

Date: July 9, 2013  
 To: Yasmin Delahoussaye  
 From: Monte E. Perez  
 Subject: Request for Budget Augmentation to Address Accreditation Recommendations

As you know LAMC has been placed on “warning’ by the ACCJC. We have a total of 14 recommendations to resolve within two years; however we want to address all of them by the spring of 2014.

The majority of the recommendations deal with improvements in research and evaluation. Mission is working with a consultant, Dr. Matthew Lee who was very instrumental in assisting West with their removal from Warning. Dr. Lee has years of experience in institutional research, evaluation, and accreditation.

Mission will need approximately \$150,000 to resolve the accreditation recommendations. The funding request is described below.

Purpose	Funding	Deliverable
To conduct a gap analysis that will assess where the college is currently and where it needs to be to meet the research and evaluation recommendations (recommendation 2-7 and 9)	\$24,450	A report that provides an implementation plan to move recommendations 2-7 and 9 for completion by December 2013
To guide the implementation of a set of action steps that will complete the work for recommendations 2-7 and 9	\$50,000	Recommendations 2-7 and 9 will be completed and be sustainable with systems in place by December 2013
Provide data for analysis by the Dean of Institutional Effectiveness. This will be a professional services contract with a data analyst and a onetime expenditure. It is not a permanent classified position.	\$50,000	Data sets on student achievement, learning styles, student learning outcomes, program learning outcomes, institutional learning outcomes, student services, and desired metrics will be made available for analysis during the Fall 2013 semester

The other recommendations will be addressed by our own current resources.

I have attached the proposal by Dr. Lee and the current LAMC External Evaluation Report; Recommendations, Actions and Status for additional documentation. LAMC believes with this financial support we will be able to resolve a substantial if not all of the recommendations by spring 2013.