# How to clear your Cache Desktop browsers

## Chrome

1. In the browser bar, enter:

chrome://settings/clearBrowserData

- 2. At the top of the "Clear browsing data" window, click Advanced.
- 3. Select the following:
  - Browsing history
  - Download history
  - Cookies and other site data
  - Cached images and files

From the "Time range" drop-down menu, you can choose the period of time for which you want to clear cached information. To clear your entire cache, select All time.

- 4. Click CLEAR DATA.
- 5. Exit/quit all browser windows and re-open the browser.

### Firefox

1. From the History menu, select Clear Recent History.

If the menu bar is hidden, press Alt to make it visible.

- 2. From the Time range to clear: drop-down menu, select the desired range; to clear your entire cache, select Everything.
- 3. Next to "Details", click the down arrow to choose which elements of the history to clear; to clear your entire cache, select all items.
- 4. Click Clear Now.
- 5. Exit/quit all browser windows and re-open the browser.

# **Microsoft Edge**

- 1. In the top right, click the Hub icon (looks like star with three horizontal lines).
- 2. Click the History icon (looks like a clock), and then select Clear all history.
- 3. Select Browsing history, then Cookies and saved website data, and then Cached data and files. Click Clear.
- 4. After the "All Clear!" message appears, exit/quit all browser windows and re-open the browser.

# **Internet Explorer 11**

#### Note:

On January 12, 2016, <u>Microsoft ended support for Internet Explorer versions prior to version 11</u>. UITS strongly recommends that you upgrade to a new operating system if your current system does not support Internet Explorer 11.

1. Select Tools > Safety > Delete browsing history....

If the menu bar is hidden, press Alt to make it visible.

- 2. Deselect Preserve Favorites website data, and select:
  - Temporary Internet files or Temporary Internet files and website files
  - Cookies or Cookies and website data
  - History
- 3. Click Delete. You will see a confirmation at the bottom of the window when the process is complete.
- 4. Exit/quit all browser windows and re-open the browser.

### Opera

- 1. From the Opera menu, select Settings, then Privacy & Security, and then Clear browsing data....
- 2. In the dialog box that opens, from the "Obliterate the following items from:" drop-down menu, select The beginning of time.
- 3. Select the following:
  - Browsing history

- Download history
- Cookies and other site data
- Cached images and files
- 4. Click Clear browsing data.
- 5. Exit/quit all browser windows and re-open the browser.

### Safari 8 and later

- 1. From the Safari menu, select Clear History... or Clear History and Website Data...
- 2. Select the desired time range, and then click Clear History.
- 3. Go to Safari > Quit Safari or press Command-Q to exit the browser completely.