



# Board of Trustees

Los Angeles Community College District  
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

## AGENDA

### ORDER OF BUSINESS - REGULAR MEETING

Wednesday, June 10, 2015

First Public Session 2:30 p.m.

First Closed Session

(Immediately Following First Public Session)

Second Public Session 3:30 p.m.

Second Closed Session

(Immediately Following Second Public Session)

**Educational Services Center  
Board Room – First Floor  
770 Wilshire Blvd.  
Los Angeles, CA 90017**

- I. Roll Call **(2:30 p.m.) Location: Hearing Room**
- II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters
- III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).  
**Location: Hearing Room**
- IV. Reconvene Regular Meeting **(3:30 p.m.) Location: Board Room**
- V. Roll Call
- VI. Flag Salute
- VII. Approval of Minutes: Regular Meetings and Closed Sessions:  
April 29, 2015 and May 13, 2015
- VIII. Reports from Representatives of Employee Organizations at the Resource Table
- IX. Announcements from the College Presidents
- X. Public Agenda Requests
  - A. Oral Presentations
  - B. Proposed Actions

- XI. Requests to Address the Board of Trustees – Multiple Agenda Matters
- XII. Reports and Recommendations from the Board
- Reports of Standing and Special Committees
  - Proposed Actions
    - BT1. Resolution – District Classified Employees Retirement
    - BT2. Adopt the Legislative & Public Affairs Committee’s Recommendations (June 10, 2015)
- XIII. Reports from the Chancellor and College Presidents
- Report from the Chancellor regarding activities or pending issues in the District
- XIV. Consent Calendar
- Matters Requiring a Majority Vote
- BF1. Ratify Budget Revisions and Appropriation Transfers
  - BF2. Adopt Resolution – District Appropriations Limits for 2015-2016
  - BF3. Authorize Appropriation Transfers
  - BSD1. Ratify Business Services Actions
  - BSD2. Approve Business Services Actions
  - FPD1. Approve Facilities Planning and Development Report
  - FPD2. Authorize Master Procurement Agreements
  - HRD1. Personnel Services Routine Actions
  - HRD2. Declaration of Compensation as Indefinite
  - ISD1. Approve New Educational Courses and Programs
  - ISD2. Approve New Community Services Offerings
  - ISD3. Ratify Amendment of Cost of Out-of-State Student Travel
  - PC1. Personnel Commission Action
    - Correspondence
- XV. Recommendations from the Chancellor
- General Matters
- CH1. Approve First Year Goals for All Nine Colleges and the District for the Institutional Effectiveness Partnership Initiative
- Matters Requiring a Super Majority Vote
- BSD3. Authorize Disposal of Surplus Personal Property
- XVI. Notice Reports and Informatives
- BT/A. [Informative] Board Meeting Locations, 2015-2016
  - BF/A. [Notice] Adopt the 2015-2016 Tentative Budget Adoption
- XVII. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees



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## ACTION

Com. No. BSD1	Business Services	Date: June 10, 2015
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Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

1,310 issued from April 1, 2015 to April 30, 2015 which totaled \$4,199,944.

B. FACILITIES ORDER FORMS

75 issued from April 1, 2015 to April 30, 2015 which totaled \$293,361.

C. AGREEMENTS FOR ART MODELING SERVICES

5 issued which totaled \$1,428.

D. AGREEMENTS FOR MUSICIAN SERVICES

1 issued which totaled \$300.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS

6 issued from April 1, 2015 to April 30, 2015 for a total income of \$17,089 - City

6 issued from April 1, 2015 to April 30, 2015 for a total income of \$23,022 - Harbor

3 issued from April 1, 2015 to April 30, 2015 for a total income of \$12,906 - Southwest

8 issued from April 16, 2015 to May 14, 2015 for a total income of \$9,500 - Valley

Total Income of Section E: \$62,517

Recommended by: Adriana D. Barrera Approved by: Francisco C. Rodriguez  
Adriana D. Barrera, Deputy Chancellor Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_ Date: \_\_\_\_\_

Eng	Fearman
Field	Svonkin
Fong	Veres
Moreno	Vacant
	Student Trustee Advisory Vote

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### F. CONTRACT EDUCATION AGREEMENT

4500213048 Mission. Agreement with Academy of Scientific Exploration at CCLA to conduct Psychology class for its participants during the period February 9, 2015 to May 27, 2015, inclusive. Total income: \$7,395.

Total Income of Section F: \$7,395

### G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES

4500185799 East. Amendment No. 2 to no-cost agreement with Pomona Unified School District to extend the period of performance and provide classrooms at Ganesha High School to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students from July 1, 2015 to June 30, 2016, inclusive. Total cost: \$0.

4500212455 East. No-cost agreement with Semillas Community School to provide classrooms at Semillas Sociedad Civil to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 15, 2015 to July 17, 2015, inclusive. Total cost: \$0.

4500212663 East. No-cost agreement with Montebello Unified School District to provide classrooms at Bell Gardens High School to the East Los Angeles Jaime Escalante Math Program. In return the program will offer requested classes to their students during the period June 22, 2015 to July 17, 2015, inclusive. Total cost: \$0.

4500198267 Harbor. Amendment No. 2 with World Class Soccer League to extend the performance period and to add rental days for rental of the football field, for 45 days at 8 hours per day from 1:00 p.m. – 9:00 p.m. during the period July 2, 2015 to June 26, 2016, inclusive, at a rate of \$720 per day. Total income: \$32,400.

4500201735 Harbor. Amendment No. 1 with Jackie To dba Kingston Technology Group to extend the performance period and to add rental days for rental of the gymnasium for basketball games, for 45 days at 3 hours per Sundays from 9:30 a.m. – 12:30 p.m. during the period July 5, 2015 to June 26, 2016, inclusive, at a rate of 52 days at \$180 per day. Total income: \$9,360.

4500212167 Harbor. Agreement with Alliance Alice M. Baxter College for use of the track field from 4:00 p.m. to 5:00 p.m. at a rate of \$45 per day for 17 days during the period January 27, 2015 to May 19, 2015, inclusive. Total income: \$765.

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4500212405 West. Agreement with Harout Hatikyan dba Harry's for use of a designated area to sell food and refreshments Mondays through Thursdays, 2:30 p.m. to 9:30 p.m., at a daily pro-rated rate for partial days at \$2,500 per month during the period March 9, 2015 to December 31, 2015, inclusive. Total estimated income: \$5,000.

Total Income of Section G: \$47,525  
Total Cost of Section G: \$0

### H. LICENSE AGREEMENTS

4500212627 Educational Services Center. Agreement with Oracle Corporation to provide technical support services for its Oracle RDB Enterprise Edition software system for the Office of Information Technology during the period May 25, 2015 to May 24, 2016, inclusive. Total cost: \$15,512.

4500213429 Educational Services Center. Agreement with Legal Files, Inc. for license to use its Law Practice Management Software to provide up to nine (9) licenses and implementation services to the Office of General Counsel with an option, exercised at the discretion of the Deputy Chancellor, to purchase up to five (5) additional user licenses in the amount of \$5,950 in order to provide a case matter calendaring, contacts, litigation/subject matter and document management system during the period June 11, 2015 to June 10, 2020, inclusive. This software currently replaces old case management software that can no longer be run on the district server and is no longer supported by the software manufacturer. Total cost up to: \$36,868.

4500212646 Harbor. Agreement with Utelogy Corporation to provide software license and support subscription to control the audio visual system's input and output of laptop, video projector and play audio on classroom speakers for the Information Technology Department during the period May 1, 2015 to April 30, 2020, inclusive. Total cost: \$19,363.

4500212651 Harbor. Agreement with Netop Tech, Inc. to provide software licenses and support on the computer labs to allow viewing on the instructor's system to the other computers in the lab for the Information Technology Department during the period June 8, 2015 to July 24, 2018, inclusive. Total cost: \$2,835.

Total Cost of Section H: \$74,578

### I. MAINTENANCE AGREEMENTS

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- 4500213339 City. Agreement with Sirona Dental, Inc. to provide maintenance, software updates and upgrades on 10 Cerec Bluecam equipment located in the Dental Science Department during the period July 1, 2015 to June 30, 2018, inclusive. Total cost: \$30,000.
- 4500213419 Educational Services Center. Agreement with ISE, Inc. for software license and maintenance of its Enterprise Schedule software system. This software scheduled the data updates and reports that support student registration, financial aid and admissions and records systems in the Student Information System (DEC) that is maintained by the Office of Information Technology during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: \$5,318.
- 4500186715 Educational Services Center. Amendment No. 2 to renew agreement with Information Builders, Inc. for software license and maintenance of its WebFocus reporting tool used by the colleges to access and create student and class data information reports increasing the total contract amount from \$46,055 to \$70,114, from July 1, 2015 to June 30, 2016, inclusive, for the third year of the agreement. Total additional cost: \$24,059.
- 4500213017 Harbor. Agreement with IBE Digital to provide all-inclusive maintenance service including toner, developer, parts and labor on two Konica Minolta Bizhub C554e copiers located in the Special Program & Services Department during the period July 1, 2014 to June 30, 2016, inclusive. Total cost: \$7,016.
- 4500177875 Pierce. Amendment No. 2 to renew agreement with Viatron Systems, Inc. for to provide maintenance and technical support for its Viatron VTX Content Management Systems for the Financial Aid and Admissions and Records Offices, increasing the total contract amount from \$31,537 to \$47,656 from July 1, 2014 to June 30, 2015, inclusive, for the third year of the agreement. Total additional cost: \$16,119.
- 4500195554 Valley. Amendment No. 1 to agreement with Canon Solutions America, Inc. for maintenance of a Canon IRC4580 copiers in the Job Training Office to increase the total contract amount from \$14,000 to \$15,254 to allow for over copy charges from October 16, 2014 to January 15, 2015, inclusive. Total additional cost: \$1,254.
- 4500212449 Valley. Agreement with Pacific Parking Systems to provide maintenance for 11 Ventek M400 Parking Pay Station machines for the Business Office during the period May 15, 2015 to May 14, 2016, inclusive. Total cost: \$6,600.

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Total Cost of Section I: \$90,366

### J. REVENUE SHARING AGREEMENT

- 4500153014 East. Amendment No. 6 to agreement with California Fire Chiefs Association to provide jointly with the College, mutually agreed upon educational courses to Fire Chiefs' personnel, in an FTES-revenue-generation and apportionment –sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled, at a cost of \$3.50 per student instructional hour, conducted under the auspices of the College's Affiliation Program increasing the total contract amount from \$168,000 to \$178,000 from July 1, 2014 to June 30, 2015, inclusive, during the fifth year of the contract. Total additional cost: \$10,000.

Total Cost of Section J: \$10,000

### K. STUDENT INTERN AGREEMENTS

- 4500213295 Harbor. No-cost agreement with Torrance Memorial Medical Center to provide nurse assistant clinical training for students enrolled in the Nursing Program during the period May 1, 2015 to April 30, 2017, inclusive.

- Various Pierce. Seven no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 9, 2015 to February 8, 2020, inclusive.

- |            |   |
|------------|---|
| 4500213040 | Veterinary Medical Center Studio City   |
| 4500213042 | Dean Graulich, A Veterinary Corporation |
|            | Malibu Coast Animal Hospital            |
| 4500213043 | Beverly Robertson Veterinary Clinic     |
| 4500213044 | West Hollywood Animal Hospital          |
| 4500213045 | VCA Marina Animal Hospital              |
| 4500213046 | Moorpark Veterinary Hospital            |
| 4500213047 | Chatsworth Veterinary Center            |

Total Cost of Section K: \$0

### L. SERVICE AGREEMENTS

- 4500161799 City. Amendment No. 4 to renew agreement with Etudes, Inc. to provide Level 7 services, for up to 20,000 enrollments for its Etudes-NG (Next Generation) software system, including hosting and related services, system administrative support and account/site

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management, project training and collaboration services, and membership services, increasing the total contract amount from \$364,600 to \$462,600, from July 1, 2015 to June 30, 2016, inclusive, for the fifth year of the agreement. Total additional cost: \$98,000.

- 4500173130 City. Amendment No. 3 to renew agreement with Doortech to provide maintenance services for all automatic doors on campus as needed increasing the contract amount from \$37,500 to \$50,000 from April 2, 2015 to March 31, 2016, inclusive, for the fourth year of the agreement. Total additional cost: \$12,500.
- 4500211988 City. Agreement with Mile High Pines to provide full service camping retreat for 3 days/2 nights for 90 participants and staff as allowed by the Upward Bound program grant during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: \$10,900.
- 4500212183 City. Agreement with AMS.Net to provide virtual migration of two Cisco Unified Communication Manager system and upgrading to the latest software version for the Information Technology Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: \$20,140.
- 4500212733 City. Agreement with Park Place Technologies, LLC to provide post warranty maintenance on 56 servers for the Information Technology Department during the period March 1, 2015 to February 28, 2016, inclusive. Total cost: \$9,048.
- 4500212735 City. Agreement with Millennium Biltmore Hotel to provide banquet services for the Achievement Celebration event as allowed by the EOPS/CARE, TRIO and CalWorks program grants on June 6, 2015. Total cost: \$18,667.
- 4500213220 City. Agreement with Blackboard Connect to provide unlimited outreach messaging services per recipient license fee of \$0.85, a total of 18,600 recipients along with online training and support during the period March 30, 2015 to March 29, 2018, inclusive. Total cost: \$54,930.
- 4500210893 East. Agreement with Maria Dolores Alvidrez to provide Foster and Kinship Care Education workshops for extended family caregivers in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: \$9,500.
- 4500210895 East. Agreement with Beatriz Lopez to provide Foster and Kinship Care Education workshops for non-extended family caregivers in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: \$9,600.



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4500210896 East. Agreement with Oswaldo Piceno to provide Foster and Kinship Care Education workshops for emancipated youth and parent unification with parents in Spanish and English during the period March 23, 2015 to June 20, 2015, inclusive. Total cost: \$15,000.

4500211621 East. Agreement with UCLA College of Letters and Sciences to provide the Summer Intensive Transfer Experience for students during the period August 13, 2014 to June 30, 2015, inclusive. Total cost: \$52,000.

4500212949 East. Agreement with Streamlink Software to provide grant management software to be used in the Resource Development Department during the period May 13, 2015 to May 12, 2016, inclusive. Total cost: \$15,636.

4500212980 East. Agreement with Golden Star Technology, Inc. to provide Symantec Backup Software to be used in the Information Technology Department during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: \$4,965.

4500162971 Educational Services Center. Amendment No. 5 to renew agreement with Remote-Learner US Inc. to provide dedicated host services for the Moodle open source course management system Enterprise Package, Mahara ePortfolio and support for East Los Angeles College, Los Angeles Harbor College, Pierce College and Los Angeles Trade-Technical College, through the Office of Information Technology, increasing the total contract amount from \$341,212 to \$446,371, from July 1, 2015 to June 30, 2016, inclusive, for the fifth year of the agreement. Total additional cost: \$105,159.

4500210346 Educational Services Center. Revise the end date for agreement with Christopher Cameron for hearing officer services, under the auspices of the Office of Personnel Commission, from March 5, 2015 to March 11, 2015. No additional cost.

4500211682 Educational Services Center. Agreement with the Foundation for California Community Colleges for a one-year unlimited data connection subscription for five mobile hotspots for mobile data access under the auspices of the Office of Information Technology, during the period March 7, 2015 to March 6, 2016, inclusive. Total cost: \$900.

4500213417 Educational Services Center. Agreement with Hewlett-Packard Company for maintenance and remote support of the Student Information System computer system used for financial aid, student

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records, class scheduling and grades during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: \$16,123.

- 4500213418 Educational Services Center. Agreement with Hewlett Packard Company for maintenance of the DegreeWorks servers for the Office of Information Technology during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: \$5,736.
- 4500213420 Educational Services Center. Agreement with Hewlett Packard Company to provide HP Carepack maintenance services to support three HP BL490c blades at the Van De Kamp Innovation Center during the period April 14, 2015 to April 13, 2016, inclusive. Total cost: \$918.
- 4500213882 Educational Services Center. Agreement with Community College Search Services to provide recruitment services for one Vice President of Academic Affairs and four Vice President of Student Affairs positions during the period June 1, 2015 to December 31, 2015, inclusive. Total cost not to exceed: \$15,000.
- 4500212260 Harbor. Agreement with Kit O'Doherty to facilitate the Career and Technical Education Strategic Planning Retreat to include agenda preparation/planning, meeting facilitation, and provide written summary of outcomes on May 1, 2015. Total cost: \$6,800.
- 4500213011 Harbor. Agreement with Viatron Systems, Inc. to install and provide maintenance on a scanning system to access and store student records for the Special Program & Services Department during the period May 18, 2015 to June 30, 2015, inclusive. Total cost: \$62,964.
- 4500213036 Harbor. Agreement with Edmentum to implement the Plato Courseware for the YouthSource Center students to help develop their Math, English and Science skills necessary to pass the California approved high school equivalence exams during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: \$9,350.
- 4500179184 Mission. Terminate agreement with Lou Ann Norman to serve as external evaluator and provide consulting services for Hispanic Serving Institutions – Science, Technology, Engineering and Mathematics (STEM) grant previously approved by the Board of Trustees for the STEM Program effective July 4, 2015. Total savings: \$30,000.
- 4500212938 Mission. No-cost agreement with XAP Corporation for participation in an electronic transcript exchange system (eTranscript California) for the Admissions and Records Office during the period July 1, 2014 to June 30, 2016, inclusive.

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- 4500212220 Pierce. Agreement with A Rental Connection for rental of chairs, stage, ramp and canopy for the 2015 Commencement Ceremony during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: \$11,313.
- 4500213031 Pierce. Agreement with Stern, Kory, Sreden & Morgan, AAC to conduct an external audit of the Foundation for Pierce College; this audit will be an independent financial audit outside of the mandated year-end audits in an effort to address some of the recent public allegations of misconduct during the period April 27, 2015 to June 30, 2015, inclusive. Total cost: \$17,000.
- 4500213039 Pierce. No-cost agreement with Suzanne Branciforte to provide transportation and program support services for Summer 2016 Study in Genoa, Italy; international education program for students to study Art 102 and Art 385, for which enrolled students are responsible for their own personal, travel and living expenses, during the period July 1, 2015 to July 16, 2016, inclusive.
- 4500213650 Pierce. Agreement with Burwood Group, Inc. to provide a technology assessment of the college computing environment, effective June 1, 2015, for a six-month period of performance. Total cost: \$59,200.
- 4500213337 Southwest. Agreement with Bread Crumbs Catering to provide catering services to include breakfast and lunch for the Freshman Year Experience 2015 Summer Bridge Program participants as allowed by the Predominately Black Institutions program grant during the period July 13, 2015 to July 16, 2015, inclusive. Total cost: \$7,990.
- Various Southwest. Three agreements with the following contractors to provide work-based training under the Department of Labor H-1B Technical Skills Training Grant to identify, select, and refer to the College for enrollment of unemployed entry-level and unemployed experienced-level engineers in an industry that prepares them for advancement along a technical career pathway during the period April 1, 2015 to March 31, 2016, inclusive.
1. 4500212048 - Agreement with Harper Construction Company, Inc. to provide work based training for two unemployed individuals for entry-level engineering, at a total cost of \$13,600.
  2. 4500212049 - Agreement with Jacobs Project Management Company to provide work based training for six unemployed individuals for entry-level engineering, at a total cost of \$40,800.

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3. 4500212054 - Agreement with Yang Management, Inc. to provide work based training for two unemployed individuals for entry-level engineering, at a total cost of \$13,600.
- 4500212453 Trade-Technical. Agreement with Jose Juan Correz Avila dba Just Do It Fitness Equipment to provide repair services for gym equipment located in the Kinesiology Department during the period April 13, 2015 to May 1, 2015, inclusive. Total cost: \$9,005.
- 4500212609 Trade-Technical. Agreement with Qless to provide queue management system to be used in Student Services and the Bookstore during the period April 28, 2015 to April 27, 2016, inclusive. Total cost: \$46,000.
- 4500177725 Valley. Amendment No. 6 to agreement with Enterprise Rent-A-Car Company for rental of 8-15 passenger vans for the Athletics Department's intercollegiate competitions at Los Angeles Valley College; rental rates are per State of California Department of general Services Agreement No. 5-11-99-01 corporate rates; to increase the total contract amount from \$94,462 to \$97,462 from January 1, 2015 to June 30, 2015, inclusive. All vehicles must meet California Standards for both safety and emissions; all operators of a 15-passengers van are required to have California B license; all operators are required to conduct a pre-trip inspection of the vehicle. Total additional cost: \$3,000.
- 4500203170 Valley. Amendment No. 2 to agreement with Fast Deer Bus Charter, Inc. to provide coach buses for the college's football team intercollegiate competitions, to increase the total contract amount from \$8,450 to \$ 8,534 from September 1, 2014 to November 30, 2014, inclusive. All buses are systematically inspected, repaired, and maintained to be safe and in proper operation condition. Ensuring safe operation and top performance of all equipment involves a constant and rigorous preventative maintenance program of the entire fleet on a regularly scheduled program by inspection and servicing all vehicles every 45 days or 3,000 miles; Driver Vehicle Inspections Report repairs; driver pre and post vehicle inspections; Annual Satisfactory Rating on California Highway Patrol vehicle inspections; certified annually to meet School Pupil Activity Bus certification, tour bus and terminal operations. Total additional cost: \$84.
- 4500203625 Valley. Amendment No. 2 to agreement with Fast Deer Bus Charter, Inc. to provide mini bus transportation services for the Athletics Department's intercollegiate competitions, to increase the total contract amount from \$8,178 to \$10,009 from April 8, 2015 to June 30, 2015, inclusive. All buses are systematically inspected, repaired,

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and maintained to be safe and in proper operation condition. Ensuring safe operation and top performance of all equipment involves a constant and rigorous preventative maintenance program of the entire fleet on a regularly scheduled program by inspection and servicing all vehicles every 45 days or 3,000 miles; Driver Vehicle Inspections Report repairs; driver pre and post vehicle inspections; Annual Satisfactory Rating on California Highway Patrol vehicle inspections; certified annually to meet School Pupil Activity Bus certification, tour bus and terminal operations. Total additional cost: \$1,831.

4500212929 Valley. No-cost agreement XAP Corporation for participation in an electronic transcript exchange system (eTranscript California) for the Admissions and Records Office during the period July 1, 2014 to June 30, 2016, inclusive.

4500213021 Valley. Agreement with Andrea Schenck to conduct cooking classes, previously approved by the Board for the Community Services Department during the period June 1, 2015 to May 31, 2016, inclusive. Total cost: \$8,100.

4500207650 West. Amend No.1 to renew agreement with Mission School Transportation, Inc. to provide passenger bus service for students in the Upward Bound program, increasing the total contract amount from \$27,000 to \$39,000 from April 1, 2015 to June 30, 2015, inclusive. Total additional cost: \$12,000.

Total Cost of Section L: \$827,359

### M. SPECIAL GRANT FUNDED AGREEMENTS

4500191739 City. Amendment No. 3 to renew agreement with the California Community Colleges Chancellors Office for that agency to fund the Foster and Kinship Care Education Program to provide 330 hours in parenting and specialized workshops for caregivers taking care of children placed in out of home care increasing the total contract amount from \$107,205 to \$108,170 from July 1, 2014 to June 30, 2015, inclusive, for the fourth year of the agreement. Total additional income: \$965.

4500212893 East. Agreement with Rio Hondo Community College District for that agency to fund the Energy Efficiency and Utilities Sector program for up to 40 students during the period June 1, 2015 to December 1, 2015, inclusive. Total income: \$25,000.

4500136623 Mission. Amendment No. 13 to agreement with California Community College Chancellor's Office for that agency to fund the

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Foster and Kinship Care Education Program to provide 350 to 500 hours of training to licensed foster parents, to increase the total contract amount from \$1,466,671 to \$1,467,635 from July 1, 2014 to June 30, 2015, inclusive. Total additional income: \$965.

4500203627 Valley. Amendment No. 1 to extend agreement with County of Los Angeles for that agency to fund the Employment Training Program, for the Job Training Department to conduct customized training and workshops in Customer Service, Vocational English, Vocational Math, written and oral communication and technical training that relates to their specific area to approximately 1,800 participants, to upgrade their skill set in order for them to advance within the County of Los Angeles workforce system, from July 1, 2015 to June 30, 2016, inclusive, for the second year of the agreement. No additional income.

4500213023 Valley. Agreement with County of Los Angeles for that agency to fund the Family Child Care Higher Education Project, to offer courses for approximately 40 family child care providers that will lead to Child Development certificate, child care permit, and/or a 2-year associate degree in Child Development during the period March 1, 2015 to June 30, 2016, inclusive. Total income: \$200,000.

4500212206 Various. Agreement with Pasadena Area Community College District to serve as the LA Hi-TECH regional Consortium fiscal agent and Los Angeles City College as the lead college for the Los Angeles Community College District colleges. Together the Colleges with LA County K-12 institutions, community colleges, community partners and the Information and Communication Technology (ICT) industry will comprise a consortium to create and sustain a skilled and competitive workforce that contributes to the economic growth of the region and meets labor demands with the assistance of high school partners and guidance from business partners, during the period July 1, 2014 to June 30, 2018, inclusive.

Funds will be distributed over a period of three years as follows:

Year 1: 50 percent of the total award for expenditures beginning in the 2014-15 school year

Year 2: 35 percent of the total award for expenditures beginning in the 2015-16 school year

Year 3: 15 percent of the total award for expenditures beginning in the 2016-17 school year

Total First Year Income: \$3,975,000

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### YEAR 1:

Los Angeles City College Administration:	\$350,000
Los Angeles City College South Hub Lead:	\$812,500
Los Angeles Mission College East Hub Partnership:	\$500,000
Los Angeles Pierce College North Hub Partnership:	\$500,000
Los Angeles Southwest College South Hub Partnership:	\$500,000
Los Angeles Valley College North Hub Lead:	\$812,500
West Los Angeles College West Hub Partnership:	\$500,000

Total Income of Section M: \$4,201,930

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE \$5,000 OR LESS PER YEAR

Various City. Five agreements with the following contractors to be part of a panel to provide their expertise insight on the small business program development at the Los Angeles Regional Deputy Sector Navigator Small Business roundtable discussion on December 12, 2014. Total cost: \$1,200.

4500212193	Plush Puffs Marshmallows	\$150
4500212195	Fly Free Entertainment	\$150
4500212197	Executive Temps	\$450
4500212200	Marisa Zakaria	\$150
4500212198	Genesis Professional Staffing	\$150
4500212199	Rory Schlueter	\$150

4500205219 City. Amendment No. 1 to extend agreement with House of Friends Catering to provide catering services for the Employer Partnership luncheon meetings as allowed by the CalWorks program grant, increasing the total contract amount from \$1,850 to \$3,520 from April 20, 2015 to June 30, 2015, inclusive. Total additional cost: \$1,670.

4500207231 City. Amendment No. 3 to extend agreement with Quiznos Sub to provide catering services for 165 participants as allowed by the Gear Up 4 LA grant, increasing the total contract amount from \$2,771 to \$4,149 from May 7, 2015 and May 21, 2015. Total additional cost: \$1,378.

4500210313 City. Amendment No. 1 to agreement with American Transportation Systems to provide bus transportation for the high school students from Robert F. Kennedy, Manual Arts and West Adams High Schools to and from the College for Student Support & Success Program and enrollment purposes increasing the total contract amount from

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Com. No. BSD1	Business Services	Date: June 10, 2015
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\$1,783 to \$2,330 from March 25, 2015 to June 30, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total additional cost: \$547.

- 4500211609 City. Agreement with Smart Vend Corporation to upgrade the faculty/staff pay-per-print self-service copiers' server and monitor software during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: \$1,629.
- 4500211715 City. Agreement with Panda Express to provide catering services for the Care Workshop as allowed by the EOPS Care program grant on April 22, 2015. Total cost: \$395.
- 4500211889 City. Agreement with Corner Bakery Café to provide catering services for multiple meetings between the College Workforce and industry partners as allowed by the Perkins IV Title program during the period April 6, 2015 to June 30, 2015, inclusive. Total cost: \$2,180.
- 4500212207 City. Agreement with Cliques Photo Booth to provide 3-hour photo booth rental, set-up, breakdown, unlimited use of props and 4x6 color prints for the EOPS/Care achievement ceremony on June 6, 2015. Total cost: \$902.
- 4500212589 City. Agreement with Mom's BBQ House to provide catering services for 50 participants at the Retreat as allowed by the EOPS program on June 10, 2015. Total cost: \$1,582.
- 4500212725 City. Agreement with Lasana Omar Hotep to provide presentations on the educational challenges of education inequality in the present day and professional/student development related to important milestones on civil rights movement on May 4, 2015. Total cost: \$3,200.
- 4500212461 City. Agreement with Karine Kestonian dba Buzzy Bee Flowers to provide flower arrangements for the Achievement Recognition ceremony on June 6, 2015. Total cost: \$1,220.
- 4500212736 City. Agreement with Xerox Corporation to provide maintenance service on Xerox WC123 copier located in the old bookstore/cafeteria building during the period May 1, 2015 to April 30, 2016, inclusive. Total cost: \$200.



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- 4500212757 City. Agreement with Shalisha Barnes dba Creative Cupcakes and More to provide balloon services for the Achievement Recognition ceremony on June 6, 2015. Total cost: \$538.
- 4500213139 City. Agreement with Sycamore Park Foursquare Church to provide classroom space to facilitate the Permanence and Safety – Model Approach to Partnerships in Parenting Program training classes on Mondays and Wednesdays to accommodate 30 prospective foster and adoptive parents during the period May 20, 2015 to July 1, 2015, inclusive. Total cost: \$1,500.
- 4500211275 East. Agreement with Ace Business Machines, Inc. to provide maintenance for two Accroprint Automatic Time and Date Stamp machines located in the Admissions Office during the period May 21, 2015 to May 20, 2016, inclusive. Total cost: \$400.
- 4500211521 East. Agreement with Nancy Carla Poole to provide a workshop on Physical Therapy and Autism for the Early Childhood Education Program held on March 28, 2015. Total cost: \$400.
- 4500211525 East. Agreement with Victoria Tarango to provide a workshop on Standardized Testing for Children for the Early Childhood Education Program held on March 28, 2015. Total cost: \$200.
- 4500211527 East. Agreement with Sandra Flores to provide a workshop on Children with Special Needs for Early Childhood Education Program held on March 28, 2015. Total cost: \$200.
- 4500211542 East. Agreement with Joel Garcia.to provide solo artist exhibit for the Vincent Price Museum during the period March 1, 2015 to March 15, 2015. Total cost: \$1,000.
- 4500211545 East. Agreement with Victor Jones to provide a workshop on Urbanism in the 21<sup>st</sup> Century for the Architecture Department held on May 15, 2015. Total cost: \$250.
- 4500211547 East. Agreement with Barbara Friedman Jones to provide a workshop discussing her art works to students enrolled in Art classes at the college held on February 26, 2015. Total cost: \$200.
- 4500211553 East. Agreement with Cinzia Angelini to provide art jury services for the 2015 Juried Student Art Show to be held at the Vincent Price Museum on June 24, 2015. Total cost: \$250.
- 4500212362 East. Agreement with Golden Star Technology, Inc. to provide support and maintenance for the Kayako Helpdesk software used in

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the Information Technology Department during the period May 1, 2015 to April 30, 2016, inclusive. Total cost: \$504.

- 4500213262 Educational Services Center. Agreement with Dr. Darrick Smith, Assistant Professor of Educational Leadership at the University of San Francisco to present at the LACCD's Student Success Initiative Steering Committee (SSI) and Achieving the Dream (ATD) Culturally Responsive Teaching and Learning Summit hosted by East Los Angeles College. This presentation is part of a mandatory partnership under the ESL/Basic Skills Professional Development grant funded by California Community Colleges Chancellor's Office. LACCD is the fiscal agent for the grant and, as such, is required to enter into and fund agreements with local agencies on March 27, 2015. Total cost: \$2,086. Dr. Darrick Smith, Assistant Professor of Educational Leadership at the University of San Francisco discussed issues of equity within the classroom and campus. Total fee: \$2,086.12
- 4500202045 Educational Services Center. Agreement with Traver Associates, Inc. to provide the emergency replacement of the internal fans used to cool the Uninterruptible Power Supply batteries in the Information Technology department during the period of July 29, 2014 to August 12, 2014, inclusive. Total cost: \$3,800.
- 4500208373 Harbor. Agreement with Atlas Backflow to repair two backflow devices for the Facilities Department during the period February 11, 2015 to March 11, 2015, inclusive. Total cost: \$790.
- 4500210340 Harbor. Agreement with Ruthie Grant to provide lecture on maintaining healthy wellbeing at the Black History Month celebration on February 25, 2015. Total cost: \$300.
- 4500210589 Harbor. Agreement with Four Winds, Inc. to provide bus transportation for the EOPS students and staff to the University of California, Los Angeles campus tour on April 24, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$495.
- 4500210750 Harbor. Agreement with Southern California Marine Institute to provide a 4-hour teaching cruise for Oceanography students to have hands-on experience on oceanographic data collections on April 21, 2015. Total cost: \$1,080.
- 4500211714 Harbor. Agreement with Crown Plaza Hotel to provide banquet services for participants of the Career and Technical Education

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Retreat as allowed by the Perkins IV Title grant on May 1, 2015.

Total cost: \$2,460.

- 4500211719 Harbor. Agreement with VIP Tours of California, Inc. to provide bus transportation for students and staff to University of California, Santa Barbara campus tour on April 24, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$935.
- 4500211983 Harbor. Agreement with Francisco Alarcon to provide lecture on his poetry reading in celebration of International Workers Day on May 1, 2015. Total cost: \$600.
- 4500212026 Harbor. No-cost agreement with Ultimate Exposures, Inc. to provide photography services during the commencement ceremonies to include photographing each graduate and mailing them free color proofs, making available an online ordering system, and providing the College with a memory book either in digital format or in an album during the period May 1, 2015 to June 30, 2015, inclusive.
- 4500212088 Harbor. No-cost agreement with Pride Sash to sell customized sashes for graduating students during the period May 7, 2015 to May 12, 2015, inclusive.
- 4500212089 Harbor. Agreement with Imperial Party Rentals, Inc. to provide rental of tables, chairs, tablecloths and lattice for the scholarship and graduation ceremony receptions during the period June 8, 2015 to June 30, 2015, inclusive. Total cost: \$4,229.
- 4500212214 Harbor. Agreement with Gustavo Arellano to provide lecture on recent developments and future of Latinos and Asians in Southern California on May 4, 2015. Total cost: \$500.
- 4500212278 Harbor. Agreement with Durham School Services to provide bus transportation for high school students from Narbonne, Carson and Banning to visit the college for campus tour during the period April 23, 2015 to April 30, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$2,004.
- 4500200911 Mission. Amendment No. 1 with Prudential Overall Supply to provide mop and shop towel rental and exchange services for the Maintenance and Operations Department, to increase the total contract amount from \$2,000 to \$2,055 from April 1, 2015 to June 30, 2015, inclusive. Total additional cost: \$55.

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- 4500211767 Mission. Agreement with Laura Delgado to conduct workshops on the topics of working with the system, the needs of foster children, school issues and discipline for the Foster Kinship Care Education Program participants during the period March 31, 2015 to June 30, 2015, inclusive. Total cost: \$200.
- 4500211769 Mission. Agreement with Elonda Austin to conduct workshops on the topics of working with the system, the needs of foster children, school issues and discipline for the Permanence and Safety – Model Approach to Partnerships in Parenting Program participants during the period April 18, 2015 to June 20, 2015, inclusive. Total cost: \$1,800.
- 4500211770 Mission. Agreement with Marisela C. Magana to conduct workshops on the topics of issues related to taking care of medically fragile children for the Foster Kinship Care Education Program participants during the period March 31, 2015 to June 30, 2015, inclusive. Total cost: \$120.
- 4500212030 Mission. Agreement with Dean Evans and Associates, Inc. to provide technical support and upgrades for the Event Management Systems software during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: \$2,051.
- 4500212411 Mission. Agreement with Lee Freeman to conduct a workshop titled “What does it take for a student to prepare themselves for a career in Photo/Design/Branding in Los Angeles?” for the Business of Media Arts and Marketing Department during the period April 22, 2015 to June 30, 2015, inclusive. Total cost: \$250.
- 4500212413 Mission. Agreement with Eric Junker, Creative Director, Designer and Artist, to give a lecture on his career in Design and Art and what it takes to be a professional in the Design Industry for the Business of Media Arts and Marketing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: \$250.
- 4500212415 Mission. Agreement with Walter Stamps to conduct a workshop titled “Financing your Business with Other People’s Money” for the Business Department during the period April 1, 2015 to June 30, 2015, inclusive. Total cost: \$300.
- 4500212641 Mission. Agreement with Barry Schwartz to conduct a workshop titled “What does it take for a student to prepare themselves for a career in Photo/Design/Branding in Los Angeles?” for the Business of Media Arts and Marketing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: \$250.

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- 4500212638 Mission. Agreement with Noemi Castaneda to conduct a one-day workshop on the topic of interviewing and job skills for the CARE Program participants during the period May 4, 2015 to June 30, 2015, inclusive. Total cost: \$3,000.
- 4500212685 Mission. Agreement with RMZ Consulting to conduct a one-day workshop on the topic of interviewing and job skills for the CARE Program participants during the period May 4, 2015 to June 30, 2015, inclusive. Total cost: \$3,000.
- 4500212827 Mission. Agreement with Fay Dardashti to conduct workshops on the topics of caregivers rights, resources, responsibilities and issues surrounding relative care for the Foster and Kinship Care Education Program participants during the period April 29, 2015 to June 30, 2015, inclusive. Total cost: \$120.
- 4500212912 Mission. Agreement with Yslas Music for cultural music presentation for the EOPS/CARE Annual Awards held on May 15, 2015. Total cost: \$1,000.
- 4500211717 Pierce. Agreement with Gay Alliance of the Genesee Valley to conduct a Safezone Training series, a one-day introductory train-the-trainer workshop to prepare and train other in the interest of support of students who identify as LGBTQA, community education and social change for the Center for Academic Success during the period April 10, 2015 to June 30, 2015, inclusive. Total cost: \$3,100.
- 4500212040 Pierce. Agreement with Dee Meichelbock to conduct various classes for the Foster and Kinship Care Education Program participants during the period July 1, 2014 to June 30, 2015, inclusive. Total cost: \$3,120.
- 4500212077 Pierce. Agreement with Sworn Testimony, LLC to provide video captioning services for the Political Science, Economics and Criminal Justice Department during the period September 1, 2014 to December 31, 2014, inclusive. Total cost: \$519.
- 4500212145 Pierce. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3245 copier in the Child Development Center during the period March 12, 2015 to March 11, 2016, inclusive. Total cost: \$547.
- 4500212190 Pierce. Agreement with Theresa Reed to conduct a workshop titled "The Road to Dependence" for the Foster and Kinship Care Education Program participants on May 2, 2015. Total cost: \$300.

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- 4500212194 Pierce. Agreement with American Rent All for rental of tent, tables, chairs, flooring, stage, sounds and lighting for a Town Hall Event held on May 1, 2015. Total cost: \$4,285.
- 4500212215 Pierce. Agreement with Eileen M. Morris to serve as speaker at the 9<sup>th</sup> Annual Pierce College Student Success Conference on February 6, 2015. Total cost: \$721.
- 4500212242 Pierce. Agreement with Mission Valley Sanitation, Inc. for rental of 6x10 panels and widescreens to be used for the 2015 Commencement Ceremony during the period June 8, 2015 to June 10, 2015, inclusive. Total cost: \$500.
- 4500212277 Pierce. Agreement with Calabasas Saddlery, Inc. to repair and refurbish saddles for the Equine Science Department during the period February 2, 2015 to February 1, 2016, inclusive. Total cost: \$2,500.
- 4500212280 Pierce. Agreement with Securitech to provide security alarm monitoring services for the College Bookstore during the period July 1, 2015 to June 30, 2016, inclusive. Total cost: \$2,000.
- 4500212681 Pierce. Agreement with Robert Cates for rental of facility to conduct dance classes for the Community Services Department during the period February 20, 2015 to March 27, 2015, inclusive. Total cost: \$300.
- 4500212744 Pierce. Agreement with Dignified Dead Animal Disposal to provide proper disposal of a dead horse named "Mac" during the period January 10, 2015 to July 31, 2015, inclusive. Total cost: \$300.
- 4500210260 Southwest. Agreement with Charrise Lum to provide zumba classes for the students organized by the Health Center to promote healthy lifestyles and physical fitness during the period April 1, 2014 to May 16, 2015, inclusive. Total cost: \$600.
- 4500210832 Southwest. Agreement with American Transportation to provide bus transportation for field trips as allowed by the Passage Program during the period March 5, 2015 to March 7, 2015, inclusive. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$1,504.
- 4500211343 Southwest. Agreement with Certification-Partnership, LLC to provide courses to obtain Certified Internet Web Professional Associate certification as allowed by the Perkins IV Title grant during the period April 5, 2015 to April 4, 2016, inclusive. Total cost: \$500.

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- 4500212060 Southwest. Agreement with Los Angeles Sentinel to provide vertical web banner advertising campaign on L.A.Sentinel.net website to promote Spring semester enrollment during the period April 22, 2015 to May 8, 2015, inclusive. Total cost: \$750.
- 4500212301 Southwest. Agreement with Health Faculty Jobs to provide 60-day online job posting for the Nursing Department during the period May 1, 2015 to June 30, 2015, inclusive. Total cost: \$300.
- 4500210744 Trade-Technical. Agreement with Educational Credit Management Corp. to provide the college with assistance collecting on past due student loans and preventing defaults during the period April 1, 2015 to June 30, 2015. Total cost: \$5,000.
- 4500211885 Trade-Technical. Agreement with AlSCO, Inc. to provide towel services for the Cosmetology Department during the period March 1, 2015 to February 28, 2016. Total cost: \$600
- 4500213288 Trade-Technical. Agreement with Deanna Cherry Consulting to provide workshops on communication protocols and facilitation for the LATTTC College Council Retreat during the period May 18, 2015 to June 10, 2015. Total cost: \$4,800.
- 4500211788 Valley. Agreement with Michael D. Renneker to provide tuning and maintenance of 24 pianos in the Music Building during the period April 20, 2015 to June 30, 2015, inclusive. Total cost: \$2,400.
- 4500211871 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2200 copier in the Professional Development Office during the period April 22, 2015 to April 21, 2016, inclusive. Total cost: \$356.
- 4500211911 Valley. Agreement with First Student Charter Bus to provide bus transportation services for Van Nuys High School students participating in the Career Technology Education Transitions activities on May 1, 2015. All drivers are background checked and have undergone extensive training. Bus fleet is rigorously maintained and inspected on a regular basis. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. Total cost: \$456.
- 4500211989 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR1630 copier in the Discipline Office during the period June 9, 2015 to June 8, 2016, inclusive. Total cost: \$269.

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- 4500211992 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR3235 copier in the CalWORKs Office during the period June 12, 2015 to June 11, 2016, inclusive. Total cost: \$1,092.
- 4500212018 Valley. Agreement with Artashes Avestisyan dba Sweet 1 Bakery to provide catering services for the EOPS Annual Awards Celebration as allowed by the program on May 27, 2015. Total cost: \$2,000.
- 4500212032 Valley. Agreement with Francis Schulcz dba Prime Events Party Rentals for rentals of chairs for High School Senior Day Event during the period April 29, 2015 to April 30, 2015, inclusive. Total cost: \$693.
- 4500212341 Valley. Agreement with Redrock Software Corporation for license to use its Tutor, Lab, and Fitness Trac software including upgrades and support for the General Tutoring Department during the period September 1, 2015 to August 31, 2016, inclusive. Total cost: \$3,592.
- 4500212347 Valley. Agreement with Jose Gonzalez dba Tatis Diamond Tours to provide bus transportation services for John Burroughs High School students participating in the Career Technical Education Transitions Program activities on May 6, 2015. All buses are licensed by the Public Utilities Commissions and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$500.
- 4500212430 Valley. Agreement with Lisa Wendt dba The Wendt Group to update the Services for Student with Disabilities Department brochures using specialized software without compromising the professional look and quality of the brochures during the period May 11, 2015 to May 29, 2015, inclusive. Total cost: \$200.
- 4500212545 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR 3245 copier in the Financial Aid Office during the period June 23, 2015 to June 22, 2016, inclusive. Total cost: \$257.
- 4500212547 Valley. Agreement with Mildred V. Gonong to provide child care services for CalWORKs/GAIN Program participants during the period February 9, 2015 to June 7, 2015, inclusive. Total cost: \$1,416.
- 4500212548 Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2025i copier in the Continuing Education Office during the period May 15, 2015 to May 14, 2016, inclusive. Total cost: \$1,371.



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- 4500212622 Valley. Agreement with Puretec Industrial Water to provide DI Systems tank exchange services for the Child Care Center during the period April 1, 2015 to March 31, 2016, inclusive. Total cost: \$4,975.
- 4500212919 Valley. Agreement with Armando Figueroa Music to provide cultural music performance for the Student Support Services Motivational Banquet and Awards Ceremony held on May 21, 2015. Total cost: \$200.
- 4500210841 Van De Kamp Innovation Center. Amendment No. 1 to agreement with Technical Safety Services, Inc. for installation, repair, testing and then re-testing on fume hood air flow alarms (due to failure during testing). An additional part was added and the performance period extended to the new end date of May 6, 2015. Total additional cost: \$750.
- 4500204037 West. Agreement with Dr. John Green to provide workshops for the Foster and Kinship Care Program during the period August 25, 2014 to June 30, 2015, inclusive. Total cost: \$2,200.
- 4500207558 West. Agreement with Dawn Person to provide a workshop on Social Justice for the West L.A. College Annual Leadership Retreat held on November 21, 2014. Total cost: \$650.
- 4500212734 West. Agreement with Barbara Illowsky to provide keynote speaker services on, "The Future of Educational Resources", for the West L.A. College Tech Fair held on April 29, 2015. Total cost: \$2,000.

Total Cost of Section N: \$110,843

### O. SETTLEMENT OF CLAIMS

- 14-165 Pierce. Compromise of a claim in the amount of \$49,999.
- BC556441 Southwest. Settlement of a lawsuit in the amount of \$9,855.
- 14K05190 Southwest. Settlement of a lawsuit in the amount of \$11,000.
- BC519262 Trade-Technical. Settlement of a lawsuit in the amount of \$41,320.
- 15-62 West. Compromise of a claim in the amount of \$11,794.62.

Total Cost of Section O: \$123,968.62



# Board of Trustees

Los Angeles Community College District

## ACTION

Com. No. BSD2

Division: Business Services

Date: June 10, 2015

**Subject: AUTHORIZE SERVICE AGREEMENTS**

### I. AUTHORIZE SERVICE AGREEMENTS

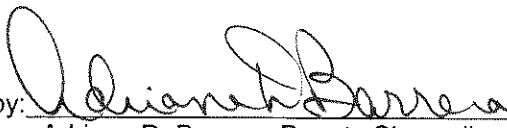
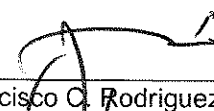
- A. Authorize agreement with Tech Mahindra to provide implementation services for the SAP Planning Budget and Formulation (PBF), and SAP Business Objects software products, for a 12-15 month period of performance, beginning June 15, 2015, at a total cost not to exceed \$748,499.

Background: The District issued a Request For Proposals on January 5, 2015. The Notice Inviting Proposals was published for two weeks and posted on the District's website.

The Los Angeles Community College District currently budgets on a fiscal year calendar using a central/decentralized process whereby the campuses and the Educational Services Center develop budgets which are consolidated at the Educational Services Center and processed centrally. The current LACCD budget preparation process consists of the use of Microsoft Excel spreadsheets and custom SAP applications to load the budget into SAP. The monthly and quarterly budget planning and forecasts are also manually input on the Microsoft Excel spreadsheets. These are very cumbersome and time consuming processes that do not lend themselves well into a fluid environment where expedient decisions are needed on a frequent basis.

The implementation services include designing and implementing of the District's budget processes and functionalities into the SAP PBF system for budget preparation and projection. It will help the District to automate its budget preparation processes by integrating the PBF with the SAP Financial and Fund Management systems.

The specific work product is to implement a comprehensive district-wide Planning and Budget Formulation module for budget development, preparation, forecasting and analysis and real time decision metrics. The product will provide on line real time budget preparation creation and decision making, automated approvals for audit and management oversight, the ability to simulate what if scenarios for any financial

Recommended by:  Approved by:   
 Adriana D. Barrera, Deputy Chancellor Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_ Date: \_\_\_\_\_

Eng _____	Pearlman _____
Field _____	Svonkin _____
Fong _____	Veres _____
Moreno _____	Vacant _____
<small>Student Trustee Advisory Vote</small>	

# Board of Trustees

## Los Angeles Community College District

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situation, Position Budget Control for controlling staffing levels at a District Wide and College Level, Online real time Dashboards for Department Managers to monitor performance and provide a long term digital solution to replace a manual and outdated process.

Four responsive proposals were received. Tech Mahindra was the highest ranked SAP Public Budget Formulation implementation services team that met the requirements of the District. Funding is from Centralized Accounts in the Unrestricted General Fund.

- B. Authorize Amendment No. 3 to Agreement No. 4500187988 with Etudes, Inc. to provide Level 7 services, for its Etudes-NG (Next Generation) software system, including hosting, administrative support, account management and membership services, for up to 20,000 enrollments at Los Angeles Valley College, from July 1, 2015 to June 30, 2016, inclusive, increasing the total contract amount from \$114,600 to \$208,600, at a total additional cost of \$94,000.

Background: This agreement was authorized by the Board of Trustees on July 10, 2013 (Com No. BSD1). This amendment will provide the college with the required services to provide the student participants enrolled in the online courses. Funding is through the College General fund.

- C. Authorize agreements with the following firms to provide banking and treasury services to the Los Angeles Community College District during the period June 11, 2015 to June 10, 2020, inclusive.

1. Tier one accounts:
  - City National Bank
2. Tier two accounts:
  - City National Bank
  - JP Morgan Chase
  - Preferred Bank

Background: These agreements are being awarded pursuant to the result of the Requests for Proposals (RFP) process. The Notice inviting Proposals was published for two weeks, posted on the District's website and over 150 individual letters were mailed and e-mailed to various firms in the Greater Los Angeles Area. Three proposals were received responding to both the Tier one and Tier two accounts and one proposal was received responding to Tier one only. A selection committee composed of five District employees which included two Vice-Presidents of Administrative Services, two Directors and a Senior Analyst as well as the Assistant Treasurer and Tax Collector for the Los Angeles County Treasurer's Office and a retired Vice Chancellor of Operations. The Tier one accounts include a number of different kinds

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of accounts with a cumulative daily average balance of \$48 million. City National Bank was the highest scoring proposer for all the different account groups in Tier one. Tier two accounts are accounts across the many affiliated entities of the District which have an average daily balance of less than the FDIC insurance threshold. The costs for these accounts are anticipated to be net positive cash flow.

## II. AUTHORIZE FOUNDATION AGREEMENT

Authorize an agreement between the Los Angeles City College and the Los Angeles City College Foundation for the purpose of promoting the College, receiving property and gifts for the benefit of the College, establishment of scholarships, and support for alumni activities and the enhancement of the College through public relations outreach programs. In exchange for said services, the College will provide the Foundation with necessary and appropriate support, such as the loan of staff with 50% reimbursement per Title 5, office space, and related like-kind operational necessities, to realize the successful continuation of the Foundation during the period July 1, 2015 to June 30, 2020, inclusive.

Background: The Los Angeles City College Foundation will focus on issues and activities of a college-wide nature and on an as needed-basis. The recommended agreement will be in compliance with existing Board policy (13100 et seq.) involving the establishment of auxiliary organizations.

## III. AUTHORIZE PLACEMENT OF INSURANCE

Authorize placement of the insurance policies specified in Attachment A table below, for the policy period of July 1, 2015 to June 30, 2016, through USI Insurance Services, the District's broker of record.

Background: Education Code Section 72506 provides that the insurance may be obtained from any insurance carrier authorized to transact business insurance in the state, or by a nonadmitted insurer as allowed by Insurance Code Section 1763. That Insurance Code provision allows for a surplus line broker to place insurance with nonadmitted insurers only after a diligent search, if that insurance cannot be procured from insurers admitted for the particular class or classes of insurance and that actually write the particular type of insurance in this state. In preparation for the District's insurance renewal on July 1, 2015, the District's broker, USI Insurance Services, obtained competitive quotes. Per USI corporate standards, they can only obtain quotes from A-VII A.M. Best Company rated carriers and above to ensure financial stability and solvency is maintained. The insurers listed in Attachment A offered the best combination of cost and coverage to the District. The cost increase for the Field Trip Accident insurance coverage of \$11,740 over \$6,264 is due to an increase in the number of field trips reported by the campuses. The cost increase for Student Film Production insurance coverage of \$7,261 over \$6,647 is due to an increase in the amount of equipment being rented by the students for productions as