

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – REGULAR MEETING

Wednesday, June 27, 2007 • 11:00 a.m.  
Educational Services Center • Board Room  
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 11:13 a.m. with Vice President Sylvia Scott-Hayes presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Warren T. Furutani (arrived at 11:17 a.m.), Georgia L. Mercer, and Nancy Pearlman (arrived at 11:35 a.m.). Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

#### COMMITTEE OF THE WHOLE

Motion by Trustee Field, seconded by Trustee Reddock, to recess to the Committee of the Whole.

The regular meeting recessed to the Committee of the Whole at 11:14 a.m.)

Vice President Scott-Hayes deferred to Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development.

#### Program Management Transition Report

Mr. Eisenberg distributed copies of a document entitled "Program Management Team – Transition Progress Report." He deferred to Mr. James Sohn, Build—LACCD.

(Trustee Furutani arrived at 11:17 a.m.)

Mr. Sohn summarized the document with respect to progress/strategy, staff composition, commitment to RFO provisions, what has changed, what remains the same, and expectations for the future.

There was discussion regarding performance metrics, which are designed to measure performance and will be established within 90 days of contract execution. The performance metrics are intended to provide an overall guide to achieve goals as progress measurements are evaluated and assessed.

There was discussion regarding the issue of delays in various construction projects.

Trustee Scott-Hayes expressed her concern regarding the delay in completing the LACC Northeast Satellite Campus and requested that a report be prepared on a quarterly basis regarding the status of the District's construction projects.

#### ARCC AB 1417 Accountability Report Review

Copies of a document entitled "Focus on Results – Accountability Reporting for the California Community Colleges" were distributed.

Chancellor Young indicated, as stated in Com. No. CH2. Review and Adoption of the 2007 ARCC Report on today's agenda, the Board of Trustees affirms that it has reviewed and accepted the major findings included in the 2007 Accountability Reporting for Community Colleges (ARCC) Report.

Mr. Gary Colombo, gave a PowerPoint presentation and summarized the ARCC 2007 Report with respect to performance indicators for the California Community College system as a whole and for each of the nine LACCD colleges.

(Trustee Pearlman arrived at 11:35 a.m.)

There was discussion regarding the document with respect to college peer groupings for various categories of performance indicators.

#### LACCD Draft Core Indicators of Institutional Effectiveness

Copies of a document entitled "Core Indicators of LACCD Institutional Effectiveness – Revised Draft for Discussion Only" were distributed.

There was discussion regarding the need for improved basic skills instruction in order to ensure student success.

There being no objection, the Committee of the Whole was adjourned at 12:30 p.m.

#### RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 12:31 p.m. with Vice President Sylvia Scott-Hayes presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Georgia L. Mercer. Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

#### REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

Vice President Scott-Hayes stated that in accordance with The Ralph M. Brown Act, Ms. Crystal Caldwell, a permanent classified employee assigned to Los Angeles Mission College as a Secretary, has requested that she be allowed to speak at the public session of the Board of Trustees. Ms. Caldwell was present.

Mr. Michael Shanahan, Associate Vice Chancellor, Employer-Employee Relations, explained what should occur with respect to the disciplinary case.

Mr. Kevin Jeter, Associate General Counsel, explained the process for suspending a permanent classified employee.

Mr. Shanahan summarized the charges against Ms. Caldwell.

Ms. Caldwell addressed the Board regarding the charges against her.

Ms. Fern Reisner addressed the Board on behalf of Ms. Caldwell.

#### RECESS TO CLOSED SESSION

Motion by Trustee Field, seconded by Trustee Pearlman, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

*APPROVED: 6 Ayes*

The regular meeting recessed to Closed Session at 12:40 p.m.

## **RECONVENE REGULAR MEETING**

The regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:35 p.m. with Vice President Sylvia Scott-Hayes presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Warren T. Furutani (arrived at 3:40 p.m.), Georgia L. Mercer. Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

Trustee Pearlman led the Pledge of Allegiance to the Flag.

## **MINUTES**

Motion by Trustee Field, seconded by Trustee Reddock, to approve the following minutes:

Regular Meeting and Closed Session – May 16, 2007  
Special Meeting and Closed Session – May 23, 2007

*APPROVED:* 5 Ayes

## **REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE**

No reports.

## **PUBLIC AGENDA REQUESTS (CATEGORY A)**

### **Oral Presentations**

Scheduled speaker Professor Charles Dirks was not present.

Mr. Diego Janacua addressed the Board with an update regarding the effort to establish CALPIRG chapters at the campuses.

### **Proposed Actions**

Com. No. 2/A. Protect Women from Night Attacks at LACC by Keeping the Library in the Safe Center of the Campus

Scheduled speaker Mr. Duke Russell was not present.

## **REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS**

None.

## **REPORTS AND RECOMMENDATIONS FROM THE BOARD**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

### **Report of Actions Taken in Closed Session – June 27, 2007**

Vice President Scott-Hayes indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Chancellor Young reported on this morning’s Committee of the Whole at which there were presentations regarding Build—LACCD, AB 1417, and Basic Skills Assessment.

(Trustee Furutani arrived at 3:40 p.m.)

Student Trustee Jackson reported on the Student Affairs Committee meeting of June 22, 2007. She announced that the meeting reached quorum.

Com. No. BT1. Absence-Hardship Authorization

**Withdrawn.**

Trustee Reddock apologized for not being able to attend the Board meeting of June 13, 2007. She indicated that a court appearance was scheduled prior to her being appointed to the Board of Trustees, which she could not reschedule.

Com. No. BT2. Resolution – District Classified Employees Retirement

Motion by Trustee Field, seconded by Trustee Candaele, to adopt Com. No. BT2. as follows:

- WHEREAS, The classified employees identified below have been with the Los Angeles Community College District for many years; and
- WHEREAS, These classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it
- RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEE  
May 1, 2007 – May 31, 2007

LAST NAME	FIRST NAME	JOB CLASSIFICATION	YEARS OF SERVICE	LOCATION
1 Ward	Alan	Plumber	35	Pierce
2 Wrinkle	Guy	Life Science Laboratory Technician	34	West
3 Maccani	Elizabeth	Admissions and Records Assistant	26	Trade
4 Stawiarski	Richard	Locksmith	7	West

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED: 6 Ayes*

Com. No. BT3. Supporting LAUSD Labor Studies Program

Motion by Trustee Field, seconded by Trustee Furutani, to adopt Com. No. BT3. as follows:

The following resolution is presented by Trustee Field:

- WHEREAS, The Los Angeles Community College District has a longstanding commitment to labor education and has long supported the Los Angeles Trade Technical College Labor Studies Program and more recently has initiated the Dolores Huerta Institute for Labor Education; and

- WHEREAS, For the last nine years our "sister" district, the Los Angeles Unified School District (LAUSD), in collaboration with United Teachers Los Angeles (UTLA), and hundreds of volunteers from the labor relations community have engaged in a middle school and high school labor studies curriculum known as the Collective Bargaining Education Project (CBEP); and
- WHEREAS, Hundreds of high school and middle school students receive the opportunity to experience a collective bargaining simulation through the CBEP; and
- WHEREAS, The Los Angeles Community College District wishes to support and promote labor education at all levels and hopes for further collaboration with all entities working towards labor education; now, therefore, be it
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages our colleagues at LAUSD to maintain and encourage the Collective Bargaining Education Project as a valuable opportunity for LAUSD students.

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED: 6 Ayes*

(Trustee Candaele left at 3:45 p.m.)

Com. No. BT4. Resolution – Preschool Learning Foundations

Motion by Trustee Furutani, seconded by Trustee Field, to adopt Com. No. BT4. as follows:

The following resolution is presented by Trustee Furutani:

- WHEREAS, Community colleges in California play a key role in the development and training of early childhood educators; and
- WHEREAS, The State of California is committed to provide education to the more than one million preschool age children, of which 39 percent are English language learners; and
- WHEREAS, Key early childhood educators, providers, researchers, advocates, and organizations are concerned about all aspects of the implementation of preschool learning foundations (principles); the following stakeholders believe in ensuring that these preschool learning foundations should reflect a developmental continuum, be culturally competent, and not age specific:
- Alliance for a Better Community  
 Asian and Pacific Islanders California Action Network  
 Beach Cities Association for the Education of Young Children  
 California Association for Bilingual Education  
 California Association for the Education of Young Children  
 Californians Together  
 Los Angeles Universal Preschool  
 Pacific Asian Consortium in Employment  
 National Council of La Raza  
 Southern California Association for the Education of Young Children
- WHEREAS, The California Department of Education has proposed to release a set of preschool learning foundations for the state; and

WHEREAS, Substantial input from the field of early childhood educators must be incorporated into all state preschool learning foundations and be presented in a format that is clear, concise, and reader friendly to practitioners in the field; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins the above listed organizations in urging the California Department of Education to delay the release of the preschool learning foundations until input from the field is duly incorporated and the foundations reflect the entire context of child development and the needs of the culturally diverse communities of California.

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED: 5 Ayes*

## **REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS**

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Young and action taken as indicated.

Chancellor Young requested that Com. No. CH2. Review and Adoption of the 2007 ARCC Report be taken out of order.

Motion by Trustee Field, seconded by Trustee Furutani, to take Com. No. CH2. out of order.

*APPROVED: 5 Ayes*

### **Com. No. CH2. Review and Adoption of the 2007 ARCC Report**

Motion by Trustee Field, seconded by Trustee Furutani, to adopt Com. No. CH2.

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED: 5 Ayes*

## **CONSENT CALENDAR ITEMS**

### **Matters Requiring a Majority Vote**

Vice President Scott-Hayes entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., ISD3., and PC1.

Motion by Trustee Furutani, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

The Trustees discussed the following Consent Calendar agenda items:

### **Com. No. BF1. Budget and Finance Routine Report**

### **Com. No. BF2. Resolution – District Appropriations Limits for 2007-2008**

### **Com. No. BF3. 2007-2008 Tentative Budget Adoption**

Copies of a document entitled "Tentative Budget 2007-2008" were distributed.

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Authorize Student Health Center Agreement as it relates to the renewal of an agreement with H. Milano Mellon, M.D., Inc. to provide student health center and psychological counseling services for WLAC, Trustee Furutani inquired as to what type of services this firm provides to the health care center.

Dr. Mark Rocha, President, WLAC, indicated that he would provide this information.

Trustee Field requested that the colleges provide the Board with data regarding utilization of the student health centers.

Chancellor Young indicated that he would have Ms. Daphne Congdon, Executive Assistant to the Chancellor, organize this information and provide it to the Board.

Com. No. BSD2. Ratifications for Business Services and Facilities Planning

Com. No. FPD1. Facilities Planning and Development Routine Report

Com. No. FPD2. Authorize Final Project Proposals

Com. No. HRD1. Personnel Services Routine Actions

Dr. Adriana Barrera, Senior Vice Chancellor, noted the following amendment:

...

II. THE SUSPENSION OF PERMANENT CLASSIFIED EMPLOYEES

...

~~B. The five (5) days suspension of classified employee (763156), assigned to the Payroll Department in the Los Angeles Community College District as a permanent Payroll Technician, is based on the following causes:~~

...

**Withdrawn.**

Com. No. ISD1. Authorize a Resolution Authorizing Los Angeles Harbor College to Apply for a Grant to House and Manage its One Stop Workforce Development Center

Trustee Furutani inquired as to the location of this facility.

Dr. Linda Spink, President, LAHC, responded that the location has not yet been decided. She indicated that both the South Bay Workforce Investment Board (WIB) and the Greater Long Beach Workforce Development Board are vying for the city portion of this contract. If the South Bay WIB is awarded the contract, they intend to bring a bungalow onto the campus to house the One Stop Workforce Development Center.

Com. No. ISD2. Continue Processing Fee for Nonresident International Students

With respect to the proposed continuation of the \$25 per semester processing fee for students classified as nonresidents who are both citizens and residents of a foreign country and are attending one of the District colleges under an F visa, Trustee Field inquired if the \$25 fee is adequate for the paperwork that needs to be completed.

Mr. John Clerx, Associate Vice Chancellor, Instructional and Student Support Services, responded that during the 12-month trail period, the \$25 fee was adequate to cover the staff time necessary to enforce the fee and it is anticipated that the fee will continue to be adequate.

Com. No. ISD3. Authorization of Student Travel

Com. No. ISD4. Approval of Noncredit Courses

Com. No. ISD5. Approval of New Courses

Trustee Field commended District faculty, staff, and administration for continually bringing forward new courses for Board approval.

Com. No. PC1. Personnel Commission Action

Accept Recommended Disposition of Correspondence

No Correspondence was submitted.

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED AS AMENDED: 5 Ayes*

**Matters Requiring a Super Majority Vote**

None.

### **RECOMMENDATIONS FROM THE CHANCELLOR**

Com. No. CH1. Resolution Authorizing Debt Service Estimate

Motion by Trustee Field, seconded by Trustee Furutani, to adopt Com. No. CH1.

*Student Trustee Advisory Vote: Aye (Jackson)*  
*ADOPTED AS AMENDED: 5 Ayes*

Com. No. CH2. Review and Adoption of the ARCC Report

This item was taken out of order and adopted under "Reports from the Chancellor and College Presidents" earlier in today's meeting.

### **NOTICE REPORTS AND INFORMATIVES**

None.

### **PUBLIC AGENDA REQUESTS (Category B)**

Oral Presentations

None.

Proposed Actions

None.

### **ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS**

None.

### **ADJOURNMENT**

Motion by Trustee Field, seconded by Trustee Reddock, to adjourn.

Without objection, so ordered.

*APPROVED:* 5 Ayes

The regular meeting adjourned at 4:02 p.m.

DARROCH F. YOUNG  
Chancellor and Secretary of the Board of Trustees

By: \_\_\_\_\_  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

\_\_\_\_\_  
Sylvia Scott-Hayes  
President of the Board

Date \_\_\_\_\_ July 25, 2007 \_\_\_\_\_