#### Membership

**Academic Senate** 

Glen Baghdasarian Charles Daniel Angela Echeverri Jeff Hernandez Robert L Stewart Jr.\* Eddie Tchertchian District Budget Committee September 14, 2022 1:30 pm – 3:30 pm Zoom Meeting

https://laccd.zoom.us/j/91675945538 Meeting ID:916 7594 5538

#### **Faculty Guild**

Ruby Christian Brougham Joseph Guerrieri Sandra Lee John McDowell James McKeever Olga Shewfelt

#### Unions/Association

Tom Aduwo Hazel Alonzo Ralph Davis Harry Ziogas Vacant-Build & Trade Vacant-Local 99

#### **College Presidents**

Aracely Aguiar \*\*
Kathleen Burke \*\*
Anthony Culpepper \*\*
Luis Dorado
Mary Gallagher \*
Barry Gribbons
James M. Limbaugh
Armida Ornelas
Albert Román

### STUDENT TRUSTEE REPRESENTATIVE

vacant

\* Co-chairs \*\*Interim

- Call to Order (*Robert L. Stewart Jr.*)
- Approval of Agenda
- Approval of Minutes for August 10, 2022
- Chancellor's Remarks/Updates
- ECDBC Reports and Recommendations
- Enrollment Update & Reporting (Albo-Lopez)
- FON Update (Zingsheim)
- Self-Evaluation for FY 2021-22 (Gordon)
- FY 2022-23 Budget Update (Gordon)
- FY 2023-24 Budget Development Calendar (Gordon)
- DBC Recommendations to the Chancellor
- Items to Be Addressed by ECDBC
- Other Business

#### Committee Charge:

- Formulates recommendations to the Chancellor for budget planning policies consistent with the District Strategic Plan
- Reviews the District budget and makes recommendations to the Chancellor for adoption or modification
- Reviews District financial condition quarterly

Future DBC Meetings: Nov 9, Jan 11, Feb 8, Mar 8, Apr 12, May 10, Jun 14

Future ECDBC Meetings: Aug 23, Sep 27, Nov 22, Jan 24, Feb 28, Mar 28, Apr 25, May 23, Jun 27

Archived documents can be found on the DBC website: http://laccd.edu/Departments/DistrictLevelGovernance/DBC/Pages/default.aspx

### District Budget Committee Meeting Minutes August 10, 2022 1:30-3:30 p.m., Zoom Meeting

#### **Roll Call** X Indicates Present

Academic Senate		L.A. Faculty Guild	
Glen Baghdasarian	X	Ruby Christian Brougham	
Charles V. Daniel	X	Joseph Guerrieri	X
Angela Echeverri	X	Sandra Lee	X
Jeffrey Hernandez	X	John McDowell	X
Robert L. Stewart Jr.*	X	Olga Shewfelt	X
Eddie Tchertchian	X	James McKeever	X
Unions/Association		College Presidents	
Tom Aduwo; Local 721	X	Aracely Aguiar**	X
Hazel J. Alonzo; Local 1521A		Anthony Culpepper**	X
Vacant; SEIU Local 99		Luis Dorado	X
Ralph Davis; Local 911 Teamster	X	Mary Gallagher*	X
Harry Ziogas; Class Mgmt. Rep	X	Barry Gribbons	X
Vacant-Build & Cost Trade		James M. Limbaugh	
		Robert Miller**	X
		Armida Ornelas**	X
		Albert J. Roman	X
Student Trustee Rep			

#### Also Present

Resources	Guests	Guests	Guests
Nicole Albo-Lopez	Tom Anderson	Matt Jordan	Nyame Prempeh
Jeanette L. Gordon	Mary-Jo Apigo	Mitzi Lai	Laura Ramirez
Deborah La Teer	Kristi Blackburn	Carmen V. Lidz	Reagan Romali
Melinda Nish	Jamail D. Carter	Greg Mazzarella	Rold Schleicher
Maury Pearl	Shannon Carter	Valencia Moffett	Sarah Song
Francisco Rodriguez	Joe Domingo	Frances Nguyen	Erum Syed
Maria Luisa Veloz	Danelle Fallert	Bob Parker	Hao Xie
	Kevin Jeter	Michael Pascual	Karen Yao
			Jason Zhu

<sup>\*</sup> DBC CO-chairs

<sup>\*\*</sup> Interim

- 1. Call to Order at 1:32 p.m. by. Dr. Mary Gallagher.
- **2. Approval of Agenda** The agenda was approved as presented.
- 3. Approval of Minutes The minutes for July 13, 2022 meeting were approved.

#### 4. Chancellor's Remarks/Updates

- Leadership update:
  - o LAMC Armida Ornelas, Permanent President
  - o LATTC Robert Miller, Interim President
  - o LASC Anthony Culpepper, Interim President
  - o Katrina VanderWoude, Interim Vice Chancellor Workforce Development
  - o Shairon A. Zingsheim, Interim Vice Chancellor of Human Resources
- Budget update:
  - O Approximately 50,000 metro passes were purchased for our students.
  - LACCD has secured 100 slots in our five non-profit agencies for students who need housing.
  - There are significant budget resources to be received at LACCD but most of it is one-time funding. Encourage all to attend the September 7<sup>th</sup> board meeting for its public hearing on the LACCD 2022-23 final budget.

#### 5. ECDBC Reports and Recommendations

None

#### 6. Enrollment Update & Reporting (Albo-Lopez)

- Comparing Fall 2022 (8-8-22) to Fall 2021(8-9-2021) as of Day -21 of the semester, the District headcount is at 99% and enrollment is at 99%.
- Enrollment is up by 9% Black, 2% Latino, and 2% for males compared to last year.
- For those under 20 years of age enrollment is up by 18% due to LA College Promise;
   Students returning to school full-time are also entitled to receive the LA College Promise Program.
- Currently 46% are in-person learning, 47% remote, and 7% hybrid.

#### 7. FON Update (Zingsheim)

• Currently projecting 78 critical faculty hires for Spring/Fall 2022. The District is projecting to be over the FON although the number presented on this document is projecting 43.5.

#### 8. 2022-23 Final Budget Development (Gordon)

- 2021-22 College Balances
  - o Ending balance of \$183 million; \$164 million ending balance and \$18 million of open orders.
- 2022-23 Final Budget
  - o The Final 2022-23 budget was reviewed, discussed, and approved.
  - o The proposed Final Budget will be presented to the Budget and Finance Committee on August 17, 2022, and for adoption by the Board of Trustees on September 7, 2022.

#### 9. DBC Recommendation to the Chancellor

None

#### 10. Items to Be Addressed by ECDBC

None

#### 11. Other Business

• None

The meeting was adjourned at 3:08 p.m.

Future DBC Meetings: November 9, January 11, February 8, March 8, April 12, May 10, June 14.

Future ECDBC Meetings: September 27, November 22, Jan. 24, February 28, March 28, April 25, May 23, June 27.



### ACCD Enrollment Update

#### DAY 14 - RELATIVE TO THE BEGINNING OF INSTRUCTION

Relative Day Comparisons for Day 14, comparing Fall 2022 (Monday, September 12, 2022) to Fall 2021 (Monday, September 13, 2021). Data source: LACCD PS Student Information System.

**HEADCOUNT** 

102,013

100% 102,045

**ENROLLMENT** 

29,905

103% 223.500

**SECTION** COUNT

9,948

102% 9,799

**ENROLLMENT** DIVIDED BY SECTION

101% 22.8

#### GENDER

#### Fall 2022

FEMALE .....57,648

MALE ..... 42,682 NON-BINARY ...... 609

UNKNOWN ...... 1,074

#### Change from 2021

1 -3% -1,641

| +2% +880

I N/A +299

| N/A +430

#### UNIT LOAD

#### Fall 2022 Change from 2021



**-** -1.850 | -4% | -1% -360

12 or More Units......23,781

**1** +2,178 | +10%

#### ETHNICITY



**ASIAN** INDIAN (+0 | +0%)(-570 | -9%) (+948 | +11%)

**BLACK FILIPINO**  **HISPANIC** 

63,178

**MULTIETHNIC** 

3,151

149 **PACIFIC** 

**ISLANDER** 

WHITE

15,409

UNKNOWN

1.861

AGE

 $(-56 \mid -2\%)$ 

2,763

(+1,989 | +3%)

(+19 | +1%)

(+1 | +1%)

(-1,741 | -10%)

(-622 | -25%)

#### Change from 2021 32,645 +3,504 | +12% **UNDER 20** 28,227 -1,416 | -5% 20 - 24 25 - 34 -1,431 | -6% 13.846 35 - 54-638 | -4%

#### **ENROLLMENT STATUS**



#### **CLASS MODALITY & FILL RATE**

1 -2%



55 & OVER

3,312

# Preliminary Estimated Fall 2022 Regular Faculty FTEF Hires (September 6, 2022)

<u>Line</u>		<u>Total</u>
1	Fall 21 FON Full-Time Faculty FTE Submitted to State	1439.3
2	"Late" Separations applied to Fall 21 FON	15.0
3	Estimate of "Early" 2022 Separations ^	36.0
4	Estimated FTEF Adjusted for Separations (Line 1 minus Line 2 & 3)	1388.3
5	Spring/Fall 2022 College Credit Hires †	97.0
6	Estimated FTEF with Spring 2022 Hires (Line 4 plus Line 5) ^	1485.3
7	ACTUAL COMPLIANCE Fall FON 2022 *	1466.8
8	Rough Estimate of Additional Hires Over Line 7 Amount (Line 6 minus line 7)^,*	18.5

<sup>1</sup> Based on hires received by HR from campuses as of September 6, 2022.

<sup>^</sup> Final Amounts may change in final submit to State.

<sup>\*</sup> Unsure how hires associated with the \$8.9 million will mostly likely impact the Fall 2023 FON.



#### **Los Angeles Community College District District-wide Governance Committee Self-Evaluation Form**



**Committee Name: DISTRICT BUDGET COMMITTEE** 

For Academic	Year: 2021-2022				Date o	f Self E	Evaluation: September 14, 2022
Month Meeting		# of Members	Agendas posted in advance		Mint post	ed?	Please List the Major Issues/Tasks Addressed at Eacl Meeting
T 10001	Date(s)	Attending	Yes	No	Yes	No	1 P I I I I I I I I I I I I I I I I I I
Jul 2021	07/14/2021	13 members	X		X		1. Recommend Financial Recovery Plans; LAHC, LAPC
		23 guests					2. Reviewed FY 2021-22 Districtwide Accounts
	00/11/2021						3. Reviewed District procurement process
Aug 2021	08/11/2021	20 members	X		X		1. Recommend; temporary suspension of 10% ending
		31 guests					balance limitation in allocation model
							2. Recommend FY2021-22 Final Budget
G 2021	00/00/0001	22 1	***		***		3. Review Enrollment Updates and Reports
Sep 2021	09/08/2021	23 members	X		X		1. Review distribution of HEERF funding
		33 guests					2. 2022-23 Proposed Budget Development Calendar
							3. Discuss 2020-21 committee self-evaluation
Oct 2021	10/13/2021	23 members	X		X		1. Review distribution of HEERF funding
		27 guests					2. Review Chapter 6 Board Policies
							3. Approve 2020-21 committee self-evaluation
Nov 2021	11/10/2021	23 members 30 guests	X		X		1.Approve Chapter 6 Board Policies
Dec 2021	12/08/2021	23 members	X		X		1. Review Chapter 6 Administrative Procedures (APs)
		33 guests					2. Review 2021-22 1st Qtr. Results by location
Jan 2022	Canceled						
Feb 2022	02/09/2022	25 members	X		X		1. Discuss the 2022-23 Governor's Budget
		30 guests					2. Review HEERF allocations and balances
							3. Review Chapter 6 Administrative Procedures (APs)
Mar 2022	03/09/2022	25 members	X		X		1. Review 2020-21 Recalc and 2021-22 P1 Update
		31 guests					2. Review 2021-22 2 <sup>nd</sup> Q Financial Status by College
							3. Review 2022-23 Proposed Prelim Budget Allocation
							4. Discuss 2020-21 Annual Audits
Apr 2022	Canceled						
May 2022	05/11/2022	20 members	X		X		1. Review 2021-22 3rd Qtr. 311 Report
<i>y</i>		33 guests	_				2. Approve 2022-23 Proposed Tentative Budget
Jun 2022	06/89/2022	20 members	X		X		1. Review 2022-23 Budget Updates
Juli 2022	00/09/2022	32 guests	1		Λ		2. Review 2021-22 Year-End Balance Projection
		3 - 8 - 3 - 3					3. Review 2022-2023 Proposed DBC/ECDBC dates
							4. Election of Administration DBC Co-Chair
Avorogo	Attendance	52					1. Election of Administration DDC co-Chair
Average	Attenuance	32					

**Major Committee** Accomplishments & **Achievements in Past Year** 

- 1. Continue to successfully address and resolve issues and problems effectively and in a collegial way.

  2. Continued successful committee operations remotely which facilitated increased participation.
- 3..
- 4..
- 5..

Major Obstacles/Problems with Committee Function	1 2 3
Recommendations for Improving Committee Process/Efficiency	1 2
Committee Goals (If Appropriate) for Coming Year	1. Review District Allocation Model.
Chair/Co-Chair Signature: Chair/Co-Chair Name:	Dr. Mary: Callaghar
Chair/Co-Chair Signature:	Dr. Mary Gallagher
Chair/Co-Chair Name:	Robert L. Stewart Jr.



# Los Angeles Community College District District-wide Governance Committee Self-Evaluation Form



#### **Committee Name: DISTRICT BUDGET COMMITTEE**

Month Date(s)  Meeting Date(s)  Attending  Members Attending  Newiew 2019-20 Covid-19 Expenditures.  1. Review 2020-2021 Budget Updates.  New 2020 Projected Ending Balances.  4. Review 2019-20 Projected Ending Balances.  4. Review 2020-21 Final Budget.  Discuss 2019-20 committee self-evaluation  Members Attending  Members Attending  Members Attending  Members Attending  Manage Budget  Cuts.  2. Review 2019-20 Projected Ending Balances.  4. Review 2020-21 Final Budget.  Discuss 2019-20 committee self-evaluation  Members Attending  Manage Budget  Cuts.  New 2020 Projected Ending Balances.  4. Review 2020-21 Final Budget.  1. 2021-2022 Proposed Budget Development Calendar.  2. Discuss 2019-20 committee self-evaluation.  3. Recommend reduction of 10% in security costs.  Nov 2020 Canceled NA	For Academic Year: 2020-2021 Date of Self Evaluation: September 8, 2021												
Month   Meeting Date(s)   Attending   Ves   No   Ves   No								<u>*</u>					
1.   1.   1.   1.   1.   1.   1.   1.	Month		Members	poste adva	d in nce	posted?		Please List the Major Issues/Tasks Addressed at Each Meeting					
Aug 2020   08/12/2020   24 members   X   X   X   X   X   X   X   X   X	Jul 2020				110		110	1. Established Principals and Priorities to Manage Budget					
3. Review 2020-2021 Budget Updates.			30 guests										
Nug 2020   08/12/2020   24 members   X   32 guests   X   X   X   X   X   X   X   X   X								2. Review 2019-20 Covid-19 Expenditures.					
Sheriff								3. Review 2020-2021 Budget Updates.					
Sep 2020   09/09/2020   25 members   X   X   X   X   X   X   1,2021-2022 Proposed Budget Development Calendar.   2, Discuss 2019-20 committee self-evaluation   2, 2 members   33 guests   X   X   X   X   X   X   X   1, 2019-20 District Accountability Results.   2, Finalize 2019-20 committee self-evaluation   3, Recommend reduction of 10% in security costs.   Nov 2020   Canceled   NA   1, Review College assessments, Deferrals, TRAN's, Ending Balances, and Reserves.   2, Review 2020-21 1st Qtr. Results by location.   1, 2019-20 Teach   2, 2	Aug 2020	08/12/2020		X		X		Sheriff.					
Sep 2020 09/09/2020 25 members 27 guests													
Sep 2020   09/09/2020   25 members   X   X   X   1.2021-2022 Proposed Budget Development Calendar.   2. Discuss 2019-20 committee self-evaluation   2. Discuss 2019-20 committee self-evaluation   3. Recommend reduction of 10% in security costs.   Na   1.2019-20 District Accountability Results.   2. Finalize 2019-20 committee self-evaluation.   3. Recommend reduction of 10% in security costs.   NA   NA   1. Review College assessments, Deferrals, TRAN's, Ending Balances, and Reserves.   2. Review 200-21 1* Qtr. Results by location.   1. Review 200-21 1* Qtr. Results by location.   2. Review 4020-21 1* Qtr. Results by location.   2. Review 4020-21 1* Qtr. Results by location.   2. Review 4020-21 202 Governor's Budget.   2. Discuss the ESC assessment and IT Centralization.   3. Review and discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   2. Discuss the ESC assessment and IT Centralization.   3. Review 2020-21 202 Lost Revenue and Projected lost Revenue due to Covid-19   2. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   2. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   2. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   3. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   3. Review 2020-21 2* Qtr. Discuss the details of the HEERII.   4. Review the Covid-19 Expenses.   3. Review 2020-21 2* Qtr. Discuss the details of													
27 guests   2. Discuss 2019-20 committee self-evaluation     28 members   33 guests   2. Discuss 2019-20 committee self-evaluation     29 members   33 guests   3 g													
Det 2020	Sep 2020	09/09/2020		X		X							
33 guests   2. Finalize 2019-20 committee sell-evaluation. 3. Recommend reduction of 10% in security costs.			27 guests				4	2. Discuss 2019-20 committee self-evaluation					
3. Recommend reduction of 10% in security costs.	Oct 2020	10/14/2020	23 members	X		X		1.2019-20 District Accountability Results.					
Nov 2020 Canceled Dec 2020 12/09/2020 24 members 30 guests  In Review College assessments, Deferrals, TRAN's, Ending Balances, and Reserves.  2. Review 2020-21 1st Qtr. Results by location.  In 2021 1/13/2021 24 members 31 guests  In Review the 5-year history of the districtwide accounts.  2. Review 2021-2022 Governor's Budget.  In Review the 2021 State Legislative and Budget Prioritic 2. Discuss the ESC assessment and IT Centralization.  3. Review and discuss the details of the HEERII.  4. Review the Covid-19 Expenses.  Mar 2021 03/10/2021 23 members 39 guests  In Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19.  2. Review 2019-20 Recalc and 2020-21 P1 Update.  3. Review 2020-21 2nd Q Financial Status by College.  4. 2021-22 Proposed Preliminary Allocation.  Apr 2021 Canceled  May 2021 05/12/2021 24 members 31 guests  In Information- Lecture Capture/Hybrid Classroom.  2. Year-End Balance Projection 3nd Qtr.311 Report.  3. 2021-22 Proposed Tentative Budget.  4. FIT team Updates.  3. 2021-22 Budget Updates.  3. 2020-21 Year-End Balance Projection.  4. 2021-2022 Proposed DBC/ECDBC dates.  5. Election of Faculty DBC Co-Chair.			33 guests					2. Finalize 2019-20 committee sell-evaluation.					
Dec 2020    12/09/2020   24 members 30 guests   X   X   X   X   X   X   X   X   X								3. Recommend reduction of 10% in security costs.					
Solution	Nov 2020	Canceled						NA					
2. Review 2020-21 1st Qtr. Results by location.  2. Review 2020-21 1st Qtr. Results by location.  2. Review the 5-year history of the districtwide accounts.  2. Review Federal COVID-19 Relief Bill.  3. Review 2021-2022 Governor's Budget.  2. Discuss the ESC assessment and IT Centralization.  3. Review and discuss the details of the HEERII.  4. Review the Covid-19 Expenses.  2. Review 2021-2020 Lost Revenue and Projected lost Revenue due to Covid-19.  2. Review 2021-20 Recale and 2020-21 P1 Update.  3. Review 2020-21 2st Q Financial Status by College.  4. 2021-22 Proposed Preliminary Allocation.  2. Year-End Balance Projection 3st Qtr.311 Report.  3. 2021-22 Proposed Tentative Budget.  4. FIT team Updates.  2. 2021-22 Budget Updates.  3. 2020-21 Year-End Balance Projection.  4. 2021-2022 Proposed DBC/ECDBC dates.  5. Election of Faculty DBC Co-Chair.	Dec 2020	12/09/2020		X		X							
Interview the 5-year history of the districtwide accounts. 2 Review Federal COVID-19 Relief Bill. 3 Review 2021-2022 Governor's Budget. 2 Review 2021-2022 Governor's Budget. 3 Review 2021-2022 Governor's Budget. 3 Review 2021-2022 Governor's Budget. 4 Review the 2021 State Legislative and Budget Prioritic 2. Discuss the ESC assessment and IT Centralization. 3 Review and discuss the details of the HEERII. 4 Review the Covid-19 Expenses. 4 Review due to Covid-19 Expenses. 4 Review 2019-20 Recalc and 2020-21 P1 Update. 3 Review 2020-21 2nd Q Financial Status by College. 4 Review 2020-21 2nd Q Financial Status by College. 4 Review 2020-21 P1 Update. 3 Review 2020-21 P1 Update. 3 Review 2020-21 P1 Update. 3 Review 2020-21 P1 Update. 4 Review 2020-21 P1 Update. 3 Review 2020-21 P1 Update. 4 Review 2020-21 P1 Update. 4 Review 2020-21 P1 Update. 5 Review 2020-21 P1 Update. 6 Review 2020-21 P1 Update. 7 Review 2020-21 P1 Update. 7 Review 2020-21 P1 Update. 8 Review 2020-21 P1 Update. 9 Review 2020-21 P			30 guests					_					
31 guests  2. Review Federal COVID-19 Relief Bill. 3. Review 2021-2022 Governor's Budget.  1. Review the 2021 State Legislative and Budget Prioritic 2. Discuss the ESC assessment and IT Centralization. 3. Review and discuss the details of the HEERII. 4. Review the Covid-19 Expenses.  Mar 2021  03/10/2021  23 members X X X  1. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19. 2. Review 2019-20 Recalc and 2020-21 P1 Update. 3. Review 2020-21 2md Q Financial Status by College. 4. 2021-22 Proposed Preliminary Allocation.  Apr 2021  Canceled  May 2021  05/12/2021  24 members X X X  1. Information- Lecture Capture/Hybrid Classroom. 2. Year-End Balance Projection 3rd Qtr.311 Report. 3. 2021-22 Proposed Tentative Budget. 4. FIT team Updates.  1. Financial Recovery Plan Presentation -Pierce and Harbor College. 2. 2021-22 Budget Updates. 3. 2020-21 Year-End Balance Projection. 4. 2021-2022 Proposed DBC/ECDBC dates. 5. Election of Faculty DBC Co-Chair.													
3. Review 2021-2022 Governor's Budget.  3. Review 2021-2022 Governor's Budget.  4. Review the 2021 State Legislative and Budget Prioritie 2. Discuss the ESC assessment and IT Centralization.  3. Review and discuss the details of the HEERII.  4. Review the Covid-19 Expenses.  4. Review the Covid-19 Expenses.  4. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19.  2. Review 2019-20 Recale and 2020-21 P1 Update.  3. Review 2020-21 2nd Q Financial Status by College.  4. 2021-22 Proposed Preliminary Allocation.  4. Priorities 2. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19.  4. Review 2019-20 Recale and 2020-21 P1 Update.  5. Review 2020-21 2nd Q Financial Status by College.  4. 2021-22 Proposed Preliminary Allocation.  5. Year-End Balance Projection 3nd Qtr. 311 Report.  5. 2. Year-End Balance Projection 3nd Qtr. 311 Report.  5. 2. Year-End Balance Projection Pierce and Harbor College.  6. 2. 2021-22 Budget Updates.  6. 2. 2021-22 Budget Updates.  6. 2. 2021-22 Budget Updates.  7. 2. Year-End Balance Projection.  8. 2020-21 Year-End Balance Projection.  9. 2021-2022 Proposed DBC/ECDBC dates.	Jan 2021	1/13/2021		X		X		1					
Deb 2021			31 guests										
29 guests  2. Discuss the ESC assessment and IT Centralization. 3. Review and discuss the details of the HEERII. 4. Review the Covid-19 Expenses.  Mar 2021  03/10/2021  23 members 39 guests  X  X  X  1. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19. 2. Review 2019-20 Recalc and 2020-21 P1 Update. 3. Review 2020-21 2nd Q Financial Status by College. 4. 2021-22 Proposed Preliminary Allocation.  Apr 2021  Canceled  May 2021  05/12/2021  24 members 31 guests  X  X  X  1. Information- Lecture Capture/Hybrid Classroom. 2. Year-End Balance Projection 3rd Qtr.311 Report. 3. 2021-22 Proposed Tentative Budget. 4. FIT team Updates.  In Financial Recovery Plan Presentation -Pierce and Harbor College. 2. 2021-22 Budget Updates. 3. 2020-21 Year-End Balance Projection. 4. 2021-2022 Proposed DBC/ECDBC dates. 5. Election of Faculty DBC Co-Chair.													
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Mar 2021 03/10/2021 23 members 39 guests X X X 1. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19. 2. Review 2019-20 Recalc and 2020-21 P1 Update. 3. Review 2020-21 2nd Q Financial Status by College. 4. 2021-22 Proposed Preliminary Allocation.  Apr 2021 Canceled X X X X I. Information- Lecture Capture/Hybrid Classroom. 2. Year-End Balance Projection 3rd Qtr.311 Report. 3. 2021-22 Proposed Tentative Budget. 4. FIT team Updates.  Apr 2021 06/09/2021 21members 28 guests X X X I. Financial Recovery Plan Presentation -Pierce and Harbor College. 2. 2021-22 Budget Updates. 3. 2020-21 Year-End Balance Projection. 4. 2021-2022 Proposed DBC/ECDBC dates. 5. Election of Faculty DBC Co-Chair.			29 guests										
Mar 2021  O3/10/2021  23 members 39 guests  X  X  X  1. Discuss 2019-2020 Lost Revenue and Projected lost Revenue due to Covid-19. 2. Review 2019-20 Recalc and 2020-21 P1 Update. 3. Review 2020-21 2nd Q Financial Status by College. 4. 2021-22 Proposed Preliminary Allocation.  Apr 2021  Canceled  May 2021  O5/12/2021  24 members 31 guests  X  X  X  1. Information- Lecture Capture/Hybrid Classroom. 2. Year-End Balance Projection 3rd Qtr.311 Report. 3. 2021-22 Proposed Tentative Budget. 4. FIT team Updates.  In 2021  O6/09/2021  21 members 28 guests  X  X  X  X  X  I. Financial Recovery Plan Presentation -Pierce and Harbor College. 2. 2021-22 Budget Updates. 3. 2020-21 Year-End Balance Projection. 4. 2021-2022 Proposed DBC/ECDBC dates. 5. Election of Faculty DBC Co-Chair.													
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								5. Election of Faculty DBC Co-Chair.					

Major Committee Accomplishments & Achievements in Past Year	<ol> <li>Continue to successfully address and resolve issues and problems effectively and in a collegial way.</li> <li>Continued successful committee operations in a remote environment which facilitated high-end participation with the ability for more people to attend</li> <li>Approved Motion Establishing Principles and Priorities to Manage Budget Cuts.</li> <li>Approved Motion Requested annual review of Districtwide Accounts.</li> <li>Successfully completed the District Accountability Measure process for four colleges.</li> </ol>
	1. Fiscal and Budget implications of the decline in enrollment.
Major Obstacles/Problems with	2. Lack of data disaggregated and the equity implications makes it challenging to have informed
<b>Committee Function</b>	conversations.
	3. Disproportionate financial impact that different colleges experience makes fair decisions difficult.
	1. Receive a monthly student enrollment dashboard report with demographics and mode of instruction
Recommendations for Improving	data.
Committee Process/Efficiency	<ol><li>Receive an annual report of districtwide accounts including ESC at the time of submission of the tentative budget.</li></ol>
G tu	1. Aim to develop an equity-minded approach to budgeting.
Committee Goals (If Appropriate) for	
Coming Year	
Chair/Co-Chair Signature:	
Chair/Co-Chair Name:	Dr. Mary Gallagher
Chair/Co-Chair Signature:	
Chair/Co-Chair Name:	Robert L. Stewart Jr.

### **SCFF Rates at 2022-23 Advance**

Category	2021-22 Rates	2022-23 Advance Rates
Credit	4,212	4,840
Incarcerated Credit	5,907	6,788
Special Admit Credit	5,907	6,788
CDCP	5,907	6,788
Noncredit	3,552	4,082
Supplemental Point Value	996	1,145
Student Success Main Point Value	587	675
Student Success Equity Point Value	148	170



## SCFF Rates at 2022-23 Advance (cont.)

Category / FTES	2021-22 Rates	2022-23 Advance Rates
Single College District		
Small (< 10,000)	4,250,609	5,950,421
Medium (≥ 10,000 and < 20,000)	5,667,482	7,933,899
Large (≥ 20,000)	7,084,352	9,917,373
Multi College District		
Small (< 10,000)	4,250,609	5,950,421
Medium (≥ 10,000 and < 20,000)	4,959,046	6,942,161
Large (≥ 20,000)	5,667,482	7,933,899
Designated Rural College	1,351,956	1,892,601



## SCFF Rates at 2022-23 Advance (cont.)

Category / FTES	2021-22 Rates	2022-23 Advance Rates
State Approved Centers (≥ 1,000)	1,416,870	1,983,474
Grandparented Center		
Small (≥ 100 and < 250)	177,110	247,936
Small Medium (≥ 250 and < 500)	354,218	495,869
Medium (≥ 500 and < 750)	708,435	991,736
Medium Large (≥ 750 and < 1,000)	1,062,652	1,487,605
Large (≥ 1,000)	1,416,870	1,983,474



#### Los Angeles Community College District 2022-2023 Final Budget Allocation

	Base	Supplement	Student Success	COLA	Hold Harmless	Total Apportionment	Funds for FT Faculty Hiring	Other State/Local	Apprentice	State Mandate Revenue	Lottery	Non-Resident	Dedicated Revenue	TOTAL REVENUES
City	46,940,843	13,966,804	7,796,119	5,209,755	10,713,229	84,626,750	1,722,084	849,892	0	283,456	1,561,063	2,179,000	326,520	91,548,765
East	89,498,122	24,172,471	15,475,150	10,234,759	26,871,924	166,252,426	1,603,410	1,580,023	0	614,753	3,301,853	1,000,000	956,338	175,308,803
Harbor	25,796,108	6,038,138	4,400,697	2,962,163	8,919,975	48,117,081	901,752	463,662	0	143,471	769,768	270,000	1,218,569	51,884,303
Mission	28,223,019	7,326,048	4,583,606	3,101,580	7,147,506	50,381,759	1,840,756	568,325	0	168,963	904,620	297,000	300,325	54,461,748
Pierce	51,708,192	15,649,155	11,547,270	6,240,984	16,232,327	101,377,928	1,310,188	889,349	0	339,164	1,830,277	1,200,000	1,073,702	108,020,608
Southwest	21,107,667	4,787,082	2,845,697	2,537,469	9,940,482	41,218,397	920,378	335,430	0	100,108	539,959	266,000	701,701	44,081,973
Trade-Tech	41,853,039	10,846,137	7,284,898	5,249,025	20,031,551	85,264,650	1,369,524	719,371	365,396	250,964	1,350,649	543,000	521,244	90,384,798
Valley	46,314,498	14,707,875	8,567,098	5,367,637	12,234,267	87,191,375	2,074,642	1,003,144	0	291,999	1,559,649	615,000	366,770	93,102,579
West	33,181,098	7,719,493	5,625,446	3,527,169	7,241,789	57,294,995	1,625,495	701,851	0	205,122	1,109,462	750,000	620,067	62,306,992
Hold Harmless/Un D	ist			(142,490)	(2,172,104)	(2,314,594)								(2,314,594)
COLLEGE TOTAL	384,622,586	105,213,203	68,125,981	44,288,051	117,160,946	719,410,767	13,368,229	7,111,047	365,396	2,398,000	12,927,300	7,120,000	6,085,236	768,785,975

2022-2023 Final Budget Allocation (Updated Rates)

	Base	Supplement	Student Success	COLA	Hold Harmless	Total Apportionment	Funds for FT Faculty Hiring	Other State/Local	Apprentice	State Mandate Revenue	Lottery	Non-Resident	Dedicated Revenue	TOTAL REVENUES
City	52,093,923	15,143,760	8,435,529	5,209,755	3,743,783	84,626,750	1,722,084	849,892	0	283,456	1,561,063	2,179,000	326,520	91,548,765
East	99,827,935	26,209,440	16,744,415	10,234,759	13,235,877	166,252,426	1,603,410	1,580,023	0	614,753	3,301,853	1,000,000	956,338	175,308,803
Harbor	28,691,606	6,546,960	4,761,801	2,962,163	5,154,551	48,117,081	901,752	463,662	0	143,471	769,768	270,000	1,218,569	51,884,303
Mission	31,422,479	7,943,400	4,959,481	3,101,580	2,954,819	50,381,759	1,840,756	568,325	0	168,963	904,620	297,000	300,325	54,461,748
Pierce	57,448,967	16,967,880	12,495,029	6,240,984	8,225,068	101,377,928	1,310,188	889,349	0	339,164	1,830,277	1,200,000	1,073,702	108,020,608
Southwest	23,396,290	5,190,480	3,078,921	2,537,469	7,015,237	41,218,397	920,378	335,430	0	100,108	539,959	266,000	701,701	44,081,973
Trade-Tech	46,218,598	11,760,120	7,882,558	5,249,025	14,154,349	85,264,650	1,369,524	719,371	365,396	250,964	1,350,649	543,000	521,244	90,384,798
Valley	51,515,885	15,947,280	9,269,595	5,367,637	5,090,978	87,191,375	2,074,642	1,003,144	0	291,999	1,559,649	615,000	366,770	93,102,579
West	36,969,321	8,370,000	6,087,237	3,527,169	2,341,268	57,294,995	1,625,495	701,851	0	205,122	1,109,462	750,000	620,067	62,306,992
Hold Harmless/Un D	Dist			(142,490)	(2,172,104)	(2,314,594)								(2,314,594)
COLLEGE TOTAL	427,585,004	114,079,320	73,714,566	44,288,051	59,743,826	719,410,767	13,368,229	7,111,047	365,396	2,398,000	12,927,300	7,120,000	6,085,236	768,785,975

Change

	Base	Supplement	Student Success	COLA	Hold Harmless	Total Apportionment	Funds for FT Faculty Hiring	Other State/Local	Apprentice	State Mandate Revenue	Lottery	Non-Resident	Dedicated Revenue	TOTAL REVENUES
City	5,153,080	1,176,956	639,410	0	(6,969,446)	0	0	0	0	0	0	0	0	0
East	10,329,813	2,036,969	1,269,265	0	(13,636,047)	0	0	0	0	0	0	0	0	0
Harbor	2,895,498	508,822	361,104	0	(3,765,424)	0	0	0	0	0	0	0	0	0
Mission	3,199,460	617,352	375,875	0	(4,192,687)	0	0	0	0	0	0	0	0	0
Pierce	5,740,775	1,318,725	947,759	0	(8,007,259)	0	0	0	0	0	0	0	0	0
Southwest	2,288,623	403,398	233,224	0	(2,925,245)	0	0	0	0	0	0	0	0	0
Trade-Tech	4,365,559	913,983	597,660	0	(5,877,202)	0	0	0	0	0	0	0	0	0
Valley	5,201,387	1,239,405	702,497	0	(7,143,289)	0	0	0	0	0	0	0	0	0
West	3,788,223	650,507	461,791	0	(4,900,521)	0	0	0	0	0	0	0	0	0
Hold Harmless/Un D	Dist	0	0	0	0	0	0	0	0	0	0	0	0	0
COLLEGE TOTAL	42,962,418	8,866,117	5,588,585	0	(57,417,120)	13 of 15	0	0	0	0	0	0	0	0

#### 2023-2024 BUDGET DEVELOPMENT CALENDAR

DATE	ACTIVITY
September, 2022	Development of Budget Preparation Activities
September 14	District Budget Committee reviews proposed Budget Development Calendar.
October, 2022	Development of Budget Preparation Activities
October 12	Adoption of Budget Development Calendar.
October 31	1st Quarter projections due from colleges.
November, 2022	Development of Budget Operation Plan
November 1	Initial assessment projections of Districtwide accounts.
November 1 - 10	Constituencies review 1st Quarter 311 Q Report and ending balance projections.
November 15 November 16	1st Quarter 311Q Report due to State. Budget and Finance Committee receives briefing on 1st Quarter projections.
December, 2022	Budget Owner Data Review
December 1 - 16	A) Location review of salary data;
D 1 7 0	B) Budget Owner review of Districtwide Accounts Projection.
December 7 - 8 December 14	Planning Budget Formulation (PBF) Workshop.
	1st Quarter 311Q Report submitted to Board of Trustees.
January, 2023	Governor's Proposed State Budget and Preliminary Allocations
January 4	Dedicated Revenue Projections due to the Budget Office.
January 4 - 9	Budget Office reviews colleges' 2023-24 dedicated revenue projections.
January 9	Budget Office distributes Budget Operation Plan Instructions.
January 9 - 26	Constituencies review Proposed 2023-24 Governor's Budget.
February, 2023	Constituencies Review Budget Status
February 2	2nd Quarter projections due from colleges.
February 6	Budget Office distributes 2023-24 Categorical Program Preliminary Allocations.
February 8 - 16	Constituencies review 2nd Quarter 311Q Report and ending balance projections.
February 15 February 15	2nd Quarter 311Q Report due to State.  Budget and Finance Committee receives briefing on 2nd Quarter projections.
,	
March, 2023	Preparation of Preliminary Budgets
March 1	2nd Quarter 311Q Report submitted to Board of Trustees.
March 2	Deadline for Planning Budget Formulation (PBF) changes.
March 2 - 13	A) Technical review of PBF data and upload to SAP. B) Constituents receive 2023-24 Preliminary Allocation.
March 15	Budget and Finance Committee Meeting.
March 16	Preliminary Budget available on SAP system.
March 21 - April 28	Open period for Tentative Budget adjustments (First Adjustment).
April, 2023	Review of Preliminary Budget Data
April 11 - 19	Constituencies review budget status.
April 19	Budget and Finance Committee Meeting.
April 20 - May 11	Budget meetings on preliminary budgets conducted with college administrators.

DATE	ACTIVITY
May, 2023	Revenue Projections Updated
May 1	Revise revenue projections based on Governor's proposed State Budget (May Revise).
May 1	3rd Quarter projections due from colleges.
May 3	Board of Trustees authorization to encumber new year appropriations.
May 3 - 10	A) Constituencies review May Revise update;
	B) Constituencies receive 2023-24 Tentative Budget;
	C) Open period for Final Budget adjustments (Second Adjustment) starts.
May 12	Budget Operation Plans due to the Budget Office.
May 15	3rd Quarter 311Q Report due to State.
May 17	A) Budget and Finance Committee receives briefing on 3rd Quarter projections;
	B) Budget and Finance Committee reviews Proposed Tentative Budget.
June, 2023	Tentative Budget
June 7	A) Adoption of Tentative Budget;
	B) 3rd Quarter Report submitted to Board of Trustees.
June 9	VC/CFO and Accounting Office update ending balance projections.
June 15	Deadline for submission of revised Dedicated Revenue for Final Budget.
July, 2023	Revision to Revenue Projections/Allocations
July 3	Districtwide Accounts review by Presidents.
July 12	Presidents present recommendation for Districtwide Accounts allocation to District Budget Committee.
July 12 -25	Constituencies review Governor's signed State Budget.
July 19	VC/CFO and Accounting Office run 1st closing activities.
July 27	A) VC/CFO and Accounting Office update ending balance projections;
	B) VC/CFO and Accounting Office run 2nd closing activities.
July 28	Final year-end closing and establishment of actual ending balances.
August, 2023	Final Budget
August 9	District Budget Committee reviews Final Budget summary pages.
August 16	Budget and Finance Committee reviews Final Budget book.
August 29 – Sept 5	Publication budget available for public review.
September, 2023	Final Budget/Year-End Analysis
September 6*	Public Hearing and adoption of Final Budget.
September 8	File Final Budget report with County and State agencies.

<sup>\*</sup>Actual date dependent on final approved Board calendar.