

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – REGULAR MEETING

Wednesday, November 5, 2008 • 12:30 p.m.
Los Angeles Valley College • Monarch Hall
5800 Fulton Avenue
Valley Glen, California 91401

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 12:30 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Rose Bustos was not present.

Chancellor Marshall E. Drummond was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

APPROVED: 7 Ayes

The regular meeting recessed to Closed Session at 12:31 p.m.

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:30 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Rose Bustos was not present.

Chancellor Marshall E. Drummond was present.

President Candaele discussed the District's success in passing Measure J. He indicated that as a result, the District will see change and progress in developing the colleges' facilities Districtwide. He thanked his fellow Trustees, Chancellor Drummond; the College Presidents; Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development; and Ms. Camille Goulet, General Counsel, for their hard work and dedication in passing Measure J. He expressed his appreciation to Mr. Carl Friedlander, President, Los Angeles College Faculty Guild, and the Union organizations for supporting and volunteering their time to recruit voter support.

FLAG SALUTE

Trustee Scott-Hayes led the Pledge of Allegiance to the Flag.

WELCOMING REMARKS

Dr. A. Susan Carleo, Acting President, Los Angeles Valley College (LAVC), welcomed the Trustees to LAVC. She thanked Chancellor Drummond, the Trustees, the College Presidents, Faculty, Administrators, Staff, Students, and the Resource Table Representatives for being here today.

Dr. Carleo introduced the following individuals who welcomed the Board members to the campus:

Mr. Donald Gauthier, Academic Senate President, LAVC; Ms. Joanne Waddell, Chapter President, AFT Faculty Guild, LAVC; and Ms. Selma Cohen, Chapter Chair, AFT Staff Guild, LAVC.

Dr. Carleo indicated that the new Allied Health & Sciences Center, Monarch Square, and Aquatic Center are the beginning of the transition from a 1950s architectural style to a model institution of higher learning. She stated that the Board of Trustees will adopt the LAVC Vision and Mission statements at today's Board meeting. She introduced Ms. Rebecca Stein, Executive Vice President, Academic Senate and Co-chair for the Educational Master Plan Committee.

Ms. Stein introduced the following members of the Educational Master Plan Committee:

Ms. Deborah diCesare, Dean, Academic Affairs; Mr. Scott Weigand, Director of the Writing Center/Representative of the Student Outcomes Committee; Ms. Sally Raskoff, Chair, Instructional Programs Committee; and Mr. Gauthier.

Ms. Stein discussed the goals, objectives, and strategies for the Educational Master Plan. She stated that the District Strategic Plan Implementation Metric was utilized as a guide.

President Candaele expressed his appreciation to Dr. Carleo for hosting the Board meeting and ribbon cutting ceremony for the Allied Health & Sciences Center that was held this morning.

APPROVAL OF MINUTES

None.

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Ms. Velma Butler, President, AFT College Staff Guild Los Angeles, discussed her concerns regarding the Union not being made aware of or included in the process of a new Americans with Disabilities Act (ADA) Compliance Administrator position in which shared governance was not applied.

Mr. David Beaulieu, President, District Academic Senate, recommended that the ADA Coordinator position be placed on the Districtwide Budget Committee (DBC) agenda for further discussion to address Ms. Butler's concern.

Ms. Goulet responded that the District recently had a lawsuit for \$1 million due to violations of accommodations and facilities levels involving appropriate access. The District found in the course of the litigation that it did not have a systematic set of policies and procedures in place to deal with and meet the challenges of the ADA requirements for students, employees, and the public.

Mr. Jim Adams, Council Representative, Los Angeles/Orange Counties Building and Construction Trades Council, thanked the Board members for another successful three-year agreement, which is slated for approval on today's Board agenda. He expressed his appreciation for the opportunity of working with Dr. Carleo in successfully negotiating several agreements.

Mr. Adams congratulated the Board Members for the passage of Measure J.

PUBLIC AGENDA REQUESTS (CATEGORY A)

Oral Presentations

Ms. Tanya Petkovic, Student, LAVC and Global Warming Coordinator, CALPIRG, presented an update of recent accomplishments CALPIRG has achieved including registering more than 14,000 student voters Districtwide, coordinating a "Rock the Vote" concert, holding four successful debate-watching parties, and making over 5000 get-out-the-vote contacts.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Report on Actions Taken in Closed Session – November 5, 2008

President Candaele Indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

None.

Com. No. BT1. Conference Attendance Ratifications/Authorizations

Motion by Trustee Mercer, seconded by Trustee Field, to adopt Com. No. BT1.

Student Trustee Advisory Vote: Absent (Bustos)

ADOPTED: 7 Ayes

Reports from the Chancellor and College Presidents

Chancellor Drummond expressed his appreciation to LAVC for hosting the Board Meeting. He thanked everyone who participated in the passing of Measure J. He extended a special thanks to the faculty for their role in implementing the facilities needs in the Educational Master Plans, which helped support Measure J.

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Candaele entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., HRD2., HRD3., HRD4., HRD5., HRD6., PC1., and the Correspondence.

Motion by Trustee Santiago, seconded by Trustee Scott-Hayes, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

The following amendments were noted:

I. ACCEPTANCE OF INCOME BY COLLEGE

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B. LOS ANGELES SOUTHWEST COLLEGE

1. ...

~~Background: These funds will be used to extend collaborative efforts with Washington Preparatory High School and to fund the creation of Career Technical Education (CTE) courses at Washington Preparatory High School.~~

Background: These funds will be used to fund instruction, assessment, support staff, benefits, supplies, and services related to improving the enrollment and retention of students in the Associate Degree Nursing Program at Los Angeles Southwest College.

...

2. ...

~~Background: These funds will be used to extend collaborative efforts with Washington Preparatory High School and to fund the creation of Career Technical Education (CTE) courses at Washington Preparatory High School.~~

Background: These funds will be used to fund instruction, assessment, support staff, benefits, supplies, and services related to improving the enrollment and retention of students in the Associate Degree Nursing Program at Los Angeles Southwest College.

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II. ACCEPTANCE OF INCOME FOR MULTI-COLLEGE GRANTS

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C. ...

~~Background: These additional funds will be used by Los Angeles Southwest College to extend collaborative efforts with Washington Preparatory High School and to fund the creation of Career Technical Education (CTE) courses at Washington Preparatory High School.~~

Background: These funds will be used to fund instruction, assessment, support staff, benefits, supplies, and services related to improving the enrollment and retention of students in the Associate Degree Nursing Program at Los Angeles Southwest College. Pierce College will use these additional funds to fund instruction, support staff, benefits, supplies, and services related to improving retention in the Associate Degree Nursing Program.

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V. AUTHORIZE ACCEPTANCE OF FUNDS FOR THE 2008-2009 ONE-TIME BLOCK GRANT FUNDS FOR INSTRUCTIONAL SUPPORT AND/OR PHYSICAL PLANT PROGRAM

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Background: For fiscal year 2008-2009, the District received from the State of California through the State Chancellor's Office, California Community Colleges, a total of \$846,287 for the Instructional Support and/or Physical Plant Program. ~~Matching requirements for the One-Time Block Grant are 75% State/25% Local for Instructional Support and for Library Materials, 50% State/50% Local for Scheduled Maintenance and for Architectural Barrier Removal, no match required for Seismic Repair and for Hazardous Substance Removal.~~

FISCAL IMPLICATIONS: No District matching is required.

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Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral II. Ratify Placement of Insurance Item A. 1. as it relates to the property value of \$18,314 for the MLK Library at Los Angeles City College, Trustee Mercer inquired as to the appropriate value of the MLK Library.

Dr. Adriana Barrera, Deputy Chancellor, responded that this is a typo.

There being no objection, Com. No. BSD1. Roman Numeral II. Ratify Placement of Insurance Items A. and B. were withdrawn as follows:

~~A. Ratify changes and endorsements to the District's property insurance policy, placed through Arthur J. Gallagher & Co. as District's broker of record, for the following structures coming off of the Builders Risk policy and being added to the inventory of District owned property covered under the insurance provided through Lexington Insurance of Pennsylvania, at a total additional cost of \$27,890, including premium, fees, and taxes:~~

- ~~1. The MLK Library at Los Angeles City College, with a total property value of \$18,314, during the policy period of July 1, 2007 through June 30, 2008, inclusive, with insurance coverage effective May 7, 2008, at an additional premium of \$965.~~
- ~~2. The MLK Library and the Parking Structure at Los Angeles City College, the Child Development Center at Los Angeles Mission College, and a building for offices and classrooms at Los Angeles Valley College, with a total property value of \$109,314, during the policy period July 1, 2008 through June 30, 2009, inclusive, at an additional premium of \$26,925.~~

~~Background: On July 9, 2008 (Com. No. BSD1), the Board of Trustees authorized placement of eight (8) insurance policies through the District's insurance broker, which included property insurance provided by Lexington insurance of Pennsylvania. The above policy changes provide coverage for newly completed construction projects that are being removed from the Builders Risk insurance for works in progress, and are being added to the District's property inventory. The District's broker has guaranteed that the premium cost, based on a rate per \$100 of total reported building values, represents the best combination of cost and coverage to the District. This coverage is being placed pursuant to Board Rule 7300, and funding is through Districtwide accounts.~~

~~B. Ratify placement, through Arthur J. Gallagher & Co., as District's broker of record, of employees' group travel accident insurance through AIG Life Insurance Company during the policy period August 1, 2008 through July 31, 2009, inclusive, at a total cost of \$2,763, including premium, fees, and taxes.~~

~~Background: The District is renewing its group travel and blanket accident insurance policy, with coverage of \$100,000 per person and an aggregate limit of \$500,000 per accident. This policy, placed through the District's current broker of record since 2005, provides protection 24 hours per day to any District employee traveling on District authorized business, and is separate from the student field trip accident insurance coverage authorized by the Board of Trustees on July 9, 2008 (Com. No. BSD1). This coverage is being placed pursuant to Board Rule 7300, and funding is through Districtwide accounts.~~

Withdrawn.

With respect to Roman Numeral IV. Authorize Payments Item B. East Los Angeles College as it relates to the various amounts totaling \$1,281,77 for payment of tuition reimbursement claims, Trustee Mercer inquired as to the appropriate payment total.

Dr. Barrera noted the following correction:

IV. AUTHORIZED PAYMENTS

B. East Los Angeles College

In various amounts totaling ~~\$1,281,77~~ \$1,281.77 to the following classified employees at East Los Angeles College for payment of their outstanding tuition reimbursement claims:

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Com. No. BSD2. Ratifications for Business Services

Com. No. FPD1. Facilities Planning and Development Routine Report

Com. No. FPD2. Master Procurement Agreements for Nursing Program Equipment

Com. No. HRD1. Personnel Services Routine Actions

Com. No. HRD2. Agreement Between the Los Angeles Community College District and the Los Angeles Community College District Administrators' Unit Represented by California Teamsters Public, Professional & Medical Employees Union, Local 911

Com. No. HRD3. Compensation Increase for the American Federation of Teachers, Los Angeles College Faculty Guild, Local 1521, AFT/CFT, AFL/CIO

Com. No. HRD4. Compensation Increase for Senior Administrators

Dr. Barrera noted the following amendments:

COMPENSATION INCREASE FOR SENIOR ADMINISTRATORS

I. The Board of Trustees hereby approves the following compensation changes for the following positions: Chancellor, Deputy Chancellor, Vice Chancellors, General Counsel, Presidents, Academics and Classified Vice Presidents, Senior Associates Vice Chancellor, Associate Vice Chancellors, Associate General Counsels, Assistant General Counsel, and Academic Directors.

A. Effective July 1, 2008, all salary schedules shall be increased by .68%.

B. Effective July 1, 2008, increase the doctorate differential for Academic and Classified Vice Presidents, Senior Associate Vice Chancellor, Associate Vice Chancellors, Associate General Counsels, Assistant General Counsel, and Academic Directors by .68%.

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Com. No. HRD5. Compensation Increase for Unrepresented Confidential Employees and Classified Managers

Com. No. HRD6. Agreement Between the Los Angeles Community College District and the Los Angeles/Orange Counties Building and Construction Trades Council for the Crafts Unit

Com. No. ISD1. Approval of New Educational Programs and Courses

Com. No. ISD2. Revise Board Rules

Com. No. PC1. Personnel Commission Action

Accept Recommended Disposition of Correspondence

Student Trustee Advisory Vote: Absent (Bustos)
ADOPTED AS AMENDED: 7 Ayes

Matters Requiring a Super Majority Vote

Com. No. BF2. 2008-2009 Budget Adjustments

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. BF2.

Student Trustee Advisory Vote: Absent (Bustos)
ADOPTED: 7 Ayes

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH1. Adoption of Los Angeles Valley College (LAVC) Vision and Mission Statements

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. CH1.

Trustee Pearlman expressed her appreciation that sustainability was included in the Vision and Mission Statements.

Trustee Field thanked everyone who participated in accomplishing the LAVC Vision and Mission Statements.

Student Trustee Advisory Vote: Absent (Bustos)
ADOPTED: 7 Ayes

NOTICE REPORTS AND INFORMATIVES

Com. No. BF/A. [Informative] 2008-2009 First Quarter Financial Status Report

Presented by Chancellor Drummond.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

Trustee Field announced that "Metro Day LA" is scheduled for Friday, November 7, 2008 and is being held at Los Angeles Trade-Technical College (LATTTC). This was developed to help students understand the future of transportation and to get them involved in internships and scholarships. She indicated that this is a collaboration between the District and the Metropolitan Transportation Authority (MTA). Mr. Eisenberg will be a keynote speaker. Trustee Field encouraged everyone to participate and to get the word out about this event.

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President Candaele introduced and expressed his appreciation to Mr. Cecil Rambo, Jr., Field Operations Region II Division Chief, Los Angeles County Sheriff's Department, and Joseph Stephen, Operations Lieutenant, Los Angeles County Sheriff's Department, for attending today's Board meeting.

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Trustee Mercer announced that the Community College League of California 2009 Annual Convention & Partner Conferences will be held on November 20-22, 2008 in Anaheim. She indicated that there will be a workshop on Emergency Preparedness Training that the Board members are mandated to take. She encouraged her fellow Trustees to attend.

ADJOURNMENT

Motion by Trustee Santiago, seconded by Trustee Scott-Hayes to adjourn.

Without objection, so ordered.

The regular meeting adjourned at 4:10 p.m.

MARSHALL E. DRUMMOND
Chancellor and Secretary of the Board of Trustees

By: _____
Lupe Orozco
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Kelly G. Candaele
President of the Board

Date _____ February 11, 2009 _____