



LOS ANGELES COMMUNITY COLLEGE DISTRICT  
*EDUCATIONAL PROGRAMS AND INSTITUTIONAL EFFECTIVENESS*

INTER-OFFICE CORRESPONDENCE

---

**DATE:** October 16, 2015  
**FROM:** Bobbi Kimble, Interim Vice Chancellor   
**RE:** LACCD Accreditation FAQs - Part 2

**1. What is the deadline for colleges to submit their final Self-Evaluation reports for full Board approval?**

The IESS Committee visits to each college have now been scheduled. College Self-Evaluation Reports to be reviewed by the IESS committee are due to EPIE 10 days prior to your college's scheduled meeting. While your reports will be reviewed and tentatively approved during those meetings, you will still be able to revise/update your report prior to the December 9<sup>th</sup> Board meeting. ***The deadline to submit your college's final Self-Evaluation report for the December Board meeting is November 25.***

**2. What about the District sections?**

District responses and evidence in areas identified by DPAC last Fall (Standard III.B, III.D, IV.C and IV.D) have been finalized and distributed. Narrative was provided in MS Word files and emailed to the DPAC and ALO list serves. Evidence has been converted to PDF files. Both narrative and evidence have been uploaded to the new District intranet site at <http://spidev.laccd.edu>. This site can only be accessed from a District-networked computer, however, a password is no longer required (see below).

Please note that colleges need to download District evidence files for their own use. Evidence can be downloaded in bulk from the intranet site. If a college is hyperlinking evidence in their report, the evidence must first be uploaded to the college's own server and/or website. For more information, refer to Appendix J of the Manual for Institutional Self Evaluation, October 2015.

While all the evidence is currently up-to-date, there are a few items that are still in development (highlighted in yellow in the District-provided narrative responses). Members of DPAC and the ALO list services will be alerted via email when any updates to the evidence are made.

### 3. Do colleges have to use the District content exactly the way it's provided?

District sections have been thoroughly vetted by ESC staff and DPAC members. Colleges have the discretion to supplement the provided narrative and determine their own report layout and formatting. However, DPAC agreed that the ***District-provided content should remain the same, ensuring that facts and information related to District functions are consistent across all colleges.*** For more information, refer to the ACCJC's formatting standards in Appendix C of the [Manual for Institutional Self Evaluation](#), October 2015.

### 4. Where can I access the District's responses and evidence?

District responses and evidence can be found on the District's new intranet site <http://spidev.laccd.edu> (**no login required now**). For any content or evidence questions, please contact Allison Tom-Miura at [tommiuaj@email.laccd.edu](mailto:tommiuaj@email.laccd.edu) or (213) 891-2464.

The screenshot shows the top navigation bar of the Los Angeles Community College District Employee Intranet. The main content area displays the 'Accreditation' section with a sub-link for 'Accreditation Evidence'. Below this, there is a 'new document or drag files here' button and a search bar labeled 'Find a file'. A table lists documents under the 'All Documents' view:

✓	📁	Name	...	Modified	Modified By
		2014 Seaside Reports	...	August 18	<input type="checkbox"/> Van Hala, Kristen M.
		2016 Self Evaluation	...	January 13	<input type="checkbox"/> Seo, Lawrence
		Functional Area Maps	...	August 18	<input type="checkbox"/> Van Hala, Kristen M.

The screenshot shows the same intranet interface, but with the 'Standard III\_D11' folder expanded. The table lists documents under the 'All Documents' view:

✓	📁	Name	...	Modified	Modified By
		District Responses-Narratives	...	August 20	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_B4	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D10	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
✓	📁	StandardIII_D11	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D12	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D13	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D14	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D5	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D8	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIII_D9	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIV_C1	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.
		StandardIV_C10	...	January 15	<input type="checkbox"/> Tom-Miura, Allison J.