

District Academic Senate Meeting

Thursday, December 11th, 2014

Pierce College

MINUTES

Attendance

	Present
Officers	Don Gauthier (President), David Beaulieu (1 st Vice President), Elizabeth Atondo (2 nd Vice President), Alex Immerblum (Treasurer), Angela Echeverri (Secretary)
City	John Freitas, Dana Cohen, April Pavlik , Kamale Gray
East	Lurelean Gaines, Jean Stapleton
Harbor	
Mission	Leslie Milke, Curt Riesberg
Pierce	Pam Brown, Kathy Oborn, Joanne Zimring-Towne
Southwest	Allison Moore
Trade	Inhae Ahn, Lourdes Brent, Wally Hanley
Valley	Josh Miller, LaVergne Rosow, Vic Fusilero
West	Adrienne Foster, Helen Young
Guests	

1. Call to order/Approval of Agenda:

DAS President Gauthier called the meeting to order at 1:34 pm.

Brent/Atondo (MSU) moved to reorder the agenda and place Academic Renewal under Action Items. They also moved to merge the two new business sections in the agenda.

Immerblum requested to make the AB 86 motion a time sensitive DAS Executive motion.

The revised agenda for the meeting was approved (Rosow/Oborn MSU).

2. Approval of October 9, 2014 Minutes: The minutes of 10/9/14 DAS meeting were approved with several corrections (Rosow/Miller MSP; Moore abstained).

3. Public Speakers: None

Old Business

1. Adult Ed-ongoing meetings and discussions with AFT, UTLA, and Senate: Gauthier announced there would be an AB 86 (Adult Education) implementation meeting tomorrow (12/12/14) in Edison Hall at East Los Angeles College from 9 am to 12 noon. Gauthier has asked Curt Riesberg from Mission to represent the DAS at the meeting. The new draft proposal by the Los Angeles Regional Consortium will be sent out by the end of the month. The statewide Adult Education Committee is reorganizing and additional constituents will be included in future discussions.

2. Discussion on BR 6200-Increase LACCD GE units from 18 to 21-request for LATTC: Hanley reported that Trade faculty have identified 175-179 programs from the California Community College Chancellor's Office (CCCCO) Curriculum Inventory that would potentially be affected by the proposed increase in GE units; 45 of those programs are offered at Trade. The range of certificate units of these CTE programs is 45-48. He asserted that CTE major courses reflect what industry wants and needs to see. With the demise of CTE programs in the K-12 system, colleges

34 have to teach more content in less time to ensure students are industry ready. Hanley added
35 that CTE program cohorts are helpful to student success. He stated CTE programs have to make
36 up for students' math deficiencies and expressed concern that the GE requirements keep
37 creeping up. He also argued that it is important that CTE students obtain degrees, because
38 otherwise they cannot be hired to teach in our own programs in the future.
39

40 **Gauthier/Echeverri moved to extend the discussion time by 5 minutes.**

41 Atondo stated there was some double counting in the CCCCO data. Zimring-Towne added that a
42 college degree implies a certain amount of general education; in America, every single degree
43 has a GE foundation upon which we build a major program. She stressed the importance of a
44 broad based foundation in social and behavioral science. Oborn stated that adding 3 units to
45 certain high-unit CTE programs at Pierce (e.g.: CAOT 68, Accounting 69) does not take into
46 account the number of units students need to take to get up to the required math and English
47 levels. Beaulieu replied that part of the argument was that there was some latitude in the CTE
48 program units. He suggested having the DAS Executive meet with the Trade CTE faculty. He
49 added he could imagine a compromise, with a waiver in the Health and the Physical Education
50 (PE) area for CTE majors. Hanley thanked the DAS for listening to the concerns at Trade.
51 Gauthier stated BR 6200 would be pulled from the Board's January agenda and would not go to
52 the Board until the issue gets resolved. Rosow added the proposed GE changes would also affect
53 Dance and other professions that do not require an academic degree. Freitas reminded DAS
54 members that they are always allowed to make amendments to any proposed language.
55

56 **New Business**

57

58 **1. Progress on Faculty Hiring:** Gauthier reported that the District plans to hire about 150 full time
59 faculty next year and campuses are making progress in this area through their hiring
60 prioritization processes. Gauthier suggested that Vice Chancellor of Human Resources Roman
61 establish a special districtwide hiring day to invite people to come to our district to submit
62 applications and check MQs. Milke announced that the upcoming CCC Registry Job Fair was on
63 Saturday, January 31. She suggested sending faculty representatives to the fair would be more
64 effective than having a separate LACCD event. Foster recounted that in the past West held a
65 hiring workshop to help candidates apply for probationary faculty positions. The Faculty Guild
66 (AFT) is conducting a workshop on Saturday, February 7; they will invite our adjunct faculty to
67 attend and practice how to interview.
68

69 **2. Collegial Consultation Process:** Freitas discussed a handout entitled *Collegial Consultation*
70 *Process between DAS, College Senates, Chancellor and Board*. He developed a flowchart
71 outlining the District consultation process to be noticed for the next DAS meeting. The idea is
72 that consultation should be a 90-day process if everything goes smoothly. Gauthier stated they
73 plan to notice this item for the February DAS meeting and vote on it in March. Zimring-Towne
74 stated that good intentions regarding timelines might not be feasible due to winter and summer
75 intersessions. Freitas replied intersessions wouldn't count, only primary terms. Senates would
76 have 30 days to discuss items locally; if they do not do so, the items still move forward.
77 Immerblum asked who could bring a proposal forward. Freitas replied the senates, vice
78 chancellors, and others could submit proposals. The DAS has to agree to move an item forward
79 for further consideration. Zimring-Towne asked whether proposals could only be brought to the
80 DAS in the beginning of the semester. Gauthier replied it is important to let people know about
81 our timelines, but there could be some flexibility. This document clarifies our process and gives

82 the expectation that items cannot get rushed through at the last minute. However, the DAS
83 would consider urgent items on a case-by-case basis. Freitas added that the other issue is that
84 after the DAS takes action on an item, it commonly gets “lost” in the consultation process with
85 other groups. Freitas argued that DAS approval (for those issues in our purview) should be the
86 last step, before items are forwarded to the Chancellor or Board for approval.
87

88 **3. Prerequisite Policy:** Gauthier stated that approval of the new administrative regulation has been
89 delayed until February. Atondo reported the District Curriculum Committee (DCC) would vote on
90 it tomorrow. Some clean up was needed to be in compliance in Title 5; nothing has changed
91 since DAS members last saw it.
92

93 **4. DAS Position on Disaggregation of SLOs:** Gauthier stated the DAS might need to take a position
94 on the disaggregation of Student Learning Outcomes (SLOs). Zimring-Towne stated that in the
95 past, faculty have been assessing SLOs at the course level by reporting the percentage of
96 students reaching a given SLO, but without identifying specific students. She added the new
97 process requires that faculty enter SLO information for each student. Miller agreed that the
98 assumption is that now SLO assessments have to identify both students and faculty. Pavlik
99 stated she had met with City’s SLO coordinator to discuss how student and instructor data could
100 be singled out. Milke reported that Mission uses a home-grown SLO system which provides
101 student information. Gauthier replied that Napa College did not disaggregate SLOs for their
102 recent accreditation and did not get penalized by the accrediting commission (ACCJC) and
103 wondered why we were in a hurry to adopt this without wider discussion. Immerblum asserted
104 we need a clear definition of what disaggregation of SLO data means. Freitas replied the new
105 standard requires the disaggregation of SLO assessment results by demographic group to
106 identify equity gaps.
107

108 **Gauthier/Foster moved to extend the discussion MSP; Immerblum opposed.**
109

110 Gauthier reported that the District Planning and Accreditation Committee (DPAC) has been
111 discussing this new requirement; most do not feel this is a friendly move by the ACCJC and view
112 it as an attempt to introduce performance-based evaluation/funding. He also stressed that
113 faculty need to be more involved in the committee and district level planning. Oborn
114 mentioned that Pierce’s president plans to purchase an SLO software program called eLumen
115 and the SLO Committee (a senate standing committee) has been told that SLO information has
116 to be submitted every semester for every student. Rosow argued this is a slippery slope and the
117 ASCCC needs to be addressing this loud and clearly. Brent stated she had two concerns: a lot of
118 data needs to be collected, and there are student privacy issues because of the Family Rights
119 and Educational Privacy Act (FERPA). Riesberg added it is also workload issues, because some
120 classes have four to five SLOs. Foster suggested the DAS recommend that ASCCC include this
121 issue under “hot topics” for the Spring Plenary Session. Beaulieu added it is not clear what the
122 motivation is for the simultaneous 2016 accreditation visits to all District campuses. He
123 expressed concern that the ACCJC might expect centralization of the District.
124

125 **5. Innocence Project at Pierce (Oborn)-Call for other campus participation:** Oborn announced she
126 is working with the Criminal Justice and Political Science programs at Loyola Law School and
127 University of California, Berkeley. LACCD students can benefit from this partnership by
128 participating in a Directed Studies (385) project. Loyola is looking for students to be first level
129 readers of letters submitted to the Innocence Project. Loyola will provide the training; students

130 must screen the written requests and conduct legal research. In the past, Loyola's first year law
 131 students reviewed the letters, but at this point they have too many requests. The Law School
 132 then decides whether to pursue claims of innocence on behalf of individuals who may have
 133 been wrongfully convicted of crimes. Oborn encouraged DAS members to share this information
 134 with interested faculty and students at the local campuses. Young asked Oborn for information
 135 to impart to the Administration of Justice program at West.

136

137 **6. Sites for scheduled DAS meetings in the Spring:**

138 • **February 19, 2015:** East

139 • **March 12, 2015:** Trade

140 • **May 14, 2015:** Harbor

141

142 **Action Items**

143

144 **1. DAS Exec Motion to be added to AB 86 Final Report to** *"Request that the DCC and all local*
 145 *curriculum committees prioritize recommendations for all curricular changes related to AB 86*
 146 *and expedite the consideration of such changes through our existing processes."*

147

148 **Immerblum and Pavlik proposed the following substitute motion:**

149

150 *"That the DAS direct local senates and curriculum committees to prioritize recommendations*
 151 *for curricular changes related to AB 86, such as by placing these matters at the top of their*
 152 *agendas and that this directive recommendation be added to the narrative of the AB 86*
 153 *December report."*

154

155 During the discussion Beaulieu expressed concern about language on the DAS "directing" the
 156 local senates and curriculum committees. Immerblum stated that he spoke to J. Hernandez, who
 157 felt it was important for the DAS to provide direction for curriculum committees, because we do
 158 not want to hold up any curricular processes. Gauthier agreed it is not the job of the DAS to
 159 direct local senates and curriculum committees but we can encourage them to address these
 160 important issues in a timely fashion.

161

162 **Foster/Young (MSU) moved to extend discussion by 5 minutes.**

163 Moore stated that local community colleges know what their priorities are and we need to let
 164 them do their job. She asked why AB 86 was any different from any of the other issues we need
 165 to deal with. Rosow asked what problem brought on this motion. Gauthier replied that because
 166 the unified school districts have administrators that create curriculum without faculty vetting,
 167 we want to make sure that the processes involve our faculty and that was the intent behind the
 168 motion. We would request that the colleges would expedite these agenda items, but curriculum
 169 approval is still under the senate's purview and we want to make this clear. Immerblum agreed
 170 that the curriculum committees have their autonomy; this is more about not leaving the senates
 171 out of this process and making sure areas under the senate's purview (10 + 1) are respected.

172

173 **Immerblum and Pavlik moved to vote on the amendment below (MSP; voting no: Freitas and**
 174 **Moore; abstaining: Riesberg and Rosow):**

175

176 *"That the DAS ~~direct~~ urge local senates and curriculum committees to prioritize*
 177 *recommendations for curricular changes related to AB 86, such as by placing these matters*

178 *at the top of their agendas and that this ~~directive~~ recommendation be added to the narrative*
 179 *of the AB 86 December report.”*

180

181 **Immerblum and Pavlik moved to vote on the perfected main motion above (MSP; voting no:**
 182 **Freitas; abstaining: Rosow):**

183

184 **2. DAS Exec motion to “establish a regular schedule for the intake and consideration of Board**
 185 **Rules, regulation, curriculum, and program changes, state mandates, etc. (except in**
 186 **emergency cases).”** Gauthier discussed the proposed schedule as stated in the following
 187 motion.

188 *The proposed motion would establish a two semester pattern each academic year to*
 189 *allow for the orderly progression and tracking of proposals for DAS consideration as*
 190 *shown below:*

191

192 *Fall Semester*

193 *Aug.-DAS Exec Retreat & planning meeting-presentation and prioritization of future*
 194 *actions by the DAS*

195 *Sept.-Introduction of Exec plan, discussion and additional items (as necessary)*

196 *Oct.-Campus senate discussion and voting;*

197 *Nov.-Consideration by the DAS Exec of any changes from campus senates; noticed*

198 *Dec.-Final vote on noticed items;*

199

200 *Pattern repeats beginning in January with DAS Exec planning meeting, with final vote*
 201 *in May.*

202

203 Gauthier stated that in the future the DAS would avoid scheduling its December meetings in
 204 “extreme” areas (i.e. LAHC, LAMC, and Pierce) to ensure good attendance for the voting. Rosow
 205 asked what the August DAS Exec Retreat meeting would involve. Gauthier replied that the Exec
 206 would put together the coming fall agenda, try to prioritize agenda items, bring new items
 207 forward, do the research, make sure everyone is informed, and allow discussion to take place.
 208 April and November would allow for consideration of any items from campus senates.

209

210 **Milke/Atondo moved to extend discussion 5 min (MSU).**

211

212 Immerblum asked for clarification on the purpose of the motion. Gauthier replied that this is for
 213 both the DAS and the administration, to inform everyone of the DAS schedule and to protect us
 214 from constantly addressing “urgent” items coming from the administration that while not
 215 intended, might de facto result in rushing the DAS or by-passing it altogether. Gauthier stated
 216 that many faculty have expressed frustration about constantly being bombarded with last
 217 minute items coming from the administration. Beaulieu added that it is not always the
 218 administration’s fault; sometimes we have to respond to changes in state law, such as in the
 219 case of Senate Bill 850 on community college bachelor’s degrees.

220

221 **Motion was approved unanimously Immerblum/Atondo (MSU).**

222

223 **3. Academic Renewal and Board Rule 6700:**

224 Brent explained that BR 6700 on Academic Renewal has already been changed from two years
 225 to one year (that must have passed since the coursework to be removed was completed). She
 226 clarified that the current motion under consideration is to raise the unit cap from 18 to 30.
 227 Atondo stated there is no limit on course substitution or repetition (retaking) of a failed course.
 228 Students will lose the credit for any substandard courses they get academic renewal for.
 229 [UNCLEAR]

230

231 **Oborn/Atondo MSU voted to extend the discussion.**

232

233 Atondo added that the whole Board Rule is coming around soon. Moore asked how the
 234 proposed change would help students obtain financial aid. Brent and Beaulieu replied that
 235 academic renewal enables a fee waiver option to be maintained for many students, but the
 236 units are still counted as units attempted for financial aid purposes.

237

238 **Beaulieu/Young called for the question (MSP).**

239

240 **Brent/Atondo moved to vote on the motion to increase the unit cap on academic renewal**
 241 **from 18 to 30 units MSP (No votes: Brown, Moore, Riesberg; Abstention: Miller)**

242

243 **Atondo/Rosow moved to extend the meeting for 10 minutes (MSU).**

244

245 **Reports**

246

247 **1. President's Report (Gauthier):**

248

249 • **Baccalaureate Degree Selection:** Gauthier congratulated the Dental Hygiene program at
 250 West for having been selected to offer one of the 15 pilot bachelor's degrees in the state of
 251 California. He also acknowledged Trade and East for giving great presentations on their
 252 proposals. Immerblum stated it was important to have a rubric or approach to vote on
 253 which proposal the DAS would like to move forward. He added that DAS members were put
 254 in a bind on how to make a recommendation to Chancellor Rodriguez on such short notice.
 255 Furthermore, most of the colleges did not have enough time to prepare adequately. Faculty
 256 members are tired of having things dropped on them at the last minute. Foster mentioned
 257 she was not sure what the process at the state level would be after the CCCCO
 258 announcement of the 15 pilot programs that had been selected throughout the state.

258

259 • **Discipline Day:** Gauthier announced that District Discipline Day would be held at City's
 260 Student Union Building on Friday, February 27th.

260

261 • **Spring Summit:** There has been a request from Chancellor Rodriguez to hold another DAS
 262 Summit. Part of the theme might be on accreditation; perhaps we can focus on the faculty
 263 role in accreditation.

263

264 • **Bond Steering Committee (BSC):** Beaulieu and Gauthier have been trying to make sure that
 265 the committee's mission and goals are being followed. The BSC is supposed to be making
 266 policy. Beaulieu reported that they wrote a letter outlining their concerns about the
 267 process. Presidents Burke (Pierce) and Abu-Ghazelli (West) agreed with the DAS objections
 268 and are doing all they can to address them. Beaulieu stated that part of the problem is that
 269 AECOMM is a very powerful and influential hometown company. Even the Los Angeles
 270 Times has been reluctant to criticize them.

270

- 271 **2. 1st Vice President's Report (Beaulieu):**
- 272 • **Equivalency:** Beaulieu reported that the equivalency front has been fairly quiet of late.
- 273 Eloise Crippens will be out on medical leave for several weeks. Both he and Eloise are
- 274 currently trying to get all English as a Second Language (ESL) classes at East, Harbor, Pierce,
- 275 Valley under the ESL subject code, because otherwise it causes issues with minimum
- 276 qualifications (MQs). He mentioned that 300 files remain problematic, even though they
- 277 were not flagged by the auditors in October.
- 278 • **District Budget Committee (DBC):** The committee did not meet last week; they are pushing
- 279 to hire 150 full time faculty next year. The process is four months ahead compared to last
- 280 year. Beaulieu credited John McDowell and the Chancellor for moving the hires forward.
- 281 DBC is working on the base allocation model and whether the cost of the sheriff's contract
- 282 should be distributed by FTES instead of individual campus need. They are concerned about
- 283 the college budgets because of the large number of new hires and recent pay raises.
- 284 Currently four colleges are tracking deficits (Valley, City, Southwest, and Harbor).
- 285 • **Sustainability:** The Chancellor has committed to pay \$10,000 a year for the District to join
- 286 the Southern California Marine Institute in the AltaSea Consortium. This will be a great
- 287 opportunity for our science students.
- 288 • **Distance Education (DE):** Gauthier and Freitas attended the last DE stakeholder meeting.
- 289 Joe Perret believes we should formalize the DAS sponsored committee and look at its
- 290 membership. It is important to make sure the group continues with a broader discussion of
- 291 DE issues. DE now represents 17% of all community college courses in the state, while in the
- 292 district 6-7% of all course offerings are online. Because of these trends, we need to keep
- 293 focusing on DE, including hybrid, which seems to be growing as well. Gauthier added that
- 294 the group is working to update the District Office of Research report prepared by George
- 295 Prather a couple of years ago and get data to track trends in DE in the District.
- 296
- 297 **3. 2nd Vice President's Report (Atondo):**
- 298 • **Prerequisite Policy:** Atondo announced that the new administrative regulation on
- 299 prerequisite policy will come to DAS February meeting
- 300 • **E-65:** DCC is also working on E-65. It will come to the DAS for a vote in the spring.
- 301 • **BR 6700:** The entire Board Rule needs an overhaul to be in compliance with Title 5. Freitas
- 302 asked to separate the syllabus section from the rest of the Board Rule. Atondo asked Freitas
- 303 to send suggested changes to Gauthier and she and they will compile them.
- 304
- 305 **4. Treasurer's Report (Immerblum):** Immerblum submitted a written report dated 12/11/14.
- 306 The current petty cash balance is \$1624.79. Mileage forms can be submitted electronically;
- 307 he tries to reimburse mileage twice a year. Regarding the 0.2 additional senate assignments;
- 308 all local SPOCs should have received instructions on how to process the assignments.
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Meeting adjourned at 3:45 pm (Atondo/Oborn MSU)
Minutes submitted respectfully by DAS Secretary Angela Echeverri