State Of California Commission On Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811-4213 (888) 921-2682 E-mail: <u>credentials@ctc.ca.gov</u> Website: <u>www.ctc.ca.gov</u>

FOREIGN TRANSCRIPT EVALUATION

Individuals who have completed college or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts, degrees*, and other relevant documents prior to applying to the Commission for a California credential, permit, or certificate. A detailed, course-by-course, foreign transcript evaluation is required any time foreign course work is used to meet any credential requirement, even if the foreign course work has been accepted by a college or university in the United States. The only exception to this is for those individuals applying for an Emergency 30-Day Substitute Permit, for which a general report is sufficient.

Foreign transcripts must be evaluated by one of the approved organizations listed on this leaflet in order to be accepted by the Commission. These organizations are private enterprises who charge a fee for their services. Individuals seeking a foreign transcript evaluation must follow the procedures outlined by the organization providing the evaluation. In all instances, original, official documentation will be required when requesting the evaluation.

*The bachelor's degree requirement for California certification refers to the equivalent of a four-year (or more) college-level program. Individuals who obtained a credential or teaching certificate in a jurisdiction outside of the United States should also submit a photocopy of that document to the evaluating agency

AGENCIES APPROVED BY THE COMMISSION FOR FOREIGN TRANSCRIPT EVALUATION

Academic & Professional International Evaluations, Inc.

P.O. Box 5787 Los Alamitos, CA 90721-5787 (562) 594-6498

Website: http://www.apie.org

Academic Credentials Evaluation Institute

P.O. Box 6908 Beverly Hills, CA 90212 (310) 275-3530 (800) 234-1597

Fax: (310) 275-3528

Website: http://www.acei1.com

Academic & Credential Records, Evaluation & Verification Services (ACREVS)

1776 Clear Lake Avenue Milpitas, California 95035-7014 (866) 583-4834 Toll Free

(408) 719-0015

E-mail: info@acrevs.com

Website: http://www.acrevs.com

American Education Research Corporation

P.O. Box 996

West Covina, CA 91793-0996

(626) 339-4404 Fax: (626) 339-9081

Website: http://www.aerc-eval.com

Educational Credential Evaluators, Inc.

P.O. Box 514070

Milwaukee, WI 53203-3470

(414) 289-3400

Fax: (414) 289-3411 E-mail: <u>eval@ece.org</u>

Website: http://www.ece.org

Educational Records Evaluation Service

601 University Avenue, Suite 127

Sacramento, CA 95825

(866) 411-3737

(916) 921-0790

Fax: (916) 921-0793 E-mail: edu@eres.com

Website: http://www.eres.com

Institute for International Credentials Evaluations at California State University, Fresno

5150 North Maple Avenue, M/S JA56

At California State University, Fresno

Fresno, CA 93740-8026

(559) 278-7622

Fax: (559) 278-7879

Email: credeval@iicecsufresno.net

Website: http://www.csufresno.edu/issp/home/index.shtml

International Education Research Foundation, Inc. Credentials Evaluation Service

P.O. Box 3665

Culver City, CA 90231-3665

(310) 258-9451

Fax: (310) 342-7086 E-mail: info@ierf.org

Website: http://www.ierf.org

Request a Detailed Report. On an IERF's application, Section 2, please check the following:

1. Professional Licensing/Certification.

Field: Teaching

State: CA

World Education Services (WES)

P.O. Box 5087 Bowling Green Station New York, NY 10274-5087 Telephone: (212) 966-6311

Fax: (212) 739-6239 E-mail: info@wes.org

Website: http://www.wes.org

AND

WES - San Francisco Regional Office

Telephone: (415) 677-9378

Fax: (415) 677-9333 E-mail: sf@wes.org

Additional Information

All of the listed evaluation agencies offer rush services at an additional cost. Contact the agency for more information on fees and other requirements for the evaluation.

If you are seeking a credential to teach in the public schools of California, refer to the leaflets below for specific requirements for teachers prepared outside of the United States.

- Elementary Teaching (Multiple Subject Teaching Credential) (CL-871)
- Secondary Teaching (Single Subject Teaching Credential) (<u>CL-870</u>)
- Special Education Teaching (Education Specialist Instruction Teaching Credential) (CL-872)
- Day-to-Day Substitute Teaching (Emergency 30-Day Substitute Teaching Permits) (CL-505P)
- All Other Teaching visit the Commission's website at http://www.ctc.ca.gov