TO: Members of the Board of Trustees  
FROM: Dr. Francisco Rodriguez, Chancellor  
DATE: February 3, 2016  
SUBJECT: BOARD LETTER FOR FEBRUARY 10, 2016 MEETING

Board Meeting Location
Next week’s Board meeting will be held at Los Angeles Pierce College. The Board will convene in the College Services Conference Room, Building 2100, and will recess to Closed Session at 4:00 p.m.

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget &amp; Finance Committee Meeting</td>
<td>3:00 p.m.</td>
<td>Student Community Center/Great Hall, Building 1900</td>
</tr>
<tr>
<td>Convene for Closed Session</td>
<td>4:00 p.m.</td>
<td>College Services Conference Room, Building 2100</td>
</tr>
<tr>
<td>Convene for Public Session</td>
<td>6:00 p.m.</td>
<td>Student Community Center/Great Hall, Building 1900</td>
</tr>
<tr>
<td>Convene for Second Closed Session</td>
<td>Immediately Following Public Session</td>
<td>College Services Conference Room, Building 2100</td>
</tr>
</tbody>
</table>

Confidential Matters
The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
  - Enclosed for your review is the District-related litigation report. *(Refer to Attachment A)*
  - Enclosed for your review is the Bond-related litigation report. *(Refer to Attachment B)*
  - Enclosed for your review is an update pertaining to complaints of discrimination/harassment. *(Refer to Attachment C)*
Confidential Matters (Continued)

- **Human Resources**
  - Enclosed for your review is information pertaining to one disciplinary matter. *(Refer to Attachment D)*
  - At the March 9, 2016 Board meeting, the Chancellor will be recommending authorization to send March 15th letters to three faculty members for non-renewal of their contract. The enclosed material is for you to review in advance and be prepared for the Closed Session discussion next week (February 10, 2016). *(Refer to Attachment E)*

Responses to Board Member Inquiries

**Deputy Chancellor’s Office**

- Enclosed for your information is a response to a Board member inquiry regarding Rancho Santiago College and Prop. 39 Program Improvement. *(Refer to Attachment F)*
- Enclosed for your information is a response to a Board member inquiry regarding Los Angeles Valley College Title V Cooperative Project. *(Refer to Attachment G)*

**Educational Programs and Institutional Effectiveness**

- Enclosed for your information is a response to a Board member inquiry regarding international students. *(Refer to Attachment H)*
- Enclosed for your information is a response to a Board member inquiry regarding the impact of the Board of Governors Fee Waiver Standards to LACCD students. *(Refer to Attachment I)*

Let me know should you have any questions regarding the meeting.
Parking for Guests
Guests may park in any parking lot not marked for “staff.” There will be no charge for parking.

Parking Area for Board of Trustees and BOT Staff:
After entering the College from Winnetka Ave., stay on Brahma Drive to the 2nd STOP sign. Make a right onto Pierce Lane and go to the end, behind Building 1900.

Budget & Finance Committee Meeting and Board of Trustees Public Session
Student Community Center/Great Hall
Building 1900

Board of Trustees Closed Session
College Services Conference Room
Building 2100

Parking Area for Presidents and LACCD Staff:
After entering the College from Winnetka Ave., make a right at the 1st STOP sign and drive to the gate where Sheriff’s personnel will direct you to a reserved area in the staff parking lot.
RESPONSE TO BOARD MEMBER INQUIRY

Received From: Board Member Ernest Moreno

Item No. 2015-16 #22

Subject: Rancho Santiago College and Prop 39 Program

Board Member Moreno has requested information regarding the role Rancho Santiago College plays in the Prop 39 Program Improvement Agreement with Los Angeles Trade-technical College. Following is the information provided to Mr. Moreno:

The key aspects to consider are:

- LATTC was awarded the consortium grant from the State Chancellor’s Office for Prop 39
- As the fiscal lead, one of the responsibilities is to disseminate the regional Prop 39 funding to participating LA/OR consortia colleges
- The funding each consortia college receives is based on metrics established by the State Chancellor’s office that include completions, credentials and certifications students are awarded at each respective college
- This is a renewal grant; LATTC was previously awarded and contracts were issued
RESPONSE TO BOARD MEMBER INQUIRY

Received From: Board Member Ernest Moreno

Item No. 2015-16 #23

Subject: LAVC Title V Cooperative Project

During the January 13th Board meeting, Board member Moreno asked how the $3.250 million from the US Department of Education will be used and how will the project’s success be noted. The attached document has been provided by Dr. Erika Endrijonas, President of Los Angeles Valley College which is serving as the lead college for this project. The abstract provides an overview of the project components/activities.
TITLE V COOPERATIVE ABSTRACT
Los Angeles Valley College (Lead Institution)
East Los Angeles College, Los Angeles Trade-Technical College (Cooperative)

Applicant Institution: Los Angeles Valley College (LAVC)
Cooperative Institutions: East Los Angeles College (ELAC)

Project Title: Engaging for Student Success

This COOPERATIVE project is designed to significantly improve and institutionalize the instructional capacity at each of the three colleges. The activities are designed to address three significant problems: low rates of progress from Basic Skills to College-Level courses; low persistence during the first year that students enroll in college; and low completion rates, compounded by excessive amounts of time to graduate, attain degrees or transfer.

Strategies and practices implemented in this project are planned for continuation after being developed, pilot-tested and institutionalized. The Endowment Match will further ensure continued resources post the grant period. During the five year grant period the Cooperative colleges will implement a two-component activity as outlined below and the project will be evaluated based on criteria established for each component:

<table>
<thead>
<tr>
<th>Activity Components</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Improve academic practices and retention. Develop new capacity for groups of faculty and students.</td>
<td><em>Teaching Innovation Academy</em> will serve 20 faculty members per year who teach students who are at-risk of failing or repeating identified “gateway” courses. Faculty use the Academy experience to research and pilot-test pre-assessment workshops, project-based teaching, online learning communities.</td>
</tr>
<tr>
<td>2. Provide/develop adaptive course learning system tailored to each student’s performance and knowledge</td>
<td>Technology blended in the learning environment (online learning system, gaming, videos, and animated lectures) using multimedia interaction. Individualized learning paths, increase student engagement and collaboration in improving learning and in the use of technology.</td>
</tr>
</tbody>
</table>

Total One Year Budget: $650,000  
Total Five Year Budget: $3.25 million

*The Proposed project directly addresses both Competitive Preference Priorities*
RESPONSE TO BOARD MEMBER INQUIRY

Received From:        Board Member Andra Hoffman

Item No.              2015-16 #24

Subject:              The Number of International Students Served by LACCD.

Board Member Hoffman has requested information regarding the number of international students served by the LACCD. Attached is the information provided to Ms. Hoffman.
DATE: February 3, 2016

TO: Trustee Andra Hoffman

FROM: Ryan M. Cornner, Vice Chancellor

RE: International Students

At the January 13th Board meeting, a request was made for information regarding the number of international students served by the District. The information below is a summary of all those students attending under an F-1 visa in Fall 2015. Additional students would be classified as "non-resident" if they have not yet met residency standards in the State of California. Non-resident FTES would include all categories of non-resident, including those from out of state.

<table>
<thead>
<tr>
<th>College</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>413</td>
</tr>
<tr>
<td>East</td>
<td>761</td>
</tr>
<tr>
<td>Harbor</td>
<td>168</td>
</tr>
<tr>
<td>ITV</td>
<td>14</td>
</tr>
<tr>
<td>Mission</td>
<td>69</td>
</tr>
<tr>
<td>Pierce</td>
<td>194</td>
</tr>
<tr>
<td>Southwest</td>
<td>21</td>
</tr>
<tr>
<td>Trade-Tech</td>
<td>96</td>
</tr>
<tr>
<td>Valley</td>
<td>155</td>
</tr>
<tr>
<td>West</td>
<td>356</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,247</strong></td>
</tr>
</tbody>
</table>

C: Adriana D. Barrera, Deputy Chancellor
RESPONSE TO BOARD MEMBER INQUIRY

Received From: Board Member Mike Eng

Item No. 2015-16 #25

Subject: The Impact of Board Of Governors Fee Waiver (BOGFW) Standards

Board Member Eng has requested information regarding the impact of BOGFW Standards to LACCD students. Attached is the information provided to Mr. Eng.

Submitted By: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Date: February 10, 2016
DATE: February 3, 2016

TO: Trustee Mike Eng

FROM: Ryan M. Cornner, Vice Chancellor

RE: Impact of BOGFW Standards

Background:

The Student Success Act of 2012, SB 1456, included the creation of minimum academic and progress standards that must be met for continued eligibility for the Board of Governors Fee Waiver Program (BOGFW). Students who failed to meet the standards for two consecutive primary terms lose eligibility for the BOGFW beginning Fall 2016. Students will have the opportunity to appeal the loss at their college. During the Board meeting held on January 13, 2016, the colleges’ Student Equity Plans were approved, and a question was raised as to whether the changes in the rules for BOGFW would negatively impact the student populations that the District was trying to address in these plans. Following this inquiry, the Educational Programs and Institutional Effectiveness (EPIE) Division compiled data to determine the potential impact of the BOGFW standards. In Fall 2015, 7,628 students were placed on a second consecutive semester of probation. Based on the new standards, these students would be ineligible for BOGFW. EPIE determined the impacted students’ most recent financial aid status, and found that 5,686 students (74.5%) had qualified for the BOGFW. The ethnic breakdown of these students is indicated in the table below.

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Students</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian</td>
<td>323</td>
<td>5.7</td>
</tr>
<tr>
<td>Black</td>
<td>950</td>
<td>16.7</td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>3,682</td>
<td>64.8</td>
</tr>
<tr>
<td>White</td>
<td>421</td>
<td>7.4</td>
</tr>
<tr>
<td>Amer. Ind./Other Non-White</td>
<td>109</td>
<td>1.9</td>
</tr>
<tr>
<td>Unknown/Decline to State</td>
<td>201</td>
<td>3.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5,686</strong></td>
<td><strong>100.0</strong></td>
</tr>
</tbody>
</table>
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The data indicate that Hispanic/Latino and African American students would be disproportionately impacted in the implementation of the new standards. Hispanic/Latino and African American students represent 56.8% and 10.9% of the District student population, respectively, but as shown in the table, account for higher proportions of students who would be ineligible for the BOGFW (64.8% and 16.7%). The Asian student category was further disaggregated and there was no evidence of disproportionate impacts within the different Asian groups.

The EPIE Division is continuing to investigate this issue and will work with constituent groups to determine best practices for interventions with students who are placed on probation with the goal of preventing the loss of BOGFW.

Data prepared by S. Levin, Research Analyst, Office of Institutional Effectiveness

C: Adriana D. Barrera, Deputy Chancellor