## DISTRICT-LEVEL GOVERNANCE COMMITTEES

### District Planning Committee (DPC)

<table>
<thead>
<tr>
<th>Description</th>
<th>Addresses issues related to district-wide planning, institutional effectiveness, accountability, and accreditation efforts.</th>
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</table>
| **Committee Charge** | • Formulates and revises the District Strategic Plan & assesses its effectiveness  
• Coordinates college and district-wide planning activities of the colleges, including those related to strategic planning, educational master planning, and program review  
• Coordinates district-wide accreditation efforts  
• Facilitates sharing effective practices related to institutional effectiveness & planning  
• Coordinates Board Institutional Effectiveness & accountability reports |
| **Reports To** | Chancellor’s Cabinet |
| **Consults With** | Vice President Councils, District Academic Senate, District Research Committee |
| **Meets** | 4th Friday of the month, 1:30-3:30 pm |
| **Chair(s)** | Maury Pearl, Associate Vice Chancellor for Institutional Effectiveness |
| **Membership** | Deputy Chancellor  
Vice Chancellor for Ed. Programs & Institutional Effectiveness  
District Attendance Accounting  
9 college research staff representatives  
9 college administrator/planners  
9 college faculty in charge of planning |
| **Agenda/Minutes** | [http://www.laccd.edu/inst_effectiveness/Planning_Committee/](http://www.laccd.edu/inst_effectiveness/Planning_Committee/) |
| **Annual Assess.** | June 30 |

### District Budget Committee (DBC)

<table>
<thead>
<tr>
<th>Description</th>
<th>The DBC is the key budget committee for district.</th>
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</table>
| **Committee Charge** | • Oversees development of the district budget  
• Makes recommendations regarding budget policies  
• Reviews and recommends modifications to the district budget allocation model  
• Recommends annual FTES growth targets  
• Monitors college debt and reduction efforts |
| **Reports To** | The Chancellor |
| **Consults With** | The Cabinet |
| **Meets** | Variable Wednesday, monthly, 1:30 |
| **Chair(s)** | Carl Friedlander, AFT Faculty Guild  
Dr. Kathleen Burke-Kelly, President, Pierce |
| **Membership** | 9 College Presidents  
6 Academic Senate Representatives  
6 AFT Faculty Guild Representatives  
AFT Staff Guild Representative  
Local 911 Teamster Representative  
SEIU Local 99 Representative  
Building and Construction Trades  
Supervisors/Classified Representative  
Local 721 Representative  
ASO Representative  
Deputy Chancellor (Resource)  
Chief Financial Officer (Resource)  
Budget Director (Resource) |
| **Agenda/Minutes** | [www.laccd.edu](http://www.laccd.edu) (Faculty and Staff Services, Intranet tab) |
| **Annual Assess.** | June 30 |
Joint Labor/Management Benefits Committee (JLMBC)

**Description**
The committee has the authority to review the District’s health benefits program and effect changes to the program it deems necessary to contain costs while maintaining the quality of the benefits available to employees.

**Committee Charge**
- Recommends the selection, replacement, and evaluation of benefits consultants.
- Recommends the selection, replacement, and evaluation of benefit plan providers.
- Reviews and make recommendations regarding health benefits communication.
- Studies recurring enrollee concerns and complaints.

**Reports To**
The Board of Trustees

**Consults With**
The District Budget Committee

**Meets**
Second Tuesday of the month.

**Chair(s)**
Armida Ornelas, Bargaining Unit Representative ELAC

**Membership**
- Management representative
- AFT Staff Guild representative
- AFT Faculty Guild representative
- SEIU Local 721 representative
- SEIU Local 99 representative
- Teamsters representative
- Building Trades representative

**Agenda/Minutes**
[www.laccd.edu/health](http://www.laccd.edu/health)

**Annual Assess.**
June 30

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District Technology Planning & Policy Committee (TPPC)

**Description**
The TPPC addresses and makes recommendations on all district-wide strategic planning and policy issues related to information, instructional, and student support technologies.

**Committee Charge**
- Creates and monitors implementation of a formal, district IT strategic plan that establishes long-term IT and instructional technology goals and priorities
- Oversees expenditure of Prop J bond and other special funds related to district IT priorities and projects
- Makes recommendations on district-wide IT policy and standards
- Coordinates infrastructure/hardware/software needs and initiatives

**Reports To**
Chancellor

**Consults With**
VP Councils, DPC

**Meets**
Quarterly and as needed

**Chair(s)**
Wendy Bass, Distance Education Coordinator, Pierce

**Membership**
- Director of District IT
- Deputy Chancellor
- Vice Chancellor for Educational Programs & Institutional Effectiveness
- Chair of District Technology Committee

- DAS President, Chair of District DE Committee Cabinet Representative
- 3 VP Council Representatives
- 9 faculty chair/co-chairs of college IT committees

**Agenda/Minutes**
Distributed via Email

**Annual Assess.**
June 30

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Student Success Initiative Committee

**Description**
Established in fall 2005, the LACCD Student Success Initiative is a joint effort of the LACCD administration and the District Academic Senate aimed at improving student learning and student success outcomes at all LACCD colleges. The SSI was created in direct response to concerns raised by the District Academic Senate and the Board of Trustees about student achievement and student success rates at all levels across the District. The overarching purpose of the Student Success Initiative is to create an effective district-wide “network” of faculty, administrators and staff dedicated to improving student success.
### Committee Charge

- Identify obstacles to student success
- Implement immediate actions to address/remove obstacles
- Develop long-term action plans/interventions for improving student success
- Participate in District-wide SSI activities
- Establish clear local definitions and measures of student success
- Establish specific success goals or targets for the current academic year
- Gather & monitor college student success data

Report back to SSI Steering Committee on progress

### Reports To
Chancellor’s Cabinet

### Consults With
Vice President Councils, District Academic Senate, District Research Committee

### Meets
3rd Friday of the month, 1:30-3:30 pm

### Chair(s)
Deborah Harrington, Dean Office of Student Success
David Beaulieu, DAS Vice President.

### Membership
- Chancellor
- Vice Chancellor for Ed. Programs & Institutional Effectiveness
- 9 college research staff representatives
- 9 college administrator/planners
- 9 college faculty in charge of planning

### Agenda/Minutes
Distributed via Email

### Annual Assess.
June 30

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**ADMINISTRATIVE COORDINATING COMMITTEES**

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**Curriculum Deans Committee**

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<tr>
<th>Description</th>
<th>Facilitates the curriculum development and approval process.</th>
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| Committee Charge | • Shares information and best practices about implementation of curriculum  
• Administers approved degrees, programs and certificates  
• Reviews degrees, certificates and programs to ensure compliance with District and state regulations |
| Reports To | Council of Academic Affairs |
| Consults With | Curriculum Chairs; Articulation Officers |
| Meets | As needed; usually once a semester |
| Chair(s) | Bobbi Kimble, Dean of Educational Support Services |
| Membership | District Dean of Educational Support Services  
9 college Deans of Academic Affairs |
| Agenda/Minutes | Distributed via Email |