

District Academic Senate Executive Committee

Friday, October 7, 2022

9:30 a.m. to 12:00 p.m.

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Anna Nicholas (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)
City	Mickey Hong
East	Jeffrey Hernandez
Harbor	
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	Robert Stewart
Trade	Marvin DaCosta
Valley	Chauncey Maddren
West	Patricia Zuk
Guests	Tariq Azim, Leticia Barajas (East), Wendy Bass-Keer (Pierce), Amelia Borja (Valley), Adrienne Brown (Harbor), Ruby Christian-Brougham (Valley), Jessica Drawbond (Southwest), Zachary Knorr (Valley), George Leddy (Valley), Edgar Perez, Justin Rocha, Kevin Sanford (Valley), Elizabeth Thornton (Valley)

Approval of Resolution on Teleconferencing:

Resolution on Conducting District Academic Senate (DAS) Executive Committee Public Meetings via Teleconference from October 7, 2022 through November 7, 2022 (Maddren/J. Hernandez) **M/S/P**

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 9:32 a.m.

Approval of the Agenda:

The agenda was adopted as amended –

- Action Item #4 will be noticed at the October 13, 2022 meeting of the District Academic Senate (DAS)
- Action Items #6 and #7 will be action items at the October 13, 2022 meeting of the DAS

- 28 • Added as a Discussion Item: Norms and Practices for Action Items on DAS
29 Executive Committee (DAS Exec) Agendas
30 (Stewart/J. Hernandez) **M/S/P**

31

32 **Approval of the Minutes:**

33 The minutes of the September 2, 2022 DAS Exec retreat were approved as written
34 (J. Hernandez/Maddren) **M/S/P**

35

36 **Public Speakers:**

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38 Ruby Christian-Brougham, the AFT (American Federation of Teachers) Faculty Guild
39 Local 1521 Chapter President at L.A. Valley College, suggested that a liberal retreat
40 rights policy for administrators could displace faculty, and adversely affect departments
41 as well as impact diversity, equity, and inclusion in faculty hiring. Such a policy needs
42 careful consideration, and must preserve the integrity of faculty evaluations in the
43 tenure review process. Christian-Brougham also suggested placing a cap on the number
44 of administrators who retreat, citing the case of Pasadena City College where all of the
45 deans retreated to faculty. She also supported the inclusion of AFT representation on
46 the District Academic Senate (DAS) retreat rights work group.

47

48 Elizabeth Thornton, a faculty member at Valley, also recommended the inclusion of
49 provisions in the administrator retreat rights policies and procedures such as limitations
50 on displacing college faculty, the requirement that there be a funded position for a
51 retreating administrator, and the assessment of pedagogical skills. Thornton also
52 recommended that the DAS obtain an independent legal opinion.

53

54 Zachary Knorr, a faculty member at Valley, observed that when faculty members
55 became educated about the administrator retreat rights issue, it became a very serious
56 concern, particularly related to how it would affect adjunct and probationary faculty.
57 He urged the DAS to ensure that faculty be protected as much as possible, and also
58 recommended that local senates discuss this issue so that faculty can be engaged at the
59 colleges.

60

61 **Action Items**

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63 **1. Approve Administrative Procedure AP 5015: Residence Determination, and**
64 **Concurrently Rescind E-71 and E-94; for Notice at the October 13, 2022 DAS Meeting**
65 (Akl/Anderson) **M/S/P**

66

67 Some Chapter 5 E-Regulations are pending adoption as Administrative Procedures (APs).
68 This AP, 5015, will replace E-71 and E-94, which will then be rescinded.

69

70 **2. Approve AP 5052: Open Enrollment; for Notice at the October 13, 2022 DAS**
71 **Meeting**

72 (DaCosta/Akl) **M/S/P**

73

74 This AP reiterates Title 5 requirements, has been reviewed by the deans of Admissions
75 and Records. Some restrictions on open enrollment, such as prerequisites to enter a
76 Nursing program, are referenced in this AP.

77

78 **3. Approve AP 5130: Financial Aid; for Notice at the October 13, 2022 DAS Meeting**

79 (J. Hernandez/Maddren) **M/S/P**

80

81 Directors of financial aid reviewed this AP with Betsy Regalado, Associate Vice
82 Chancellor for Educational Programs and Institutional Effectiveness (EPIE). There was a
83 question from one of the Senators about the Federal Family Educational Loan Program,
84 which had been stricken from the list of available financial aid. Freitas will follow up and
85 report.

86

87 **4. Board Policy BP 7250: Educational Administrators Retreat Rights – for notice at**

88 **October 13, 2022 meeting of the DAS**

89 (Maddren/Nicholas) **M/S/P**

90 **Abstention:** Maddren

91

92 The DAS approved BP 7250 in 2021. It was then moved forward for consultation and
93 rejected by the LACCD Administration. Given the personnel changes in District
94 Administration, members of the DAS task force on retreat rights made revisions to this
95 Board Policy (BP), which strengthen the position of the faculty and of DAS. At present,
96 there is no policy/procedure for administrators' "retreat" which has been approved
97 through collegial consultation. Both a Board Policy and Administrative Procedure are
98 required legally and by the ACCJC (Accrediting Commission for Community and Junior
99 Colleges). Using the template by the Community College League of California (CCLC),
100 which is the template adopted by the LACCD for its BPs and APs, the details and
101 procedures of this Board Policy will go into the Administrative Procedure. Senate
102 presidents are encouraged to take this draft revision to their colleges for further
103 discussion. At one point, District Administration put a different BP on the agenda of the
104 LACCD Board of Trustees, one which had not been previously approved by the DAS; that
105 agenda item was pulled from the Board agenda at the request of the DAS. Represented
106 administrators have no veto power in this collegial consultation process between the
107 academic senate and the governing board. If needed, the DAS can seek further
108 clarification regarding "termination for cause" contained in California Education Code
109 sections 87458 versus 87732.

110

111 **5. Approve March 10, 2023 as the date of the Spring, 2023 District Discipline Day**

112 (Nicholas/Maddren) **M/S/P**

113 **MOTION: Schedule Discipline Day on March 17, 2023**

114 (Nicholas/Maddren) **M/S/P**

115 (J. Hernandez/Maddren) **M/S/P – as amended**

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6. Proposed ASCCC Resolution on Determining When Pretransfer English and Math Meets the Needs of a Defined Student Population – for action at October 13, 2022 DAS meeting

(J. Hernandez/Maddren) **M/S/P** – as amended (*underline below*):

Resolved, That the Academic Senate for California Community Colleges shall work...in the formation of state policies and implementation guidance ...

7. New Subject proposed by WLAC: NAT RES: Natural Resources Management; discipline from the CCCCO Min Quals Handbook as follows: "Forestry/Natural Resources (Range management; soil, air and water resources; fish/wildlife management; parks and recreation) – for action at October 13, 2022 meeting of the DAS

(J. Hernandez/Stewart) **M/S/P**

The District Curriculum Committee (DCC) unanimously approved this subject at its September 9, 2022 meeting. The subject has already posted and there have been no objections. The minimum qualifications (MQs) were not changed from the Minimum Qualifications for Faculty and Administrators in California Community Colleges, a.k.a., the MQ handbook. Additional context was offered: Subjects such as these may help educate more students in natural resources management, and capture additional funding.

Noticed Items

1. AP 4100: Graduation Requirements for Degrees and Certificates

The District Curriculum Committee (DCC) will take this item up for action at its October 14, 2022 meeting. Revisions include clarifying language about the use of credit for prior learning, Math competency, reciprocity in General Education (GE) classes, and catalog rights. Also, colleges may not revoke degrees, certificates, and general education certifications except in cases of student dishonesty.

Discussion Items

NEW discussion item:

1. Norms and Practices for Action Items on DAS Exec Agendas

Items are noticed on DAS agendas for later action to permit full discussion at local senates. If a proposal is coming out a DAS standing committee and is ready for action, it can be noted for action at DAS; items can be postponed.

2. Planning for 2022-23: Calendar of Events: Proposed Technical Assistance Visit Date, Spring 2023 District Discipline Day, Disability Summit

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The collegiality in action/technical assistance visit will be on October 21, 2022.

The Senators noted the following topics of concern:

- Board of Trustees task forces and pilot programs, e.g., monolingual instruction, involving Senate purview which the Board has launched without prior collegial consultation
- Board or LACCD administration appointment of faculty members to those task forces (faculty appointments are done by the DAS and/or the AFT, depending on the nature of the task force)
- Funds allocations – conversations on how they will be used
- The Board’s involvement in areas approaching micromanagement which would infringe on the role of the senate, e.g., Board members expressing an interest in a position in the faculty hiring process; Board members contacting department chairs related to curriculum development; enthusiastic announcements of programs before they are created (e.g., Central American Studies)

The Senators also discussed ways to address those areas:

- Providing continuing education to all members of the Board of Trustees regarding their role, perhaps including an onboarding process for new board members
- Explanation that “mutually agree” involves the senate and the governing board (or the chancellor) and not outside entities who might have a possible interest in the outcome
- Effective practices and processes for review

One Senator offered the following from Title 5 section 51203(f) “The appointment of faculty members to serve on college or district committees, task forces, or other groups dealing with academic and professional matters, shall be made, after consultation with the chief executive officer or his or her designee, by the academic senate. Notwithstanding this Subsection, the collective bargaining representative may seek to appoint faculty members to committees, task forces, or other groups.”

Much concern was expressed about the monolingual task force (instruction in other than English). At the Board meeting, Board President Gabriel Buelna stated that he viewed instruction in English only as promoting a racist ideology. Therefore, the California Education Code must be challenged in this regard as a civil rights issue.

The ASCCC (Academic Senate for California Community Colleges) 2022 Fall Plenary will be in a hybrid format, with the in-person portion being in Sacramento. Potential attendees were advised to reply as soon as possible regarding their attendance.

3. Update on AB 1705, AB 705, Student Enrollment, and Addressing Learning Loss

203

204 Echeverri reported that the Board had approved the budget, with one-time funds to
205 address learning loss. Articles related to learning loss are in BoardDocs, with significant
206 reduction in reading and math scores being reported.

207

208 **4. Review of LACCD Student Survey-Fall 2022**

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210 Echeverri noted that the fall student survey will be sent to students later in October.
211 Senators are being urged to review and forward feedback to Maury Pearl, Associate Vice
212 Chancellor, Institutional Effectiveness, and copy Echeverri.

213

214 **5. DAS Role in Consolidation of Districtwide Faculty Professional Development**

215

216 Echeverri noted that there are preliminary conversations taking place so that greater
217 interface between the DAS and distance education and professional development
218 coordinators.

219

220 **6. Draft DAS Equivalency Coordinator Position**

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222 Echeverri reported that DAS Equivalency Coordinator Eloise Crippens will be stepping
223 down soon. She circulated a rough draft of a position announcement and requested
224 feedback.

225

226 **MOTION: *Extend the meeting by 10 minutes***

227 (J. Hernandez/Nicholas) **M/S/P**

228

229 **7. Determination of Foreign Language Proficiency for LACCD Faculty and Staff**

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231 Echeverri explained that this area relates to faculty teaching in other languages (the
232 monolingual teaching task force).

233

234 **8. Need for DAS Legislative Liaison and Advocacy**

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236 Echeverri suggested the need for DAS representation in proactive legislative advocacy
237 has been manifested given the many legislative initiatives which have been impacting
238 areas of senate purview.

239

240 **9. DAS Goals and Challenges for 2022-2023**

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242 Echeverri requested that the Senators review and revise the draft document.

243

244 **10. Monitoring DAS Committee Work and Membership, AFT Representation on**
245 **Retreats Rights Task Force**

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247 Echeverri will contact AFT Faculty Guild Local 1521 President James McKeever to discuss
248 faculty union representation on the administrator retreat rights task force.

249

250 **11. Implementation of Legislation: AB 1111 (Common Course Numbering); AB 928**
251 **(Student Transfer Reform Act of 2021); Memo on Veterans Healthcare and Benefits**
252 **Improvement Act**

253

254 Echeverri will place this item on the consultation item.

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256 **12. Zero Textbook Cost Grants including OER**

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258 Echeverri noted that funds are available.

259

260 **13. COVID-19 and Return to In-Person Instruction, Services, and Brown Act Meetings**

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262 Echeverri suggested that Brown Act committees may continue to meet via
263 teleconference as long as an emergency declaration is in place.

264

265 **14. Communication about District Discipline shells and how to add members to them**

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267 Bass-Keer sent emails on this topic to the chairs of the District discipline committees.

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269 **15. Other Concerns: Items from the Floor**

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271 **Reports**

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273 **• Officer Reports**

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275 **President**

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277 In her oral report, Echeverri referred to the written Board report, on BoardDocs and
278 emailed to all of the LACCD faculty (see below). The final budget for the District was
279 approved, including a cost of living adjustment (COLA), an increase in base funding, and
280 one-time funding to address learning loss. A \$5.3 billion bond measure, Measure L.A.,
281 will be on the November 8, 2022 ballot. If passed by the voters, this bond would
282 provide funding to the colleges for sustainability and infrastructure, including funding to
283 replace older buildings in the LACCD. Of concern is a 67-year joint occupancy lease
284 approving development of part of the West Los Angeles College campus on Jefferson
285 Boulevard.

286

287 **LACCD Board of Trustees Report for Regular Meeting**

288

September 7, 2022

289

DAS President Angela C. Echeverri

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291 The Board meeting was held at East Los Angeles College (ELAC) in hybrid format.
292 Board President Gabriel Buelna called the meeting to order; four of the trustees
293 were present in person (Buelna, Henderson, Iino, and Student Trustee Callahan) and
294 four attended remotely (Hoffman, Moreno, Veres, and Vela). The meeting [agenda](#) is
295 posted on Board Docs Plus and a [recording of the meeting](#) is on YouTube. Buelna
296 asked to adjourn the meeting in memory of Jamil Ahmad, a professor of Economics
297 at Trade Tech College for 20 years. Prior to teaching at Trade, [Ahmad](#) worked five
298 years in Tanzania for the United Nations Development Program.
299

300 **Reports from the Resource Table**

- 301 • **Hazel Alonso**, AFT 1521A Staff Guild President, expressed frustration over
302 delays in crafting an administrative procedure on telecommuting, which
303 should have been completed by June 30, 2022. She reported the labor units
304 had not been provided the draft language to begin negotiations on this issue
305 and that the union had filed a grievance in August due to the violation of their
306 Collective Bargaining Agreement (CBA). Alonso added that some employees
307 were at risk during the current heat wave due to poor air conditioning and
308 ventilation at some of the colleges.
- 309 • **Dr. James McKeever**, AFT 1521 Faculty Guild President, noted recent LACCD
310 enrollment trends. He touted the modest increases over last year's
311 enrollment figures, while pointing out that numbers were still down
312 compared to 2019. He stated that colleges should focus on improving
313 services for face-to-face students, since 27,000 LACCD students chose not to
314 take online classes. He expressed the need to reimagine community colleges
315 and to work together to serve students' needs.
- 316 • **Christzann Ozan**, SEIU Local 99 representative, applauded the Board for its
317 resolutions recognizing Labor Day, Mexican Independence Day, and Hispanic
318 Heritage month. She expressed her gratitude for past labor leaders, whose
319 efforts helped ensure that today's workers enjoy many benefits including
320 healthcare, minimum wage, overtime, social security, child labor protections,
321 and improved working conditions. Ozan also recognized the many
322 contributions Latinos and Latinas.
- 323 • **Dr. Deborah Harrington**, Teamsters acting president, acknowledged the
324 resilience and commitment of all district employees during these
325 unprecedented times. She announced the Teamsters were in the process of
326 selecting one representative per campus to negotiate their CBA. The Exec
327 Board met last week and discussed the revival of the Dean's Academy.
328 Harrington concluded by stating her members looked forward to reviewing
329 the telecommuting procedures.
- 330 • **Dr. Angela Echeverri**, District Academic Senate (DAS) President, welcomed
331 everyone back to a new academic year and expressed excitement about
332 teaching in person once again. She called attention to a [recent study](#) released
333 by the National Center for Education Statistics which sheds light on the
334 impact of the pandemic on learning loss among K-12 students. These results
335 indicate that student reading and math scores fell to unprecedented levels

336 between 2020 and 2022. She added that these declines are some of the
337 largest observed in a single assessment cycle and were most pronounced for
338 the most vulnerable students. While she expressed relief that LACCD
339 enrollment appears to have stabilized, the District is still about 24% below
340 its 2019 enrollment figures. She wondered about the effect [AB 1705](#) (Irwin,
341 2022) would have on those students who had experienced learning loss and
342 disruption during the pandemic. She added that given the new restrictions on
343 math and English offerings, it will be difficult to serve many students who
344 may benefit from pretransfer-level courses at a time of enormous learning
345 loss. Echeverri concluded her remarks by stressing the importance of
346 protecting the mission of the colleges by pushing back against misguided
347 legislative intrusions restricting the curriculum they can offer students.

348 **College President Reports**

349 Buelna invited the college presidents to comment or highlight anything from the
350 Chancellor's report.

- 351 • **City:** President Gallagher reported many students are returning to take in-
352 person classes. City college will be open on Saturday to help register
353 students. After exclusion rosters are submitted, they will reach out to
354 students who have dropped to see if they are interested in taking 12 and 8-
355 week classes. Gallagher announced City received \$3.2 million for a learning
356 aligned employment grant (approximately \$350,000/year for nine years),
357 which will go directly to students who are employed in their area of study.
358 She added that Channel 2 News recently ran a great story on LA City College.
- 359 • **Southwest:** Dr. Anthony Culpepper reported the college was trending up in
360 its fall 2022 enrollment. He stated SW was proud of the enrollment gains
361 made so far and was planning for the Winter and Spring, as the college
362 continues to work on enrollment growth. He added SW is reaching out to K-
363 12 partners in its service area. He extended an invitation to attend an
364 upcoming Cougars football game at Southwest.
- 365 • **West:** President James Limbaugh introduced Brian Stokes, West's new vice
366 President of Administrative Services, previously at Miami Dade College. West
367 recently started a Spanish-language GED program, with 80 students enrolled
368 and 20 on the waitlist. The college just graduated the first cohort of its
369 integrated education training program, with 26 students completing the first
370 Administrative Assistant program for English learners. West is also
371 partnering with LACOE's (Los Angeles County Office of Education) Head Start
372 program to fill a critical shortage of preschool teachers, with a fall cohort of
373 30 students. Limbaugh reported that due to West's marketing efforts, the
374 number of full-time students taking 12 or more units was up 4.5% and black
375 student enrollment was up almost 6% over last fall. He announced West's
376 Black Student Union is now open and fully staffed. He concluded by
377 announcing West had been invited to apply to a new Aspen Institute program
378 called ***Unlocking Opportunity***, a six-year program to analyze how to manage
379 student outcomes.

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- **Harbor:** President Luis Dorado reported that on August 23, 550 students attended *Harbor Palooza*. The day started with over 200 students attending Harbor’s *Transfer Con*. On Saturday, September 10, the college will host the *LAUSD South Area College Fair*, with over 70 colleges and universities. That same day, Harbor will also celebrate its 20-year partnership with the Middle High School.
 - **Valley:** President Barry Gribbons spoke about the recent enrollment recovery, adding that Valley had an 8% enrollment increase over last year. He attributed the increase to the hard work of faculty, staff, and deans. He also acknowledged the Maintenance and Operations staff, mentioning the HVAC technicians who have been working around the clock during the current heat wave. He reported on a presentation to the Burbank Unified Board of Trustees a couple of weeks ago. Gribbons spoke of work President Ornelas (Mission) and he were doing with the Local District North East (LDNE). He concluded by announcing several upcoming events at Valley including an art gallery opening, Athletic Hall of Fame barbecue, and football game against College of the Desert.
 - **Mission:** President Armida Ornelas invited all to see *Melancholia*, a play hosted in partnership with the LA Theater Company, running at Mission September 22-24. She reported that Mission continues its partnership with LA County Probation, offering several courses this semester, both online and in person, at the camps. Mission is offering a robust second fall session, the *Just in Time* enrollment campaign, with several hundred 5, 8, and 10-week courses. Mission is also hosting a community resource fair (*Eagles Essentials*) with several mental health and wellness community organizations.
 - **Trade:** Newly appointed interim president Kathleen Burke was welcomed by Board President Buelna. Burke acknowledged the steady leadership of her predecessor, Bob Miller, and reported on several college events that took place in August. They include a fall enrollment open house with giveaways, music, and campus tours, which was attended by 971 students. Trade held *Roll in to Enroll* events on August 13, 18, and 24 and assisted over 525 students with enrollment. During the first week of the fall semester, both the Advanced Transportation and Manufacturing and Culinary Pathways welcomed over 500 students during their orientations. The Construction Maintenance and Utilities pathway welcomed 600 students earlier in the day. Burke expressed her excitement at seeing so many students coming back to campus for in-person classes. In response to a question from Buelna, Burke announced that Trade’s cafeteria was now open for breakfast and lunch.
 - **East:** President Albert Roman stated he was happy to host the Board meeting for the third time in a row. He announced that East recently hired interim Vice President of Instruction, Mercy Yanez, who worked as a dean at Harbor for several years. He expressed excitement about the return of students to the campus and thanked the Plant Facilities staff for their hard work during the heat wave. He announced East will offer a significant number of 5, 6, and 8-week classes this fall to boost enrollment. Roman reported a 6 percent

426 increase in enrollment over the last week and anticipated surpassing last
427 year's numbers. He added the college is offering classes in Spanish at the
428 Mexican Consulate. East has a robust outreach program to encourage middle
429 schools students in grades 6-8 to start thinking about college and is hosting
430 local high school principals on September 16 with the goal of expanding its
431 dual enrollment program. He added East has focused on and seen an increase
432 in first-time students. In response to a question from Buelna, Roman talked
433 about East's **Math and Summer Academy** to prepare students in math and
434 English courses in the fall; they also plan to offer the program over the
435 winter. The college gave a presentation to the Montebello City Council last
436 week, which is interested in East's Public Safety Academies. East also has
437 additional contracts for the Sheriffs' Academy and anticipates an additional
438 200-300 FTES from the academies this year. Roman concluded his remarks
439 by expressing optimism about the gradual recovery of student enrollment.

440 **Public Comment**

441 Two speakers addressed the Board about regular agenda item V.7, to approve and
442 adopt the recommendations by the Facilities Master Planning and Oversight
443 Committee (FMPOC) and staff on Hackman Capital Partners' appeal of the District's
444 rejection of its RFP (request for proposals) protest of the Notice of Intent to
445 authorize Chancellor Rodriguez (or his designee) to enter into an Exclusive
446 Negotiation Agreement (ENA) with **Hudson Pacific Properties**. The agreement
447 would be for a **67-year Joint Occupancy Lease of District-Owned Property**
448 **Located at 10100 Jefferson Boulevard, Culver City**. The first speaker, Benjamin
449 Hanemann, asked the Board to adopt the unanimous recommendation of FMPOC to
450 enter an Exclusive Negotiating Agreement with Hudson Pacific Properties and to
451 deny Hackman Capital's appeal, stating that their claims of irregularities were
452 without merit. He asserted that Hudson Pacific's RFP was chosen fairly through the
453 selection process and stated that their proposal was primarily office space.

454
455 Benjamin Reznik, a lawyer representing Hackman Capital repeated concerns
456 expressed at the previous Board meeting about the RFP selection process. He
457 claimed that the LACCD had refused to share any of the relevant documents that
458 could validate their claims of scoring irregularities. He added that the Hudson
459 project the District was proceeding with, is primarily a studio project, yet the RFP
460 stated that "the project must be primarily an office development project." He stated
461 three other bidders (Lowe Enterprises, Lincoln Property, and Hackman Capital) all
462 presented projects that were 96-100% office space, while Hudson presented a 45%
463 office project with the rest of the development being studios, sound stages, and
464 production facilities, which changed the financials. He argued that Hudson had an
465 unfair advantage over the other bidders and was only ranked number one in the
466 financial category. Reznik argued the other bidders should have received the same
467 opportunity to see how their financials would stack up. He concluded by mentioning
468 that many other issues were raised in their appeal.

469 470 **Reports from the Board**

471 Buelna asked the trustees to report on the Board committee meetings that took
472 place on August 17.

- 473 • **Budget and Finance Committee:** Andra Hoffman reported that at its August
474 meeting, the committee approved the tentative budget, noting there would
475 be a hearing on the final 2022-23 budget later in today's agenda.
- 476 • **Legislative and Public Affairs Committee:** David Vela reported the
477 committee discussed several items including:
 - 478 ○ AB 1919 (Holden) Youth Transit Pass Pilot Program
 - 479 ○ Federal update from Holland and Knight
 - 480 ○ State policies on appropriations and current budget
 - 481 ○ Legislative Analyst Office (LAO) budget analysis for next year which
 - 482 indicates next year's budget surplus will be less robust
 - 483 ○ Update from local advocates and on partnerships with local school
 - 484 districts and cities
- 485 • **Facilities Management Committee:** David Vela reported on two separate
486 meetings:
 - 487 ○ On August 17 the committee approved five schematic designs for East
488 (Nursing, Allied Health and Public Service and the Central Plant
489 Expansion), Pierce (Academic East Building), City (Theater Arts
490 replacement), and LA Mission (Plant Facilities, Warehouse, and Shop
491 replacement).
 - 492 ○ On August 29, the committee held a hearing on the appeal by
493 *Hackman Capital Partner's* (See above) on the District's rejection of
494 the RFP protest regarding the 67-year Joint Occupancy Lease of
495 District-Owned Property Located at 10100 Jefferson Boulevard in
496 Culver City.
- 497 • **Student Affairs Committee:** Student Trustee Callahan gave a brief report
498 and expressed concern about recent increases in crime rates on campuses.
499 The committee will meet on Friday at 9 am.
- 500 • **Institutional Effectiveness and Student Success:** Nichelle Henderson
501 reported that the committee voted to approve the mission, vision, and core
502 value statement for LA Valley at the August 17th meeting. They also received
503 an accreditation report and enrollment update.
- 504 • **Ad Hoc Committee on Black Stakeholders Outcomes:** Henderson reported
505 that the committee met and discussed several items including the need for
506 the LACCD to be purposeful in goal setting and educating around anti-racist
507 ideologies and social justice, as well as the need to address outreach,
508 recruitment, and retention of black students, faculty, and employees. They
509 also plan to announce increases in African American outreach and retention
510 funding and programs.

511 At the conclusion of the reports, Buelna announced the Board was assembling an ad
512 hoc committee on Gender Equity and Diversity to be chaired by Trustee Henderson.

513

514 **Resolutions**

515 The Board voted to approve the following resolutions, as well as a resolution to
516 conduct its meetings via teleconferencing (in accordance with AB 361) for the next
517 30 days:

518 **1. Item F.1: Resolution to Commemorate Mexican Independence Day and**
519 **Hispanic Heritage Month September 15 – October 15:** Trustee Veres
520 mentioned it was also Central American Independence month and spoke
521 about the new LACCD Central American Studies program at East. The
522 resolution was approved unanimously.

523
524 **2. Item F.2: Resolution in Celebration of Labor Day, 2022:** The resolution was
525 approved unanimously.

526

527 **Report from the Chancellor**

528 Chancellor Rodriguez’s monthly reports are [posted online](#). Chancellor Rodriguez
529 announced that the October regular Board meeting had been moved to October 12,
530 in observance of the Jewish holiday. He highlighted the following items:

531

- 532 • **Budget Update:** Rodriguez announced that Chancellor Gordon would
533 conduct a hearing later in the meeting on the 2022-23 budget. He listed
534 several important budget increases in 2022-23 for the 116 California
535 Community Colleges, including:
 - 536 • **Base Increase:** \$600 million in ongoing funds
 - 537 • **COLA (Cost of living Adjustment):** Increase of 6.56% over last year; \$493
538 million ongoing funds
 - 539 • **COVID-19 Learning Loss Funds:** \$650 million one-time funds statewide
540 (\$53 million to LACCD)
 - 541 • **AB 2266 (Santiago) and AB 2425 (Bryan):** Two LACCD Sponsored bills
542 received \$55 million to increase access for underserved students statewide,
543 including returning and formerly incarcerated students
 - 544 • **LACCD Sponsored Investments**
 - 545 • **STEM Regional Hub-SF Valley:** \$10 million; housed at LA Mission College
 - 546 • **Climate Change Center:** \$5 million; housed at West LA College (AB 1913)
 - 547 • **Valley Academic and Cultural Center:** \$1 million
 - 548 • **Vincent Price Museum:** \$ 1 million; at East LA College
 - 549 • **Affordable Housing Grants:** \$990,000
 - 550 • **Measure LA:** Campaign letters were designated for the proposed facilities
551 plan, called the LACCD Safety, Repair, and Job training Measure. The public
552 will have the opportunity to vote on the Board authorized a \$5.3 Billion
553 general obligation bond, which will be on the November 8, 2022 ballot. The
554 District and colleges will engage in an educational campaign; there will also
555 be a separate Measure LA bond campaign to help pass the bond.
 - 556 • **Remote Work and Telecommuting Policy & Procedure:** Rodriguez
557 announced the District was at the final stage of developing a remote work
558 policy and recently submitted documents to the Board for review. He stated
559 this was one of the most significant changes to the workplace environment,

560 adding that the ability to work remotely was a privilege, which would be
561 reviewed on a case-by-case basis and final approval would rest with the
562 college president. He announced his staff would soon engage the six
563 collective bargaining groups to ensure appropriate implementation of the
564 policy and would work next to develop the corresponding administrative
565 procedures.

566 • **Leadership at LACCD:** Rodriguez welcomed the following individuals to
567 their new positions:

- 568 • Kathleen Burke, Interim President at Trade
- 569 • Anthony Culpepper, Interim President at Southwest
- 570 • Armida Ornelas, President at LA Mission
- 571 • Katrina VanderWoude, Vice Chancellor Workforce Development and Adult
572 Education
- 573 • Shairon Zingsheim, Interim Vice Chancellor Human Resources
- 574 • Kelly King, Executive Director LACCD Foundation and Chief Advancement
575 Officer
- 576 • Juliet Hidalgo, Provisional Communications Director (replaces William
577 Boyer)

578

579 • **Monolingual, Non-English Instruction Survey:** Interim Vice Chancellor
580 Nicole Albo-Lopez gave a presentation on the results of a survey on non-
581 English, monolingual instruction, that was conducted last summer. A total of
582 2,508 Spring and Summer students completed the survey. She reported that
583 75% of respondents reported speaking a language other than English at
584 home and that half of those respondents knew of others who might be
585 interested in taking a non-English class. Students expressed most interest in
586 classes in Education, Child Development, and Family Services (70%),
587 Business and Finance (64%), Health Science and Medical Terminology
588 (64%), and Arts, Media and Entertainment (62%). The primary reason given
589 for interest in taking such classes was to get a new or better job (32%), while
590 others were interested in educational development (23%) or transfer (12%).
591 Of the respondents, a large majority spoke Spanish (73%) at home, followed
592 by English (33%); other common languages were Chinese Mandarin, Farsi,
593 Korean, Armenian. The full report and data will be taken back to the ad hoc
594 committee to discuss next steps, which they hope will be a pilot program in
595 the fall of 2023. She concluded by stating there was a lot of interest from
596 faculty and the community in non-English offerings.

597 Trustee Iino expressed enthusiasm about being more creative and adaptable
598 in serving the community given the decline in enrollment. In response to a
599 question from Student Trustee Callahan, Albo-Lopez replied that LA Trade
600 Tech has a program called ALAS (Avanza Los Angeles), in which students
601 take vocational classes such as fashion design, while taking a noncredit
602 English as a Second Language class at the same time. Trustee Veres asked
603 about the legal limitation on these types of programs and a representative
604 from the LACCD Office of General Counsel replied that the proposed program

605 was legal and the District had significant discretion to serve its community.
606 Veres stated that the basic corequisite to a non-English course is an English
607 corequisite, asking if that corequisite could be challenged. Legal Counsel
608 replied that the K-12 requirements are very stringent and have been so since
609 passage of Proposition 227, but an institution of higher learning does not
610 have the same restrictions. Buelna added this is an upcoming civil rights fight
611 and they anticipate a challenge to a one-sentence requirement in the Ed
612 Code. The next step would be more outreach and surveys to explore the
613 meaning of diversity in Los Angeles. Buelna argued that ultimately, they are
614 attacking is “English only” as a racist ideology embedded in the Ed Code, and
615 that we cannot claim we are serving the community if we are ignoring people
616 who don’t speak English. Hofmann asked for clarification on whether the
617 courses would be for credit and eligible for financial aid. Buelna asked
618 Presidents Limbaugh and Roman about GED and other classes in Spanish at
619 their colleges (West and East). Buelna thanked all those who had worked on
620 this issue. Rodriguez concluded his report by announcing that he would give
621 a state of the District presentation to the Board next month.

622
623 Trustee Hofmann asked Chancellor Rodriguez questions about the Remote Work
624 and Telecommuting policy and argued that given the uncertainty surrounding
625 education during the pandemic, the District should not view the ability to work
626 remotely as a privilege.

627
628 **Consent Calendar**

629 The Board unanimously approved the consent calendar items I1 through V7. Three
630 agenda items were identified for additional questions: claims for temporary work
631 out of classification (J3 and J4) and a rental agreement to use West LA facilities (N5).
632 Trustee Moreno quipped that he had never seen so much money spent for such a
633 small number of students. Notably, there were no comments or questions from any
634 of the trustees about item V7: Approve and Adopt the Recommendations made by
635 the Facilities Master Planning and Oversight Committee and Staff on Hackman
636 Capital Partners’ Appeal of the District’s Rejection of its RFP Protest of the Notice of
637 Intent to enter into an Exclusive Negotiation Agreement for the 10100 Jefferson
638 Boulevard Joint Occupancy Development RFP.

639
640 **Business Items:** The Board unanimously approved business items W1-W10.

641
642 **Facilities Items:** The Board unanimously approved business items X1-X14. Buelna
643 asked a few questions and expressed support for item X3, a \$98.7 million contract
644 for general construction services for the Southgate Center.

645
646 **Human Resources Items:** The Board unanimously approved employment contracts
647 for President Armida Ornelas (Mission) and Interim President Aracely Aguiar
648 (Pierce).

649

650 **Public Hearing to Approve 2022-23 Budget:** Buelna convened the public hearing.
651 Vice Chancellor Jeanette Gordon gave a presentation titled [2022-23 LACCD](#)
652 [Proposed Final Budget](#) and outlined key features of the state budget agreement,
653 including extensive investments in the CCC system such as:

- 654 • Proposition 98: \$1.9 billion ongoing and \$2.1 billion one-time funds
- 655 • \$990 million in one-time General Funds
- 656 • COLA of 6.56% (\$44.3 million to the LACCD) and growth of 0.5% (Gordon
657 noted growth was not included in the LACCD budget due to the low
658 enrollment)
- 659 • Creates a funding floor: Districts will be funded at 2024-25 levels
- 660 • Ongoing funds: Student services, workforce development, and faculty hiring
- 661 • One-time funds: COVID-19 recovery (\$53 million for LACCD), retention, and
662 enrollment, deferred maintenance, faculty professional development, adjunct
663 office hours, and part-time health insurance program

664 The 2022-23 state budget also includes resources to support equitable student
665 learning including:

- 666 • Strengthening Academic Pathways: Common course numbering (AB 1111)
667 and Transfer reform (AB 928)
- 668 • Grants for equitable placement and completion policies & practices
- 669 • Continued support for mental health, basic needs, and Dreamer Liaison
670 programs
- 671 • Increase Student Success Completion student grant awards
- 672 • Ongoing increases to categorical programs
- 673 • Student retention and enrollment funds

674 LACCD's advanced apportionment revenue guarantee is estimated to be \$719.3
675 million (last year's computational revenue \$675 million plus \$44.3 million in COLA).
676 The District will have a total allocation of \$962.7 million and will maintain a 6.5%
677 general reserve (\$50.5 million), 3.5% contingency reserve (\$27.3 million), and 2.0%
678 deferred maintenance fund (\$15.6 million). Gordon also reported that the first SRP
679 (supplemental retirement program) had been paid off in 2021-22, but the second
680 one would cost \$4.8 million this year. Student Trustee Callahan asked about funds
681 for tutoring and employment of student workers across the District. Gordon replied
682 that student workers could be hired with these funds. Buelna invited members of
683 the public to ask questions or make comments about the final budget. AFT 1521A
684 rep Giovanna Campos asked about the use of funds used for technology and air
685 conditioning, stating she was requesting a report on the use of HEERF and general
686 funds due to problems with the work environment. Gordon replied that information
687 would have to come from the colleges. In response to questions about college
688 allocations, Gordon replied that the allocation model would be reviewed again in
689 2022-23. The Board voted unanimously to approve the 22-23 final budget.

690
691 **Recommendations from the Chancellor**

692 The Board voted to approve recommendations from the Chancellor to appoint three
693 new members and reappoint three representatives to the District Citizen's
694 Oversight Committee for Propositions A/AA and Measures J/CC Bond Programs.
695

696 **Noticed Items**

697 Chancellor Rodriguez noticed several Chapter 3 Board Policies related to campus
698 safety and reporting of crimes.
699

700 **Public Comment**

701 Two speakers made public comments, one student complained about his treatment
702 in a program at one of the colleges. Another speaker, Syed Hussein addressed the
703 Board about the inequitable treatment of adjunct faculty and criticized the union
704 leadership.
705

706 **Announcements and Notifications**

707 Kelsey Iino announced Chancellor Rodriguez and she were coordinating the first
708 Asian American and Pacific Islander (AAPI) Advisory Committee meeting for
709 September 22. Henderson announced that the Ad Hoc Committee on Gender Equity
710 and Diversity would be meeting the following week. Student Trustee Callahan spoke
711 about increasing crime rates and problems with working conditions at the colleges.
712 He added that these issues were having a negative impact on the student
713 experience. Trustee Vela announced there would be an LGBT Affairs Committee
714 meeting on September 13 at 2 pm.

715 The Board recessed to closed session.
716

717 **Personal Note**

718 The final 2022-2023 LACCD budget presents both unique opportunities and
719 challenges for the nine colleges. Key features include a significant COLA (6.56%), an
720 ongoing base increase, and \$53.3 million in one-time funds to address COVID-19
721 learning loss. There is also increased funding for student support services (EOPS,
722 DSPS, CARE, SEA) and the implementation of guided pathways, common course
723 numbering (AB 1111), and transfer reform (AB 928). The budget has additional
724 funds for a wide range of services and programs such as emergency assistance
725 grants for students, mental health, housing/basic needs, faculty hiring, faculty
726 professional development, workforce development, zero textbook cost pathways,
727 and Dreamer liaison programs. Several LACCD sponsored investments, such as a
728 regional STEM hub at Mission and the Climate Change Center at West, are exciting
729 additions to the District's academic portfolio. The availability of \$53.3 million to
730 address COVID-19 learning loss could help address some the growing equity gaps
731 that have appeared after AB 705 implementation, but it is critical that faculty be at
732 the table and actively drive the discussion on how to best use these funds.

733 Furthermore, it is unlikely that one-time funds will be enough to adequately address
734 the problem of pandemic-related learning loss.
735

736 The LACCD's loss of about one-quarter of its enrollment since 2019-2020, will
737 present major challenges to all LACCD colleges for years to come. Colleges are

738 currently shielded from the pain normally associated with enrollment losses of such
739 magnitude, due to the influx of additional state and pandemic relief (HEERF) funds,
740 as well as the hold harmless provision that will be in place through 2024-25. As a
741 less favorable economic reality emerges on the horizon, it is likely that the colleges
742 will face some tough decisions in the future. The recent signing of AB 1705 by
743 Governor Newsom will make it much more difficult to serve the needs of all
744 community college students, especially those most impacted by pandemic-related
745 learning disruption, such as students of color, English learners, and those living in
746 poverty. If these students continue to be disenfranchised from higher education in
747 significant numbers, the very mission of the entire community college system will
748 be in jeopardy and the communities we serve will be irrevocably harmed.

749

750 Measure LA, a \$5.3 billion bond project for the LACCD on the November 8 general
751 election ballot, if approved by the voters, would be the district's fifth major bond
752 program since 2000 and its largest one to date. The Board's approval of the
753 exclusive negotiating agreement for a 67-year lease with Hudson Pacific is likely to
754 result in a major real estate development project at the West LA campus in Culver
755 City, one of the priciest real estate markets in the country. If done right, such a
756 development could be an important source of supplemental income and
757 opportunities for the LACCD, but if not, it will be a squandered opportunity that the
758 district will have to contend with for decades. It is critical for the Board "not to give
759 the farm away" and for all stakeholders to remain vigilant to ensure the utmost
760 transparency and benefit to the district in a decision of such enormous
761 consequence.

762

763 The next LACCD regular Board meeting is scheduled for Wednesday, October 12,
764 2022.

765

766 **1st Vice President**

767

768 DAS 1st VP Report for DAS Exec meeting on October 7, 2022 (Anna Nicholas)

769

770 The Administrative Retreat Rights Workgroup met on September 19 and
771 unanimously agreed to submit the revised BP 7250 Educational Administrators
772 Retreat Rights to DAS Exec and then DAS for action. Many thanks to John Freitas and
773 the workgroup members for their work on this document. Our next meeting is on
774 Monday, 10/17 at 4 pm on Zoom. The next step is to begin working on the
775 corresponding AP.

776

777 The Equivalency Committee met on Monday, 9/12/22. We discussed and are in the
778 process of ratifying the LACCD CTE/Noncredit Equivalency Worksheet, which was
779 originally created as a tool to assist the Noncredit Discipline Committee with CTE
780 disciplines equivalency requests for review and recommendation to the Equivalency
781 Committee. Many thanks to Leticia Barajas, the chair of the Noncredit District
782 Discipline Committee and to the committee members, who took the time to

783 integrate the state's CTE Minimum Qualification Toolkit and AP 7211 into this
784 electronic template to make it easy and transparent for the chair or another user to
785 submit information, as well as to improve the consistency of the evaluation process.
786 Once approved, this form will be helpful to CTE (both, credit and noncredit)
787 disciplines.

788
789 Per the DAS Exec's request on July 15 that followed Dan Kellar's inquiry, we also
790 begun discussing creating official guidance on grandfathering for minimum
791 qualifications. This relates to the faculty. Members of the committee are researching
792 whether there are APs, BPs or legacy HR Guides, or legal opinions on
793 grandfathering.

794
795 We also talked about the concern of the CIS and CS District Discipline Committees
796 regarding the recent move of CS, CIS, and CAOT faculty into the Social Science
797 Division per the direction of the LAHC president without consultation with faculty,
798 and its possible connection to MQs. We clarified that it doesn't matter in what
799 department a discipline resides. The only faculty who can teach courses in a
800 particular discipline are those who meet the MQs or have equivalency for that
801 discipline. The issue of faculty not being consulted in a department restructuring is a
802 contract issue, addressed in Article 17, section A, subsection 2 of the 2020 - 2023
803 AFT 1521 Contract.

804
805 Many thanks to Elizabeth Atondo for stopping by our meeting, as we began planning
806 for the 2023 District Discipline Day. The Equivalency Committee and the Curriculum
807 Committee will be collaborating on this event because both committees work
808 closely with the discipline committees.

809
810 The feedback from the DAS Exec that we already received was that we should go
811 back to the roots of this event, moving away from a District summit-like event to one
812 that centers the work and concerns of the District discipline committees. We are
813 proposing March 10, 2023, as the date (in 2022, this event was held on March 11th).
814 We welcome ideas about the theme and the program.

815
816 Regarding the format, the consensus was that it would be good to make this event a
817 hybrid, to encourage attendance. Even if the current Brown Act rules are lifted by
818 spring, discipline committees are not subject to the Brown Act and could meet
819 online.

820
821 The next meeting of the Equivalency Committee is on Monday, 10/10 on Zoom.

822

823 **2nd Vice President**

824

825 Atondo reported that DCC will meet on October 14, 2022.

826

827 **Secretary and Professional Development College (PDC)**

828

829 Brent reported on collaboration with IT related to the districtwide website migration,
830 and ensuring that all DAS documents are public-facing and accessible. At the PDC
831 meeting today, there will be preliminary discussion about consolidating districtwide
832 professional development. The next PDC/Sustainable Environment Institute seminar
833 will be on October 20, 2022, and will focus on Aridity, Drought, and Water.

834

835 There were no additional reports from the following:

836

837 **Treasurer**

838

839 **Local Senate Presidents**

840

841 **Other Reports:**

842

- **District Budget Committee (DBC)**

843

- **Online Education and Academic Technology Committee**

844

- **TPPC**

845

- **Guided Pathways**

846

- **Others**

847

848 **Upcoming Meetings:**

849

850 **Consultation:** Tuesday, October 11, 2022 – Zoom

851 **LACCD Board Meeting:** Wednesday, October 12, 2022 – Hybrid

852 **DAS Meeting:** Thursday, October 13, 2022 – Zoom

853 **Board Standing Committees:** Wednesday, October 19, 2022 – Zoom

854 **Collegiality in Action/Technical Assistance Visit:** October 21, 2022

855 **ECDBC Meeting:** Tuesday, October 25, 2022 – Zoom

856 **ASCCC 2022 Fall Plenary Session:** November 3-5, 2022 – Hybrid

857 **District Budget Committee:** Wednesday, November 9, 2022 – Zoom

858 **DAS Executive Committee:** Friday, November 18, 2022 – Zoom

859

860 **Adjournment**

861 (Stewart/Nicholas) **M/S/P**

862 The meeting was adjourned at 12:24 p.m.

863

864 Respectfully submitted by Lourdes M. Brent, DAS Secretary