

**Membership**

**Academic Senate**

Kaycea Campbell  
Donald Gauthier\*  
Jeff Hernandez  
Leslie Milke  
Josh Miller  
Dan Wanner

**Faculty Guild**

Sandra Lee  
John McDowell  
Armida Ornelas  
Olga Shewfelt  
John Sikora  
Joanne Waddell

**Unions/Association**

Kathleen Becket  
Velma Butler  
Vi Ly  
Leila Menzies  
Hao Xie  
Vacant-Build& Const Trade

**College Presidents**

Kathleen F. Burke\*  
Erika A. Endrijonas  
Larry Frank  
Otto W. Lee  
Marvin Martinez  
Renee Martinez  
Denise Noldon\*\*  
Monte Perez  
Robert Sprague\*\*

**STUDENT TRUSTEE  
REPRESENTATIVE**

Mandie Dixon

\* Co-chairs

\*\*Interim

**District Budget Committee  
September 14, 2016  
1:30 pm – 3:30 pm  
Educational Services Center, Board Room**

1. Call to Order (*Co-Chair Don Gauthier*)
2. Approval of Agenda
3. Approval of Minutes for Aug 17, 2016
4. Chancellor's Remarks/Updates
5. ECDBC Reports and Recommendations
6. Chancellor's Recommendations
  - Use of \$9.9m State Mandate Revenue
7. District Budget Committee (DBC)
  - Charge, Meeting dates, Memberships
  - Self-Evaluation for FY 2015-16
8. Enrollment Update (*Cornner*)
9. FON Update (*Román*)
10. 2017-18 Proposed Budget Development Calendar
11. DBC Recommendations to the Chancellor
12. Items to Be Addressed by ECDBC

*Future DBC Meetings: Oct 12, Nov 9, Dec 14, Jan 18, Feb 15, Mar 15,  
Apr 12, May 17, Jun 14*

*Future ECDBC Meetings: Oct 25, Nov 29, Jan 3, Jan 31, Feb 28, Mar 28,  
May 2, May 30*

**Los Angeles Community College District**

**District Budget Committee Meeting Minutes**

August 17, 2016

1:30-3:30 pm, Educational Services Center, Board Room

**Roll Call**    X Indicates Present

**Academic Senate**

Kaycea Campbell	
Donald Gauthier*	X
Jeff Hernandez	
Leslie Milke	
Josh Miller	
Dan Wanner	

**L.A. Faculty Guild**

Sandra Lee	X
John McDowell	
Armida Ornelas	X
Olga Shewfelt	X
John Sikora	
Joanne Waddell	

**Unions/Association**

Kathleen Becket; SEIU Local 99	
Velma Butler/Shirley Chen Page; AFT Staff Guild	
Vi Ly; Local 911 Teamster	
Leila Menzies; Class Mgmt Rep	X
Hao Xie; Sup Rep Local 721	X
Vacant-Build & Trade	

**College Presidents**

Kathleen F. Burke*	X
Erika A. Endrijonas	X
Larry Frank (Leticia Barajas	X
Howard Irvin **	X
Otto W. Lee	X
Marvin Martinez	X
Renee Martinez	X
Monte Perez	X
Robert Sprague**	X

**Student Trustee Rep**

Mandie Dixon	X
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\* DBC CO-chairs

\*\* Interim

**Also Present**

**Resource Persons**

Jeanette Gordon  
Deborah La Teer  
Monica Martinez  
Bob Miller  
Maury Pearl

**Guests**

Violet Amirkas	Kevin Jeter
Michael Fuller	Rasel Menendez
Daniel Hall	Rolf Schleicher
Iris Ingram	

1. **Call to Order** by Dr. Kathleen Burke at 1:45 pm.
2. **M/S/P Agenda** – Approved with no changes.
3. **M/S/P Approval of Minutes** – Approved with no changes.
4. **Chancellor’s Remarks/Updates** (*Dr. Rodriquez*)
  - Enrollment is being monitored carefully, but across the District headcount is down 3% and 4% decline in FTES.
  - Final Budget will be presented to the Board on Sept 7<sup>th</sup> at Mission College. The District is ending the 2015-16 year with a strong ending balance, and supports investments in deferred maintenance and the set aside for Prop 30 and Prop 55. Recommends setting aside the \$9.7million in State Mandate Revenue
  - Recognizing the increase in STRS/PERS, recommends setting aside the \$9.7million in State Mandate Revenue for this purpose.
  - Fall 2017 the SIS system will roll out and wants to commend all those who are working on this system that will serve our students well.
  - On July 20 the Board authorized a \$3.3 billion bond to be placed on the Nov. 2016 ballot.
5. **ECDBC Reports and Recommendations** (*Ms. Gordon*)
  - The committee is still reviewing the allocation model and established a subcommittee to look at specific aspects of the model.
  - Would like DBC to consider a motion in support of colleges that over-hired based on the original hiring commitment for one year to cover the cost of those additional people.
6. **Enrollment Update** (*Mr. Pearl*)
  - A handout was distributed that showed headcount down compared to last fall semester.
  - Enrollment is lagging in both new and continuing students (97% of last fall).
  - Enrollment Task force met in early August.
  - The enrollment strategy committee (which is a part of the District Planning Committee) met at the end of July.
7. **2016-17 Final Budget Development** (*Ms. Gordon*)
  - The District ended the 2015-16 year with \$134.4 million.
  - Colleges ended the year with \$27.9 million in ending balances and will be distributed back to the colleges in the 2016-17 budgets.
  - Change from Tentative to Final budget include:
    - Open orders \$5.7m
    - Ending Balance \$28.8m.
  - State Funded Growth Rate =2%, Planned Target 2.4%.
  - \$9.7 million of state mandate revenue is not in the Final budget, a recommendation will be brought forward in the future.
8. **FON Update** (*Ms. Monica Martinez*)
  - The original hiring commitment of 235 was revised down to 198; 56 recruitments are still in progress.

# DRAFT

- DBC passed a motion in support of colleges that over hired based on the original hiring commitment for one year to cover the cost of those additional people.

## **9. DBC Recommendations to the Chancellor**

- DBC recommends (due to the dramatic shift in the FON obligation in late in the hiring season), that for 16-17, colleges that hired above their revised minimum will have those positions funded one year only, and that colleges that did not meet their revised hiring will incur no penalties, assuming that we meet our FON obligation by October 15, 2016.

## **10. Items to be addressed by ECDBC**

- Review cost of DBC motion to fund positions as recommended to the Chancellor

The meeting was adjourned at 3:30 pm.

*Future Meetings: Sep 14, Oct 12, Nov 9, Dec 14, Jan 18, Feb 15, Mar 15, Apr 12, May 17, Jun 14*

Chancellor's Recommendations  
Uses of \$9.9 million 2016-17 State Mandate Reimbursement Fund

LACCD STRATEGIC PLAN GOALS

**Goal 1: Organizational Effectiveness**

- **\$9.9 million** - Funds for STRS and PERS Future Obligation

## District Budget Committee (DBC)

### Charter

**Description** The DBC is the key budget committee for district.

- Committee Charge**
- Formulates recommendations to the Chancellor for budget planning policies consistent with the District Strategic Plan
  - Reviews the District budget and makes recommendations to the Chancellor for adoption or modification
  - Reviews District financial condition quarterly

**Reports To** The Chancellor and all constituent groups

**Meets** Variable Wednesday, monthly, 1:30 – 3:30

**Chair(s)** College President  
AFT Faculty Guild or Academic Senate  
Alternating two year terms,  
Even year for Presidents, Odd year for AFT/Academic Senate

### Memberships

- 9 College Presidents
- 6 Academic Senate Representatives
- 6 AFT Faculty Guild Representatives
- AFT Staff Guild Representative
- Local 911 Teamster Representative
- SEIU Local 99 Representative
- Building and Construction Trades
- Supervisors Representative-Local 721
- Classified Management Representative
- ASO Representative
- Deputy Chancellor (Resource)
- Chief Financial Officer (Resource)
- Director of Budget (Resource)

## District Budget Committee (DBC)

### Voting Members

Kaycea Campbell - Academic Senate

Donald Gauthier - Academic Senate\*

Jeff Hernandez - Academic Senate

Leslie Milke - Academic Senate

Josh Miller - Academic Senate

Dan Wanner - Academic Senate

Sandra Lee - L.A. Faculty Guild

John McDowell - L.A. Faculty Guild

Armida Ornelas - L.A. Faculty Guild

Olga Shewfelt - L.A. Faculty Guild

John Sikora - L.A. Faculty Guild

Joanne Waddell - L.A. Faculty Guild

Kathleen Beckett- SEIU Local 99

Velma Butler/Shirley Chen Page-AFT Staff Guild

Vi Ly- Local 911 Teamster

Leila Menzies - Classified Mgmt. Rep

Hao Xie – Supervisor Rep Local 721

VACANT- Building and Construction Trades

Mandie Dixon– ASO Rep

Kathleen F. Burke - President LAPC\*

Erika A. Endrijonas - President LAVC

Larry Frank - President LATTC

Otto W. Lee - President LAHC

Marvin Martinez - President ELAC

Renee Martinez - President LACC

Denise Noldon\*\* - President LASC

Monte Perez - President LAMC

Robert Sprague\*\* - President WLAC

\* DBC CO-chairs

\*\* Interim

## District Budget Committee (DBC)

### 2016-2017 DBC Meeting Calendar

<b>DBC Dates</b>	<b>Board Dates</b>	<b>Committee Meetings</b>
July 27, 2016	July 13, 2016	July 20, 2016
August 17, 2016	August 10, 2016	
September 14, 2016	September 7, 2016	September 21, 2016
October 12, 2016	October 5, 2016	October 19, 2016
November 9, 2016	November 2, 2016	November 16, 2016
December 14, 2016	December 7, 2016	
January 18, 2017	January 11, 2017	January 25, 2017
February 15, 2017	February 8, 2017	February 22, 2017
March 15, 2017	March 8, 2017	March 22, 2017
April 12, 2017	April 5, 2017	April 19, 2017
May 17, 2017	May 10, 2017	May 24, 2017
June 14, 2017	June 7, 2017	June 21, 2017





**Los Angeles Community College District  
District-wide Governance Committee  
Self Evaluation Form**



**Committee Name: DISTRICT BUDGET COMMITTEE**

**For Academic Year: 2015-2016**

**Date of Self Evaluation: September 14, 2016**

Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
July 2015	07/15/2015	19 members 17 guests	X		X		<ol style="list-style-type: none"> <li>1. State Budget Update</li> <li>2. 2015-16 Enrollment Planning Targets</li> <li>3. 2015-16 Final Budget Development</li> </ol>
August 2015	08/12/2015	19 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. 2015-16 Final Budget Development</li> <li>2. Prelim 2014-15 College Balances</li> <li>3. Distribution of \$5.7m Full Time Faculty Fund</li> <li>4. FON Update Fall 2015 and Fall 2016</li> <li>5. Districtwide Campus Safety Funding</li> <li>6. ECDBC Recommendation on \$57.7 million State Mandate Block Grant</li> </ol>
Sept. 2015	09/23/2015	22 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. District Budget Committee Charge, Calendar, Membership</li> <li>2. FON and Enrollment Update</li> <li>3. 2015-16 Budget Update</li> <li>4. 2016-17 Proposed Budget Development Calendar</li> </ol>
Oct. 2015	10/28/2015	20 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. Bookstore</li> <li>3. Debt repayment policy</li> <li>4. 2015-16 Budget Update</li> <li>5. Plan for STRS/PERS increases</li> <li>6. 2016-17 Budget Planning and Development</li> </ol>
Nov. 2015	cancelled						cancelled
Dec. 2015	cancelled						cancelled
Jan. 2016	01/25/2016	18 members 13 guests	X		X		<ol style="list-style-type: none"> <li>1. Enrollment Update</li> <li>2. 2015-16 1st Qtr Financial Status Report</li> <li>3. 2016-17 Governor's Budget</li> <li>4. ECDBC Reports &amp; Recommendations               <ol style="list-style-type: none"> <li>a. City College Financial Stability Plan Review</li> <li>b. STRS/PERS Increase Plan</li> <li>c. DBC Charge</li> </ol> </li> </ol>
Feb. 2016	02/17/2016	21 members 15 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. DBC Charge and Self Evaluation for FY 2014-15</li> <li>3. 2016-17 Proposed Preliminary Allocation               <ol style="list-style-type: none"> <li>a. Revenue Assumptions</li> <li>b. Centralized Accounts Allocation</li> </ol> </li> </ol>
March, 2016	03/16/2016	21 members 19 guests	X		X		<ol style="list-style-type: none"> <li>1. Spring Enrollment Update</li> <li>2. 2015-16 2nd Qtr Financial Status Report</li> <li>3. 2014-15 Recalc &amp; 2015-16 P1</li> <li>4. Discussion on use of \$57.7m Mandate Block Grant Funds</li> </ol>
April 2016	04/20/2016	19 members 16 guests	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> <li>2. 2016-17 Fiscal Viability Goals</li> <li>3. Discussion on use of \$57.7m Mandate Block Grant Funds</li> </ol>
May 2016	05/18/2016	23 members	X		X		<ol style="list-style-type: none"> <li>1. FON and Enrollment Update</li> </ol>

		21 guests					2. 2015-16 3rd Qtr Financial Status Report 3. 2016-17 May Revise 4. 2016-17 Proposed Tentative Budget a. JLMBC Wellness Presentation
June 2016	06/29/2016	24 members 13 guests	X		X		1. Enrollment Update 2. Adopt 2016-17 DBC Meeting Calendar 3. 2015-16 Year End Balance Projection 4. State Budget Update 5. JLMBC Wellness Program Proposal
<b>Average Attendance</b>		36.5					
<b>Major Committee Accomplishments &amp; Achievements in Past Year</b>		1. Established enrollment target for FY 2015-16. 2. Reviewed District Debt Repayment Policy. 3. Developed plan for STRS/PERS contingency. 4.. 5.. 6..					
<b>Major Obstacles/Problems with Committee Function</b>		1.. 2.. 3..					
<b>Recommendations for Improving Committee Process/Efficiency</b>		1.. 2.. 3.. 4..					
<b>Committee Goals (If Appropriate) for Coming Year</b>		1.. 2.. 3.. 4..					

**Chair/Co-Chair Signature:** \_\_\_\_\_

Kathleen F. Burke

**Chair/Co-Chair Name:** \_\_\_\_\_

**Chair/Co-Chair Signature:** \_\_\_\_\_

Donald Gauthier

**Chair/Co-Chair Name:** \_\_\_\_\_



**Los Angeles Community College District**  
**District-wide Governance Committee**  
**Self Evaluation Form**



**Committee Name: DISTRICT BUDGET COMMITTEE**


**For Academic Year: 2014-2015**

**Date of Self Evaluation: January 25, 2016**

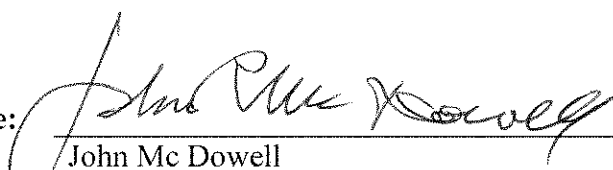
Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
July 2014	07/29/2014	cancelled					<i>Meeting Cancelled</i>
August 2014	08/13/2014	18 members and 15 guests	X		X		<ol style="list-style-type: none"> <li>1. State Budget Update</li> <li>2. 2013-2014 Year End Balance and Open Orders</li> <li>3. Enrollment Planning Update</li> <li>4. Proposed 2014-2015 Final Budget</li> </ol>
Sept. 2014	09/10/2014	24 members and 18 guests	X		X		<ol style="list-style-type: none"> <li>1. FON Hiring Update</li> <li>2. Enrollment Update</li> <li>3. 2015-2016 Proposed Budget Development Calendar</li> </ol>
Oct. 2014	10/15/2014	24 members and 17 guests	X		X		<ol style="list-style-type: none"> <li>1. Chancellor's Remarks/Updates <ul style="list-style-type: none"> <li>• Food Services</li> <li>• Faculty Obligation (FON) for Fall 2015</li> <li>• Bond Credit Rating</li> </ul> </li> <li>2. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations</li> <li>3. Enrollment Planning Update</li> <li>4. FON Hiring Update</li> <li>5. 2015-2016 Budget Planning and development</li> </ol>
Nov. 2014	11/12/2014	25 members and 14 guests	X		X		<ol style="list-style-type: none"> <li>1. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations - reviewed the update on the bond underwriter processes for bond issuances, the First Quarter Report, and the RFP for banking services. The District is planning to issue an additional \$350 million in new money for the bond construction projects and \$1.75 billion in refunding.</li> <li>2. Enrollment Planning and Fall Enrollment</li> <li>3. FON Update</li> <li>4. 2014-2015 First Quarter Financial Status Report</li> <li>5. Student Equity Funding</li> </ol>
Jan. 2015	01/21/2015	20 members and 13 guests	X		X		<ol style="list-style-type: none"> <li>1. 2015-2016 Governor's State Budget Proposal for FY 15-16</li> <li>2. 2015-2016 Proposed Preliminary Allocation</li> <li>3. FON Subsidy for Fall 2015</li> <li>4. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations <ul style="list-style-type: none"> <li>• ECDBC on January 6, 2015 reviewed Valley College's Five-Year Financial Stability Plan and its requests for the District's financial assistance.</li> <li>• DBC to approve ECDBC recommendation on all three requests from the Los Angeles Valley</li> </ul> </li> </ol>

						College(with one abstained) 5. DBC Self-Evaluation for FY 2013-2014
Feb. 2015	02/18/2015	16 members and 17 guests	X		X	<ol style="list-style-type: none"> <li>1. Enrollment Update</li> <li>2. Outreach and Recruitment Information</li> <li>3. FON for Fall 2015 Planning Update</li> <li>4. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations –It was reported that the Board Budget and Finance Committee reviewed and accepted two DBC and Chancellor’s recommendations on FON subsidy for Fall 2015 and Valley College’s request for financial assistance. The Committee also received an update on the future costs analysis of CalSTRS contribution and CalPERS contribution rate increases, and Proposition 30, Temporary Sales Tax and Income Tax expiration.</li> </ol>
March, 2015	03/18/2015	21 members and 17 guests	X		X	<ol style="list-style-type: none"> <li>1. 2014-2015 P1 and 2013-2014 Recalculation – Reported P1 allocation based on the 1st Period Accounting Attendance Report on January 15, 2015 by the District at 105,943. <ul style="list-style-type: none"> <li>• M/S/P – Approve to distribute \$4.49 million of 2013-14 State General Revenue recalculation including additional EPA fund to colleges.</li> </ul> </li> <li>2. Enrollment Update</li> <li>3. Second Quarter Financial Status by College</li> <li>4. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations – ECDBC review the Budget Allocation model, funding for Sheriff’s Contract, and Student Equity Funding Formula</li> </ol>
April 2015	04/22/2015	18 members and 13 guests	X		X	<ol style="list-style-type: none"> <li>1. Discussion of the revised proposed uses of new potential \$45 million increase in state revenue for FY 2015-16, excluding COLA and growth <ul style="list-style-type: none"> <li>• M/S/P – \$10 million set aside to fund colleges to cover future budget shortfalls</li> <li>• M/S/F -Delete \$10 million set aside as special reserve.(7 Yes, 11 No)</li> <li>• Support was voiced for a special reserve but the reserve would have to be used to address future budget shortfalls, not specifically to cover the elimination of Proposition 30 funds.</li> <li>• M/S/P –Approve the revised Chancellor’s Recommendations including the amendment of the \$10 million set aside to fund colleges to cover future budget shortfalls</li> </ul> </li> <li>2. Enrollment Update</li> <li>3. Institutional Effectiveness , Framework Indicators</li> <li>4. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations</li> </ol>
May 2015	05/20/2015	20 members and 14 guests	X		X	<ol style="list-style-type: none"> <li>1. May Revise</li> <li>2. Enrollment Update</li> <li>3. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations</li> <li>4. 2015-2016 Proposed Tentative Budget</li> </ol>

June 2015	06/17/2015	23 members and 19 guests	X	X	<ol style="list-style-type: none"> <li>1. DBC Co-Chair Election</li> <li>2. Adopt FY 2015-2016 DBC Calendar</li> <li>3. State Budget Update</li> <li>4. Enrollment Update</li> <li>5. FON Planning Targets for Fall 2015-16</li> <li>6. Proposed Student Equity Funding Distribution for 2015-2016</li> <li>7. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations</li> </ol>	
<b>Average Attendance</b>		37				
<b>Major Committee Accomplishments &amp; Achievements in Past Year</b>		<ol style="list-style-type: none"> <li>1. Reviewed &amp; refined District Budget Allocation Model, e.g. Sheriff's Contract.</li> <li>2. Reviewed &amp; approved District's Student Equity Funding formula.</li> <li>3. Established enrollment target for FY 2014-15.</li> <li>4. Initiated earlier review of FON Hiring.</li> <li>5. Improved integration of district planning with District Strategic Planning and Board Goals by recommending spending of the one-time state mandated reimbursement revenue.</li> <li>6. Improved communication with ECDBC with standing agenda item and monthly committee report.</li> </ol>				
<b>Major Obstacles/Problems with Committee Function</b>		<ol style="list-style-type: none"> <li>1. There is lack of a consistent knowledge base among DBC members.</li> <li>2. Information is not reaching all members of the District.</li> <li>3. Lack of clarity on the goals the Board has established as it relates to the budget and strategic plan.</li> </ol>				
<b>Recommendations for Improving Committee Process/Efficiency</b>		<ol style="list-style-type: none"> <li>1. Representatives of constituent groups should share information to members and report back constituent concerns.</li> <li>2. Distribute Agenda and backup documents in advance of committee meeting.</li> <li>3. Expand distribution list of DBC materials (agendas, minutes, handouts).</li> <li>4. Propose a joint meeting of the Budget and Finance Committee and DBC.</li> </ol>				
<b>Committee Goals (If Appropriate) for Coming Year</b>		<ol style="list-style-type: none"> <li>1. Revisit District Financial Accountability Measures with specific emphasis on debt repayment.</li> <li>2. To improve integration between planning and budget, schedule an annual meeting, bringing the participants of both the District Planning Committee and the District Budget Committee together.</li> <li>3. Clarify the different roles and responsibilities of the DBC and ECDBC.</li> <li>4. Complete the Committee Self Evaluation in a timelier manner.</li> </ol>				

**Chair/Co-Chair Signature:**   
 \_\_\_\_\_  
 Marvin Martinez

**Chair/Co-Chair Name:** \_\_\_\_\_

**Chair/Co-Chair Signature:**   
 \_\_\_\_\_  
 John Mc Dowell

**Chair/Co-Chair Name:** \_\_\_\_\_

## FALL 2016: Credit Enrollment Comparison

### Day

Day relative to beginning of instruction

Census day for  
Fall 2016 is  
September 12

**Monday, September 12, 2016**

**14**

Monday, September 14, 2015

Monday, September 15, 2014

Headcount	City	East	Harbor	Mission	Pierce	Southwest	Trade	Valley	West	ITV	District
<b>Fall 2016</b>	<b>16,620</b>	<b>27,788</b>	<b>9,644</b>	<b>10,262</b>	<b>20,449</b>	<b>6,859</b>	<b>14,408</b>	<b>18,629</b>	<b>12,390</b>	<b>873</b>	<b>137,922</b>
Fall 2015	18,140	26,801	10,217	10,153	20,653	6,997	14,675	18,660	10,776	866	137,938
Fall 2014	18,368	26,652	10,439	10,272	21,101	7,252	14,351	18,733	10,948	896	139,012
<b>2016 % of 2015</b>	<b>92%</b>	<b>104%</b>	<b>94%</b>	<b>101%</b>	<b>99%</b>	<b>98%</b>	<b>98%</b>	<b>100%</b>	<b>115%</b>	<b>101%</b>	<b>100%</b>
2016 % of 2014	90%	104%	92%	100%	97%	95%	100%	99%	113%	97%	99%

Enrollment	City	East	Harbor	Mission	Pierce	Southwest	Trade	Valley	West	ITV	District
<b>Fall 2016</b>	<b>40,382</b>	<b>68,738</b>	<b>25,366</b>	<b>22,925</b>	<b>49,831</b>	<b>16,530</b>	<b>32,903</b>	<b>44,803</b>	<b>29,727</b>	<b>1,053</b>	<b>332,258</b>
Fall 2015	44,669	67,568	27,337	23,844	51,572	17,067	33,923	45,689	26,434	1,135	339,238
Fall 2014	46,619	67,193	28,305	23,716	52,779	17,163	33,756	45,727	26,779	1,196	343,233
<b>2016 % of 2015</b>	<b>90%</b>	<b>102%</b>	<b>93%</b>	<b>96%</b>	<b>97%</b>	<b>97%</b>	<b>97%</b>	<b>98%</b>	<b>112%</b>	<b>93%</b>	<b>98%</b>
2016 % of 2014	87%	102%	90%	97%	94%	96%	97%	98%	111%	88%	97%

Section Count	City	East	Harbor	Mission	Pierce	Southwest	Trade	Valley	West	ITV	District
<b>Fall 2016</b>	<b>1,390</b>	<b>2,345</b>	<b>925</b>	<b>696</b>	<b>1,642</b>	<b>533</b>	<b>1,182</b>	<b>1,541</b>	<b>936</b>	<b>19</b>	<b>11,209</b>
Fall 2015	1,471	2,221	942	678	1,645	533	1,148	1,553	867	20	11,078
Fall 2014	1,529	2,056	972	649	1,610	530	1,058	1,447	795	17	10,663
<b>2016 % of 2015</b>	<b>94%</b>	<b>106%</b>	<b>98%</b>	<b>103%</b>	<b>100%</b>	<b>100%</b>	<b>103%</b>	<b>99%</b>	<b>108%</b>	<b>95%</b>	<b>101%</b>
2016 % of 2014	91%	114%	95%	107%	102%	101%	112%	106%	118%	112%	105%

Enrollment divided by Section	City	East	Harbor	Mission	Pierce	Southwest	Trade	Valley	West	ITV	District
<b>Fall 2016</b>	<b>29.1</b>	<b>29.3</b>	<b>27.4</b>	<b>32.9</b>	<b>30.3</b>	<b>31.0</b>	<b>27.8</b>	<b>29.1</b>	<b>31.8</b>	<b>55.4</b>	<b>29.6</b>
Fall 2015	30.4	30.4	29.0	35.2	31.4	32.0	29.5	29.4	30.5	56.8	30.6
Fall 2014	30.5	32.7	29.1	36.5	32.8	32.4	31.9	31.6	33.7	70.4	32.2
<b>2016 % of 2015</b>	<b>96%</b>	<b>96%</b>	<b>94%</b>	<b>94%</b>	<b>97%</b>	<b>97%</b>	<b>94%</b>	<b>99%</b>	<b>104%</b>	<b>98%</b>	<b>97%</b>
2016 % of 2014	95%	90%	94%	90%	93%	96%	87%	92%	94%	79%	92%

Source: LACCD Student Information System, DAILYCRX and SESSION\_FTES\_DETAIL tables.  
Includes Ind Study, PA, DSCH, and WSCH. Excludes Work Exp, Non-Appointment Generating, Non-Credit Adult Ed, and Non-Credit Tutoring.

## Update Fall Hires for 2016

ORIGINAL COMMITMENT	REVISED COMMITMENT	POSITIONS FILLED
235	198	198

**LACCD Fall 2017 FON Projected Total Regular Faculty Hires<sup>^</sup>  
Based on Meeting Fall 17 Advance FON  
(September 14, 2016)**

<u>Line</u>	<u>Total</u>
1 Current Fall 16 Hired as of September 14, 2016 <sup>^,*</sup>	1660.0
2 Estimated 2016 "Late" Separations - (Based on 7 Year Average)	32.0
3 Estimated 2017 "Early" Separations - (Based on 8 Year Average)	40.0
<b>4 Fall 16 FTEF Adjusted for Estimated Separations (Line 1 - Lines 2 &amp; 3) <sup>^,*</sup></b>	<b>1588.0</b>
5 Estimated Replacement of 2016-17 Separations - (Line 2 + 3)	72.0
<b>6 Estimated Fall 17 FTE Amount (Assuming hiring only replacements Lines 4+5) *</b>	<b>1660.0</b>
7a. Additional Hires Needed to Meet Possible Fall 17 Advance FON <sup>^,**</sup>	43.8
7b. Adjustments to total of lines 7a	0.0
<b>8 Allocation by College of Projected Fall 17 Advance FON (Lines 6+ 7a.+ 7b) <sup>**</sup></b>	<b>1703.8</b>
9 Total Hires including Replacements to Meet Fall 17 Total FON (Lines 5 +7a + 7b)	115.8

**Note:**

<sup>^</sup> Projection based on data provided by the Assignments and Recruitment Services Unit on September 14, 2016.

**Does not include any possible hires that may be in progress at the Colleges.**

Actual Fall 16 FON compliance amount is 1658.8 (P2) (from spreadsheet included with email from the CCCC Director, Fiscal Standards and Accountability Unit (Elias Regalado) dated July 26, 2016 posted to the CCCC website). If meet projected amount on line 1, would exceed the compliance number by about 1.2 FTEF.

\* Total assumes about 1.6 FTEF reassigned to the District Office.

\*\* Amount based on estimated Fall 17 Advance FON amount of 1703.8 from July 26, 2016 CCCC Letter and attached spreadsheet dated July 19, 2016.



**2017 - 2018 BUDGET DEVELOPMENT CALENDAR**

DATE	ACTIVITY
<b>SEPTEMBER, 2016</b>	<b>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</b>
September 14	District Budget Committee reviews proposed Budget Development Calendar.
September 21	Budget and Finance Committee Meeting
<b>OCTOBER, 2016</b>	<b>DEVELOPMENT OF BUDGET PREPARATION ACTIVITIES</b>
October 5	Adoption of Budget Development Calendar.
October 14 - 28	College Projections and Financial Plans Review.
October 19	Budget and Finance Committee Meeting.
<b>NOVEMBER, 2016</b>	<b>DEVELOPMENT OF BUDGET OPERATION PLAN</b>
November 2	1st Quarter Reports due from colleges.
November 3	Initial assessment projections of Centralized accounts.
November 4 - 30	Constituencies review of 1st Quarter Report and Districtwide projections.
November 15	1st Quarter Report due to State.
November 16	Budget and Finance Committee receives briefing on 1st Quarter Rep.
<b>DECEMBER, 2016</b>	<b>CONSTITUENCIES PROJECTIONS REVIEW</b>
December 2 - 22	A) Constituencies review of mid-year projections and possible mid-year reductions; B) Review of Centralized Accounts Projection.
December 7	1st Quarter Report submitted to Board of Trustees for approval.
December 7 - 8	Planning Budget Formulation (PBF) Workshop
<b>JANUARY, 2017</b>	<b>GOVERNOR'S PROPOSED STATE BUDGET AND PRELIMINARY ALLOCATIONS</b>
January 4	A) Budget Office distributes Budget Operation Plan Instructions; B) Dedicated Revenue Projections due to the Budget Office.
January 5 - 9	Budget Office reviews colleges' 2017-18 dedicated revenue projections.
January 12 - 29	Constituencies review Proposed 2017-18 Preliminary Allocation.
January 18 - 27	Cabinet reviews Proposed 2017-18 Preliminary Allocation.
January 19	CFO and Accounting Office provide initial ending balance projections.
January 25	Budget and Finance Committee Meeting.
<b>FEBRUARY, 2017</b>	<b>CONSTITUENCIES REVIEW BUDGET STATUS</b>
February 2	2nd Quarter Reports due from colleges.
February 6	Budget Office distributes 2017-18 Preliminary Allocation.
February 15	2nd Quarter Report due to State.
February 15 - 24	A) Cabinet reviews 2017-18 Budget update; B) Constituencies review 2nd Qtr Report & College Financial Plans.
February 22	A) Budget and Finance Committee receives briefing on 2nd Quarter Report; B) CFO and Accounting Office update ending balance projections.
<b>MARCH, 2017</b>	<b>PREPARATION OF PRELIMINARY BUDGETS</b>
March 2	Deadline for Planning Budget Formulation (PBF) changes.
March 3 - 17	Technical review of PBF data and upload to SAP.
March 8	2nd Quarter Report submitted to Board of Trustees for approval.
March 22	Budget and Finance Committee Meeting.
March 23	A) CFO and Accounting Office update ending balance projections; B) Preliminary Budget available on SAP system.
March 28 - May 5	Open period for Tentative Budget adjustments (First Adjustment).

**2017 - 2018 BUDGET DEVELOPMENT CALENDAR**

DATE	ACTIVITY
<b>APRIL, 2017</b>	<b>REVIEW OF PRELIMINARY BUDGET DATA</b>
April 14	CFO and Accounting Office update ending balance projections.
April 18- April 21	Constituencies review budget status.
April 19	Budget and Finance Committee Meeting.
April 27 - May 18	Budget meetings on preliminary budgets conducted with college administrators.
<b>MAY, 2017</b>	<b>REVENUE PROJECTIONS UPDATED</b>
May 3	3rd Quarter Reports due from colleges.
May 4	Revised revenue projections based on Governor's proposed State Budget.
May 8 - 12	A) Constituencies review May Revise update; B) Constituencies receive briefing on Tentative Budget; C) Open period for Final Budget adjustments (Second Adjustment) starts.
May 10	Board of Trustees authorization to encumber new year appropriations.
May 15	3rd Quarter Report due to State.
May 17	A) Cabinet receives briefing on Tentative Budget; B) CFO and Accounting Office update ending balance projections.
May 18	Budget Operation Plans due to the Budget Office.
May 24	A) Budget and Finance Committee receives briefing on 3rd Quarter Report; B) Budget and Finance Committee reviews Proposed Tentative Budget.
May 31	Budget Operation Plans transmittal to the Chancellor.
<b>JUNE, 2017</b>	<b>TENTATIVE BUDGET</b>
June 7	A) Adoption of Tentative Budget; B) 3rd Quarter Report submitted to Board of Trustees for approval.
June 16	CFO and Accounting Office update ending balance projections.
June 22	Deadline for submission of revised Dedicated Revenue for Final Budget.
<b>JULY, 2017</b>	<b>REVISION TO REVENUE PROJECTIONS/ALLOCATIONS</b>
July 3	File Tentative Budget report with County and State Agencies.
July 10 - 15	Constituencies review of Budget status.
July 21	A) CFO and Accounting Office run 1st closing activities; B) Budget and Finance Committee to review Proposed Final Budget.
July 31	A) CFO and Accounting Office update ending balance projections; B) CFO and Accounting Office run 2nd closing activities.
<b>AUGUST, 2017</b>	<b>FINAL BUDGET</b>
August 4	Final year-end closing and establishment of actual ending balances.
August 28 - September 5	Publication budget available for public review.
<b>SEPTEMBER, 2017</b>	<b>FINAL BUDGET/YEAR-END ANALYSIS</b>
September 6	Public Hearing and adoption of Final Budget.
September 8	File Final Budget report with County and State agencies.