I. **Call to Order:** 9:30 a.m.

II. **Approval of the Agenda 8/9/2011:** Approved

III. **Approval of the Minutes 6/14/2011:** Approved

IV. **Public Comments:** Amy Roberts of the Adjunct Issues Committee thanked JLMBC for doing a wonderful job on the payroll notification of the $20 increase.

V. **Health Benefits Unit Report:**

   ➢ Master Data Clean-up: This project was instituted to be sure LACCD is reconciled with CalPERS ACES system. Vesting reconciliation has to be calculated per individual using all systems, old and new.

   ➢ Open Enrollment News:

      o Medco is going away and being replaced by CVS/Caremark. This change will necessitate members going to their doctor to request a new prescription to transfer to the new vendor. Members will be able to take a prescription directly to a CVS/Caremark pharmacy and receive a 90 day supply for the appropriate copayment.

      o CalPERS sent out an application to LACCD that would allow them to request CalPERS provider’s participation at no more than two health fairs. LACCD has decided to utilize the CalPERS webinars. There will be three regional meetings sponsored by LACCD that will stream the CalPERS and LACCD information. LACCD will capture the webinar on video that will be available on the website to play back at any time. Confirmation for regional meetings so far, October 13th at Pierce in the Great Hall and October 19th at East in their new building, the S1 Recital Hall.

      o Newsletter will be mailed to retirees and is to be delivered between September 19th and the 23rd.

      o Adjuncts currently must re-enroll each year because they pay part of their premium and need to know when their portion increases. Discussion took place to decide if this practice should continue. It was decided to continue to have currently enrolled Adjuncts re-enroll each year. Currently enrolled Adjuncts will receive a postcard to remind them to re-enroll. All other Adjuncts will receive an e-mail to remind them that it is Open Enrollment and this is their chance to enroll. E-mail message will include eligibility requirements. The Read-On will also reflect the Open Enrollment information. Every department will have the ability to post the information on their website.
Payroll message requested to state: Health Benefits Open Enrollment from October 10th to November 4th.

VI. **Aon Hewitt Contract / Compensation Agreement**: Agreement has been signed.

VII. **JLMBC Annual Review under MBA IV.C.6.7**: During upcoming Open Enrollment Stacey Allen will log all issues that come into the Health Benefit Unit. Velma Butler suggested that a survey be created and disseminated. Susan Aminoff and Velma Butler will meet to determine the possibility of a survey.

VIII. **Dental / Vision Annual Plan Update**: Analysis of move from Anthem to Delta Dental was presented at June 9th meeting. June claims experience was high which is typical for school districts since so many employees are off for the summer months.

IX. **Data Request – 403b Education**: Faye Dea of Valley College and Sharon Hendricks of LA City College have determined that there is very little awareness of the 403b and 457 programs. A proposal was presented to improve the education process. There is really no web presence for the 403b or 457 plans. Staff members are not taking advantage of these retirement programs. Velma Butler made a motion to acquire information on how the 403b is implemented in the District. Velma Butler and Nancy Carson will research.

X. **CalPERS Update**: Call will take place on August 11th. Susan Aminoff will report on the call at the next JLMBC meeting.

XI. **Pop Plan Document – Acceptance of Final Version**: Leila will review final version to make sure Ken Takeda's changes were integrated.

XII. **Health Care Reform Update**: Brent Crane mentioned the ERRP is processing the reimbursements and the $5,000,000 fund may run out of money by January 2012. Ethel McClatchy mentioned the new recommendations for Women's Preventive Services and suggested telling all LACCD women of this new legislation.

XIII. **Wellness / Communication Projects / EAP**: Velma Butler relayed the Wellness Committee meeting notes. The Wellness Committee reviewed the past and future role of the committee. The Wellness Committee is an advisory committee of the JLMBC. Katrelia Walker will no longer Chair the Committee, she will be a resource for the Committee. The committee will review types of wellness, develop a plan to sustain the committee. Wellness activities in relation to the EAP. EAP should fall under the wellness program. Discussed redefining the role of the EAP Coordinators. Build a PR campaign for Wellness. Create a calendar of activities. Interested in a Walking Challenge. Planned a one day retreat on August 15th to review the overall structure, the wellness budget, communication to employees. There will be a Wellness Committee report on the agenda at each JLMBC meeting.

XIV. **Labor Caucus / Negotiations**: No report

XV. **Adjourn**: 10:35 a.m.

**Follow Up Items**:

- Aon Hewitt to meet with Leila to confirm EOI process for VTL
- Aon to prepare Vision Annual Update
- Aon Hewitt to provide data to the Wellness Committee

**Next JLMBC meeting to be held Tuesday, October 11th at the Guild office.**