

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – ANNUAL ORGANIZATIONAL AND REGULAR MEETING

Wednesday, July 11, 2007 • 12:30 p.m.
Educational Services Center • Board Room
770 Wilshire Boulevard • Los Angeles, California 90017

The annual organizational and regular meeting of the Board of Trustees of the Los Angeles Community College District was called to order at 12:55 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Warren T. Furutani, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

President Mercer welcomed Mayor Antonio Villaraigosa.

OATH OF OFFICE (FIELD, FURUTANI, SCOTT-HAYES, MERCER)

Mayor Villaraigosa congratulated Trustees Field, Furutani, Scott-Hayes, and Mercer on their reelection to the Board and expressed his appreciation for the opportunity to administer the oath of office to each of them. He discussed the importance of the community college system—and specifically, the Los Angeles Community College District—to educate youth of various ethnic backgrounds.

Mayor Villaraigosa administered the oath of office individually to Trustees Mona Field, Warren T. Furutani, Sylvia Scott-Hayes, and Georgia L. Mercer.

President Mercer acknowledged the following individuals who are in attendance today:

The Honorable Carol Gross, Council Member, City of Culver City
Ms. Fran Pavley, former State of California Assembly Member

Trustee Field expressed her appreciation for having the opportunity to continue serving the community as a member of the Board.

Trustees Furutani and Scott-Hayes introduced their family members who are in attendance today and emphasized the importance of community colleges to prepare students to be successful in the four-year institutions or in the workplace.

President Mercer expressed her appreciation for the support she received in the runoff election. She introduced Ms. Pamela Huntoon, Education Deputy for Councilwoman Jan Perry.

On behalf of Councilwoman Perry and the City of Los Angeles, Ms. Huntoon presented certificates of recognition to Trustees Field, Furutani, Mercer, and Scott-Hayes.

Trustee Candaele expressed his appreciation to Mayor Villaraigosa for attending and for his focus on community college education.

RECESS TO RECEPTION

There being no objection, the annual organizational and regular meeting recessed to the reception at 1:15 p.m.

RECONVENE ANNUAL ORGANIZATIONAL AND REGULAR MEETING

The annual organizational and regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 1:31 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Mona Field, Georgia L. Mercer, Nancy Pearlman, and Sylvia Scott-Hayes. Absent: Kelly G. Candaele (arrived at 1:33 p.m.), Warren T. Furutani, and Angela J. Reddock (arrived at 1:31 p.m.). Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

President Mercer expressed her appreciation to the staff members who assisted with today's reception.

(Trustee Reddock arrived at 1:31 p.m.)

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A as amended as follows:).

ADDENDUM

CLOSED SESSION

Wednesday, July 11, 2007
1:30 p.m. – 3:30 p.m.

Educational Services Center
~~Board Room, First Floor~~ **Ninth Floor Conference Room**
770 Wilshire Boulevard
Los Angeles, CA 90017

...

- II. Public Employee Evaluation
(pursuant to Government Code section 54957)

...

B. Position: ~~District Executives~~
Senior Vice Chancellor

C. **Position: General Counsel**

D. **Position: Executive Director, Facilities Planning and Development**

....

APPROVED AS AMENDED: 5 Ayes

The annual organizational and regular meeting recessed to Closed Session at 1:32 p.m.

(Trustee Candaele arrived at 1:33 p.m.)

RECONVENE ANNUAL ORGANIZATIONAL AND REGULAR MEETING

The annual organizational and regular meeting of the Board of Trustees of the Los Angeles Community College District reconvened at 3:46 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, and Sylvia Scott-Hayes. Absent: Warren T. Furutani. Student Trustee Eva Jackson was present.

Chancellor Darroch F. Young was present.

Trustee Candaele led the Pledge of Allegiance to the Flag.

ELECTION OF OFFICERS

President Mercer declared that nominations were open for the position of President of the Board of Trustees for 2007-2008. She stated that a second is not required under *Robert's Rules of Order*.

Trustee Field nominated Trustee Scott-Hayes.

There being no further nominations, President Mercer declared the nominations closed. She requested that the Trustees indicate their vote by a roll call.

The following votes were recorded with Trustee Furutani absent: 6 Ayes (Candaele, Field, Mercer, Pearlman, Reddock, Scott-Hayes)

Trustee Mercer relinquished the gavel to President-elect Scott-Hayes.

President Scott-Hayes declared that nominations were open for the position of First Vice President of the Board of Trustees for 2007-2008. She stated that a second is not required under *Robert's Rules of Order*.

Trustee Mercer nominated Trustee Candaele.

There being no further nominations, President Scott-Hayes declared the nominations closed. She requested that the Trustees indicate their vote by a roll call.

Trustee Pearlman expressed her concern that she has not been given the opportunity to serve as an officer on the Board. She indicated that she would support the nomination for Vice President and expressed her hope that an opportunity for her would arise at some point.

The following votes were recorded: 6 Ayes (Candaele, Field, Mercer, Pearlman, Reddock, Scott-Hayes)

President Scott-Hayes entertained a motion to open nominations for the position of Second Vice President of the Board of Trustees for 2007-2008. No motion was made to open nominations.

Trustee Field and President Scott-Hayes expressed their appreciation to Trustee Mercer for her leadership during the past four months.

MINUTES

Motion by Student Trustee Jackson, seconded by Trustee Field, to approve the following minutes:

Regular Meeting and Closed Session – May 30, 2007
Regular Meeting and Closed Session – June 13, 2007

MAY 30, 2007 MINUTES APPROVED: 6 Ayes
JUNE 13, 2007 MINUTES APPROVED: 5 Ayes (Candaele, Field, Mercer, Pearlman, Scott-Hayes)
1 Abstention (Reddock)

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Ms. Velma Butler, President, AFT College Staff Guild Los Angeles, indicated that reorganization is taking place at several District worksites and expressed her concern that this reorganization might be in violation of the Collective Bargaining Agreement.

Chancellor Young indicated that he would investigate this matter in order to determine whether this reorganization is in violation of the contract.

* * *

Ms. Gwen Maris, ASO President, LASC, and Student Representative at the Resource Table, introduced herself.

PUBLIC AGENDA REQUESTS (CATEGORY A)

Oral Presentations

With respect to Com. No. FPD1. Facilities Planning and Development Report Roman Numeral IV. Authorize Construction Contracts Item A., Mr. David Kersh addressed the Board regarding the authorization of a contract with Sinanian Development, Inc. to provide general construction services for the Center for the Sciences project at Pierce College. He expressed his concern regarding Sinanian's use of subcontractors who violate labor laws.

There was discussion regarding the prequalification process that the District uses to monitor its contractors in order to prevent labor law violations and other violations.

Trustee Field recommended that staff prepare a proposal as to whether the Board needs to adopt a resolution to begin a political process in Sacramento.

Proposed Actions

Com. No. 2/A. For Equity and Justice for Students, Restart Football at LACC

Mr. Duke Russell addressed the Board requesting that they take action to have football restarted at LACC.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

* * *

President Scott-Hayes expressed her appreciation to the following individuals for their efforts in preparing for this morning's swearing-in ceremony and reception:

Ms. Carol Justiniano, Executive Secretary to the Board of Trustees; Ms. Laurie Green, Assistant Secretary to the Board of Trustees; Ms. Daphne Congdon, Executive Assistant to the Chancellor; Ms. Lynn Winter Gross, Director, Public Relations; Ms. Lisa Fitch, Public Information Officer; Ms. Diane Gamboa, Graphic Arts Designer; and Ms. Shari Borchetta, Business Services.

Report of Actions Taken in Closed Session – July 11, 2007

President Scott-Hayes indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

The Board took no actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

No reports.

Com. No. BT1. Meeting Attendance Authorization

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT1. as follows:

Authorize payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to attend meetings with members of the Latino Legislative Caucus to be held on July 17, 2007 in Sacramento, California.

Student Trustee Advisory Vote: Aye (Jackson)

ADOPTED: 6 Ayes

Com. No. BT2. Elect/Select Trustee Representatives

Motion by Trustee Mercer, seconded by Trustee Field, that Trustee Angela J. Reddock be elected to serve as the Los Angeles Community College District's governing board voting representative to elect members to the Los Angeles County Committee on School District Organization (Education Code §35023/72403); and that Trustee Reddock be selected to serve as the Los Angeles Community College District's governing board Annual Representative to the Los Angeles County School Trustees Association for 2007-2008.

Student Trustee Advisory Vote: Aye (Jackson)

ADOPTED: 6 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by Chancellor Young and action taken as indicated.

No reports.

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Scott-Hayes entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., ISD3., and PC1.

Motion by Trustee Field, seconded by Trustee Mercer, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

Com. No. BF2. Authorization to Make Appropriation Transfers

With respect to this item in which the Board of Trustees would authorize the County Superintendent of Schools and the Chancellor of the LACCD or his designee to make appropriate transfers necessary at the close of the 2006-07 school year to permit payment of obligations of the District, Trustee Mercer inquired as to why the District needs to do this.

Ms. Jeanette Gordon, Chief Financial Officer/Treasurer, responded that most of the colleges and K-12 districts in Los Angeles process their transactions through the county. At the end of the year, the county requires them to have permission to make appropriation transfers to cover negative balances. This item is sent to Board only as a formality because the District is fiscally independent. She indicated that this action keeps the District in good standing with the county.

Com. No. BSD1. Business Services Routine Report

With respect to Roman Numeral I. Ratify Service Agreements Items C., D., and E. as they relate to agreements for various health benefits services, Trustee Field commended the Benefit Services Center for the various health services they provide to District employees.

Com. No. BSD2. Ratifications for Business Services and Facilities Planning

President Scott-Hayes noted the following amendment:

BACKUP TO RATIFICATIONS (BSD2) FOR BUSINESS SERVICES, BUSINESS AND FINANCE,
AND FACILITIES PLANNING AND DEVELOPMENT

...

O. RATIFICATION OF CLAIMS

07A1300-0132; Pierce West. Stipulated Award in the amount of \$0.00 with possible Future Medical in the amount of \$9,400.

....

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral II. Authorize Amendments to Professional Services Agreements Item E. as it relates to an agreement with Tony Fairclough to provide additional professional engineering services in support of the Districtwide energy initiatives at a cost not to exceed \$404,000, Trustee Field inquired if this would be a full-time assignment.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, responded in the affirmative. He indicated that benefits are included in the cost.

With respect to Roman Numeral IV. Authorize Construction Contracts Item A. as it relates to a contract with Sinanian Development, Inc. to provide general construction services for the Center for the Sciences project at Pierce College, Trustee Field inquired if the Board would normally have seen the names of the subcontractors.

Mr. Eisenberg responded that any subcontractor who does more than one-half of one percent of work on the project as a stand-alone subcontract needs to be disclosed in the bid document. Otherwise, the list of subcontractors is not disclosed to the Board.

Trustee Pearlman recommended that these types of issues be brought up at a Board standing committee meeting before they are presented to the Board so that they can be discussed in more detail.

Mr. Eisenberg indicated that he would schedule a discussion regarding these issues at the next Infrastructure Committee meeting.

With respect to Roman Numeral II. Authorize Amendments to Professional Services Agreements Item F. as it relates to an amendment to an agreement with Public Private Ventures, Inc. (PPV) to include an alternative fee compensation payment term, Trustee Mercer requested clarification regarding the payment term.

Mr. Eisenberg explained the alternative fee compensation payment term.

Com. No. HRD1. Personnel Services Routine Actions

President Scott-Hayes noted the following amendments:

I. ROUTINE REPORT

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1. Academic Service:	447 <u>446</u>	3175 <u>3174</u>
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...

Total:	2490 <u>2489</u>	15947 <u>15946</u>
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Com. No. PC1. Personnel Commission Actions

Com. No. PC2. Personnel Commission Action

President Scott-Hayes noted the following amendment:

I. Salary Study of Selected Professional, Administrative, and Executive Classes

A. Concur with the action of the Personnel Commission to reallocate the salaries of the following job classifications, effective July 1, 2007.

...

B. Concur with the action of the Personnel Commission to adopt a shortened salary range, to begin at step 2, for the classes of Director of Accounting; Director of Budget and Management Analysis; Director of Business Services; Director of Employer-Employee Relations; Director of Facilities Planning and Development; Director of Internal Audit; Personnel Director; Chief Information Officer; and Chief Financial Officer/Treasurer; effective July 1, 2007.

BACKGROUND:

Ms. Karen Martin, Director, Personnel Commission, explained the amendment.

There was discussion regarding the action to reallocate the salaries of the various job classifications and the action to adopt a shortened salary range to begin at Step 2 for the classes noted in Item B.

Accept Recommended Disposition of Correspondence

No Correspondence was submitted.

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED AS AMENDED: 6 Ayes

Matters Requiring a Super Majority Vote

None.

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. BSD3. Approval of Recommendations of the JLMBC

Motion by Trustee Mercer, seconded by Trustee Field, to adopt Com. No. BSD3.

Copies of the JLMBC Annual Report to the Board of Trustees were distributed.

Chancellor Young deferred to Dr. Susan Aminoff and Ms. Shari Borchetta, Co-chairs, Joint Labor Management Benefits Committee (JLMBC).

Ms. Borchetta expressed her appreciation to Dr. Aminoff for educating her about the work of the JLMBC.

Dr. Aminoff reported that the overall benefit increase this year is approximately 7.5 percent. She introduced Mr. Brent Crane, Vice President of Employee Benefits, Aon Consulting, and Mr. Scott Freeman, Director of Administration, Benefit Service Center, Inc. (BSC).

Dr. Aminoff summarized the report with respect to the self-evaluation conducted by BSC. She deferred to Ms. Velma Butler.

Ms. Butler announced that in the JLMBC Wellness Program's walking challenge, which was completed on May 25, 2007, the participants took a total of 192,592,927 steps. Pierce College had the highest total and will be in possession of the trophy for one year. The District Office came in second and LAVC was third. She indicated that in September 2007 there will be a walking challenge to determine the "Employee Walker of the Month."

Dr. Aminoff indicated that online enrollment for active employees will be implemented later this year. She stated that one of things the JLMBC would like to accomplish this year is to educate new employees during the hiring process about the importance of enrolling in the District's health benefits program.

Trustee Field expressed her appreciation to the members of the JLMBC for their efforts towards promoting health and wellness for District employees.

Student Trustee Advisory Vote: Aye (Jackson)

ADOPTED: 6 Ayes

NOTICE REPORTS AND INFORMATIVES

None.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

Dr. Steve Maradian, President, LACC, announced that a play entitled "The Brain from Planet X" written and produced by Mr. Bruce Kimmell, an adjunct faculty member, and performed on campus was selected to be performed on Broadway. He indicated that two LACC students—Cason Murphy and Benjamin Clark—will be performing in the production on Broadway. He further announced that the LACC Foundation will hold its Gala on October 20, 2007 and a production celebrating the works of Stephen Schwartz and Alan Mencken will be held as a benefit for the LACC Theatre Academy on November 5, 2007 in Glendale.

ADJOURNMENT

Motion by Trustee Mercer, seconded by Trustee Field, to adjourn.

Without objection, so ordered.

APPROVED: 6 Ayes

The annual organizational and regular meeting adjourned at 5:06 p.m.

MARSHALL E. DRUMMOND
Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Sylvia Scott-Hayes
President of the Board

Date August 8, 2007