

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – REGULAR MEETING

Wednesday, September 3, 2008 • 12:30 p.m.
Educational Services Center • Board Room
770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 12:33 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Rose Bustos was not present (arrived at 1:00 p.m.).

Chancellor Marshall E. Drummond was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

President Candaele stated that in accordance with The Ralph M. Brown Act, Mr. Rickey Jones, a permanent classified employee assigned to Los Angeles Valley College as a Custodian, has requested that he be allowed to speak at the public session of the Board of Trustees. Mr. Jones was present.

Mr. Michael Shanahan, Associate Vice Chancellor, Employer-Employee Relations, explained what should occur with respect to the disciplinary case.

Ms. Camille Goulet, General Counsel, explained the process for dismissing a permanent classified employee.

Mr. Shanahan summarized the charges against Mr. Jones.

Mr. Jones addressed the Board regarding the charges against him.

Mr. Anthony Willoughby addressed the Board on behalf of Mr. Jones.

Scheduled speaker Mr. Benjamin Kurdzhukyan withdrew his request to address the Board regarding Com. No. ISD3. Student Discipline – Permanent Expulsion.

RECESS TO CLOSED SESSION

The following amendment was noted to the Closed Session Agenda:

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VIII. Public Employment **(pursuant to Government Code section 54947)**

A. Position: President, Los Angeles Valley College

During the Closed Session, the Board will also discuss a claim for landscaping services at Los Angeles City College.

Motion by Trustee Mercer, seconded by Trustee Scott-Hayes, to recess to Closed Session in accordance with The Ralph M. Brown Act and the Education Code. The Board will discuss the matters on the Closed Session agenda as posted and announced (see Attachment A).

APPROVED: 7 Ayes

The regular meeting recessed to Closed Session at 12:50 p.m.

(Student Trustee Bustos arrived at 1:00 p.m.)

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 3:37 p.m. with President Kelly G. Candaele presiding.

On roll call the following members were present: Kelly G. Candaele, Mona Field, Georgia L. Mercer, Nancy Pearlman, Angela J. Reddock, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Rose Bustos was present.

Chancellor Marshall E. Drummond was present.

FLAG SALUTE

Trustee Santiago led the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

None.

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

Ms. Sandra Lepore, Executive Secretary, AFT College Staff Guild Los Angeles, reported that she, Ms. Velma Butler, President, AFT College Staff Guild, and other union representatives attended the Democratic National Convention last week in Denver.

Mr. Christian Marfil, ASO President, Pierce College, and Student Representative at the Resource Table, introduced himself and expressed his appreciation for the reinstatement of the I-Pass for students.

Trustee Field reported that a Student Transportation Summit will be held on October 19, 2008 in Downtown Los Angeles. She indicated that further details will be forthcoming.

Mr. David Beaulieu, President, District Academic Senate (DAS), reported that the DAS Leadership Summit will be held on September 26, 2008.

PUBLIC AGENDA REQUESTS (CATEGORY A)

Oral Presentations

Mr. Kent Wong addressed the Board in support of the *DREAM Act* (Development, Relief, and Education for Minors [SB 1301]). He requested that the Board send a letter to Governor Arnold Schwarzenegger to reaffirm the District's support of the *DREAM Act*.

Three undocumented students—Miguel, Alejandro, and Susan—spoke in support of the *DREAM Act*, discussed how its passage would assist immigrant students in achieving their educational and career goals, and discussed how they were not able to collect scholarships awarded that would have assisted them financially as students, but did not hinder their ability to continue their educational goals. The financial burden was felt by these students.

Trustee Scott-Hayes indicated that a letter will be sent to Governor Schwarzenegger on behalf of the Board of Trustees to reaffirm the District's support of the *DREAM Act*.

Mr. Isaac Cajina presented an update regarding CALPIRG and its recent activities including the New Voters Project.

Trustee Mercer inquired if voter registration forms would be available when students enroll for classes.

Chancellor Drummond responded that each college would have voter registration materials available for students.

Mr. Hosanna Jesse Oliver Gray addressed the Board regarding the possibility of Los Angeles Trade-Technical College (LATTC) becoming an international control center for converting water into gas. He distributed a packet of materials regarding the conversion of water into gas.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

The following reports to the governing board of the Los Angeles Community College District, considered as a part as if fully set forth hereto and certified copies of which are on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Report on Actions Taken in Closed Session – September 3, 2008

President Candaele indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

With regard to potential litigation, the Board voted unanimously to refrain from filing an appeal on an employee discipline matter.

The Board took no further actions that The Ralph M. Brown Act requires to be reported.

Reports of Standing and Special Committees

Trustee Mercer reported on this morning's meeting of the Ad Hoc Committee on Public/Private Partnerships at which there was discussion regarding a resolution with respect to the properties located at 10000 and 10100 Jefferson Boulevard and the Southwest/Autry Museum potential partnership.

Com. No. BT1. Resolution – AIDS Walk Los Angeles

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. BT1. as follows:

The following resolution is presented by Trustee Field:

WHEREAS, AIDS Project Los Angeles is sponsoring *AIDS Walk Los Angeles* on Sunday, October 19, 2008 at Melrose Avenue and San Vicente Boulevard in West Hollywood. Each year local business and government entities sponsor teams. Participants on the Los Angeles Community College District AIDS Walk Team solicit contributions from friends and family all of which goes towards the fight against AIDS; and

WHEREAS, AIDS affects people of all ethnicities, socio-economic groups, and sexual orientations; and

- WHEREAS, Finding new treatments will benefit everyone, including some of the 4.5 million residents of the Los Angeles Community College District; now, therefore, be it
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby commends *AIDS Walk Los Angeles* for its good work in our community and urges all LACCD students and employees to join the LACCD team at the walk this October 19; and be it further
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby supports the Joint Labor Management Benefits Committee (JLMBC) Wellness Program by encouraging employees to participate with the LACCD AIDS Walk Los Angeles Team as a walker or sponsor to promote Districtwide wellness and support for AIDS research.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

Com. No. BT2. Resolution – Cultural Diversity Month

Motion by Trustee Scott-Hayes, seconded by Trustee Mercer, to adopt Com. No. BT2. as follows:

The following resolution is presented by Trustee Scott-Hayes:

- WHEREAS, The County of Los Angeles has declared the month of October as Cultural Diversity Month; and
- WHEREAS, The Los Angeles Community College District not only enrolls but employs many individuals from a wide range of ethnic backgrounds and recognizes the importance of a diversified staff, whether it be in the classroom or acquiring services from support staff; and
- WHEREAS, In celebration of the diverse cultures that the LACCD serves and employs, the Board of Trustees wishes to recognize the history and contributions of the different cultures that make our District great; now, therefore, be it
- RESOLVED, That the Board of Trustees reaffirms its commitment to the importance of cultural diversity in the workforce; and be it further
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby proclaims the month of October as Cultural Diversity Month in the Los Angeles Community College District.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

Com. No. BT3. Conference Attendance Ratification

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. BT3. as follows:

Ratify payment of necessary expenses for Sylvia Scott-Hayes, member of this Board of Trustees, to have attended a meeting with the Accrediting Commission for Community and Junior Colleges held on August 26, 2008 in Novato, California.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

Chancellor Drummond reported that the District's enrollment for the Fall 2008 semester has increased by eight percent over last year. He indicated that the next joint meeting between the LACCD Board and the Los Angeles Unified School District (LAUSD) Board of Education is scheduled for October 30, 2008. At this meeting, a final agreement between the two districts will be presented for approval.

Chancellor Drummond introduced Mrs. Wallace Albertson, former Board member and Chair of the Vincent Price Art Museum Foundation, and Ms. Karen Rapp, Director, Vincent Price Art Museum, East Los Angeles College (ELAC).

Ms. Rapp addressed the Board regarding an exhibition that recently opened at the Vincent Price Art Museum entitled "Cut: Makings of Removal."

CONSENT CALENDAR ITEMS

Matters Requiring a Majority Vote

President Candaele indicated that Com. No. BSD1. Business Services Routine Report Roman Numeral I. Ratify Service Agreements Item A. regarding the ratification of an agreement with SeeChange Media, Inc., LLC, to conduct District outreach efforts to build and establish a branded community identity for the District and its colleges would be separated for the vote in order to allow for the principal from this firm to be available to respond to any questions.

President Candaele entertained a motion to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the limitation that the Student Trustee's vote shall not apply to HRD1., ISD3., PC1., and the Correspondence, and with the exception of Com. No. BSD1. Roman Numeral I. Item A.

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt the Consent Calendar Items as amended on Matters Requiring a Majority Vote, with the exception of Com. No. BSD1. Roman Numeral I. Item A.

The Trustees discussed the following Consent Calendar agenda items:

Com. No. BF1. Budget and Finance Routine Report

With respect to Roman Numeral I. Acceptance of Income by College Item E. Los Angeles Valley College 6. as it relates to the acceptance of funds from First 5 LA for the High Schoolers Find Inspiring Vocations in Early Education (Hi FIVE) Program at Los Angeles Valley College (LAVC), Trustee Mercer inquired if other colleges are involved in this program.

Deputy Chancellor Adriana Barrera responded that it is possible that more than one college applied, but the paperwork has not yet been approved. She indicated that she would request this information from each of the other colleges.

With respect to Roman Numeral I. Item F. West Los Angeles College 2. as it relates to the acceptance of funds from the United States Department of Education for the Educational Talent Search Program at West Los Angeles College (WLAC), Trustee Mercer inquired as to the purpose of this program.

Dr. Mark Rocha, President, WLAC, responded that the purpose of this program is to identify youth from middle schools and high schools as potential college material and encourage them to enroll in college.

With respect to Roman Numeral I. Item G. District Offices 2. as it relates to the acceptance of funds from the California Community Colleges Chancellor's Office for the Career Advancement Academy Program at the District Office, Chancellor Drummond indicated that a complete report will be provided to the Board regarding the status of this program and similar programs that are currently being conducted in the District.

With respect to Roman Numeral III. Acceptance of Funds and Authorization to Contract Item A. as it relates to the acceptance of funds from the United States Department of Education for the continuation of the Federal Work Study Program at each of the nine colleges, Trustee Mercer inquired if this is an increase or a decrease in the amount of money the District has received and how many students are served through the Federal Work Study Programs.

Chancellor Drummond responded that this is a decrease in amount of money. He indicated that he would research the number of students served and provide this information to the Board.

With respect to Roman Numeral III. Item B. as it relates to the acceptance of funds by the District for the AmeriCorps Program at the nine colleges, Trustee Mercer inquired as to how many students are served by this program.

Chancellor Drummond indicated that he would provide a report at the next Board meeting.

With respect to Roman Numeral I. Item G. District Offices 1. as it relates to the acceptance of income collected from the Medicare Drug Subsidy Refund at the District Office, Mr. Carl Friedlander, President, Los Angeles College Faculty Guild, inquired if this is the money that the District was attempting to recoup due to the late submission of a request.

Ms. Dawn Bastin, Director, Business Services, responded that this is new money in the cycle. She indicated that the District is still working with its broker to recoup the other money.

Com. No. BSD1. Business Services Routine Report

Com. No. BSD2. Ratifications for Business Services

With respect to Item C. Lease of Facilities for District Use Agreement Number 4500116798 Trade-Technical as it relates to an agreement to provide interpreting services for the Disabled Students Program, Trustee Pearlman inquired why there is a \$2,000 cost if the services are used only as needed.

Ms. Goulet responded that the Americans with Disabilities Act and California law require the District to provide reasonable interpreting services to people with disabilities who participate in college-sponsored activities. This agreement would ensure that the students have access to the appropriate services when the District does not have a sign language interpreter available through its regular employment processes.

Deputy Chancellor Barrera indicated that the \$2,000 is a not-to-exceed amount.

Com. No. FPD1. Facilities Planning and Development Routine Report

With respect to Roman Numeral IX. Authorize Purchase Orders Item F. as it relates to a purchase order with Golf Cars – LA, Inc. to provide one non-street legal electric cart for the Campus Improvements – IT Department project at LAVC, Student Trustee Bustos expressed her concern regarding the congestion and safety issues that are caused by the use of these carts on the campuses.

Trustee Field emphasized the importance of the individuals who are authorized to drive the electric carts being trained to use them properly and safely.

Chancellor Drummond indicated that an audit will be conducted into the District's policy for training individuals to drive the carts.

With respect to Roman Numeral I. Authorize Professional Services Agreements E. as it relates to an agreement with Cohn and Company, Inc. to provide Inspector of Record (IOR) services on-call as needed for projects at all District colleges and their satellites, Trustee Mercer inquired as to how an IOR is different from all of the other inspectors.

Mr. Larry Eisenberg, Executive Director, Facilities Planning and Development, responded that each of the District's major construction projects has a Division of State Architect (DSA)-certified IOR who is required to watch the actual construction that occurs and make sure the project is built in accordance with the design guidelines. The IOR then certifies that this has been done and signs the project completion record, which leads to close-out by the DSA.

Com. No. HRD1. Personnel Services Routine Actions

Com. No. ISD1. ~~Approve Certificates of Achievement~~ Approval of Certificates and New Courses

Com. No. ISD1. was modified as per the attachment.

Com. No. ISD2. Ratify Additions to Existing Courses

Com. No. ISD3. Student Discipline – Permanent Expulsion

Com. No. PC1. Personnel Commission Action

Accept Recommended Disposition of Correspondence

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED AS AMENDED: 7 Ayes

Matters Requiring a Super Majority Vote

Com. No. FPD2. Authorize Disposal of Surplus Personal Property from Los Angeles Community Colleges

Motion by Trustee Field, seconded by Trustee Scott-Hayes, to adopt Com. No. FPD2.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

Com. No. FPD3. Adopt Resolution of Intention to Consider Proposals for a Joint Occupancy Lease to Design, Build, and Operate a Mixed-Use Development at West Los Angeles College

President Candaele indicated that five speakers have signed up to address this item.

Motion by Trustee Mercer, seconded by Trustee Field, to allocate four minutes per speaker.

Student Trustee Advisory Vote: Aye (Bustos)
APPROVED: 7 Ayes

Scheduled speakers Mr. Gordon Van Leeuwen, Mr. David Hernandez, Mr. Paul Flanders, Mr. John Flanders, and Mrs. Jane Scott were not present.

Motion by Trustee Mercer, seconded by Trustee Scott-Hayes, to adopt Com. No. FPD3.

Trustee Reddock inquired if the possibility for an educational partnership on this site is included in the proposal.

Dr. Rocha responded that the primary criterion to entertain proposals is to support the college's educational programs and campus-wide educational master plan.

There was discussion regarding the Resolution of Intention with respect to the terms of the joint occupancy lease.

Ms. Goulet indicated that the final agreement will be presented to the Board after it has been negotiated with a specific proposer.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH1. Resolution – Reappointment of Personnel Commissioner

Motion by Trustee Field, seconded by Trustee Mercer, to adopt Com. No. CH1.

On behalf of the Board, Trustee Field expressed her appreciation to Mr. Henry Jones, Personnel Commissioner, for his service to the District.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

NOTICE REPORTS AND INFORMATIVES

None.

PUBLIC AGENDA REQUESTS (Category B)

Oral Presentations

None.

Proposed Actions

None.

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Com. No. BSD1. Business Services Routine Report (continued)

I. RATIFY SERVICE AGREEMENTS

- A. Ratify agreement with SeeChange Media, Inc., LLC, to conduct District outreach efforts to build and establish a branded community identity for the District and its colleges, for the period from August 1, 2008 through December 31, 2008. . . .

Motion by Trustee Scott-Hayes, seconded by Trustee Field, to adopt Com. No. BSD1. Roman Numeral I. Item A.

There was discussion regarding the agreement as it relates to the District's marketing and outreach efforts targeting young people through websites including "myspace" and "youtube," and radio stations.

Mr. Mattis Goldman, SeeChange Media, discussed the various types of media being utilized to market the District based on population demographics including age and ethnic background.

Student Trustee Advisory Vote: Aye (Bustos)
ADOPTED: 7 Ayes

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ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS

Trustee Mercer announced that she and Dr. Linda Spink, President, Los Angeles Harbor College (LAHC), will coordinate a panel at the CCLC Annual Convention and Partner Conferences regarding the nursing crisis. She further announced that the centennial of the California Community Colleges will take place in 2010.

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Dr. Spink announced that in 2009 LAHC will observe its 60th anniversary and will hold an 18-month celebration beginning next spring.

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Trustee Scott-Hayes expressed her appreciation to the College Presidents and their faculty and staff for their efforts towards improving the educational experience for the students during the coming academic year.

ADJOURNMENT

There being objection, the regular meeting was adjourned at 5:00 p.m.

MARSHALL E. DRUMMOND
Chancellor and Secretary of the Board of Trustees

By: _____
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Kelly G. Candaele
President of the Board

Date _____ November 19, 2008