

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, October 18, 2006 • 8:30 a.m.  
Educational Services Center • Board Room  
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 8:50 a.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Absent: Georgia L. Mercer. Student Trustee Luis Gomez was not present (arrived at 11:18 a.m.).

Chancellor Darroch F. Young was present.

### TRUSTEES ANNUAL RETREAT PART II

#### Board Priorities and Responses to Proposed Strategic Goals and Objectives

Copies of a document entitled “Los Angeles Community College District Draft District Strategic Plan Goals Summary” were distributed.

Chancellor Young explained the purpose of today’s retreat as it relates to the District’s overall mission of creating supportive instructional environments for its students.

The Trustees posed questions and offered their input with respect to the following strategic goals and the objectives listed under each goal:

- Goal 1: Access
- Goal 2: Success
- Goal 3: Excellence
- Goal 4: Accountability
- Goal 5: Collaboration & Resources

Chancellor Young and Mr. Gary Colombo, Dean, Strategic Planning, responded to the Trustees’ comments and questions.

There was discussion regarding the measurable outcomes by the year 2011 with respect to each of the strategic goals.

Mr. Ernest Moreno, Interim President, LAMC; Mr. Robert Garber, President, Pierce College; Dr. Roland Chapdelaine, President, LATTC; and Ms. Abbie Patterson, Vice President, Student Services, LAHC; discussed the strategic goals as they relate to their individual campuses.

There was further discussion regarding the strategic goals.

There was discussion regarding the importance of the District to offer an incentive program for faculty members in order to recognize their teaching efforts and encourage them to become more involved in their students’ endeavors.

(Student Trustee Gomez arrived at 11:18 a.m.)

Trustee Furutani recommended scheduling a Committee of the Whole in order to discuss issues such as decentralization and how it affects large campuses and small campuses.

### Board Self-Evaluation

Copies of a document entitled "Los Angeles Community College District Board of Trustees Self-Evaluation" were distributed.

Ms. Daphne Congdon, Executive Assistant to the Chancellor, summarized the document with respect to the Board of Trustees self-evaluation in the areas of administration, finance, community relations, and diversity.

### Board Accreditation Issues

Copies of a document entitled ACCJC Team Response to Seaside (Harbor, Southwest, and West) Self-Study Reports – Recommendations to the Board of Trustees" were distributed.

Mr. Colombo indicated that the following recommendations directed specifically to the Board of Trustees emerged from the Spring 2006 Seaside College site visits:

1. The Board should develop a systematic approach to new-member orientation.
2. The Board should develop a process for disciplining members in response to infractions of its Code of Ethics.
3. The Board should develop a policy and procedure for the automatic, cyclical review of Board Rules and other formal District policies and practices.

Mr. Colombo summarized the document with respect to the observations that were made as a result of the LASC and LAHC site visits.

Copies of a document entitled "Trustee Sanctions" were distributed.

Ms. Camille Goulet, General Counsel, gave a PowerPoint presentation and summarized the document with respect to Trustee sanctions as they relate to desired outcomes, primary elements to consider, what should be sanctioned, the basis for sanctions, the forms of sanction, how many votes should be required for a sanction, and examples of vote requirements.

Trustee Field recommended that as a long-term policy, the Student Trustee should not have the authority to make or second motions or have an advisory vote on items regarding personnel matters and student discipline.

Student Trustee Gomez concurred with Trustee Field's recommendation.

Ms. Goulet continued her presentation.

There was discussion regarding the issue of utilizing staff for investigations into inappropriate behavior by a Trustee.

With respect to the regular review of Board Rules, Ms. Goulet recommended the following process:

- Division by the committee areas of the Board
- Review by the appropriate management council
- Consultation regarding proposed changes
- Presentation to the applicable Board committee

This process would be performed over the course of a three-year cycle.

Mr. Colombo indicated that there needs to be a statement that says that every new Board member will be required to undergo a formal orientation process. The new Board member would be provided with a list of the topics that would be included in the orientation process.

Ms. Goulet indicated that this would require the adoption of a Board Rule that reflects the practice the District has been engaged in.

Chancellor Young indicated that the topic entitled "Notes on Strategic Planning in a Decentralized Context" that was not covered today would be addressed in a different context such as a Committee of the Whole of the Board.

### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS**

None.

### **RECESS TO CLOSED SESSION**

During the Closed Session, the Board will discuss an allegation of discrimination by a District Office employee.

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

Without objection, so ordered.

*APPROVED: 6 Ayes*

The regular meeting recessed to Closed Session at 12:32 p.m.

### **RECONVENE REGULAR MEETING**

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 2:33 p.m. with President Michael D. Waxman presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Nancy Pearlman, Sylvia Scott-Hayes, and Michael D. Waxman. Absent: Georgia L. Mercer. Student Trustee Luis Gomez was present.

Chancellor Darroch F. Young was present.

Trustee Furutani offered the Opening Thoughts.

Trustee Scott-Hayes led the Pledge of Allegiance to the Flag.

### **MINUTES**

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to approve the following minutes:

Regular Meeting and Closed Session – September 20, 2006

*APPROVED: 6 Ayes*

### **REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE**

Mr. Reginald McCoy, President, Local 347, LASC, reported that LASC hosted the recent Student Leadership Institute and expressed his appreciation to the students who participated. He indicated that more than 100 students attended.

\* \* \*

Ms. Velma Butler, President, AFT College Staff Guild Los Angeles, expressed her concern with respect to her efforts to obtain an accurate report regarding PERS retirement contributions.

Dr. Adriana Barrera, Senior Vice Chancellor, recommended that Ms. Butler discuss her concerns with Ms. Jeanette Gordon, Chief Financial Officer/Treasurer.

### **PUBLIC AGENDA REQUESTS (CATEGORY A)**

#### **Oral Presentations**

None.

#### **Proposed Actions**

Mr. Duke Russell addressed the Board requesting that they take action to build the new Martin Luther King, Jr. Library in the center of the LACC campus in the area where the old one is located.

### **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS**

None.

### **REPORTS AND RECOMMENDATIONS FROM THE BOARD**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

#### **Report of Actions Taken in Closed Session – October 18, 2006**

President Waxman indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

#### **Reports of Standing and Special Committees**

President Waxman reported on the Trustees Annual Retreat – Part II that was held this morning.

#### **Com. No. BT1. Resolution – National Retirement Planning Week – November 13-17, 2006**

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. BT1. as follows:

The following resolution is presented by Trustee Field:

- |          |   |
|----------|---|
| WHEREAS, | Los Angeles Community College District employees are busy working hard serving our students; and              |
| WHEREAS, | Many individuals often do not realize the impact of one's retirement until they reach that stage in life; and |
| WHEREAS, | Retirement presents change, challenges, and opportunities; and  |
| WHEREAS, | Retirement requires planning for financial, emotional, and physical life changes; now, therefore, be it       |

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby supports National Retirement Planning Week on November 13-17, 2006 and urges all employees to review their pension plans and retirement preparations and to utilize, if appropriate, the CalSTRS office at the Newman Center across from ELAC.

Background: Further information is available at [www.retireonyourterms.org](http://www.retireonyourterms.org), [www.calstrs.com](http://www.calstrs.com), and [www.calpers.ca.gov](http://www.calpers.ca.gov).

*Student Trustee Advisory Vote:* Aye (Gomez)  
*ADOPTED:* 6 Ayes

#### Com. No. BT2. Meeting/Conference Attendance Authorizations

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. BT2. as follows:

- A. Authorize payment of necessary expenses for Luis Gomez, student member of this Board of Trustees, to attend the California Community College Student Affairs Association (CCCSAA) 2006 Student Leadership Conference to be held on October 20-22, 2006 in Los Angeles, California.
- B. Authorize payment of necessary expenses for Luis Gomez, student member of this Board of Trustees, to attend the Student Senate for California Community Colleges 2006 Fall General Assembly to be held on November 4-5, 2006 in Millbrae, California.
- C. Authorize payment of necessary expenses for Mona Field, member of this Board of Trustees, to meet with legislators on January 29, 2007 in Sacramento, California.
- D. Authorize payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to attend the Community College League of California 2007 Annual Legislative Conference to be held in Sacramento, California on January 28-29, 2007.

*Student Trustee Advisory Vote:* Aye (Gomez)  
*ADOPTED:* 6 Ayes

#### **REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Young and action taken as indicated.

##### Administrative Leadership Program (ALP)

Copies of a document entitled "ALP The LACCD Administrative Leadership Program" were distributed.

Mr. Colombo discussed the ALP, which is designed to promote the development of individuals who are interested in executive-level administrative positions. He indicated that ALP sessions are scheduled for various Fridays in 2006-07 and the ALP kickoff is scheduled for Friday, November 3, 2006. He expressed his hope that ALP team project presentations and a recognition/certificate ceremony could be scheduled for the regularly scheduled Board meeting of May 30, 2007.

## **CONSENT CALENDAR ITEMS**

### **Matters Requiring a Majority Vote**

President Waxman entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., PC1., and the Correspondence.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

President Waxman inquired if the Trustees have items that need clarification or separation for the vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

Com. No. BF2. Adoption of the 2007-2008 Budget Development Calendar

Com. No. BF3. Adopt Resolution – Subordination of AB 1290 Payments – LACRA Carson

Ms. Gordon noted the following amendment:

...

Background: The Community Redevelopment Agency of the City of **Los Angeles Carson**, California (the "Agency") hereby requests that the Los Angeles Community College District (the "District") subordinate any and all payments it is entitled to receive pursuant to Health & Safety Code Section 33607.5 from the Agency's redevelopment project.

....

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral III. Ratify Service Agreement as it relates to an amendment to renew an agreement with Brian Rix and Pat Bradford Consulting to provide consulting and coordination services pertaining to the operation and fund-raising activities of the LACCD Foundation, Trustee Pearlman inquired as to what the District will receive for the additional cost of \$150,000.

President Waxman responded that the purpose of this item is to renew the contract for one additional year. It is not an increase in the amount that the firm is receiving.

Chancellor Young discussed the progress of the LACCD Foundation with respect to funding for student scholarships since the firm of Brian Rix and Pat Bradford Consulting began providing its services to the District.

Com. No. BSD2. Ratifications for Business Services and Facilities Planning

With respect to Service Agreement number 4500028605 as it relates to an amendment to the agreement with Samuel Mayo to act as the high school academic coordinator at Pierce College, Trustee Field requested clarification as to the total contract amount being increased from \$210,403 to \$212,339.

Mr. Garber indicated that the purpose of this item is to amend a contract that began in 2003 and the actual amount that Mr. Mayo is earning is approximately \$45,000 per year.

Trustee Field requested that in the future items such as this include the original date of the contract so that there is no confusion regarding the contract amount.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral XV. Authorize Purchase of Real Property as it relates to the purchase of property located near the southwest corner of Olive Avenue and 22<sup>nd</sup> Street, Los Angeles, California as the future site of LATTC's 30-Year Plan expansion, Trustee Scott-Hayes inquired as to whether this property is currently vacant.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, responded that this property is currently being vacated. He indicated that there is a possibility of constructing a parking structure at this site.

Com. No. FPD2. Authorize Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority, City of Monterey Park, and City of Montebello (Montebello Bus Lines) Related to the Construction and Operation of the On-Campus Transit Center at East Los Angeles College

Trustee Field expressed her appreciation for the efforts that the District has been making to support public transportation for its employees and students.

Com. No. HRD1. Personnel Services Routine Actions

With respect to Roman Numeral II. Renewal of Employment Contracts as it relates to the renewal of employment contracts for various District Office managers, Ms. Butler inquired as to what type of criteria is used when annual evaluations are conducted for these employees.

Chancellor Young responded that former LACCD Chancellor Marshall Drummond instituted an evaluation process for the College Presidents and for the three top senior officers in the District Office under which evaluations are conducted once a year and a "comprehensive" conducted every three years.

With respect to authorizing the increase in the car allowance to \$900 per month, Ms. Butler inquired as to how much the current car allowance is.

Chancellor Young responded that the current car allowance is \$700 per month.

Com. No. PC1. Personnel Commission Actions

Accept Recommended Disposition of Correspondence

*Student Trustee Advisory Vote: Aye (Gomez)*  
*ADOPTED AS AMENDED: 6 Ayes*

**Matters Requiring a Super Majority Vote**

None.

**RECOMMENDATIONS FROM THE CHANCELLOR**

Com. No. CH1. Resolution – Personnel Commissioner Selection Process

Chancellor Young stated that his recommendation to have an open selection process for the Personnel Commissioner position currently being filled by Mr. David Iwata does not indicate any negative assessment of Mr. Iwata or any Personnel Commissioner. He feels that it is appropriate to utilize an open selection process at periodic intervals.

Trustee Field inquired as to the timeline for this process.

Chancellor Young responded that Mr. Iwata's assignment will end on December 1, 2006 but he will be permitted to continue for up to 90 days thereafter if necessary.

Ms. Butler expressed her concern that an open selection process will be conducted as opposed to just reappointing Mr. Iwata.

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. CH1.

*ADOPTED: 6 Ayes*

### **NOTICE REPORTS AND INFORMATIVES**

Com. No. ISD/A. Informative – Notification of Out-of-State Student Travel

Presented by Chancellor Young.

### **PUBLIC AGENDA REQUESTS (Category B)**

#### Oral Presentations

None.

#### Proposed Actions

None.

### **ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS**

Student Trustee Gomez announced that the Associated Students of LACC are hosting a candidates' forum on Thursday, October 19, 2006 at 11 a.m. and are inviting the Trustees to attend. He indicated that the next Student Affairs Committee meeting is scheduled for Friday, October 20, 2006 and requested the assistance of the College Presidents to encourage the Associated Student Presidents to attend.

\* \* \*

Dr. Tyree Wieder, President, LAVC, announced that one of the student clubs at LAVC is sponsoring a Town Hall meeting on Thursday, October 19, 2006 at 11 a.m. for Mr. Phil Angelides, Candidate for Governor of California. She indicated that the LAVC Historical Museum is hosting an event entitled "Sunday for Sundaes" on October 22, 2006 at 1 p.m. at which there will be several celebrity scoopers. She reported that a former LAVC student was killed in Iraq last week and indicated that a memorial for him was held in Van Nuys, California.

\* \* \*

Dr. Chapdelaine announced that LATTC will be hosting a grand opening exhibit entitled "Mexican-American Baseball in Los Angeles from the Barrios to the Big Leagues." A reception will be held on Saturday, October 21, 2006 at 11 a.m. in the Learning Resources Center.

\* \* \*

Ms. Lisa Fitch, Public Information Officer, announced that all of the colleges will be participating in the Cash for College Convention that is being held on October 26-27, 2006 at the Los Angeles Convention Center. She indicated that the LACCD is a co-presenter of this event along with the City of Los Angeles, the Los Angeles Area Chamber of Commerce, the Los Angeles Unified School District, and UNITE-LA.

**ADJOURNMENT**

President Waxman entertained a motion to adjourn in memory of the former student from LAVC and all of the people who have died while serving in Iraq.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adjourn in memory of those who have died while serving in Iraq.

Without objection, so ordered.

*APPROVED:* 6 Ayes

The regular meeting adjourned at 3:37 p.m.

DARROCH F. YOUNG  
Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Michael D. Waxman  
President of the Board

Date \_\_\_\_\_ November 15, 2006