

Los Angeles Community College District

District Budget Committee Meeting Minutes

October 11, 2017

1:30-3:30 pm, Educational Services Center, Board Room

Roll Call X Indicates Present

Academic Senate

Angela Echeverri	X
Jeff Hernandez*	X
Josh Miller	
Joseph Perret	X
Robert L. Stewart Jr.	X
Dan Wanner	X

L.A. Faculty Guild

Nabeel Barakat	
Joseph Guerrieri	X
Sandra Lee	X
John McDowell	X
Olga Shewfelt	X
Joanne Waddell	X

Unions/Association

Kathleen Becket; SEIU Local 99	X
Velma Butler/Shirley Chen Page; AFT Staff Guild	
Paulina Palomino; Local 911 Teamster	
Iris Ingram; Class Mgmt Rep	
Hao Xie; Sup Rep Local 721 (Vacant)-Build & Trade	X

College Presidents

Kathleen F. Burke*	X
Erika A. Endrijonas	X
Larry Frank	X
Otto W. Lee	X
James M. Limbaugh	X
Marvin Martinez	
Renee Martinez	X
Denise Noldon**	X
Monte Perez (Daniel Villanueva)	X

Student Trustee Rep

vacant

* DBC CO-chairs

** Interim

Also Present

Resource Persons

Ryan Cornner
Jeanette Gordon
Deborah La Teer
Bob Miller
Maury Pearl
Albert Román
Maria Veloz

Guests

Myeshia Armstrong
Violet Amrikhas
Mike Lee
Fernando Oleas

1. **Call to Order** by Kathleen F. Burke at 1:40pm.

2. **Approval of Agenda** – Approved with no changes.

3. **Approval of Minutes for September 13, 2017** – Postpone approval of minutes and revisit in November to add bullet regarding enrollment.

4. **Chancellor's Remarks/Updates**

- Chancellor was not present; Maria Veloz presented a few items in his stead.
- The deadline for the governor to sign, to veto, or to allow bills to expire is October 15, 2017. AB19 is still alive and continues to garner support. If the governor vetoes the bill, plans are in place to sponsor the bill again next year.
- There will be a DACA Immigration Task Force meeting at Los Angeles City College on October 12, 2017.
- Third annual Disability Summit will be held at Los Angeles City College.
- On October 18, 2017, the Legislative committee is sponsoring a workshop to set legislative priorities for 2017-18 for both federal and state agendas.

5. **ECDBC Reports and Recommendations**

- Reviewed the District Financial Accountability Measures
- Discussed the progress being made by the teams assigned to Los Angeles City College, Los Angeles Harbor College and Los Angeles Southwest College.

6. **Enrollment Update (Pearl)**

- The daily enrollment report was created for Fall 2016 and Fall 2017. Headcount was down 8% and Enrollment was down 9%.
- Reports are being run daily and there are slight improvements over the course of the reports by about 2% in both measures.
- A request was made to send the link to Enrollment Management Summit documents to DBC members.

7. **FON Update (Roman)**

- FON compliance target was recalculated and dropped to 1,654 for Fall 2017.
- The current actual FON is at 1,679; the District has met the Fall 2017 obligation with a cushion of 25 FTEF.
- Staff is currently reviewing the advanced number for Fall 2018; the goal is to provide this information at the next DBC meeting.

8. **District Planning Committee (DPC) Report**

- A draft of the District Strategic Plan as provided to DBC and an explanation of the process was provided on how the District Planning Committee developed the plan, how it links planning with budgeting in a few of the goals as well as the next steps towards approval of the plan by the Board of Trustees.

9. **Offsetting Financial Burden on Colleges-SIS Implementation follow-up**

- A copy of a memo was provided that indicates each college was provided \$100,000 and \$50,000 for the ESC for a total of \$950,000 for sub and relief and overtime to help with the roll out of the new SIS system.

10. Review District Financial Accountability Measures

- ECDBC recommends adding “with input from college constituencies” to the end of the first bullet of item 8.
- DBC approved to recommend to the Chancellor the following revision of the first paragraph of the document:

To ensure sound fiscal management and provide a process to monitor and evaluate the financial health of colleges within the District, the overall assessments of a college’s financial condition will include, but not be limited to, the following operating standards through the established participatory governance process at the college.

11. Self-Evaluation for FY 2016-17

- DBC approved the Self-Evaluation Form with the following additions:
 - Accomplishments -Add *which helps the District meet its target* in bullet 2.
 - Obstacles – Add *Technical nature of materials often requires advanced review which is not always available.*
 - Recommendations - Add *Continue to develop orientation to new DBC members.*

12. DBC Recommendations to the Chancellor

- Revisions to the District Financial Accountability Measures.

13. Items to Be Addressed by ECDBC

- No items for ECDBC

14. Other Business

- No other business.

The meeting was adjourned at 3:28pm.

Future DBC Meetings: Nov 8, Jan 31, Feb 14, Mar 14, Apr 11, May 16, Jun 13

Future ECDBC Meetings: Oct 31, Nov 28, Feb 27, Mar 27, Apr 24, May 29, Jun 26