Affairs (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>
REAUTHORIZE EXISTING CREDIT COURSES (continued)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title, Units and College</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYCH 001</td>
<td>General Psychology I (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>SOC 001</td>
<td>Introduction to Sociology (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>SOC 012</td>
<td>Marriage and Family Life (3 Units) SOUTHWEST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 100</td>
<td>Introduction to the Theater (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
<tr>
<td>THEATER 270</td>
<td>Beginning Acting (3 Units) SOUTHWEST</td>
<td>UC/CSU</td>
</tr>
</tbody>
</table>

VI. APPROVE NEW EDUCATIONAL PROGRAMS

East Los Angeles College

A. Certificate of Achievement in Gerontology / Health (16.5 Units)

Los Angeles Mission College

A. Associate in Science in Biology for Transfer Degree — A.S.-T (60 Units)

B. Associate in Arts in Psychology for Transfer Degree — A.A.-T (60 Units)

Los Angeles Pierce College

A. Associate in Arts in Communication Studies for Transfer Degree — A.A.-T (60 Units)

Los Angeles Trade-Technical College

A. Certificate of Achievement in Senior Care Specialist (16 Units)
APPROVE NEW EDUCATIONAL PROGRAMS (continued)

West Los Angeles College

A. Associate in Arts in Philosophy for Transfer Degree — A.A.-T (60 Units)

B. Certificate of Competency in Foundation for Academic Success I — Noncredit (0 Units)

C. Certificate of Competency in Foundation for Academic Success II — Noncredit (0 Units)
Subject: APPROVE NEW COMMUNITY SERVICES OFFERINGS

Approve the following new Community Services course offerings as submitted by Los Angeles City College, Los Angeles Valley College and West Los Angeles College for use in the Los Angeles Community College District, as listed in Attachment 1.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________
# Los Angeles City College

## Vocational

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Life Support (BLS) CPR/AED</td>
<td>Students in this class will receive Cardiopulmonary Resuscitation instruction and certification for healthcare professionals utilizing the American Heart Association curriculum and certification processes.</td>
</tr>
<tr>
<td>Certified Medical Interpreter</td>
<td>Students in this class will learn the skills and vocabulary necessary to become a Certified Medical Interpreter, including industry-specific vocabulary in two different languages and best-practices and professional techniques to become a successful practitioner.</td>
</tr>
<tr>
<td>HeartSaver CPR/AED</td>
<td>Students in this class will receive Cardiopulmonary Resuscitation instruction and certification for non-healthcare professionals utilizing the American Heart Association curriculum and certification processes.</td>
</tr>
<tr>
<td>Professional Development for Entrepreneurs</td>
<td>Students in this class will learn the fundamental language, knowledge, leadership and communication skills related to entrepreneurship and thereby increase their effectiveness and efficiency as a new entrepreneur to develop their business.</td>
</tr>
</tbody>
</table>

## Health

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aqua Aerobic Burn</td>
<td>Students in this class will learn water-based aerobic exercises with music and instruction allowing students to burn calories and tone muscles in a low-impact environment.</td>
</tr>
<tr>
<td>Community Recreation Swimming</td>
<td>Students of all ages in this class will learn how to get fit and have fun in a safe and supervised aquatic environment with qualified lifeguards providing guidance and safety.</td>
</tr>
<tr>
<td>Senior Splash</td>
<td>Students in this class will learn water-based exercises and guided activities designed for older adults.</td>
</tr>
<tr>
<td>Skin Diving/Snorkeling</td>
<td>Students in this class will learn how to control breathing, clear a snorkel and mask while in the water, equalize ear pressure.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Springboard Diving</td>
<td>Students in this class will learn the basics of springboard diving or improve on their existing skills including technique, safety, entry, body positioning and more.</td>
</tr>
<tr>
<td>Swim Camp</td>
<td>Students in this class will learn a fun and instructional mix of arts &amp; crafts, physical activities and intensive swimming instruction for youth.</td>
</tr>
<tr>
<td>Synchronized Swimming</td>
<td>Students in this class will learn the basic techniques and rules of this athletic art form including routines, kicks, rules for competition and more.</td>
</tr>
<tr>
<td>Water Polo</td>
<td>Students in this class will learn the basic rules and techniques of this competitive sport and get a top notch workout.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TECHNICAL COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programing &amp; Analytics</td>
<td>Students in this class will learn intensive boot camp instruction for those seeking to bring their programming skills to the next level and to understand the concepts and techniques of data analytics which are revolutionizing business, education and government.</td>
</tr>
<tr>
<td>STEM Concepts Workshop</td>
<td>Students in this class will learn how the lines between the subjects of Science, Technology, Engineering and Mathematics are beginning to blur as industry and education embrace interdisciplinary modalities for product development and instruction.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GENERAL EDUCATION COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Crafts for Kids</td>
<td>Students in this hands-on class will be exposed to a variety of visual arts media and will learn how to create unique and fun pieces of art and household crafts.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Cardboard Boat Race</td>
<td>Students in this class will learn principles of teamwork, design, and physics. Students will design, construct and race boats made of only cardboard and tape.</td>
</tr>
<tr>
<td>Cub Camp</td>
<td>Students in this day camp for youth class will learn various skills including arts &amp; crafts, music, language, academics and swimming.</td>
</tr>
<tr>
<td>Grammar &amp; Spelling Workshop for Kids</td>
<td>Students in this class will receive supplemental instruction designed to improve written and verbal communication with an emphasis on grammar and spelling.</td>
</tr>
<tr>
<td>One Stroke Painting</td>
<td>Students in this class will learn how to add, blend colors, and use shading to form intricate flowers, leaves, roots, and stems of plants – in just one stroke.</td>
</tr>
<tr>
<td>Painting &amp; Drawing</td>
<td>Students in this class will learn the basics of painting and drawing in various media including pencil, ink, watercolors, oil-based paints, acrylics, etc.</td>
</tr>
<tr>
<td>Reading &amp; Study Skills for Kids</td>
<td>Students in this class will receive supplemental instruction designed to improve students’ reading comprehension and to improve general study skills.</td>
</tr>
<tr>
<td>Writing Composition Intensive for Kids</td>
<td>Students in this class will receive supplemental instruction designed to improve students’ writing skills with emphasis on essay and creative writing composition, expository writing, etc.</td>
</tr>
</tbody>
</table>

Los Angeles Valley College

<table>
<thead>
<tr>
<th>HEALTH COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pilates</td>
<td>Students in this class will learn to strengthen, lengthen and tone the body without use of machines. Pilates is the unique system of exercises developed by Joseph H. Pilates. This mat-workout (done correctly) will develop better posture, slimmer body lines and increased coordination. With this discipline, we focus on quality not quantity, and create a balance between body, mind and spirit.</td>
</tr>
</tbody>
</table>
HOMEMAKING AND GENERAL EDUCATION

COURSE NAME                     DESCRIPTION

How To Make Fizzy Bath Fragrances Students in this hands-on class will make bath fragrances that make fantastic gifts – they are just dropped into a hot bath & they fizz and dissolve releasing a beautiful scent. They are made by using different oils, colors, dried rose petals, dried lavender and fine glitter. All it takes to make delicately scented tablets is a little mixing, some gradual spritzing, and a few minutes of molding.

How To Make Lip Balm Students in this hands-on class will create a customized lip balm. There are so many kinds of lip balm out there, but it can be hard to find just the right one. What’s the solution? Make your own, of course! It’s surprisingly simple to whip up a batch of lip balm or tinted gloss that’s perfectly customized to personal taste.

West Los Angeles College

HEALTH

COURSE NAME                   DESCRIPTION

Advanced Cardiac Life Support (ACLS) Students in this Advanced Cardiac Life Support (ACLS) course will learn the importance of team dynamics and communication, systems of care and immediate post-cardiac-arrest care and satisfies the ACLS certification needed to be an RN, EMT, Paramedic or Respiratory Therapist.

Basic Life Support (for Healthcare Providers) Students in this course geared toward all medical and dental healthcare providers and healthcare professionals will learn how to recognize several life-threatening emergencies, provide CPR to victims of all ages, use an AED, and relieve choking in a safe, timely and effective manner.

Coronal Polish Students in this 12-hour course, approved by the Dental Board of California, will learn and be certified Dental Assistants and Registered Dental Assistants (RDA) in coronal polishing techniques for dentistry.
<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>DBC-approved 8-Hour Infection Control in a Dental Setting (DBA Approval #IC 96)</td>
<td>Students in this Dental Board of California-approved course will meet the DBA requirement for unlicensed dental assistants who must complete 4 hours infection control lecture and 4 hours of lab and clinic experiences.</td>
</tr>
<tr>
<td>Dental Radiation Safety Certification</td>
<td>Students certified in dental radiation safety may operate dental radiographic equipment under the general supervision of a dentist upon successful completion of this Dental Board of California approved 32-hour course.</td>
</tr>
<tr>
<td>Infection Control, Patient Safety &amp; Patient Care</td>
<td>Students in this class, geared for students in the Certified Nursing Assistant (CNA) and RDHAP programs, will learn about infection control, patient safety and patient care.</td>
</tr>
<tr>
<td>Pit &amp; Fissure Sealant Certification</td>
<td>Students in this 16-hour course class geared for Registered Dental Assistants will learn about the placement of dental pit and fissure sealants from a team of experienced instructors who are dental hygienists and dental assistants. This course is approved by the Dental Board of California.</td>
</tr>
<tr>
<td>Anesthesia Review</td>
<td>Students in this course for dental practitioners will review local anesthesia techniques in mandibular blocks, palatal injections and various techniques for profound anesthesia, as well as a review in nitrous oxide sedation for use in dentistry.</td>
</tr>
<tr>
<td>Dental Hygiene Periodontic Seminars</td>
<td>Students in these continuing education seminars for dental professionals will learn about current topics in the periodontic field.</td>
</tr>
<tr>
<td>Gold Dental Restorations</td>
<td>Students in this continuing education class for dentists will learn the latest information and techniques in dealing with gold dental restorations.</td>
</tr>
<tr>
<td>Fabrication of Acrylic Provisionals/Temporary Crown Bridge</td>
<td>Students in this course for Dental Assistants will learn how to fabricate provisional/temporary crown and bridge restorations using standard techniques in impression taking.</td>
</tr>
<tr>
<td>Dentistry 4 Kids</td>
<td>Children in this class will explore the dentistry profession in a hands-on manner.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Introduction to QuickBooks 2015</td>
<td>Students in this class will learn how QuickBooks can empower individuals to take control of the financial accounting for a personal business.</td>
</tr>
<tr>
<td>Intermediate QuickBooks 2015</td>
<td>Students in this class will go beyond the basics to master QuickBooks' more advanced features and applications.</td>
</tr>
<tr>
<td>Performing Payroll in QuickBooks 2015</td>
<td>Students in this class will use the payroll feature in QuickBooks 2015 and will learn to master efficient techniques for creating paychecks, paying taxes, producing job costing reports, and generating forms and reports quickly and easily.</td>
</tr>
<tr>
<td>QuickBooks 2015 for Contractors</td>
<td>Students in this class designed specifically for contractors will learn the specific accounting needs of the construction industry. The class will focus on how to use the Premier Contractor Edition of QuickBooks 2015 to run a contracting business more efficiently.</td>
</tr>
<tr>
<td>Photoshop Elements 13 for the Digital Photographer</td>
<td>Students in this class will learn how to use Adobe Photoshop Elements 13 to do everything from quick fixes to detailed enhancements that will greatly improve the look of digital images.</td>
</tr>
<tr>
<td>Photoshop Elements 13 for the Digital Photographer II</td>
<td>Students in this class will gain ability and confidence to master the advanced features of this award-winning software, specifically designed for photo enthusiasts.</td>
</tr>
<tr>
<td>Intermediate Photoshop CC</td>
<td>Students in this class will explore the more advanced features of Intermediate Photoshop CC to unleash creativity.</td>
</tr>
<tr>
<td>Responsive Web Design</td>
<td>Students in this class will learn how to design and build fully responsive websites optimized for smartphones, tablets, and laptop/desktop viewing environments.</td>
</tr>
<tr>
<td>Introduction to XML</td>
<td>Students in this class will learn how to create several practical and sophisticated computer programs using XML.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Introduction to Microsoft Word 2013</td>
<td>Students in this class will master all the basics of this powerful word-processing program, including how to type and edit text, and how to format, spell check, and print documents.</td>
</tr>
<tr>
<td>Intermediate Microsoft Word 2013</td>
<td>Students in this class will go beyond the basics of desktop publishing and master the advanced features of Microsoft Word 2013.</td>
</tr>
</tbody>
</table>

**GENERAL EDUCATION**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sumi-E Painting</td>
<td>Students in this class will explore the ancient art of Sumi-e (&quot;ink picture&quot;) painting and discover how just a few simple strokes of the brush can express an idea.</td>
</tr>
<tr>
<td>Picasso, Kandinsky, &amp; Zentangle (for children)</td>
<td>Students in this class will explore abstract art and the artistic styles of Picasso, Kandinsky and Zentangle by creating their own paintings using line and shape patterns on miniature stretched canvas.</td>
</tr>
<tr>
<td>Out of this World! (for children)</td>
<td>Children in this class will design and construct a variety of projects that will enable mankind to safely inhabit the moon.</td>
</tr>
<tr>
<td>21st Century Learning Skills (for children)</td>
<td>Children in this class will learn how to effectively, responsibly, and safely use internet search engines to find relevant information on a variety of academic subjects, along with the basics of creating PowerPoint presentations that incorporate videos, photos, audio clips and more.</td>
</tr>
<tr>
<td>College Applications: Step-by-Step &amp; Stress-Free</td>
<td>Students in this class will learn about the types of colleges including public vs private and 2-year vs 4-year, applications for UC, CSU, and the Common Application, and the financial aid options available. Then students will put together their own college application timeline.</td>
</tr>
<tr>
<td>COURSE NAME</td>
<td>DESCRIPTION</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Introduction to MS Word (for children)</td>
<td>Using MS Word, children in this class will be introduced to basic keyboarding, toolbar menus, and short cuts for formatting items within their document. They will also learn how to format a variety of documents including narratives, research reports and expository essays.</td>
</tr>
<tr>
<td>Dance A Go-Go</td>
<td>Students in this class will get a great cardio workout along with some muscle toning and strengthening/shaping while getting an energetic total-body, high-energy workout to Top 40 hits.</td>
</tr>
<tr>
<td>Stand Up Paddle Board</td>
<td>Students in this class will learn an introduction to this popular, water-based cross-training activity.</td>
</tr>
</tbody>
</table>
Subject: RATIFY AMENDMENT OF COST OF OUT-OF-STATE STUDENT TRAVEL

I. Los Angeles Valley College

A. Ratify the revised cost for fourteen students and three faculty members that traveled to the Phi Rho Pi National Speech and Debate Tournament in Cleveland, Ohio during the period of April 2 to April 12, 2015. The purpose of the trip was to allow the LAVC Speech and Debate Team to compete against colleges from around the country for the National championship.

Background: The Board of Trustees approved this travel in the amount of $15,000.00 on March 11, 2015. The $15,000.00 amount was only for the cost of tournament fees. Funds from the LAVC Foundation were used to pay for the cost of tournament fees.

FISCAL IMPLICATION: The total revised cost of the travel was $20,100.00. An additional amount of $5,100.00 was needed for food costs. Funds from the College General Fund were used to pay for food costs associated with this travel.

Recommended by: Bobbi Kimble, Interim Vice Chancellor

Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Francisco C. Rodriguez, Chancellor
Subject: PERSONNEL COMMISSION ACTION

Claims for Temporary Work Out of Classification

Concur with the action of the Personnel Commission to approve payment for temporary work out of classification for EN 789022 for the period of August 11, 2014 to March 13, 2015.

BACKGROUND: In August 2014, the Vice President of Administrative Services at Los Angeles Harbor College transferred to East Los Angeles College. During the time periods noted above, EN 789022, the Associate Vice President, Administrative Services at Los Angeles Harbor College, responded to various operational issues that arose pending completion of the recruitment and selection process for the permanent replacement. The recommended salary differential for the work performed represents 5% above the employee’s current rate of pay. This is the typical percentage increase an employee receives upon promotion when advancing to the next classification level in an occupational grouping. The estimated cost of this action is $3,246.90.

Recommended by: Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By ___________ Date ___________
Subject: APPROVE FIRST YEAR GOALS FOR ALL NINE COLLEGES AND THE DISTRICT FOR THE INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE

I. Approve the 2015-2016 Institutional Effectiveness Goals Framework for all nine Colleges and the District, as reviewed and accepted by the Board’s Institutional Effectiveness and Student Success Committee (IESS) on May 27, 2015.

Background: SB 852 and SB 860, passed in late 2014, required the California Community Colleges Chancellor’s Office (CCCCO) to develop, and for the Board of Governors of the California Community Colleges to adopt, a framework of indicators to measure student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines.

Due to the short implementation timeline since the legislation was passed, targets for only four measures were required in 2015-2016: Successful Course Completion, Accreditation Status, Fund Balance, and Overall Audit Opinion. Targets for all IEPI measures are required beginning in 2016-2017 and annually thereafter.

 Targets for Successful Course Completion and Accreditation Status were developed by the colleges following local planning and collegial consultation processes. Targets for Fund Balance and Overall Audit Opinion were presented to the Board’s Budget and Finance Committee on April 29, 2015.
Subject: AUTHORIZE DISPOSAL OF SURPLUS PERSONAL PROPERTY

A. Authorize the Vice President of Administrative Services at Pierce College to dispose of the following surplus personal property in accordance with Education Code Section 81452(c) given that the property has insufficient value to defray the costs of arranging a sale.

Approximately 25,500 gallons of liquefied petroleum gas (LPG) also known as propane.

Background: College staff was informed by the Department of Homeland Security that the LPG in a propane storage tank on campus exceeds the amount allowable by law. College would like to dispose of the gas in a legally appropriate and safe manner for the disposal of such hazardous waste. The gas has been in the storage tank since 1999. After expert consultation, it was determined that the gas was not usable and would not have any resale value.

B. Find that a used 2011 Apple iPad ("the iPad") has a current fair market value of $178 and authorize Dr. Adriana D. Barrera, Deputy Chancellor, or her designee to conduct a private sale of the iPad to Trustee Mona Field in accordance with Education Code section 81452(a) for its current fair market value.

Background: As a result of the built-in obsolescence of this technology equipment item, the Apple iPad is now valued at approximately $178 in its used condition. The value of the item is considered to be of nominal value and well below $5,000. Trustee Field has expressed a desire to purchase this Apple iPad since she has used this equipment item for the last four (4) years. The Education Code permits the Board of Trustees to authorize an employee of the District to conduct a private sale of district personal property below $5,000 without advertising or notice if unanimous approval is given by the Board members present.

REQUIRES UNANIMOUS APPROVAL OF BOARD MEMBERS PRESENT
Subject: ADOPT THE 2015-2016 TENTATIVE BUDGET

Adopt the 2015-2016 Tentative Budget and authorize staff to file the same with the California Community Colleges Chancellor's Office.

Background: The Governing Board of the Los Angeles Community College District must adopt the 2015-2016 Tentative Budget no later than July 1, 2015 for the year ending June 30, 2016, as required under Section 58305(a) of Title 5, California Code of Regulations. Adoption of the Tentative Budget will allow the District to begin its operations for the 2015-2016 fiscal year.
**Subject:** BOARD MEETING LOCATIONS, 2015-2016

The Board meeting locations have been scheduled as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 8, 2015</td>
<td>Los Angeles City College (Annual Organizational Meeting)</td>
</tr>
<tr>
<td>Wednesday, August 5, 2015</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, August 19, 2015</td>
<td>Tentative</td>
</tr>
<tr>
<td>Wednesday, September 2, 2015</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, September 16, 2015</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, October 7, 2015</td>
<td>Los Angeles Trade-Technical College</td>
</tr>
<tr>
<td>Wednesday, October 21, 2015</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, November 4, 2015</td>
<td>East Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, November 18, 2015</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, December 9, 2015</td>
<td>West Los Angeles College</td>
</tr>
<tr>
<td>Wednesday, December 16, 2015</td>
<td>Tentative</td>
</tr>
<tr>
<td>Wednesday, January 13, 2016</td>
<td>Los Angeles Valley College</td>
</tr>
<tr>
<td>Wednesday, January 27, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, February 10, 2016</td>
<td>Los Angeles Pierce College</td>
</tr>
<tr>
<td>Wednesday, February 24, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, March 9, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, March 23, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, April 13, 2016</td>
<td>Los Angeles Southwest College</td>
</tr>
<tr>
<td>Wednesday, April 27, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, May 11, 2016</td>
<td>Los Angeles Harbor College</td>
</tr>
<tr>
<td>Wednesday, May 25, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Date of Meeting</td>
<td>Location</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Wednesday, June 8, 2016</td>
<td>Los Angeles Mission College</td>
</tr>
<tr>
<td>Wednesday, June 22, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>Wednesday, July 6, 2016</td>
<td>Educational Services Center</td>
</tr>
<tr>
<td>(Annual Organizational Meeting)</td>
<td></td>
</tr>
<tr>
<td>Wednesday, July 20, 2016</td>
<td>Educational Services Center</td>
</tr>
</tbody>
</table>
I. AUTHORIZE NAME CHANGE

Action

Authorize use of a change of name to Agreement No. 40090 with AA Equipment to now use the formal and legal business name Arizona Machinery LLC d/b/a Stotz Equipment. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on November 18, 2009 (Com. No. FPD2). Pursuant to notification from the company previously known as AA Equipment this item authorizes staff to revise the legal business name to Arizona Machinery LLC d/b/a Stotz Equipment.

II. AUTHORIZE PROFESSIONAL SERVICE AGREEMENT

A. Action

Authorize an agreement with Sharette, Inc. to provide continued whole building commissioning services for the Student Success and Retention Center project at East Los Angeles College from July 1, 2015 through December 31, 2016 at a cost not to exceed $128,230.

Background

On June 30, 2010 (Com. No. FPD1), the Board of Trustees authorized Agreement No. 33012 with Sharette, Inc. to provide whole building commissioning services for this project. The Agreement shall expire on June 30, 2015 at the end of the five year term. The proposed Agreement will allow Sharette, Inc. to complete commissioning services for the Student Success and Retention Center through substantial completion and post construction. The unexpended funds from Agreement No. 33012 shall be utilized exclusively to fund this proposed Agreement. This agreement has been considered through the participatory governance process.

Award History

This agreement represents the third (3) awarded to this company through the Bond Program and a cumulative original award total of $816,820. Other projects include the Bailey Library and Campus Student Center/Bookstore projects at East Los Angeles College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Success and Retention Center 32E.5234.02. All Phases.

B. Action

Authorize an agreement with P2S Engineering, Inc. to provide Engineering Services for the PE Complex Transformer/Feeder Replacement project at West Los Angeles College (WLAC) from July 1, 2015 through July 1, 2016 at a cost not to exceed $45,000 inclusive of eligible reimbursable expenses.
Background

P2S Engineering, Inc. has been selected through solicitation of proposals from no less than three firms.

The purpose of this Agreement is to obtain Engineering Services to (i) develop construction documents and (ii) provide bidding and construction services support for the PE Complex Transformer/Feeder Replacement project at West Los Angeles College.

Of the two proposals received, two were determined to be responsive and were then evaluated by a committee at the Facilities Planning and Development Division of the LACCD. This committee is composed of the WLAC Campus Facilities Director and LACCD Facilities Project Manager. As a result of this comprehensive review and selection process, P2S Engineering, Inc. is recommended for award of this Agreement.

Funding and Development Phase

Funding is through Scheduled Maintenance Project State Funding. PE Complex Transformer/Feeder Replacement project. Work Order No. 4000041G. Design Phase.

III. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS

A. Action

Authorize Amendment No. 3 to Agreement No. 33608 with DLR Group Inc. of California to provide continued post award services for the Student Services Center project at Los Angeles City College from June 11, 2015 through September 7, 2016 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $190,000.

Background

This agreement was authorized by the Board of Trustees on October 3, 2012 (Com. No. FPD1) with DLR Group Inc. of California to serve as the Architect of Record for this project. The proposed Amendment provides additional time for the provision of services to accommodate construction delays. The project is anticipated to be completed in the third quarter of 2015. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Services Center 31C.5134.02. Construction Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 33672 with NAC|Architecture to provide an extension of time for the continued provision of design services for the Transportation and Accessibility Improvements project at Los Angeles Southwest College from July 1, 2015 through March 5, 2018 at no additional cost.
Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at $80,500.

Background

This agreement was authorized by the Board of Trustees on March 6, 2013 (Com. No. FPD1) with NACjArchitecture to serve as the Architect of Record for this project. The firm has completed illustrative exhibits and construction documents as scheduled. However the initiation of construction administration services has been held in abeyance pending the procurement of the general contractor. As a result, the Agreement will expire before the scope of work is completed. The proposed Amendment provides additional time at no additional cost to accommodate the soon-to-begin procurement of the general contractor and implement construction administration services. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements 40J.5602.03, 40J.5602.03.01. All Phases.

IV. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 2 to Agreement No. 33808 with CWA AIA, Inc. to provide additional design services for the Center for the Sciences project at Pierce College from July 10, 2014 through December 9, 2014 at a cost not to exceed $9,093 inclusive of eligible reimbursable expenses. The term of the original agreement is April 24, 2014 through April 23, 2016 and remains unchanged.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $59,733.

Background

This agreement was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1) with CWA AIA, Inc. to serve as the Architect of Record for this project. The additional scope of work that was completed provided revisions to Division of the State Architect approved plans to comply with the American’s with Disabilities Act Analyst’s recommendations for an accessible pathway across Olympic Drive to Parking Lot 7.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Center for the Sciences 05P.6501.02. Design Phase.
V. AUTHORIZER CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with South Bay Landscaping Inc. to provide general construction services for the CDC Irrigation System and Landscape Repair project at East Los Angeles College at a cost of $117,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. One (1) contractor requested bid packets. One (1) responsive bid was received for $117,000. This construction contract is for the CDC Irrigation System and Landscape Repair project.

Funding

Funding is through Scheduled Maintenance Funding Work order #40000387. Non-Bond project.

B. Action

Authorize a contract with Best Contracting Services to provide general construction services for the D5 Swimming Pool Roof Replacement Phase 1 project at East Los Angeles College at a cost of $181,250. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Nine (9) contractors requested bid packets. Two (2) responsive bids were received ranging from $181,250 to $185,933. This construction contract is for replacement of the roof on the building that houses the swimming pool.

Funding

Funding is through Scheduled Maintenance Program. Non-Bond project.

C. Action

Authorize a contract with Tecta America Southern California, Inc. to provide general construction services for the Corporate Centre Roof Repair project at East Los Angeles College at a cost of $170,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.
**Background**

This contract is the result of formal competitive bidding. Nine contractors requested bid packets. Four responsive bids were received ranging from $170,000 to $185,000. This construction contract is for repair of the roof on the Corporate Centre building.

**Funding**

Funding is through a One Time Block Grant (2014-2015). Non-Bond project.

**D. Action**

Authorize a contract with Climatec, LLC to provide general construction services for the School of Behavioral and Social Sciences (SoBSS) HVAC Upgrade project at Los Angeles Southwest College at a cost of $161,342. Consistent with Board Rule 7100.10 authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

**Background**

This contract is the result of informal competitive bidding. Thirteen (13) contractors attended the pre-bid conference. Two (2) responsive bids were received ranging from $161,342 to $198,842. This construction contract is for HVAC upgrades.

**Award History**

This contract represents the fifth awarded to this company through the Bond Program and a cumulative original award total of $5,564,526. Previous awards have been given to this company for the District-wide Measurement and Demand Response project and the Campus wide Infrastructure – EMS project at Los Angeles Mission College.

**Funding and Development Phase**

Funding is through Proposition A Bond proceeds. School of Behavioral and Social Sciences HVAC Upgrade 06S.6601.03.04. Construction Phase.

**VI. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

**Action**

Ratify the following Change Orders for additional construction services for the projects identified below at the listed campus for the amounts indicated:
<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and PERCENTAGE OF ORIGINAL CONTRACT COST</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Clausen Hall Modernization | Liberty Mutual Insurance Company No. 33357-1 | $12,611,789 | Unilateral CO No. 50 for $4,257. 0.03% Unilateral CO No. 51 for $51,664. 0.41% | $6,585. | Unforeseen Conditions:  
|                          |                                    |                      |                                               |                               |       |
|                         |                                    |                      | Install two (2) additional formwork blocks due to the discovery of shear wall penetrations not shown on as-built drawings. | Provide weld washer and extra bolt for lab tests due to the discovery of structurally deficient columns not shown on as-built drawings. |       |
| Los Angeles City College |                                    |                      | Additional Requirements:  
|                          |                                    |                      |  
| 31C.5107.03             |                                    |                      | Install new fire alarm control relay to shut down the elevator battery back-up per Architect of Record (AOR). | Provide new fire alarm control relay to shut down the elevator battery back-up per Architect of Record (AOR). |       |
|                         |                                    |                      | Changed existing exit signs to self-luminous exit signs per AOR. | Change existing exit signs to self-luminous exit signs per AOR. |       |
|                         |                                    |                      | Install new handrail, patch roof, and install caps on railing per AOR. | Install new handrail, patch roof, and install caps on railing per AOR. |       |
|                         |                                    |                      | Reconfigure light fixtures in the basement per AOR. | Reconfigure light fixtures in the basement per AOR. |       |
|                         |                                    |                      | Install concealed wiring to relocate CCTV camera at north side of first floor corridor and the card reader at the bridge per AOR. | Install concealed wiring to relocate CCTV camera at north side of first floor corridor and the card reader at the bridge per AOR. |       |
|                         |                                    |                      | Provide additional electrical work for sump pump per AOR. | Provide additional electrical work for sump pump per AOR. |       |
|                         |                                    |                      | Provide two (2) dedicated isolated ground circuits and two four-way audio/visual racks in Room 206 per AOR. | Provide two (2) dedicated isolated ground circuits and two four-way audio/visual racks in Room 206 per AOR. |       |

Background

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

Funding and Development Phase

Funding for each item is shown in the table above. Construction Phase.
VII. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT

A. Action

Authorize Acceptance of Completion of Contract No. 33684 with Rafael 26 Construction, Inc. to provide general construction - installation services for two scoreboards, shot clocks, and a hydrotherapy console for the Health, Fitness & PE Building project at Los Angeles City College with a substantial completion date of February 13, 2015.

Background

This contract was authorized by the Board of Trustees on May 1, 2013 (Com. No. FPD1).

The total cost of this contract is $12,692.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Health, Fitness & PE Building 11C.7115.02. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33445 with Ian Thomas Group to provide general construction services for the Campus Wide Improvements - IT Department Phase II project at Los Angeles Valley College with a substantial completion date of October 26, 2012.

Background

This contract was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).

The total cost of this contract is $358,700.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Campus Wide Improvements - IT Department Phase II 08V.6879.03.05. Construction Phase.

VIII. AUTHORIZE ASSUMPTION OF LEASE

Action

Authorize the following actions for assumption of the Lease Agreement between Hensel Phelps Construction Company, Inc. and Williams Scotsman, Inc. for twenty seven (27) modular buildings at Los Angeles Southwest College from June 1, 2015 through May 31, 2016 at the rate of $12,840 per month plus applicable taxes and authorize payment for removal of the modulars at lease termination at a not to exceed cost of $154,354 for a combined total not to exceed cost of $308,423:

1. Ratify the assumption of the Lease Agreement from June 1, 2015 to June 10, 2015 at a cost not to exceed $4,280; and,
2. Authorize the assumption of the Lease Agreement from June 11, 2015 to May 31, 2016 at a cost not to exceed $149,789 and authorize the removal of the modulars at a not to exceed cost of $154,354.

Background

On August 11, 2010 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 33063 with Hensel Phelps Construction Company, Inc. to provide design and construction services for the following buildings grouped into one project: Northeast Quadrant Parking Structure, Cox Building Upgrade, Cox Building – Little Theatre Upgrade, School of Math & Sciences, Campus-Wide Storm Water Collection System, and the Fitness & Wellness Center.

On April 11, 2013 (Com. No. FPD1), the Board of Trustees authorized Amendment No. 1 to Agreement No. 33063 regarding discovered conditions at the School of Math and Science building and the need for modular buildings which were leased by Hensel Phelps to accommodate displaced students, faculty, and staff.

The proposed assumption of the leases is to reduce the cost which would no longer have mark ups applied by the design-builder and will allow the College to continued their use.

Funding and Development Phase

Funding is through Proposition Measure J Bond proceeds. School of Math & Sciences 36S.5618.03.01. Construction Phase.

IX. AUTHORIZE AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize the following actions for Amendment No. 31 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade project and Cox Building – Little Theater Upgrade project at Los Angeles Southwest College for a cost not to exceed $250,000 inclusive of eligible reimbursable expenses.

1. Ratify Amendment No. 31 to Agreement No. 33063 to provide additional Design-Build services at a cost of $25,000; and,

2. Authorize Amendment No. 31 to Agreement No. 33063 to provide additional Design-Build services at a cost of $225,000.

Inclusive of this amendment, the total cost of this Design-Build agreement is $101,488,966.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).
The following additional Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Install (11) additional fire sprinkler heads at all Cox Building stair shafts as required by the Division of the State Architect (DSA). Hensel Phelps Construction Co. installed fire sprinkler heads in conformance with the National Fire Protection Association (NFPA) and building code requirements. However, DSA required additional sprinkler heads at the stair shafts to meet fire/life safety occupancy requirements.

The following additional Design-Build services are proposed and are requested to be authorized:

1. Due to requests by the college:
   - Evaluate heat loads in the Cox Building server room and provide additional cooling as necessitated by the additional equipment furnished by the College to prevent server room malfunction. Currently, the cooling system is not adequate for the heat generated by the equipment in the server room.

2. Due to additional requirements:
   - Non-compensable time extension of 14 days for the Cox Building - Little Theater Upgrade project to perform shear and tension tests on wood panel clips.

Amendment No. 31 to Agreement No. 33063 includes Change Order Nos. 60, 61, and 62.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10, B6S.5607.03.10, Cox Building - Little Theater Upgrade project 36S.5607.03.09.

Construction Phase.

B. Action

Authorize Amendment No. 4 to Agreement No. 32233 with McCarthy Building Companies, Inc. to reduce the scope of Design-Build services for the Physical Education & Dance project at West Los Angeles College resulting in a credit of ($5,387,320).

Inclusive of this amendment, the total cost of this Design-Build agreement is reduced to $13,800,699.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 3, 2008 (Com. No. FPD1). This Design-Build agreement with McCarthy Building Companies, Inc. was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1) at a cost not to exceed $79,983,000.
Subsequently, the Board of Trustees approved Amendment No. 1 (Com. No. FPD1, January 13, 2010) to add an additional sound wall on Freshman Drive, solar-powered outdoor LED lighting, and revise the Building Program Criteria to re-allocate interior spaces. The total value of these changes was $2,556,313, increasing the contract value to $82,539,313.

Due to budgetary constraints, on July 13, 2011 (Com No. FPD1), the Board of Trustees authorized Amendment No. 2, reducing the scope of Design-Build services through deletion of the Allied Health Building for a credit of ($63,276,513) and reducing the overall Design-Build Agreement cost to $19,262,800. This action by the Board specified a funding allowance for the future design and construction of Physical Education/Athletic Facilities, Dance Studios, Locker Rooms and Baseball Field Improvements.

On July 10, 2013, the Board approved Amendment No. 3 (Com No. FPD1), authorizing a credit of ($74,781) to the project to reflect lower than anticipated costs in Division of the State Architect fees. This further reduced the overall Design-Build Agreement cost to $19,188,019.

On January 15, 2014, the Board of Trustees approved the West Los Angeles Revised 2013-2036 Facilities Master Plan which was designed in concert with the college’s Education Master Plan and which defined a significantly reduced Physical Education/Athletic Facilities, Dance Studios, Locker Rooms and Baseball Field Improvements project from that originally contemplated. The reduced scope project became known as the Physical Education/Dance Project.

As the college further evaluates how to best use its remaining Bond funds, the Physical Education/Dance project is requested to be removed from the Design-Build Agreement by the currently proposed Amendment No. 4 and instead be addressed at a future time for development through an alternative project delivery method. The change reduces the Design-Build Agreement by applying a credit of ($5,387,320) to arrive at a new overall cost of $13,800,699.

Amendment No. 4 to Agreement No. 32233 includes Change Order No. 4.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Physical Education and Dance 39W.5941.02. Design and Construction Phases.

**X. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT**

**Action**

Ratify Amendment No. 7 to Design-Build Agreement No. 33376 with KPRS Construction Services, Inc. for additional Design-Build services for the Campus Wide Improvements General - Phase 3 project at Los Angeles Trade-Technical College for a total cost in the amount of $750,000 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $7,266,796.
Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on February 23, 2011 (Com. No. FPD3). This Design-Build agreement with KPRS Construction Services, Inc. was authorized by the Board of Trustees on August 10, 2011 (Com. No. FPD1).

The following Design-Build services have been completed:

Negotiation and resolution of 27 change order requests submitted in 2013 and 2014 by KPRS. The brief summary is as follows:

1. Due to requests by the college:
   - Replace down draft tables including mechanical and electrical work, and structural anchors.
   - Provide overtime labor to complete the weld shop during the summer months prior to fall classes.
   - Install welding booth exhaust silencers.
   - Add new campus way finding signs.

2. Due to unforeseen conditions:
   - Delay costs related to the cumulative impact of added work.
   - Abatement of lead dust.

3. Due to additional requirements:
   - Anchor welding booths per Division of the State Architect (DSA) Field Inspector.
   - Provide structural design for sign posts per DSA Field Inspector.

Amendment No. 8 to Agreement No. 33376 includes Change Order No. 8.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Improvements General - Phase 3 37T.5779.03.13. Construction Phase.

XI. AUTHORIZE PURCHASE ORDERS

A. Action

Pursuant to Education Code 81651, authorize the purchase of e-books from Baker and Taylor to allow students to check-out electronically at the Cox Building Upgrade project at Los Angeles Southwest College at a cost of $22,018. If applicable, all sales tax shall be paid.

Background

Education Code 81651 states: "The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials, test materials, workbooks, instructional computer software
packages, or periodicals in any amount needed for the operation of the schools of the
district without taking estimates or advertising for bids.” The District finds that this
purchase order will provide educational materials. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10.
Construction Phase.

B. Action

Pursuant to Education Code 81651, authorize the purchase of Kurzweil software from
Kurzweil Education Systems for the Cox Building Upgrade project at Los Angeles
Southwest College at a cost of $15,010. If applicable, all sales tax shall be paid.

Background

Education Code 81651 states: “The governing board of any community college district
may purchase supplementary textbooks, library books, and educational films, and
audiovisual materials, test materials, workbooks, instructional computer software
packages, or periodicals in any amount needed for the operation of the schools of the
district without taking estimates or advertising for bids.” The District finds that this
purchase order will provide educational materials. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10.
Construction Phase.

XII. RATIFY PURCHASE ORDER

Action

Pursuant to Education Code 81651, ratify the purchase of books and DVD’s from Baker and
Taylor, Inc. for the Cox Building Upgrade project at Los Angeles Southwest College at a cost
of $217,825. If applicable, all sales tax shall be paid.

Background

Education Code 81651 states: “The governing board of any community college district
may purchase supplementary textbooks, library books, and educational films, and audiovisual
materials, test materials, workbooks, instructional computer software packages, or periodicals
in any amount needed for the operation of the schools of the district without taking estimates
or advertising for bids.” The District finds that this purchase order will provide educational
materials to be used. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10.
Construction Phase.
XIII. **AUTHORIZE PAYMENT FROM BOND PROCEEDS**

**Action**

Authorize the payment of Bond proceeds to the Daily Journal Corporation from July 1, 2015 through October 31, 2015 at no additional cost.

**Background**

The District is required to inform the public about certain upcoming public hearings as well as opportunities for bidding/proposals for the provision of products, services, and/or construction projects through the placement of advertisements in newspapers of general circulation. Further, to ensure this information is widely available, the District encourages the advertising effort to include the use of outreach newspapers that are in foreign languages and community-focused.

On July 24, 2002 (Com. No. BSD4), the Board of Trustees established an account funded through Bond proceeds for the payment of the advertising services and there is an unused balance of $473,773 remaining.

**Development Phase**

Funding is through Proposition A/AA and Measure J Bond proceeds. District-wide Advertising 40J.5J55.05. **All Phases.**