



District Planning Committee
October 13, 2017 Minutes
Educational Service Center, 7th Floor Conference Room

Attendance:

Badalyan, Anna	City	Kudo, Mily	ESC
Cornner, Ryan	ESC	Pai, Ed	Harbor
Diaz, Martin	Trade	Pearl, Maury	ESC
Echeverri, Angela	DAS/ESC	Stewart, Robert	LASC
Master, Sarah	Mission	Tillberg, Rebecca	West
		Wardinski, Steve	East

The approval of minutes for the August 15, 2017 and September 29, 2017 meetings were placed on hold until a regularly scheduled meeting.

Review Timeline for Board Approval of DSP:

Ryan reported that the aim is to go to the colleges in Late October/Early November to present the DSP and garner college approval for the plan.

Review Draft DSP Measures and District-wide Targets:

The group continued review the draft of the DSP measures and targets. The following changes and targets were agreed upon by the group:

Goal 3

- Objective 1
 - Measure 1: target was aligned with the state goal of 79 units as the average number of units accumulated by students earning an associate’s degree
 - Measure 2: target was set to 4 years for median time to complete a degree (about a 10% decrease in time)
 - Measure 3: target was set to 3 years for median time to complete a certificate (about a 20% decrease in time)
 - Measure 4: target was 26% graduation rate of full-time, first-time degree/certificate seeking undergraduates with 150% of normal time to completion
- Objective 2
 - Measure 1: target was set at 50% completion rate (per Board)
 - Measure 2: target was set to a 20% increase in the number of students who got a degree or certificate
 - Measure 3: measure was changed from “Number of degrees conferred” to “Number of students who received a degree”. Target was set to a 20% increase.
 - Measure 4: measure was changed from “Number of certificates conferred” to “Number of students who received a certificate”. Target was set to a 20% increase.
- Objective 3
 - Measure 1: target was set to a 35% increase in the number of students who transfer to California Public, 4-year institutions (UC or CSU) (per CCCO)
 - Measure 2: target was set to a 35% increase in the number of students who transfer to a 4-year institution (per CCCO)
- Objective 4
 - Measure 1: target was set to exceed statewide performance in the percentage of students completed more than eight units in CTE course in 6 years
 - Measure 2: target was set to Increase the number of Skills Certificates awarded to 3,972

- Measure 3: EXCLUDED (percentage of students currently employed or self-employed after completing CTE programs)
- Measure 4: target was set to exceed statewide standards in the median percentage change in wages for students who completed higher level CTE coursework
- Measure 5: EXCLUDED (employment rate for students in 2nd and 4th fiscal quarter after exit)
- Measure 6: target was set to 69% rate of students reporting that they are employed in their field of study
- Measure 7: EXCLUDED (median earning in the 2nd and 4th fiscal quarter after exit)
- Measure 8: EXCLUDED (median change in earnings for exiting students)
- Measure 9: target was set to exceed statewide performance in the proportion of exiting students who attain a living wage
- Objective 5
 - Measure 1: target was set to exceed statewide performance in the percentage of students completing transfer-level English, among those who begin in courses below transfer level
 - Measure 2: target was set to exceed statewide performance in the percentage of students completing transfer-level math, among those who begin in courses below transfer level
- Objective 6
 - Measure 1: EXCLUDED (percentage of new students completing 6 units or more in their 1st semester)
 - Measure 2: target was set to a 40% decrease in achievement gap by Gender, Age, and Ethnicity for the percentage of new students completing 30 Units in 3 Years
 - Measure 3: EXCLUDED (percentage of new students completing 60 units in 3 years)
 - Measure 4: EXCLUDED (percentage of new students completing English 101 or above in 3 years)
 - Measure 5: EXCLUDED (percentage of new students completing Math 125 or above in 3 years)
 - Measure 6: target was set to a 40% decrease in achievement gap by Gender, Age, and Ethnicity for the percentage of new students who earned a degree, certificate, or transfer within six years
 - NEW MEASURE: Persistence--Percentage of new students who are enrolled in their first 3 consecutive terms (measured overall and by Gender, Age, and Ethnicity). The target was set to a 40% decrease in achievement gap by Gender, Age, and Ethnicity for the percentage of new students who are enrolled in their first 3 consecutive terms.

Goal 4

- Objective 1
 - Measure 1: EXCLUDED (funds allocated and spent for professional development)
 - Measure 2: EXCLUDED (Tuition reimbursement funds distributed to employees)
 - Measure 3: EXCLUDED (Number of employees reclassified to a higher position)
 - Measure 4: target was set to 250 events annually that provide professional development opportunities for faculty, staff, and administrators
- Objective 2
 - Measure 1: EXCLUDED (number of new hires)
 - Measure 2: Measure was changed from “Number of employee evaluations completed annually” to “Percentage of evaluations completed per contract”. The target was set to 100%.
 - NEW MEASURE: Satisfaction with on-boarding process. The target was set to 80% satisfaction rate with on-boarding process.
- Objective 3
 - Measure 1: target was set to 90% of departments having high satisfaction ratings.

- Measure 2: EXCLUDED (percentage of departments with high satisfaction rating of keep others informed about the progress of requests made)
- Measure 3: EXCLUDED (percentage of departments with high satisfaction rating of explaining issues in terms that are understandable)
- Measure 4: target was set to 90% of departments with high overall satisfaction ratings
- Objective 4
 - Measure 1: target was set to a 3.5 survey rating (out of 4) when students were asked: To what extent do you agree with the statement, I can easily find the information I need on the college website?
 - Measure 2: target was set to a 3.5 survey rating (out of 4) when students were asked: To what extent do you agree with the statement, information on the college website is current and accurate?
 - Measure 3: EXCLUDED (number of colleges with a social media presence)
- Objective 5
 - Measure 1: Measure was changed from “Number of policies reviewed in the current cycle” to “Percent of policies reviewed and approved in the current cycle using the new model”. The target was set to 100%.
 - Measure 2: EXCLUDED (policies were posted on-line and were easily accessible)

Goal 5

- Objective 1
 - Measure 1: target was set to a 10% increase in the number and amount of grants awarded
 - EXCLUDED (amount budgeted for specially funded programs)
- Objective 2
 - Measure 1: target was set to a 10% increase in the number and types of community partnerships.
- Objective 3
 - Measure 1: Measure was changed from “Foundation annual financial and income statements” to “Amount of funds raised by Foundations”. The target was set to a 10% increase.
 - Measure 2: EXCLUDED (foundation membership)
 - Measure 3: Measure was changed from “Foundation activities related to endowment, fundraising, and scholarship award activity” to “Number and amount of scholarships dispersed by the Foundations”. The target was set to a 10% increase.
- Objective 4
 - Measure 1: EXCLUDED (sources of revenue available for colleges and District)
 - Measure 2: EXCLUDED (faculty obligation number)
 - Measure 3: target was set to an increase of total FTES to 110,266
 - Measure 4: target was to maintain expenditures per FTES (\$4,869)
 - Measure 5: target was set to increase the average class size to 36
 - Measure 6: target was not set for the fund balance (will consult with Bob Miller)
 - NEW MEASURE: WSCH/FTES. Target was set to an increase to 540.
- Objective 5
 - Measure 1: target was having more than 50% endorsing that District-level decision making is effective in relation to budget development and resource allocation
- Objective 6
 - Measure 1: target was set to having a 3.5 survey rating (out of 4) when students were asked: To what extent do you agree with the statement, buildings are clean and well maintained?
 - Measure 2: EXCLUDED (To what extent do you agree with the statement, restrooms are clean and well maintained?)

- Measure 3: EXCLUDED (To what extent do you agree with the statement, the grounds and public areas are clean and well maintained?)
- Measure 4: target was set to having a 3.5 survey rating (out of 4) when students were asked: To what extent do you agree with the statement, learning facilities (equipment, classrooms, and labs) are adequate and up-to-date?
- Measure 5: EXCLUDED (To what extent do you agree with the statement, there are enough labs and study spaces to meet my needs?)
- Measure 6: (the capacity utilization ratio) – more information is needed to see if this measure is appropriate; EPIE will consult with Facilities
- Objective 7
 - Measure 1: EXCLUDED (accreditation status)
 - Measure 2: EXCLUDED (overall audit status)
 - NEW MEASURE: “The development of districtwide standards”. The target was set to having these standards developed.

Another draft of the District Strategic Alignment document will be prepared with the changes proposed by the group and will be available at the next DPC.

Next Meeting:

Friday, Oct. 27, 2017, 12:30 p.m. to 2:30 p.m.

Board Hearing Room, ESC