ORDER OF BUSINESS - REGULAR MEETING
Wednesday, April 11, 2012
Closed Session 12:30 p.m.
Public Session 3:30 p.m.

Los Angeles Mission College
Campus Center Main
13356 Eldridge Avenue
Sylmar, CA 91342

I. Roll Call (12:30 p.m.) Location: Campus Center Main

II. Requests to Address the Board of Trustees – Closed Session Agenda Matters

III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).

IV. Reconvene Regular Meeting (3:30 p.m.) Location: Campus Center Main

V. Roll Call

VI. Flag Salute

VII. Welcoming Remarks by Monte Perez, President, Los Angeles Mission College

VIII. Approval of Minutes:
Regular Meetings and Closed Sessions, March 7, 2012 and March 21, 2012

IX. Reports from Representatives of Employee Organizations at the Resource Table

X. Public Agenda Requests
1. Oral Presentations
2. Proposed Actions

XI. Requests to Address the Board of Trustees – Multiple Agenda Matters

XII. Reports and Recommendations from the Board
- Report on Actions Taken in Closed Session – April 11, 2012
- Reports of Standing and Special Committees
  BT1. 2012 Election for California Community College Trustees Board of Directors
  BT2. Resolution – District Classified Employees Retirement
  BT3. Resolution – Smoke-Free College Campus Environments
  BT4. Adopt the Legislative Committee's Recommendations
  BT5. Adopt Specifications for Waste Management Bids
XIII. Reports from the Chancellor
   - Report from the Chancellor regarding activities or pending issues in the District
     - "When Eagles Soar: Los Angeles Mission College Alumni Spotlight"

XIV. Recess to Capital Construction Committee
   A. Roll Call
   B. Public Speakers
   C. Presentations/Initiative Reviews
      - Report on the Program Management Functional Assessment
   D. New Business
   E. Adjourn Capital Construction Committee

XV. Reconvene Regular Meeting of the Board of Trustees

XVI. Roll Call

XVII. Consent Calendar
   **Matters Requiring a Majority Vote**
   BF1. Budget Revisions and Appropriation Transfers
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Authorize Master Procurement Agreements
   FPD3. Adopt Resolution Authorizing Implementation of Design-Build System of Project Delivery
   HRD1. Personnel Services Routine Actions
   ISD1. Ratification of Student Travel
   PC1. Personnel Commission Action
   - Correspondence

   **Matters Requiring a Super Majority Vote**
   BF2. Budget and Finance Routine Report
   BSD3. Authorize Lease Agreements

XVIII. Recommendations from the Chancellor
   CH1. Approve Pierce College Mission Statement
   FPD4. Adopt Emergency Resolution Authorizing Actions to Mitigate Water Intrusion at the Science and Math Building at West Los Angeles College

XIX. Notice Reports and Informatives
   BF/A. [Informative] District Budget Committee Recommendations for Budget Allocation Mechanism Changes.

XX. Announcements and Indications of Future Proposed Actions

XXI. Adjournment
Subject: BUDGET AND FINANCE ROUTINE REPORT

I. ADJUSTMENTS TO UNRESTRICTED INCOME/APPROPRIATIONS

Authorize the following budget adjustments to reduce the state revenue in the Unrestricted General Fund budget by $10,269,995 from the Contingency Reserve due to the additional statewide $179 million shortfall from property taxes and student fees collections. The following actions are presented for approval. (BTA: D-0612)

**INCOME** - Decrease $10,269,995

- Reduce State Apportionment by $10,282,128
- Increase Part-time Faculty Office Hours Reimbursement by $12,133

**APPROPRIATIONS** - Decrease $10,269,995

- Reduce Contingency Reserve by $10,269,995

Background: On February 16, 2012 the State Chancellor's Office released the 2011-12 First Principal Apportionment and the 2010-11 Recalculation reports. The reports include a system-wide general apportionment deficit of $179 million, or an additional 3.42% deficit. As a result, the Los Angeles Community College District’s state apportionment reduction has amounted to $51.4 million as shown below:

2011-12 First Principal Apportionment:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Budget Cuts (Tier 0 plus mid-year Tier 2 trigger)</td>
<td>(35,547,498)</td>
</tr>
<tr>
<td>Additional Student Fee &amp; Property Tax Shortfalls</td>
<td>(15,833,960)</td>
</tr>
<tr>
<td>Base Revenue Adjustment</td>
<td>(64,169)</td>
</tr>
<tr>
<td><strong>Total 2011-12 LACCD State Revenue Reduction</strong></td>
<td><strong>($51,445,627)</strong></td>
</tr>
</tbody>
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Recommended by: Adriana D. Barrera, Deputy Chancellor

Approved by: Daniel J. LaViSta, Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________ Date ____________
Less: Budget Reductions and Adjustments made to date
   Final Budget – workload reduction (September 7, 2011) 28,919,674
   Mid-year Cuts (January 11, 2012) 11,274,303
   2010-11 Recalculation/Adjustments 969,522
   Subtotal ($10,282,128)

Other Revenue Adjustments
   Increase in Part-time Faculty Office Hours Reimbursement 12,133
   Remaining Budget Shortfalls ($10,269,995)

FISCAL IMPLICATION: This action reduces the Contingency Reserve by $10,269,955 leaving a balance in the Contingency reserve of $4,646,070, which amounts to approximately 0.91% of revenue.

REQUIRES FIVE (5) AFFIRMATIVE VOTES