The Student Affairs Committee is a standing committee of the Board and is subject to the meeting requirements of The Ralph M. Brown Act. By Board Rule, the Committee is required to meet monthly. Its membership is comprised of the Student Trustee (non-voting) and the nine Associated Student Body Presidents or designees (voting).

**IMPORTANT – THIS MUST BE FOLLOWED:**
If the Associated Student Body President is unable to attend the SAC meeting, one voting representative should be designated to attend in their place. The ASO/ASU/ASG President should send a written statement by email or fax indicating the name and title of the individual to serve as their voting representative to the Educational Programs and Institutional Effectiveness (EPIE) Office by the **AGENDA ITEMS DEADLINE** date indicated above. **A quorum of FIVE ASO Presidents/designees is needed in order to act on Committee business.**

For questions, please contact Ms. Carol Justiniano (trustees@laccd.edu) in the Board of Trustees Office at (213) 891-2044 or Ms. Kristen Van Hala (vanhalkm@email.laccd.edu) in the EPIE Office at (213) 891-2056. The Board of Trustees Office fax number is (213) 891-2035 and the EPIE Office fax number is (213) 891-2278.

C: Ms. Florina Caro and Ms. Nancy Lee – for parking reservations and validation purposes.

*Third Friday of the month*

Updated July 29, 2015